Position: GA for Student Staff Training, Selection, and Assessment
Remuneration: $12,000 (plus room, meal allotment and full tuition waiver)
Contact Person: Sarah Oleksy, Director of Residence Life, Housing and Residence Life

Position Description

The Graduate Assistant for Residence Life is responsible for assisting with student staff training, development, recruitment, selection, assessment and late night programming initiatives. The preferred candidate will have some Housing/Residence Life experience and must be enrolled in the College Student Personnel or related graduate program. Specific responsibilities include:

- **Student Staff Selection:**
  - Serve on the Student Staff Recruitment and Selection Team.
  - Assist with the recruitment and advertisement of student staff positions.
  - Assist with application review, interviewing and selection of student staff.
  - Evaluate, recommend and develop improvements for the staff selection processes.

- **Student Staff Training**
  - Serve on the Student Staff Training and Development Team.
  - Actively participate in the planning and implementation student staff training and development.
  - Evaluate, recommend and develop improvements for the staff training processes.

- **Departmental Assessments:**
  - Create, implement, and analyze assessment projects throughout the year, which include, but are not limited to Training Assessment, EBI Resident Satisfaction Survey, Staff Recruitment and Student Staff Satisfaction Survey.

- **Ohio Late Nights/Late Night Programming**
  - Supervise Ohio Late Nights student staff and volunteers
  - Oversee Ohio Late Nights budget
  - Attend weekly supervision and staff meetings.
  - Serve in the on-call weekend duty rotation for approximately 2,200-3,600 residents
  - Other duties as assigned including some night and weekend time commitments.

Questions regarding the above position should be directed to: Sarah Oleksy, Director of Residence Life, or e-mail oleksy@ohio.edu

How to apply: Please complete the online application at: http://www.ohiouniversityjobs.com/postings/21284

To apply, you will need your resume, cover letter, a list of professional references, and your autobiographical sketch/personal statement. You may apply for up to four graduate assistantships at Ohio University. For general questions on the GA application process, please contact: Emily Mason, Graduate Assistant for the Office of the Dean of Students at em585714@ohio.edu or (740) 593-1800.