

First-Year and Student Transitions

Position Description:

The Office of First-Year and Student Transitions (FYrST) encompasses Undergraduate Orientation Programs and Learning Community (LC) Programs. The FYrST Graduate Assistants report directly to the Director of Learning Community Programs and the Director of Undergraduate Orientation Programs. They assist with the planning, preparation and management of the university's learning communities and orientation sessions, and directly impact the lives of new students at Ohio University. FYrST at OHIO is housed in an academic unit, and provides many student affairs-related activities to students, particularly as related to building inclusive communities where all students are valued -- and given the opportunities and information needed to be successful.

There are seven distinct GA positions within FYrST. Each GA is responsible for working twenty (20) hours per week, including some evening and weekend commitments and other assigned duties. All will gain experience with the following:

- Supervision, recruitment, and training of student leaders.
- Co-instructing a section of UC 1000: Mastering the University Experience (first-year seminar).

Each of the GAs is assigned a specific focus area, working closely with both the Directors of LC Programs and BSO.

- 1) Leadership and Student Recruitment
- 2) Evaluation and Assessment
- 3) Orientation Administration
- 4) Leader Recruitment and Welcome Week
- 5) Learning Community Administration
- 6) Student Transitions
- 7) First-Year Experience

GA is expected to be inclusive, equity-oriented, and diversity-aware, which aligns with the institution's expectations of diversity and inclusion. We seek a candidate committed to working with people holding similar or different world views while advocating for inclusion of all people.

How to apply: Please complete the online application at <http://www.ohiouniversityjobs.com/postings/32729>

To apply, you will need your resume, cover letter, a list of professional references, and your autobiographical sketch/personal statement. You may apply for **up to six** graduate assistantships at Ohio University. **For general questions on the GA application process, please contact:** Lindsey Ward, Associate Director for Leadership, Inclusion, and Staff Training in the Career & Leadership Development Center at wardl@ohio.edu or (740) 593-2909.

Questions regarding the above positions should be directed to: Wendy Merb-Brown, Assistant Dean for Operations; First-Year and Student Transitions, University College, 740-593-1953 or e-mail merbw@ohio.edu

