

## Multicultural Center

**Position:** Graduate Assistant for Multicultural Center  
**Remuneration:** Minimum \$9,000 (CSP tuition waiver)  
**Contact Person:** Winsome Chunnu-Brayda

### Position Description:

The Graduate Assistant will assist the Director and Associate Director in facility operations and program management. The Center houses an art gallery, multipurpose room, conference room, library, casual lounge, and office space. It serves as a facility where cultural teaching and learning are the focus of programs and activities and other forms of cultural expression.

In general, the Graduate Assistant will:

- Assist in the daily operations of the Multicultural Center, including some combination of scheduling student staff, reserving meeting rooms, program, and gallery space, supporting Center users in planning and implementing events;
- Assist in planning and implementing programs in the Center, working collaboratively with academic units, student organizations, and university departments;
- Facilitate and assist in the development of staff training programs;
- Assist Director or Associate Director in contracting and scheduling exhibitors in the art gallery. This includes promotion, set-up and take-down of exhibits;
- Work with individual students and organizations to assess the programming needs of African American, Asian/Pacific Islander, Hispanic/Latino and Native American students.
- Attend weekly MCP staff meetings and participate in departmental and divisional activities;
- Maintain daily office hours; includes office hours two (2) evenings (5/6 – 9 pm) per week.
- Twenty (20) hours per week required; includes some evening and weekend commitments; fulfilling other assigned duties; must be available to participate in staff orientation and training during week prior to opening of fall semester.

**This position is currently filled for the 2019-20 school year**

To apply, you will need your resume, cover letter, a list of professional references, and your autobiographical sketch/personal statement. You may apply for **up to** six graduate assistantships at Ohio University. **For general questions on the GA application process, please contact:** Elizabeth Stermer, Graduate Assistant for the Office of the Dean of Students at es933317@ohio.edu or (740) 593-1800.

**Questions regarding the above position should be directed to:** Winsome Chunnu-Brayda, Strategic Director for Diversity and Inclusion and Multicultural Programs (740) 597-2111, or at [chunnu@ohio.edu](mailto:chunnu@ohio.edu)

