

First Year and Student Transitions: LC Programs

Position Description:

The Office of First Year and Student Transitions houses Undergraduate Student Orientation and Learning Community (LC) Programs. The LC Graduate Assistants report directly to the Director of Learning Community Programs and the various professional staff members. They assist with the planning, preparation and management of the university's learning communities, and directly impact the lives of new students at Ohio University. Learning communities are groups of students who take an intentional cluster of courses together while developing a deeper understanding of the courses' subject matter. Students build relationships with instructors and each other while learning together in and outside of the classroom. LCs at OHIO are housed in an academic unit, but provide many student affairs-related activities to students, particularly as related to building inclusive communities where all students are valued -- and given the opportunities and information needed to be successful.

There are five distinct GA positions within LC programs. Each GA is responsible for working twenty (20) hours per week, including some evening and weekend commitments and other assigned duties.

- In the fall semester, managing all aspects of LCL responsibilities for 40-60 LCLs, including facilitating bi-monthly team meetings and supervising LC programmatic elements
- In the spring semester, co-instructing a section of UC 1000: Mastering the University Experience

Each of the GAs is also assigned a specific focus area, working closely with a professional staff member.

- 1) First year student recruitment
- 2) Learning Community evaluation and assessment
- 3) UC 1000: Mastering the University Experience, editing curriculum and managing instructor resources
- 4) UC 1900: Learning Community Seminar, editing curriculum and managing instructor resources, and coordinating service learning opportunities
- 5) LCL recruitment, training, and programming

How to apply: Please complete the online application at: <http://www.ohiouniversityjobs.com/postings/29210>

To apply, you will need your resume, cover letter, a list of professional references, and your autobiographical sketch/personal statement. You may apply for **up to six** graduate assistantships at Ohio University. **For general questions on the GA application process, please contact:** Elizabeth Stermer, Graduate Assistant for the Office of the Dean of Students at es933317@ohio.edu or (740) 593-1800.

Questions regarding the above position should be directed to: Wendy Merb-Brown, Assistant Dean for Operations and Learning Community Programs, University College, 740-593-1953 or e-mail merbw@ohio.edu

