

UNIVERSITY CURRICULUM COUNCIL MINUTES

3:15 p.m.

Tuesday February 10, 2009

Baker Center, Room 231

Fifth Meeting of 2008-2009

ATTENDANCE:

Present: Brannan, Broughton, Brown, Connor, Coombs, Cutright (for Sherman), Dashiell (for Shepherd), Descutner, Fonseca, Giesey, Ingram, James, Juedes, Kremer, Lamb (for McWeeny), Leite (for Neiman), Leinbaugh, Moody, Palmer, Phillips, Quitslund, Riley (for Brose), Sampson (for Irwin), Scanlon (for Ogles), Sparks, Tuck,

Excused: Reilly, Steele, Titsworth

Absent: Benson, Bose, Collins, Dantas, Evans, Gist, Marinellie, Middleton, Molineu, Muhammad, Naccarato, Overby, Sarnoff, Weiner, Williams

Guests: Rice

CHAIR'S REPORT: David Thomas:

Thomas called the meeting to order at 3:15 p.m.

Thomas welcomed everyone to the fifth meeting of the University Curriculum Council.

Thomas asked for a motion to accept the January 13, 2009 minutes. Juedes moved and James seconded approval of the minutes. Minutes unanimously approved by voice vote.

Thomas informed the Council that he, Laura Tuck and Jeff Giesey have continued to have several meetings with Don Pendergast and the UCC Digitization and Automation Team. UCC processes are being vetted by Anita James and Tracy Leinbaugh and upcoming meetings have been scheduled to insure that we have input from Deb Benton, Registrar and Marty Tuck, the Associate Provost for Academic Affairs.

Thomas reported that the Q2S Task Force is continuing to meet and invited Jeff Giesey to provide an update. Jeff Giesey informed the Council that the first draft of the Guidelines has been completed.

Thomas reported there may be new issues concerning on line courses and especially the scheduling of on line courses which may need to be looked into again.

Thomas informed the Council that the small Friday UCC Q2S group is looking at a series of issues for the transition. Thomas would like to see it be an all-purpose task force that can readily address transition tasks and issues as they emerge.

Thomas reported that a new UCC appeals committee needs to be created to monitor all of the problems that will need to be address as the transition begins. Thomas will appoint this committee in the nears future.

The next meeting of the University Curriculum Council will be March 10, 2009.

PROGRAMS COMMITTEE: Tracy Leinbaugh, Chair

For First Reading

1. The Sales Certificate with a Professional Focus
2. Changes to the Associate Degree in applied Science in Health Technology
Originated in Chillicothe.
Will be offered at Southern, Chillicothe and Zanesville
Add an additional required course to the curriculum.
3. Bioinformatics Graduate Certificate
Interdisciplinary
Thirty scholarships will be in addition to their stipend and fee waiver at the graduate level.
4. Changes to the Undergraduate Core in the College of Business
Eliminate PRCM 150 requirement
Incorporate more writing in other required core classes
Motion to suspend the rules
Motion passed by voice vote
Rules suspended
Approved by voice vote with one descent.

REVIEW COMMITTEE: Jeff Connor, Chair

Connor presented to the Council the Guidelines for External Site Visits
Motion to suspend the rules
Motion passed by voice vote
Rules suspended
Approved by voice vote.

Connor presented the seven year review for the Electronic Media Program

The Electronic Media program is based on three regional campuses, Lancaster, Southern, and Zanesville, and the program has evolved to show a different facet on each campus. The programs at the Lancaster, Southern, and Zanesville campuses focus on multi-media, television production and audio production respectively. As they have evolved, they have also found different niches in their respective campuses. This type of evolution may not be unique to the Electronic Media program, and the Program Review Committee's deliberations explored a number of general topics related to offering a single program at multiple campuses. These are general concerns included:

- The need for programs offered at different sites to develop a common mission, with the need for a single program director, or to

develop their own clearly defined missions. It is important for students entering programs to know if a campus has a distinct specialty that may differentiate it from offerings at other campuses.

- During the review, there should be meetings with representatives from all campuses where the program is offered.
- Careful attention to being sure that there is common content in courses with the same name and course number.

The Program Review committee finds that the portions of the program being offered at the **Zanesville** and **Southern** campuses are **viable** and play a substantial role in the University's overall mission. As noted in the reviews, some aspects of the program are to be commended. The reviewers also express some concerns and make some recommendations; these should be addressed prior to the next regularly scheduled review.

The Program Review Committee finds the portion of the program offered in **Lancaster** to be **in jeopardy**. Particular points of concern are the level of staffing and the availability of facilities and equipment for course offerings beyond the campus' multimedia offering. The Committee recommends that the program be re-reviewed no later than the end of fall quarter, 2010, and sooner if possible. The window for the re-review has been offered to allow the program sufficient time to respond to the concerns described in the internal and external review documents.

The review was approved by voice vote.

INDIVIDUAL COURSE COMMITTEE: Anita James, Chair

James presented the minutes from the January 20, 2009 meeting.

GEOL 3/541 should be GEOG 3/541

Approved as amended by voice vote

NEW BUSINESS

There being no further business the meeting was adjourned at 3:55 p.m.