

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY**

Thursday, December 10 and Friday, December 11, 1998

Ohio University, Athens Campus

THE OHIO UNIVERSITY BOARD OF TRUSTEES
MINUTES OF December 12, 1998 MEETING

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I. ROLL CALL

Seven members were present: Chairman Gordon F. Brunner; Brandon T. Grover; Charles R. Emrick, Jr.; N. Victor Goodman; Robert D. Walter, M. Lee Ong, and Jacqueline Romer-Sensky. This constituted a quorum.

Student Trustees Michelle Miller and Eric Roush also attended as did John P. Susany, president of the Alumni Board of Directors, who sits by invitation with the Board of Trustees.

President Robert Glidden and Secretary Alan H. Geiger were also present.

II. APPROVAL OF THE MINUTES OF THE MEETING OF October 2, 1998 (Previously distributed)

Given the substitution of "corrected" page 424, Mr. Grover moved approval of the previously distributed minutes as amended. Mrs. Ong seconded the motion. All voted aye.

III. COMMUNICATIONS, PETITIONS, AND MEMORIALS

Secretary Geiger reported there were none

IV. ANNOUNCEMENTS

Secretary Geiger stated there were no announcements.

V. REPORTS

President Robert Glidden stated there were no reports to be given at this time but thanked former Trustee Tom Hodson for his report on a university/community partnership and Vice President for University Relations Adrie Nab for his report on a new marketing strategy designed to present to the outside world a more unified and coordinated message about the university. A copy of both reports is included with the official minutes.

VI. UNFINISHED BUSINESS

Secretary Geiger reported no unfinished business.

VII. NEW BUSINESS

Chairman Brunner reported that Board committees had, at their respective meetings, discussed matters being presented to the Board. Items for action will be presented by the committee chairman or a committee member as designated by the chairman.

A. BOARD ADMINISTRATION COMMITTEE

Committee Chairman Goodman noted the committee had two matters before it, one of which would be considered separately. The chairman then introduced Trustee Charles Emrick and asked him to present the resolution establishing the George V. Voinovich Center for Leadership and Public Affairs. Following Mr. Emrick's motion, and a second by Mr. Grover, all Trustees voted aye. Governor Voinovich was then recognized for response and he in turn thanked the Trustees for this special honor and reminisced about his life of public service, which began at Ohio University. He concluded by introducing his wife, Janet, and members of his staff that accompanied him.

Establishment of George V. Voinovich Center for Leadership and Public Affairs
- Resolution 1998 -- 1619

**ESTABLISHMENT OF GEORGE V. VOINOVICH CENTER FOR
LEADERSHIP AND PUBLIC AFFAIRS**

RESOLUTION 1998 -- 1619

WHEREAS, Ohio University has had as a part of its 200-year history a rich commitment to public service, and

WHEREAS, Ohio's public service mission has become increasingly important given the challenges faced by state and local governments as the devolution of powers from the federal government continues amid rapid changes in information technology, and

WHEREAS, the Ohio University Trustees formalized this long-standing effort with the establishment of the Institute for Local Government Administration and Rural Development in 1981 and expanded that effort in 1995 with the establishment of the Center for Public and Environmental Affairs, and

WHEREAS, Ohio University wishes to further expand its service to the region and state by creating an Executive Leadership Program as a capstone program to its many on-going public service efforts and to appropriately name the Center by recognizing an individual embodying its purpose and mission, and

WHEREAS, George V. Voinovich, a 1958 graduate of Ohio University and Senator-elect from Ohio embodies the letter and spirit of a public servant and leader.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees renames and significantly expands its public service mission by establishing the George V. Voinovich Center for Leadership and Public Affairs.

Overview

In 1995, the Ohio University Board of Trustees created the Center for Public and Environmental Affairs. This resolution renames and significantly expands this Center in honor of **Governor George V. Voinovich**. It is particularly appropriate that the Center be named after George Voinovich, the embodiment of a public leader.

George V. Voinovich is a 1958 graduate of Ohio University and the Senator-elect from Ohio. He received an honorary doctoral degree from the University in 1981. The newly named Center will be the **George Voinovich Center for Leadership and Public Affairs at Ohio University**.

The Voinovich Center will unify the University's three missions, teaching, research and service. This applied and academic center will help faculty, students and staff fulfill the university's teaching, research and service missions, while providing educational and research opportunities on a variety of public affairs issues. The Center is a response to the challenges faced by state and local governments as the devolution of powers from the federal government continues amid rapid changes in information technology. Our society needs informed and skilled leaders in the public, nonprofit and private sectors to meet these challenges. It is important that we form leadership networks across these sectors to deal with public policy issues.

Each mission area will have a capstone program. The capstone program in teaching will be the newly created Ohio University Executive Leadership Institute. In research, Innovation Research Groups will involve faculty and student scholars in multidisciplinary, applied, public policy research on such issues as health care, the environment, children and human services, labor market and community development, and entrepreneurship. The capstone program in service is the university's highly successful public service organization; the Institute for Local Government Administration and Rural Development (ILGARD) created by the Trustees in 1981.

A wide range of faculty, students, alumni, citizens, and public and private sector leaders will participate in Center programs and institutes. Selected individuals will participate in the Center's Senior Policy Fellows and Undergraduate Scholars Programs, and future named and visiting leadership and public affairs professorships.

Two buildings on the Ridges will be renovated through funds available from the State's capital appropriation. One will house the research and leadership programs of the Center; the other will house ILGARD. The buildings will be equipped with the advanced communications and technology capabilities to reflect the information technology needs of leaders of the 21st century.

The Voinovich Center is modeled and benchmarked against other centers in the United States. These include the JFK School of Government at Harvard University, the Woodrow Wilson School for Public and International Affairs at Princeton University, the School of Public and Environmental Affairs at Indiana University, the Institute of Government at the University of North Carolina, the Carl Vinson Institute of Government at the University of Georgia, and the Strom Thurmond Institute of Government at Clemson University, all nationally recognized public affairs centers.

Additional Description

The remainder of this resolution deals with the expanded focus of the GV Center. The Trustees already approved the resolution creating CPEA in June 1995, and reviewed and re-authorized ILGARD at the October 1998 board meeting. In the future, the Center's programs will be reviewed together in 2003.

New or expanded initiatives

- Ohio University Executive Leadership Institute and Value Forum
- Planned named and visiting Professors of Leadership and Public Affairs
- Expanded Innovation Research Group - Regional Entrepreneurship Group

The Ohio University Executive Leadership Institute

The **Executive Leadership Institute's** purpose is to provide an opportunity for public officials and private, non-profit professionals to attain the critical knowledge and skills necessary to lead their organizations in the 21st century. Public and non-profit leaders, like those in the private sector, are increasingly called upon to produce desired outcomes and to do so in an increasingly competitive and collaborative environment.

The Executive Leadership Institute uses a combination of lecture, group learning assignments, and case analysis to illustrate the concepts of public sector value creation; strategic management of public and nonprofit organizations; and strategic performance measurement.

The Executive Leadership Institute's "leadership think tank" is the Ohio University Value Forum. This Forum is made up of public, nonprofit and private sector leaders. It will ensure that the competencies that drive the curriculum of the Executive Leadership Institute remain current with the environment in which officials must work. This Forum will solicit input and data from key alumni and other leaders in state and local government, the media, business, and others and promote research on value creation.

The pilot Value Forum was held on September 2, 1998. The initial field test of the Executive Leadership Institute was held in November 1998 at Ohio University in Athens, Ohio. The target audience was executives of Ohio county public children services agencies. Ohio University, in partnership with the Public Children Services Association of Ohio, developed the pilot institute in cooperation with the faculty and staff of the JFK School of Government at Harvard. These organizations will work together with the U.S. Department of Health and Human Services to develop a 20-state Children's Infrastructure Program and Executive Leadership Institute.

Planned named and visiting Professors of Leadership and Public Affairs

- **Named Professorships**

The plans for the private development campaign for the Voinovich Center includes funding of three named Professorships. These professorships will typically be awarded to existing tenured departmental faculty of Ohio University. The Director, in consultation with appropriate University officials, will establish a process for selection and appointment of the positions.

- **Visiting Professors of Leadership and Public Affairs**

Senator Voinovich will be a Visiting Professor of Leadership and Public Affairs at the Center for the 1999-2000 academic year with subsequent annual appointments by the President of Ohio University. This is not a tenure track position, but a visiting professorship. It is anticipated that he will visit campus twice a year to talk and work with students on key issues

in public affairs. He will work with Center staff and other leaders to develop an annual leadership public affairs speaker series and a student leadership program modeled on the Executive Leadership Program.

The Director of the Voinovich Center can request that the President of Ohio University confer the title of Visiting Professor of Leadership and Public Affairs at the Center for up to three individuals per year. These individuals will be national recognized alumni or friends of the University in government or business and nonprofit organizations.

Regional Entrepreneurship Group

The purposes of the Regional Entrepreneurship Group are:

- To promote entrepreneurial development in Southeast Ohio by providing MBA, MPA, MSES and related majors interested in economic and business development, a hands-on opportunity to research, develop, structure and implement business investment and development deals possibly involving an alumni-supported equity or development fund,
- To develop and enhance an enterprise network in the region by providing high quality applied research and technical assistance for the advancement of education, infrastructure and enterprise development.

This program would be modeled on finance, development and entrepreneurial development programs where students participate as “junior partners” in “real” investment and/or business development classes.

- Components:

Nonprofit type corporation/company

OU and/or alumni investment fund: \$250K to \$1m

Operating funds: \$10K per month

Alumni review board: 5-7 individuals to review deals and serve as advisory body

Faculty: on campus and fellows

Potential Partners:

Alumni, Labor Capital Management Fund, ARC and Regional ARC districts, Enterprise Development Corporation, Federal Reserve Bank of Cincinnati, National Business Incubation Association, COAD, Ohio University Innovation Center, ACENet, Governor's Regional Development Offices, private corporations

Current programs

- ILGARD- 25-member advisory committee, 21 staff and 40 students
- Innovation Research Groups - 4 groups, 14 faculty and 15 students
- Senior Policy Fellows Program – 3 fellows and 5 faculty sponsors
- Undergraduate Scholars Program- 12 HTC Students
- Administration of MSES and MPA Programs

Selective key personnel

Director

Professor of Political Science Mark L. Weinberg currently serves as director of CPEA. His title is changed to the Director of the George V. Voinovich Center for Leadership and Public Affairs at Ohio University. The Director, who will serve on a full time basis, is granted authority to strategically manage the newly named and expanded Center. This will include development of strategic directions and new programs, management of stakeholder and partnership relationships, development of Center operational capacity through appointment and budgetary authority, and the measurement of strategic performance of the organization.

Key Alumni

Appropriately 25 alumni serve on the Ohio University Public Affairs Advisory Committee. This committee serves as an alumni network for

the development and implementation of public affairs programs for the University.

Executive Leadership Institute (ELI)- November 1998 Pilot

Mark L. Weinberg, Political Science, Faculty Director
 Dan Schneider, alumni practitioner, Director
 Hugh Sherman, Management Systems, Senior Faculty
 Carolyn Tice, Social Work
 George Korn, Telecommunications
 Barbara Jennings, practitioner, OTTA
 Dean Johnson, alumni practitioner
 David Wilhelm, alumni practitioner
 Other alumni as consultants
 Marsha Lewis, Manager
 Terry Murphy, Events Coordinator
 Pat Dewees, Evaluator
 Stephanie Howe, Research, Associate
 Leslie Johnson, Research Associate
 Anne Molineu, CHI Student Research Associate
 Daleen Dotson, Secretary

Value Forum Participants, September 2, 1998

Mark H. Moore is the Daniel and Florence Guggenheim Professor of Criminal Justice Policy and Management at Harvard University's John F. Kennedy School of Government, faculty chair of the Hauser Center for Nonprofit Institutions and founding chair of the Kennedy School's Committee on Executive Programs. Professor Moore led the Forum.

Dinah Adkins is the executive director of the National Business Incubation Association (NBIA). Ms. Adkins oversees all activities of the 800- member international organization of incubator managers and developers.

William A. Rau has been the Vice President of Finance and CFO for several healthcare delivery systems; CFO for Williams Manufacturing Co. and as a consultant with Peat, Marwick, Mitchell & Co. He is currently a principal with the Waverly Group of Portsmouth, Ohio.

Jacqui Sensky recently completed seven years of service with the Office of the Governor of Ohio. She served as Deputy Chief of Staff and Director of Cabinet Affairs and headed the Governor's Children and Family First Initiative. She is now a member of the Ohio University Board of Trustees.

Robert W. Litter is currently Chairman & CEO of Litter Industries, located in Chillicothe, Ohio. Litter Industries is involved in beverage distribution, propane gas retail and wholesale operations, motor vehicle dealerships, real estate and farming operations

Greg Browning is President, Capital Partners and policy advisor for Taft for Governor. From 1991 to 1998, he was Senior Policy Advisor to the Governor Voinovich and Director, Office of Budget and Management.

Isaac Palmer is the Deputy Director of the Office of Prevention, Protection, and Self-Sufficiency for the Ohio Department of Human Services. Mr. Palmer was instrumental in constructing Ohio's welfare reform plan and setting the stage for local implementation. Prior to that, he served as the Executive Director of the Montgomery County Children Services Board from 1987 through 1994.

R. Budd Werner is currently the Executive-in-Residence at Ohio University's College of Business. Formerly, he was the Chief Financial Officer for SPX Corporation. SPX has revenues in excess of \$1 billion and is a world leader in proprietary engineered tools.

Dennis M. Morgan is Director of the Ohio Legislative Budget Office (LBO) and a member of the Ohio University Public Affairs Advisory Committee. He was chief fiscal analyst for the Ohio House of Representatives prior to his service with LBO.

Matthew V. Filipic holds a Ph.D. in political science from Ohio State and is a CPA. He is a career state employee with a focus on public budgeting issues. He has been an Assistant Director in the state Office of Budget and Management, Legislative Budget Officer, and for the past 13 years has been with the Ohio Board of Regents. Since 1990, he has been Vice Chancellor for Administration.

Dick Siemer became Vice President of Finance and Treasurer at Ohio University in August of 1997. An MBA and CPA, Mr. Siemer comes from Duke University where he was Chief of Staff of Administrative Services.

Dan Schneider is Director of the Public Children Services Association of Ohio and has an MA in Political Science from Ohio University.

Hugh Sherman is Faculty Director of the Value Creation and Entrepreneurship Group, CPEA and Assistant Professor of Business and Director of the MBA program.

Mark Weinberg is Director, CPEA and ILGARD and Professor of Political Science and Director of the MPA program.

Innovation Research Groups*

Regional Entrepreneurship Group

Hugh Sherman, Management Systems, Faculty Director

Dick Siemer, VP for Finance

Glenn Corlett, Dean, College of Business

Mark Weinberg, Political Science

David Wilhelm, alumnus

Delysa Burnier, Political Science

Dinah Adkins, alumnus

Labor Market and Community Development Group

Ann Tickamy, Sociology, Faculty Director

Julie White, Political Science

Debra Henderson, Sociology

Barry Tadlock, Political Science, CPEA

Appalachian Watershed Research Group

Mary Stoertz, Geological Sciences, Faculty Director

Dorothy Sac, Geography

Other science faculty

Rural Research and Practice Group

Carolyn Tice, Social Work, Co-faculty Director,

Ben Ogles, Psychology, Co-faculty Director

Richard Greenlee, Social Work

Karen Slovak, Social Work

*The faculty directors of these groups and fellow faculty programs constitute a faculty working committee for the Innovation Research Groups. They coordinate with research activities with the Directors of the MPA, MSES, MBA and MBA programs.

Senior Policy Fellows and Faculty Sponsors 1998-1999

Greg Browning, President, Capital Partners, alumnus, and Michael Mumper, Political Science, Educational Policy

Della Clark, Executive Director, West Philadelphia Enterprise Development Center, and Hugh Sherman, Management Systems and Delysa Burnier, Political Science, Entrepreneurial Development

Dan Schneider, Executive Director, Public Children Services Association of Ohio, alumnus, and Mark L. Weinberg, Political Science and Carolyn Tice, Social Work

1996-1998

David Wilhelm, President, Wilhelm and Conlon, alumnus, now serves as senior advisor to the Fellows Program

Honorable Tom Johnson, Ohio House of Representatives

Dan Neff, Director, Governors Office of Appalachia

Dinah Adkins, Executive Director, National Business Incubation Association

Jeff Finkle, Executive Director, National Council for Urban Economic Development

Faculty and Organizational Sponsors of Undergraduate Scholars

Martin Schwartz, Sociology
John Gilliom, Political Science
Dorothy Sac, Geography

Ann Tickamyer, Sociology
 Michael Mumper, Political Science
 Steven Riley, Environmental and Plant Biology
 Mary Stoertz, Geological Sciences
 Dinah Adkins, National Business Incubation Association
 ILGARD Staff

Faculty/Administrators participation in ILGARD or joint Public Service Projects

Carolyn Tice, Social Work
 Ed Yost, Management Systems
 Ken Cutright, Management Systems
 Dan Innis, Marketing
 Brian Phillips, Technology Director, COM
 Chris Simpson, COM
 Roy Boyd, Economics
 Khosrow Dorodian, Economics
 Martin Schwartz, Sociology
 Lloyd Herman, Engineering
 Phil Campbell, CSM
 Waradharajan Stidhar, CSM
 Lynn Williams, Geography
 Catherine Glascock, Education
 Hugh Bloemer, Geography
 Jim Kemper, Director, Human Resources
 Nancy Crist, Director, Executive Office of the President

Administration of Degree Programs

Gene Mapes, Environmental and Plant Biology, Director, MSES Program, a multidisciplinary degree in the College of Arts and Sciences

Edward Baum, Political Science, Director, MPA Program, a multidisciplinary program in the College of Arts and Sciences and Political Science

Funding

Funding for the Center's programs will come from University operating funds, state appropriations, grants and contracts and private gifts. It is anticipated that the total annual budget for the center will be \$4 to \$6 million dollars.

Multidisciplinary cooperation

The Director of CPEA reports to the Dean of Arts and Sciences. In addition to the current CPEA college-based reporting structure, the Director of the GV Center will work with an internal Public Affairs Strategy Group chaired and appointed by the President.

The strategy group concept was developed by the President's Community and Economic Development Committee. The Public Affairs Strategy Group could include the Deans of the Colleges of Arts and Sciences, Business, and Communications, Vice Presidents for Regional Higher Education, Finance, Administration and Research, a representative of the faculty innovation groups, and the Director who will be responsible for providing staff support for the Strategy Group.

The group would meet quarterly or at the request of the President to facilitate the integration of center activities into academic and service units at the University and support the University's external mission. The Deans of both Arts and Sciences and Business have supported the development of both the Executive Leadership Institute and Entrepreneurship Group. The Dean of the College of Business, as does the VP for Finance, serves on the Value Forum. The Dean of the College of Communication has supported development of communication and government activities. Inclusion of the VP for Regional Higher Education on this group enhances the center's ability to use distant learning technologies, develop certification programs and offer continuing education credit. Inclusion of the VP's for Administration, Finance and Research helps link the center to the regional economic development and applied research mission of the University.

B. BUDGET, FINANCE, AND PHYSICAL PLANT COMMITTEE

Acting Committee Chair Charles Emrick reported the committee had reviewed and is presenting three resolutions for the Trustees' consideration, one for separate vote and two under the pending consent agreement.

Mr. Emrick noted the Committee received a presentation from auditors Peat Marwick LLP, namely Richard McAllister and David Weaver, Engagement Partners. The matter of liability as described on page 12 of the Financial Report was reviewed and is to be given further study. Acting Chairman Emrick met privately with the auditors following the committee meeting.

On a motion by Mr. Roush and a second by Mrs. Ong, the Trustees voted aye to approve the following resolution:

1997-98 FY Treasurer's Audited Financial Statements and FY Audit Pursuant to the Single Audit Act of 1984 and OBM Circular A-133 – Resolution 1998 -- 1620

**1997-98 FY TREASURER'S AUDITED FINANCIAL STATEMENTS AND
FY AUDIT PURSUANT TO THE SINGLE AUDIT ACT
OF 1984 AND OBM CIRCULAR A-133**

RESOLUTION 1998 - 1620

WHEREAS, the Ohio University Board of Trustees has reviewed the fiscal year financial statements of the Treasurer and Vice President of Finance, and audit reports,

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees hereby accepts the Treasurer's Audited Financial Statements for fiscal year 1997-1998, (ending June 30, 1998) and

BE IT FURTHER RESOLVED, that the board hereby accepts KPMG Peat Marwick, LLP's Audit Report issued pursuant to OMB's Circular A-133 for fiscal year 1997-1998, ending June 30, 1998.

It is found and determined that all formal actions of this Board of Trustees concerning and in relation to the adoption of this resolution were adopted in open meeting of this Board of Trustees; and that all deliberations of this Board of Trustees and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law, including Section 121.22 of the Ohio Revised Code.

This resolution shall take effect immediately upon its adoption.

C. EDUCATIONAL POLICIES COMMITTEE

Committee Chairwoman Ong reported the committee met and reviewed matters to come before Trustees. She reported the committee was satisfied with the resolutions and materials regarding Major and Degree Program Reviews. The committee considered four resolutions that are to be presented under the pending consent agreement.

CONSENT RESOLUTIONS AS APPROVED

This was the initial action by the Ohio University Board of Trustees to consider and approve matters before it by consent agreement. The agreement on which matters to consider by consent was discussed at the onset of the meetings and it was further agreed that any Trustee, at any time, could remove an item from the consent list for individual consideration and action.

The following resolutions were, thereafter, moved for approval by Mrs. Ong, and seconded by Mr. Emrick. Approval was unanimous.

Project Approval and Consultants for the Basic Renovation Projects

Resolution 1998 -- 1621

Consultant for the Technology Center at the Southern Campus -- Resolution 1998 -- 1622

Major and Degree Program Review: Department of Electronics Technology

Lancaster -- Resolution 1998 -- 1623

Major and Degree Program Review: Russ College of Engineering and Technology

Resolution 1998 -- 1624

Major and Degree Program Review: College of Health and Human Services

Resolution 1998 -- 1625

Establishment of the Institute for Corrosion and Multiphase Technology (ICMT)

Resolution 1998 -- 1626

Alternative Retirement Program Revision -- Resolution 1998 -- 1627

**PROJECT APPROVAL AND CONSULTANTS FOR THE
BASIC RENOVATION PROJECTS
RESOLUTION 1998 --- 1621**

WHEREAS, the 122nd General Assembly, Regular Session, 1997-1998 has introduced House Bill Number 850, a capital improvements bill for the FY 1999-2000 funding period, and

WHEREAS, House Bill Number 850 includes \$3,966,081 for Basic Renovation Projects on the Athens Campus and \$768,285 for Basic Renovation Projects on the Regional Campuses, and

WHEREAS, discussion with University Personnel and with the Ohio Board of Regents have identified the following Basic Renovation Projects:

1. Athens Campus - Basic Renovation Projects
 - a. ADA Improvements Project (\$ 150,000)
 - b. West Green Site and Utility Improvements (\$ 250,000)
 - c. Burson House Renovation and Addition (\$225,000)
 - d. McKinley Avenue Lighting Improvements (\$ 40,000)
 - e. Seigfred Sprinkler System Planning (\$ 60,000)
 - f. Ellis Hall Electrical System Improvements (\$ 325,000)
 - g. Electrical Service Distribution Upgrade (\$ 315,000)
 - h. Roof Improvements (\$ 400,000)
 - i. Elevator Improvements (\$ 360,000)
 - j. Masonry Improvements (\$ 175,000)
 - k. Alden/Wilson Tower Replacement & DDC Improvements (\$ 275,000)
 - l. Emergency Generator at the Central Classroom Building (\$ 150,000)
 - m. Ground Water Retention Basin (\$ 125,000)
 - n. Alden Library Carpet Replacement (\$ 150,000)
 - o. Convocation Center Concrete Restoration, Phase I (\$ 546,081)
 - p. Grover Center Rehabilitation and Expansion (\$ 187,000)
 - q. Scott Quadrangle Ventilation Improvements (\$ 90,000)
 - r. Bikeway Lighting Improvements (\$ 146,943)
2. Regional Campuses - Basic Renovation Projects
 - a. Parking Facility Improvements - Lancaster Campus (\$ 183,549)
 - b. Zanesville/MATC Essential Systems Improvements - Zanesville (\$ 202,175)
 - c. Campus Building Improvements - Southern (\$ 91,952)
 - d. Parking and Road Improvements - Chillicothe Campus (\$ 178,492)
 - e. Shannon Hall Improvements - Eastern Campus (\$ 112,113)

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the expenditure of Basic Renovation funds for the purposes described above.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee to hire consultants where applicable and authorizes the preparation of construction documents for the aforementioned individual Basic Renovation Projects.

Vice President
for Administration



OHIO UNIVERSITY

Cutler Hall 209
Athens OH 45701-2979
614-593-2556

November 17, 1998

Dr. Robert Glidden
President
Ohio University
Campus

Dear Bob:

John Kotowski has requested, subject to final approval and release of the Capital Bill by the Legislative, authorization to employ consultants to develop plans for basic renovation projects for the Athens and Regional Campuses. The attached list identifies the projects we plan to complete through support provided to the basic renovation program.

I recommend approval.

Sincerely,

Gary North
Vice President for Administration

GN:mm

attachments

gn\pres.renov

INTEROFFICE MEMORANDUM

OHIO UNIVERSITY
FACILITIES PLANNING OFFICE
Building 19, The Ridges
Athens, Ohio 45701
TELEPHONE: (740) 593-2727
FAX: (740) 593-4081

John K. Kotowski
Director

E-MAIL: kotowski@oak.cats.ohiou.edu



TO: Dr. Gary B. North, Vice President for Administration

DATE: November 23, 1998

SUBJECT: RESOLUTION TO HIRE A CONSULTANT AND
DEVELOP CONSTRUCTION DOCUMENTS FOR
BASIC RENOVATION PROJECTS ON THE
ATHENS AND REGIONAL CAMPUSES

House Bill Number 850, the capital improvements bill, has been introduced and contains an appropriation of \$3,970,024 for basic renovation projects on the Athens Campus and \$768,285 for basic renovation projects on the Regional Campuses. Following discussions with a representative of the Provost's Office, Directors in Administration and the Ohio Board of Regents, I would like to recommend the expenditure of the basic renovation funds in the following manner:

1. Athens Campus - Basic Renovation Projects.
 - a. ADA Improvements Project (\$150,000). There are four projects under consideration, an entry ramp at Cutler Hall, an entry ramp and elevator improvements at the Research and Technology Building, an entry ramp at Alden Library and an elevator at Chubb Hall. A committee addressing ADA issues on campus will be providing direction regarding priorities, since these funds will not be sufficient to do all the above work.
 - b. West Green Site and Utility Improvements (\$250,000). This project will add lighting, walkways and landscaping to make the area along Shafer Street safer and more attractive.
 - c. Burson House Renovation and Addition (\$225,000). This project will renovate the Burson House, upgrading building systems, improving the environment and re-organizing the existing space. At the same time, it is the

- intent to construct a small addition that will further assist the Center for International Studies with the delivery of their programs.
- d. McKinley Avenue Lighting Improvements (\$40,000). This project will add lighting along McKinley Avenue from the western edge of the Lakeview Apartment complex to South Green Drive and then on South Green Drive to Wolfe Street, completing the improvement of roadway lighting from Richland Avenue to the Eastern edge of the South Green.
 - e. Seigfred Hall Sprinkler System Planning (\$60,000). These funds will be used to hire a consultant to develop a plan and cost estimate to add a sprinkler system to the building.
 - f. Ellis Hall Electrical System Improvements (\$325,000). This project will upgrade the service to the building and distribute the power to each floor of the building, providing much needed capacity to address building systems as well as making more power available for programming needs.
 - g. Electric Service Distribution Upgrade (\$315,000). These funds will be used to replace the feed from the University's substation at the Physical Plant to the Old Heating Plant located adjacent to the Central Classroom Building. This new feed will be underground, eliminating the need for the current overhead feed. This will minimize the potential for failure of the service to the main campus area.
 - h. Roof Improvements (\$400,000). These funds will be used to replace four roofs and make improvements to one roof. The first is the roof at the Aquatic Center, which is the first EPDM membrane installed when the building was constructed in 1983. The others include the Clippinger Laboratory lower flat roof, the Galbreath Chapel flat roof and the Custodial Stores Building roof. In addition, we will be making localized improvements to the Chubb Hall flat roof.
 - i. Elevator Improvements (\$360,000). The work to be undertaken with this project is the upgrading of both the passenger and freight elevator in the Radio Television Communications Building. Included will be the installation of new machines and controllers, plus upgrading the cab interiors on both units.
 - j. Masonry Improvements (\$175,000). This is an ongoing effort to address the aging masonry on the core campus buildings. These funds will be used to tuck point masonry, re-set stone and address deteriorating parapet walls on Tupper Hall. In addition, work will be started on the exterior patio masonry at Irvine Hall.
 - k. Alden Library/Wilson Hall Cooling Tower Replacement and Direct Digital Control Improvements (\$275,000). This project will replace the cooling tower at Alden Library with one that will provide capacity for both the Library and Wilson Hall in anticipation of a future renovation. Also included in the work

will be the upgrading of the DDC system operating the library mechanical equipment.

- l. Emergency Generator at the Central Classroom Building (\$150,000). This building is without emergency power. This project will install the generator and necessary wiring to allow for the continuous operation of critical systems such as the fire alarm, exit signs and egress lighting.
 - m. Ground Water Retention Basin (\$125,000). These funds will be used to continue development of the Emeritus Park being developed at the intersection of South Green Drive and Ox Bow Drive. Involved will be the development of the masonry component, the plantings, walkways and lighting.
 - n. Alden Library Carpet Replacement (\$150,000). These funds will be used to replace carpeting on the first floor of Alden Library. The existing carpet is 29 years old and is worn and dangerous.
 - o. Convocation Center Concrete Restoration, Phase I (\$546,081). The majority of the concrete walls/structure, especially at the main and service entrance drives, are experiencing substantial water infiltration. Steel corrosion and rust streaking are apparent and the structural members have spalled concrete. This will be the first phase of a project designed to restore the concrete's structural integrity.
 - p. Grover Center Rehabilitation and Expansion (\$187,000). This will provide the last piece of funding for the Grover Center Project. These funds will be used to assist the extension of needed utilities to the facility. This additional funding is necessary because it was believed that the "Capital Component Allocation" funding from the State of Ohio would generate more capital funding then will be possible.
 - q. Scott Quadrangle Ventilation Improvements (\$90,000). These funds will be used to provide an appropriate ventilation system in the print shop area of Scott Quadrangle.
 - r. Bikeway Lighting Improvements (\$146,943). These funds will be used to replace a portion of the light fixtures along the bikeway from Richland Avenue to Stimson Avenue with high pole lights to better illuminate the area. If funding is sufficient, the removed fixtures will be installed along with additional high pole fixtures on the section of bikeway from Richland Avenue to the hospital property.
2. Regional Campuses - Basic Renovation Projects.
- a. Parking Facility Improvements - Lancaster Campus (\$183,549). This project will continue efforts to restore the existing parking facilities that have received little attention since their construction in the 1960's. Included will be improvement of lighting and drainage. Restoration of deteriorated areas and resurfacing of the facility.

Page Four
Dr. Gary B. North
November 23, 1998

- b. Zanesville/MATC Essential Systems Improvements Project - Zanesville Campus (\$202,175). This is a joint project between the two campuses and will involve each building, developing a central campus conduit system, a central energy management system and develop a central monitoring system for building fire alarm systems. A number of chillers will be replaced, and building fire alarm systems will be upgraded in all buildings. These dollars are one piece of the funding necessary.
- c. Campus Building Improvements - Southern Campus (\$91,952). These funds will be used to make mechanical system improvements in the second building constructed on the campus. With the remaining funds, the University will replace carpeting on the second floor in Collins Center, the campus' first building.
- d. Parking and Road Improvements - Chillicothe Campus (\$178,492). This project is intended to refurbish the parking facility at Shoemaker Center and the main access road on the campus. Pot holes, deteriorated asphalt surface and base repairs will be undertaken.
- e. Shannon Hall Improvements - Eastern Campus (\$112,113). These funds will be used in conjunction with a project that will add a small addition to Shannon Hall. The new space will be a laboratory addition. The basic renovation funding will actually be used for the replacement of the building's chiller. This chiller will be larger than the current one, to not only handle the existing building but be sized to address the load of the new science space.

I would like to proceed with these projects. Toward that end, I have enclosed a resolution for consideration by the Board of Trustees, at their regular meeting of December 11, 1998, which seeks approval to expend funds as described above. This resolution, if approved, will also permit the University to interview and hire consultants to prepare construction documents for the work outlined.

If I can be of further assistance regarding this matter. please advise.

JKK/slw/BASC9801.GBN

enclosure

pc: Dr. James L. Brunning
Project Managers

**CONSULTANT FOR THE
TECHNOLOGY CENTER AT THE SOUTHERN
CAMPUS**

RESOLUTION 1998 --- 1622

WHEREAS, the 122nd General Assembly, Regular Session, 1997-1998 has introduced House Bill Number 850, and

WHEREAS, House Bill Number 850 includes \$3,254,880 for the planning and partial implementation of a \$6,000,000 advanced classroom or technology center at the Southern Campus, and

WHEREAS, the intent is to construct a facility that contains approximately 32,000 gross square feet of space to meet the current instructional needs of the campus, and

WHEREAS, the Ohio Board of Regents has recognized the space shortage at the campus, has recommended this project and has agreed that because the space shortfall at the Southern Campus is significant; the construction dollars will be provided to the University without responsibility for the debt service, and

WHEREAS, Ohio University has the authority to manage and implement this project because it is at the \$6,000,000 threshold for local administration, and

WHEREAS, Ohio University, utilizing the Ohio Register, has advertised for a consultant to revise the campus master plan, develop a complete program and prepare construction documents for this facility, and

WHEREAS, Ohio University received proposals from over thirty consultants, reviewed and narrowed the list for further consideration and then interviewed the five finalists.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does concur with the consultant selection team and does recommend the firm of Levin Porter Associates, Inc. as the Associate Architect for the project.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby authorize the preparation of construction plans and specifications for the Technology Center Project.

TECH9801.RES

Vice President
for Administration

Cutler Hall 209
Athens OH 45701-2979
614-593-2556



OHIO UNIVERSITY

November 17, 1998

Dr. Robert Glidden
President
Ohio University
Campus

Dear Bob:

John Kotowski has proposed, subject to final approval and release of the Capital Bill by the Legislative, that he be authorized to hire Levin Porter Associates, Inc. to plan a technology center for the Southern Campus. The estimated project cost is \$6,000,000. Funding for the project will be provided, in part, by the Regent's formula, designed to address space shortages without debt service cost to the university. The first phase release will provide \$509,760 in planning money, and the second phase will provide \$2,745,120 or approximately one half of construction cost. The balance of funding is expected in the next Capital Bill. The proposed facility will be approximately 32,000 gross square feet. The facility will provide a large classroom, space for the sciences, space for business programs, and space for health sciences and the law enforcement program.

I recommend approval.

Sincerely,

Gary North
Vice president for Administration

GN:mm

attachment

gn\pres.socampus

INTEROFFICE MEMORANDUM

OHIO UNIVERSITY
FACILITIES PLANNING OFFICE
Building 19, The Ridges
Athens, Ohio 45701
TELEPHONE: (740) 593-2727
FAX: (740) 593-4081

John K. Kotowski
Director

E-MAIL: kotowski@oak.cats.ohiou.edu



TO: Dr. Gary B. North, Vice President for Administration

DATE: November 23, 1998

SUBJECT: RESOLUTION TO HIRE A CONSULTANT AND
DEVELOP CONSTRUCTION DOCUMENTS FOR A
TECHNOLOGY CENTER FOR THE SOUTHERN CAMPUS

In April of 1995, the Ohio Board of Regents completed work on a new process for funding higher education's capital requests. Essentially, the process shifted the retirement of the debt service for capital projects to the campuses. During the development of the process, the Ohio Board of Regents sought input through a consultation with representatives of the various institutions. One of the key issues of the consultation was the need for a mechanism designed to place all institutions on an equal footing at the outset. To in part do this, the Regents developed the 70/80/90 rule which was designed to assist campuses with substantial space shortages relative to other campuses in the system. This rule makes campuses accountable for only a portion of the debt service attributable to their projects. The Southern Campus, based on the Board of Regents calculation at the time, had less than 50% of the space it should have when compared against other institutions.

House Bill 850 has been introduced and it contains two appropriations for a new Technology Center, or what might better be described as a technically advanced classroom facility. The first is for planning the facility and amounts to \$509,760, while the second is for \$2,745,120 and is for the first phase of construction. The planning funds represent the institutions formula appropriation for capital at the campus and is its commitment to the project. Ohio University is responsible for the debt service on these funds. The construction appropriation is being provided to the institution without responsibility for the associated debt service.

Page Two
Dr. Gary B. North
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The facility being proposed will contain approximately 32,000 gross square feet of space. The planning process will include master planning the campus for this facility as well as identifying space for one future structure. Once master planning is complete, the consultant will be asked to help us program the Technology Center and then decide how to phase the facility. The program will contain large classroom space that can be used by the sciences as well as space for business related programs. Also included will be space to accommodate their health sciences and law enforcement programs.

This project, because it will not cost more than \$6,000,000 can and will be managed by University Facilities Planning. Utilizing the Ohio Register, this office has sought requests of interest from consultants across the state. The University received more than 30 responses of interest. In conjunction with the Southern Campus, we reduced the number of firms being considered to five and conducted interviews at the Ironton Campus.

University Facilities Planning and the Southern Campus would like to recommend hiring the firm of Levin Porter Associates, Inc. to provide consulting services for this project. In support of that recommendation, I have enclosed a resolution for consideration by the Board of Trustees at their regular meeting of December 11, 1998 which seeks the support of the Board to hire this firm and authorizes this office to proceed with the planning of the facility.

Thank you for consideration of this matter. If you have any questions or concerns, please let me know.

JKK/slw/TECH9801.GBN

enclosure

pc: Dr. James L. Bryant
Dr. Bill W. Dingus

**MAJOR AND DEGREE PROGRAM REVIEWS
ELECTRONICS TECHNOLOGY PROGRAM - LANCASTER**

RESOLUTION 1998 -- 1623

WHEREAS, the continuous review of academic programs is essential to the maintenance of quality within an educational institution, and

WHEREAS, Section 67 of Am. Sub. H.B. 694 requires that college and university Board of Trustees "shall during the 1981-83 biennium initiate on-going processes for the review and evaluation of all programs of instruction presently conducted by the institutions for which they are responsible," and

WHEREAS, the dean will review the historical rate of degree completion enrollment pattern, and resource requirements and will report back to the Board on the results of this assessment at the Fall 1999 meeting.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Ohio University accepts the 1997-1998 review of the Electronics Technology Program and approves the Plan to present a follow-up report and recommendation at the Fall 1999 meeting.



OHIO UNIVERSITY

1804

Office of the Provost
Cutler Hall
Athens OH 45701-2979

DATE: November 16, 1998
TO: Robert Glidden, President
FROM: Sharon Stephens Brehm, ^{SB}Provost
SUBJECT: Seven-year Program Reviews: Department of Electronics Technology - Lancaster

Attached is the summary of the program review of the Electronics Technology program at OU - Lancaster. Appended to the report is a letter from the dean that presents his plan to provide follow-up information on this program to the Board at the fall of 1999 meeting.

SB/jt

Ohio University-Lancaster

Office of the Dean
1570 Granville Pike
Lancaster, Ohio 43130-1097
740/654-6711

TO: Sharon Brehm

FROM: Charles Bird 

DATE: November 4, 1998

I am writing with regard to the review of the Electronics Technology program at the Lancaster campus.

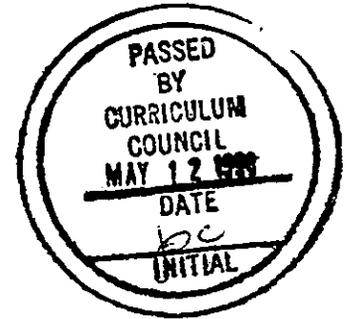
As suggested by the Review Committee, there is no doubt that the Electronics Program is excellent in quality and well received by employers of our graduates. Unfortunately, perhaps as a result of our high expectations for student performance, the rate of degree completion has generally been below expectations. A relatively small proportion of students successfully complete the first year courses and enroll in the second year courses. Moreover, as is often typical of technical programs, many of our students enroll in specific courses but fail to meet all of the requirements for an associate degree.

I certainly understand the Board's concern regarding degree completion and the use of campus resources. Over the next two quarters I will review the historical rate of degree completion, the pattern of enrollment, and the resources required to support the program (including both financial and space needs). I will report back to the Board on the results of this assessment by next fall.

I appreciate the opportunity to take another look at the situation. If you have any questions or concerns, please let me know.

University Curriculum Council
Review Committee

Seven-Year Review
Department of Engineering Technology - Lancaster
Electronics Technology Program
Prepared April 1998



I. Program Goals and Overall Profile

A. Goals and Objectives

The objective of the Electronics Technology (ETCH) Program at Ohio University-Lancaster is to "prepare the graduate for positions in production or service industries, assisting the engineer, or working as part of an engineering team to design, test, install, sell, or maintain electronics and computerizes systems." Since the previous review in 1992, the program has had the goals of increasing the number of faculty from the previous reliance on one full-time faculty member and to orient the curriculum toward computers and industrial electronics. The latter has been achieved, but the program still relies on one full-time faculty member and one part-time faculty member.

Goals for the future include increasing the relatively low number of graduates and increasing the program's visibility to the general public. Increasing the number of graduates will not be simple because many students enroll in the program only to take a few courses which they need to enhance their job skills or to make them eligible for a promotion, and they often do not need to complete the entire degree program. The attrition rate is approximately 50%. Steps being taken to increase both enrollment and graduation rates include increased marketing of the program. It is expected that enrollments will increase as manufacturing facilities in the Columbus area become more computerized. Also, other vocational schools in the area are dropping electronics technology from their curricula, primarily because of the high cost of maintaining and updating equipment. This should further increase demand for the OU-Lancaster program.

The program should also seek to increase its enrollment of "traditional" (18-24 year old) students, which usually form the backbone of any successful undergraduate program. Recruitment efforts should be directed toward attracting these students as well. One immediate area of concern in this regard is the fact that all ETCH classes are offered in the evenings. While this serves the non-traditional student well, it probably acts to deter the traditional student. Perhaps the effort to attract traditional students could include offering at least some of the courses during the daytime.

The program's goals for the next seven years are:

1. Continue to update faculty skills, curriculum, and laboratory facilities.
2. Meet the increasing demands of industry for qualified graduates.
3. Increase the number of graduates to an average of 10 per year.
4. Increase the marketing exposure of the program.

5. Satisfy the Functional Mission Statement of OU-Lancaster for Technical Education Programs.

B. Program Description

The program was initiated in 1976, and it has two areas of concentration: personal computers, including 80x86 hardware, and industrial electronics. Completion of the degree requires 48 hours of electronics technology courses, 29 hours of related technical courses, and 17 hours of general education courses. Variations in these numbers will occur if a student elects one of the three major options currently proposed by the department: Computer Electronics, Instrumentation Electronics, or Industrial Electrical and Electronics Maintenance. These areas are in the greatest demand by employers. The program does not currently offer these options, but they are seeking approval from the Board of Regents. As of this writing, they have received approval to develop a formal proposal, and they hope to offer these options as early as the 1998-1999 academic year. Approximately 10% of the students continue their education toward a four-year degree in electrical engineering.

The low graduation rate, coupled with the high headcount (discussed below), suggests that the program is meeting the needs of the non-traditional student who is already working and needs just a few courses to enhance his or her on-the-job skills. However, the program should seek to increase its graduation rate, perhaps by appealing to traditional students by offering daytime classes. The Review Committee is concerned about this. If the program exists primarily as an avenue for already-working individuals to take an occasional course to enhance a job skill but who have no intention of earning a degree, this calls into question the appropriateness of Ohio University offering such a program. Vocational schools such as DeVry already exist to service this audience. Survival of the program could ultimately depend on attracting and keeping traditional (degree-seeking) students. Competition from such schools as the DeVry Institute, Columbus State, and Hocking College is mentioned in the self-study. With a high concentration of schools offering similar programs, it is important that the ETCH program at OU-Lancaster seek to distinguish itself.

II. Curriculum, Instruction, and Advising

A. Curriculum

The curriculum has been designed around faculty experience, student interest, and input from the industrial advisory committee, which meets yearly. The faculty have over 50 years of combined experience, and one faculty member serves as a consultant to industry. The three proposed major program options described above will be instituted in 1997 as a partial solution to the problem of the increasing difficulty of fitting all of the necessary coursework into a two-year curriculum. With the breadth of electronics technology as a discipline rapidly increasing, this is getting more and more difficult to do. Also, one course, ETCH 221 – Programmable Controllers, Instrumentation, and Process Control, was split into two in order to adequately cover these subjects.

The program does not have a multi-entry point for incoming students, and it is difficult for a traditional student to enter the program at any point other than fall quarter. If students don't take ETCH 110 in the fall (this is a prerequisite for a sequence of courses that follow), there isn't any other coursework they can take. This could be a problem in that potential students desiring to enter the program at some point other than fall quarter and who find they cannot do so might choose to go to another school.

The other side of this coin, however, is that many incoming students are not ready to take the ETCH courses immediately and must begin by taking appropriate math courses. Thus, they do not suffer from the fact that the ETCH courses are not offered every quarter. The addition of the extra ETCH course sections might also cause laboratory scheduling problems.

On balance, while it is probably desirable that the program offer ETCH 110, 111, and 120 every quarter to accommodate traditional students desiring to enter in one of the off quarters, it is not likely that a significant impact would be felt if this was implemented.

The department makes no formal efforts to increase diversity. About 10% of the students at any one time is female. This figure is typical for the region.

The program does not have an accrediting body. Input from students, faculty, and the advisory committee are used as the primary sources for ensuring the currency and relevance of the curriculum.

B. Instruction

The typical teaching load is 12 contact hours. All ETCH courses are offered in the evening because most students work and are thus part-time. Maximum class sizes range from 16 for freshman labs to 12 for sophomore labs. If enrollments exceed these numbers, additional sections are offered.

Faculty regularly attend workshops and conferences to stay current in their disciplines.

Teaching assessment is performed in several ways. All courses and faculty are evaluated each quarter. Also, the curriculum is analyzed yearly by the faculty with an industrial advisory committee. All faculty are also critiqued annually by the division advisory committee in the areas of teaching, professional growth, and service. Overall, student feedback indicates a high level of satisfaction. Of course, because the curriculum is geared specifically toward the non-traditional students who comprise the bulk of the enrollment, a high level of satisfaction would be expected.

C. Advising

All advising is done by two program faculty, and each sets aside sufficient hours for this each quarter. Faculty receive advising training yearly by Student Services, which also administers a survey of advising effectiveness.

III. Profiles of Faculty and Students

A. Faculty Overview

One professor has been with the program since its inception. The other has been with it since the mid-1980s. Several part-time faculty have served over the years as well. All instructors have a minimum of a master's degree plus related professional experience.

This brings up a point made earlier, and that is the low graduation rate. The program has only two faculty, which is probably a large reason why it might be difficult to offer both night and day classes, the latter of which would seem to be necessary if the program is to attract traditional students. It is not clear from the self-study that part-time faculty are employed or how many. Perhaps the increased use of part-timers, or maybe the creation of a third full-time position, would help in offering daytime sections of courses.

B. Undergraduate Student Overview

The number of formal applicants is low because many students do not declare Electronics Technology as their major. A more revealing measure of the program's level of activity is to examine headcount data. The number of applications over the seven years of the review has varied from one to seven. Freshman level headcounts have ranged from 6 to 39.

No specific strategy is employed to recruit underrepresented groups. About 10% of the students are female.

Graduates are surveyed by Institutional Research, and overall they appear to be very satisfied with the program and with their career in electronics. However, because most of the students are non-traditional and already hold positions in the electronics industry, it is not surprising that they would be satisfied with their careers.

Student outcomes are assessed by survey and by feedback from the Industrial Advisory Committee. Recommendations are incorporated into the program when and where feasible.

C. Graduate Student Overview

Not Applicable

IV. Support Profile

Overall, the facilities and support environment of the Electronics Technology Program is good. There is plenty of laboratory and classroom space. The program received a five-year, \$300,000 grant for laboratory equipment that ended in 1993, and it has approximately \$700,000 worth of laboratory equipment at the present time.

The program's annual operating budget is \$5,466 per year, which seems to the Review Committee to be very low in comparison to the amount invested in equipment. The Committee is concerned

about whether or not this amount is sufficient to maintain the laboratory equipment at state-of-the-art levels or at least near this.

All needed support staff is available. The library facilities are described as excellent.

V. Summary/Recommendations

There are demands for technicians in Electronics Technology. The faculty has excellent credentials, and the labs are up-to-date (although there is concern about the level of resources devoted to keeping them that way). The low graduation rate and high head-count combination indicate that most students are enrolled primarily to upgrade their skills, which suggests that the program serves local industry well. The low graduation rate is not out of line with other two-year degree programs at Ohio University. However, the program's long-term viability may hinge on its ability to attract and retain the traditional, day-time student, and the program should put resources toward recruiting and keeping these students. In particular, the problem cited in section II. A. above regarding multiple entry points for incoming traditional students should be addressed. This would be one way of making the program more attractive to these students.

If these efforts are successful, the Electronics Technology program at OU-Lancaster can grow into one of the strongest technical programs at the Lancaster campus. It is recommended that the program be allowed to continue and be reviewed again when next regularly scheduled.

PRTF UNDERGRADUATE REVIEW SUMMARY RECOMMENDED RATINGS

EVALUATION OF Electronics Technology – Lancaster
 (name of department, program, certificate, institute, etc.)

DATE April 1998

Check the appropriate box:

	Exceeds Expectations	Meets Expectations	Fails to Meet Expectations
Goals of the Program		X	
Quality of Students		X	
Mix of Students			X
Quality of Curriculum		X	
Quality of Instruction		X	
Quality of Scholarly and Creative Activity		X	
Success of Graduates		X	
Quality of Facilities and Equipment		X	
Judgment of Future of Program		X	

	Outstanding	Acceptable	Unsatisfactory
OVERALL EVALUATION		X	

Ohio University-Lancaster

Bill Stevens, Ph.D. Associate Professor Electronics Technology
1570 Granville Pike
Lancaster, Ohio 43130-1097
614/654-6711 Ext. 273
Email: stevensb@ouvaxa.cats.ohiou.edu
or stevensb@compuserve.com

Department of Engineering Technology

TO: Dan Gulino, Chair
University Curriculum Council Review Committee

FROM: Bill Stevens, Director
Electronics Technology Program

DATE: June 1, 1998

Thank you for allowing me to respond to the committee's evaluation of the Electronics Technology program. I thought your analysis was very fair and realistic, especially in regards to the future of the program. The review process, with your specific recommendations, is vital to the associate degree program.

The concerns addressed regarding the number of graduates is valid. In my opinion, the solution is to provide more aggressive exposure of the program. As I stated in the self-study, the most frequent comment I hear from the community and prospective students is "I did not know OU-L had an electronics program." After meeting with our administration, their opinion is that, locally, there is not sufficient demand, or students with the ability, for the electronics associate degree; therefore, the resources should be utilized elsewhere.

In regards to minorities, the enrollments are pretty much typical of the demographic makeup of Fairfield County and the electronics field in general. However, in the future, we will emphasize that this program offers many opportunities and career choices for everyone.

Again, I would like to take this opportunity to thank the committee for its time and input. Your thoroughness and cooperation were appreciated and are to be commended.

xc: Charles Bird, Dean
Gary Lockwood, Division Coordinator

**MAJOR AND DEGREE PROGRAM REVIEWS
RUSS COLLEGE OF ENGINEERING AND TECHNOLOGY**

RESOLUTION 1998 — 1624

WHEREAS, the continuous review of academic programs is essential to the maintenance of quality within an educational institution, and

WHEREAS, Section 67 of Am. Sub. H.B. 694 requires that college and university Board of Trustees "shall during the 1981-83 biennium initiate on-going processes for the review and evaluation of all programs of instruction presently conducted by the institutions for which they are responsible."

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Ohio University accepts the 1997-1998 reviews of the programs in the Russ College of Engineering and Technology and approves the recommendations for academic programs with clarifications as presented.



OHIO UNIVERSITY

1804

Office of the Provost
Cutler Hall
Athens OH 45701-2979

DATE: November 16, 1998
TO: Robert Glidden, President
FROM: Sharon Stephens Brehm, ^{SS}Provost
SUBJECT: Seven-year Program Reviews: Russ College of Engineering and Technology

Attached are summaries of the seven-year reviews of academic programs in the Russ College of Engineering and Technology completed during 1997-1998 by the University Curriculum Council. In addition, I have included a summary document that answers questions raised by the Board of Trustees at the October 1998 meeting.

SB/jt

**Report to the Board of Trustees
Seven-year Program Review
December 1998
Russ College of Engineering and Technology**

The purpose of this report is to present a summary of corrections and clarifications regarding the seven-year review reports that were presented to the Board of Trustees at the October 1998 meeting. The Chair of University Curriculum Council (UCC) and the Chair of the Program Review Task Force (PRTF) accept these comments as valid corrections, which should be considered as a part of the reviews to be accepted by the board.

Factual Errors

After consultation with Kent Wray, Dean, Russ College of Engineering and Technology the following factual errors have been corrected:

Department of Civil Engineering

1. **Page 5** - Under the topic "Quality of Scholarly and Creative Activity" it was stated that "from 1993 to 1996 the level of external funding in the Department of Civil Engineering has been \$2.3 million." The statement should read, "*in the academic year 1995-96, the level of new research awards to Civil Engineering and CGER was \$2.3 million.*"
2. **Page 5**- Under the topic of "Qualities of Facilities and Equipment," reference is made to a lack of undergraduate lab space and research space and both the undergraduate and graduate programs were given ratings of Fails to Meet Expectations. The dean acknowledges a shortage of adequate space, which he continues to try to resolve. However, the dean also points out that no mention is made of the excellent equipment that is provided for graduate education. Based on this additional information from the dean, the PRTF chair **changes the rating for the graduate program from Fails to Meet Expectations to Meets Expectations.**

School of Electrical Engineering and Computer Science

Minor Typographical Corrections

1. **Page 3**, "Option I requires 281 hours in mathematics..." should read "*Option I requires 28 hours in mathematics...*"
2. **Page 3**, under The Master of Science in Electrical Engineering, "...and thesis hours." Should read "*...and nine thesis hours.*"

Substantive Errors

1. **Page 3**, The report states, "Nearly all writing in the EE and CS curricula exists only in the freshman English course series and the single technical writing course, offered in the English Department. Integrating writing into other courses is suggested." The dean notes that all EE laboratories require seven or eight lengthy reports that are, in large part, graded on the basis of composition and grammar. Moreover, these laboratories are spread across the curriculum. **Based on this information, the PRTF chair agrees to delete this statement.**

2. **Page 3**, The report states "No changes to the undergraduate curriculum have occurred since the last review in 1986..." should read: "*A major curriculum review and modification of the EE curriculum was done in 1988, the computer engineering track was instituted in 1996, and major revisions to the CS curriculum occurred in 1996*". The PRTF chair agrees to this correction.

3. **Page 4**, Section B. Undergraduate Students. The entire paragraph is deleted and should read: "*The quality of the undergraduate student population has remained consistently good. In terms of the number of courses taught, the EE faculty maintain an adequate teaching load.*" The PRTF chair agrees to correct this section based on information provided by the dean and deletes the information referenced above.

4. **Page 5**, In addressing the staffing of EECS, the report uses a table to compare staffing and students for the engineering curricula at Ohio University. The dean states that the table does not accurately reflect the faculty loads of the EECS faculty as all students were not included. **The PRTF chair accepts the table sent by the dean as a corrected measure of enrollment comparisons and agrees that the EECS faculty-student ratio is comparable to that of other units in the college.**

	Undergraduate Enrollment	M.S. Enrollment	Ph.D. Enrollment	Full-Time Group 1 Faculty	Total Students per Faculty
Chem E.	195	27	11	10	23
Civil E.	202	20	8	11	21
EECS	513	85	30	25	25
IMSE	74	32	7	6	19
Mechanical E.	251	89	7	11	32

EECS Comparison to ENT with Revised Enrollments

Department of Mechanical Engineering

Page 5, The report states: "...appears from the self-study that the majority of graduate students tend to be advised by a part-time faculty." This comment relates to one of the ME faculty members who is, however, a full-time employee of the College of Engineering and is regarded as an integral part of the ME faculty. **The chair of the PRTF accepts this correction to the report and deletes the statement.**

Concerns and Follow-Up Regarding Report Statements and Ratings

The seven-year review reports were scrutinized to identify situations in which narrative report statements did not seem to correspond to category ratings. A summary of such discrepancies and responses to them from the Program Review Task Force (PRTF) follows:

Chemical Engineering

Scholarly and Creative Ability:

The statement that faculty should be encouraged to turn their research achievements into scholarly publications was offered by the PRTF as a suggestion for increasing scholarly and creative accomplishments. However, it was noted that grant securement by the Chemical Engineering faculty is high, and it was the opinion of the PRTF that the scholarly and creative ability of the Chemical Engineering faculty meets expectations.

Teaching Performance:

The review narrative states, "during the last four years a gap has appeared which shows that the Chemical Engineering faculty have rather consistently performed at a level below the averages for the entire college." The PRTF realized that there will necessarily be units, which score above and below the College averages, but a rating of "failure to meet expectations" would indicate that teaching is inadequate, which it is not.

Electrical Engineering and Computer Science

Quality of Instruction:

The recommendation of the PRTF to reduce the 300/500 dual listed courses was not related to the quality of instruction rating. The review acknowledges that approximately 50% of students surveyed rated instruction quality high or very high. The PRTF considered this level to exceed expectations.

Industrial Manufacturing Systems Engineering

Mix of Students:

Although the narrative report indicates that a high percentage of graduate students are foreign males, the fact is that this is true across the United States in departments of Industrial Manufacturing Systems Engineering. This trend in mix of students, therefore, was considered by the PRTF to meet expectations.

Mechanical Engineering

Quality of Instruction:

While the narrative report expresses concern that there was a decline in numbers of students who feel well-prepared for employment in Mechanical Engineering, over half still reported that they felt well-prepared in that area. It was the intent of the PRTF to encourage attention to this area, but the PRTF determined that the program meets expectations for quality of instruction. The dean has agreed to monitor this area of concern.

Quality of Scholarly and Creative Activity:

Although the committee noted a "...decrease in new research projects over the past 2 years..." the PRTF determined that the level of Scholarly and Creative Activity meets expectations. The dean anticipates that current research efforts in this department will alleviate any future concerns.

Quality of Facilities and Equipment:

The university is currently experiencing a shortage of space in many units. In light of the diverse activities of the Department of Mechanical Engineering, certain shortcomings in space availability can easily occur. Based on this knowledge, the PRTF judged the facilities to meet expectations. The dean is aware of this and is seeking ways to resolve space issues.

**MAJOR AND DEGREE PROGRAM REVIEWS
COLLEGE OF HEALTH AND HUMAN SERVICES**

RESOLUTION 1998 -- 1625

WHEREAS, the continuous review of academic programs is essential to the maintenance of quality within an educational institution, and

WHEREAS, Section 67 of Am. Sub. H.B. 694 requires that college and university Board of Trustees "shall during the 1981-83 biennium initiate on-going processes for the review and evaluation of all programs of instruction presently conducted by the institutions for which they are responsible."

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Ohio University accepts the 1997-1998 reviews of the programs in the College of Health and Human Services and approves the recommendations for academic programs with clarifications as presented.

Office of the Provost
Cutler Hall
Athens OH 45701-2979



OHIO UNIVERSITY
1804

DATE: November 16, 1998
TO: Robert Glidden, President
FROM: Sharon Stephens Brehm, Provost
SUBJECT: Seven-year Program Reviews: College of Health and Human Services

Attached are summaries of the seven-year reviews of academic programs in the College of Health and Human Services completed during 1997-1998 by the University Curriculum Council. In addition, I have included a summary document that answers questions raised by the Board of Trustees at the October 1998 meeting.

SB/jt

**Report to the Board of Trustees
Seven-year Program Review
December 1998
College of Health and Human Services**

The purpose of this report is to present a summary of corrections and clarifications regarding the seven-year review reports that were presented to the Board of Trustees at the October 1998 meeting. The Chair of University Curriculum Council (UCC) and the Chair of the Program Review Task Force (PRTF) accept these comments as valid corrections that should be considered as a part of the reviews to be accepted by the board.

Factual Errors

After consultation with Judith Matthews, Interim Dean, College of Health and Human Services the following factual error has been corrected.

Gerontology - Undergraduate Certificate

Mix of Students:

Page 1, The report states, "There was no indication of the mix of students, the current enrollees are primarily from the College of Health and Human Services." **Consequently, the rating Meets Expectations is changed to Unable to Determine.** Since data for certificate students are not available in our current system, the PRTF recommends that the program coordinator develop a system for gathering such information. The dean has agreed to implement this recommendation.

Concerns and Follow-Up Regarding Report Statements and Ratings

The seven-year review reports were scrutinized to identify situations in which narrative report statements did not seem to correspond to category ratings. One such discrepancy was found and the response to it follows:

Hearing and Speech Science

Graduate Program Mix of Students:

The PRTF expressed concern that only one doctoral student graduates per year, with only three to four total students enrolled at a given time. The Provost agrees that this is a concern and will monitor program enrollments as part of the strategic investment planning process mandated by the new approach to doctoral funding that has been proposed to the Ohio Board of Regents. Should the HSS doctoral program fail to increase its enrollments over the next two years, termination of the program will be considered by the Provost and Graduate Council. The rating of meets expectations is based primarily the strengths of the master's degree program.

**ESTABLISHMENT OF THE
INSTITUTE FOR CORROSION AND MULTIPHASE TECHNOLOGY (ICMT)
an “umbrella identity” for the Corrosion in Multiphase Systems Research Center**

RESOLUTION 1998 - 1626

WHEREAS, Corrosion in Multiphase Systems Research Center is an established Center at Ohio University, and has name recognition with the current title, and

WHEREAS, a large portion of the current and future research has begun to focus toward multiphase technologies in environmental applications, and

WHEREAS, the Corrosion in Multiphase Systems Research Center and its related program areas are seeking better national and state visibility.

THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the *Institute for Corrosion and Multiphase Technology (ICMT)*, which will serve as an umbrella institute name for the Corrosion in Multiphase Systems Research Center and other related research programs..

Office of the Provost
Cutler Hall 306
Athens OH 45701-2979
740-593-2600 phone
740-593-9191 fax



OHIO UNIVERSITY
1804

November 30, 1998

TO: Robert Glidden, President

FROM: Sharon Stephens Brehm, Provost

SUBJECT: Establishment of the Institute for Corrosion and Multiphase
Technology (ICMT)

Attached is a request for the establishment of the Institute for Corrosion and Multiphase Technology (ICMT). This proposal is one that I fully support and recommend that it be approved.



OHIO UNIVERSITY

Research &
Technology Center 120
Athens OH 45701-2979
740-593-0370 phone
740-593-0380 fax

24 November 1998

TO: Sharon Brehm, Provost

FROM: Carol J. Blum, Interim Vice President for Research & Graduate Studies

SUBJECT: Establishment of the *Institute for Corrosion and Multiphase Technology* (ICMT)

Attached is a proposal and resolution for the Board of Trustees regarding the establishment of the *Institute for Corrosion and Multiphase Technology* at Ohio University. I have reviewed the proposal and recommend it to the President and the Board.

The proposal creates an "umbrella" institute to manage an expanding research focus at Ohio University. The Board established the Corrosion in Multiphase Systems Center in 1990 under the leadership of W. Paul Jepson, professor of chemical engineering. With a focus on the study of corrosion and/or erosion, the effectiveness of corrosion inhibitors and associated flow characteristics in multiphase systems, the Center began operation with eight industry partners. In 1993, the Center successfully competed for a National Science Foundation Industry/University Cooperative Research Center grant. The award recognized the dynamic engineering and scientific relationship the Center's faculty and staff developed with industry to investigate corrosion and flow problems, particularly in the oil and gas industries. The Center has attracted over twenty industry partners and operates on a budget of over \$1 million annually from private and federal sources. Of particular note, Center research has resulted in five issued patents, the most recent issued in June 1998.

The consequence of our success is that the research conducted in the Center has expanded and specialized as ideas have been refined and additional faculty and staff (now six professional staff) have joined the effort. As each area grows, we have found it necessary to create distinct research groups to manage the industry partnerships particularly with regard to protecting the university's intellectual property and industry-sponsored proprietary research. The proposed institute will create a mechanism for managing these efforts as a logical part of a broad corrosion and multiphase technology effort. This type of "umbrella" institute has proved an effective management model for other research endeavors at the university. It provides affiliated faculty with sufficient freedom to explore new research areas as it maintains a useful and supportive management structure.

I recommend the creation of the *Institute for Corrosion and Multiphase Technology*.

Ohio University

Fritz J. and Dolores H. Russ
College of Engineering and Technology

NSF I/UCRC Corrosion In
Multiphase Systems Center
W. Paul Jepson, Director

Date: 16 October 1998

To: Carol Blum, Interim Vice President for Research

Through: M.E. Prudich, Chair of Chemical Engineering
Warren K. Wray, Dean of Engineering and Technology

From: W. Paul Jepson, Director, NSF I/UCRC, Corrosion in Multiphase Systems Center

Subject: Establishment of the INSTITUTE FOR CORROSION AND MULTIPHASE TECHNOLOGY (ICMT)

The NSF, I/UCRC, Corrosion in Multiphase Systems Center (CMSC) has been in existence since September of 1990. From that time, externally funded research has exceeded \$3 million dollars. The number of current projects has increased to over 20. The areas of research not only include multiphase flow and corrosion but more recently to multiphase metering using ultrasound, multiphase pumping, drag reduction and flow assurance in multiphase pipelines, and use of multiphase technologies in environmental applications.

It has become necessary to divide the Center into 4 sections at present. This include Corrosion in Multiphase Systems with 18 companies, Multiphase Metering with 3 companies, Drag Reduction in Multiphase Applications currently with 7 companies, and Proprietary Projects. The latter constitutes work carried for an individual company, or small groups of companies. There are considerations for further expansion to include microbial and bacterial corrosion and use of coatings and linings for flow improvement and corrosion suppression.

The National Science Foundation has insisted that, to continue as one of their Industry/University Co-operative Research Centers, all the information generated from each section has to be shared with all other sections. This is obviously intractable.

It is requested that an Institute be established that acts as an umbrella for at least 4 centers that are similar to those sections described above. The Institute would be called the Institute for Corrosion and Multiphase Technology and housed in the present Center's new facility on West State Street. A layout of the Institute is attached. New equipment will be purchased from the industrial income from the Centers and from other new proposals.

The Institute will involve several departments: Chemical, Mechanical Engineering, Innovation Center, and collaboration with the University of Cambridge, Marie Curie University in France, and the University of Central Florida. The program is unique and brings together the unequalled facilities the Center and these Universities. This will lead to an even greater enhancement of the reputation of the Institute, College, and our University. New ideas for additional courses in multiphase technologies, corrosion, and possible new degrees leading to a multi-disciplinary Masters or Doctoral degree have been formulated. Eventually, a submission to NSF is planned to establish an Engineering Research Center at Ohio University.

The initial operation of the Institute will comprise of 3 faculty, 3 research professors and engineers, 3 technical and 2 administrative staff. The faculty will operate as a board and develop further funding for new programs, projects, and courses.

The Center currently has an operating budget in excess of \$1,000,000 per year. This has been increasing every year since its inception. Within the next 5 years, it is expected that the funding will increase to over \$3,000,000 annually.

I would appreciate if you could place this request on the agenda of the next Board of Trustee's meeting.

Thank you for your co-operation and help,



W. Paul Jepson
F. J. Russ Professor and
Director



M. E. Prudich
Chair of Chemical Engineering

Warren K. Wray
Dean of Engineering and Technology

Institute for Corrosion and Multiphase Technology

Administrative Assistant
V. Fout
1 Secretary

DIRECTORS
K. Alam P. Jepson M. Gopal

TECHNICAL
SUPPORT

RESEARCH PROFESSORS
C. Kang J. Cai T. Hong

Center for
Coatings Linings

NSF I/UCRC
Corrosion in
Multiphase Systems

Center for
Drag Reduction

Center for Ultrasound
Technologies

- Metering
- Sand Detection
- Inline Viscometry

Proprietary
Projects

Technology
Transfer

New
Multiphase
Technologies

Future Center for
Microbial and
Bacterial Corrosion

COLLABORATIONS
CFU, Cambridge, CNRS

ALTERNATIVE RETIREMENT PROGRAM REVISION

RESOLUTION 1998 – 1627

WHEREAS, the Ohio University Board of Trustees was the first public institution of higher education to pass Resolution number 1998 – 1567 authorizing an alternative retirement system for academic and administrative university employees of Ohio University, and

WHEREAS, the Board further established an Alternative Retirement Plan (ARP), which defined and described the Ohio University ARP Program, and

WHEREAS, since the adoption of the Ohio University, “ARP”, changes in the law have occurred that warrant a revision of the University’s plan document and that warrant the university adopt a plan that is consistent with other institutions of higher education that have or will soon adopt their plans.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees hereby adopts the attached plan document that is in final working draft form, that is in substantial compliance with current and/or pending legislation.

BE IT FURTHER RESOLVED, the Board hereby authorizes the Office of Legal Affairs and Human Resources to take the steps necessary to complete, modify and adjust the plan document as needed to be in full compliance with State and Federal Law and to meet requirements of the Internal Revenue Service to be a qualified plan.

It is found and determined that all formal actions of this Board of Trustees concerning and in relation to the adoption of this resolution were adopted in open meeting of this Board of Trustees; and that all deliberations of this Board of Trustees and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law, including Section 121.22 of the Ohio Revised Code.

This resolution shall take effect immediately upon its adoption.

NOTE: A complete copy of the plan is filed with the Secretary to the Board of Trustees



Interoffice Communication

OHIO UNIVERSITY

Date: November 30, 1998

To: President Robert Glidden and Ohio University Board of Trustees

From: Nicolette Dioguardi, Associate Director, Office of Legal Affairs

Last April, the Board passed a resolution adopting an alternative retirement program (ARP). One of the administrative responsibilities of the institution was to write the "plan document". Together, Greg Fialko and myself wrote a plan. We were the first public institution to do so. Since the adoption of our "plan document" several things have occurred. The ARP legislation has been substantially changed. PERS and STRS have promulgated rules about management of contributions, and other institutions have and will soon adopt their "plan document".

The Attorney General has requested that all public institutions adopt the same "plan document" in form and legal substance with individual distinctions as defined by the institution administration that still comply with the law. Our plan document along with others's ideas has been reviewed, discussed and used as a model. Through this process a new uniform plan document has been drafted that we believe complies with the current and upcoming changes in the law, yet allows for individual flexibility in institutional management, and that will provide the Attorney General's Office and the Internal Revenue Service with one legally consistent document to qualify, interpret and defend if questions or challenges arise.

I am therefore requesting that the Board of Trustees pass the enclosed resolution to adopt a revised plan document that our administrative offices can work with and implement.

VIII. GENERAL DISCUSSION - CALL OF MEMBERS

Prior to the call of members, Trustees discussed possible topics for administrative reports at the next two meetings. These included matters affecting graduate rates and times, allowing time to consider further Robert Zemsky's presentation and comments, understanding better how student counseling takes place, exploring benchmark institutions and barometers for such items as graduation and retention rates, tuition rates, percentage of out-of-state students, requiring in the future all students to have their own computers and the desired size and makeup of the student body.

It was agreed that a discussion of graduation and retention rate issues and the identification of benchmark institutions would be presented at the February meetings along with a discussion of our Y2K status. For the April meetings reports on cross-college interactions and programs on how funding priorities are set and influenced will be presented.

Mr. Goodman complimented President Glidden for bringing Mr. Zemsky here and stated he wanted to follow up on his presentation. He noted he liked and appreciated former Trustee Tom Hodson's effort on developing a university/community partnership.

Mr. Emrick stated he echoed Mr. Goodman's thoughts.

Ms. Miller indicated she felt the importance of this meeting and suggested the Trustees may wish to consider a retreat as a way of exploring issues.

Mr. Grover noted that important issues had been considered and acted upon.

Mr. Susany asked for the Trustees' continued support of the Alumni Association and encouraged them to purchase alumni license plates.

Mrs. Romer-Sensky congratulated Trustee Michelle Miller on her very recent engagement.

Mr. Roush thanked the Trustees for their support and noted his term was quickly coming to an end.

Mrs. Ong commented this had been an excellent meeting and wished everyone a happy holiday.

Mr. Walter noted he liked the meeting format and encouraged the administration to bring top issues to the Trustees for discussion.

President Glidden indicated he liked and would continue the discussion with Trustees about how to make us better and who we want to be. He thanked the Trustees for their support and investment of time with these issues.

Mr. Brunner stated he looked forward to continuing the discussion of issues, perhaps along the lines of the Zemsky presentation.

IX. ANNOUNCEMENT OF NEXT STATED MEETINGS

Secretary Geiger announced the Board of Trustees would meet next on the Athens Campus, Thursday, February 11, 1999, for committee/study sessions and Friday, February 12, 1998, for the formal board meeting. The April meetings are to be held in Athens on April 15 and 16, 1999.

X. ADJOURNMENT

Determining there was no further business to come before the board, Chairman Brunner adjourned the meeting at 3:00 p.m. and the Trustees voted to move to an executive session.

EXECUTIVE SESSION

3:00 p.m., Friday, December 11, 1998

McGuffey Hall Trustees Room
Ohio University, Athens Campus

On a motion by Mr. Grover, and a second by Mrs. Ong, the Ohio University Trustees resolved to hold an executive session to consider personnel matters under Section 121.22(G)(1), real estate matters under Section 121.22(G)(2), litigation or the threat thereof under Section 121.22(G)(3) of the Ohio Revised Code on the 11th day of December 1998.

On a roll call vote, Mr. Brunner, Mr. Grover, Mr. Emrick, Mr. Goodman, Mrs. Ong, Mrs. Romer-Sensky and Mr. Walter voted aye. This constituted a quorum. President Robert Glidden and Board Secretary Alan Geiger were present. Legal Counselors John Burns and Nicolette Dioguardi attended the session as did Vice President for Finance Richard Siemer.

Personnel Matters

Trustees reviewed the issue of establishing an option plan that would permit the university to retain in its employ those persons of outstanding competence. The matter will be considered further at the February meeting.

Real Estate

Richard Siemer reviewed for Trustees the status and nature of proposals for the development of 43 acres of surplus university property on East State Street. He noted consultants have been retained to assist with the evaluation of the six proposals and that two warranted further examination.

John Burns reported on the status of development proposals for university property adjacent to Hooper Street. He stated it was the university's intent to seek proposals for student housing and that seven proposals had been received including two proposed retirement centers.

Trustee Chairman Brunner then appointed himself and Trustees Grover and Walter as an ad hoc committee to assist the administration in the continuing evaluation of all proposals. The administration was then charged with scheduling the necessary meetings.

Litigation

Matters involving pending suits, the Dysart Woods ruling, rulings affecting the status of state minority set-aside projects and the trademark controversy with Ohio State were discussed.

XI. CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975 - 240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

Gordon F. Brunner
Chairman

Alan H. Geiger
Secretary