



## **REQUEST FOR TRAVEL SUPPORT**

### **Eligibility**

All full-time undergraduate and graduate students currently enrolled in the Scripps College of Communication that is a member of an underrepresented population or traveling to present research on underrepresented communities are eligible. Students may only receive travel support once every academic year. Applicants are strongly encouraged to seek additional sources of funding.

### **Availability of Funds**

The maximum amount awarded for travel support is \$500. The Diversity Committee may, at its discretion, adjust the amount or number of awards based on availability of funds and the number of applicants.

### **Use of Funds**

Funds must be used to support travel to academic conferences.

### **Submission Deadlines**

Applications for travel support are accepted on a rolling basis up until Oct. 15<sup>th</sup> for travel during the fall semester and up until March 1<sup>st</sup> for travel in the spring semester.

### **Inquiries**

Questions should be directed to the College's Chief Diversity Officer, Atish Baidya. Phone: 740-593-4525, E-mail: [baidya@ohio.edu](mailto:baidya@ohio.edu).



## REQUEST FOR TRAVEL SUPPORT

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department or Program: \_\_\_\_\_

Email Address: \_\_\_\_\_

PID Number: \_\_\_\_\_

1. Title of paper/topic to be presented \_\_\_\_\_

2. Name of conference/meeting that you are attending \_\_\_\_\_

\_\_\_\_\_

3. Destination \_\_\_\_\_

Inclusive dates of trip (month and day) \_\_\_\_\_

Amount being requested \_\_\_\_\_

Estimated travel cost \_\_\_\_\_

Estimated lodging cost \_\_\_\_\_

Are you being funded by another source? Please list sources and amounts. \_\_\_\_\_

\_\_\_\_\_

Previous funding from Diversity Committee? List amounts, purpose, and dates. \_\_\_\_\_

\_\_\_\_\_

Approval \_\_\_\_\_  
Program Director

Date \_\_\_\_\_

**Note: Your signature certifies that this student  
is a full-time student in residence at Ohio  
University.**

### FOR DIVERSITY COMMITTEE USE ONLY

Amount approved/by \_\_\_\_\_ Confirmation sent on \_\_\_\_\_

Not approved: Not eligible/already taken a trip \_\_\_\_\_