

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY**

**Thursday, June 29 and Friday, June 30, 2000**

**Ohio University, Athens Campus**

**THE OHIO UNIVERSITY BOARD OF TRUSTEES**  
**MINUTES OF June 30, 2000 MEETING**

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## EXECUTIVE SESSION

5:30 p.m. Thursday, June 29, 2000  
McGuffey Hall and President's Residence  
Ohio University, Athens Campus

On a motion by Mr. Goodman and a second by Mr. Grover, the Ohio University Trustees resolved to hold an executive session to consider personnel matters of evaluation and compensation under Section 121.22(G)(1), real estate matters under Section 121.22(G)(2), and litigation or the threat thereof under Section 121.22(G)(3) on the 26th day of June 1999.

On a roll call vote Dr. Ackerman, Mr. Browning, Mr. Brunner, Mr. DeLawder, Mr. Grover, Mr. Goodman, Ms. Ong and Mr. Walter voted aye. This constituted a quorum. President Robert Glidden and Board Secretary Alan Geiger attended parts of the sessions. Sessions were also held Friday at the President's Residence and McGuffey Hall respectively. Mr. Browning attended the Thursday session only and Mr. Walter joined the Friday sessions. Legal Counselor John Burns attended the Friday afternoon session.

### Personnel

Matters here are reported under action taken by the Board Administration Committee

### Real Estate

Mr. John Burns, director of legal affairs, provided an updated time frame on University-related development projects.

### Litigation

Legal Counselor Burns reviewed for Trustees legal issues as they relate to judiciary matters.

## **I. ROLL CALL**

Seven members were present—Chairman N. Victor Goodman; Patricia A. Ackerman; Gordon F. Brunner, Jr.; C. Daniel DeLawder, Brandon T. Grover, Jr.; M. Lee Ong, and Robert Walter. This constituted a quorum. Trustee R. Gregory Browning attended the Thursday session while C. David Snyder was unable to attend due to pressing business commitments.

This was the first meeting for Trustees C. Daniel DeLawder and Amy Vargas-Tonsi. Mr. DeLawder replaces retiring Trustee Charles R. Emrick for a term ending May 13, 2009; and Ms. Vargas-Tonsi replaces retiring Student Trustee Michelle L. Miller, for a term ending May 13, 2002.

President Robert Glidden and Secretary Alan H. Geiger were also present.

## **II. APPROVAL OF THE MINUTES OF THE MEETING OF April 7, 2000 (Previously distributed)**

Mr. Grover moved approval of the previously distributed minutes. Dr. Ackerman seconded the motion. All agreed.

## **III. COMMUNICATIONS, PETITIONS, AND MEMORIALS**

Secretary Geiger referenced the letter from Mr. Thad Dye, Athens Metropolitan Housing Authority, which was reviewed at the Thursday Budget, Finance and Physical Plant Committee meeting.

## **IV. ANNOUNCEMENTS**

Secretary Geiger stated there were no announcements.

## **V. REPORTS**

All reports received were presented at the Thursday committee meetings and Friday morning sessions. Those making presentations, along with copies of reports included with

the official minutes, were Thomas S. Hodson, Assistant to the President for Special Projects, and Richard P. Siemer, Treasurer and Vice President for Finance.

## **VI. UNFINISHED BUSINESS**

Secretary Geiger reported no unfinished business.

## **VII. NEW BUSINESS**

Chairman Goodman reported that Board committees had, at their respective meetings, discussed matters being presented to the Board. Items for action will be presented by the committee chairman or a committee member as designated by the chairman.

#### **A. BUDGET, FINANCE, AND PHYSICAL PLANT COMMITTEE**

Committee Chairwoman Ong reported the Committee heard a request from community members regarding the University's role in economic development and how that might be improved from the perspective of a few individuals from within the larger Athens community. Those making the presentation were Christine Knisely and Tim Traxler.

Mrs. Ong presented and moved approval of the resolution. Mr. DeLawder seconded the motion. All voted aye.

## **Bid Limits**

### **RESOLUTION 2000 – 1709**

WHEREAS, the Trustees of Ohio University establish the limits at which competitive bids are required to be solicited for all construction and for purchases of goods and services, and

WHEREAS, the University Trustees recognize the need to adjust these limits from time to time as good business practice dictates and as the purchasing power of the dollar declines in real terms through inflation, and

WHEREAS, the University Trustees always reserve the right to the University's President, Vice President for Finance, and the Director of Purchasing to competitively bid construction, goods or services whatever the dollar amount if it seems in their sole judgement to be in the best interest of the University,

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees adopts the recommended bid limits that would set the threshold for competitively bidding construction, goods and services at \$25,000.

It is found and determined that all formal actions of this Board of Trustees Concerning and in relation to the adoption of this resolution were adopted in open meeting of this Board of Trustees' and that all deliberations of this Board of Trustees and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law, including Section 121.22 of the Ohio Revised Code.

This resolution shall take effect immediately upon its adoption.

HDL Center 203  
P.O. Box 640  
Athens OH 45701-2979  
740-593-1960 phone  
740-593-2144 fax



OHIO UNIVERSITY

June 12, 2000

Richard P. Siemer  
Vice-President for Finance  
Ohio University  
HDL Center, 203  
Athens, OH 45701

Vice-President Siemer:

I am proposing an increase in our current bid limits. A bid limit is the dollar amount at which the Purchasing Department must competitively bid a purchase.

Current limits at Ohio University:

Type of Purchase	Bid limit
Goods	\$10,000
Services	\$15,000
Construction	\$25,000

I propose bid limits be increased to \$25,000 for all types of purchases. The increase would provide the following benefits:

1. Bid limits that are more in line with similar size institutions in the state of Ohio.
2. Greater flexibility for the Purchasing Department in handling approximately 500 purchases per year in goods & services that fall between the current bid limits and the proposed limit.
3. Simpler guidelines for the faculty and staff. The current policy, with its three separate limits, causes confusion.

See Chart 1, attached, for a summary of current bid limits at institutions of higher education around the state of Ohio, and an illustration of how Ohio University stands in relation to the others. See Chart 2 for an illustration of how the University will compare after a change to an overall \$25,000 limit.

Also attached is:

- Former Purchasing Department Director Mike Worley's August 3, 1995 proposal for the change to the current bid limits, signed by then-VP for Finance William Kennard and President Robert Glidden.
- My memo dated February 12, 1998, proposing a change in Request for Waiver from Bidding procedures, signed by the VP for Finance (Siemer).
- Ohio University Policy & Procedure # 55.007: *Purchasing – Competitive Bidding Quotations*. Note that this policy has not been formally updated since 1977, and contains an extremely outdated reference to a \$3,000 bid limit.
- A draft of an updated version of Policy & Procedure #55.007, assuming \$25,000 bid limits.
- A draft of an authorizing document to be signed by the VP for Finance and University President should the Board approve the proposed change to the \$25,000 bid limits.

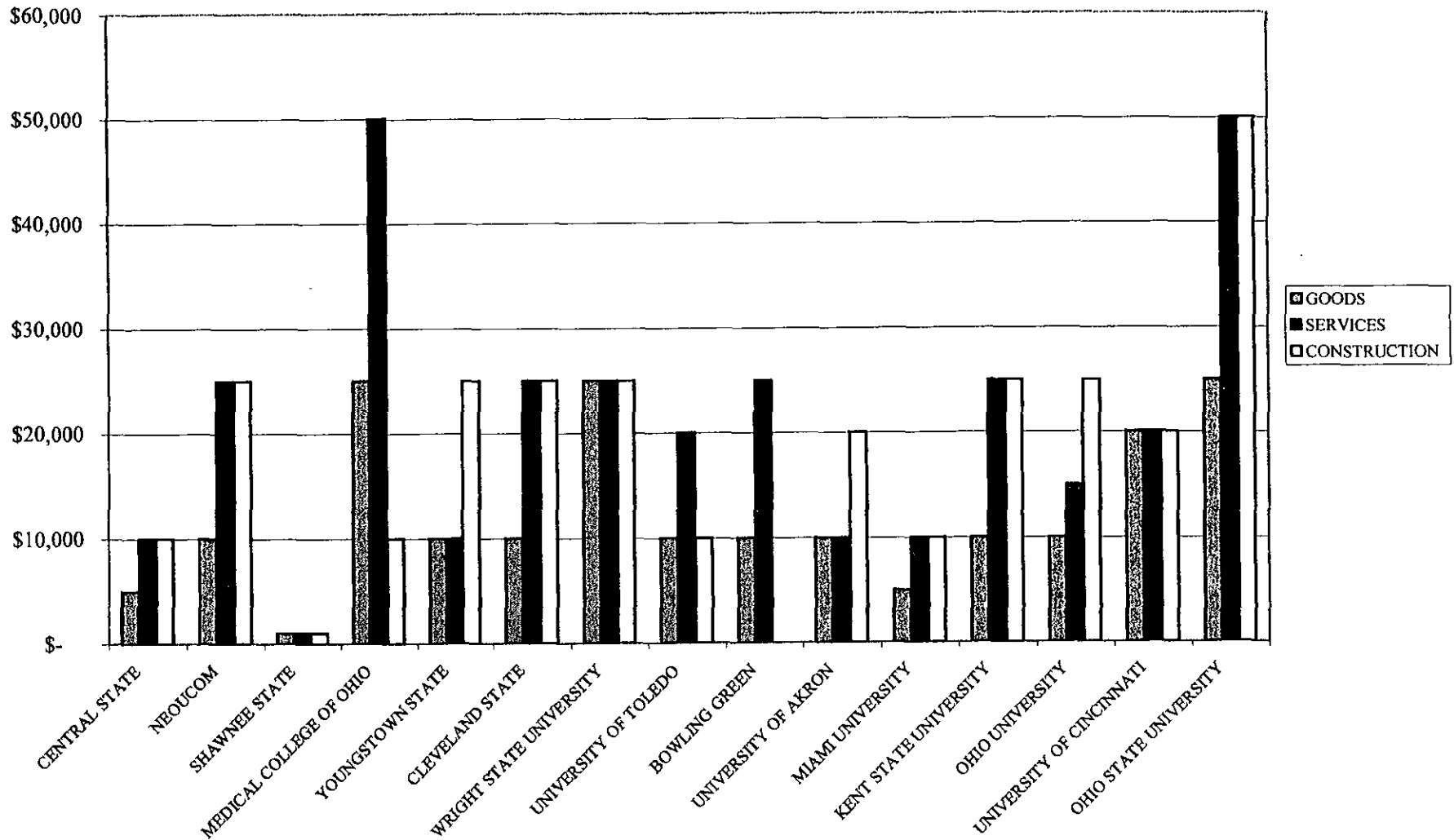
Sincerely,

Mary Patacca  
Director, Ohio University Purchasing

# CHART 1 - CURRENT BID LIMITS

Bid limits  
Universities listed by size

Dec 99 - Patacca

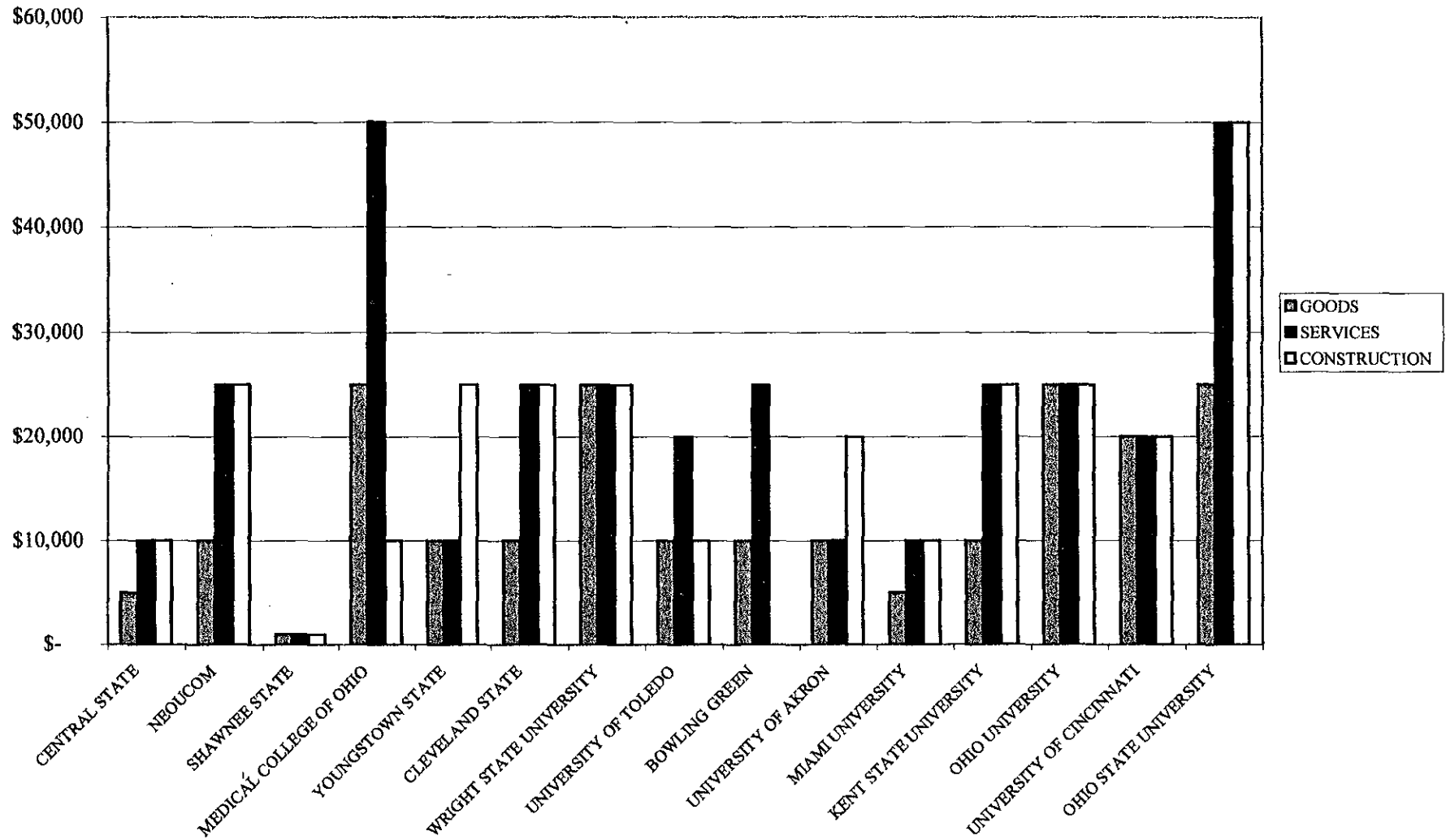


**CHART 2 – COMPARISON AT \$25,000 LIMITS**

**Bid limits**  
**Universities listed by size**

Dec 99 - Patacca

533



Ohio University  
Interoffice Communication

August 3, 1995

TO: William Kennard, Treasurer and Controller

FROM: Michael Worley, Director, Purchasing

SUBJECT: Recommendation to Increase Competitive Selection Bid Limit

I recommend that three changes be made to our current competitive bid and bid waiver procedures as follows:

1. Increase bid limits to the following thresholds:

From \$5,000 to \$10,000 for goods

From \$10,000 to \$15,000 for services

From \$5,000 to \$25,000 for construction/renovation

Prevailing Wage  
\$15,000 Rework  
\$50,000 New Work

2. Change the current procedure for processing bid waivers or "Auditor's Releases." My recommendation is that the Director of Purchasing have the authority to approve all Auditor's Releases up to \$40,000. Orders in excess of that amount would require the Treasurer & Controller's signature.
3. Increase the dollar limit for purchase order approval by the Director of Purchasing. Currently, the respective Buyers are authorized to sign purchase orders up to \$50,000. The Director signs all PO's more than \$50,000 up to \$250,000 and the Treasurer & Controller signs all PO's in excess of \$250,000.

I suggest that the Director of Purchasing be authorized to sign PO's of any dollar value with the discretion to ask for the Treasurer & Controller's signature as deemed appropriate by the Purchasing Director.

Approved: \_\_\_\_\_

William Kennard, Treasurer & Controller

Approved: \_\_\_\_\_

Robert Glidden, President

Ohio University  
Purchasing Department

Interoffice memo 

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**Date:** 02-11-98

**To:** Dick Siemer, VP for Finance

**From:** Mary Patacca, Interim Assistant Director, Purchasing 

**Subject:** Increase in the Auditor's Release authority of the  
Director of Purchasing

The bid limit is currently \$10,000. However, Ohio University staff may request a release from bidding (Auditor's Release). This is a recommendation for the following change in our current Auditor's Release procedure:

The authority of the Director of Purchasing is increased from \$40,000 to \$100,000. The Director now has the authority to approve all Auditor's Releases up to \$100,000. All requests for waivers in excess of \$100,000 require the signature of the Vice-President for Finance. However, at the discretion of the Director, any Auditor's Release request may be submitted to the Vice-President for review and final approval.

Approved:   
Dick Siemer, Vice-President for Finance

Date: February 13, 1998

cc: James Bruning, Interim Director of Purchasing

# **policy & procedure**

OHIO UNIVERSITY

## **Purchasing - Competitive Bidding Quotations**

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Procedure No.: 55.007  
Page No.: 1 of 1  
Date Issued: 10/01/77  
Issued By: G. Peebles

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[Previous Policy](#) [Previous Page](#) [Next Page](#) [Next Policy](#)

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### **POLICY**

Whenever practical, competitive quotations or formal bids will be secured from vendors handling the same or similar products. It is mandatory, by State of Ohio law, that item(s) totaling \$3,000.00 or more be competitively bid. However, the Purchasing Department may, at its discretion, choose to bid any item which in its judgment should be competitively bid.

It should be understood, however, that price quotations, obtained by individual staff or faculty regardless of their source, may not be acceptable to the Purchasing Department for actual use at the time of purchase. Be sure to allow sufficient time for the Purchasing Department to obtain prices, place the order, and receive shipment.

### **QUOTATIONS**

Small orders from local vendors are often priced by the Purchasing Department by telephone and processed immediately. Larger orders may require either quotations or competitive bids, and, if the vendors are local or in the State of Ohio, this may take ten to twenty days to process. If the selected vendors are outside the State, processing may take longer.

Bids that do not agree with every respect of the specifications and cost estimates on the requisition will normally be referred to the department for recommendation.

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## **DRAFT OF PROPOSED CHANGE TO POLICY 55.007**

*prepared by Mary Patacca, June 12, 2000*

**Procedure No.:** 55.007

**Page No.:** 1 of 1

**Date Issued:** July 1, 2000

**Issued by:** Richard P. Siemer

### **POLICY**

The Purchasing Department must competitively bid any single purchase in excess of \$25,000. However, the Purchasing Department may competitively bid any purchase if, in its judgement, a greater value and benefit to the University would result.

### **PROCEDURE:**

**Tools for bidding procedure:** The Purchasing Department uses the following procedures to obtain competitive bids on a purchase:

<b>Procedure</b>	<b>Description</b>	<b>When used</b>	<b>Time required for response</b>
Invitation For Bid (IFB)	Formal, sealed bid	Purchase of well-defined, high dollar goods	3 – 8 weeks, depending on complexity of purchase
Request for Proposal (RFP)	Formal, sealed proposal	Purchase of services or complex goods	3 – 8 weeks, depending on complexity
Request for Quotation	Informal, one page form, unsealed response	Purchase of well-defined, lower dollar goods	1 – 2 weeks
Phone or E-mail Quote	Informal phone or e-mail survey	Quick purchase of well-defined, lower dollar goods	1-3 days

**Conditions for bidding:** The Purchasing Department will bid a proposed purchase if any one of the following conditions is met:

- Purchase is over \$25,000. **IMPORTANT NOTE:** A single purchase may not be divided for the purpose of avoiding bid procedures.
- The department or staff member involved requests a competitive bid. Any staffer may make this request, regardless of the dollar amount of the purchase.
- It is the judgement of the Purchasing Department that the University will be best served through the competitive bidding process.

**Exceptions:** If the nature of the purchase is such that bidding would be impossible or highly impractical, the department requesting a purchase over \$25,000 may request a Waiver from Competitive Bidding. To request a waiver, the department should:

- Make a note in the body of the Request for Purchase Order stating: "Request for Waiver attached"
- Attach written confirmation of pricing.
- Attach a memo requesting a waiver and explaining the circumstances and reasoning for the request.
- In the memo, the department should include mention of any of the following circumstances that apply:
  - Sole source – Document this claim with any supporting information available
  - Unexpected emergency situation
  - Compatibility requirements
  - Conditions of Grant award

The Director of Purchasing will review the request, and may authorize a waiver up to \$100,000. The Vice President for Finance must authorize requests for waiver over \$100,000.

**DRAFT OF AUTHORIZING DOCUMENT FOR BID LIMIT CHANGE**

*prepared by Mary Patacca - June 12, 2000*

**DATE:** July 1, 2000

**TO:** Dick Siemer, Vice-President for Finance  
**FROM:** Mary Patacca, Director, Purchasing



**SUBJECT:** Increase in bid limits

I recommend our current competitive bid limits be increased to \$25,000 in all categories, as follows:

<u>Category</u>	<u>Current limit</u>	<u>New limit</u>
Goods	\$10,000	\$25,000
Services	\$15,000	\$25,000
Construction	\$25,000	\$25,000

Approved: \_\_\_\_\_  
Dick Siemer, Vice President for Finance

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Robert Glidden, President

Date: \_\_\_\_\_

Mrs. Ong presented and moved approval of the resolution. Mr. Brunner seconded the motion. All agreed.

## **PROJECT APPROVAL AND CONSULTANTS FOR THE BASIC RENOVATION PROJECTS**

### **RESOLUTION 2000 --- 1710**

**WHEREAS**, the 123<sup>rd</sup> General Assembly, Regular Session, 1999-2000 has introduced House Bill Number 640, a capital improvements bill for the FY 2001-2002 funding period, and

**WHEREAS**, House Bill Number 640 proposes two appropriations totaling \$5,032,073 for Basic Renovation Projects on the Athens Campus and another \$794,804 in five separate appropriations for Basic Renovation Projects on the Regional Campuses, and

**WHEREAS**, discussion with University Personnel and with the Ohio Board of Regents has identified the following Basic Renovation Projects:

1. Athens Campus – Basic Renovation Projects
  - a. Campus Lighting Improvements (\$167,700)
  - b. Clippinger Hall Laboratory Improvements (\$150,000)
  - c. Fire Alarm Improvements (\$350,000)
  - d. Anderson Laboratory HVAC Improvements (\$250,000)
  - e. ADA Improvements (\$50,000)
  - f. Chubb Hall Elevator (\$410,000)
  - g. Campus Roof Improvements (\$470,000)
  - h. Ridges Portal Development (\$350,000)
  - i. Convocation Center Concrete Restoration (\$250,000)
  - j. DDC/HVAC System Upgrade (\$225,000)
  - k. Alden Library Foundation Water Proofing (\$426,000)
  - l. Pavement Improvement (\$200,000)
  - m. Court Street Improvements (\$250,000)
  - n. Campus Infrastructure Master Plan (\$100,000)
  - o. Ridges Inflow and Infiltration Improvements (\$100,000)
  - p. East Green Water Line Study (\$100,000)
  - q. Backflow Prevention Improvements (\$100,000)
  - r. West State Street Storm Water Improvements (\$83,373)
  - s. Classroom Improvements (\$473,315)
  - t. Academic Support Improvements (\$426,648)
  - u. Research Facilities Improvements (\$100,037)

2. Regional Campuses – Basic Renovation Projects

- a. Collins Center Building Improvements (\$92,699)  
Southern (Ironton) Campus
- b. Parking Facility Improvements (\$135,160)  
Eastern (Belmont) Campus
- c. Brasee Hall Elevator Improvements (\$182,651)  
Lancaster Campus
- d. Parking and roadway Improvements (\$183,172)  
Chillicothe Campus
- e. Elson Hall Roof Replacement (\$201,122)  
Zanesville Campus,

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does hereby authorize the expenditure of Basic Renovation funds for the purposes described above.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby empower the President, or his designee to hire consultants where applicable and authorizes the preparation of construction documents for the aforementioned individual Basic Renovation Projects.

BASC0001.RES



**Vice President for Administration**  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 13, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

John Kotowski is seeking authorization to hire consultants to develop plans for completing basic renovation projects for the main and regional campuses. The projects we intend to do are listed and described in the attached document.

I recommend approval.

Sincerely,



Gary North

# INTEROFFICE MEMORANDUM

**OHIO UNIVERSITY**  
FACILITIES PLANNING OFFICE  
Building 19, The Ridges  
Athens, Ohio 45701  
TELEPHONE: (740) 593-2727  
FAX: (740) 593-4081

*John Kotowski*  
*Director, Facilities Planning and Construction*  
E-MAIL: kotowski@ohiou.edu

TO: Dr. Gary B. North, Vice President for Administration

DATE: June 12, 2000

SUBJECT: RESOLUTION TO HIRE A CONSULTANT AND  
DEVELOP CONSTRUCTION DOCUMENTS FOR  
BASIC RENOVATION PROJECTS ON THE  
ATHENS AND REGIONAL CAMPUSES

House Bill Number 640, the proposed capital improvements bill for FY 2001-2002 has been introduced by the Governor and is proceeding through the legislative process. As the bill stands at this time, it will contain a basic renovations appropriation of \$4,032,073 and a supplemental basic renovations appropriation of \$1,000,000 for the Athens Campus and five individual basic renovations appropriations for each of the Regional Campuses that totals \$794,804. Following discussions with a representative of the Provost's Office, directors in Administration, the Dean's of the Regional Campus System, the Office of the Vice President for Regional Higher Education and the Ohio Board of Regents, I would like to recommend the expenditure of the basic renovation funds in the following manner:

1. ATHENS CAMPUS – Basic Renovation Projects

**a. Campus Lighting Improvements (\$167,700).**

This project will replace the remainder of the outdated pole lights, retrofit low intensity lights and add additional lighting to newly identified areas on campus. The project will encompass the North, South, West and College greens as well as Oxbow Drive, University Terrace and the walkway between Race Street and University Terrace.

**b. Clippinger Hall Laboratory Improvements (\$150,000).**

These funds will be used to hire a consultant to develop a plan and cost estimate to replace fume hoods exhaust systems and laboratory controls. The building's air handlers, servicing the laboratory facilities, were previously replaced.

**c. Fire Alarm Projects (\$350,000).**

This project will upgrade the existing fire alarm systems in three buildings on campus. Environment Health and Safety and the consultant for the project will determine the facilities with the greatest need.

**d. Anderson Laboratory HVAC Improvement (\$250,000).**

This project will upgrade the mechanical system for the animal holding facility and the psychology laboratories. Involved will be improvements to the air handlers, air distribution and exhaust systems, as well as building controls.

**e. ADA Improvements Project (\$50,000).**

There are six projects under consideration, five of these are new automatic door openers and the sixth is a restroom renovation. The doors locations are at the Sing Tao House, President Street Academic Center, Baker Center, Galbreath Chapel and the School of Physical Therapy. The restroom renovation will be at the second floor of the Radio/TV building. A committee addressing ADA issues on campus will be providing direction regarding priority.

**f. Chubb Elevator (new) (\$410,000).**

The work to be undertaken with this project is the installation of a new elevator that will comply with the ADA needs of the students and employees. Currently Chubb Hall houses the office of Admissions, Auxiliary, Central Administration, Student Financial Aid, Bursar, Accounts Payable, Registrar, University College and Student Housing. The existing elevator, because of location, does not serve the public.

**g. Campus Roof Improvements (\$470,000).**

These funds will be used to replace or repair three roofs. The roofs under consideration at this time are Chubb Hall, Ellis Hall and Scott Quad. The replacement will include new insulation and a single ply roof membrane.

**h. Ridges Portal Development (\$350,000).**

This will be the first step in the implementation of the Ridges Master Plan by creating an opening through the existing main building. This new opening or portal will provide access not only into the building but also through the site. This will begin the process of making the existing main building more attractive to renovate.

**i. Convocation Center Concrete Restoration, Phase II (\$250,000).**

The majority of the concrete walls/structure, especially at the main and service entrance drives, are experiencing substantial water infiltration. Steel corrosion and rust streaking are apparent and the structural steel has split off protective concrete. This will be the second phase of a project designed to restore the concrete's structural integrity.

**j. DDC/HVAC Systems Upgrade (\$225,000).**

These funds will be used to replace the outdated Honeywell Excell Classic system with new devices. They will be connected to the central environmental control system located at Facilities Management. In addition this project will replace the existing 400-ton cooling tower at Alden Library.

**k. Alden Library Foundation Water Proofing (\$426,000).**

These funds will be use to waterproof the foundation under the North Entrance. This project will correct the water seepage in this area that is presently entering the building through the entry plaza.

**l. Paving Improvements (\$200,000).**

This project will re-pave deteriorating roadways and parking facilities. The renovations include coatings, asphalt overlays and improved site drainage.

**m. Court Street Improvements (\$250,000).**

These funds will be used to continue the development of the 'Streetscape Theme' along Court Street. This project involves placing existing utility lines below grade, new sidewalks and new street lighting and will involve the area from Union Street south to Park Place on Court Street.

**n. Campus Infrastructure Master Plan (\$100,000).**

These funds will be used to develop a master plan of the main campus' underground utility systems. This project will locate and evaluate the existing systems and provide information on the implementation for future underground systems.

**o. Ridges Inflow and Infiltration (\$100,000).**

This project will upgrade the sanitary and storm water system on the Ridges. The systems will be studied, a plan developed for separating the two systems, and the most critical infiltration problems corrected.

**p. East Green Water Line (\$100,000).**

These funds will be used to hire a consultant to study what must be done to upgrade the existing domestic water system on the Green. The purpose of this project is to eventually install sprinkler systems in the East Green dormitories.

**q. Backflow Preventer Improvements (\$100,000).**

These funds will be used to continue the on going project of installing backflow preventers on the domestic water lines supplying the University's Buildings. This project is required by the EPA and mandated by the City of Athens to protect the domestic water supply of the city.

**r. West State Street Storm Water Improvements (\$83,373).**

These funds will be used to design and construct a storm water system at the West State Street Research Park. This system will collect surface water from the site and direct the flow to the Hocking River.

**s. Classroom Improvements (\$473,315).**

This will be the first phase of a project, which will improve all general use classrooms on the campus and provide a minimum level of technological support. The University conducted a study of all classrooms and these funds will be used to address the poorest classroom spaces in order of need.

**t. Academic Support Improvements (\$426,648).**

This project will develop a multi-media lab for the College of Communications, help to re-locate printing services to the Ridges, make the Auditorium at the Ridges more useful for instruction, upgrade restrooms at Alden Library and make improvements for Visual Communications in Seigfred Hall.

**u. Research Facilities Improvements (\$46,667).**

This funding will be used to continue efforts to make the University's animal facilities competitive and bring them into compliance with current federal regulations.

**2. REGIONAL CAMPUSES – Basic Renovation Projects**

**a. Collins Center Building Improvements - Southern Campus (\$92,699).**

These funds will be used in two buildings. The first will be the Riffe Center where the roof will be upgraded. The second will be the Academic Center where selected carpeting will be replaced.

**b. Parking Facility Improvements - Eastern Campus (\$135,160).**

This project will continue efforts to restore the existing parking facilities that have received little attention since their construction in the 1970's. Included will be improvement of lighting and drainage, restoration of deteriorated pavement and resurfacing of the facility.

**c. Brasee Hall Elevator Improvements – Lancaster Campus (\$182,651).**

These funds will be used to install a new ADA compliant elevator in the classroom portion of Brasee Hall. The construction will involve a new elevator shaft and equipment room.

**d. Parking and Roadway Improvements - Chillicothe Campus (\$182,172).**

This project continues the planned improvement of deteriorated parking and roadways on the Chillicothe Campus. The project will upgrade drainage, re-surface facilities, address lighting needs and improve landscaping and signage.

**e. Roof Replacement Elson Hall – Zanesville Campus (\$201,122).**

These funds will be used to remove the existing roof system and install new insulation and a single ply membrane. This work is necessary as we systematically move to the second floor and continue the rehabilitation of the facility.

Page Five  
Dr. Gary B. North  
June 12, 2000

I would like to proceed with the projects identified above. Toward that end, I have enclosed a resolution for consideration by the Board of Trustees, at their regular meeting of June 30, 2000, which seeks approval to expend funds as described above. This resolution, if approved, will also permit the University to interview and hire consultants to prepare construction documents (as required) for the work outlined.

JKK/slw/BASC2000.GBN

enclosure

pc: Dr. Sharon S. Brehm  
Dr. Charles P. Bird

Mrs. Ong presented and moved approval of the resolution. Mr. Walter seconded the motion. All voted aye.

## **CONSULTANT APPROVAL FOR THE ELSON HALL REHABILITATION, PHASE II**

### **RESOLUTION 2000 --- 1711**

**WHEREAS**, the 123<sup>rd</sup> General Assembly, Regular Session, 1999-2000 has introduced House Bill Number 640, and

**WHEREAS**, House Bill Number 640 does presently and is expected when passed, to include funding totaling \$1,085,613.00 for the second phase of a project designed to complete rehabilitation of Elson Hall first floor on the Ohio University Zanesville Campus, and

**WHEREAS**, the campus has funding remaining from the first phase of this project which will allow the University to hire the consultant to finish the development of documents for the second phase of the Elson Hall Project, and

**WHEREAS**, this project is under the threshold for local administration and the University has the support of the Ohio Board of Regents to proceed with this project locally, and

**WHEREAS**, Ohio University has interviewed the roster of consultants developed from those responding to the "Ohio Register" advertisement placed with the Office of General Services Administration.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does approve the hiring of Wandel and Schnell, Architects, Inc. for the Elson Hall Rehabilitation, Phase II Project.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby authorize the preparation of construction documents for the Elson Hall Rehabilitation, Phase II Project.

ELSN2000.RES



**Vice President for Administration**  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 13, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

John Kotowski is seeking authorization to retain the firm of Wandel and Schnell Architects, from Columbus, Ohio, to plan the second phase renovation of Elson Hall on the Zanesville Campus.

This phase, budgeted at \$1,085,613.00, involves replacing ceiling and lighting systems, improving the mechanical distribution system, upgrading floor finishes, making the facility accessible, improving signage, and adding technology.

I recommend approval.

Sincerely,



Gary North

# INTEROFFICE MEMORANDUM

## OHIO UNIVERSITY FACILITIES PLANNING OFFICE

Building 19, The Ridges  
Athens, Ohio 45701  
TELEPHONE: (740) 593-2727  
FAX: (740) 593-4081

*John Kotowski*  
*Director, Facilities Planning and Construction*

TO: Dr. Gary B. North, Vice President for Administration

DATE: June 12, 2000

SUBJECT: APPROVAL TO HIRE THE CONSULTING ARCHITECT FOR THE  
ELSON HALL REHABILITATION, PHASE II PROJECT

House Bill Number 640, the proposed capital improvements bill for FY 2001-2002, will be making \$1,085,613.00 available to the University for the second phase of the Elson Hall Rehabilitation Project on the Ohio University Zanesville Campus. Phase two of the Elson Hall Project will include the completion of the interior and systems renovation for the first floor of the building. Involved will be the re-organization of spaces, replacement of ceiling and lighting systems, the improvement of the mechanical distribution systems, upgrading of floor finishes, making the entire floor accessible for individuals with disabilities, the integration of technology into the renovated areas and improvements in the signage system.

Ohio University has the authority to manage this project locally and would like to proceed with contracting with the architectural firm of Wandel and Schnell Architects, 130 East Chestnut Street, Columbus, Ohio. Wandel and Schnell Architects is the organization that was involved with and successfully helped the University complete work on the first phase of the Elson Hall Project.

In order that this office may proceed with design work at this time, we need Board authorization to move forward. Toward that end, I have enclosed a resolution for consideration by the Board of Trustees at their June 30, 2000 meeting that seeks authority to hire a consulting architect and develop construction documents.

If I can be of further assistance with this matter, please let me know. Thank you.

JKK/pwc/ELSN2000.GBN

pc: Dr. James W. Fonseca  
Dr. Charles P. Bird

Mrs. Ong presented and moved approval of the resolution. Mr. Walter seconded the motion. Approval was unanimous.

**CONSULTANT APPROVAL FOR THE  
BENNETT HALL HVAC AND LABORATORY IMPROVEMENTS  
CHILlicothe CAMPUS**

**RESOLUTION 2000 --- 1712**

**WHEREAS**, the 123rd General Assembly, Regular Session, 1999-2000 has introduced House Bill Number 640, and

**WHEREAS**, House Bill Number 640 does presently and is expected when passed, to include funding totaling \$1,082,262.00 for the Bennett Hall Heating, Ventilating, Air Conditioning and Laboratory Improvements Project on the Ohio University Chillicothe Campus, and

**WHEREAS**, this is the second phase of a building systems project for Bennett Hall which will improve the ability to better control the building's air distribution system and upgrade laboratory environment, and

**WHEREAS**, the campus has funding remaining from the chiller and cooling tower project which will allow the University to hire the consultant to finish the development of documents for the second phase of the Bennett Hall Project, and

**WHEREAS**, this project is under the four million dollar threshold for local administration and the University has the support of the Ohio Board of Regents to proceed with this project locally, and

**WHEREAS**, Ohio University did, prior to hiring a consultant to study the building's mechanical systems, make recommendations for improvements, and implement the first phase which included the replacement of the chiller and cooling tower, interviewed a roster of consultants which was developed from those responding to the "Ohio Register" advertisement placed with the Office of General Services Administration.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does approve hiring the firm of ZDS Design/Consulting Services as the associate engineer to continue improvements to Bennett Hall.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby authorize the preparation of construction documents for the Bennett Hall Heating, Ventilation, Air Conditioning and Laboratory Improvements Project.

BENT2000.RES



**Vice President for Administration**  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 13, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

John Kotowski recommends that ZDS Design/Consulting Services be retained to plan the continued improvements of Bennett Hall, located on the Chillicothe Campus. The project, budgeted at \$1,082,262.00, will address necessary repairs/replacement of the heating, air conditioning, ventilation in the main building and in the laboratory.

John believes it is important to continue working with ZDS Design to assure the consistency and quality of the work through the various phases of the project.

I recommend approval.

Sincerely,

Gary North

# INTEROFFICE MEMORANDUM

**OHIO UNIVERSITY**  
FACILITIES PLANNING OFFICE  
Building 19, The Ridges  
Athens, Ohio 45701  
TELEPHONE: (740) 593-2727  
FAX: (740) 593-4081

*John Kotowski*  
*Director, Facilities Planning and Construction*

TO: Dr. Gary B. North, Vice President for Administration

DATE: June 12, 2000

SUBJECT: APPROVAL OF CONSULTANT SELECTION FOR THE  
BENNETT HALL HVAC AND LAB IMPROVEMENTS PROJECT

House Bill Number 640, the proposed capital improvements bill for FY 2001-2002, will be making \$1,082,262.00 available to the University for the Bennett Hall HVAC and Lab Improvements Project on the Ohio University Chillicothe Campus. This project is part of a multi-phased effort to upgrade the building systems. The first phase of work focused on the replacement of the cooling tower and chiller at Bennett Hall. The new funding will be used to upgrade the air handlers, replace variable air volume boxes as required, modify the air distribution system, add fume hoods and address the building exhaust system.

This project is under the four million dollar threshold for local administration and Ohio University has the support of the Ohio Board of Regents to manage this project on campus. It is the desire of this office to continue to work with ZDS Design/Consulting Services, the firm that put together the overall plan for upgrading the building's mechanical system and did the design work for the chiller and cooling tower replacement.

University Facilities Planning needs the authorization to continue the upgrading of the Bennett Hall mechanical system. I have enclosed a resolution for consideration by the Board of Trustees at their meeting of June 30, 2000 that seeks the authority to extend the contract of the consulting engineer and develop construction documents for the next segment of the building's mechanical systems upgrade project.

If I can be of further assistance with this matter, please let me know. Thank you.

JKK/pwc/BENT2000.GBN

pc: Dr. Delbert Meyer  
Dr. Charles Bird

Mrs. Ong presented and moved approval of the resolution. Dr. Ackerman seconded the motion. All voted yes.

## **AUTHORIZATION FOR AND CONSULTANT TO RAZE MCBEE NO. 2**

**RESOLUTION 2000 --- 1713**

**WHEREAS**, McBee No. 2, the building the University has used as a central stores and receiving facility, is in poor structural condition, and

**WHEREAS**, a consulting engineer, hired to examine the building, has recommended that the facility not be utilized because of the condition of the floors and the structure that supports those floors, and

**WHEREAS**, The Department of Administrative Services has been asked to review the condition of the McBee No. 2 Facility, and

**WHEREAS**, Ohio University has changed how it does business with material suppliers and has gone to drop shipping materials on an as-needed-basis, and

**WHEREAS**, the need for a large central storage facility no longer exists, with storage being addressed with the end user.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does hereby empower the President or his designee to hire a consultant and proceed with planning to raze the McBee No. 2 Facility.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby authorize the demolition of the former stores and receiving facility, pending approval from the Department of Administrative Services.

MCBE22000.RES



**Vice President for Administration**  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 13, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

The "old McBee" facility located on West State Street, formerly used to house the Stores Receiving program, has been abandoned due to its age and deteriorated physical condition. An engineering study found that the condition of the building makes it unsafe to inhabit. The study also confirmed that the age, configuration, and condition are such that the building cannot be renovated for any constructive use on a cost effective basis.

John Kotowski recommends that the facility be razed.

I support the request and recommend approval.

Sincerely,



Gary North

# INTEROFFICE MEMORANDUM

## OHIO UNIVERSITY FACILITIES PLANNING OFFICE

Building 19, The Ridges  
Athens, Ohio 45701  
TELEPHONE: (740) 593-2727  
FAX: (740) 593-4081

*John Kotowski*  
*Director, Facilities Planning and Construction*  
E-MAIL: kotowski@ohio.edu

TO: Dr. Gary B. North, Vice President for Administration

DATE: June 12, 2000

SUBJECT: AUTHORIZATION TO RAZE MCBEE NO. 2  
(FORMER STORES AND RECEIVING FACILITY)

McBee No. 2, which contains 54,175 gross square feet of space and built in 1925, was primarily used for general storage purposes. The facility is no longer necessary on the campus. The storage space that is required by various departments will be provided within individual buildings and received on an as-needed-basis by the various departments. This change has allowed the University to take this facility off line. Due to structural problems that exist with this building, it has been determined that the building has no value to the University. McBee No. 2 is located in an area that is presently being developed by the University for a research park. The removal of this facility will permit the land to be put to a higher and better use and will become another building site as research needs dictate.

Ohio University has submitted a request to have the Department of Administrative Services examine the facility. It is the University's belief that the Department will find, as the University has, that the building has reached the end of its useful life and should be razed.

In anticipation of the DAS finding, the University has identified \$20,000 in the 1999 bond issue to develop construction documents for the razing of the facility and I would like to proceed. Toward that end, you will find enclosed a resolution for consideration by the Board at their regular meeting of June 30, 2000, which seeks support to raze the building. If there are any questions regarding this matter, please let me know. Thank you.

JKK/slw/MCBE2000.GBN

enclosure

pc: Mr. Richard Park Siemer

Mrs. Ong presented and moved approval of the resolution. Mr. Walter seconded the motion. All agreed.

## **DEMOLITION OF MILL STREET APARTMENTS**

### **RESOLUTION 2000 - 1714**

**WHEREAS**, Ohio University currently owns and operates an apartment complex which houses married students and single graduates who attend Ohio University, and which is located on Mill Street in Athens, Ohio, commonly referred to as the "Mill Street Apartments," and

**WHEREAS**, the Mill Street Apartments were opened in 1969 and the Board of Trustees have been advised that due to design, current conditions, and cost of renovation, it has been determined that the apartment complex can no longer serve the university's purpose of providing quality low-cost housing for married students and their families and single graduate students, and

**WHEREAS**, the Board of Trustees hereby approves the plans to demolish, in stages, the entire apartment complex, pending approval by the Ohio Department of Administrative Services,

**NOW, THEREFORE, BE IT RESOLVED**, that the Ohio University Board of Trustees hereby authorizes the Vice President for Administration to implement the plan for the phased demolition of the Mill Street Apartments. It is found and determined that all formal actions of this Board of Trustees concerning, and in relation to, the adoption of this resolution were adopted in open meetings of this Board of Trustees and that all deliberations of this Board of Trustees and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law, including Section 121.22 of the Ohio Revised Code.

**BE IT FURTHER RESOLVED**, that the Ohio University Board of Trustees does hereby authorize the preparation of plans and specifications for this project.



Vice President for Administration  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 13, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

Sherwood Wilson has recommended that selected Mill Street apartment units be razed. An engineering study of Mill Street apartments confirms that the building structures, plumbing and sewer systems have deteriorated to the point where it is not economically feasible to invest in their renovation. The units were constructed due to budget limitations, under residential rather than institutional standards with an expected thirty to forty year life span. They have exceeded their projected life and do not meet standards and codes required of modern day housing. Moreover, the design of the buildings makes it difficult to add in the modern amenities sought by today's students.

We are seeking authorization to immediately raze buildings E, F, G, and H as shown on the attached map. These units are now vacant and represent a safety threat to children. Thus, we recommend that they be taken down, subject to approval by the Ohio Division of Administrative Services.

We will continue to operate the remaining apartments until such time as suitable alternative housing can be identified for families in residence. The number of occupants remaining in Mill Street generate sufficient revenue to meet operating expenses and pay debt service. We expect to present a detailed housing master plan for replacing apartments at the October meeting of the Board of Trustees. Our goal is to, over time, raze all current apartments and replace them with new, high quality family living units.

I recommend approval.

Sincerely,

Gary North

## Interoffice Communication

Date: June 13, 2000

To: Dr. Gary North, Vice President for Administration

From: Sherrywood G. Wilson, Assoc. Vice President for Facilities and Auxiliaries

Subject: Trustees Resolution

Attached please find a resolution for the upcoming Board of Trustees meeting seeking approval to raise the Mill Street Apartment complex in two phases over the next two years. We seek this action under the following conditions.

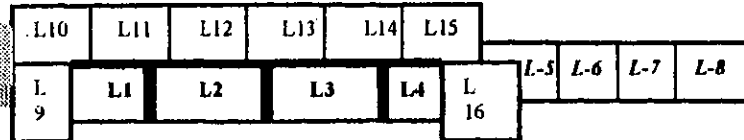
- When the apartment complex was constructed in the early 1970's, the materials and construction methods were of residential quality having an expected life cycle of 30 to 40 years. A detailed engineering analysis (copies to be available June 18) has determined that while conditions at Mill Street are not sub-standard from a health and safety standpoint, they do not meet the Ohio University standard of quality for residential units. The analysis indicates substantial shortcomings for virtually every system component of the facility including structural, mechanical, electrical and roofing. The cost benefit analysis of renovating these facilities is unacceptable.
- The Mill Street complex can be divided into four nearly equal utility corridors. After a careful analysis of all of the facilities, it was determined that approximately one-quarter of the complex should be vacated this summer consolidating displaced families into the remaining units. Attached is a map of the Mill Street complex with the four utility phases superimposed on the drawing. Phase I has been vacated and would be the first phase to be raised upon trustee approval.
- We propose to continue work on a comprehensive housing master plan that would recommend the replacement and reconfiguration of family and graduate student housing along the river corridor including the new South Green residence hall facilities.
- The majority of families occupying the Mill Street complex are international students. The University maintains a strong commitment to provide to these students and their families quality, low cost housing. Therefore, prior to vacating and raising further phases of the complex, adequate housing, either permanent or temporary, must be secured or constructed to accommodate international students and their families.

If you should have additional questions upon review of this recommendation, please do not hesitate to contact me.

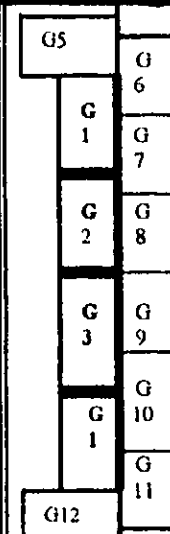
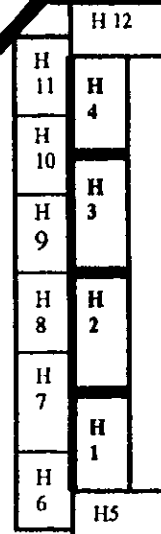
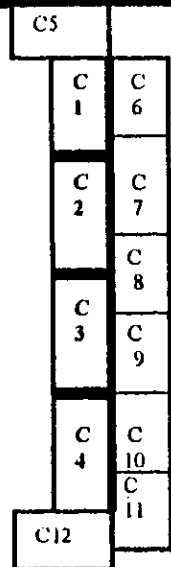
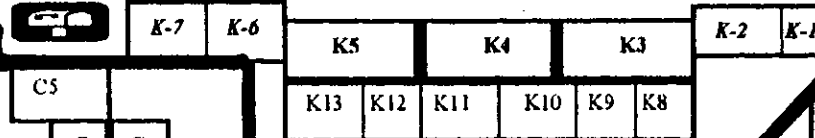
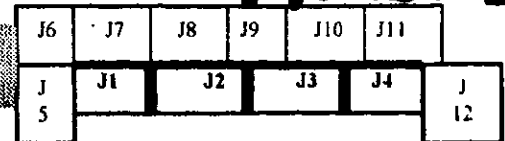
# Mill Street Complex

## PHASE III

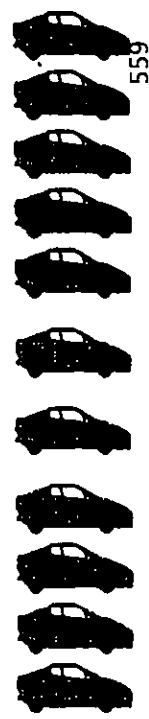
Playground



## PHASE II



DS

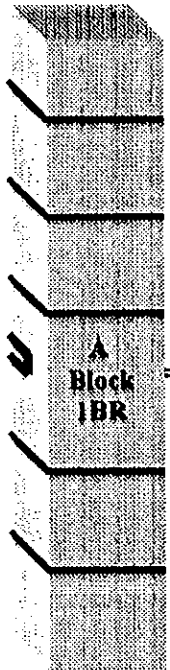
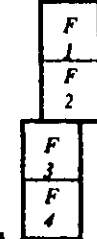
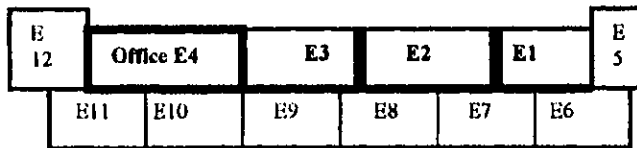
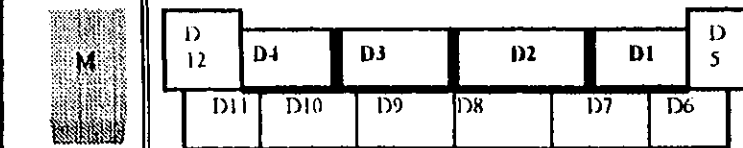
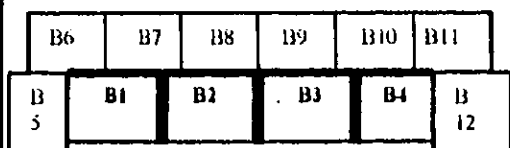


559

**Bold:** 2BR 1-Floor  
*Italic:* 2BR Bi-Floor  
 (Ground Level)  
 A Building: 1BR  
 Others: 2BR Bi-Floor  
 (Upper level)  
 L: Laundry Room  
 M: Maintenance  
 DS: Dumpster  
 Post Office  
 P: Picnic Site

## PHASE I

## PHASE IV



DS



Mrs. Ong presented and moved approval of the resolution. Mr. Walter seconded the motion. Approval was unanimous.

## **CONSULTANT FOR THE BUSH AIRPORT RUNWAY AND TAXIWAY EXTENSION PROJECT**

**RESOLUTION 2000--- 1715**

**WHEREAS**, Ohio University, utilizing the services of PDR Engineering, completed an Airport Master Plan for the Bush Airport, and

**WHEREAS**, in 1997, URS Greiner, took a closer look at the specific class and type of aircraft which will most likely utilize the Bush Airport in the future, and

**WHAREAS**, both of these studies recommended that the Bush Airport's runway and taxiway be extended 1,400 feet to provide a total length of 5,600 feet, and

**WHEREAS**, the Federal Aviation Administration has approved both studies and supports the need for the runway extension, and

**WHEREAS**, the University commissioned, in 1999, the firm of R. D. Zande and Associates, Inc. to undertake an environmental assessment to determine the best way to extend the runway while at the same time minimizing any environmental impact, and

**WHEREAS**, this assessment having been completed, was approved earlier this year by the Federal Aviation Administration, and determined that a runway extension of 1,400 feet to the east would have no significant environmental impact, and

**WHEREAS**, the runway and taxiway project has been estimated to cost \$4,500,000 and the University has submitted a capital request to the Federal Aviation Administration to provide \$4,050,000 for the project, and

**WHEREAS**, the Federal Aviation Administration has indicated that the project is being looked at favorably for funding, that this project could receive funding as soon as the next fiscal year, and that the University should proceed with the consultant selection process.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does hereby empower the President or his designee to interview and select a consulting engineer for the Bush Airport Runway and Taxiway Extension Project.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby authorize the preparation of construction plans and specifications for the Runway and Taxiway Extension Project.

AIRP2000.RES



**Vice President for Administration**  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 13, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

After many years of effort from Alan Geiger, John Kotowski, Bob Hynes, Gil Perry, Dick McFarlan, Bob Lillie, and Dick Robe, and continued recently by Pam Parker and Dick Siemer, to secure funds for the airport runway extension, it appears that \$4,050,000.00 funding may be forthcoming from the FAA. The balance of the \$4,500,000.00 estimated cost will be drawn from local sources. Thus, John Kotowski is seeking approval to hire a consultant to plan the Bush Airport Runway and Taxiway Extension.

A request seeking authorization to enter into a construction contract will be requested upon receipt of federal funds.

I recommend approval.

Sincerely,

  
Gary North

# INTEROFFICE MEMORANDUM

**OHIO UNIVERSITY**  
FACILITIES PLANNING OFFICE  
Building 19, The Ridges  
Athens, Ohio 45701  
TELEPHONE: (740) 593-2727  
FAX: (740) 593-4081

*John Kotowski*  
*Director, Facilities Planning and Construction*  
E-MAIL: kotowski@ohio.edu

TO: Dr. Gary B. North, Vice President for Administration

DATE: June 12, 2000

SUBJECT: APPROVAL TO HIRE A CONSULTANT FOR THE  
BUSH AIRPORT RUNWAY AND TAXIWAY EXTENSION PROJECT

The Ohio University Airport, originally constructed in 1971, features a 4,200 foot long runway with a full length parallel taxiway. The facility serves not only the needs of the University, but also functions as a regional general aviation airport for a portion of Southeastern Ohio. Because of the length of the runway, there are various types of aircraft that can only utilize the airport under favorable weather conditions. In order to alleviate this problem and make the airport accessible to certain other aircraft, such as some classes of business jets and commuter airplanes, it has been proposed that a 1,400 foot extension be added to both the runway and taxiway. This necessitates the acquisition of a small amount of property, the relocation of Columbia Road, the placing of utilities under ground along the entry roadway and the extension work itself.

In 1993, the University completed the updating of its master plan. That document, along with a study completed in 1997 recommended a runway extension, providing a total runway length of 5,600 feet. In 1999, the University commissioned an Environmental Assessment for the runway extension project. This Assessment resulted in a finding of no significant impacts. The Assessment was submitted to the Federal Aviation Administration earlier this year and was approved.

The runway/taxiway extension project is expected to cost \$4,500,000. The University has submitted a request to the FAA to provide ninety percent (90%) of the funding required or \$4,050,000. The remainder of the funding necessary will be split between the University and the Ohio Department of Transportation, Aviation Division. Therefore, the University's share will total \$225,000 and the cost of necessary land and the environmental assessment will allow the University to minimize any additional

Page Two  
Dr. Gary B. North  
June 12, 2000

expenditures required. The preliminary indications regarding funding through the FAA are favorable and we have been instructed by the Administration to proceed with consultant selection.

I have enclosed a resolution for consideration by the Board of Trustees at their regular meeting of June 30, 2000 which seeks authorization to interview and select a consulting engineer and develop construction documents for the Bush Airport Runway and Taxiway Extension Project. If I can be of further assistance or provide additional information regarding this matter, please let me know.

JKK/slw/AIRP2000.GBN

enclosure

pc: Mr. Richard Park Siemer

Mrs. Ong presented and moved approval of the resolution. Mr. DeLawder seconded the motion. All said yes.

## **DEMOLITION OF ATHENS LUMBER COMPANY BUILDINGS**

### **RESOLUTION 2000- 1716**

**WHEREAS**, Ohio University is finalizing purchase of the Athens Lumber property, adjacent to campus and located on West Union Street, for use as a parking lot and building site, and

**WHEREAS**, Two brick structures, three metal storage sheds, and two wooden storage sheds on the property are of no current nor future use to the university, and

**WHEREAS**, The university needs to clear the property to allow for the construction of a parking lot and training center.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees hereby approves the recommendation to raze and remove the structures pending approval by the Ohio Department of Administrative Services.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby authorize the Vice President for Administration or his designee to select an architect to prepare plans and specifications for the development of a parking lot and a training/professional development center and seek bids for the construction.

gn/res.athenslumber



Vice President for Administration  
Cutler Hall 209  
Athens OH 45701-2979

tel 740.593.2556  
fax 740.593.2124

June 14, 2000

Robert Glidden  
President  
Ohio University  
Cutler Hall  
Campus

Dear Bob:

Ohio University is finalizing purchase of the Athens Lumber Company property, adjacent to campus and located on West Union Street. The property will be used to provide for parking and a building site for the Training/Professional Development Center. The buildings on the property have no value for any university use. To clear the site, the metal sheds will be sold at auction and the kiln, the store, and wooden structures will be razed, pending approval by the Board of Trustees and the Department of Administrative Services. Inquiries have been made about the wooden storage structure, moved to the site several years ago by the former owner. The building is deteriorated to the point that it has no value to the university and does not appear salvageable. Moreover, it does not appear unique or have significance for preservation. We will make the structure available to any interested parties who will, at their cost, dismantle and remove it from the premise. If no one claims the structure, it will be taken down when the kiln and sheds are removed.

Construction of the Training Center, on the southwest corner of the lot, should begin in late summer or early fall. The parking lot project should also be underway in late summer.

I am requesting your support of the plan outlined above to clear the site and proceed with project planning and construction.

If you need additional information, please contact me.

Sincerely,



Gary North

## **B. EDUCATIONAL POLICIES COMMITTEE**

Committee Chairman Grover reported the committee received a report from Associate Vice Provost Barbara Reeves on those faculty granted promotion and tenure. A summary copy of her report is included with the official minutes.

Mr. Basora presented the resolution. Mr. Grover moved approval of the resolution. Mrs. Ong seconded the motion. All agreed.

## **NAME CHANGE FOR THE SCHOOL OF HEARING AND SPEECH SCIENCES**

### **RESOLUTION 2000 -- 1717**

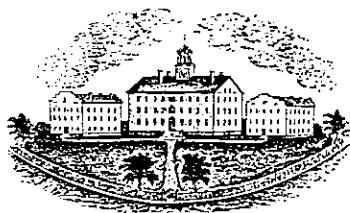
**WHEREAS** the School of Hearing and Speech Sciences comprises a diverse faculty with many professional activities; and

**WHEREAS** the current designation does not reflect the research and teaching being provided in the baccalaureate, masters, and doctoral programs, and

**WHEREAS** the faculty have thoroughly discussed the desirability of a change of name for the school and the dean of the College of Health and Human Services supports this recommendation; and

**THEREFORE, BE IT RESOLVED** that the name of the School of Hearing and Speech Sciences be changed to the School of Hearing, Speech, and Language Sciences effective immediately.

Office of the Provost  
Cutler Hall 306  
Athens OH 45701-2979  
740-593-2600 phone  
740-593-9191 fax



OHIO UNIVERSITY  
1804

**DATE:** June 5, 2000  
**TO:** Robert Glidden, President  
**FROM:** Sharon S. Brehm, ~~Provost~~  
**SUBJECT:** Name change

The dean of the College of Health and Human Services is recommending a name change for the School of Hearing and Speech Sciences to the School of Hearing, Speech, and Language Sciences. In addition, they have recommended changing the name of the Ohio University Speech and Hearing Clinic to the Ohio University Hearing, Speech, and Language Clinic.

It seems to me that the rationale presented by the faculty and director of the School of Hearing and Speech Sciences and supported by the dean is sound, and that the name changes are in the best interest of the college. I therefore concur with the name changes and recommend their approval.

SB/jt



Office of the Dean

College of Health and Human Services  
Grosvenor Hall 014  
Athens OH 45701-2979

tel 740.593.9336  
fax 740.593.0285  
web [www.ohiou.edu/healthandhuman](http://www.ohiou.edu/healthandhuman)

**DATE:** May 11, 2000

**TO:** Sharon S. Brehm, Provost

**FROM:** Gary S. Neiman, Dean, College of Health and Human Services

**SUBJECT:** Recommendation to Change the Name of the School of Hearing and Speech Sciences and the Name of the Ohio University Speech and Hearing Clinic

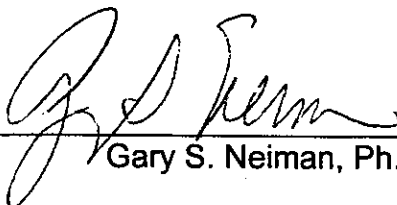
The faculty of the School of Hearing and Speech Sciences have recommended renaming their unit the School of Hearing, Speech and Language Sciences. In addition, they have recommended changing the name of the Ohio University Speech and Hearing Clinic to the Ohio University Hearing, Speech and Language Clinic. I support both recommendations and am forwarding them to you.

Attached is the recommendation report I received from Dr. Norman Garber, Director, which explains their rationale for both changes. I believe the faculty have been thorough and thoughtful in their deliberations. The rationale for the changes is sound.

I am requesting your consideration of these recommendations to rename the school and clinic. We are hopeful that the name changes will be approved by President Glidden and the Board of Trustees.

We would like the name change to become effective July 1, 2001, in conjunction with the move into Grover Center. The request is coming at this time because a number of decisions regarding purchases for Grover must be made and the name changes will impact on some of these.

If you have any questions or concerns, please do not hesitate to contact me.

  
\_\_\_\_\_  
Gary S. Neiman, Ph.D.

Mr. Grover presented and moved approval of the resolution. Mrs. Ong seconded the motion. Approval was unanimous.

## **NAME CHANGE FOR THE OHIO UNIVERSITY SPEECH AND HEARING CLINIC**

### **RESOLUTION 2000 — 1718**

**WHEREAS** the Ohio University Speech and Hearing Clinic comprises a diverse faculty with many professional activities; and

**WHEREAS** the current designation does not reflect the research and teaching being provided in the baccalaureate, masters, and doctoral programs, and

**WHEREAS** the faculty have thoroughly discussed the desirability of a change of name for the clinic and the dean of the College of Health and Human Services supports this recommendation; and

**THEREFORE, BE IT RESOLVED** that the name of the Ohio University Speech and Hearing Clinic be changed to the Ohio University Hearing, Speech, and Language Clinic effective immediately.

***Proposed Name Changes for  
The School of Hearing and Speech Sciences  
and the  
Ohio University Speech and Hearing Clinic***

*Proposed Name Changes*

The faculty of the School of Hearing and Speech Sciences recommends the School be renamed **The School of Hearing, Speech and Language Sciences**. We believe this change is more descriptive of the research and teaching being provided in our baccalaureate, masters and doctoral programs.

The faculty also recommends the Ohio University Speech and Hearing Clinic be renamed the **Ohio University Hearing, Speech and Language Clinic**. This change is more reflective of its mission and more consistent with current trends in the naming of comparable units, maintains continuity with the School name change, minimizing confusion, and ultimately strengthening name recognition for both units.

We would like these changes to take effect fall, 2001, in conjunction with our move to Grover Center.

*A Brief Historical Perspective*

When our department began in 1937, undergraduate students could major in the area of correction and interpretation in the School of Speech and Dramatic Art, within the College of Fine Art. They could also qualify to teach in the public schools through the College of Education. The Master of Arts degree in speech correction began in 1949 and the Ph.D. was first offered in 1957, the third program at Ohio University to offer the doctorate. The graduate major was now being called speech and hearing therapy. In 1964 the graduate majors changed to speech pathology and audiology, which remain to this date. In 1967, the department became speech pathology, audiology and speech science, now within the School of Communication, but still part of the College of Fine Art. In the following year, 1968, when the department became part of the College of Communication, it became a school and took its current

name, School of Hearing and Speech Sciences. The School continued using this name when it became part of the College of Health and Human Services in 1979.

#### *Rationale for School name change*

Several options for a School name change were proposed, consistent with trends in the profession. Much discussion and deliberation ensued among the faculty over the past year, leading to consensus on this proposal. Students and retired faculty also expressed support for the change as they too appreciate and understand the evolution of our profession. By adding only one word, "language", to our name, we are able to maintain a connection with our past. Furthermore, adding "language" is consistent with the direction of our accrediting agency, the American Speech-Language and Hearing Association, which recently added "language" to its name. In practical terms, the new name is very similar to our current one, making for an easier transition in name recognition.

During the early years, the disciplines were focused exclusively on the hearing and speech components of communication. The study of language science and its disorders has become an integral part of our profession in the last thirty years as scientists research the biological, psychological and linguistic bases of language development and use. An understanding of the variables supporting development and use is the foundation for the clinical applications in language assessment and intervention. Currently 13 courses in our School use the word language in their title, for example, Language Development, Neurophysiology of Speech and Language, Adult Language Disorders, and Advanced Diagnostic Procedures in Speech and Language. Clearly, adding the word language makes our title more descriptive of the discipline we study.

#### *Rationale for changing the clinic name*

Our full service clinical program recently celebrated its 60th year of providing clinical teaching to our students and clinical services to the university community, and to Southeastern Ohio. It began as the Ohio University Speech Clinic in 1939, changing to its current name in 1946. The proposed name change is more descriptive of services being provided, as language evaluations and remediation are an

integral part of what is performed. Many children seen by our graduate students and clinical supervisors have difficulty learning, processing and executing the language system. We also work with adults who, due to strokes, head trauma, and dementing illnesses, require therapy to reestablish their language abilities. The name change is consistent with the American Speech-Language and Hearing Association, which mandates students in accredited programs, obtain a specified number of direct client contact hours in the three areas of hearing, speech, and language.

### *School Mission Statement*

The School of Hearing and Speech Sciences is dedicated to excellence in the education of students in pursuit of careers in communication sciences and disorders; to the breadth of knowledge upon which the profession depends; to the personal and professional growth of students and faculty; and to the needs of the community for clinical services. Undergraduate students receive a pre-professional broad-based liberal arts curriculum along with a program designed to provide a sound understanding of normal communication processes and an introduction to the professions of audiology and speech-language pathology. Masters students are provided academic and clinical training, leading to certification and licensure in audiology or speech-language pathology. Doctoral students are provided a well-rounded research, academic, and teaching program, preparing them for research, teaching, and clinical endeavors.

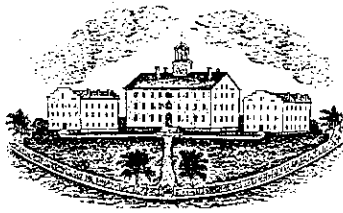
### *Clinic Mission Statement*

The mission of the Ohio University Speech and Hearing Clinic is to promote excellence in the clinical education of students and to provide the highest quality of services to the community.

### *Final statement*

In summary, changing the names of our school and clinical programs better reflects our missions, is consistent with the direction of our accrediting agency, better represents our academic and clinical components, provides currency to our titles, and maintains continuity with our past.

Office of the Provost  
Cutler Hall 306  
Athens OH 45701-2979  
740-593-2600 phone  
740-593-9191 fax



OHIO UNIVERSITY  
1804

**DATE:** June 5, 2000  
**TO:** Robert Glidden, President  
**FROM:** Sharon Stephens Brehm <sup>SSB</sup>, Provost  
**SUBJECT:** Proposed Performance Certificate in the School of Music

I support the proposal for a new certificate to be offered by the School of Music in the College of Fine Arts. The Performance Certificate is designed to provide intensive study in performance for students whose career goal is performance as a trained professional and who have earned a baccalaureate degree. The proposed new certificate is endorsed by the faculty and administration of the School of Music and the College of Fine Arts and will serve to strengthen their curriculum offerings to their students.

SSB/jt

Mr. Grover presented and moved approval of the resolution. Mr. Walter seconded the motion. All voted aye.

## **SCHOOL OF MUSIC PERFORMANCE CERTIFICATE**

### **RESOLUTION 2000 -- 1719**

**WHEREAS**, the School of Music has proposed the Performance Certificate as an outgrowth of the existing Master of Music degree program in performance in the School of Music, and

**WHEREAS**, this proposal has the support of the dean and faculty of the School of Music, the College of Fine Arts, and the University Curriculum Council, and

**WHEREAS**, the proposed certificate will allow the School of Music to deliver a high-quality program built on the faculty and curricular strength currently existing in the School of Music, and

**WHEREAS**, the proposed certificate will allow students with a baccalaureate degree or its equivalent to participate in an intense study of performance, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Ohio University approves offering such a certificate.



OHIO UNIVERSITY


## Interoffice Communication

RECEIVED

MAY 16 2000  
OFFICE OF THE PROVOST

DATE: May 15, 2000

TO: Barbara Reeves, Associate Provost, Cutler

FROM:  Ann Paulins, Chair, University Curriculum Council

RE: **School of Music Performance Certificate**

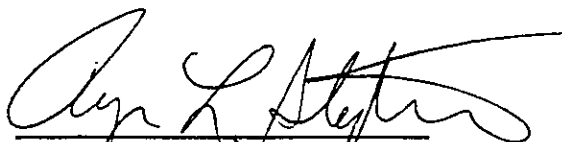
Enclosed please find two copies of the above captioned proposal, which was presented by the Programs Committee and unanimously approved by the University Curriculum Council on Tuesday, May 9, 2000. These copies are being forwarded to you for implementation.

Encls.

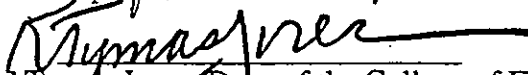
cc Bill Smith, Chair, Programs Committee  
Sylvia Henry, Music

## New Program Approval Form

### Ohio University School of Music PERFORMANCE CERTIFICATE



Roger L. Stephens, Director of the School of Music



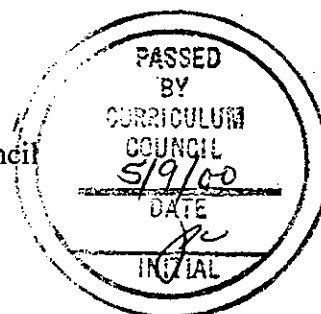
Raymond Tymas-Jones, Dean of the College of Fine Arts



William Earl Smith, Chair, New Programs



V. Ann Paulins, Chair of University Curriculum Council



## Ohio University School of Music

### Performance Certificate

Date of implementation: the first quarter after acceptance

The Performance Certificate is an outgrowth of the existing Master of Music degree program in performance in the School of Music. It stems from a need to organize and strengthen specialized efforts of the graduate degree program for students who want to pursue careers in performance. Musicians often pursue a course of study at institutions where they receive specialized training to further develop their skills and experience. The certificate program provides intensive study in performance for students whose career goals are directed towards performance, who have earned a baccalaureate degree or the equivalent and who do not wish to further pursue a graduate academic degree program. It is designed to prepare students for auditions for orchestra, opera, and music theatre positions where a degree is not needed.

The curriculum consists of 20 hours of performance courses and 10 hours of electives chosen from the existing graduate degree program. Electives are selected by the student and the certificate program advisor from courses which will support the student's performance objectives. The number of total credit hours for the program is 30 which is sufficient to prepare repertoire and skills for most performance auditions. The program should normally be completed in one year and no more than two years.

Entrance, performance and exit standards are the same as those for the existing master of music degree program. All courses already exist within the master of music degree program. There is no need for additional facilities or resources.

## Graduate Performance Programs Offering a Certificate or Diploma

- |     |  |   |
|-----|--|---|
| 1.  | Boston University  | Artist Diploma in Performance   |
| 2.  | Carnegie Mellon University                                 | Artist Diploma in Performance<br>Artist Diploma in Composition<br>Artist Diploma in Conducting  |
| 3.  | Yale University  | Artist Diploma  |
| 4.  | Cleveland Institute of Music                               | Artist Diploma in Performance<br>Professional Studies Diploma   |
| 5.  | Hartt School of Music                                      | Artist Diploma in Performance<br>Artist Diploma in Conducting<br>Artist Diploma in Composition<br>Artist Diploma in Opera                     |
| 6.  | Indiana University   | Artist Diploma in Music<br>Performer Diploma in Music   |
| 7.  | New England Conservatory                                   | Artist Diploma in Performance<br>Diploma in Performance   |
| 8.  | Northern Illinois University                               | Performers Certificate  |
| 9.  | Northwestern University                                    | Certificate in Performance  |
| 10. | Oberlin College  | Artist Diploma  |
| 11. | Peabody Institute  | Artist Diploma  |
| 12. | Rutgers University   | Artist Diploma in Performance   |
| 13. | Shenandoah University                                      | Certificate in Piano Pedagogy   |
| 14. | Southern Methodist University                              | Artist Certificate  |
| 15. | Texas Christian University                                 | Artist Diploma in Performance<br>Performers Certificate in Piano  |
| 16. | University of Cincinnati,<br>College-Conservatory of Music | Artist Diploma in Instrumental Music Performance<br>Artist Diploma in Opera Performance<br>Artist Diploma in Piano or Harpsichord Performance |
| 17. | University of Iowa   | Certificate in Sacred Music   |
| 18. | University of Miami  | Advanced Diploma in Music   |
| 19. | Wayne State University                                     | Certificate Program in Orchestral Studies   |
| 20. | Roosevelt University                                       | Artist Diploma  |

## Ohio University School of Music Performance Certificate

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Program effective in the first quarter permitted after approval from the appropriate committees

**Purpose:** The Performance Certificate provides an intensive program of study for students whose career goals are directed towards performance to prepare them for professional positions as performers. The School of Music already has the requisite courses within the master of music degree program to offer a comprehensive graduate program in performance. There are no additional facilities, library resources, or faculty necessary to implement the program.

**Performance Certificate Requirements:** The program is designed to be completed in three to six quarters. Students are required to take 30 credit hours. They will enroll as full-time students. Elective course selections are made by the student and advisor. Performance Certificate students take courses with degree students and are graded according to the criteria set forth in the course syllabus.

**Entrance requirements:** Students make application through the Graduate School and the School of Music. Students may obtain requirement information from the School of Music and audition for the School of Music faculty. Applicants must have an acceptable baccalaureate degree. Exceptions may be considered in cases where applicants can document that they have the equivalent in professional performing experience and meet the School of Music academic standards.

**Completion of the program:** DARS reports will be printed every quarter that the student is enrolled. Class record of certificate courses will be maintained by the School of Music office. Upon satisfactory completion of the required hours, the names of students meeting the requirements will be forwarded to the registrar's office. Award of the Performance Certificate will be provided by the School of Music and will be recorded on the student's transcript

## **Ohio University School of Music Performance Certificate**

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### **Admission process: Admission may be granted in any quarter**

A student must complete the application process by June 1 for fall quarter, November 1, for winter quarter, and February 1 for spring quarter

### **Application**

#### **1. Application Forms**

- a.. Complete the process of Admission to Ohio University as a non-degree graduate student. Application form is available from the Graduate School Office.
- b. Complete an application form in music obtainable from the Music Office.

#### **2. Submission of Forms**

Completed application forms must be submitted to the Graduate Office with the following:

- a. transcript of undergraduate degree along with the application.
- b. two letters of recommendation
- c. a statement indicating why you are seeking the Performance Certificate.

#### **3. Audition**

- a. After you have submitted all required application forms, request an audition date from the Music Office
- b. Audition requirements are the same as the Master of Music degree program. Consult the Music Office for specific audition requirements.

#### **4. Acceptance**

- a. approval of application forms
- b. successful audition

### **Registration**

- 1. Meet with your assigned Advisor to select courses. You must be enrolled in at least 9 hours per quarter.
- 2. DARS reports will be printed every quarter that you are enrolled. A record of classes taken will be maintained by the Music Office.

### **Completion**

- 1. Upon satisfactory completion of all course work, you will be awarded a Performance Certificate.
- 2. You will receive a transcript which indicates that you have been granted the Performance Certificate.

# Performance Certificate

## Schedule of courses

### FALL:

Major Instrument :	4 credit hours
Chamber Music (Music 554):	1-2 credit hours
Electives:	3-5 credit hours
<b>TOTAL</b>	<b>10 credit hours</b>

### WINTER:

Major Instrument:	4 credit hours
Chamber Music (Music 554)	1-2 credit hours
Project in Performance (Music 694)	3 credit hours
Electives	1-3 credit hours
<b>TOTAL</b>	<b>10 credit hours</b>

### SPRING:

Major Instrument	4 credit hours
Chamber Music (Music 554)	1-2 credit hours
Recital (Music 697)	1-2 credit hours
Electives	2-4 credit hours
<b>TOTAL</b>	<b>10 credit hours</b>

### REQUIRED COURSES:

<b>Major Instrument</b>	<b>12 hours</b>
(course number varies depending upon specialty. Mus. 541=piano, Mus. 540=voice, Mus. 542=strings etc...)	
<b>MUS. 554 Chamber Music</b>	<b>4 hours</b>
(must include one credit hour of MUS 554E- Contemporary)	
<b>MUS. 694 Project in Performance</b>	<b>3 hours</b>
<b>MUS. 697 Recital</b>	<b>1 hour</b>

### ELECTIVE COURSES:

Courses are selected from existing graduate music degree courses and in consultation with the certificate program advisor	<b>10 hours</b>
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**TOTAL CREDIT HOURS FOR CERTIFICATE: 30**

# PERFORMANCE CERTIFICATE SCHEDULE - VIOLIN EXAMPLE

### Fall Quarter

<u>Required</u>	
MUS 542 A (Major Instrument)*	4 hrs.
MUS 554A (Chamber Music)**	1 hr.
<u>Electives</u>	
MUS 552B (Chamber Orchestra)	1 hr.
MUS 558A (Pedagogy)	2 hrs.
MUS 552A (Symphony Orchestra)	2 hrs
TOTAL	10hrs

### Winter Quarter

<u>Required</u>	
MUS 542A (Major Instrument)	4 hrs.
MUS 554A (Chamber Music)	1hr.
MUS 694 (Professional Project in Performance)	3 hrs
<u>Electives</u>	
MUS 552A (Symphony Orchestra)	2 hrs.
TOTAL	10 hrs.

### Spring Quarter

<u>Required</u>	
MUS 542A (Major Instrument)	4 hrs.
MUS 554A (Chamber Music)	1 hr.
MUS 697 (Recital)	1 hr.
MUS 554E (Chamber Music - Contemporary)	1 hr.
<u>Electives</u>	
MUS 552A (Symphony Orchestra)	2 hrs.
MUS 557A (Violin Solo Repertoire)	1 hr.
TOTAL	10 hrs.

## REQUIRED COURSES

<b>Major Instrument</b> (MUS. 540,541 etc.)	12 hrs.
<b>Chamber Music</b> (MUS. 554) <i>must include one credit hour of MUS.554E - contemporary)</i>	4 hrs.
<b>Project In Performance</b> (MUS.694)	3 hrs.
<b>Recital</b> (MUS. 697)	1 hr.
<b>Elective Courses</b> (see list)	10 hrs.
<hr/>	
TOTAL	30 hrs.

\* Major instrument is an applied course which involves the preparation and study of solo repertoire for performance. Although course numbers are repeated, content is continually changing depending upon the student's repertoire needs, technical skill and musical level.

\*\*Chamber Music is an applied course which involves the preparation and study of chamber works (music written for small ensemble i.e. string quartet, piano trio, woodwind quintet) for performance. Course number does not change, although the repertoire studied does.

# PERFORMANCE CERTIFICATE SCHEDULE - PIANO EXAMPLE

## Fall Quarter

<u>Required</u>	
MUS 541A (Major Instrument)*	4 hrs.
MUS 554F (Chamber Music)**	1 hr.
MUS 554E (Chamber Music- Contemporary)	1 hr.
<u>Electives</u>	
MUS 557E (Piano Solo Repertoire)	1 hr.
MUS 600 (Independent Study: Career Planning and Preparation)	1 hr.
MUS 557G (Early Keyboard Repertoire)	2 hrs
<b>TOTAL</b>	<b>10hrs</b>

## Winter Quarter

<u>Required</u>	
MUS 541 (Major Instrument)	4 hrs.
MUS 554F (Chamber Music)	1hr.
MUS 694 (Professional Project in Performance)	3 hrs
<u>Elective:</u>	
MUS 557K (Classic and Romantic Piano Repertoire)	2 hrs
<b>TOTAL</b>	<b>10 hrs.</b>

## Spring Quarter

<u>Required</u>	
MUS 541 (Major Instrument)	4 hrs.
MUS 554F (Chamber Music)	1 hr.
MUS 697 (Recital)	1 hr.
<u>Elective</u>	
MUS 557L (Twentieth Century Piano Repertoire)	2 hrs.
MUS 579 (Performance Preparation)	2 hrs.
<b>TOTAL</b>	<b>10 hrs.</b>

584

## REQUIRED COURSES

<b>Major Instrument</b> (MUS. 540,541 etc.)	12 hrs.
<b>Chamber Music</b> (MUS. 554) <i>must include one credit hour of MUS.554E - contemporary</i>	4 hrs.
<b>Project In Performance</b> (MUS.694)	3 hrs.
<b>Recital</b> (MUS. 697)	1 hr.
<b>Elective Courses</b> (see list)	10 hrs.
<hr/>	
<b>TOTAL</b>	<b>30 hrs.</b>

\* Major instrument is an applied course which involves the preparation and study of solo repertoire for performance. Although course numbers are repeated, content is continually changing depending upon the student's repertoire needs, technical skill and musical level.

\*\*Chamber Music is an applied course which involves the preparation and study of chamber works (music written for small ensemble i.e. string quartet, piano trio, woodwind quintet) for performance. Course number does not change, although the repertoire studied does.

### Elective Courses

Courses are selected from existing graduate music degree courses and in consultation with the certificate program advisor.

#### History and Literature

MUS 521 History of Musical Styles: Medieval and Renaissance  
MUS 522 History of Musical Styles: Baroque and Classical  
MUS 523 History of Musical Styles: Romantic and Twentieth Century  
MUS 524 Literature of: (a) *choral music* (b) *piano music* (c) *chamber music* (d) *orchestral music* (e) *organ music* (f) *opera music* (l) *band music*  
MUS 527 Folk Music in the United States  
MUS 528 Jazz History

#### Theory and Composition

MUS 502A Styles: Analysis of 15th Century Music  
MUS 502B Styles: Post Romantic  
MUS 502C Styles: Twentieth Century  
MUS 505A and B Jazz Theory  
MUS 513 Introduction to Electronic Music

#### Performance

MUS 540 Voice, MUS 541 Piano, MUS 542 Harpsichord  
MUS 542 Strings (a) *violin* (b) *viola* (c) *violoncello* (d) *double bass*  
MUS 543 Woodwinds (a) *flute* (b) *oboe* (c) *clarinet* (d) *bassoon* (e) *saxophone*  
MUS 544 Brass (a) *trumpet* (b) *horn* (c) *trombone* (d) *euphonium* (e) *tuba*  
MUS 545 Percussion  
MUS 547 Organ  
MUS 550 Accompanying (1-3 hrs.)  
MUS 551b *Wind Ensemble*  
MUS 552 (a) *Symphony Orchestra* (b) *Chamber Orchestra*  
MUS 553 (a) *University Singers* (b) *Choral Union* (c) *Opera Theater* (1-4 cr.) (d) *Singing Men of Ohio* (e) *Women's Chorale*  
MUS 554 Chamber Music (a) *string* (b) *woodwind* (c) *brass* (d) *percussion* (e) *contemporary* (f) *piano* (g) *vocal*  
MUS 555 (a) *Jazz Ensemble* (b) *Percussion Ensemble* (c) *Trombone Choir*  
MUS 557 Solo Repertoire (a) *String instruments* (b) *woodwind instruments* (c) *brass instruments* (d) *vocal* (e) *piano* (f) *percussion*  
MUS 557G Early Keyboard Repertoire, 1600-1750  
MUS 557K Classical and Romantic Piano Repertoire  
MUS 557L Twentieth Century Piano Repertoire  
MUS 558 Pedagogy (a) *string instruments* (b) *woodwind instruments* (c) *brass instruments* (d) *vocal* (e) *class piano* (f) *percussion*  
MUS 558 H,I Piano Pedagogy  
MUS 558J Vocal Pedagogy Resource Survey  
MUS 559A Advanced Instrumental Conducting  
MUS 559B Advanced Choral Conducting  
MUS 559C Applied Conducting  
MUS 570 Practicum in Music  
MUS 572 Advanced Group Instruction in Functional Piano  
MUS 575 (b) *Italian Diction* (c) *German Diction* (d) *French Diction*  
MUS 577 (a) *Jazz Improvisation I* (b) *Jazz Improvisation II*  
MUS 579 Performance Preparation  
MUS 600 Independent Study

Students with a baccalaureate degree in music in an area other than music therapy may choose the combined equivalency master's program in music therapy and will concurrently complete deficiency courses toward the RMT (Registered Music Therapist) while electing some graduate-level courses toward the master's degree. If you lack substantial undergraduate music requirements, you may be admitted as a special student to the equivalency-only program, a nondegree offering that enables you to meet MT-BC registration requirements with the American Music Therapy Association. Eligible equivalency students may take a limited number of graduate courses during equivalency study and, with permission, complete the graduate degree following a six-month internship (or equivalent) in music therapy. Additional nonmusic certification may be achieved during the course of study. AMTA Board Certification is obtained following successful completion of the national certification examination.

**Performance: Pedagogy Emphasis  
(piano, string, voice, woodwind)  
Performance: Conducting Emphasis  
(choral, orchestral, wind)**

The M.M. in performance is designed for professionally oriented performers and studio and school music teachers who wish to pursue this curriculum as a terminal degree and for those who wish to use it as a foundation for doctoral study. The goal is to prepare graduate students, both technically and intellectually, for professional careers as performers or conductors. Acceptance into the Master of Music in performance is by audition only.

Within the area of performance, you may choose a Master of Music degree in performance with emphasis in pedagogy. Areas of concentration in this degree program are strings, woodwinds, voice, and piano. The goal of the pedagogy emphasis program is to prepare students for teaching in colleges, public schools, and private

studios. A greater emphasis is given to pedagogy and pedagogical techniques, including teaching methods and materials, than in the traditional performance curriculum. Students in piano also receive group and private piano instruction.

An audition is required on the major instrument for admission to these programs. It is advantageous to have previous experience on at least one other family instrument in woodwinds and strings.

The goal of the program in conducting is to further develop conducting skills for public school music teachers, college positions, or professional careers in conducting, and to prepare students for study at the doctoral level. Applicants must submit a videotape demonstrating conducting skills and, in a personal interview, perform on their major instrument and demonstrate sight-singing, aural skills, and keyboard facility.

**Theory, Composition, and History  
and Literature**

The M.M. is offered in music theory, composition, and music history and literature. Although each degree program requires a minimum of 45 quarter hours of graduate work, a variety of course offerings enables you to design a program that suits your professional needs.

The M.M. in music theory and the M.M. in music history and literature require 45 credit hours and a written thesis. In addition, students in music history are required to demonstrate reading ability in at least one foreign language. The M.M. in composition requires a large-scale composition in lieu of the thesis. All degree programs in the theory-composition-music history and literature area require an oral examination of the degree candidate. Students applying for entrance into the Master of Music program in music theory or music history should submit an original scholarly paper on any topic within the discipline of the proposed major field of study.

**Music Courses (MUS)**

**History and Literature**

**521 History of Musical Styles I (3)**  
History of music with survey of music literature to 1600.

**522 History of Musical Styles II (3)**  
History of music with survey of music literature from 1600 to 1750.

**523 History of Musical Styles III (3)**  
History of music with survey of music literature from 1750 to present.

**524 Literature (3)**  
Literature of (A) choral music, (B) piano music, (C) chamber music, (D) orchestral music, (E) organ music, (F) opera music, (I) orchestral instruments, (L) band music. A.

**527 Folk Music in the United States (3)**  
Introduction to selected types of folk music in U.S. *Scholten; Sp; Y.*

**528 Jazz History (3)**  
Study of the African roots of jazz. Overview of solo and ensemble styles, with emphasis on blues, New Orleans, Chicago, swing, bop, cool, and free jazz to 1970. *Wetzel; W; Y.*

**531 Ancient and Medieval Music (4)**  
Music as artistic and theoretical expression of antiquity and Middle Ages; history of musical styles to 1410. A.

**532 Music of the Renaissance (4)**  
Musical styles and genera from Dunstable to Palestrina (ca. 1450–1600). A.

**533 Music of the Baroque Period (4)**  
Music of age of concertato and basso continuo, musical styles, and genera from Monteverdi to J. S. Bach (ca. 1600–1750). A.

**534 Music of the Classic Period (4)**  
Eighteenth century classicism for the Mannheim School through early Beethoven. A.

**535 Music of the 19th Century (4)**  
Music as artistic expression of 19th-century romanticism. A.

**536 Contemporary Music (4)**  
Music as artistic expression of our time. Various styles since ca. 1900. A.

**537 Analysis of Music Notation (3)**  
Gregorian and Medieval modal notation. F; D.

**538 Analysis of Music Notation (3)**  
Prereq: 537. Franconian and Ars Nova notation systems. W; D.

**539 Analysis of Music Notation (3)**  
Prereq: 538. Continuation of 538. Sp; D.

**620 Seminar in Theory and Music History and Literature (3, max 9)**  
Individual studies of problems in music history and theory. Methods of music research and use of music bibliography. *Wetzel; F; Y.*

**Independent Study**

**600 Independent Study (1-15)**

F, W, Sp, Su; Y.

**695 Thesis (as recommended by dept) (1-6) Y.**

**Music Education**

**562L Teaching Instrumental Music in the Elementary and Middle School-Laboratory Band (1)**

To prepare the prospective instrumental music educator for competence and adequacy in executing an ensemble music rehearsal at the elementary/middle school level. Items covered include conducting, personnel, and score preparation.

**563 Instrumental Techniques and Materials (4)**  
Advanced techniques for high school and college instrumental groups. Literature and materials. Sp; Y.

**564 Marching Band Techniques (3)**  
Techniques for preparation of high school and college marching band performance. Young; Sp; Y.

**565 Choral Techniques and Materials (4)**  
Advanced techniques for high school and college vocal groups. Literature and materials. Jarjisan; Sp; Y.

**566 Contemporary Elementary Music Education (4)**  
Advanced course in techniques and materials for elementary music teaching such as Orff and Kodaly. Scholten; F; Y.

**566A Introduction to Orff Schulwerk (3)**  
Introduction to music, materials, instruments, and pedagogy used in Orff teaching. Scholten; W; A.

**568 General Music in Junior High (4)**  
Advanced course in techniques and materials for junior music teaching such as team teaching, learning stations, and humanities. M. Butler; W; Y.

**576 Workshops and Institutes (1-4)**  
(A) music clinic workshop, (B) elementary music workshop, (C) chamber music institute. May be repeated for credit, but credit may be applied to degree electives only once for each workshop. D.

**581 Psychological Foundations of Music (3)**  
Basic study of acoustics, ear, and hearing. Psychological, sociological, and physiological processes involved in musical behavior. Coddling; F; Y.

**590 Graduate Seminar: Teaching Music in Higher Education (1)**  
Assists the graduate teaching assistant—especially one with little or no prior teaching background—in making a smooth transition into his or her teaching duties at the Ohio University School of Music. Butler, Reilly; F; Y.

**670 Contemporary Trends in Music Education (4)**

**671 Advanced Topics in Music Education (4)**  
Various topics in music education (including various methods of measuring musical aptitude and achievement) and study of experimental research methodology. W; Y.

**672 Advanced Topics in Music Education (4)**  
History and philosophy of American music education. Scholten; Sp; Y.

**675 Introduction to Graduate Studies in Music Education (3)**  
Introduction to graduate study and research methods in music education. Scholten; F; Y.

**677 Organization and Administration of School Music (3)**  
Administration and supervision of school music programs. Role of supervisor, consultant, director, or coordinator of music in public schools. Personnel, materials and equipment, finance, curriculum, in-service training, and community-school relationships. Sp; Y.

**Music Therapy**

**580 Advanced Music Therapy Practicum (3)**  
Field experience with various clinical populations; supervision and leadership in field experience. F, W, Sp; Y.

**583 Research in Music Therapy and Psychology of Music (3)**  
Introduction to graduate study and research, extensive review of psychology of music and music therapy literature from a research perspective, experience with on-campus research, research analysis and design including writing a research paper suitable for presentation or publication. F.

**584 Clinical Practice in Music Therapy (3)**  
Review and analysis of music therapy techniques with various populations and assessment of their effectiveness; design and implementation of music therapy programs for various populations (alternatives and strategies); assessment with various populations; communication across various clinical disciplines in various settings.

**585 Seminar in Music Therapy (3)**  
Current topics in music therapy, including national trends and problems in the field; administrative concerns in developing and enhancing music therapy programs; leadership in music therapy, including skills and strategies for effecting change at various levels; legislative activity and organizational activity. Sp.

**694 Professional/Clinical Project (4)**  
Original, professional, or clinical demonstration project resulting in a written paper suitable for presentation or publication at a professional meeting or in a professional journal. Sp.

**695 Thesis (4)**  
Original experimental research investigation suitable for presentation at research session of professional conference and/or publication in a research-oriented journal. Sp.

**Performance**

**540 Voice (1-6)**  
Prereq: perm. F, W, Sp; Y.

**541 Piano (1-6)**  
Prereq: perm. F, W, Sp; Y.

**542 Harpsichord (1-6)**  
Prereq: perm. F, W, Sp; Y.

**542A-D Stringed Instruments (1-6)**  
Prereq: perm. (a) violin, (b) viola, (c) violoncello, (d) double bass. F, W, Sp; Y.

**543A-E Woodwind Instruments (1-6)**  
Prereq: perm. (a) flute, (b) oboe, (c) clarinet, (d) bassoon, (e) saxophone. F, W, Sp; Y.

**544 A-Brass Instruments (1-6)**  
Prereq: perm. (a) trumpet, (b) horn, (c) trombone, (d) euphonium, (e) tuba. F, W, Sp; Y.

**545 Percussion Instruments (1-6)**  
Prereq: perm. Remonko; F, W, Sp; Y.

**546 Organ (1-6)**  
Prereq: perm. F, W, Sp; Y.

**550 Accompanying (1, max 3)**  
Basic problems in accompanying singers and instrumentalists—rehearsal techniques, ensemble, pedaling, balance, etc. May be repeated. W, Sp; Y.

**551A Marching Band (2)**  
Prereq: audition. Suk; F; Y.

**551B Wind Ensemble (2)**  
Prereq: audition. Climer; Y.

**551C University Band (1)**  
Prereq: audition. Suk; Y.

**551D Varsity Band (1)**  
Suk; W; Y.

**551E Concert Band (1)**  
Prereq: audition. Climer; Y.

**552A Symphony Orchestra (2)**  
Prereq: audition. Furumoto; Y.

**552B Chamber Orchestra (1)**  
Prereq: audition. Y.

**553A University Singers (2)**  
Prereq: audition. Jarjisan; Y.

**553B Choral Union (1)**  
Prereq: audition. Jarjisan; Y.

**553C Opera Theater (1-4)**  
Prereq: audition. Stephens; Y.

**553D The Singing Men of Ohio (1)**  
Prereq: audition. Zook; Y.

**553E Women's Chorale (1)**  
Prereq: audition. Wetzel; Y.

**554 Chamber Music (1)**  
Prereq: perm. (A) string; (B) woodwind; (C) brass; (D) percussion; (E) contemporary; (F) piano; (G) vocal. Y.

**555A Jazz Ensemble (1)**  
Prereq: audition. Bastin; Y.

**555B Percussion Ensemble (1)**  
Prereq: audition. Remonko; Y.

**555C Trombone Choir (1)**  
Prereq: perm. Y.

**557 Solo Repertoire (1)**  
Prereq: perm. Representative selections from standard and 20th-century repertory; problems of technique, interpretation, style, accompaniment, and ensemble. (A) string instruments; (B) woodwind instruments; (C) brass instruments; (D) vocal; (E) piano; (F) percussion.

**557G Early Keyboard Repertoire, 1600-1750 (2)**  
A comprehensive study of the keyboard repertoire from 1600-1750, including major works of Baroque composers. *Barte; F; A.*

**557K Classic and Romantic Piano Repertoire (2)**  
A comprehensive study of the keyboard repertoire from 1750-1900, including major works of classical and Romantic composers. *Syracuse; W; A.*

**557L Twentieth Century Piano Repertoire (2)**  
Twentieth-century piano repertoire beginning with works from the Impressionistic Period and including major works of composers to the present. *Henry; Sp; A.*

**558 Pedagogy (2)**  
Methods and materials of teaching fundamentals of instruments. Lecture, class performance, teaching demonstration, and library research. (A) string instruments; (B) woodwind instruments; (C) brass instruments; (D) vocal; (E) class piano; (F) percussion.

**558G,H,I Piano Pedagogy (2)**  
Practical course aimed at providing creative teaching strategies for piano teacher. Teaching philosophies, objectives, and procedures discussed and applied to group, class, and private piano instruction. Includes teaching techniques for working with students of all ages and levels. May be repeated. *F; W; Sp; Y.*

**558J Vocal Pedagogy Resource Survey (2)**  
Prereq: 558D. Overview of the learning process and pedagogical teaching styles. 20th-century materials and resources available in the field of vocal pedagogy are evaluated. *M. Stephens; Y.*

**559A Advanced Instrumental Conducting (3)**  
Prereq: perm. Advanced reading and conducting of large instrumental works. *F; Y.*

**559B Advanced Choral Conducting (3)**  
Prereq: perm. Advanced reading and conducting of large choral works. Standard and new works for public school and college groups. *Sp; Y.*

**559C Applied Conducting (4)**  
Prereq: perm. Select, private instruction at the advanced level. Emphasis placed on refining the individual student's conducting ability and musicianship. Gestural study, score study, and score reading are part of the course. Repertoire for degree recitals provide the primary focus for study. *Cliner; Furumoto; Jarjisan; Y.*

**570 Practicum in Music (1-2)**  
Prereq: perm.

**572 Advanced Group Instruction in Functional Piano (2)**

Prereq: piano classification 243. For pianists, emphasizing development of keyboard skills, harmonizing, transposing, sight reading, etc., that students will encounter as piano teachers, music educators, or music therapists. May be repeated. *Sp; Y.*

**575B Italian Diction (1)**  
Prereq: perm.

**575C German Diction (1)**  
Prereq: perm.

**575D French Diction (1)**  
Prereq: perm.

**577A Jazz Improvization I (2)**  
Learning and applying through improvisation of the Ionian, Dorian, and Mixolydian modes, the ii-V7-I progression, and culminating with a final project utilizing the song form. *Bastin; W; Y.*

**577B Jazz Improvization II (2)**  
Learning and applying through improvisation the Whole Tone, Diminished and Blues scales, the Aeolian and Locrian modes, the ii-V7-I progression, and culminating with a final project utilizing Blues form. *Bastin; Sp; Y.*

**579 Performance Preparation (2)**  
A practical course aimed at assisting students in developing strategies for preparing themselves physically and psychologically to achieve their maximum performance potential. *Berenson.*

**697 Recital (1-2)**  
Prereq: perm. Full-length public recital. A recording of the degree recital will be filed in library. *F; W; Sp; Y.*

## Theory and Composition

**500 Introduction to Music Theory (3)**  
Prereq: nonmusic major. Introduction to music theory: pitch and rhythmic notation and chords. *Y.*

**502A Styles I (3)**  
Analysis of Medieval and Renaissance music. *F; A.*

**502B Styles II (3)**  
Analysis of post-Romantic music. *W; A.*

**502C Styles III (3)**  
Analysis of 20th-century music. *Sp; A.*

**503A Theory Pedagogy I (3)**  
Designed to meet needs of students who plan to teach theory at college level. Current materials and pedagogical approaches surveyed.

**503B Theory Pedagogy II (3)**  
Prereq: 503A. Continuation of 503A. See 503A for description. *D.*

**504A Analytical Techniques of Tonal Music I (3)**  
A survey of techniques employed in the analysis of music of the tonal repertoire. A variety of analytical tools will be employed to examine the rhythmic, melodic, harmonic, formal, and textural structures of a wide variety of tonal music. *Reilly; F; Y.*

**504B Analytical Techniques of Tonal Music II (3)**  
Continuation of MUS 504A. *Reilly; W; Y.*

**504C Techniques of Atonal Music (3)**  
A survey of the analytical techniques employed in the analysis of atonal music; emphasis will be placed on the use of extensions of twelve-tone and set theory as applied to this repertoire. *Reilly; Sp; Y.*

**505A Jazz Theory I (3)**  
Prereq: keyboard. Harmonic vocabulary, notational systems, chord progressions. Structures, and techniques in traditional jazz.

**505B Jazz Theory II (3)**  
Continuation of 505A. *D.*

**507A Counterpoint I (3)**  
16th-century counterpoint: practices and styles; Lasso and Palestrina. *F; A.*

**507B Counterpoint II (3)**  
18th-century counterpoint: invention, canon, fugue. *W; A.*

**507C Counterpoint III (3)**  
Prereq: 507B. Continuation of 507B.

**508 Composition, Nonmajor (3)**  
Prereq: non-composition major, perm. *Phillips; Y.*

**509 Composition (3)**  
Prereq: composition major. *Phillips; Y.*

**510B Electronic Music Composition (3)**  
Prereq: 413 or 413A. Instruction in the issues, aesthetics, and techniques of classical electronic music composition. *Phillips; F.*

**513 Introduction: Electronic Music (2)**  
Introduction to electronic music covering basic concepts and providing a broad overview of current practices and trends on applying technology to musical ends. *F.*

**514A Advanced Orchestration (2)**  
Problems in scoring original works for modern symphony orchestra. Satisfactory scores performed by Ohio University Symphony Orchestra. *Phillips; D.*

**514B Advanced Orchestration (2)**  
Prereq: 514A. Continuation of 514A. *Phillips; D.*

**514C Advanced Orchestration (2)**  
Prereq: 514B. Continuation of 514B. *Phillips; D.*

**515 Microcomputer Applications in Music Production (3)**  
Basic concepts of digital FM synthesis and MIDI sequencing. Brief introduction to the use of microcomputers in music printing and other systems commonly used for electronic music production. *Phillips; W; Sp.*

**516 Project in Electronic Music (3)**  
Prereq: 515. Techniques of studio operation and maintenance, multitrack recording, tape editing, and mixing as they apply to electronic music. *Phillips; F.*

**516A Advanced Projects in Electronic Music (3)**  
Prereq: 516. approved project proposal. A project proposal must be submitted to and approved by the instructor prior to enrolling in this course. An electronic music composition will be produced for public performance. *Phillips; W.*

**516B Advanced Recording Studio Techniques (4)**  
Prereq: 516. Instruction in operating a 16-track recording studio. Topics include advanced miking techniques, sound processing, mixing, and SMPTE time code synchronization on a 16-track recorder. *Phillips; Sp.*

**517 Advanced Digital Synthesis (4)**  
Prereq: 515. Concepts of digital sound synthesis primarily using the Synclavier system. Topics include advanced FM synthesis, additive synthesis, sampling, sequencing, and SMPTE time code synchronization on the Synclavier. *Phillips; W.*

**517A Advanced Digital Synthesis and Multitrack Projects (4)**  
Prereq: 517. approved project proposal. A project proposal must be submitted and approved by the instructor prior to enrolling in this course. Supervision and guidance for working on creative electronic projects using the Synclavier and the 16-track recording studio. *Phillips; F; W; Sp.*

**610 Seminar in Music Theory (2)**  
Topics in music theory, including but not limited to issues in analysis, the history of music theory, cognition and perception, aesthetics as pertaining to theory, the music of individual composers, pedagogy, etc. Specific topics will be announced prior to each quarter the course is taught. *Reilly; D.*

### **C. BOARD ADMINISTRATION COMMITTEE**

Vice President Richard P. Siemer noted that Trustees would be sent, in early August, financial information following the final closing of the "books." He stated that Trustees would be given at their September meeting, a report on the initial findings from the Internal Auditor, Tina Abdella.

Mr. Goodman presented and moved approval of the resolution. Mr. Brunner seconded the motion. All agreed.

**APPOINTMENT OF TWO UNIVERSITY TRUSTEES TO  
THE OHIO UNIVERSITY FOUNDATION BOARD**

**RESOLUTION 2000 – 1720**

**WHEREAS**, the Ohio University Board of Trustees and the Ohio University Foundation Board have agreed that three members of the Ohio University Board of Trustees shall be appointed to the Ohio University Foundation Board, subject to Board of Trustees action and for a term not to exceed three years,

**NOW, THEREFORE, BE IT RESOLVED**, that the following Ohio University Board of Trustees members be appointed to the Ohio University Foundation.

Mr. Brandon T. Grover Jr., for a term beginning July 1, 2000 and ending June 30, 2002.

Dr. Patricia A. Ackerman for a term beginning July 1, 2000 and ending June 30, 2003.

Mr. Goodman presented and moved approval of the resolution. Mr. Grover seconded the motion. Approval was unanimous.

#### **Election of Treasurer**

#### **RESOLUTION 2000 - 1721**

**RESOLVED** that Richard P. Siemer be elected Treasurer of Ohio University for the period beginning July 1, 2000, and ending June 30, 2001.

Mr. Goodman presented and moved approval of the resolution. Mrs. Ong seconded the motion. All agreed.

## **ELECTION OF SECRETARY**

### **RESOLUTION 2000 - 1722**

**RESOLVED** that Alan H. Geiger be elected Secretary for the Board of Trustees for the year beginning July 1, 2000 and ending June 30, 2001.

Mr. Goodman presented and moved approval of the resolution. Mr. Grover seconded the motion. All voted aye.

**Election of Vice Chairman**

**RESOLUTION 2000 - 1723**

**RESOLVED** that M. Lee Ong be elected Vice Chairman of the Board of Trustees for the year beginning July 1, 2000 and ending June 30, 2001.

Chairman Goodman reviewed the process and positive outcomes of the recently completed review of President Glidden's performance. He noted great support for President Glidden's leadership exists on the campus and within the State. A discussion of issues raised during the review have been related to the President.

Mr. Goodman presented and moved approval of the resolution. Mr. DeLawder seconded the motion. All agreed.

## **ELECTION OF PRESIDENT**

### **RESOLUTION 2000 - 1724**

**RESOLVED** that Robert Glidden be elected President of Ohio University for the year beginning July 1, 2000 and ending June 30, 2001.

Dr. Ackerman presented and moved approval of the resolution. Mr. Brunner seconded the motion. Approval was unanimous.

**COMPENSATION FOR PRESIDENT AND EXECUTIVE OFFICERS  
2000-2001**

**RESOLUTION 2000 - 1726**

**WHEREAS**, in executive session in Committee of the Whole there was a review of the performance of executive officers and a presentation of salary recommendations by the President based on this review, and a discussion of compensation for the President.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees authorize the Board-Administration Committee to review with the President the salaries for executive officers and to determine the compensation for the executive officers and the President for 2000-2001.

Mr. Goodman presented and moved approval of the resolution. Mr. Grover seconded the motion. All agreed.

**Election of Chairman**

**RESOLUTION 2000 - 1725**

**RESOLVED** that Patricia A. Ackerman be elected Chairman of the Board of Trustees for the year beginning July 1, 2000, and ending June 30, 2001.

Dr. Ackerman presented and moved approval of the resolution. Mr. Grover seconded the motion. The motion for approval was accepted subject to a change in the date of the September 2001 meeting dates. The new dates are September 20 and 21, 2001.

## **MEETING DATES FOR SUCCEEDING YEARS**

### **Designation of Stated Meeting Dates for Years Beginning July 1, 2000 and Ending June 30, 2002**

#### **RESOLUTION 2000 - 1727**

**RESOLVED** that the following dates, which are Thursday and Friday, be designated the stated meeting dates for the year beginning July 1, 2000, and ending June 30, 2002.

September 28 and 29, 2000

**COMMENCEMENT**

December 7 and 8, 2000

June 8 and 9, 2001

February 1 and 2, 2001

June 7 and 8, 2002

April 5 and 6, 2001

June 28 and 29, 2001

September 20 and 21, 2001 (New date)

December 6 and 7, 2001

February 7 and 8, 2002

April 11 and 12, 2002

June 27 and 28, 2002

**RESOLVED** further that, if conditions dictate, the Board-Administration Committee be authorized to change the date of the stated meetings.

# OHIO UNIVERSITY

June 30, 2000

## CERTIFICATE OF APPRECIATION

RESOLUTION 2000 - 172B

presented to

N. VICTOR GOODMAN

Chairman of the Board, 1999-00

**FOR** *your extraordinary dedication to the responsibilities of Board Chairman,*

**FOR** *your thorough preparation and efficient leadership of Board of Trustees' meetings and deliberations and for your efforts to encourage attendance and participation,*

**FOR** *your long-standing commitment to public higher education, which encompasses four decades of service to the citizens and the State of Ohio,*

**FOR** *the way you have embraced and adopted Ohio University as yours, the time and energy you have devoted to important University occasions, and your willingness to be available to serve and represent the institution,*

**FOR** *those personal and professional qualities which have brought you our highest admiration and esteem,*

**WE** *affirm our appreciation.*

*Conferred as a Mark of Esteem  by the  
President and the Board of Trustees of Ohio University.*

PRESIDENT

SECRETARY

598  
PATRICIA A. ACKERMAN  
DELAND BASORA  
R. GREGORY BROWNING  
GORDON F. BRUNNER  
CHARLES R. EMRICK, JR.

BRANDON T. GROVER  
MICHELLE MILLER  
M. LEE ONG  
C. DAVID SNYDER  
ROBERT D. WALTER



## VIII. GENERAL DISCUSSION - CALL OF MEMBERS

Members, in turn, warmly welcomed new Trustees C. Daniel DeLawder and Amy Vargas-Tonsi to the Board of Trustees. Mr. DeLawder's term ends May 12, 2009 and Ms. Vargas-Tonsi, May 12, 2002. They respectively replaced retiring trustees Charles R. Emrick, Jr., and Michelle L. Miller.

This was the last meeting for John Susany, President, National Alumni Board of Directors. The President sits with the Board of Trustees by invitation and serves a two-year term. Mr. Susany's successor, William J. Burke, D.O., will join Trustees for their September 29 and 30 meetings.

Dr. Ackerman noted her election as chairwoman of the Board of Trustees was a significant moment and a high honor in her life. She stated she looks forward to working with the Trustees and university community, and pledged her commitment to the responsibilities of this leadership role.

Ms. Vargas-Tonsi thanked the Trustees for their warm welcome and noted she was excited and overwhelmed with this student trusteeship opportunity.

Mr. Grover commented he very much enjoyed the visit to the College of Communication. He stated the university enjoys good leadership from President Glidden and is well served by its faculty and administration.

Mr. Brunner thanked retiring Board of Trustee Chairman N. Victor Goodman for his year of dedicated and outstanding leadership. He noted he was encouraged by the prospect of development and redevelopment in the Mill and Stewart Street areas.

Mr. Susany commented he has enjoyed his over 20 years of involvement with Ohio University, and working with two wonderful presidents, Drs. Ping and Glidden. He stated the Alumni Board and Association were strong and perfectly positioned to support the University.

Mrs. Ong thanked John Susany for his service and dedication to the University.

Mr. Walter cited the excitement of the day, noting it's great to be on campus and encouraged other trustees to seek ways to increase their involvement. He commented on the progress being made on development matters and the need for Trustees to continue to meet their responsibilities with these matters. He concluded his comments by wondering aloud how Chairman Goodman found time to read all materials sent to him.

Mr. Basora noted he had traveled back for the meeting from a summer internship in Los Angeles, California. He thanked Mr. Goodman and Trustees for making his service a productive one. Mr. Basora noted the recent high national ranking of the School of Journalism.

Mr. DeLawder commented it is a special honor to be named a Trustee at one's alma mater. He congratulated retiring Chairman Goodman and pledged his support to incoming Chairwoman Ackerman.

President Glidden introduced Kent Wray, Dean of the College of Engineering and Technology. The President thanked Dean Wray for his leadership and service noting he has just accepted the position of Provost and Vice President for Academic Affairs at Michigan Technology University. President Glidden next introduced Michael Sostarich, who has recently been appointed Vice President for Student Affairs after serving as Interim for two years. He stated he was pleased to have Dan DeLawder and Amy Vargas-Tonsi as new Trustees and thanked Chairman Goodman for his exceptional leadership. He thanked the Trustees for their continued support of his presidency and for the extension of his contract through June of 2004. He stated he looked forward to working with Chairwoman Ackerman.

President Glidden, on behalf of the Trustees, concluded his remarks by presenting a citation to retiring Chairman Victor Goodman noting his dedicated and outstanding leadership. A copy of the resolution is included with the minutes.

Mr. Goodman thanked the Trustees for working so well with him and noted what a great honor it has been to serve as this Board's Chairman. He commented that to be treated as a member, along with his wife Elaine, of this University's family has been most rewarding. He also commented briefly on his long-standing service to higher education in this state and the importance of this to him. Mr. Goodman congratulated Dr. Ackerman on her election as Trustee Chairwoman and cited the outstanding and continuing good leadership of President Glidden.

## **IX. ANNOUNCEMENT OF NEXT STATED MEETING**

Secretary Geiger announced the Board of Trustees would meet next on the Athens Campus, Thursday, September 28, 2000, for committee/study sessions and Friday, September 29, 2000, for the formal board meeting.

## **X. ADJOURNMENT**

Determining there was no further business to come before the Board, Chairman Goodman adjourned the meeting at 3:00 p.m.

## **XI. BOARD ADMINISTRATION COMMITTEE**

Immediately following adjournment of the Board of Trustees' meeting, the Board Administration Committee met to consider the 2000/2001 evaluation and compensation recommendations for the president and executive officers. Committee members present were Patricia A. Ackerman, Chairwoman, N. Victor Goodman, and M. Lee Ong. President Glidden and Secretary Alan Geiger also attended.

Mr. Goodman moved to approve the compensation recommendations for executive officers as previously discussed in executive session with President Glidden. Dr. Ackerman seconded the motion. All voted aye.

Mr. Goodman moved to set the Fiscal Year 2000/2001 salary for President Glidden at \$255,000. Dr. Ackerman seconded the motion. All agreed. In addition, and following the Board of Trustees review of President Glidden's performance and discussion with him, the Committee, on behalf of the Board of Trustees, authorized the continuance of the President's contract with the University through June of 2004.

## **XI. CERTIFICATION OF SECRETARY**

Notice of this meeting and its conduct was in accordance with Resolution 1975 - 240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

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N. Victor Goodman  
Chairman

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Alan H. Geiger  
Secretary