

Student Leader Supervision, Training, and Academic Coaching: Supporting Academic Achievement and Student Success

Position: Graduate Assistant, Academic Support Programs / Academic Achievement Center

Remuneration: Minimum: \$12,000 (plus tuition waiver)

Contact Person: Amanda Remnant, Assist. Director AAC: Supplemental Instruction: remnanta@ohio.edu

Position Description:

The Academic Achievement Center (AAC), a department within University College, is where students come to get the academic support they need to reach their highest level of academic excellence. We house three main programs to assist in this effort: Supplemental Instruction (SI) – a form of organized free group tutoring aimed at historically difficult courses to increase retention rates, Peer Tutoring – appointment-based and drop-in tutoring sessions, and College Study Skills – academic coaching, credit bearing courses, and interactive presentations. This graduate assistant position provides professional learning experiences in organizing and leading undergraduate trainings/workshops, mentoring and supervising a diverse group of student leaders, assessing and developing academic success strategies, and investigating and enhancing program success through data collection, analysis, and reporting.

The position allows for optional opportunities such as teaching, presenting, and advising. Though not necessary, some experience in tutoring/group learning environments is a plus. Most important incoming skills are: excellent communication and organizational skills, strong desire to supervise undergraduate student leaders, and high-level interest in supporting student academic success. All graduate assistants will receive extensive training and guidance to excel in this position. Because the AAC values inclusion, and works towards upholding frameworks grounded in equity and social justice, all graduate assistants receive training in diversity and cultural competency throughout the duration of their assistantship.

Main responsibilities include:

- Collaborating to organize and facilitate student leader trainings
- Supervising/managing student leaders
- Providing constructive feedback to tutors/SI leaders through observations and one-on-one meetings
- Assisting in organizing and running bi-weekly Student Leader Meetings
- Assisting in marketing and promoting the Academic Achievement Center programs
- Collecting, reporting, and evaluating data on academic support programs use and impact
- Advancing knowledge in and assisting with the operation and maintenance of student-centered software, procedures, and processes
- Applying relevant educational theories to the practice of supplemental instruction (group learning), peer tutoring, and academic coaching
- Interacting with professional staff from a diverse range of offices

How to apply: Complete the online application at: <http://www.ohiouniversityjobs.com/postings/29198>

To apply, submit your resume, cover letter, a list of professional references, and your autobiographical sketch/personal statement. You may apply for **up to six** graduate assistantships at Ohio University.

Specific questions regarding the position should be directed to: Amanda Remnant, Assistant Director Supplemental Instruction (SI), via email at remnanta@ohio.edu or call 740.593.2652.

For general questions on the GA application process, please contact: Elizabeth Stermer, Graduate Assistant for the Office of the Dean of Students, via email at es933317@ohio.edu or call 740.593.1800.