



OHIO UNIVERSITY MANASSEH CUTLER SCHOLARS AWARDS
Instructions for Completing Nomination Packet
SUBMISSION DEADLINE: February 22, 2012

1. The nominee must graduate from high school in May/June 2012.
2. There are two sections to the nomination form:

SECTION I (pages 1-5) is to be completed by the student nominee

- In addition to personal information, the nominee is to write a short essay (see page 2).
- The nominee must submit an essay written as a class assignment (see page 3).

SECTION II: three letters of reference as specified on forms (pages 6-9)

- A copy of the program brochure should be given to each author of a letter of reference, along with the reference form and envelope addressed to you.
- Reference letters are confidential. Each reference form should be returned to you in a sealed envelope with the author's signature written over the seal.

3. The entire nomination packet must be submitted to the Cutler Scholars Program once completed. All materials for the 2012-13 awards must be postmarked by **February 22, 2012**.
4. Paper copies of the nomination forms, reference forms, or brochure **will not** be mailed to the nominees. All documents for the scholarship must be downloaded and printed by the student.
5. When completing the packet, **please do not staple any documents or include any two-sided copies.**
6. For further information about the Cutler Scholars nomination process, call 740-593-4266 or send an email to CutlerScholars@ohio.edu.

7. Completed nomination packets should be mailed to:

Manasseh Cutler Scholars Program
Ohio University
Trisolini House
Athens, OH 45701

8. I certify that I have read the instructions and have completed the nomination packet to the best of my abilities.
9. I understand that if I am selected as a scholarship finalist I will be expected to participate in a finalist's interview session on the Ohio University Athens campus on Friday, April 6 (exact interview times to be determined).

Nominee's Signature _____ **Date** _____

Please return this signed form along with completed nomination materials.