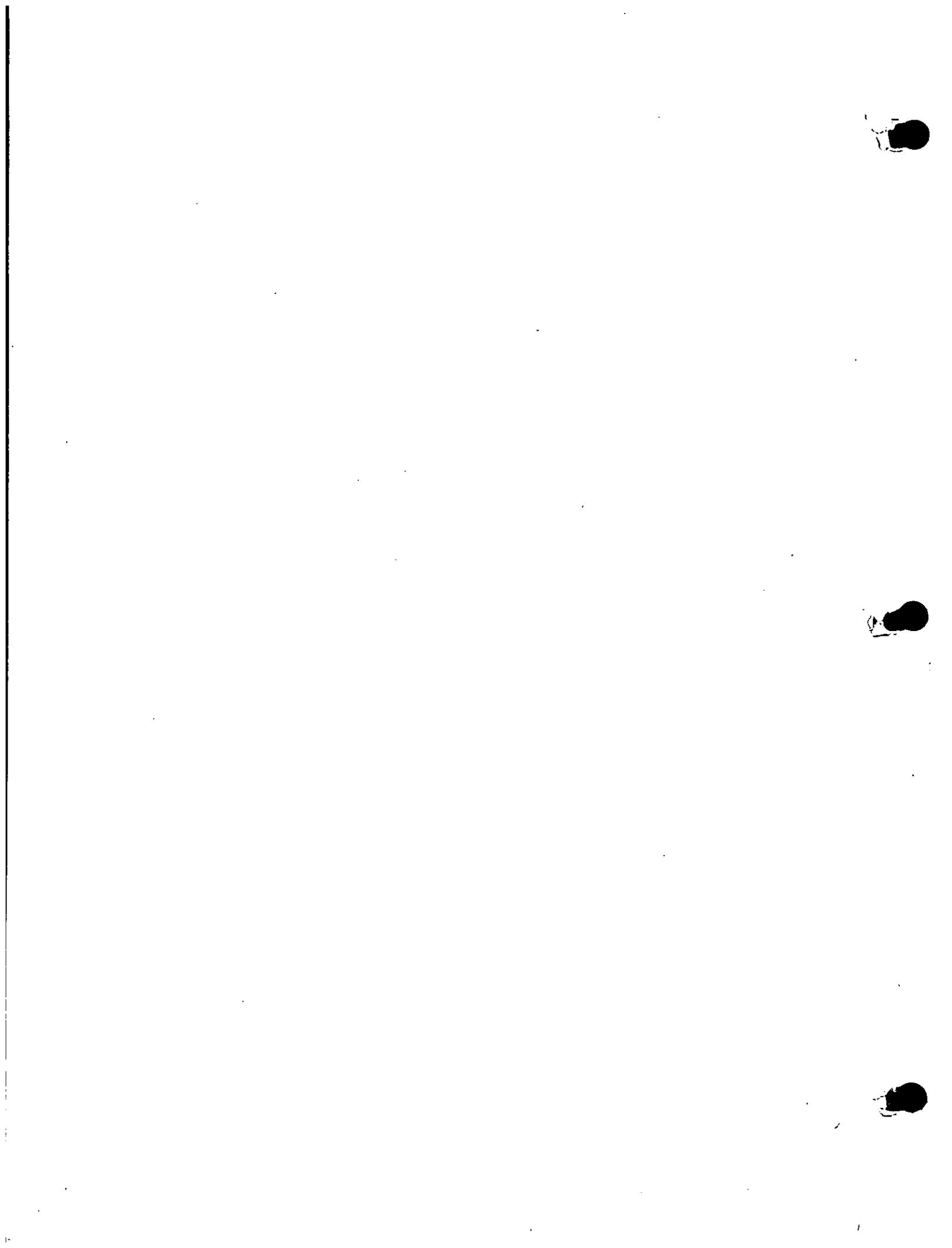


**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY**

Friday June 28 & Saturday June 29, 1996

Ohio University, Athens Campus



**THE OHIO UNIVERSITY BOARD OF TRUSTEES
MINUTES OF June 28 & 29, 1996, MEETING**

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FOCUS SESSION

**9 a.m., Friday, June 28, 1996
McGuffey Hall
Board of Trustees Room
Ohio University, Athens, Campus**

Review of Innovation Center and Technology Transfer Programs; Report from Economic and Community Development Committee.

Vice President for Research and Graduate Studies Lloyd Chesnut outlined the purpose of the focus session and introduced those making presentations.

David N. Allen, Assistant Vice President for Economic and Technology Development, presented an overview of technology commercialization at Ohio University. The title of his presentation was "Creating Value Through Enduring Relationships," and a copy of his video materials are included with the official minutes. Dr. Allen's overview included the outline of guiding principles under which his office functions, the sequence of the transfer process utilized, a description of the disclosure analysis, and an introduction of staff and function of the Innovation Center and Technology Transfer offices.

Professor Mark L. Weinberg, director of the Institute for Local Government Administration and Rural Development, director of the Center for Public and Environmental Affairs, as well as committee chair, summarized the findings and recommendations of the committee. President Glidden noted these, along with recommendations of other ad hoc committees, will be compiled and presented to the trustees by the end of the year. Dr. Weinberg provided a description of the Center and highlighted three activities being undertaken by the Institute i.e. mayor's partnership, geographical information system, and map info training brochure. A copy of his presentation materials is included with the official minutes.

The focus session concluded with a visit to Electronic Vision, 5 Depot Street, Athens, Ohio. The firm's principals, David Burke and Dan Krivicich led presentations dealing with its technology and products for healthcare education and other areas.

EXECUTIVE SESSION

**9 a.m., Saturday, June 29, 1996
McGuffey Hall
Board of Trustees Room
Ohio University, Athens Campus**

On a motion by Mr. Grover, and a second by Mr. Goodman, the Ohio University Trustees resolved to hold an executive session to consider personnel matters involving personnel evaluation and compensation under Section 121.22(G)(1), real estate matters under Section 121.22(G)(2), and litigation under Section 121.22(G)(3) of the Ohio Revised Code.

On a roll call vote, Dr. Ackerman, Mr. Brunner, Mr. Emrick, Mrs. Eufinger, Mr. Grover, Mr. Goodman, Mr. Hodson, and Mrs. Ong voted aye. This constituted a quorum. Mr. Schey attended the session. President Robert Glidden and Board Secretary Alan Geiger attended parts of the session.

The matter of widening East State Street was discussed and the administration was asked to continue discussion with Athens city officials regarding right-of-way land needs in order to help expedite the project.

It was the consensus following discussion of land at the Ridges that negotiations regarding possible annexation of the area should include all of the university's acreage.

Matters of litigation were briefly reviewed with President Glidden.

President Glidden presented to trustees individual evaluations of and compensation recommendations for deans and executive officers. Following adjournment of the board meeting, the Board Administration Committee will act on final compensation recommendations for these individuals, adding the president's contract and compensation to its final recommendation.

I. ROLL CALL

Eight members were present: Vice Chair Charles R. Emrick, Jr.; Patricia A. Ackerman; Gordon F. Brunner; Charlotte C. Eufinger; N. Victor Goodman; Brandon T. Grover; Thomas S. Hodson; and M. Lee Ong. This constituted a quorum. Trustee Ralph Schey was present and officially completed his term as trustee. Chair Paul R. Leonard was ill and unable to attend.

President Robert Glidden and Secretary Alan H. Geiger were present.

Mr. Terry Trimmer, Ohio University Alumni Association, and Kevin T. Sasson, student trustee, also attended.

II. APPROVAL OF THE MINUTES OF THE MEETING OF April 28, 1996 (previously distributed)

Mrs. Eufinger moved approval of the previously distributed minutes. Mr. Brunner seconded the motion. All voted aye.

III. COMMUNICATION, PETITIONS, AND MEMORIALS

Secretary Geiger reported that a question had been raised regarding general fees and that following discussion with Vice Chair Emrick, he would respond on behalf of the trustees.

IV. ANNOUNCEMENTS

President Glidden announced that he expected to receive notice of a student trustee appointment the first week of July.

V. Reports

There were no reports given.

VI. UNFINISHED BUSINESS

Secretary Geiger reported no unfinished business.

IV. NEW BUSINESS

Vice Chair Emrick reported that board committees had, at their respective meetings, discussed matters being presented to the board. Items for action will be presented by the committee chair or a committee member as designated by the chair.

A. Budget, Finance and Physical Plant Committee

Committee Chairman Grover reviewed committee deliberations on items to be presented to the trustees. He summarized discussion regarding the budget and noted an 8.2 percent overall increase in the 1996/97 budget being considered.

Mr. Sasson presented and moved approval of the resolution. He commented favorably on increased spending this budget provides for technology. Mrs. Eufinger seconded the motion. All voted aye.

FISCAL YEAR 1996-97 OPERATING BUDGET

RESOLUTION 1996 -- 1473

WHEREAS, the Board of Trustees received the Program Planning Report and approved the outline of the 1996-97 budget plan at its April 27, 1996 meeting,

NOW, THEREFORE, BE IT RESOLVED that the 1996-97 budgets of expected income and expenditures as presented in Exhibits I, II, III, IV, V, and VI are hereby appropriated subject to the following provisions:

1. The Provost, with the approval of the President, may make adjustments in instructional and general operating expense allocations, providing the total does not exceed available unrestricted income.
2. Expenditures for designated and restricted funds estimated on Exhibit I shall be limited to the income generated.

OHIO UNIVERSITY
1996-97 BUDGET
INCOME AND EXPENSE SUMMARY
TOTAL UNIVERSITY.

Exhibit I

	Unrestricted	Designated and Restricted (A)	Total
Income			
Instructional and General	\$ 245,612,000	\$ 19,471,000	\$ 265,083,000
Organized Research	0	11,935,000	11,935,000
Public Service	499,000	4,691,000	5,190,000
Auxiliary Enterprises	0	12,125,000	12,125,000 (B)
Student Aid	0	13,112,000	13,112,000
	-----	-----	-----
Total Income	246,111,000	61,334,000	307,445,000
 Expense			
Instructional and General	245,612,000	19,471,000	265,083,000
Organized Research	0	11,935,000	11,935,000
Public Service	499,000	4,691,000	5,190,000
Auxiliary Enterprises	0	12,125,000	12,125,000 (B)
Student Aid	0	13,112,000	13,112,000
	-----	-----	-----
Total Expense	246,111,000	61,334,000	307,445,000
 Ending Balance			
	\$ 0	\$ 0	\$ 0
	=====	=====	=====

NOTES:

(A) Included are funds received for specific purposes (Restricted) and funds generated by departments for goods and services which have been designated by the administration to offset expenditures applicable to those goods and services.

(B) Excludes Residence and Dining Halls.

OHIO UNIVERSITY
1996-97 BUDGET
INCOME SUMMARY
GENERAL UNIVERSITY PROGRAMS
AND COLLEGE OF MEDICINE

Exhibit II

	Unrestricted	Designated and Restricted (A)	Total
Instructional and General			
State Subsidy	\$ 100,600,000	\$ 0	\$ 100,600,000
Student Fees	96,152,000	1,761,000	97,913,000
Other Income	15,362,000	16,890,000	32,252,000
Endowments	0	360,000	360,000
	-----	-----	-----
Total Instructional and General	212,114,000	19,011,000	231,125,000
Organized Research			
Private Gifts and Grants	0	3,300,000	3,300,000
Governmental Gifts and Grants	0	8,514,000	8,514,000
Endowments	0	121,000	121,000
	-----	-----	-----
Total Organized Research	0	11,935,000	11,935,000
Public Service			
Private Gifts and Grants	0	1,000,000	1,000,000
Governmental Gifts and Grants	0	2,766,000	2,766,000
Other Sources	499,000	825,000	1,324,000
	-----	-----	-----
Total Public Service	499,000	4,591,000	5,090,000
Auxiliary Enterprises	0	12,125,000	12,125,000 (B)
Student Aid			
Private Gifts and Grants	0	838,000	838,000
Endowments	0	279,000	279,000
Governmental Grants	0	7,026,000	7,026,000
	-----	-----	-----
Total Student Aid	0	8,143,000	8,143,000
	-----	-----	-----
Total Income	\$ 212,613,000	\$ 55,805,000	\$ 268,418,000
	=====	=====	=====

NOTES:

(A) Included are funds received for specific purposes (Restricted) and funds generated by departments for goods and services which have been designated by the administration to offset expenditures applicable to those goods and services.

(B) Excludes Residence and Dining Halls.

OHIO UNIVERSITY
1996-97 BUDGET
INCOME SUMMARY
REGIONAL HIGHER EDUCATION

Exhibit III

	Unrestricted	Restricted	Total
Instructional and General			
State Subsidy	\$ 15,677,000	\$ 0	\$ 15,677,000
Student Fees	17,345,000	0	17,345,000
Other Income	476,000	460,000	936,000
	<hr/>	<hr/>	<hr/>
Total Instructional and General	33,498,000	460,000	33,958,000
Public Service			
Governmental Gifts and Grants	0	100,000	100,000
	<hr/>	<hr/>	<hr/>
	0	100,000	100,000
	<hr/>	<hr/>	<hr/>
Student Aid			
Governmental Grants	0	4,969,000	4,969,000
	<hr/>	<hr/>	<hr/>
Total Student Aid	0	4,969,000	4,969,000
	<hr/>	<hr/>	<hr/>
Total Income	\$ 33,498,000	\$ 5,529,000	\$ 39,027,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

OHIO UNIVERSITY
 1996-97 ORIGINAL BUDGET
 UNRESTRICTED INCOME
 GENERAL UNIVERSITY PROGRAMS
 AND COLLEGE OF MEDICINE

Exhibit IV

General Programs		
State Appropriations Subsidy		\$ 85,371,000
		85,371,000
Total State Appropriations		85,371,000
Student Fees		89,653,000
Lifelong Learning		2,386,000
Other Income		12,429,000
		189,839,000
Total General Programs		189,839,000
College of Medicine		
State Appropriations		15,229,000
Student Fees		4,612,000
Other Income		2,933,000
		22,774,000
Total College of Medicine		22,774,000
Total Income		\$ 212,613,000

OHIO UNIVERSITY
1996-97 ORIGINAL BUDGET
UNRESTRICTED INCOME
REGIONAL HIGHER EDUCATION

Exhibit V

State Appropriations Subsidy	\$ 15,677,000
Total State Appropriations	<u>15,677,000</u>
Student Fees	17,345,000
Other Income	476,000
Total Income	<u>\$ 33,498,000</u> =====

OHIO UNIVERSITY
 BOARD OF TRUSTEES
 1996-97 ORIGINAL BUDGET
 UNRESTRICTED EXPENDITURES

Exhibit VI

I.	President		
	A.	Office of the President University Trustees Legislative Liaison	\$ 757,000
	B.	Affirmative Action	345,000
	C.	President Emeritus	356,000
	D.	Intercollegiate Athletics	5,950,000
	E.	Institutional Contingency Fund	500,000
		President Total	7,908,000
II.	Provost		
	A.	General Provost Ombudsman Office of Legal Affairs Institutional Research Faculty Senate	2,448,000
	B.	Academic Programs	
	1.	Arts and Sciences	40,204,000
	2.	Business	7,289,000
	3.	Communication	8,258,000
	4.	Education	6,318,000
	5.	Engineering	10,898,000
	6.	Fine Arts	10,712,000
	7.	V. P. Research and Graduate Studies	3,641,000
	8.	Health and Human Services	9,123,000
	9.	Honors Tutorial	430,000
	10.	International Studies	1,852,000
	11.	College of Medicine	22,774,000
	12.	University College	1,477,000
		Sub-Total	122,976,000

OHIO UNIVERSITY
 BOARD OF TRUSTEES
 1996-97 ORIGINAL BUDGET
 UNRESTRICTED EXPENDITURES

Exhibit VI

C.	Support and Services		
1.	University Library	\$	8,384,000
2.	Information and Technology		8,061,000
	Computer Services		
	Communication Network Services		
	Telecommunications		
	Sub-Total		16,445,000
D.	Regional Higher Education		
1.	Office of the Vice Provost		952,000
2.	Eastern Campus		4,436,000
3.	Chillicothe Campus		5,683,000
4.	Southern Campus		5,979,000
5.	Lancaster Campus		6,853,000
6.	Zanesville Campus		6,463,000
7.	Development Incentive		520,000
8.	Campus Service		2,612,000
9.	Lifelong Learning		4,186,000
	Summer Sessions		
	Sub-Total		37,684,000
F.	Funds To Be Allocated		
1.	Incremental Fee Waivers		74,000
2.	UPAC Awards		1,500,000
3.	UPAC Awards - Equipment and Supplies		300,000
4.	Extra Course Sections		500,000
5.	Staff Planning Pool		350,000
6.	Academic Excellence Awards		200,000
7.	ASO Insurance Reserve		500,000
	Sub-Total		3,424,000
	Provost Total		182,977,000

OHIO UNIVERSITY
BOARD OF TRUSTEES
1996-97 ORIGINAL BUDGET
UNRESTRICTED EXPENDITURES

Exhibit VI

III.	V. P. for Student Affairs and Dean of Students		
A.	General		
1.	Office of the V. P. for Student Affairs and Dean of Students	\$	369,000
2.	Career Services		448,000
3.	Counseling and Psychological Services		531,000
	Sub-Total		<hr/> 1,348,000
B.	Student Organizations and Activities		2,347,000
	Student Activities		
	Student Senate		
	The Post		
	Baker Center		
	Cultural Affairs		
	V.P. for Student Affairs and Dean of Students Total		<hr/> 3,695,000

OHIO UNIVERSITY
 BOARD OF TRUSTEES
 1996-97 ORIGINAL BUDGET
 UNRESTRICTED EXPENDITURES

Exhibit VI

IV.	Vice President for Administration		\$ 838,000
	A. General		
	V.P. for Administration		
	Administrative Senate		
	Professional Development		
	B. Facilities Planning		449,000
	C. Baker Center Food and Beverage		275,000
	D. Student Services		
	1. Admissions		1,498,000
	2. Registration, Records and Scheduling		1,486,000
	3. Financial Aid		5,493,000
	4. Student Health Service		1,568,000
			10,045,000
	Sub-Total		
	E. Physical Plant		
	1. Physical Plant Operations		13,159,000
	Custodial Maintenance		
	Buildings Maintenance		
	Grounds Maintenance		
	Utilities Maintenance		
	2. Capital Improvements		349,000
	3. Rental Properties		42,000
	4. Purchased Utilities		6,882,000
			20,432,000
	Sub-Total		
	F. Support and Services		
	1. Personnel		814,000
	President Local 1699		
	2. Campus Safety		1,704,000
	3. Other Services		1,487,000
	University Garage		
	Environmental Health & Safety		
	Mail Services		
	Airport Support		
	Campus Recycling		
			4,005,000
	Sub-Total		
	Vice President for Administration Total		36,044,000

OHIO UNIVERSITY
 BOARD OF TRUSTEES
 1996-97 ORIGINAL BUDGET
 UNRESTRICTED EXPENDITURES

Exhibit VI

V.	V.P. for Finance and Treasurer		
A.	General		
	1. Office of the V.P. for Finance and Treasurer	\$	2,659,000
	2. Materials Management and Purchasing		501,000
	3. Stores Receiving		428,000
	Sub-Total		3,588,000
B.	Fiscal Management		
	1. Services		1,792,000
	Audit		
	Bad Debts		
	Insurance		
	Legal Counsel		
	Legal Settlements		
	University Memberships		
	VISA/MasterCard		
	2. Faculty and Staff Benefits		2,436,000
	3. Retirement Benefits		726,000
	4. Unemployment Compensation		110,000
	5. Debt Service (Convocation Center)		450,000
	6. Compensated Absences and Payroll		
	Accrual		516,000
	7. Medicare		1,000
	8. Graduate Fee Waivers		1,640,000
	9. Fee Waiver Variance		50,000
	Sub-Total		7,721,000
	V.P. for Finance and Treasurer Total		11,309,000

OHIO UNIVERSITY
BOARD OF TRUSTEES
1996-97 ORIGINAL BUDGET
UNRESTRICTED EXPENDITURES

Exhibit VI

VI.	Vice President for University Relations		
A.	Office of the Vice President for University Relations	\$	1,255,000
B.	Alumni Relations		369,000
C.	Graphic Communication University Printing Service		367,000
D.	University News Services		412,000
	Vice President for University Relations Total		<u>2,403,000</u>
VII.	Vice President for Development		
A.	Office of the Vice President for Development		1,775,000
	Vice President for Development Total		<u>1,775,000</u>
	Total University Expenditures	\$	<u>246,111,000</u> =====

Mr. Grover presented and moved approval of the resolution. Mr. Goodman seconded the motion. All agreed.

NAMING OF STOCKER CENTER AUDITORIUM

RESOLUTION 1996 -- 1474

WHEREAS, Ohio University has recognized the contributions made to the Russ College of Engineering and Technology by Dean T. Richard Robe through his vision and leadership; and

WHEREAS, the support of chairs, faculty and staff in the college is indicated; and,

WHEREAS, Dean Robe along with his wife, Eleanora K. Robe, exhibited an exemplary commitment in service to the students, staff, and faculty of the Russ College of Engineering and Technology.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees names the auditorium (Room 103) **THE T. RICHARD AND ELEANOR K. ROBE AUDITORIUM** in their honor.

Office of the Provost
Cutler Hall
Ohio University
Athens, Ohio 45701-2979

DATE: January 25, 1996

TO: Robert Glidden, President

FROM: 
David Stewart, Provost

SUBJECT: Naming the auditorium in Stocker Center in honor of
Dean T. Richard Robe and Eleanora K. Robe

I take a great deal of pleasure in recommending that the following resolution be taken to the Board of Trustees for official action. This special recognition through Board action provides a way to reward those who have made significant contributions to Ohio University. I support this resolution and urge its adoption.

DS/jt

Ohio University
Interoffice Communication

DATE: January 16, 1996
TO: Robert Glidden, President, Ohio University
FROM: Members of the faculty and staff of the Russ College of Engineering & Technology
CC: Barbara Reeves, Associate Provost

The following individuals wish to endorse and support the idea of naming the auditorium (room 103) in Stocker Center in honor of Dean Richard Robe.

In recognition of the outstanding contribution that he has made as Dean of the Russ College of Engineering & Technology over the past fifteen years, we propose that the name be THE T. RICHARD & ELEANORA K. ROBE AUDITORIUM. Dick and Ellie have served the college over the years as a team. Their names would join the ranks of two other couples, the Stockers and the Russes who have also helped to promote engineering and technology education at Ohio University.

It has been Dean Robe's vision and leadership that have helped the college grow, both in size and stature. We feel that as Dick plans to retire as Dean, it would be a tribute to his and Ellie's commitment and service to the students and faculty of this college to honor them in this way.

Thank you for your consideration of this request.

Signed:

Name	Title
<i>Gene R. Mitchell</i>	<i>Chair of the School of Elect. Engr. and Comp. Sci.</i>
<i>James J. Jace</i>	<i>LEAD PROFESSOR & CHAIR, INDUSTRIAL TECHNOLOGY</i>
<i>Joseph E. Essman</i>	<i>Associate Dean / Professor Retired</i>
<i>M. Dehdhani</i>	<i>Associate professor / Mechanical Engineering</i>

Name:

Title:

Marty North Assistant Dean / Student Career

Walter W. Peewee Professor - A.T.

Roger Redeliff EECS Professor / Assistant Dean

Paul Jenson Russ Professor of Chemical Engg.

~~John~~ Mass Prof. + Chair, ME

David J. Boyles ASSISTANT PROF OF MECHANICAL ENGINEERING

Patricia Parker, Associate Dean for Development.

M. K. Allen Professor of Mech. Engg.

Sunil K. Agrawal Associate Professor, Mechanical Engg.

Thomas A. Lockwood Assistant Prof., Ind. + Mfg Systems Engg.

Richard J. Gault " "

Robert H. Hight Asst. Professor, I.M.S.E.

W. Shepherd Stocker Viiting Professor EECS

Tim Suck Assoc. Prof of Ind. Tech

Linda L. Strick, Assistant to the Dean for Special Projects

Douglas A. Lane Asst. Prof. EECS

David J. Huchins ASST-PROF IT

Thomas M. Mc Professor & Chair Aviation

Richard H. H. Farland Russ Professor Emeritus

H. Patie Prof at ME

Clay M. Hall PROFESSOR & CHAIR, INDUSTRIAL MFG SYSTEMS ENG'G

Name:

Title:

Dennis Quinn Assoc. Prof. EECS

Judy Young Admin Asst

J. Mor " (CE)

Ken Adams Asst. Prof. Civil Engineering

Marguerite Kostival Secretary

Bill C. Hays Prof. of Civil Engr.

Alan Swearingen Tech.

Bernard Hoffman Cal. Coordinator

James McKnight Mechanical Techn.

Suzette Lee Asst. for Minority & Women Prep.

Joanne Saunders Student Records - Int

Lloyd Sherman Asst. Prof. CE.

John W. H. Prof. EECS

Richard Davis Prof., Chem. Engr.

S. S. Prof. CE

RESIDENTS OFFICE

JAN 23 1996

Ohio University

Department of Chemical Engineering

Date: 19 January 1996

To: Robert Glidden, President, Ohio University

From: Michael E. Prud'homme, Chair, Chemical Engineering

Subject: RECOGNITION OF THE SERVICE OF T.R. ROBE

I am writing to urge you to name the large lecture room in Stocker Center (Room 103) in honor of Dean and Mrs. Robe. The Robes have tirelessly worked towards the betterment of the College of Engineering and Technology and Ohio University during the 11+ years that I have been at Ohio University. Neither Robe has ever said 'no' when saying 'yes' would advance the cause of the College. Such loyalty is not merely a labor of duty, it is a labor of love and should be recognized in some lasting way. I believe that the naming of the lecture room is an appropriate recognition.

Thank you in advance for your consideration of this matter.

Mrs. Ong presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. Approval was unanimous.

MUTUAL ASSISTANCE AGREEMENT WITH THE CITY OF ATHENS

RESOLUTION 1996 -- 1475

WHEREAS, Ohio University and the City of Athens have had a long and productive history of mutual assistance and cooperation between their law enforcement agencies, and

WHEREAS, the Ohio General Assembly has enacted Section 3345.041 of the ORC to authorize boards of trustees of state universities to enter into such Agreements for police services with local municipalities for a four-year time period, and

WHEREAS, Ohio University and the City of Athens have effectively worked with a mutual assistance agreement from October 1988 to October 1996, and

WHEREAS, The Board-Administration Committee has reviewed the draft of the proposed new agreement,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby authorized the President or his designee to reach a new agreement in accordance with the above statute and for the President to execute it on behalf of Ohio University.

MUTUAL ASSISTANCE AGREEMENT
CITY OF ATHENS AND OHIO UNIVERSITY

This agreement is entered into by Ohio University, hereafter called "University", and the City of Athens, Ohio, hereafter called "City", pursuant to the provisions of the Ohio Revised Code 3345.041. The purpose of the agreement is to identify areas of mutual assistance, provide arrest authority for University police officers when off University property, and establish general guidelines and general policies governing instances of mutual assistance.

The City agrees to the following:

1. Auxiliary police appointment

Pursuant to Athens Code of Ordinances 34.23, the Service-Safety Director will appoint at his sole discretion, University police officers as auxiliary police officers. The City recognizes and agrees that this auxiliary police authority is absolute, although enforcement action by University police officers may be limited by the Agreement or University policy.

2. Serving of arrest or search warrants

Should City officers need to serve an arrest or search warrant on University property, they shall notify the University police. University officers shall accompany and/or assist City police officers when necessary.

3. Assistance to University

Subject to manpower limitations, the City police will assist University police officers on University property.

4. Insurance, Hospitalization, Pensions

The City will provide all insurance, hospitalization and pension payments to its officers in accordance with City compensation schedules for its employees.

5. Indemnification in Accordance with Ohio Revised Code 3345.041(D)

The City of Athens hereby specifies that it will indemnify and hold harmless Ohio University for any damages awarded by the Court of Claims in any civil action arising from any action or omission of Ohio University law enforcement officers acting pursuant to this Agreement only to the extent of its liability insurance coverage for said claims. The City will not indemnify and hold harmless Ohio University for any damages not covered by the City's liability insurance, if any.

The University agrees to the following:

1. Serving of arrest or search warrants

Should University police officers need to serve arrest or search warrants on City property, they shall notify the City police. The City police shall accompany and/or assist University police officers when necessary.

2. Assistance to City

Subject to manpower limitations, the University police will assist City police officers.

3. Uniforms and equipment

University police officers acting under the authority of this agreement shall wear that uniform prescribed by the Director of Campus Safety and paid for by Ohio University.

4. Insurance, Hospitalization, Pensions

The University will provide all insurance, hospitalization and pension payments to its officers in accordance with University compensation schedules for its employees.

General

1. Violations observed on City property

University officers will take appropriate enforcement action for violations of law observed on City property. Under normal circumstances, this will not include minor criminal and traffic violations except in those instances deemed appropriate by University police officers.

2. Investigations

Investigations conducted by University police officers that in whole or in part take place on City property, or investigations conducted by City police officers that in whole or in part take place on University property, shall be with notification to the parties.

3. General mutual assistance

- A. University police officers given auxiliary police appointments pursuant to this agreement shall not be subject to call by the Mayor or Service-Safety Director. The use of University police officers on City property shall be with the express consent of the President or the Vice President for Administration or the Director of Campus Safety or their designees.
- B. A request for City police officers to assist in maintaining law and order on University property will be initiated by the President or the Vice President for Administration or the Director of Campus Safety or their designees, to the Mayor or the Service-Safety Director or the Chief of Police.
- C. A request for University police officers to assist in maintaining law and order on City property will be initiated by the Mayor or the Service-Safety Director or the Chief of Police, to the President or the Vice President for Administration or the Director of Campus Safety or their designees.
- D. Requests for assistance on a day-to-day basis for incidents such as fights, robberies, etc. will normally be handled between supervisors of the respective police agencies. In these instances subsequent notification to the proper administrative official shall be by policy of the respective parties.
- E. Other areas of mutual assistance may be identified and agreed upon by the parties during the effective date of this agreement.
- F. The necessity and availability of police personnel and equipment requested shall be subject to priority use of the responding party.
- G. Police officers providing mutual assistance pursuant to this agreement shall remain under the control and supervision of their respective agencies and supervisors.
- H. Mutual assistance pursuant to this agreement shall be provided without cost to the requesting party.

This agreement shall be in effect and in full force for the period beginning October 26, 1996, through October 25, 2000. Either party may withdraw from the agreement upon giving the other party at least sixty (60) days prior written notice.

This agreement is mutually agreed to by Ohio University and the City of Athens.

DATE 7/8/96

PRESIDENT 
Ohio University

DATE 5/29/96

SERVICE-SAFETY DIRECTOR Wayne C. Key
City of Athens

B. EDUCATIONAL POLICIES COMMITTEE

Committee Chairman Gordon Brunner outlined items to be presented. Mr. Hodson noted that Provost David Stewart had presented, at Friday's session, a report on promotion and tenure awards for the year 1996.

Mr. Hodson presented and moved approval of the resolution. Mr. Schey seconded the motion. The motion passed.

**ESTABLISHMENT OF THE T. RICHARD ROBE AND ELEANORA
K. ROBE LEADERSHIP INSTITUTE IN THE RUSS COLLEGE OF
ENGINEERING AND TECHNOLOGY**

RESOLUTION 1996 -- 1476

WHEREAS, Ohio University has identified a need for training in the area of leadership for engineering and,

WHEREAS, the ability to identify such expertise exists within the Russ College of Engineering and Technology, and

WHEREAS, no institute currently exists locally to provide Ohio University with this unique combination of skills, and

WHEREAS, the institute will be funded through an endowment fund created by members of the College's Board of Visitors and Major Gifts Committee.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the T. Richard and Eleanora K. Robe Leadership Institute.

OHIO UNIVERSITY

DATE: June 14, 1996
TO: Robert Glidden, President
FROM: *David Stewart*
David Stewart, Provost
SUBJECT: T. Richard and Eleanora K. Robe Leadership Institute

The attached request to establish the T. Richard and Eleanora K. Robe Leadership Institute at Ohio University is one that I support and recommend to you for approval. Such a center will strengthen existing programs and will assist students in learning leadership skills.

DS/jt
Attachment

OHIO UNIVERSITY

DATE: June 6, 1996

TO: J. David Stewart, Provost

FROM: T. Lloyd Chesnut, Vice President *TC*
Research and Graduate Studies

SUBJECT: Establishment of the T. Richard and Eleanora K. Robe
Leadership Institute

Attached is a copy of a proposal for the establishment of the T. Richard and Eleanora K. Robe Leadership Institute at Ohio University. I have reviewed the proposal and recommend taking it to the President and the Board.

The T. Richard and Eleanora K. Robe Leadership Institute will provide engineering and technology students with an introduction to the many entrepreneurial and decision-making facets of the world of business and engineering as well as the responsibilities they will face as professionals which will require leadership skills. It will provide opportunities for students to learn about leadership from those who have successfully combined business and engineering and demonstrated exceptional leadership skills in their careers.

The Institute will be funded through an endowment fund created by members of the College's Board of Visitors and Major Gifts Committee.

Dean Emeritus Robe will serve as the initial Director of the Institute, reporting directly to the Dean of the Russ College of Engineering and Technology.

by
Enclosure

Office of the Dean
Ohio University
Stocker Center
Athens, Ohio 45701-2979
614-593-1474
FAX: 614-593-0659

*Fritz J. and Dolores H. Russ
College of Engineering and Technology*

RECEIVED
JUN 3 1996

PROVOST OFFICE

May 31, 1996

Dr. David Stewart
Provost
Cutler Hall
Ohio University
Athens, Ohio 45701

Dear David:

This letter is a request to you for the Ohio University Board of Trustees to consider establishing the **T. Richard and Eleanora K. Robe Leadership Institute** in the Russ College of Engineering and Technology.

NEED:

Very often engineers and technology professionals become project managers, administrators and executives of both large and small companies. They also are entrepreneurs and require leadership skills in starting and operating small companies. The intense curriculum of the Russ College of Engineering and Technology provides these students with an excellent technical background. However they are not always as well prepared to take on the leadership duties that may also be part of their professional responsibilities and opportunities.

T. Richard Robe, Dean of the Russ College since 1980 recognized the need for such a program and shared his vision with the College's Board of Visitors last year. Upon his return to teaching in 1997, Dean Emeritus Robe hopes to devote some of his time to such a program and to teach seminar courses on leadership in engineering.

PURPOSE:

The purpose of the **Robe Leadership Institute** will be to provide engineering and technology students with an introduction to the many entrepreneurial and decision-making facets of the world of business and engineering as well as the responsibilities they will face as professionals which will require leadership skills. The idea is to provide opportunities for these students to learn about leadership from those who have successfully combined business and engineering and demonstrated exceptional leadership skills in their careers. The intent is to inspire these students to make the commitments necessary to take and be able to evaluate the required risks in their own ventures.

The courses and activities of the Institute will be targeted to juniors and seniors and open to graduate students. The format will include lectures, panel discussions, field trips and open forum with visitors from outside the university. Case studies from real situations will be featured. Corporate involvement will be encouraged. Student participation will include both written and oral presentations. Some of the topics will include: work place dilemmas, intellectual property, the role of communication, human relations, research and development, risk management, impact of international interactions on decision-making and leadership and entrepreneurship.

FUNDING:

Members of the College's Board of Visitors and Major Gifts Committee have personally committed an initial amount of \$183,550 to endow the **Robe Institute**. It was their intention to name this Institute in honor of Dick and Ellie Robe for their leadership at Ohio University over the last 16 years.

Ultimately, it is anticipated that between \$400,000 and \$500,000 will be raised to fully endow the program. The additional funds will be solicited from alumni and corporate sources over the next four years.

ADMINISTRATIVE CONTROL:

The intent is to ask Dean Emeritus Robe to be the initial Director of the Institute and for him to be responsible directly to the Dean of the Russ College of Engineering and Technology in accordance with all policies of Ohio University. The concept of this proposed institute and the proposed method of administrative control has been reviewed and endorsed by Dr. W. Kent Wray, who will assume the duties as dean, August 1, 1996.

FACULTY:

Teaching faculty will come from within the Russ College and will include full and part-time faculty, adjunct faculty as well as emeriti members. Speakers and guest lecturers will include (but not be limited to,) industry leaders, community leaders, faculty from other colleges within Ohio University as well as other universities, alumni and various leadership organizations.

SUMMARY:

The Robe Leadership Institute will provide another dimension to the education of engineering and technology students at Ohio University. This Institute will help prepare these students for the many challenges and opportunities that will face them in the real world business environment. Engineering is not a solitary profession. It, like most professions, requires an interdisciplinary outlook. In concert with the philosophy of the Cutler Scholars Program, the Robe Leadership Institute will help

Robe Leadership Institute
page 3

prepare and define, leaders from within the engineering and technology professions. It is well within our responsibility as an Institution of Higher Learning to prepare our students as best we can to take on leadership responsibilities and to make a substantial contribution to their profession and society as a whole.

I would be happy to provide you with additional information regarding the proposed Robe Leadership Institute..

I appreciate the Board of Trustees' consideration of this request.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Paw', followed by a long horizontal line extending to the right.

Pamela S. Parker
Associate Dean For Development

xc: R. Glidden
L. Chesnut
T Richard Robe
W. Kent Wray

Mrs. Ackerman presented and moved approval of the resolution. Mr. Brunner seconded the motion. All voted aye.

MASTER'S DEGREE IN SOCIAL WORK RECOMMENDATION

RESOLUTION 1996 -- 1477

WHEREAS, the Department of Social Work has a diverse faculty with many professional activities, and

WHEREAS, the department proposes to prepare professionals for the administration and delivery of human services in rural regions, and

WHEREAS, the faculty has discussed and planned the proposed curriculum, and

WHEREAS, the dean of the College of Arts and Sciences endorses this proposed degree program.

THEREFORE, BE IT RESOLVED that the Department of Social Work may offer a Master of Social Work Degree.

OHIO UNIVERSITY

DATE: June 14, 1996
TO: Robert Glidden, President
FROM: *David Stewart*
David Stewart, Provost
SUBJECT: Master of Social Work

The attached request to establish a Master of Social Work Degree in the College of Arts and Sciences is one that I support and recommend to you for approval. Such a degree will strengthen research and undergraduate study in the department and college.

DS/jt

Ohio University

Interoffice Communication

DATE: April 10, 1996

TO: Barbara Reeves, Associate Provost
Cutler Hall

FROM: ~~M~~ Margaret Appel, Chair, University Curriculum Council

RE: Master of Social Work Degree

The Programs Committee approved the above captioned degree program in committee and presented the same to the University Curriculum Council for Second Reading and Vote on Tuesday, April 9. UCC unanimously approved the proposal.

Enclosed please find two signed copies of the Master of Social Work Degree which are being sent to you for implementation.

jsc
cc: Carolyn Tice, Social Work
Enclosures
programs\socwk.deg

RECEIVED

APR 11 1996

OFFICE OF THE PROVOST

MASTER OF SOCIAL WORK DEGREE

Recommended for Approval:

Miriam Clibel
Chair, Social Work Curriculum Committee

1-25-96
Date

OK
Chair, Department of Social Work

1-25-96
Date

Siegfried Major
Chair, Arts & Sciences Curriculum Committee

FEB 01 1996
Date

Bob Shaver
Dean, Arts and Sciences

FEB 01 1996
Date

Donald Trucci
Chair, Graduate Council

1/25/96
Date

Paul Ryan
Chair, New Programs Committee

4/9/96
Date

Margaret Appel
Chair, University Curriculum Council

APR 9 1996
Date



**Master
of
Social Work
Degree**

Initial Development Plan

Prepared by:
Department of Social Work
Ohio University
December 1995



**Master of Social Work
Program Development Plan
Ohio University**

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Master of Social Work
Program Development Plan
Ohio University

1. Designation of the new degree program, rationale for the designation, and a brief description of its purpose.

Ohio University's College of Arts and Sciences, Department of Social Work proposes to establish a **Master of Social Work (MSW)** to prepare professionals for administration and delivery of human services in rural regions. The proposed program combines a rural focus with social work's long standing commitment to confront social problems and alleviate obstacles such problems present.

The economic, education, and health conditions of the 29 counties comprising Appalachian Ohio support the need for master level social work clinicians and administrators. According to the 1993 Ohio Poverty Indicators (p. 42), there has been a mammoth 63 percent increase in regional poverty since 1980 with 25 of the 29 counties reporting 30 percent of households with incomes below \$15,000. Demographic factors are highly correlated with poverty in all of Ohio. The poverty rate among persons living in households headed by a single female is more than six and one half times higher than those living in married families (Ohio Poverty Indicators, 1993, p. 81). All ten Ohio counties ranked highest for "poverty rate for female-headed households" are in Appalachia.

Issues of poverty impact the region's educational system. The Coalition of Rural and Appalachian Schools (1991, p. 7) documented a lack of adequate program offerings, poor teacher/pupil ratios, and substandard condition of facilities in Appalachia compared to the rest of Ohio. Post secondary educational attainment in Ohio Appalachia is lower than for the state as a whole. From 1985 to 1991, the estimated rate of high school graduates from the region entering post secondary education was 43.3 percent, compared to 53.8 percent for Ohio and 62.4 percent for the nation (The Institute for Local Government Administration and Rural Development, 1992, p. ix).

Health care reform initiatives at the state and federal levels have brought increased attention to the health care status of Ohio's Appalachian citizens. Infant mortality remains a persistent problem in southern Ohio, with Vinton and Gallia counties having the first and second highest infant mortality rates in the state. Another concern is the high proportion of older citizens with chronic medical conditions. Rural isolation minimizes access to medical services and maximizes the need for an array of support services including transportation and home health care.

Considering the social problems of Appalachian Ohio, the purpose of Ohio University's proposed Master of Social Work program is to:

- 1) Prepare social workers for administrative positions and specialized practice with individuals, families, communities, and organizations in rural environments;
- 2) Build upon a liberal arts perspective integrating knowledge, attitudes, ethics, critical



- and logical approaches to thought, communication, and practice;
- 3) Develop and disseminate knowledge about the practice of rural social work both directly and on behalf of individuals, families, communities, and organizations;
 - 4) Create and respond to opportunities for research and service for rural social workers and the social welfare community;
 - 5) Prepare to aid minorities and the disadvantaged of Appalachian Ohio by preparing social service workers to respond to their needs.

2. Description of the proposed curriculum.

A minimum of six quarters, 90 credit hours, will be required for completion of the Master of Social Work Degree (Appendix A). The curriculum includes both foundation and concentration content. The professional foundation is comprised of content on social work values and ethics, diversity, social and economic justice, populations-at-risk, human behavior and the social environment, social welfare policy and services, social work practice, research, and field practicum. Concentration content includes knowledge, values, and skills for advanced direct practice or administrative practice.

Students who elect to concentrate in direct practice will take course work and field experiences which enable them to gain expertise working with individuals, families, and small groups. Students who concentrate in administration will prepare for managerial and planning positions in social welfare agencies. They will take courses in personnel and financial management and will learn processes of program planning, development, implementation, and evaluation. Their field experiences will often be with high level administrators of local or regional agencies.

The proposed curriculum follows the standards and interpretive guidelines of *The Handbook of Accreditation Standards and Procedures* (1994) compiled by the Commission on Accreditation of the Council on Social Work Education. Prospective graduate students in the MSW program will be expected to meet the admissions standards described in Appendix B.

3. Administrative arrangements for the proposed program: department and school or college involvement.

The Master of Social Work degree program will be a unit of the Department of Social Work in the College of Arts and Sciences. The college's dean and standing committees will determine the program's administrative policies and procedures. The chairperson of the Department of the Social Work will coordinate the program. Responsibilities of the chairperson will include daily operation, coordination of department level committees, university-wide collaboration, and liaison with the Council on Social Work Education. The program's proposed table-of-organization is presented in



Appendix C.

4. Evidence of need for the new degree program.

Evidence for the proposed graduate degree has been documented through surveys of alumni from the undergraduate program of the Department of Social Work at Ohio University (Appendix D); current students at Ohio University and other universities in Ohio and West Virginia (Appendix E); personnel of human service agencies (Appendix F); and agency directors (Appendix G). These surveys not only show that an MSW program would be welcome in this area, but that MSW degrees in general are desired by those in the area and by students at Ohio University. By serving the needs of these individuals, Ohio University will acquire strong support for years to come.

Letters of support for the proposed Master of Social Work from social work agency directors in the area (Appendix M) also provide strong recommendations for the program. All letters concur that the Ohio University MSW graduate program is necessary to enhance the quality of social services provided in Ohio Appalachia. Significantly, many of these letters mention that "persons wishing to carry on his/her social work education are forced to go to other parts of the state." As one supporter stated, "the distances to the available programs have made it impossible for me to work out a feasible way to attend these programs." Clearly, area residents and social work agency personnel have evidenced the need for a MSW program at Ohio University.

5. Prospective Enrollment

Student enrollment will be approximately 15-20 full-time students. It is anticipated that the initial classes will be comprised primarily of Ohio residents. However, given the program's unique rural focus, national student recruitment is projected to occur after approximately three years.

In compliance with the Commission on Accreditation of the Council on Social Work Education the proposed program will offer part-time and accelerated advance standing programs within three years of implementing the full-time master's degree program. The part-time program will provide a maximum of four academic years of sequence structured education, including the field practicum. Students who earned a Bachelor's Degree in Social Work from an institution accredited by the Council on Social Work Education and earned grades of a "B" or better in their social work courses will be eligible to apply for the accelerated advance standing program. Students with advanced standing will not be required to complete selected social work foundation courses.

Enrollment numbers for both the part-time and accelerated advance standing programs will be determined by a department-level admissions committee.

6. Special efforts to enroll and retain minority students and women, if women are considered an under represented group in the discipline.



Cultural diversity is a hallmark of Ohio University. Students represent every state in the United States and more than 100 countries. An indicator of how Ohio University serves minority and international students is reflected in the institution's retention rate. While the average retention rate for minority students on predominately white campuses is approximately 50 percent, Ohio University's 75 percent retention rate makes it one of the county's leaders in enrolling and retaining minority student enrollment. The proposed Master of Social Work will support the Ohio University's commitment to minority students by: (1) involvement in the professional organizations such as the National Association of Social Workers and the Council on Social Work Education; (2) aggressive recruitment efforts on predominately minority campuses; (3) recruitment of minority faculty members; and (4) incorporating theoretical and practice curriculum content about patterns, dynamics, and consequences of discrimination, economic deprivation, and oppression.

7. Faculty and facilities available for the new degree program and their adequacy.

The Ohio University's College of Arts and Sciences, Department of Social Work is an undergraduate program comprised of four faculty members, a field coordinator, and secretary. Currently, the department is recruiting a tenure track assistant professor for academic year 1996. The undergraduate faculty will have the option to teach in the Master of Social Work program; however, their primary responsibility will be to the undergraduate program.

8. Need for additional facilities and staff along with plans for meeting this need.

Current classroom facilities at Ohio University are adequate for the graduate program because the majority of proposed courses will be offered in the evening. Evening classes were shown to be an incentive to enrollment at Ohio University in the surveys of students considering the program (Appendix H). The university's library and computer resources are also adequate considering the reference support provided by OhioLink. The proposed Master of Social Work program will result in an adjustment of the university's library acquisition formula which will increase the resources available for book and journal subscription purchases.

The Master of Social Work program will require the recruitment of six graduate faculty members to comply with the recommendations of the Council on Social Work Education. Faculty responsibilities will include classroom instruction and field liaison; professional advising; planning, implementing, and evaluating the program; research; and continuing development as a teacher-scholar. Faculty members will be expected to participate in other professional activities and to undertake community service essential to the attainment of the proposed program's goals. As a result of the faculty additions, space for six additional offices will be required. A part-time clerical worker would also be hired to provide administrative support.

Appendix I presents a three year plan for faculty recruitment. The plan highlights the graduate program's: (1) responsibility to recruit experienced, knowledgeable faculty (2) commitment to minority



recruitment; and, (3) diversity in funding. Although students would not enter the program until the 1997/98 school year, the two faculty members recruited in 1996/97 will enhance the undergraduate program while assisting in the development of the Master of Social Work program.

9. Projected additional cost associated with the program and adequacy of expected subsidy and other income to meet the cost.

Additional costs for the Master of Social Work program will involve stipends and fee waivers for students. Appendix J indicates diverse funding for student support. This funding approach distributes student support to multiple academic units which encourages multidisciplinary collaboration and strengthens the program's constituency.

The start-up costs for the Master of Social Work program are projected in Appendix K. These costs include the salaries for new faculty as well as additional operating expenses.

10. Information about the use of consultants or advisory committees in development of the degree program proposal, with copies of reports from such consultant or advisory committees.

The Council on Social Work Education has been consulted regarding the proposed Master of Social Work program and requires a comprehensive feasibility study be completed after the program development plan has been submitted. The feasibility study will document the rationale of the Master of Social Work program in seeking accreditation in light of its reliable, sustainable supports and resources and the practicability of operating a successful social work degree program. The Council on Social Work Education will sponsor an annual on-site visit to the program during its first three years of operation.

As indicated in Appendix L, the program has advisory input from multiple sources including the university, student body, and community. The result is a network of communication to guarantee the program is responsive and accountable to its constituency.


Master of Social Work
Program Development Plan
Ohio University

Appendix A: Proposed Courses of Study
Two Year Full-Time Program

FIRST YEAR	Credits Per Quarter		
	Fall	Winter	Spring
Social Work Methods	3		
Social Welfare Policy	3		
Human behavior in the Social Environment I: Organizations and Rural Communities	3		
Human Diversity: Rural Populations	3		
Field Instruction Laboratory	4		
Human Behavior in the Social Environment II: Small Groups and Families		3	
Direct Practice Methods		3	
Administration Theory or Policy Analysis		3	
Field Instruction		4	4
Research			3
Assessment and Intervention (D)			3
Human behavior in the Social Environment III: Individuals			3
Elective			3
	16	13	16
SECOND YEAR	Fall	Winter	Spring
Practice Evaluation or Personnel Administration	3		
Direct Practice or Resource Management	3		
Field Instruction	4	4	4
Electives	6	6	6
Policy Design or Direct Practice with Families or Theory of Supervision		3	
Program Evaluation (A)			3
Policy Implementation or Practice with Groups			3
	16	13	16

A = Administration
D = Direct Practice

**Master of Social Work
Program Development Plan
Ohio University**

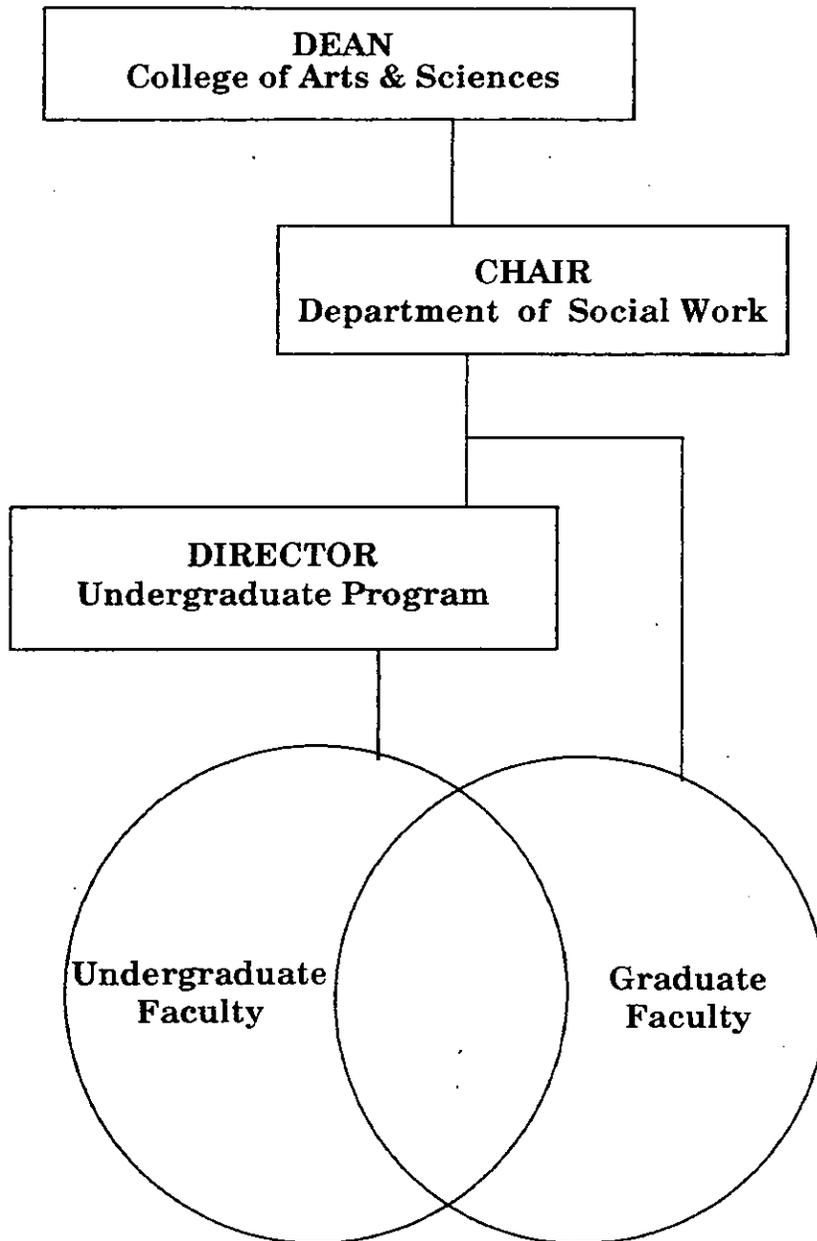
Appendix B: Proposed Admission Requirements

- ▶ A baccalaureate degree from an accredited college or university.
- ▶ Eighteen quarter credit hours of social science and a statistics course. Of the 18 credit hours of social science required, students must have at least one course in each of the following: psychology, economics, political science, and sociology or anthropology.
- ▶ The professional and intellectual ability to perform graduate work satisfactorily. A cumulative minimum grade point average (GPA) of 3.0 or above (on a 4.0 scale).
- ▶ Results of the Graduate Record Examination (GRE) General Section.
- ▶ An official copy of all college/university transcripts (in addition to those provided the university), including one showing a baccalaureate from an accredited college or university.
- ▶ A completed application form, including applicant's Personal Statement.
- ▶ Evidence of a combination of personal qualities and values that are considered essential for the professional practice of social work: strong analytical and verbal skills and personal commitment to social justice, empowering individuals and serving vulnerable and underrepresented groups.
- ▶ Three letters of recommendation completed on the official forms: one from an academic source, one from a social work supervisor and one from either of the two above.
- ▶ Further information as necessary: the school may request a personal interview if additional information about an applicant is required.

Master of Social Work

Program Development Plan
Ohio University

Appendix C: Proposed Table of Organization

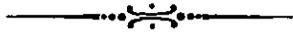



Master of Social Work
Program Development Plan
Ohio University

Appendix I:
Faculty Recruitment Plan

Academic Year	Faculty Request	Funding Source	Alternative
1995-96	1 Assistant Professor 1 Associate Professor	University Planning Advisory Council (UPAC)	Provost Office - Minority Enhancement Funds
1996-97	1 Associate Professor 1 Assistant or Associate Professor	College of Arts & Sciences - Staffing Committee Provost Office - Minority Enhancement Funds	Vice President of Regional Higher Education University Planning Advisory Committee (UPAC)
1997-1998	2 Assistant Professors	College of Arts & Sciences - Staffing Committee	Provost Office - Minority Enhancement Funds Vice President of Regional Higher Education

Total Faculty Recruited = 6: 2 Associate Professors
 4 Assistant Professors



**Master of Social Work
Program Development Plan
Ohio University**

**Appendix J:
Proposed Sources for Support Services**

**Dean's Commitment
College of Arts & Sciences**

v

**University Planning
Advisory Council**

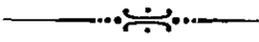
> Student Funding <

**Area Social Service
Agencies**

^

**Institute for Local
Government Administration
and Rural
Development**




**Master of Social Work
 Program Development Plan
 Ohio University**

**Appendix K:
 Projected Costs**

	First Year (96/97)		Second Year (97/98)		Third Year (98/99)	
Planned Student Enrollment						
New Enrollments	0		15		20	
Shifting Enrollments	0		0		15	
Total Student Enrollments	0		0		35	
Planned Expenditures						
Personnel Costs:						
Faculty:	FTEs	Cost	FTEs	Cost	FTEs	Cost
Associate Professors	0.5	\$50,600	1.5	\$101,200	1.5	\$101,200
Assistant Professors	1.0	\$39,000	2.0	\$78,000	4.0	\$156,000
Faculty start-up costs		\$10,000		\$10,000		\$10,000
Administrators	0.5	\$0	0.5	\$0	0.5	\$0
(see note below)						
Graduate assistants	0.0	\$0	1.0	\$5,000	2.0	\$10,000
Secretary	0.0	\$0	0.5	\$10,000	0.5	\$10,000
Work-Study		\$3,000		\$3,000		\$3,000
Start Up Costs		\$10,000		\$10,000		\$10,000
Total Personnel Costs		\$112,600		\$217,200		\$300,200
Operating Expenditures:						
Travel		\$800		\$1,632		\$2,497
Professional Memberships		\$2,000		\$2,040		\$2,081
Communications		\$1,000		\$1,200		\$1,400
Materials & Supplies		\$3,000		\$4,200		\$5,400
Repairs & Maintenance		\$1,000		\$1,000		\$1,000
Miscellaneous		\$1,000		\$1,000		\$1,000
Total Operating Costs		\$8,800		\$11,072		\$13,378
<hr/>						
Total Expenditures		\$121,400		\$228,272		\$313,578

*First associate professor would be considered both administrator and professor (.5 Admin., .5

Mr. Emrick presented and moved approval of the resolution. Mr. Brunner seconded the motion. Approval was unanimous.

**ENVIRONMENTAL ENGINEERING TECHNOLOGY PROGRAM,
ASSOCIATE IN APPLIED SCIENCE DEGREE**

RESOLUTION 1996 -- 1478

WHEREAS, Ohio University has identified expertise in the area of Environmental Engineering Technology, and

WHEREAS, such expertise exists on the Chillicothe campus, and

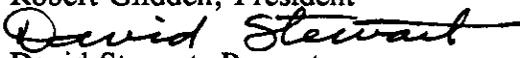
WHEREAS, an increased public concern about the environment has led to changing laws and regulations, and

WHEREAS, environmental related occupations will continue to expand as will the need for trained workers, and

WHEREAS, the dean of Ohio University - Chillicothe endorses the proposed degree program.

THEREFORE, BE IT RESOLVED that the Environmental Engineering Technology Program be approved to offer an Associate in Applied Science Degree.

O H I O U N I V E R S I T Y

DATE: June 14, 1996
TO: Robert Glidden, President
FROM: 
David Stewart, Provost
SUBJECT: Environmental Engineering Technology Program

The attached request to establish an Environmental Engineering Technology Associate Degree program at the Chillicothe campus is one that I support and recommend to you for approval. Such a program will strengthen regional center programs and will assist in meeting the needs of local constituents.

DS/jt

DATE: May 20, 1996

TO: Barbara Reeves, Associate Provost
Cutler Hall

FROM: Margret Appel, Chair, University Curriculum Council

RE: Environmental Engineering Technology Program\Chillicothe

The Programs Committee approved the above captioned technology program in committee and presented the same to University Curriculum Council for Second Reading and Vote on Tuesday, May 14. UCC unanimously approved the proposal.

Enclosed please find two signed copies of the Environmental Engineering Technology Program\Chillicothe which are being sent to you for implementation.

jsc
Enclosures
cc: Michael Lafrienere
programs\Enveng\prg

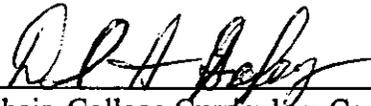
Environmental Engineering Technology

Associate in Applied Science Degree

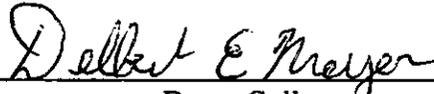
Ohio University - Chillicothe

May 1996

RECOMMEND FOR APPROVAL

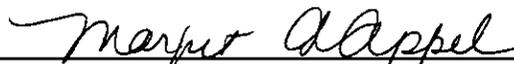


Chair, College Curriculum Committee

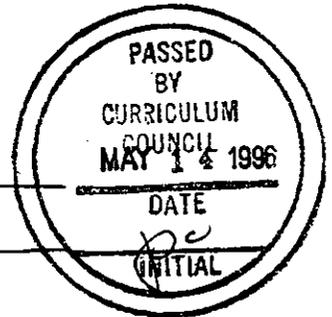


Dean, College

APPROVED



Chair, University Curriculum Council



I. Title Page

II. Introductory Descriptive Statement

1. A brief (perhaps 200 to 500 words) statement should be included summarizing the purposes of the program, the degree to be conferred, the need for the program, the magnitude of demand for the program, the nature of the curriculum and the faculty, financial requirements, and date of proposed implementation.

An increased public concern about the environment has led to a host of rapidly changing federal, state, and local laws restricting and regulating the practices of industry. To keep up with these changes and the growing number of mandates, companies are turning to environmental professionals to keep them in compliance. In addition, the need for a broad cooperative effort directed toward the enhancement of science, mathematics, and technical education, including environmental science and technology, has been recently recognized as a national priority by our government.

It is expected that environmental-related occupations will continue to expand and diversify well into the future. With this expansion and diversification will come the demand for additional trained workers at various levels of competency. Thus, the need for programs that train environmental professions at these various levels (i.e. occupational, BS, graduate/research, etc.) are an imperative.

The two-year program leading to an AAS (Associate in Applied Science) degree in Environmental Engineering Technology will prepare the student to work with numerous federal, state, and local governmental agencies as well as with private field consulting companies and industry. The AAS graduate would be capable of such tasks as field testing remediation, environmental program development (e.g., writing SOP's, writing documents on handling hazardous materials, etc.), and environmental health and safety control/compliance. In addition, the graduate of the AAS degree in Environmental Engineering Technology should be able to articulate to various BS options in environmental science and technology, environmental health, and environmental engineering.

The program normally requires two years (6 quarters) for completion. However, a student may take the course material on a part-time basis. The Environmental Engineering Technology Program Curriculum consists of general education courses from several disciplines: Social Science, Biology, Chemistry, English, Communications, Physics, and Mathematics. In addition, there is currently a complementary Hazardous Materials Technology program offered at the Ohio University-Chillicothe Regional Campus. Specific courses in Environmental Engineering Technology are listed in the Course Curriculum.

III. The Need for the Program

- 1. What is the local, regional, and national demand for graduates of the proposed program? Any statistical documentation would be helpful.**

The Department of Labor has identified the occupation of "environmental technician" as one of the top ten growth areas in the next decade that will not require a BS degree (i.e., a two-year degree will suffice).

A major component of the local/regional need for this program is the Martin Marietta site in Piketon. There are currently over 50 contract firms on site that require skilled environmental technicians for sampling and remediation. In addition, the current training of personnel from within Martin Marietta indicates a need for an environmental engineering technology program.

- 2. What other schools within Ohio offer the same or a similar program? What has happened to enrollments at those schools in recent years?**

The University of Findlay offers a similar BS program. Their 1993 FTE was 126. They have served 450-500 people in required workshops and laboratory experiences. Their enrollment has shown a strong increase since the program started. They employed two new staff members in 1993 and have hired another staff member for the 1994-1995 school year.

A program exactly like the proposed program is not currently in existence in Ohio. Kent State has recently started an MS program in environmental safety management and the University of Cincinnati plans to offer an MS degree in environmental engineering technology.

- 3. What Ohio University program comes closest to duplicating the proposed program? More generally, what duplication exists between the proposed program and other Ohio University programs? Can students fulfill their educational and/or vocational needs through existing programs? If they cannot, why not?**

Since it is a two-year engineering technology degree offering, the proposed program does not come close to duplicating a current program at Ohio University. However, there would be partial articulation with existing Ohio University BS programs (e.g. industrial hygiene, industrial technology).

4. List departments or other academic units at Ohio University and elsewhere that received this proposal or earlier versions of this proposal.

Dr. Joe Essman with the College of Engineering and Technology, Dr. Gayle Mitchell with Civil Engineering, and Dr. Michael Prudich with Chemical Engineering were presented a copy of this proposal on May 9, 1995 at which time the content of this proposal was reviewed and discussed with no objections.

In addition, Dr. Cliff Houk with the College of Health and Human Services has reviewed a copy of this proposal and credit from this program will transfer to the industrial hygiene and environmental health programs.

A copy of the approval letters obtained from the following departments are included in Appendix E.

5. From what geographic area do you anticipate that students to the program will be drawn? In the case of off-campus technical programs, what are the levels and trends in high school enrollments in the service area?

The majority of students will be from the Ohio University-Chillicothe service area (south-central Ohio). The following is a recent breakdown of the enrollments in the area schools:

	<u>9th grade</u>	<u>10th grade</u>	<u>11 th grade</u>	<u>12th grade</u>
Ross Co.	656	581	261	589
Chillicothe	421	301	261	293
Waverly	174	141	148	148
Circleville	201	195	180	160
Westfall	181	108	132	115
Logan Elm	172	199	172	178
Teays Valley	208	194	187	177

6. How many students do you anticipate will enroll in the program in each of its first four years? To what extent will students in the program come from students who would enroll at this University anyhow? To what extent is it anticipated that the enrollment will represent "new" (incremental) students?

Refer to Ohio Board of Regents form 406.2 in Appendix A.

IV. Curriculum

1. List all courses that will be required, electives permitted, "field " requirements, the number of hours required for completion of the program, the sequencing of courses over the typical students career, and the policy proposed on accepting transfer of credit from other institutions or other programs at Ohio University. Indicate which of the courses are newly proposed.

PROPOSED PLAN OF STUDY:

Environmental Engineering Technology

Credit Hours Required For Graduation: 94 Cr. Hrs.

Note: This is the minimum number of credit hours required to graduate. This situation would not be the norm and would occur only if the student was allowed to take the CHEM 120 series and the two Tier II requirements were each 3 credit hours. The typical number of credit hours a graduate will have is between 97 and 101.

FIRST YEAR

FALL QUARTER

		<u>CR HRS</u>
EVT 100	Introduction to Environmental Engineering Technology (NC)	3
EVT 110	Computational Methods in Env. Eng. Tech. (NC)	3
MATH 163A*	Introduction to Calculus	4
CHEM 151*	Fundamentals of Chemistry I	<u>5</u>
		15

WINTER QUARTER

EVT 120	Introduction to Environmental Chemistry (NC)	3
EVT 140	Introduction to Air Pollution(NC)	3
ENG 151	Composition	5
CHEM 152*	Fundamentals of Chemistry II	<u>5</u>
		16

SPRING QUARTER

EVT 115	Legal Aspects of Environmental Engineering (NC)	2
EVT 125	HAZWOPER Training (NC)	3
EVT 125L	HAZWOPER Training Lab(NC)	1
EVT 150	Instrumentation in Environmental Analysis(NC)	3
INCO 103	Fundamentals of Public Speaking	4
CHEM 153*	Fundamentals of Chemistry III	<u>5</u>
		18

SECOND YEAR

FALL QUARTER

		<u>CR HRS</u>
EVT 200	Site Investigation, Sampling, & Monitoring (NC)	3
EVT 200L	Site Investigation, Sampling, & Monitoring Lab (NC)	1
EVT 210	Introduction to Health Physics (NC)	3
EVT 210L	Health Physics Lab (NC)	1
PHYS 201*	Physics	5
ELECTIVE*	Tier II Course	<u>3-5</u>
		16-18

WINTER QUARTER

EVT 220	Fluid Mechanics(NC)	3
EVT 240	Air Sampling and Analysis (NC)	3
EVT 240L	Air Sampling and Analysis Lab (NC)	1
CHEM 301	Organic Chemistry	3
CS 135	Special Topics in Programming with BASIC	3
ELECTIVE*	Tier II Course	<u>3-5</u>
		16-18

SPRING QUARTER

EVT 245	Wastewater Treatment (NC)	3
EVT 250	Analysis of Environmental Pollutants (NC)	3
EVT 250L	Analysis of Environmental Pollutants Lab (NC)	1
EVT 260	Environmental Risk Assessment (NC)	3
MICR 211	Environmental Microbiology	4
MICR 212	Environmental Microbiology Lab	<u>2</u>
		16

Transfer of credit from other institutions will be determined on a case-by-case basis. Credit from other programs in the Ohio University System will be accepted. The new courses proposed are indicated by (NC) in the proceeding Environmental Engineering Technology curriculum plan. There are twenty-three (23) new courses proposed for the Environmental Engineering Technology program. Eighteen (18) are listed above in the proposed plan of study. The other four (4) are special topics and intern courses (EVT 190, EVT 198A-Z, EVT 290, EVT 298A-Z)

* The following course substitutions are acceptable. In most cases, the substitutions are higher level courses and should be taken by students intending to eventually obtain a bachelor's degree.

MATH 163A: Any MATH 163 series course or equivalent, or Any Math 263 series course or equivalent is an acceptable substitute. MATH 115 may be considered an acceptable substitute under special circumstances and requires approval by the EVT Program Coordinator.

CHEM 151 series: CHEM 121 series may be considered an acceptable substitute under special circumstances and requires approval by the EVT Program Coordinator.

PHYS 201: PHYS 251 is an acceptable substitute

TIER II: This must be selected from the Tier II courses as stated in the Undergraduate Catalog. Any Tier II course not already required by the EVT program is acceptable, yet you are encouraged to select from distribution areas other than Natural Sciences and Mathematics if intending to pursue a bachelor's degree.

2. What measures have you taken to avoid conflicts with departments whose high-demand courses your program will require?

The Chemistry Department at Ohio University-Chillicothe has been notified about this new program proposal. In addition, an adjunct faculty member (Dr. Wayne Spetnagle) has been recently approved by Ohio University's Chemistry Department to teach at the Martin Marietta facility in Piketon. Plus, Ohio University-Chillicothe's Curriculum Committee has reviewed the program.

3. Provide a brief statement of all required or "semi-required" courses is one that is 1) "Highly recommended" or 2) included in a list of specific courses where some courses on the list must be taken.

A course description of all required/semi-required courses is given below:

EVT 100 Introduction to Environmental Engineering Technology (3 Cr. Hrs.)

Discussion of current environmental concerns and their management. The topics included cover air pollution, water pollution and solid and hazardous waste management. Additional topics to be covered include health and safety issues, monitoring methods, risk assessment, and economic considerations.

EVT 110 Computational Methods in Environmental Eng. Tech (3 Cr. Hrs.)

The main emphasis will be placed on the principles of data treatment. Topics covered include experimental error recognition, statistical analysis, and graphical data techniques. The computer and programmable calculators will be used to perform the analytical analysis and assessment. Students will be required to write lab reports.

EVT 115 Legal Aspects of Environmental Engineering (2 Cr. Hrs.)

An introduction to the legal aspects of the rights and duties of the individual, business, and society with regard to the environment. Major environmental legislation and regulations will be covered such as CERCLA, SARA, RCRA, etc. Case studies will be used to show how existing laws were determined. Discussion will be made about possible future environmental legislation.

EVT 120 Introduction to Environmental Chemistry (3 Cr. Hrs.)

This course is an introduction to environmental chemistry as applied to aquatic, atmospheric, soil and hazardous waste systems. Topics include environmental chemical cycles, aquatic chemistry, atmospheric chemistry, soil chemistry, environmental chemistry of hazardous wastes, and toxicology. In addition, there will be an overview of various environmental chemical analyses.

EVT 125 HAZWOPER Training (3 Cr. Hrs.)

This course will provide the student with the necessary certification required to work on a majority of environmental cleanup sites across the country. Topics to be covered include regulatory obligations, handling hazardous materials, personal protective equipment, monitoring instrumentation, emergency response, site control, medical assessment, confined space entry, and respiratory protection. Outdoor simulations and mock demonstrations will require extensive class participation.

EVT 125L HAZWOPER Training Laboratory (1 Cr. Hr.)

Emphasis on the handling of hazardous materials with the use of personal protective equipment, instrumentation, and equipment typically encountered at an uncontrolled hazardous waste site. Outdoor simulations and demonstrations will be conducted.

EVT 140 Introduction to Air Pollution (3 Cr. Hrs.)

The principal types, sources, dispersion, effects, and physical/economical/legal aspects of the control of atmospheric pollutants. Emphasis will be placed on the various chemical reactions that occur in the atmosphere as a direct result of air pollutant emissions. Atmospheric dispersion modeling of emissions will also be discussed with the use of computer models.

EVT 150 Instrumentation in Environmental Analysis (3 Cr. Hrs.)

This course will provide a foundation for understanding the fundamental principles behind the operation of instrumentation used for environmental analysis. Such instrumentation to be covered include gas chromatographs, mass spectrometers, Infrared spectrophotometers, FIDs, PIDs, etc.

EVT 190 Intern / Practicum / Cooperative Education (1 Cr. Hr.)

This course is required by students on approved work assignments. Credit earned is not applicable toward specific degree requirements, but will accumulate in the student's academic credit total. In addition to continuous monitoring of the student's progress by the cooperative education coordinator and faculty advisor, participating students are required to submit a final report on their activities.

EVT 198A-Z Special Topics (1-5 Cr. Hrs.)

The purpose of this course is to provide the student with an opportunity to complete individual projects that involve special topics concerning environmental engineering technology problems.

EVT 200 Site Investigation Sampling, and Monitoring (3 Cr. Hrs.)

A field oriented course that involves hazardous materials site investigation, characterization, and remediation (clean-up). Topics included are planning and organization, training and medical programs, site assessment, sampling and monitoring, site control, hazardous materials handling, and emergency response.

EVT 200L Site Investigation Sampling, and Monitoring Laboratory (1 Cr. Hr.)

Emphasis on the collection of soil, water, and air samples from a contaminated site. Field equipment will be utilized and proper sampling methods covered. Writing lab reports will be required.

EVT 210 Introduction to Health Physics (3 Cr. Hrs.)

The fundamental principles of health physics and radiation protection will be addressed. Topics include atomic structure, types of radiation, radioactive decay, methods of radiation detection, dosimetry, biological effects, and radiation protection.

EVT 210L Health Physics Laboratory (1 Cr. Hr.)

Emphasis on the use of health physics instrumentation including ratemeters, scintillation cells, radon detection, gamma spectrometry, etc. as they apply to personal and environmental monitoring.

EVT 220 Fluid Mechanics (3 Cr. Hrs.)

The fundamentals of fluid mechanics as applied to surface and groundwater, wastewater, and air emissions management. Topics covered include basic hydraulics, friction loss, pressure, flow measurement, pump types and characteristics, and schematic interpretation.

EVT 240 Air Sampling & Analysis (3 Cr. Hrs.)

A course designed to provide practical field experience in ambient air and indoor sampling. "State-of-Art" instrumentation will be utilized to provide real-time data collection and analysis. The major emphasis of this course will be placed on providing methodologies that will make it possible to determine the concentration of normally encountered air pollutants.

EVT 240L Air Sampling & Analysis Laboratory (1 Cr. Hr.)

Emphasis on air flow measurements utilizing a wide range of devices employing principles of volumetric displacement, velocity impaction, viscosity, pressure, etc. Techniques for determining accuracy, precision or repeatability, and calibrating will be explored.

EVT 245 Wastewater Treatment (3 Cr. Hrs.)

An introduction to wastewater treatment technologies. The topics to be covered include applicable regulations, wastewater characteristics, pretreatment, primary treatment, secondary treatment, tertiary treatment, and solids treatment and handling. A major emphasis will be placed on wastewater treatment systems, liquid/solid waste streams, and basic system process control.

EVT 250 Analysis of Environmental Pollutants (3 Cr. Hrs.)

This course will cover the important techniques necessary for analyzing environmental samples. Methods established by EPA (SW-846, 600 Series, etc.) will be used to analyze samples for heavy metals, volatiles, and semi-volatiles.

EVT 250L Analysis of Environmental Pollutants Laboratory (1 Cr. Hr.)

Emphasis is placed on the utilization of lab instrumentation such as GC / MS, AA, and IR spectrophotometer. There will be required laboratory write-ups and reports from the analysis of a variety of samples (soil, water, etc.).

EVT 260 Environmental Risk Assessment (4 Cr. Hrs.)

This course will analyze the risk assessment process as it applies to environmental problems. Exposure characterization, fate and transport models, uncertainty factors, and risk analysis are some of the topics to be addressed. Problem solving and risk analysis calculations will be performed. Relation to regulatory issues will also be explored.

EVT 290 Intern / Practicum / Cooperative Education (1 Cr. Hr.)

This course is required by students on approved work assignments. Credit earned is not applicable toward specific degree requirements, but will accumulate in the student's academic credit total. In addition to continuous monitoring of the student's progress by the cooperative education coordinator and faculty advisor, participating students are required to submit a final report on their activities.

EVT 298A-Z Special Topics (1-5 Cr. Hrs.)

The purpose of this course is to provide the student with an opportunity to complete individual projects that involve special topics concerning environmental engineering technology problems.

SUPPORT COURSES

BIOS 211 Environmental Microbiology (4 Cr. Hrs.)

Natural microbial activities their function in waste and pollution reclamation and disposal, water purification, food production and spoilage, and in public health.

BIOS 212 Environmental Microbiology Laboratory (2 Cr. Hrs.)

Natural microbial activities their function in waste and pollution reclamation and disposal, water purification, food production and spoilage, and in public health.

CS 135 Special Topics in Programming with Basic (2-5 Cr. Hrs.)

Introduction to computing using Micro-, personal, home, or office computers using BASIC language. Extensive programming exercises assigned exploring capabilities of computers.

ENG 151 Freshman Composition: Writing and Rhetoric (5 Cr. Hrs.)

Focus in writing expository essays which are well organized and logically coherent. Students write approximately 10 essays (5,500 words). Essay topics come from personal experience or from reading nonfiction.

CHEM 121 Principles of Chemistry I (5 Cr. Hrs.)

General course in fundamental chemical principles. Atomic structure, periodic classification, bonding, mole concepts, and stoichiometry with problem solving.

CHEM 122 Principles of Chemistry II (5 Cr. Hrs.)

States of matter, solutions, kinetics, acids, bases, and chemical equilibrium with problem solving.

CHEM 123 Principles of Chemistry III (5 Cr. Hrs.)

Introduction to thermodynamics. Study of the chemistry of transition metals and selected representative elements. Introduction to nuclear and radiochemistry.

CHEM 151 Fundamentals of Chemistry I (5 Cr. Hrs.)

General course in fundamental chemical principles. Atomic structure, periodic classification, bonding, mole concepts, and stoichiometry with problem solving.

CHEM 152 Fundamentals of Chemistry II (5 Cr. Hrs.)

States of matter, solutions, kinetics, acids, bases, and chemical equilibrium with problem solving.

CHEM 153 Fundamentals of Chemistry III (5 Cr. Hrs.)

Introduction to thermodynamics. Study of the chemistry of transition metals and selected representative elements. Introduction to nuclear and radiochemistry.

CHEM 301 Organic Chemistry (3 Cr. Hrs.)

Designed for students who are not B.S. chemistry majors and who do not require a full-year course in organic chemistry.

INCO 103 Fundamental of Public Speaking (4 Cr. Hrs.)

Principles of public speaking, practice in presenting informative and persuasive speeches with emphasis on communicative process.

MATH 115 Pre-Calculus (4 Cr. Hrs.)

Graphs, inverses, and operations of functions. Study of polynomial, rational, exponential, logarithmic, and trigonometric functions. Additional topics from trigonometry, and analytical geometry. Recommended only for students intending to enroll in the 263 calculus sequence.

MATH 163A Introduction to Calculus (4 Cr. Hrs.)

Presents survey of basic concepts of calculus. For students who want introduction to calculus but do not need the depth of 263ABC.

PHYS 201 Introduction to Physics (5 Cr. Hrs.)

Students should have high school level algebra and trigonometry, but no calculus required. Recommended for students in liberal arts, architecture, industrial technology, geological sciences, plant biology, and premedicine. Mechanics of solid and liquids. Laboratory is required part of this class.

4. **How does this curriculum compare with that offered at other institutions with similar programs? Specifically, list at least two curricular of other schools offering similar programs, indicating how they compare to Ohio University?**

This curriculum compares with other AS degree programs in environmental technology and environmental engineering technology. Brookhaven College in Dallas is starting an AS degree in environmental technology and Pima Community College in Tucson has had an existing program for the last 10 years.

The science requirements are comparable. However, this program has more stringent requirements in mathematics and environmental engineering-type courses. Lake Superior State University in Michigan is starting a BS degree program in environmental engineering technology (1994-1995) that has a comparable first 2-years.

- 5. Is there any accreditation agency that accredits such a program? If so, what is its name and address? Has it been contacted? Is the curriculum in accord with its standards?**

ABET (Accreditation Board of Engineering and Technology) accredits such an AAS degree in Environmental Engineering Technology. The Technology Accreditation Commission (TAC) is responsible for issuing ABET accreditation. ABET's address is TAC of ABET, 345 East 47th Street, New York, NY 10017-2397. TAC of ABET has been contacted and guidelines have been asked for and received. The above curriculum has been devised to be in accordance with ABET standards for AAS degrees in Environmental Engineering Technology.

- 6. For new courses, provide new course approval forms (one copy) in the proposal. A vote will not be scheduled for programs involving new courses until complete new course approval forms have been submitted to the Individual Course Committee.**

New course approval forms are provided in Appendix B.

V. Faculty and Instruction

- 1. Will present faculty, new faculty, or a combination of both be used?**

Currently, the Hazardous Materials Technology faculty is comprised of two individuals. In the beginning, these two, along with part-time faculty, will share the teaching responsibilities. If enrollments warrant a third full-time faculty member a search will be conducted.

- 2. What are the minimal qualifications expected of instructors in the program? Enclose vita for faculty persons already identified as probable participants in the program. Who will be teaching courses currently not approved by the University Curriculum Council?**

The minimum qualifications are a masters degree in the Environmental Sciences or Engineering field or very closely related and with preferred teaching experience. Vitae are included in Appendix C for those instructors identified as

probable participants in the program. These same instructors will teach the courses currently not approved by the University Curriculum Council.

3. What is the tenure status of any identifiable current Ohio University faculty who are probable program participants?

The two faculty members teaching in the Hazardous Materials Technology program will share teaching responsibilities in the Environmental Engineering Technology program and are on the tenure track.

4. What is the contemplated teaching load of faculty members?

The faculty members in the Hazardous Materials Technology and the new Environmental Engineering Technology program will have a full-time teaching load of 12 hours per quarter, except the coordinator who has a one course reduction per quarter.

5. What is the projected ratio of FTE students to FTE faculty?

The projected ratio of FTE students to FTE faculty is 15 for 1995, 17 for 1996 and 21 for 1997.

6. How will new faculty for the program be selected? By whom?

Any new faculty will be selected according to the procedures outlined by Ohio University and in accordance with affirmative action guidelines. A search committee composed of mainly faculty members will be appointed. A national search will be conducted.

7. Once the program is ongoing, what mechanism will assure that the principle of faculty control of the curriculum will be maintained according to procedure in the Faculty Handbook ?

Curriculum decisions and program evaluations will be the responsibility of the faculty in the Environmental Engineering Technology program. Their responsibility will be guided by the provisions in the Faculty Handbook.

8. All new ongoing programs must comply with Faculty Handbook provisions relating to faculty, including promotion, tenure, retention, salary matters, and selection of academic administrative personnel.

The provisions set forth in the Faculty Handbook will be adhered to within the Environmental Engineering Technology program.

VI. Admission Requirements

1. What are the criteria for admissions into the program? Be specific .

A student must be a high school graduate and meet the admission requirements of Ohio University.

2. If the number of students seeking admission exceeds budget projections, will you:
- admit all students according to the criteria outlined in "1" above?
 - limit admission to the above number by raising admission standards (e.g. requiring a higher GPA, SAT scores, etc.)?
 - accept projected number on a first come/first serve basis ?
 - other (specify) ?

Limited admission may occur if the number of students seeking admission exceeds budget projections only if the market demand for graduating students diminishes or becomes saturated.

VII. Administration

1. Who will administer the program?

Mr. Michael Lafreniere will administer the Environmental Engineering Technology program.

- 2 . What will be the title of the administrator(s) ?

Coordinator of Environmental Engineering Technology.

3. Will that person (those persons) have academic rank? Who will confer that (those) rank(s)? If a new administrator will be hired, what are the minimal academic credentials acceptable?

Mr. Lafreniere has academic rank and it has been conferred by Ohio University-Chillicothe.

4. Who will choose the administrative officer(s)?

Not applicable.

VIII. Timing and Evaluation

1. Has any external publicity about this program already been generated? If so, by whom and why? Have applications for admission already been entertained?

There has not been any external publicity generated for this program.

2. When do you want the program to start? Allow 120 days for University Curriculum Council and Presidential and Trustee approval.

Fall Quarter 1996-1997

3. What procedures or plans are being made to evaluate the program once ongoing? When will the evaluation occur?

The program will be evaluated according to the procedures developed by Ohio University.

IX. Budget and Financial

List an anticipated budget of revenues and expenses for at least the first two years of the program. Under revenues include estimated state subsidy or tuition revenues only to the extent that students in the program are perceived to be incremental students to the University as the result of your program. Why do you feel that the students will be truly "incremental" (not drawing down enrollments in existing programs)? do you have any evidence or documentation? Grant monies from outside sources may be included only if the probability of funding is extremely high; documentation of the availability of funds and Ohio University's access to them should be provided. You may elect to give the

name, address and phone number of any appropriate Federal or foundation administrator who can be contacted to verify statements about fund availability.

Under costs, add in the incremental costs of instruction taken in areas outside the program (e.g. electives); if these costs are perceived to equal zero, state why the increased student burden in other areas will not add to financial costs and impede educational quality. There are financial costs indirectly related to all programs-library acquisitions, computer usage, electricity for lighting classrooms, administrative salaries, etc. In the short run, these costs may be very low in terms of incremental charges to the University; in the long-run, however, it is necessary to allocate part of the University's fixed costs to all programs- An amount equal to the University average non-instruction costs per FTE student should be added; alternatively, an amount equal to the overhead costs used in Federal grant financing may be used. Explicitly state what indirect costs are and how they were calculated.

The budget for the first three years of the Environmental Engineering Technology program is listed on the Ohio Board of Regents form 406.3 in Appendix A. The tuition and state revenues are also included.

As evidenced by the history of the five technical programs that we currently offer, the first several years of this program will enroll "in service" students. After the "in service" students have graduated, the 18-22 year old group will enroll in the program.

Incremental costs of instruction have also been included in the area of indirect costs on the Ohio Board of Regents form 406.3 in Appendix A. The amount included was 25% of all but capital expenses.

- 1. What is the extent of the fixed costs of the program for the first two years? By fixed costs, we mean those expenses that will be incurred even if enrollments is almost zero.**

The fixed costs of the program for the first three years will be approximately \$65,000 year one, \$85,000 year two, and \$95,000 year three.

- 2. How much would expenses be reduced if enrollment equals only one-half the amount indicated in the budget?**

These costs would be reduced by not hiring a third full-time instructor and several part-time instructors. This would reduce the costs to \$ 38,000 year one, \$ 48,000 year two, and \$ 52,000 year three.

3. **What is your estimate of the probability that the income estimates listed above will be exceeded in the first year? Second year? In other words, how conservative or optimistic are your budget projections?**

We believe our estimate of the budget projection has been very conservative. The experience of University of Findlay and their program has exceeded projections. In addition, previous technical education estimates have been met or exceeded for each program.

Appendix A

**Ohio Board of Regents Proposal for New Associate
Degree Program**

4/1/89

Page 406.1

OHIO BOARD OF REGENTS

Proposal for New Associate Degree Program

Title of Degree Program: Environmental Engineering Technology

Name of Institution/Campus: Ohio University - Chillicothe

Key Spokesperson: Name: Michael Lafreniere

Title: Coordinator, Hazardous Materials Technology

Address: 571 W. Fifth Street / P.O. Box 629

Chillicothe, OH 45601

Telephone: (614) 774-7278

Proposal Date: May 1, 1996

OBR Action:

Approved

Denied

Tabled

Date: _____

Signature

4/1/89

Page 406.2

Part I: SUMMARY OF ASSOCIATE DEGREE TECHNICAL PROGRAM PROPOSAL
(Submit separately from the bound proposal)

Name of institution Requesting the New Program Ohio University - Chillicothe

Title of New Program Environmental Engineering Technology

Date 5-1-96 Spokesperson Michael Lafreniere Title Coordinator, HMT

Date of Preliminary Approval received from the Ohio Board of Regents _____

1. Number of Students Expected to Enroll in This Program: (Fall Quarter)

	1996	1997	1998
Headcount full-time (12 or more hours)	26	43	52
Headcount part-time	16	22	25
Total FTE Students (Student cr. Hrs. ÷ 15)	31	50.6	63

2. Recognizing that some students would have enrolled in other degree programs if this were not offered on your campus, estimate the number of the above mentioned students expected to be enrolled in your institution solely because this program is offered:

	1996	1997	1998
Headcount full-time (12 or more hours)	26	43	52
Headcount part-time	16	22	25
Total FTE Students	31	50.6	63

3. Number of New Quarter Courses to be Offered:

1st Year	2nd Year
8	8

4. Number of Additional Technical Faculty Needed:

	1st Year	2nd Year
Full-time	0	1
Part-time		0
FTE Faculty		1

5. Summarize the financial impact of the addition of this program as follows:

	1996	1997	1998
a. Projected additional FTE	21	34	39
b. General studies subsidy income (1/2 FTE X GS model) *	11,340	19,142	22,698
c. Technical subsidy income (1/2 FTE X Technical model)	46,788	78,812	93,561
d. Student fee income (3 quarters)	58,716	98,838	117,936
e. Other income (if any)	21,000	24,500	28,175
f. Total additional income	137,844	221,292	262,370
g. Personnel costs			
1. Instruction (Technical and general)	32,000	65,000	75,000
2. Non-instruction	10,000	12,000	15,000
Subtotal	42,000	77,000	90,000
h. Staff benefits	10,500	19,250	22,500
i. Supplies	3,500	4,000	4,500
j. Travel	3,000	3,750	4,700
k. Information and communications	1,500	2,000	2,500
l. Maintenance and repairs (including rentals)	3,000	3,500	4,000
m. Miscellaneous expenses	3,000	4,000	5,000
n. Capital purchases (equipment, furniture, library books)	55,000	40,000	20,000
o. Indirect costs	23,433	33,195	39,356
p. Total costs	144,933	186,694	192,556
q. Annual balance: gain (or loss)	- 7,089	+ 34,598	+ 69,814

* Does not include physical plant allocation.

Deficits may normally be incurred during the first year of a new program because of the initial one-time start-up costs associated with each new offering.

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6. Number of Anticipated Graduates of the New Program Over Three-Year Period by Year:

1997	1998	1999
2nd Yr.	3rd Yr.	4th Yr.
14	20	26

7. Number of Job Openings for Pre-Service Graduates Over Three-Year Period by Year:

1997	1998	1999
2nd Yr.	3rd Yr.	4th Yr.
22	40	47

8. Survey of Proximate Institution Offering / Operating Same Program:

a. Date of survey visit to nearby institution University of Findlay, 1991 and 1995

b. Briefly relate information exchanged between the two institutions in regard to offering this program as a cooperative venture:

We visited the University of Findlay in 1991 and 1995 and also have been in phone contact with them several times each year. They have demonstrated an increase in this program for the past several years and in 1993 had 126 graduates. They are currently hiring additional faculty.

c. Why should nearby institution not serve your area's students in this technology?

None of the nearby institutions have this program.

d. Name of nearby institution Hocking Technical College

(1) Distance from your campus 56 miles

(2) Number of enrollees in the program

Headcount full-time n/a

Headcount part-time n/a

Full-time equivalent n/a

(3) Number of years this program has been operative n/a

(4) Number of program graduates in preceding year n/a

(5) Number of above graduates in jobs related to training n/a

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Part II: PROGRAM INFORMATION

A. Title of Program: Environmental Engineering Technology

B. Describe the general purpose of this program and list program objectives. If a technical program, list representative job titles for which graduates would be qualified. (Please limit to one page.)

The general purpose of this program is to provide the A.A.S. environmental engineering technology student with both a theoretical and practical foundation in the various areas of the environmental sciences. A special emphasis will be placed on environmental sampling, monitoring, and remediation. Thus, the use of environmental instrumentation will be stressed and working knowledge of all test equipment currently used by the field professional will be imperative. The program will be primarily made up of courses that have both a lecture and a lab component. The following is a list of program objectives:

1. Provide the Environmental Engineering Technology student with both classroom, lab, and field experiences.
2. Provide the regional job market with trained environmental professionals.
3. Eventual ABET invitation and accreditation.
4. Provide potential students a practical two-year occupational alternative.
5. Increase Ohio University - Chillicothe student enrollment.
6. Seek articulation or partial articulation with bachelor's programs at Ohio University (Athens) or other colleges / universities.

Representative job titles include environmental technician, safety specialist, field engineer, environmental engineering assistant, environmental health specialist, and EPA/OSHA technician.

C. Provide evidence of need. (Need should relate both to adequate student demand for the program, and adequate demand for the graduates of the program.)

Representatives from Martin Marietta Energy Systems / Utility Systems at Piketon approached Ohio University - Chillicothe about an apparent demand for such a program at their site. In addition, the attached surveys from various industrial firms in south central Ohio indicate the demand for environmental engineering technologists / technicians.

Anticipated enrollments:

		1996-97	1997-98	1998-99	1999-2000	1999-2001
First Year Students	Full-time	26	23	27	25	25
	Part-time	16	14	17	18	18
Second Year Students	Full-time	n/a	20	25	24	24
	Part-time	n/a	8	8	9	9

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E. Provide a summary and classification of the courses comprising the program by quarter, assuming full-time enrollment. Provide subtotals of credit hours by quarter, by course type, and by total credit hours required.

SUMMARY AND CLASSIFICATION OF COURSES

Ohio University-Chillicothe
Institution

Environmental Engineering Technology
Associate Degree Program

May 1, 1996
Date

Course No.	Course Title	Clock Hours		Credit Hours		
		Class	Lab	Basic	Non-Tech	Tech
1st Year						
EVT 100	Intro. to Environmental Engineering Tech.	3	0			3
EVT 110	Computational Methods in Env. Eng. Tech.	3	2			3
MATH 163A	Introduction to Calculus	4	0	4		
CHEM 151	Fundamentals of Chemistry I	4	3	5		
Fall Quarter - 15 Credit Hours		14	5	9	0	6
EVT 120	Intro. to Environmental Chemistry	3	0			3
EVT 140	Intro. to Air Pollution	3	0			3
CHEM 152	Fundamentals of Chemistry II	4	3	5		
ENG 151	Composition	5	0		5	
Winter Quarter - 16 Credit Hours		15	3	5	5	6
EVT 115	Legal Aspects of Environmental Engineering	2	0			2
EVT 125	HAZWOPER Training	3	0			3
EVT 125L	HAZWOPER Training Laboratory	0	3			1
EVT 150	Instrumentation in Environmental Analysis	3	1			3
CHEM 153	Fundamentals of Chemistry III	4	3	5		
INCO 103	Public Speaking	4	0		4	
Spring Quarter - 18 Credit Hours		16	7	5	4	9
TOTAL FIRST YEAR		45	15	19	9	21

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E. Provide a summary and classification of the courses comprising the program by quarter, assuming full-time enrollment. Provide subtotals of credit hours by quarter, by course type, and by total credit hours required.

SUMMARY AND CLASSIFICATION OF COURSES

Ohio University-Chillicothe
Institution

Environmental Engineering Technology
Associate Degree Program

May 1, 1996
Date

Course No.	Course Title	Clock Hours		Credit Hours		
		Class	Lab	Basic	Non-Tech	Tech
2nd Year						
EVT 200	Site Investigation, Sampling, and Monitoring	3	0			3
EVT 200L	Site Invest., Sampling, and Monitoring Lab	0	3			1
EVT 210	Introduction to Health Physics	3	0			3
EVT 210L	Health Physics Laboratory	0	3			1
PHYS 201	Physics I	4	3	5		
ELECTIVE	Tier II Requirement	3-5	0		3-5	
Fall Quarter - 16-18 Credit Hours		13-15	9	5	3-5	8
EVT 220	Fluid Mechanics	3	0			3
EVT 240	Air Sampling and Analysis	3	0			3
EVT 240L	Air Sampling and Analysis Lab	0	3			1
CHEM 301	Organic Chemistry	3	0	3		
CS 135	Special Topics in Programming with BASIC	3	2		3	
ELECTIVE	Tier II Requirement	3-5	0		3-5	
Winter Quarter - 16-18 Credit Hours		15-17	5	3	6-8	7
EVT 245	Wastewater Treatment	3	0			3
EVT 250	Analysis of Environmental Pollutants	3	0			3
EVT 250L	Analysis of Environmental Pollutants Lab	0	3			1
EVT 260	Environmental Risk Assessment	3	0			3
MICR 211	Environmental Microbiology	4	0	4		
MICR 212	Environmental Microbiology Lab	0	3	2		
Spring Quarter - 16 Credit Hours		14	6	6	0	11
TOTAL SECOND YEAR		42-46	20	14	9-13	25
TOTAL HOURS: 97-101 Cr. Hrs.		87-91	35	33	18-22	46
Graduation Requirement: 94 Cr. Hrs						

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F. Describe each NEW course which will be required for the program if it is approved, as it will appear in the catalog.

EVT 100 Introduction to Environmental Engineering Technology (3 Cr. Hrs.)

Discussion of current environmental concerns and their management. The topics included cover air pollution, water pollution and solid and hazardous waste management. Additional topics to be covered include health and safety issues, monitoring methods, risk assessment, and economic considerations.

EVT 110 Computational Methods in Environmental Eng. Tech (3 Cr. Hrs.)

The main emphasis will be placed on the principles of data treatment. Topics covered include experimental error recognition, statistical analysis, and graphical data techniques. The computer and programmable calculators will be used to perform the analytical analysis and assessment. Students will be required to write lab reports.

EVT 115 Legal Aspects of Environmental Engineering (2 Cr. Hrs.)

An introduction to the legal aspects of the rights and duties of the individual, business, and society with regard to the environment. Major environmental legislation and regulations will be covered such as CERCLA, SARA, RCRA, etc. Case studies will be used to show how existing laws were determined. Discussion will be made about possible future environmental legislation.

EVT 120 Introduction to Environmental Chemistry (3 Cr. Hrs.)

This course is an introduction to environmental chemistry as applied to aquatic ecosystems. Topics include the fundamental of hydrology, field sampling techniques, and applied chemistry. An emphasis will be placed on field experiences that will involve actual surveys and evaluations of local bodies of water with regard to water quality.

EVT 125 HAZWOPER Training (3 Cr. Hrs.)

This course will provide the student with the necessary certification required to work on a majority of environmental cleanup sites across the country. Topics to be covered include regulatory obligations, handling hazardous materials, personal protective equipment, monitoring instrumentation, emergency response, site control, medical assessment, confined space entry, and respiratory protection. Outdoor simulations and mock demonstrations will require extensive class participation.

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F. Describe each NEW course which will be required for the program if it is approved, as it will appear in the catalog.

EVT 125L HAZWOPER Training Laboratory (1 Cr. Hr.)

Emphasis on the handling of hazardous materials with the use of personal protective equipment, instrumentation, and equipment typically encountered at an uncontrolled hazardous waste site. Outdoor simulations and demonstrations will be conducted.

EVT 140 Introduction to Air Pollution (3 Cr. Hrs.)

The principal types, sources, dispersion, effects, and physical/economical/legal aspects of the control of atmospheric pollutants. Emphasis will be placed on the various chemical reactions that occur in the atmosphere as a direct result of air pollutant emissions. Atmospheric dispersion modeling of emissions will also be discussed with the use of computer models.

EVT 150 Instrumentation in Environmental Analysis (3 Cr. Hrs.)

This course will provide a foundation for understanding the fundamental principles behind the operation of instrumentation used for environmental analysis. Such instrumentation to be covered include gas chromatographs, mass spectrometers, Infrared spectrophotometers, FIDs, and PIDs.

EVT 190 Intern / Practicum / Cooperative Education (1 Cr. Hr.)

This course is required by students on approved work assignments. Credit earned is not applicable toward specific degree requirements, but will accumulate in the student's academic credit total. In addition to continuous monitoring of the student's progress by the cooperative education coordinator and faculty advisor, participating students are required to submit a final report on their activities.

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F. Describe each NEW course which will be required for the program if it is approved, as it will appear in the catalog.

EVT 198A-Z Special Topics (1-5 Cr. Hrs.)

The purpose of this course is to provide the student with an opportunity to complete individual projects that involve special topics concerning environmental engineering technology problems.

EVT 200 Site Investigation Sampling, and Monitoring (3 Cr. Hrs.)

A field oriented course that involves hazardous materials site investigation, characterization, and remediation (clean-up). Topics included are planning and organization, training and medical programs, site assessment, sampling and monitoring, site control, hazardous materials handling, and emergency response.

EVT 200L Site Investigation Sampling, and Monitoring Laboratory (1 Cr. Hr.)

Emphasis on the collection of soil, water, and air samples from a contaminated site. Field equipment will be utilized and proper sampling methods covered. Writing lab reports will be required.

EVT 210 Introduction to Health Physics (3 Cr. Hrs.)

The fundamental principles of health physics and radiation protection will be addressed. Topics include atomic structure, types of radiation, radioactive decay, methods of radiation detection, dosimetry, biological effects, and radiation protection.

EVT 210L Health Physics Laboratory (1 Cr. Hr.)

Emphasis on the use of health physics instrumentation including ratemeters, scintillation cells, radon detection, gamma spectrometry, etc. as they apply to personal and environmental monitoring.

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F. Describe each NEW course which will be required for the program if it is approved, as it will appear in the catalog.

EVT 220 Fluid Mechanics (3 Cr. Hrs.)

The fundamentals of fluid mechanics as applied to surface and groundwater, wastewater, and air emissions management. Topics covered include basic hydraulics, friction loss, pressure, flow measurement, pump types and characteristics, and schematic interpretation.

EVT 240 Air Sampling & Analysis (3 Cr. Hrs.)

A course designed to provide practical field experience in ambient air and indoor sampling. "State-of-Art" instrumentation will be utilized to provide real-time data collection and analysis. The major emphasis of this course will be placed on providing methodologies that will make it possible to determine the concentration of normally encountered air pollutants.

EVT 240L Air Sampling & Analysis Laboratory (1 Cr. Hr.)

Emphasis on air flow measurements utilizing a wide range of devices employing principles of volumetric displacement, velocity impaction, viscosity, pressure, etc. Techniques for determining accuracy, precision or repeatability, and calibrating will be explored.

EVT 245 Wastewater Treatment (3 Cr. Hrs.)

An introduction to wastewater treatment technologies. The topics to be covered include applicable regulations, wastewater characteristics, pretreatment, primary treatment, secondary treatment, tertiary treatment, and solids treatment and handling. A major emphasis will be placed on wastewater treatment systems, liquid/solid waste streams, and basic system process control.

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F. Describe each NEW course which will be required for the program if it is approved, as it will appear in the catalog.

EVT 250 Analysis of Environmental Pollutants (3 Cr. Hrs.)

This course will cover the important techniques necessary for analyzing environmental samples. Methods established by EPA (SW-846, 600 Series, etc.) will be used to analyze samples for heavy metals, volatiles, and semi-volatiles.

EVT 250L Analysis of Environmental Pollutants Laboratory (1 Cr. Hr.)

Emphasis is placed on the utilization of lab instrumentation such as GC / MS, AA, and IR spectrophotometer. There will be required laboratory write-ups and reports from the analysis of a variety of samples (soil, water, etc.).

EVT 260 Environmental Risk Assessment (3 Cr. Hrs.)

This course will analyze the risk assessment process as it applies to environmental problems. Exposure characterization, fate and transport models, uncertainty factors, and risk analysis are some of the topics to be addressed. Problem solving and risk analysis calculations will be performed. Relation to regulatory issues will also be explored.

EVT 290 Intern / Practicum / Cooperative Education (1 Cr. Hr.)

This course is required by students on approved work assignments. Credit earned is not applicable toward specific degree requirements, but will accumulate in the student's academic credit total. In addition to continuous monitoring of the student's progress by the cooperative education coordinator and faculty advisor, participating students are required to submit a final report on their activities.

EVT 298A-Z Special Topics (1-5 Cr. Hrs.)

The purpose of this course is to provide the student with an opportunity to complete individual projects that involve special topics concerning environmental engineering technology problems.

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Part III: PROGRAM SUPPORT INFORMATION

- A. Describe the administrative arrangements for the program, including the department, school, or college which will bear primary responsibility for the program.**

Michael Lafreniere, Coordinator of Hazardous Materials Technology, would be the Coordinator of the Environmental Engineering Technology program. The program will be part of the University College and housed at Ohio University-Chillicothe.

- B. Discuss the availability and adequacy of facilities and equipment required for the program. If present facilities are inadequate and required equipment unavailable, provide a list of what is necessary, the costs, and the source of the funding for the additions, renovations, or equipment.**

Currently, the Hazardous Materials Technology program (and the proposed Environment Engineering Technology program) is located in the basement of Bennett Hall. the area includes an instrumentation lab with survey equipment, simulation equipment, and laboratory instrumentation such as a Gas Chromatograph / Mass Spectrometer, Atomic Absorption Spectrophotometer, and an Infrared Spectrophotometer. There are also two faculty offices located next to these lab facilities. Future plans include a dedicated site for the Hazardous Materials Technology and Environmental Engineering Technology programs (within two years).

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C. Provide the names, addresses, and positions of advisory committee members, (and consultants engaged, if appropriate) who participated in the development of the program proposal. Briefly describe the extent of this participation.

1. Michael Lafreniere, Ohio University - Chillicothe, Coordinator of Hazardous Materials Technology
2. Steve Phillips, Ohio University - Chillicothe, Assistant Dean of Campus
3. Dave Harding, Ohio University - Chillicothe, Coordinator of Law Enforcement / Security - Safety Technology

The above three individuals provided primary participation in the program proposal and development. The individuals listed below were part of the industrial advisory committee. They gave their opinion on the viability of the Environmental Engineering Technology program as well as possible directions. In addition, some of their comments are included on the attached surveys in Appendix D.

1. Wayne Spetnagel, Martin Marietta, Piketon, OH, Area Manager
2. Jim McNall, VA Hospital, Chillicothe, OH, Chief of Police
3. Eric Ravn, VA Hospital, Chillicothe, OH, Industrial Hygienist
4. Michelle Culpepper, General Electric, Circleville, OH, Plant Engineer
5. Mike Taylor, DuPont, Circleville, OH, Environmental Engineer
6. Gary Snyder, Jacobs Engineering, Portsmouth, OH Environmental Engineer
7. Jack Kinnamon, Thomson Consumer Electronics, Circleville, OH, Plant Engineer
8. Ken Legner, Kenworth Trucking Company, Chillicothe, OH, Maintenance Manager
9. Mike Moshell, EPA, Logan, OH, Inspector
10. Cliff Claytor, Mead Paper Corporation, Chillicothe, OH, HazMat Specialist
11. John Christian, Martin Marietta, Piketon, OH Training Specialist

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- D. Report on the consultations which have been held with other campuses which offer this program elsewhere in the state. Also, report on consultations held with nearby institutions (public, private, or proprietary).**

Programs of this exact type are not currently offered in Ohio. Thus, consultations have not been held. However, during the planning for the Hazardous Materials Technology program, Ohio University - Chillicothe representatives visited the University of Findlay campus.

Comparable programs in environmental technology, hazardous waste management, environmental safety management, etc. are currently located at Columbus State, Kent State - Ashtabula, University of Findlay, and the University of Cincinnati - Clermont College.

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**Part IV: SPECIFIC INFORMATION REQUESTED FOR ASSOCIATE OF ARTS / SCIENCE,
ASSOCIATE OF TECHNICAL STUDY, ASSOCIATE OF INDIVIDUALIZED STUDY,
AND ONE-PLUS-ONE PROGRAMS.**

This section of the proposal should be used to present the specific information not otherwise presented which is requested for one of the above associate degree programs, as listed under the appropriate heading in Section 401.0 of this manual.

No specific information was requested.

Mr. Brunner presented and moved approval of the resolution. Mrs. Ong seconded the motion. All voted aye except Mr. Hodson who abstained from voting noting that he felt information presented on the matter was not complete.

REORGANIZATION OF DEPARTMENTAL STRUCTURE IN OHIO UNIVERSITY COLLEGE OF OSTEOPATHIC MEDICINE

RESOLUTION 1996 -- 1479

WHEREAS, the Ohio University College of Osteopathic Medicine has a diverse faculty with many professional activities, and

WHEREAS, the training of primary care physicians needs to address current and future health needs within the United States, and

WHEREAS, the faculty need to be able to be full and equal participants in research, health policy formulation, and on-going dialogue at various levels, and

WHEREAS, departmental status is deemed critical to fulfill such a mission, and

WHEREAS, the dean and faculty of the Ohio University College of Osteopathic Medicine have discussed and endorsed a reorganization to be desirable.

THEREFORE, BE IT RESOLVED that the following five departments be formed:

- Department of Clinical Research
- Department of Internal Medicine
- Department of Obstetrics and Gynecology
- Department of Pediatrics
- Department of Social Medicine

OHIO UNIVERSITY

DATE: June 14, 1996
TO: Robert Glidden, President
FROM: 
David Stewart, Provost
SUBJECT: Ohio University College of Osteopathic Medicine

The attached request for department reorganization is one that I support and recommend for approval. Such reorganization will further strengthen the teaching research mission of the college.

DS/jt

DATE: May 31, 1996

TO: J. David Stewart, Ph.D., Provost

FROM: Barbara Ross-Lee, D.O., Dean
College of Osteopathic Medicine 

SUBJECT: Establishment of a Department of Clinical Research

The College of Osteopathic Medicine proposes to establish a Department of Clinical Research whose primary objective would be to establish collaborative and cooperative research and scholarly projects in the combined areas of human biology and medicine. The department faculty would include jointly-appointed and solely-appointed COM faculty. This mutually beneficial reorganization would provide an opportunity for interdisciplinary study of issues related to health and disease.

Research Objectives:

- To perform biomedical research individually and in collaborative teams which places Ohio University College of Osteopathic Medicine at the forefront of new discoveries.
- To take advantage of emerging/increasing opportunities in clinical research appropriate for osteopathic medicine.
- To increase the credibility and visibility of the College and the osteopathic profession in academic research circles in order to improve the quality of faculty and instruction for the profession.
- To access external funding in support of research initiatives.
- To collaborate with physician faculty in designing and carrying out biomedical research which utilizes a clinical practice base.

Educational Objectives:

- To coordinate the curriculum and provide an academic home for medical students entering the D.O./Ph.D. program.
- To develop research fellowships for postdoctoral trainees at the COREs who wish to enter academic medicine career tracks.

- To plan and coordinate the curriculum and to provide an academic home for medical students entering the primary care associate program.
- To introduce structured programs to form an academic development track in biomedical research skills for medical students at the pre- and postdoctoral level in order to develop a cadre of osteopathic physicians with research skills which prepares them for careers in academic medicine.

Service Objectives:

- To provide academic leadership for osteopathic research programming statewide (CORE) and at national levels.

BRL/cab



April 30, 1996

J. David Stewart, Ph.D.
Provost
306 Cutler Hall
Ohio University
Athens, Ohio 45701

Dear Dr. Stewart:

The faculty of the Section of Internal Medicine within the Department of Specialty Medicine of the College of Osteopathic Medicine recommends and the Dean endorses the formation of a separate and free-standing Department of Internal Medicine within the College.

Considerable attention is being given to the vital role of primary care in addressing current and future health care needs within the United States. primary care disciplines such as general internal medicine, general pediatrics and general OB/Gyn will make an important contribution.

In order to position the faculty in these disciplines to be full and equal participants in research, health policy formulation, and on-going dialogue at state and national committees and task forces addressing primary care issues, departmental status is critical.

Unanimous consensus for this recommendation is witnessed by the signatures below. Your consideration and support of this request is greatly appreciated.

Requested by the undersigned faculty:



Head, Section of Internal Medicine

Endorsed by:



Barbara Ross-Lee, D.O., Dean

5/3/96
Date



April 30, 1996

J. David Stewart, Ph.D.
Provost
306 Cutler Hall
Ohio University
Athens, Ohio 45701

Dear Dr. Stewart:

The faculty of the Section of OB/Gyn within the Department of Specialty Medicine of the College of Osteopathic Medicine recommends and the Dean endorses the formation of a separate and free-standing Department of OB/Gyn within the College.

Considerable attention is being given to the vital role of primary care in addressing current and future health care needs within the United States. primary care disciplines such as general internal medicine, general pediatrics and general OB/Gyn will make an important contribution.

In order to position the faculty in these disciplines to be full and equal participants in research, health policy formulation, and on-going dialogue at state and national committees and task forces addressing primary care issues, departmental status is critical.

Unanimous consensus for this recommendation is witnessed by the signatures below. Your consideration and support of this request is greatly appreciated.

Requested by the undersigned faculty:

Ken Glenton, D.O.

Michael D.O.

Ramsey

Endorsed by:

Barbara Ross-Lee

Barbara Ross-Lee, D.O., Dean

5/16/96
Date



April 30, 1996

J. David Stewart, Ph.D.
Provost
306 Cutler Hall
Ohio University
Athens, Ohio 45701

Dear Dr. Stewart:

The faculty of the Section of Pediatrics within the Department of Specialty Medicine of the College of Osteopathic Medicine recommends and the Dean endorses the formation of a separate and free-standing Department of Pediatrics within the College.

Considerable attention is being given to the vital role of primary care in addressing current and future health care needs within the United States. primary care disciplines such as general internal medicine, general pediatrics and general OB/Gyn will make an important contribution.

In order to position the faculty in these disciplines to be full and equal participants in research, health policy formulation, and on-going dialogue at state and national committees and task forces addressing primary care issues, departmental status is critical.

Unanimous consensus for this recommendation is witnessed by the signatures below. Your consideration and support of this request is greatly appreciated.

Requested by the undersigned faculty:

A Homer Clark, D.O.
William K. ... D.O.
Karen ... D.O.

Endorsed by:

J. Phillip ...
Barbara Ross-Lee, D.O.

Barbara Ross-Lee, D.O., Dean

5/10/96
Date

DATE: June 18, 1996

TO: J. David Stewart, Ph.D., Provost

FROM: Barbara Ross-Lee, D.O., Dean
College of Osteopathic Medicine 

SUBJECT: Department of Social Medicine

The College of Osteopathic Medicine proposes to establish a Department of Social Medicine. Faculty will consist of physicians with training and interest in public health, public policy and outcomes research. Faculty currently housed in other departments will be given the opportunity to transfer their appointments in whole or in part to the new department. In addition, Ph.D. faculty in the social sciences, public health, medical administration, business, communication, higher education, economics, public policy and other fields who have special interest and expertise in the health care delivery system will be recruited to collaborate in the development of the curricular and research foci of the new department. Faculty currently engaged in related education and research in other Ohio University departments may wish to accept adjunct appointments in the College of Osteopathic Medicine's Social Medicine Department to collaborate on research projects and/or to teach in the medical school curriculum.

Educational Objectives:

- To present information on the measurement of the health status of individuals and groups and the role of the physician in improving health status as an integral part of the medical school curriculum.
- To introduce a population perspective in the training of physicians of osteopathic medicine by including issues of gender, race, ethnic background, and economic status in the curriculum where they are relevant to providing care and maintaining the health status of groups in our society.
- To educate medical students, interns and residents in the history of and contemporary dynamics in the U.S. health care system and the potential roles they can assume in order to promote wise career choices.
- To integrate studies in osteopathic history, philosophy, and professional infrastructure into the curriculum to prepare medical students, interns and residents to appreciate the opportunities their osteopathic heritage offers them.

- To provide instruction in the business of providing health care throughout the osteopathic medical education continuum in order to maximize the physician's impact on the health status of his/her patients.
- To insure that physician trainees gain experience in working with the full team of health care providers in collaborative systems of care.
- To instruct all medical students in the processes of health policy making and prepare some for leadership roles in health policy.

Research Objectives:

- To conduct research which contributes to the measurement of health status for groups and individuals.
- To carry out demonstration projects in primary care for rural and underserved populations.
- To analyze and develop health policy solutions for problems facing the U.S. health care system.
- To conduct workforce studies to guide the development of the osteopathic profession.

Service Objectives:

- To serve as a training ground for a cadre of osteopathic physicians preparing to serve as leaders in health policy, education and research.
- To provide a "think tank" for issues in osteopathic medical education, and for health policy and medical training issues in the state of Ohio.

BRL/cab

Mr. Emrick presented and moved approval of the resolution. Mr. Hodson seconded the motion. The motion passed.

**RENAMING OF THE SING TAO HOUSE
TO SING TAO CENTER**

RESOLUTION 1996 -- 1480

WHEREAS, the building Sing Tao House has been constructed to house the Center for International Journalism, and

WHEREAS, the center is requesting a name change to "institute", and

WHEREAS, there is no Chinese character that appropriately designates "house," and

WHEREAS, the term "center" has special significance in Chinese.

THEREFORE, BE IT RESOLVED that the Sing Tao House be renamed the Sing Tao Center immediately.

OHIO UNIVERSITY

DATE: June 14, 1996
TO: Robert Glidden, President
FROM: 
David Stewart, Provost
SUBJECT: Institute for International Journalism in the Sing Tao Center

The attached two requests for name changes are ones that I support and recommend to you for approval. The purpose of these actions are to clarify both the change in the center as well as its location.

DS/jt
Attachments



Ohio University

E.W. Scripps School of Journalism
Ohio University
Athens, Ohio 45701-2979
614-593-2590
FAX: 614-593-2592

RECEIVED

MAY 17 1996

PROVOST OFFICE

May 16, 1996

TO: David Stewart, Provost

FROM: Ralph IZard, Director, School of Journalism

SUBJECT: Re-naming of the Center for International Journalism

This is to request that the Center for International Journalism be re-named the Institute for International Journalism. My understanding is that such a request goes first to you, then to the president and Ohio University Board of Trustees.

We make this request for two reasons:

(1) As a result of the standard Five-Year Evaluation of the center's programming, we learned that the Center for International Journalism seems to fall between the Ohio University definitions of "center" and "institute." However, the school's international program increasingly has become multi-disciplinary (working, for example, with the School of Telecommunications, the School of Interpersonal Communication, the Contemporary History Institute and the Institute for Applied and Professional Ethics) and has been supported primarily through outside funding. These characteristics seem to make it fit more closely with the designation "institute."

(2) A more practical reason is that, at the recommendation of Sally Aw Sian, principal donor for the building in which the program is housed, we seek to change the name of the building to "Sing Tao Center (instead of House). Thus, the designation "institute" will reduce the potential confusion of having a program Center housed in a building referred to as Center.

Thus, we request the authority to change the name of the building to Sing Tao Center and the name of the program to The Institute for International Journalism.

We appreciate your consideration of these requests.

Copies: Paul E. Nelson, Dean, College of Communication
Alan Geiger, Secretary, Board of Trustees

DATE: June 3, 1996

TO: Dr. David Stewart, Provost

FROM: Paul E. Nelson, Dean

RE: Sing Tao Center

RECEIVED

JUN 4 1996

PROVOST OFFICE

I fully support two requests by the E. W. Scripps School of Journalism presented to the Ohio University Board of Trustees.

The school requests that the new building for the school's international programming be called Sing Tao Center (instead of Sing Tao House) and the program be called the Institute for International Journalism (instead of the Center for International Journalism).

The reason for the first request is that there is no Chinese character that appropriately designates "house", but the term "center" has special significance in Chinese. The second request is because the structure of the program is closer to Ohio University's designation of "institute" and because of the potential confusion growing out of a Center being housed in a Center.

The result of the requested action will be the **Institute for International Journalism in the Sing Tao Center**.

I believe these requests are reasonable.

A handwritten signature in black ink, appearing to read "Paul E. Nelson", enclosed within a large, hand-drawn oval.

Mr. Emrick presented and moved approval of the resolution. Mr. Hodson seconded the motion. All agreed.

**RENAMING OF THE CENTER FOR INTERNATIONAL
JOURNALISM TO THE
INSTITUTE FOR INTERNATIONAL JOURNALISM**

RESOLUTION 1996 -- 1481

WHEREAS, the Center for International Journalism has become multi-disciplinary in its professional activities, and

WHEREAS, the Center's current name does not sufficiently distinguish the activities from those in an institute, and

WHEREAS, the dean of the College of Communication supports a change in the name.

THEREFORE, BE IT RESOLVED that the name of the Center for International Journalism be changed to the Institute for International Journalism immediately.

O H I O U N I V E R S I T Y

DATE: June 14, 1996

TO: Robert Glidden, President

FROM: 
David Stewart, Provost

SUBJECT: Institute for International Journalism in the Sing Tao Center

The attached two requests for name changes are ones that I support and recommend to you for approval. The purpose of these actions are to clarify both the change in the center as well as its location.

DS/jt
Attachments



Ohio University

RECEIVED

MAY 17 1996

PROVOST OFFICE

E.W. Scripps School of Journalism
Ohio University
Athens, Ohio 45701-2979
614-593-2590
FAX: 614-593-2592

May 16, 1996

TO: David Stewart, Provost

FROM: Ralph Izard, Director, School of Journalism

SUBJECT: Re-naming of the Center for International Journalism

This is to request that the Center for International Journalism be re-named the Institute for International Journalism. My understanding is that such a request goes first to you, then to the president and Ohio University Board of Trustees.

We make this request for two reasons:

(1) As a result of the standard Five-Year Evaluation of the center's programming, we learned that the Center for International Journalism seems to fall between the Ohio University definitions of "center" and "institute." However, the school's international program increasingly has become multi-disciplinary (working, for example, with the School of Telecommunications, the School of Interpersonal Communication, the Contemporary History Institute and the Institute for Applied and Professional Ethics) and has been supported primarily through outside funding. These characteristics seem to make it fit more closely with the designation "institute."

(2) A more practical reason is that, at the recommendation of Sally Aw Sian, principal donor for the building in which the program is housed, we seek to change the name of the building to "Sing Tao Center (instead of House). Thus, the designation "institute" will reduce the potential confusion of having a program Center housed in a building referred to as Center.

Thus, we request the authority to change the name of the building to Sing Tao Center and the name of the program to The Institute for International Journalism.

We appreciate your consideration of these requests.

Copies: Paul E. Nelson, Dean, College of Communication
Alan Geiger, Secretary, Board of Trustees

DATE: June 3, 1996
TO: Dr. David Stewart, Provost
FROM: Paul E. Nelson, Dean
RE: Sing Tao Center

RECEIVED
JUN 4 1996
PROVOST OFFICE

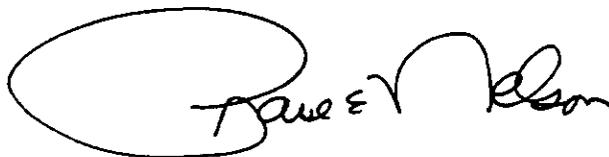
I fully support two requests by the E. W. Scripps School of Journalism presented to the Ohio University Board of Trustees.

The school requests that the new building for the school's international programming be called Sing Tao Center (instead of Sing Tao House) and the program be called the Institute for International Journalism (instead of the Center for International Journalism).

The reason for the first request is that there is no Chinese character that appropriately designates "house", but the term "center" has special significance in Chinese. The second request is because the structure of the program is closer to Ohio University's designation of "institute" and because of the potential confusion growing out of a Center being housed in a Center.

The result of the requested action will be the **Institute for International Journalism in the Sing Tao Center**.

I believe these requests are reasonable.



Mr. Hodson presented and moved approval of the resolution. Ms. Ackerman seconded the motion. The motion passed.

EMERITUS RECOMMENDATION

RESOLUTION 1996 -- 1482

WHEREAS, the following individual has rendered dedicated and outstanding service to Ohio University, and

WHEREAS, his colleagues and dean have recommended action to recognize his service.

THEREFORE, BE IT RESOLVED that emeritus status be awarded to the following individual upon his retirement:

Regional Higher Education

Roy Gillespie, Director Emeritus of the Zanesville Campus

OHIO UNIVERSITY

DATE: June 14, 1996
TO: Robert Glidden, President
FROM: 
David Stewart, Provost
SUBJECT: Recommendation for Emeritus Status

I am pleased to recommend the following individual for emeritus status. He has rendered dedicated service to Ohio University at the Zanesville campus.

DS/jt

Encl.

Ohio University

Interoffice Communication

Date: May 24, 1996

To: David Stewart, Provost

From: Craig Laubenthal *CL*

Subject: Emeritus Status for Mr. Roy Gillespie

The Faculty Council of the Zanesville Campus voted unanimously on May 21, 1996, to recommend Campus Director Emeritus status for Roy E. Gillespie who served as the second director of Ohio University - Zanesville from 1964 to 1973. Mr. Gillespie is seen as having been instrumental in the establishment of the campus on its current Newark Road site and as having played a key role in unifying the faculty and staff for the purpose of pursuing the mission of providing exemplary Ohio University programs to the people of this east central Ohio service area.

I respectfully request on behalf of the faculty and administration that the President and Trustees favorably consider granting at the next Trustees' meeting the honorary status of Campus Director Emeritus to Roy E. Gillespie.

cdl

cc: James Bryant
Michael Nern

Ohio University

Interoffice Communication

Date: June 7, 1996

To: Barbara Reeves

From: Craig Laubenthal *CL*

Subject: Roy Gillespie Emeritus Status

Please be advised that it is important that the Trustees consider Mr. Gillespie's Campus Director Emeritus status at this spring's meeting due to Mr. Gillespie's failing health. Mr. Gillespie is in his eighties and will likely have to soon undergo the removal of one of his kidneys. Surgery will not be possible until he can regain strength but his overall condition is lowering his strength.

I realize that the Trustees consider emeritus honors in the spring, but next spring will possibly be too late. Jim Bryant's earlier conversation with Alan Geiger on this matter seemed to indicate that, subject to Provost approval, this could be handled this spring. Thank you for considering this urgent matter.

cdl

C. BOARD ADMINISTRATION COMMITTEE

Committee Chairman Emrick noted the committee had met as a trustee committee of the whole at Friday's session. It was noted the Student Senate President and leader of the Student Advocacy Center Josh Woolley Friday provided trustees with a status report on the development activities of the center.

Mr. Grover presented and moved approval of the resolution. Mr. Brunner seconded the motion. Everyone voted yes.

MEETING DATES FOR SUCCEEDING YEARS

Designation of Stated Meeting Dates for Years Beginning
July 1, 1996 and Ending June 30, 1998

RESOLUTION 1996 -- 1483

RESOLVED that the following dates, which are a Friday and Saturday, be designated the stated meeting dates for the year beginning July 1, 1996, and ending June 30, 1998, with committee meetings scheduled the preceding day.

September 27 & 28, 1996
December 2, 1996 - Eastern Campus
February 7 & 8, 1997
April 11 & 12, 1997
June 27, 28 & 29, 1997
September 19 & 20, 1997
December 12 & 13, 1997
February 6 & 7, 1998
April 17 & 18, 1998
June 26 & 27, 1998

RESOLVED further that, if conditions dictate, the Board-Administration Committee be authorized to change the date of the stated meeting.

Mr. Goodman presented and moved approval of the resolutions for election of officers and president. Mrs. Ong seconded the motion. Approval was unanimous.

ELECTION OF OFFICERS AND PRESIDENT

Election of Chair

RESOLUTION 1996 -- 1484

RESOLVED that Charles R. Emrick, Jr. be elected Chair of the Board of Trustees for the year beginning July 1, 1996, and ending June 30, 1997.

Election of Vice Chair

RESOLUTION 1996 -- 1485

RESOLVED that Brandon T. Grover be elected Vice Chair of the Board of Trustees for the year beginning July 1, 1996, and ending June 30, 1997.

Election of Treasurer

RESOLUTION 1996 -- 1486

RESOLVED that William L. Kennard be elected Treasurer of Ohio University for the year beginning July 1, 1996, and ending June 30, 1997.

Election of Secretary

RESOLUTION 1996 -- 1487

RESOLVED that Alan H. Geiger be elected Secretary of the Board of Trustees for the year beginning July 1, 1996, and ending June 30, 1997.

Election of President

RESOLUTION 1996 -- 1488

RESOLVED that Robert Glidden be elected President of Ohio University for the year beginning July 1, 1996, and ending June 30, 1997.

Mr. Hodson, prior to presenting and moving approval of the resolution, stated that the Board of Trustees and President Robert Glidden had, in executive session, agreed to a three^{1/2} year extension of his contract commencing July 1, 1997, through June 30, 2000. Mr. Grover seconded the motion. Approval was unanimous.

**COMPENSATION FOR PRESIDENT AND EXECUTIVE OFFICERS
1996-97**

RESOLUTION 1996 -- 1489

WHEREAS, in executive session in Committee of the Whole there was a review of the performance of executive officers and a presentation of salary recommendations by the President based on this review, and a discussion of compensation for the President.

THEREFORE, BE IT RESOLVED that the Board of Trustees authorized the Board-Administration Committee to review with the President the salaries of executive officers and to determine the compensation for the executive officers and the President for 1996-97.

Mrs. Ong presented and moved approval of the resolution. Mr. Brunner seconded the motion. All voted yes.

HONORARY DEGREE AWARDS

RESOLUTION 1996 -- 1490

WHEREAS, the university Committee on Honorary Degrees has recommended that Ohio University honor Richard H. Brown through the conferral of an honorary Doctor of Laws degree, and

WHEREAS, the president did confer the honorary degree on Richard H. Brown at the Saturday morning commencement ceremonies June 8, 1996, following the direction of the Board of Trustees

NOW, THEREFORE, BE IT RESOLVED that the degree conferred be affirmed.

Richard H. Brown

Regarded as a strong bottom-line manager with noteworthy expertise in corporate communications functions and regulatory initiatives, Richard H. Brown was named president and chief executive officer of H&R Block in July, 1995. He also is chairman of the board of its subsidiary, Compuserve.

A 1969 graduate of Ohio University's School of Interpersonal Communication with a degree in organizational communication, Mr. Brown was president of his senior class and active in student government.

After graduation, Mr. Brown served a four-year stint in the Army, then joined Ohio Bell as a management trainee where he held a variety of positions for the next 12 years. In 1981, he became vice president of engineering and operations for United Telecommunications and later served as operating vice president for two of its subsidiary operations.

Mr. Brown went on to serve as senior vice president of human resources and administration, senior vice president of operations, and executive vice president of United Telecom and US Sprint. He was named president of Ameritech's Illinois Bell in 1990, and served as Ameritech's vice chairman as well.

His dedication to civic responsibility is evident in Mr. Brown's broad involvement with various boards, committees, and councils including the United Way and the Boy Scouts of America.

Mr. Brown, who is vice chairman of The Ohio University Foundation Board of Trustees, served as chairman of the Chicago-area fund drive for *The Ohio University Third Century Campaign*.

Mrs. Eufinger presented and moved approval of the resolution. Dr. Ackerman seconded the motion. All agreed.

TRUSTEE PROFESSORSHIP AND EMERITUS STATUS

RESOLUTION 1996 -- 1491

WHEREAS, Dr. J. David Stewart has compiled a distinguished record as teacher, author, and scholar, and has served Ohio University as faculty member, director of summer sessions, associate provost, vice provost, and provost, and

WHEREAS, he has provided leadership for Ohio University in the office of provost for the past fifteen years, during which time Ohio University has achieved state and national recognition for its many accomplishments, and

WHEREAS, Dr. Stewart has received special recognition for his service on numerous state-wide committees of the Ohio Board of Regents, leadership of the Ohio Program in the Humanities, oversight of the 1993 North Central Association Accreditation Visit, and supervision of the Ohio University Press, and

WHEREAS, he has indicated his intention to retire July 1, 1996, and return to part-time teaching.

NOW, THEREFORE, BE IT RESOLVED that in recognition of Dr. Stewart's outstanding service to Ohio University and as a mark of the respect in which he is held by the academic community, the Board of Trustees of Ohio University confers upon J. David Stewart, Ph.D., the title of Trustee Professor of Philosophy and awards him the status of Professor Emeritus of Philosophy.

Office of the Dean
Wilson Hall
Ohio University
Athens, Ohio 45701-2979

614-593-2850
FAX: 614/593-0053

May 31, 1996

RECEIVED

JUN 3 1996

OFFICE OF THE PROVOST

TO: Barbara Reeves, Associate Provost



FR: Harold Molineu, Interim Dean, College of Arts and Sciences

RE: Emeritus Status for Provost David Stewart

I wholeheartedly support the nomination of the Department of Philosophy to bestow Emeritus Status on David Stewart. Dr. Stewart has served not only the department but also the University in outstanding fashion.

Since receiving his tenure in 1974, he has gone on to be selected as University Professor, has authored numerous articles and books, and has served in many administrative capacities—most recently as Provost of the University. For all these reasons, I am proud to support his nomination to Emeritus Status.

HM/at.dsemerst

OHIO UNIVERSITY
COLLEGE OF ARTS & SCIENCES
PHILOSOPHY DEPARTMENT

MEMORANDUM

RECEIVED

MAY 31 1996

ARTS & SCIENCES

TO: Harold Molineu, Interim Dean, College of Arts & Sciences

FROM: Donald M. Borchert, Chair



DATE: May 31, 1996

RE: Nomination of faculty for Emeritus Status

David Stewart (early retirement)

After a successful probationary period, Dr. Stewart was granted tenure in the Philosophy Department in 1974. He continued to perform well in teaching, research and service, and was promoted to full professor in 1978. As a teacher, Dr. Stewart is masterful, having been selected a University Professor in 1980. As a scholar, his productivity has been strong: a score of articles and professional presentations, as well as about a dozen books, including Exploring Phenomenology: A Guide to the Field and Its Literature, with Algis Mickunas (American Library Association, 1974), The Philosophy of Paul Ricoeur: an Anthology of His Work, with Charles E. Reagan (Beacon Press, 1978), Exploring the Philosophy of Religion (Prentice-Hall, 1980, 1988), and Medical Ethics: A Reader, with Arthur Zucker and Donald Borchert (Prentice-Hall, 1992). As an administrator, Dr. Stewart served as Assistant Chair of the Philosophy Department, Director of Summer Sessions, Associate Provost, and finally as Provost of the University. His professional contributions have been legion.

Curriculum Vitae

David Stewart
Provost and
Professor of Philosophy
Ohio University
Athens, Ohio 45701

Education

Ph.D., 1965	Rice University; Dissertation on the contemporary French philosopher Paul Ricoeur
M.A. 1961	Abilene Christian University Thesis on the theologian Rudolf Bultmann
B.A. 1960	Abilene Christian University Major in Greek; minor in speech

Positions Held

Provost, Ohio University, January 1993 - July 1996
Vice Provost, Ohio University, 1991-1993
Associate Provost, Ohio University, 1981 - 1991
Director of Summer Session, 1980 - 1991
Professor of Philosophy, Ohio University, 1978 - date
Associate Professor of Philosophy, Ohio University, 1974-1978
Assistant Professor of Philosophy, Ohio University, 1970-1974
Sweet Publishing Company, Austin, Texas, 1966-1970
Assistant Professor of Philosophy, North Texas State University, 1965-1966

Major Responsibilities as Provost

- As chief academic officer meet regularly with president and other executive officers to discuss issues, policies and procedures which affect the total university. Represent the president when he is unavailable.
- Work directly with trustees, board of regents and various external constituencies by giving reports, providing testimony, speaking, entertaining, and, in general, representing the University to a broad set of publics.

- As chief operating officer, have responsibility for overall planning, budgeting and staff planning processes. Chair the University Planning Advisory Committee, write and submit yearly planning document to the president and board of trustees. Board and president delegate authority to provost to make budget allocations and adjustments during the year. Total of budgets included in the planning is approximately \$300 million.
- Currently chair of statewide OhioLINK board, which oversees development of library interconnections among thirteen state university libraries, two medical school libraries, several private college and university libraries, and all public two-year institutions. Was responsible for appointing University task force to make recommendations concerning integration of teaching with current technologies.
- Have line responsibilities which include nine academic colleges, College of Osteopathic Medicine, Center for International Studies, and library; The Telecommunications Center, Computer Services Center, and Communication Network Services report to the provost through an associate provost for information and teaching technology.

Major Responsibilities as Vice Provost and Associate Provost

Worked with deans and Faculty Senate on curricular matters; reviewed promotion and tenure recommendations and faculty sabbatical proposals; interpreted personnel and administrative policies as they apply to faculty; chaired assistant deans council; exercised administrative supervision of Ohio University Press; administered the University's early retirement plan; administered the University's summer programs (described in more detail below); directed University responses to special Board of Regents initiatives, such as the selective excellence program, which resulted in \$1.5 million in funding from the state for three eminent scholars and \$1.1 million in Program Excellence awards. As vice provost was involved in staff assistance in budget and planning activities.

Major Responsibilities as Director of Summer Sessions

Duties included managing Ohio University's summer programs, which are separately budgeted from academic-year programs. Prepared and monitored the summer sessions budgets for seven undergraduate colleges, oversaw preparation of summer promotional materials, developed policy guidelines for operation of summer sessions, and worked with academic deans to plan summer programs. Since assumption of responsibility for summer sessions in 1980, there was a 33 percent increase in summer enrollments university-wide.

Selected Committee Assignments

- Member of Ohio Board of Regents statewide committee on faculty workload.
- Served on planning group that developed the University's second ten-year educational plan and worked with the president in writing the final document.
- Coordinated the preparations for the visit of the North Central Association in October 1993 and oversaw preparation of the self-study document.
- Chaired ad hoc committee that simplified purchase order procedures.
- Coordinated development of articulation project to facilitate transfer of students from two-year institutions. Students at each of the two-year institutions can know, prior to transfer, which courses in their curriculum will transfer. Model program was recognized and supported by the Ohio Board of Regents.
- Former member of the board of the Ohio Program in the Humanities, a state-based program that provides funding and leadership for the development of public programs in the humanities and served as chair of the finance committee and member of the executive committee.

Affirmative Action/ Equal Opportunity

- As Director of Summer Sessions worked with colleges to develop or support summer programs for minorities: Pre-engineering Program for Minorities (College of Engineering and Technology), "Midwest Minority Newspaper Workshop" (College of Communication), and Health Careers Opportunities Program (College of Health and Human Services).
- Administratively responsible for maintaining a program that provides special hiring incentives to increase numbers of minority faculty and staff and the numbers of women in the sciences. Program has resulted in the addition of over forty minority faculty and staff.
- Work with all planning unit heads to develop unit plans to improve human relations climate within the units, with special emphasis on those who have historically been under-represented in higher education.

Research/Graduate Education

- Consult regularly with the vice president for research and graduate programs, who reports to the provost in all matters relating to research and graduate education.
- Have administrative oversight for the incremental fee waiver program which promotes growth in graduate programs.
- Put in place \$500,000 base allocation (distributed by the vice president for research and graduate programs) to provide start-up costs for new science faculty.

Grants/Fund Raising

- Coauthor of \$300,000 challenge grant awarded by the National Endowment for the Humanities to endow three distinguished professorships in the humanities. To date over \$1 million in matching funds has been raised.
- Coordinated the successful receipt of \$1.5 million in statewide competitions for three eminent scholar endowed chairs.
- Coordinated the receipt of over \$1.1 million in statewide competition for program excellence awards.
- Recipient of \$30,000 grant from the Ohio Board of Regents to develop the articulation project with Ohio's two-year campuses.

Personnel Administration

- Oversee all academic areas, regional campus, computer services, network services, library, University press, and telecommunications center personnel issues and decisions.
- Oversee promotion and tenure processes for all academic units and sign off on all grants of tenure and promotions in rank.
- As chief operating officer, grant exceptions when warranted to University's personnel policies

David Stewart

PROFESSIONAL PAPERS AND PUBLICATIONS

Books

Business Ethics. McGraw Hill Publishing Co, 1996.

Medical Ethics: A Reader. Co-edited with Arthur Zucker and Donald Borchert.
Englewood Cliffs: Prentice-Hall. In Press.

Exploring the Philosophy of Religion. Englewood Cliffs: Prentice-Hall 1980; second
edition, 1988; third edition, 1992.

Fundamentals of Philosophy. Co-authored with H. Gene Blocker. New York:
Macmillan Publishing Company, 1982; second edition 1987; third edition 1992;
fourth edition, 1996.

Exploring Ethics. Co-authored with Donald Borchert. New York: Macmillan
Publishing Company, 1986.

Being Human in a Technological Era. Co-edited with Donald Borchert, Athens: Ohio
University Press, 1979.

The Philosophy of Paul Ricoeur: An Anthology of His Work. Co-edited with Charles E.
Reagan. Boston: Beacon Press, 1978.

Political and Social Essays by Paul Ricoeur. Co-edited with Joseph Bien. Athens: Ohio
University Press, 1974

Exploring Phenomenology: A Guide to the Field and Its Literature. Co-authored with
Algis Mickunas. Chicago: American Library Association, 1974; second edition,
Athens: Ohio University Press, 1990.

Chapters in Books

"Ricoeur on Religious Language," In *The Philosophy of Paul Ricoeur* in "The Library of
Living Philosophers." Chicago and LaSalle, IL: Open Court, 1995.

"The Philosopher as Detective," in *Philosophy: Paradox and Discovery*. Edited by
Thomas Shipka, New York: McGraw-Hill, third edition, 1990.

"Existential Humanism." In *Readings in the Philosophy of Paul Ricoeur*. Edited by Charles E. Reagan. Athens: Ohio University Press, 1979.

Selected Articles

Guest editor and contributor of an article entitled "Le langage et la transcendance" for the *Bulletin de la Société Américaine de Philosophie de Langue Française*. 3(1991):173-182.

"The Closing of the Phenomenological Mind." Review-article in *Husserl Studies*. 7(1991):173-82.

"The Hermeneutics of Suspicion." *Journal of Literature and Theology*. 3(Nov. 1989): 296-307

"Theoretical and Applied Ethics." Co-authored with Donald Borchert. *Listening: Journal of Religion and Culture*, 22(1987): 5-11.

(editor) "Religion, Technology and Change." *Listening: Journal of Religion and Culture*, 16 (1981)

(trans.) "The Hermeneutics of Testimony." by Paul Ricoeur. *Anglican Theological Review* 61 (1979):435-61

Other articles in *Philosophy Today*, *Rice University Studies*, *The Thomist*, *The Journal of Religion*, *The Southwestern Journal of Philosophy*, and *The Ohio University Alumnus magazine*.

Selected Papers and Presentations

"Freud, Marx, and Nietzsche on Religion." Invited lecture at Youngstown State University, April, 1988.

Invited commentator on a paper entitled "The Unconscious: Does it Undermine Phenomenology?" at the Western Division meeting of the American Philosophical Association, Chicago, April 27-30, 1984.

Presentation of a paper at a conference in honor of Paul Ricoeur's seventieth birthday: the 13th International Phenomenology Conference, Paris, June 16-19, 1984.

"God-Talk--Does it Make Sense": Lecture presented at Kansas State University, November 17, 1979.

"Hermeneutics as a Way of Doing Philosophy." Lecture delivered at the DePaul University, Chicago, May 2, 1979.

Other Activities

Selected in 1980 as University Professor, a student designated award for teaching.

Manuscript reviewer for The Free Press, The University Presses of Florida, Prentice-Hall, The Macmillan Publishing Co., The Ohio University Press, and *The Journal of the American Academy of Religion*.

Member of the editorial board of Listening: Journal of Religion and Culture.

Philosophy colloquia at The Kansas State University, Elizabethtown College, North American Baptist Seminary, DePaul University, and at the Lancaster and Zanesville campuses of Ohio University.

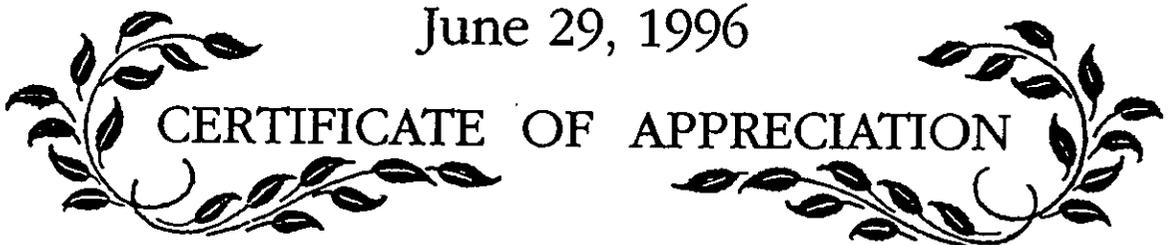
Appointed Ohio University Research Fellow by Ohio University in 1974.

Acting Chair Charles R. Emrick, Jr. presented a Certificate of Appreciation to retiring Chair Paul R. Leonard for his outstanding service. The certificate was presented by unanime consent.

RESOLUTION 1996 — 1492

OHIO UNIVERSITY

June 29, 1996



CERTIFICATE OF APPRECIATION

presented to

PAUL R. LEONARD

FOR *your service as the Chairman of the Board of Trustees, 1995 - 1996,*

FOR *your active interest and support in matters affecting the well-being of students,*

FOR *your commitment to principle and the will to challenge,*

WE *affirm our appreciatton.*

Conferred as a Mark of Esteem by the President and the Board of Trustees of Ohio University.



Robert Allen

PRESIDENT

Al Geiger

SECRETARY

PATRICIA A. ACKERMAN
GORDON F. BRUNER
MELISSA A. CARENAS
CHARLES R. EMRICK, JR.
CHARLOTTE C. EUPINGER
N. VICTOR GOODMAN

BRANDON F. GROVER
THOMAS S. HODGON
M. LEE ONG
RALPH E. SCHY
KEVIN T. SASSON

V. General Discussion - Call of Members

Trustees, in turn, warmly thanked Ralph Schey for his exceptional service to Ohio University and for the value he added to their lives personally and as a trustee. Each thanked Terry Trimmer for his contribution to the work of the Board of Trustees and for the information and insight he brought about the life of the Alumni Board.

Mrs. Ong thanked trustees for the special welcome she feels as a board member and for the opportunity to return and be a part of Ohio University.

Mr. Schey commented this has been a marvelous group of individuals with which to be associated. He began his comments by describing the start of a new revolution, citing the history of past significant changes in our society. He questioned how this new change-information revolution-will impact not only our interests, but measures outcomes, i.e., increased efficiency and better decision making, or how we are progressing toward our goals.

Mr. Schey, in the context of corporate downsizing, contrasted the role of corporations, individuals, employees and customers. He noted people are now expected, with this new information revolution, to behave differently. Mr. Schey commented this revolution will empower an individual to take control of his/her life, taking advantage of opportunities that will enable him/her to create a sense of long-term security individually, not corporately.

Mr. Hodson expressed his satisfaction with the work of the board and its committees, particularly their review of institutional activity and its effect on broad policy matters. He recalled his work with Trustee Schey and the impact it has had on his life. He noted he cherished the fact they have grown together as friends and colleagues and that he had the utmost respect for Mr. Schey's commitment, integrity, and honesty--all of which he would like to emulate.

Mrs. Eufinger stated she continues to enjoy the broad focus trustees have on matters of diversity and women's issues and reported on the status of an informal committee intending to increase overall awareness.

Dr. Ackerman noted her first year as a trustee has been a learning experience and thanked those responsible for making her appointment possible. She commented she thought her appointment as a trustee makes her the first Afro-American woman to serve and that she has listened in the past and she will add her voice to discussions in the future.

Mr. Sasson commented how much he enjoys being a student trustee and that he has a growing appreciation for the learning experience it provides.

Mr. Trimmer reported on a recently held meeting of the National Alumni Board of Directors and the reorganization of the board into focused vice presidential areas, including the addition of two new board member positions. He thanked trustees for the opportunity they provide to meet with them and thanked them individually for their support.

Mr. Goodman thanked Ralph Schey for his vision and support of higher education and looked forward to his future critique of how to better take advantage of what the university offers.

Mr. Brunner thanked Ralph Schey for his perspective on issues and noted how much of a pleasure it had been to work with him. Mr. Brunner noted his interest in matters of budget planning and encouraged the president to give it more emphasis.

Mr. Grover indicated he appreciated the openness of the university and campus to the youth from this area. He indicated he would like to encourage people within the Appalachian area to come and be comfortable.

President Glidden thanked Ralph Schey for his personal support and counsel. He noted retiring Provost David Stewart had been most helpful to him and that he appreciated the many, many good things he accomplished, and cited as an example our growth in the development and use of technology. President Glidden thanked trustees for their confidence in his efforts and noted that he accepts the challenge that lies ahead.

Mr. Emrick thanked Ralph Schey for the great inspiration he has been to the trustees. He noted that the trustees meeting and retreat, scheduled for June 27, 28 & 29, 1997, would also involve former trustees. Mr. Emrick thanked David Stewart for his good service.

VI. Announcement of Next Stated Meeting

The secretary announced the Board of Trustees will meet on the Athens Campus, Friday, September 27, 1996, for committee/study sessions and Saturday, September 28, 1996, for the formal board meeting.

VII. Adjournment

Determining there was no further business to come before the board, Acting Chairman Emrick adjourned the meeting at 11:25 a.m.

VIII. Board Administration Committee

Immediately following adjournment of the Board of Trustees' meeting, The Board Administration Committee met to consider the 1996/97 recommendations for the president and executive officers. Committee members present were Charles R. Emrick, Jr., chairman, and Thomas S. Hodson. Trustee Brandon T. Grover was asked to participate in the committee deliberations.

Trustee Thomas Hodson moved to approve the compensation recommendations for executive officers as previously discussed in executive session with President Glidden. Mr. Grover seconded the motion. All voted aye.

Trustee Thomas Hodson moved to approve the contract extension agreed to earlier in executive session between the Board of Trustees and President Robert Glidden. The extension is for the period beginning July 1, 1997, through June 30, 2000. President Glidden's 1996/97 salary is to be \$190,000. Final terms of the contract are to be negotiated between the Board Administration Committee and the President. Mr. Grover seconded the motion. All Agreed.

IX. Certification of Secretary

Notice of this meeting and its conduct was in accordance with Resolution 1975 - 240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

Charles R. Emrick, Jr.
Acting Chairman

Alan H. Geiger
Secretary