

Housing and Residence Life

Position:	Graduate Resident Director
Remuneration:	\$15,300 (plus room, meal allotment and full tuition waiver contingent on acceptance to a partnering program)
Contact Person:	Chris Reghetti-Feyler, Assistant Director of Residence Life, Housing and Residence Life

Position Description

The Graduate Resident Director (GRD) is directly responsible for a residence hall(s). The preferred candidate will have housing and residence life experience and must be enrolled in the College Student Personnel or related graduate program. We seek candidates with a commitment to working effectively with students, faculty and staff from diverse backgrounds. Specific responsibilities include but are not limited to the following:

- Directly responsible for developing a positive and inclusive residence hall community
- Directly train, supervise and evaluate 5-8 student staff members
- Hold regular supervision meetings with all supervisees and weekly staff meetings
- Develop, coordinate, and engage in community development and educational strategies with students through the residential curricular approach
- Demonstrate a commitment to the development of students
- Advise students in the broad areas of academic, career, and personal concerns, or refer them to the appropriate office
- Oversee a community development and staff development budget
- Co-advise hall council and oversee the hall council budget
- Serve in the on-call weekend duty rotation for approximately 2,200-3,600 residents
- Serve on departmental and divisional teams and committees and attend weekly supervision and staff meetings
- Consistently enforce University and residence hall policies through conversations with students and educational conditions of sanctions and serve as conduct hearing officer for cases involving violations of residence hall and university policies
- Support collaboration with faculty and academic support staff to promote the academic success of residents
- Establish collaborative relationships with University colleagues, including Division of Student Affairs staff, the Ohio University Police Department, Residential Custodial Staff, and Facilities personnel
- Participate in staff recruitment, selection and training processes
- Facilitate Health & Safety Inspections in accordance with departmental and university policies and protocol
- Coordinate and oversee the administrative responsibilities of your hall in a timely and accurate manner, including room changes, damage billing, incident reports, conduct paperwork, etc.
- Other duties as assigned including some night and weekend time commitments.

How to apply: Please complete the online application at <http://www.ohiouniversityjobs.com/postings/29169>

To apply, you will need your resume, cover letter, a list of professional references, and your autobiographical sketch/personal statement. You may apply for **up to six** graduate assistantships at Ohio University. **For general questions on the GA application process, please contact:** Elizabeth Stermer, Graduate Assistant for the Office of the Dean of Students at es933317@ohio.edu or (740) 593-1800.

Questions regarding the above position should be directed to: Chris Reghetti-Feyler, Assistant Director of Residence Life, or e-mail reghetti@ohio.edu. For more information: https://www.ohio.edu/housing/pro_jobs.cfm

