

**Registered Student Organization Agreement**  
**Department of Campus Life, Baker University Center 355, 740.593.4025, [www.ohio.edu/campuslife](http://www.ohio.edu/campuslife)**

**Ohio University Advisor Guidelines:**

All registered student organizations (RSOs) are required to have an advisor. The responsibilities of the advisor are designated by the RSO itself, but often take the form of attending meetings and events, providing information on policies and procedures, co-signing all financial transactions, and providing guidance and ideas.

An advisor must be a full-time member of the faculty, administration, or staff of the University. A graduate student may advise a RSO only if done so as an assigned University job responsibility. This applies primarily to the advisement of the Black Student Cultural Programming Board, the International Student Union, the University Program Council, and the governing councils for social Greek-letter organizations. There are two allowable exceptions to this policy: 1) alumni/ae members of social Greek-letter organizations who live in the Athens area may serve as advisors to these groups at the discretion of Campus Life and 2) local clergy and/or religious leaders may serve as advisors to religious/spiritual groups at the discretion of Campus Life. Other exceptions to this policy must be approved in advance by the Department of Campus Life.

The advisor must give prior approval for all financial transactions and off-campus activities. He/she may be required to co-sign for financial obligations assumed by the RSO. The advisor may be held financially responsible if the RSO defaults on financial obligations. Financial obligations are the responsibility of the individual incurring them or the RSO, and are not to be considered the obligation of Ohio University. An advisor may be required to sign legal documents in a transaction as the duly authorized representative of the RSO.

If the University judges that the advisor acted in good faith and within the scope of his/her authority, the University will represent the advisor and RSO in resolving any claims of loss or damage arising from the transaction, therefore protecting the advisor from any liability.

If the RSO, its members, or advisor are alleged to have violated a criminal law or a University policy or procedure, the Office of University Judiciaries, the Ohio University Police Department, and/or University Human Resources will review the incident and take whatever action is appropriate.

By signing this agreement, you have affirmed that you have read and understand the **Ohio University Advisor Guidelines** listed above, and that you are willing to serve as an advisor to the RSO named below.

**Additional Registered Student Organization Guidelines:**

Student organizations seeking official registration with Ohio University must submit this completed agreement to the Department of Campus Life, Baker University Center 355. For more information regarding this process, please refer to the Campus Life website related to Starting a Student Organization <[www.ohio.edu/campuslife/sorgs/starting/index.cfm](http://www.ohio.edu/campuslife/sorgs/starting/index.cfm)>

I certify by my signature below that I have reviewed and read the requirements, expectations, and other information for Registered Student Organizations at Ohio University. The information provided in the application is true and in compliance with the requirements for student organization registration.

Name of Student Organization: \_\_\_\_\_

Advisor:	_____	_____
	<i>Name (printed)</i>	<i>Signature</i>
	_____	_____
	<i>Ohio.edu email address</i>	<i>Campus Phone and Address</i>

President:	_____	_____
	<i>Name (printed)</i>	<i>Signature</i>
	_____	_____
	<i>Ohio.edu email address</i>	<i>Cell Phone Number</i>

