DOSA Strategic Planning Committee – Retention and Graduation
11/2/18
Baker University Center 230

Attendance: Jen Maskiell (Housing and Residence Life), Tim Epley (Event Services), Kathy Fahl (DOS), Jenny Hall-Jones (DOS), Tammy Andrews (DOS), Julie Chiki (ENT Student Success Advisor), Jennifer Klein (UC), Jodi Pavol (CLDC) and Justine Reichley (Housing & Residence Life), Josh Gruenke (CIC), Brandon Wolfe (IR), Elizabeth Stermer (DOS)

Absent: Kent Scott (Culinary), Lijing Yang (HESA faculty), Loralyn Taylor (IT) and Brittany Barten (Campus Rec)

Breakthrough Objective: The OHIO Division of Student Affairs will work to engage all students in meaningful programs, services and activities to increase retention and graduation rates.

Key Result A: DOSA will identify and enhance programs and services that help students build community and feel connected.

   Year One: Collect comprehensive list of DOSA programs and services. Incorporate questions relating to connectivity into ongoing student surveys to create a baseline and identify retention impact. (Team)

Key Result B: Engagement between DOSA staff and at-risk students will increase.

   Year One: Explore DOSA involvement in the My OHIO Success Network and connect that program with our student employees. (Jody)

Key Result C: DOSA will expand the OHIO Basic Needs Initiative

   Year One: Research emergency basic needs options (food, shelter, emergency financial aid, etc.). Identify partners. Track how student drop-out rates relate to basic needs. (Kathy)

Definition of “belonging”: Feeling welcomed, safe, connected, and integrated into a community, cared for and supported by its members, and valued for personal identities and attributes.

Discussion

- The question was asked when do we want to bring additional people to our meetings and who should those people be?

- Tim Epley provided an update from the Program Audit/Best Practices committee meeting.
  - The updated survey was shared to the group to review and to see if any changes were needed.
  - It was mentioned that the Hoffman Sense of Belonging may be helpful to review and to look at the peer support item.
  - The survey will be provided to each department head and they will decided who should be completing the survey.

- Bobcat to Bobcat is when RA’s are meeting with students.
- The RA’s would know if a student isn’t connected.
- It may be helpful to arrange a focus group.

- What are the important items that we want to share to the leadership team and what items do we want to include in the newsletter?
  - **Key Result A**
    - Share the definition of belonging.
    - Let them know that the Program Audit survey is coming out.
  - **Key Result B**
    - Jennifer Klein and Jodi Pavol met last week to discuss adding DOSA student employee supervisors to the students MyOhio Student Success Network.
    - This will be a significant project.
    - Ebiz would have to be integrated with MOSN.
    - Loralyn said the timeline would likely be fall of 2019 at the earliest but likely spring 2020.
    - Below are some key notes from the meeting:
      - Student employee supervisors will not be able to see academic information for students since that is FERPA protected.
      - Supervisors would be able to see attendance concerns and if a student has a flag. We wouldn’t know exactly what the flag is for, but it could prompt and employer to ask the student how everything is going with classes.
      - Employers would be able to put in attendance information.
      - Employers could use this platform to schedule meetings with their student employees.
      - Employers could raise success plans for students, for example, an onboarding checklist.
      - Employers could refer a student to check in with someone in their network.
      - Employers could raise a “come see me” or a “to do” for their employee.
      - The next step is to get a few folks that employ student workers together to determine what types MOSN interaction would be most useful for student employee supervisors/student employees, and create a business use case proposal.
      - We will need to let them know what we will be using the data for.
  - **New subgroup – for Jodi’s project**
    - Jodi Pavol, Justine Reichley, Kent Scott, Jennifer Maskiell, Tim Epley and Brittany Barten

- **Key Result C**
  - We are now a member of the Southeastern Ohio Food Bank.
  - In the past month we have been able to maintain food in the food pantry.
  - We are moving the food pantry behind lock doors – tentatively looking at the computer lab on the 5th floor. It has a storage closet, it is located in Baker University Center and is already equipped with swipe access.
  - There will be access to computers. Looking to relocate the computers/lab that is currently in that space.
The meal swipe program had 500 meals donated. Twenty (20) people have applied to get meals out of the bank and we are able to offer other resources.

- Micro grant will begin in January we will offer up to $1,000.00 to students who qualify.
  - The micro grant cannot be used for tuition, housing or a high bursar bill.
- We are getting a lot of donor interest and people want to help.
- Since it is getting close to the end of the semester we are going to check in with the students that have received meals and to see if it has helped or if they need anything else.
- Kathy is starting a steering committee for the food pantry.
  - Temporary IDs can be obtain for community members if they need swipe access to the food pantry once it is moved.
  - Student Activity Fund has provided the food pantry with produce and will continue to do so.
  - The vendor Produce 1 is going to provide produce for the food pantry.
  - There will be opportunities for student groups to volunteer.
  - Cutlers Scholars have ideas and Jenny Klein’s Brownie troop will do a food drive to benefit the food pantry.
  - The food pantry to date has given away around 2,000 pounds of food.

- DOSA Strategic Leadership Team meeting is next week, Thursday November 8\textsuperscript{th} at 9:30 am. We have 15 minutes.
  - Jenny, Tim and Kathy will present at SLT.
  - They will meet November 6\textsuperscript{th} to prepare for the SLT meeting.

- Update from University Student Success Planning Group –
  - Jenny discussed the University Student Success Planning Group meeting and will provide her notes via email to the group.
  - Touchpoints with the university.
    - What do we do now and where are the gaps?
  - More data about retention is included.
    - The circles on the data portion is wrong – keep that in mind when reviewing the data.
    - Graduation rate has declined
    - Satisfactory progress has affected our graduation rate
    - There are 3 themes:
      - Commitment/Values
      - Transformation
      - Lifelong Growth
  - Minutes are provided.
  - A student failure is our failure.
  - Busy student is a successful student

**Next Steps:**

- Come up with a plan to distribute surveys.
- Present at SLT meeting.
- Phase 2 Sense of Belonging to student employment.
- Writing scripts for reaching out to students.
- Assign new subcommittees if needed for additional projects/tasks.
Next Meeting: Friday, November 9 at 10 am in the Multi-Cultural Center Conference Room – Baker Center.