Mayors’ Partnership for Progress
October 11, 2012
The Redwood
Belpre, Ohio

Member: Mayor Paul Wiehl
City of Athens

Attendees: Mayor Doug Heitman
Village of Zaleski
Mayor Jack Everson
City of Chillicothe
Mayor Randy Finney
Village of Gallipolis
Mayor Randy Heath
City of Jackson
Mayor Scott Hill
Village of Racine
Mayor Mike Gerlach
Village of Middleport
Mayor Gary Goosman
Village of Amesville
Mayor Mike Lorentz
City of Belpre
Mayor John Schmidtt
Village of Matamoras

Representative: Marilyn Ashcraft
Office of Ohio Lt. Governor

Attendees: Tim Kraft
Office of Auditor of State
Jeanne Wilson
Office of Senator Sherrod Brown

Voinovich School: Robert Gordon
Voinovich School
Kelsey Doyle
Voinovich School

SUMMARY

Mayor Doug Heitman called the meeting to order and welcomed the attendees and guests.

Best Practices and Successes for Funding Municipalities
Members of the Mayors’ Partnership for Progress participated in an open dialog discussion regarding successes, best practices and lessons learned in securing funding for municipal projects. Content for the discussion was offered through three different presentations. The first presentation featured Best Practices and was offered by Timothy Kraft, Southeast Regional Liaison, Ohio Auditor of State. The second presentation was given by Mayor Jack Everson regarding Chillicothe’s Successes in Budget Planning and Creating Cost Efficiency. Mayor Mike Gerlach opened the third discussion by illustrating the successes of Middleport in Project Creation and Funding Initiatives. Highlights from the presentations are below:

Office of the Auditor of the State: Best Practices

- It is recommended that municipalities look into investing in the Uniform Accounting Network (UAN), user-friendly accounting software created by the Auditor of State’s office.
- Communities should note performance audits are most efficient when the audit is on a specific area of concern, i.e. sewer, water systems, etc., rather than community as a whole.
- In regards to the Local Government Investment Fund (LGIF) grant: The offered grants and loans are only awarded to collaborations between two public sub-divisions, not single entities.
- SkinnyOhio.org shows the best practices of numerous communities. It provides examples of active shared services and contracts on mergers. The website provides a Google search that is specific to the Skinny Ohio website, providing access to performance audits by subject or location.

To contact Tim Kraft: email TJKraft@ohioauditor.gov, phone 1-800-441-1389 or (740) 438-6011.
**Chillicothe: Successes in Budget Planning and Creating Cost Efficiency**

The Chillicothe projects are listed in a graph (see below). Mayor Everson explained the city functions under a “management by objectives” strategy. They begin by setting achievable goals, then they calculate the expenditures necessary to reach those goals, and lastly an analysis is conducted about areas where costs can be lowered without negatively affecting the city or its citizens. The analysis includes research and development of methods to create additional revenues to support the achievement of each goal.

For a copy of the full narrative please contact Mayor Jack Everson at jack.everson@ci.chillicothe.oh.us.

**Middleport: Project Creation and Funding Initiatives**

- Middleport projects include:
  - Waterline replacements, fire hydrant additions, well upgrades, new wells, waterline extension, sewer overflow, sewer lagoon upgrades, and solar sewer lagoon upgrades (going from electric powered mixers to solar power mixers).
  - They received assistance and funding from the EPA, DEFA and RCAP.
- Middleport’s latest project was the creation of the new village hall and jail. This project was funded through a loan from a local bank. The project generates revenue by holding prisoners from other communities for a fee.

Mayor Mike Gerlach may be reached at mayormike@village.middleport.oh.us or (740) 992-2705.

**Approval of Minutes**

Mayor Heitman called for the approval of the September 13, 2012 minutes

- Motion by Randy Heath
- Second by Paul Wiehl

**Financial Report**

Mayor Paul Wiehl, Secretary/Treasurer reported the current treasury amount: $2883.68

- Motion by Randy Heath
- Second by Randy Finney

**Old Business (Bypassed due to time constraints)**

**Report of Committees**

**Nominating Committee**

The annual meeting is next month. The Executive Committee will be in charge of appointing the Nominating Committee.

**Website Committee**

Still a work in progress, no new updates.

**New Business**

**Meeting Topics**

November Meeting Topic: “The Impact of Drugs and Crime”

**Information Roundtable**

**EDA Assistance**

Senator Sherrod Brown’s Office is prepared to assist any community having difficulty finding the 50% match for EDA projects. Communities should contact them directly.
Ohio Department of Development Receives New Title
The Ohio Department of Development titled has changed to Ohio Development Services Agency. The new website is http://development.ohio.gov/. The website is currently under construction.

Shale Development Regional Round Table
The Ohio Development Services Agency is holding a Shale Development State Resources regional round table in Marietta on Wednesday, October 31, 2012. Preference is given to local government officials from Athens, Hocking, Meigs, Monroe, Perry, Morgan, Noble, and Washington Counties. Contact JMyers@buckeyehills.org for more information and to RSVP.

AmeriCore Vista
Mayor Goosman is preparing an AmeriCore Vista proposal for COAD. He would like to propose a full time Vista for the Partnership, suggesting that they be housed at the Voinovich School. The group gave their approval pending a discussion between COAD and the Voinovich School. Concept papers are due November 15.

Announcements/Comments

Next Meeting: Mayors’ Partnership for Progress  
November 8, 2012, 12:30pm -2:00pm 
The Voinovich School, Building 21  
Leadership Conference Room

Adjournment 8:00
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<th>Cost Reductions</th>
<th>Unified Retirements</th>
<th>Early Retirement Incentives (OPERS)</th>
<th>Restructure Transit Route</th>
<th>Training restrictions</th>
<th>Increased Delinquent Collections from Agency</th>
<th>Revenue Increases</th>
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**City of Chillicothe**

**2013 Budget Plan**

**Additional Measures Available:**

- **Voluntary Retirement:**
  - $1,448,000.00
- **Sale of Property:**
  - $110,000.00
- **New State/Federal Grants:**
  - $740,000.00
- **Other:**
  - $1,041,639.00

**Total Change = $2,559,305**