



**Ohio University  
Manasseh Cutler Scholars Program**

**Checklist for Nomination Forms**

- Sign, date, and return instruction form.
- Section I of Nomination Forms:
  - Fill out general information (page 1).
  - Attach Cutler Scholar essay (page 2).
  - Attach class assignment (page 3).
  - Fill out school, community, and athletic activities (pages 4 and 5).
- Section II of Nomination Forms:
  - Fill out list of references (page 6).
  - Fill out name sections of pages 7, 8, and 9.
  - Make sure pages 7, 8, and 9 are signed and dated by recommenders.
  - Make sure recommendations are included in a sealed envelope, with recommender's name over seal and your name on front.
    - Teacher 1: envelope signed, name on front.
    - Teacher 2: envelope signed, name on front.
    - Community/business leader or employer: envelope signed, name on front.
- Submission:
  - Make sure **all portions of application** are included in a sealed envelope, with no staples or two-sided copies.
  - Postmark application by **February 22, 2012**.

Manasseh Cutler Scholars Program  
Ohio University  
Trisolini House  
Athens, OH 45701

Tel: 740-593-4266; Fax: 740-593-4276  
Email: [CutlerScholars@ohio.edu](mailto:CutlerScholars@ohio.edu)