

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY**

Friday, April 26 & Saturday April 27, 1996

Ohio University, Athens Campus

THE OHIO UNIVERSITY BOARD OF TRUSTEES MINUTES OF APRIL 26 & 27, 1996, MEETING

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FOCUS SESSION

**9 a.m., Friday, April 26, 1996
McGuffey Hall
Ohio University, Athens, Campus**

Facilities Planning Director John K. Kotowski provided an overview of the university's facilities planning operation, the state's proposed capital funding process, the university's capital plan, the proposed master land use plan, and an update of projects in varying stages of planning and construction. An outline of the materials provided by Mr. Kotowski and distributed during his presentation is included with the official minutes.

Staff members Pamela W. Callahan and Richard Schultz and student A. Jennifer Harder gave brief supporting presentations.

Following discussion, Trustees were taken on a tour of the recently completed Wilfred R. Konneker Research Laboratories, the under renovation Kennedy Museum and the completed Sing Tao Center housing the international journalism program.

EXECUTIVE SESSION

**9 a.m., Saturday, April 27, 1996
McGuffey Hall
Ohio University, Athens Campus**

On a motion by Mr. Leonard, and a second by Mr. Brunner, the Ohio University Trustees resolved to hold executive session to consider personnel matters under Section 121.22(G)(1), real estate matters under Section 121.22(G)(2), and litigation under Section 121.22(G)(3) of the Ohio Revised Code.

On a roll call vote eight members were presented and voted aye, namely: Chairman Leonard, Ms. Ackerman, Mr. Brunner, Mr. Emrick, Mrs. Eufinger, Mr. Goodman, Mr. Grover, Mr. Hodson.

President Glidden reviewed the status of leases or interests in university property on Home Street, East State Street, and land the university is acquiring from the Ohio University Foundation.

Trustees discussed the annual evaluation of the President and asked the Board Administrative Committee to undertake the evaluation and report to Trustees at their June meeting.

Matters of legislation were reviewed with the President who responded to specific questions from Trustees.

I. ROLL CALL

Eight members were present, namely: Chairman, Paul R. Leonard; Patricia A. Ackerman; Gordon F. Brunner; Charlotte C. Eufinger; Charles R. Emrick, Jr.; N. Victor Goodman; B. Tad Grover; Thomas S. Hodson. Student Trustees Melissa A. Cardenas and Kevin T. Sasson also attended. This constituted a quorum.

President Robert Glidden and Secretary Alan H. Geiger were present.

Trustee-designee M. Lee Ong was present for the meeting. Her official nine-year term begins May 12, 1996, and she will be replacing retiring, full-term Trustee Ralph E. Schey.

This was the last regular Trustees' meeting for retiring Trustee Ralph E. Schey and Student Trustee Melissa A. Cardenas. Members later in the meeting expressed their gratitude to Ms. Cardenas for her service and asked that a proper occasion be found later to pay tribute to Mr. Schey for his exemplary service.

Secretary Geiger reported that Mr. Sasson's comments were not included in the draft of the February 17, 1996, minutes previously distribution. On a motion by Mr. Hodson and a second by Mrs. Eufinger, the Trustees agreed unanimously to amend the minutes to include the following:

Mr. Sasson commented on the importance to students of the legal services concept and asked that Trustees give the matter full consideration. He also expressed concern about missing student Kiva Vigil and asked that we keep him and his family in our thoughts. Mr. Sasson noted the need for additional walks and lighting in the area of the new Ping Recreation Center and was informed they would be completed this spring, weather permitting. Mr. Sasson cited the student need for additional campus technology support and availability and encouraged Trustees in their consideration of the matter to carefully weigh any costs that students might be asked to bear.

II. APPROVAL OF THE MINUTES OF THE MEETING OF February 17, 1996 (previously distributed)

Mr. Hodson moved approval of the previously amended minutes. Mr. Grover seconded the motion. All voted aye.

III. COMMUNICATION, PETITIONS, AND MEMORIALS

Secretary Geiger reported there were none.

IV. ANNOUNCEMENTS

Secretary Geiger reported there were none.

V. Reports

There were no reports.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

IV. NEW BUSINESS

A. Budget, Finance and Physical Plant Committee

Committee Chairman Tad Grover asked President Glidden to comment on the planning and budget report before the Trustees. President Glidden commented on the proposed use of new income and outlined the effect required expenditure increases, technology costs, and other commitments have on the expense side of the budget. The President noted that as fees increase, so do scholarships, financial aid, and fee waivers, and that this is accounted for in the budget proposal before the Trustees.

Mr. Sasson presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. All voted aye.

Program Planning Report and Outline For 1996-97 Budget Plan

RESOLUTION 1996 -- 1458

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees receives the "Ohio University Program Planning Report, March 1996," recommended by the President and approves the outline of the 1996-97 budget plan.

BE IT FURTHER RESOLVED that if the funding available from state subsidy and tuition should be different from the specific projections made in the "Ohio University Program Planning Report, March 1996," the President shall implement a fiscal plan which reflects the appropriate balance of revenue from state subsidy and tuition.

AND BE IT ALSO FURTHER RESOLVED that if the total funding available from tuition, state subsidy, and other income should be significantly less than the projections included in the "Ohio University Program Planning Report, March 1996," the President shall propose an alternative fiscal plan which is commensurate with available revenue.

OHIO UNIVERSITY

April 5, 1996

TO: Robert Glidden, President
FROM: ^{DS.} David Stewart, Provost
SUBJECT: Planning Report

Attached is the Ohio University Planning Report. The process which culminated in this series of recommendations regarding enrollment, income and expenditure projections, program enhancements, compensation increases, and fee changes began in September.

The recommendations included in the report summarize the FY 1996-97 plans for the Athens General Programs, Regional Higher Education, and the College of Osteopathic Medicine.

DS:je
attachment

Ohio University

Planning Report

March 1996

Ohio University is committed to providing a quality environment for teaching, research and public service. In meeting that commitment the university needs to prepare to enter the 21st century. A critical area that is significant for the institution's instruction and research mission is the need to ensure that classrooms and laboratories are of the highest quality, and this requires proper attention to the maintenance and upgrading of facilities. Technological needs include the upgrading of the communication links on campus, extension of connectivity from the fiber optic backbone to all academic and support units, and the enhancement of student access to the Internet and other instructional technologies. Classrooms must have the proper instructional tools for faculty that will provide the university with a critical mass of "smart classrooms" to enhance the learning process. The recently completed master plan for future space use has also provided several recommendations for addressing problems in campus parking. The university must move ahead to begin to solve these problems in a logical rational manner.

The role of support personnel in teaching and technology has increased with the growth of computers and the explosion of information available to students through shared resources of campus networks and the Internet. Last year the faculty block grant added critical faculty positions to teach undergraduate classes. This year UPAC recommends adding support staff to assist faculty in instruction and the use of technology and to help offices that have experienced a significant increase in workload with growing enrollments at the university.

This year the campus has undergone a comprehensive review of its doctoral programs by the Ohio Board of Regents. The university's programs fared extremely well in the rigorous review, and the most exemplary programs need additional resources in order to perform at even higher levels. With the urging of the university's accrediting agency, and under President Glidden's leadership, an assessment task force asked undergraduate programs to document their performance and success. These ongoing processes need to be encouraged by rewarding exemplary programs.

These are the major new initiatives that President Glidden and the UPAC planning process have identified for the next year. This planning report represents the continuing effort to link unit plans with resource allocation and to assist the institution in moving ahead to accomplish its mission and purpose. President Glidden expressed the importance of this mission in his State of the University Address in October 1995:

Changes in population have brought greater numbers and different compositions of students to our classrooms. Changes in employment patterns have increased both the demand for and the expectations of a college education. Changes in time and distance have altered our conception of campus based education and methods of teaching. And changes in values have put greater pressure on colleges and universities to represent what we believe our society should be as a whole.

It's a lot to ask of a university, to provide solutions to society's problems, especially when the funding for that endeavor remains so scarce. But that surely is our charge. That is our grandest purpose. In our teaching we deal with a rapidly expanding knowledge base and amazing new technologies through which we can store, categorize, retrieve, and treat information. Through research, universities have provided much of the basic new knowledge that has led to longer and healthier lives. The challenge is how we employ our creative energies to utilize what we learn to make our society more productive and more secure, fairer and more compassionate, in the interest of greater happiness for all. Our human ingenuity and creativity are ultimately our most valuable resources. We must employ them to focus our endeavors so that we can be more effective in carrying out our mission.

State Budget Cycle

The State of Ohio employs a biennial appropriations cycle in formulating the spending authorizations for all state funded agencies and programs. University planning and budgeting activities which precede the first year of the biennial appropriations cycle tend to be uncertain. Fortunately, conditions present for the second year of the cycle tend to be more certain and, as a result, the university can make better planning and budgeting projections. Although there will be greater certainty regarding state support during this second year, the increases in the level of state support will be modest, with many of the additional dollars having to be used for required or mandated expenditures.

Concurrent with the modest increase in state support, enrollments appear to be stabilizing at Ohio University. The size of the incoming class is expected to be approximately 3,200 in Fall 1996 and will be a slight reduction from the 3,400 who matriculated in Fall 1995.

Retention rates are projected to remain between 83 and 86 percent. The first year of the 1995-97 biennial budget included changes in the subsidy distribution formula, plus an inflation factor for subsidy, that provided some modest income increases for Ohio University. The changes in the distribution formula will continue to benefit the university's subsidy income in the second year of the biennial budget.

Within this context of modest budget increases, the university planning process continues to focus on the allocation and reallocation of resources in a way that will enhance

the quality of existing programs, increase the diversity of faculty and staff, promote improved campus safety and quality of campus life, and enhance research, scholarship, and teaching.

Context for Planning

The President and the planning unit heads identified several important issues for 1996-97. Last year the planning unit heads made their top priority the addition of faculty lines to respond to enrollment pressures. The university was able to create a block grant for one million dollars that resulted in the colleges being able to hire 21 entry level faculty for fall 1996. Since this process worked well in 1995-96, the planning unit heads were again asked to rank the priorities suggested by President Glidden for 1996-97. The priorities identified as needing the most immediate attention in next year's budget included additional support staff, improving and enhancing technology, academic program assessment awards, enhancing the classrooms and laboratories of the university, and increasing the equipment and maintenance budgets of our departments. The proposed budget was able to make progress in each of these areas, and we are fortunate to have an increased resource base to allow this progress.

The theme that ties all these new initiatives together is the need to improve the university's infrastructure, with that term being taken in its broadest possible sense. In other words, this document recommends increasing the university's technological, physical, and human infrastructure in order to prepare the university for its next century.

A. Income Estimates for Athens General Program

Income Estimates

The income sources for the Athens General Program budget are (1) student-based instructional subsidies from the state; (2) student tuition and fees; and (3) other income from investment, indirect cost recovery from grants, contracts, and various miscellaneous sources.

State enrollment subsidy for Athens-based students is expected to be \$85,371,000 for fiscal 1996-97. During the current year, Ohio University received additional funding as a result of slight enrollment growth. Additional subsidy was also allocated to Ohio University as a result of other state colleges and universities not meeting their enrollment targets. Ohio University met and slightly exceeded its enrollment projection and as a result was allocated additional funds.

The state instructional subsidy is projected to increase by \$5,221,000 in the coming year. About a half of this increase is due to changes in the state subsidy rates, while the remainder results from partial funding of higher enrollments as a result a slight increase in the Fall 1995 entering class, better retention at the junior and senior level, and some changes in the funding of plant operation and maintenance in the subsidy formulas. The average subsidy rates for Ohio University undergraduate students will increase by about 3.5 percent over 1995-96 rates.

Student fee revenue of \$92,039,000 for the Athens General Program is projected for next year. This is an increase of \$6,597,000 over the current year. UPAC recommends quarterly increases of \$59 for undergraduate tuition, \$74 for graduate tuition, \$14 for the general fee, and \$85 for the nonresident surcharge. This represents a 6 percent increase for undergraduate tuition, general fee, nonresident surcharge, and graduate tuition. Ohio University ranked 5th in the state in undergraduate resident fees in 1995-96. Ohio University's fees are currently \$418 less than Kent State and \$1,144 less than Miami University. Undergraduate fees at Ohio University are the lowest among the four state residential universities. For 1995-96 Ohio University ranked 9th in the state for resident graduate fees with rates comparable to Wright State and Kent State University. Increases recommended for Regional Higher Education are 5 percent for undergraduate tuition, general fee, nonresident surcharge, and graduate tuition. Medical education fees will be increased by 6 percent for graduate tuition, general fee, and the nonresident surcharge. The proposed fee schedules for the Athens General Programs, Regional Higher education, and the College of Osteopathic Medicine are presented in Appendices A, B, and C.

Income from other sources is projected at \$12,429,000, or an increase of \$1,329,000 over the current year. Major sources of other income include interest income, return on sponsored research grants and contracts and services provided to the College of Medicine and Regional Higher Education. A summary of projected revenue for the Athens General Program is presented in Table I. Projected revenue for Regional Higher Education is presented in Table III and for the College of Osteopathic Medicine in Table V.

Table I
Athens General Program Income

	<u>1995-96 Original Budget</u>	<u>1996-97 Proposed Budget</u>	<u>Change</u>
State Subsidy	\$ 80,150,000	\$ 85,371,000	\$5,221,000
Student Fees*	85,442,000	92,039,000	6,597,000
Other Income	<u>11,100,000</u>	<u>12,429,000</u>	<u>1,329,000</u>
TOTAL	\$176,692,000	\$189,839,000	\$13,147,000

*The projected income from tuition is greater than a six percent increase over the 1995-96 is due to changes in enrollment and mix of resident and nonresident enrollment.

B. Expenditure Plan For Athens General Program

Expenditure Plan

Table II presents the expenditure plan proposed for the Athens General Program for 1996-97. It begins with the adjusted continuing base budgets carried forward into 1996 from the current year, which total approximately \$176,692,000. This is the current year continuing budget after adjustments to accommodate the addition of continuing increases funded from the operating reserve during the current year and the removal of one-time-only spending authorizations.

Required Expenditure Increases

To the beginning base budget must be added increases associated with changes in utility rates, the costs of new facilities, and increases mandated by law or by the result of contractual agreements. The required expenditure increases total \$2,549,000 for 1996-97.

Purchased Utilities: Anticipated increases in utility costs include new buildings and space brought back on-line as well as some increases in utility rates will total \$363,000.

New Buildings and Facilities: These costs are associated with new buildings being occupied and renovated buildings being brought back into use. Maintenance costs on new space or renovated space additions are budgeted for Konneker Research Center, the Kennedy Museum of American Art, the Sing Tao House, and the Library Annex. Space that will be taken off line for renovation in the next budget includes Gordy Hall and Templeton-Blackburn Memorial Auditorium. The net cost of maintaining these facilities will be \$120,000.

Multi-Year Commitments: These funds include the cost of bridge funding for staff and UPAC awards that were spread over several years.

Civil Service Bonus and Reclassification: These funds are required to meet negotiated wage settlements and the continuing funding of the service award bonus system.

Miscellaneous Central Pool: Standard accounting rules require that certain anticipated expenses be accrued when the fiscal year ends. The cost of funding the central pool account for sick leave pay-out has increased due to the increased number of retirements at the university.

ICA - Gender Equity: This is the second year of a plan to fund gender equity in the Intercollegiate Athletic program. The plan calls for adding three women's sports over a four-year period.

Summer Session Programs: The summer session enrollment continues to grow, requiring that program budgets be increased. These funds will go to the colleges to teach additional courses and sections of courses in the summer.

Campus Parking: As part of the plan to improve parking on campus a two-year commitment was made to increase the campus parking budget by \$250,000 a year. This is the second year of that commitment.

Staff Planning: UPAC recommends that central sources be used to fund certain positions that may be mandated or receive support from increased activities, as increased grants and contracts.

Income-Related Expenditure

Student Aid and Educational Benefits: While tuition increases generate additional income, there are expenses associated with those increases since student aid, educational benefits, and graduate student scholarships all increase with rises in tuition. **Graduate Student Fee Waivers:** These funds are required to keep graduate tuition waivers equal to the new tuition charges and to reflect changes in the mixture of resident and nonresident students. **Summer Session Fee Waivers:** This increase is required due to growth in enrollment of graduate students on stipends during the academic year who are also enrolled in the summer session.

Compensation Increases

Compensation Increases: Recommended compensation increases are 4.2 percent for the coming year. There will be a 0.2 percent increase of the compensation increase that will be absorbed by the continued cost increases of the university's medical plan. There will also be a small pool for special merit and equity adjustments that will be administered by the Provost. **Summer Rate Increase:** Proposed increases for summer teaching rates average 4 percent and amount to \$40 per credit hour for professors, \$35 for associate professors, \$30 for assistant professors, and \$25 instructors.

Additional Expenditures

UPAC Planning Pool: The 22 planning units submitted 130 planning proposals totalling more than \$5,749,000. Evaluation by UPAC was based on the extent to which each proposal was judged to (1) improve recruitment and retention, (2) increase income or reduce costs, (3) improve overall quality of campus life, (4) make better use of existing resources, and (5) encourage cooperation and joint programming among units. As part of the identification of the university's priorities, planning units were encouraged to write proposals for additional support staff. UPAC pledged to allocate a minimum of \$800,000 out of the planning pool for new support staff.

A number of the 130 planning proposals were for university-wide needs. These needs included increased acquisition funding for the library, better funding for the student PACE work internship program, expanded access to the Internet, additional resources for campus building maintenance, and support for of the supplemental instruction program.

UPAC recommends that approximately one-third of the proposals be approved for funding, including over \$857,000 of proposals to fund 25 additional support staff. The release of UPAC funds should be delayed until fall enrollments, fee income, and subsidy income are confirmed. The proposals recommended for funding are listed in Appendix D.

Graduate Stipends Increase: The recommended increase in graduate student stipends is 4 percent. In addition, graduate students with fee waivers will have their fee waiver increased by 6 percent to cover the cost of tuition increases. The fee waiver increase was included in the income related expenditure section of the Expenditure Plan. **Supplies and Equipment:** A continuing pressing need across campus is felt in this area, especially since the last decreases in budgets fell unequally on supplies and equipment allocations. UPAC recommends that an increase in supplies and equipment of \$300,000 be distributed in accordance with a study that will be conducted by the Office of the Provost. **Technology Improvement:** Networking installation and the monthly use charge on computer networks is currently being paid by campus departments. This has been a burden on units as the costs go up and maintenance budgets remain relatively stable. This proposed allocation would add \$850,000 to a central budget that would pay all installation and monthly use charges on the university network, making the network essentially a free resource. A support position would be added that would coordinate staff who are responsible for the use of technology in the colleges. **Academic Excellence Awards:** Assessment of educational outcomes is a commitment made by President Glidden and also demanded by the university's accreditation body. In addition the Board of Regents' review of doctoral programs provided an assessment of the strength of the university Ph.D. programs. In order to keep the strong programs excellent and enhance their national standing, additional funds will be needed. Some part of these funds will be used to reward undergraduate programs whose assessment activities are exemplary; the remainder will be used to enhance doctoral programs that emerged from the state-wide review with strong commendations for excellence. **Student Technology Access:** During the winter quarter, discussions were begun regarding the possibility of a student technology fee to be used to enhance student access to computer-based technologies. Given the need to continue these discussions until consensus is reached by students that such a fee would add value to their educational experience, no such fee is being proposed at this point in the development of a spending plan for the coming year. However, in the interim it is important for the university to move forward and provide funds to begin the process of enhancing student technology access. The proposed allocation will be used for such things as replacing outdated computer equipment in student labs, and increased e-mail access for students. **Maintenance Reserve:** Changes in the Regents' subsidy formula will use institutional enrollment as a factor in calculating funds for plant operation and maintenance (POM). Increases in the POM should be protected from being absorbed into the overall institutional budget by being set aside in an institutional reserve to be used for unbudgeted maintenance needs. **Research Equipment Start-up:** As retiring faculty are replaced with new ones, there is increased pressure on departments to provide necessary start-up equipment to carry out their teaching and research mission.

Table II
Expenditure Plan
Athens General Program
1996-97

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Continuing Base	\$176,692,000	\$176,692,000
Required Expenditure Increases:		
Purchased Utilities	363,000	
New Buildings and Facilities	120,000	
Multi-year Commitments	155,000	
Civil Service Bonus and Reclassification	550,000	
Miscellaneous Central Pool	463,000	
ICA - Gender Equity	148,000	
Summer Session Program	300,000	
Campus Parking	250,000	
Staff Planning	<u>200,000</u>	
Subtotal	2,549,000	179,241,000
Income Related Expenditure Increases:		
Student Aid & Educational Benefits	636,000	
Graduate Student Fee Waivers	622,000	
Summer Session Incremental	<u>362,000</u>	
Subtotal	1,620,000	180,861,000
Compensation Increases		
Health Plan Increases	180,000	
Faculty & Staff Salary	3,900,000	
Special Merit Pool	400,000	
Summer Rate Increase	<u>72,000</u>	
Subtotal	4,552,000	185,413,000
Additional Expenditures		
UPAC Planning Pool	1,800,000	
Graduate Stipends Increase	276,000	
Supplies & Equipment	300,000	
Technology Improvement	850,000	
Academic Excellence Awards	500,000	
Student Technology Access	200,000	
Maintenance Reserve	400,000	
Research Equipment Start-up	<u>100,000</u>	
Subtotal	\$4,426,000	\$189,839,000

Regional Higher Education

The planning process for Regional Higher Education is similar to that of the Athens General Programs. Recommendations regarding expenses and income are made for Regional Higher Education by a planning advisory council.

Income Estimate

The instructional subsidy from the state and student tuition and fees are the primary sources of income for Regional Higher Education. The composite revenue forecast for Regional Higher Education programs is presented in Table III.

Table III
Regional Higher Education Income
1996-97

	<u>1995-96 Original Budget</u>	<u>1996-97 Proposed Budget</u>	<u>Change</u>
State Instructional Subsidy	\$14,025,000	\$15,677,000	\$1,652,000
Student Fees*	16,250,000	17,345,000	1,095,000
Other Income	<u>119,000</u>	<u>476,000</u>	<u>357,000</u>
TOTAL	\$30,394,000	\$33,498,000	\$3,104,000

The instructional subsidy for the regional campus programs is projected to be \$15,677,000. The tuition and fee increases for Regional Higher Education are one percent less for undergraduate resident tuition and fees than those for other programs of the University. Currently, the average Ohio University Regional Campus tuition is the lowest of any regional campus system in the state of Ohio. However, regional campus course enrollments are not as closely tied to student headcounts and the demographic pool of potential students as they are for Athens General Programs. Therefore, student fee revenue is more difficult to forecast. Fee income for 1996-97 is projected to be \$17,345,000. Included in these projections is anticipated income from several new two-year associate degree programs.

*The projected income from tuition is greater than a six percent increase over the 1995-96 is due to changes in enrollment and mix of resident and nonresident enrollment.

Changes in the other component of the Regional Higher Education budget are the result of new initiatives in areas of business and industrial training and non-credit continuing education. This income also consists of various application fees, facilities rentals, miscellaneous charges, and special fees.

Expenditure Plan

The Regional Higher Education expenditure plan parallels the proposed plan for the Athens General Program. The proposed expenditures for 1996-97 are presented in Table IV. Base expenditures to be carried forward from the current total \$31,087,000. Included in this amount are expenditures funded from campus and vice presidents reserve after removal of one-time only allocations.

Required Expenditure Increases

Required expenditures include purchased utilities and service contracts, medicare for new employees, expenses associated with the occupancy of new buildings, and bonus and reclassification costs for civil service employees. These required expenditures will increase by \$460,000 for 1996-97.

Compensation Increases

Like the Athens campus, a 4.2 percent compensation increase is recommended for 1996-97 with 0.2 percent of the increase allocated for health care cost increases. Summer rate increases comparable to the Athens Campus rates are included for summer sessions faculty.

Program Planning Pool

1996-97 UPAC Pool: The UPAC Planning Pool for the regional campus system will be \$530,000 for 1996-97. Proposals recommended for funding are included in Appendix E.

Additional Expenditures

Supplies and Equipment: The recommended increase for supplies and equipment for the next budget year is \$200,000.

Table IV
Expenditure Plan
Regional Higher Education Program
1996-97

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Continuing Base	\$31,087,000	\$31,087,000
Required Expenditure Increases:		
Purchased Utilities	316,000	
New Building Costs	65,000	
Medicare for New Employees	25,000	
Bonus and Reclassification	29,000	
Miscellaneous Central Pool	<u>25,000</u>	
Subtotal	460,000	31,547,000
Income Related Expenditure Increases:		
Student Aid Matching	68,000	
Scholarships	90,000	
Senate Bill 140 Funding	<u>150,000</u>	
Subtotal	308,000	31,855,000
Compensation Increases:		
Health Plan Increase	34,000	
Faculty & Staff Salary	606,000	
Summer Rate Increase	<u>63,000</u>	
Subtotal	703,000	32,558,000
Additional Expenditures		
Planning Pool	530,000	
Supplies and Equipment	200,000	
Technological Improvements	200,000	
Teaching Excellence Awards	<u>10,000</u>	
Subtotal	\$940,000	\$33,498,000

Medical Education

Budget planning for the College of Osteopathic Medicine has proceeded independently, but in conjunction with the planning activities of the Athens General Program and Regional Higher Education. Medical enrollments have been forecast according to a prescribed schedule of the college and its academic programs. Admission to the entering class of the college is granted on a competitive basis to a limited number of qualified applicants.

Income Estimates

In the second year of the 1995-97 biennium, a small increase of 4.7 percent was projected for the instructional subsidy. This estimation represents an increase in state appropriations and partial funding for enrollment growth. State appropriations for the clinical subsidy increased by 3.0 percent.

Tuition income is based on projected medical enrollments and assumes a six percent fee increase over 1995-96. Enrollment is based on a beginning class size of 100 with a total projected enrollment of 412 medical students.

More entering students have been able to qualify as Ohio residents resulting in a decrease in income projections for non-resident surcharge. The dramatic decrease in other income is the result of a reclassification of operating income to restricted income in the case of funding for hospital participation in the consortium Centers for Osteopathic Regional Education (CORE).

The state appropriations, tuition and fee charges, and other income represent approximately 91 percent of the college's base budget. The Ohio Board of Regents is analyzing funding formulas for health manpower line items (Family Practice, Primary Care, Gerontology, and Ohio Area Health Education Centers Subsidies). This review has delayed award notifications for 1995-96. Some modifications to the current method of funding distribution are anticipated which may affect the current fiscal year allocations as well as projections for 1996-97.

In addition to restricted state appropriations, medical practice plan income, state and federal grants and contracts, research awards, and private gifts and endowments make up the remainder of the revenue available to the college. A summary of the projected operating income is presented in Table V.

Table V
College of Osteopathic Medicine
Estimated Operating Income
1996-97

	<u>1995-96 Original Budget</u>	<u>1996-97 Proposed Budget</u>	<u>Change</u>
Instructional Subsidy	\$10,344,000	\$10,830,000	\$ 486,000
Clinical Subsidy	4,270,000	4,399,000	129,000
Tuition*	4,197,000	4,479,000	282,000
Nonresident Surcharges	164,000	133,000	(31,000)
Application Fees	30,000	30,000	0
MCI	2,000,000	2,100,000	100,000
Other Income	<u>1,796,000</u>	<u>803,000</u>	<u>(993,000)</u>
TOTAL	\$22,801,000	\$22,774,000	\$(27,000)

Expenditure Plan

The College of Osteopathic Medicine's expenditure projections have been developed from an ongoing base of \$21,723,000.

Compensation increases are projected, with four percent available for salary increases and the remainder 0.2 percent required to meet increases in health plan costs which have been significantly reduced from preceding years. Civil service bonuses and employee reclassification are also included in compensation increases.

In the past two years the college has invested resources in curricular reform, expansion of clinical service delivery capacity, research initiatives and technological advances in distance learning. In the coming year the college will begin to reap the benefits of these investments and operate from a position of strength in the changing environment of medical education. 1996-97 will be a period for reassessment, refocus and refinement in these areas. The program planning pool of \$195,000 will be allocated to support major initiatives associated with developing and sustaining the infrastructure and solidifying gains made in the areas of teaching, research, and service.

*The projected income from tuition is greater than a six percent increase over the 1995-96 is due to changes in enrollment and mix of resident and nonresident enrollment.

Funds available will also permit the addition or replacement of faculty in the areas of greatest need. Table VI summarizes the 1996-97 expenditure plan for the core operating budget of the college.

Table VI

**Preliminary Expenditure Plan
College of Osteopathic Medicine
1996-97**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Continuing Base		\$21,723,000
Compensation Increases		
CS Bonus and Reclassification	\$ 33,000	
Health Plan Increase	20,000	
Faculty & Staff Salary Increase	<u>508,000</u>	
Subtotal	\$561,000	\$22,284,000
Additional Expenditures		
Planning Pool	\$195,000	
Approved Faculty Positions	195,000	
Supplies and Equipment, Reserve	<u>100,000</u>	
Subtotal	\$490,000	\$22,774,000

Appendix A

Schedule of Graduate and Undergraduate Student Fees Athens General Programs 1996-97

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
Undergraduate		
Tuition	\$59	\$177
General Fee	14	42
Nonresident Surcharge	85	255
Graduate		
Tuition	\$74	\$222
General Fee	14	42
Nonresident Surcharge	85	255

<u>Category</u>	<u>Actual Quarter</u>	<u>1995-96 Annual</u>	<u>Proposed Quarter</u>	<u>1996-97 Annual</u>
Undergraduate				
Tuition	\$ 979	\$2,937	\$ 1,038	\$3,114
General Fee	243	729	257	771
Nonresident Surcharge	1,413	4,239	1,498	4,494
Graduate				
Tuition	\$1,234	\$3,702	\$1,308	\$3,924
General Fee	243	729	257	771
Nonresident Surcharge	1,413	4,239	1,498	4,494

Appendix B

Schedule of Graduate and Undergraduate Student Fees Regional Higher Education 1996-97

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
Eastern, Chillicothe Lancaster, Zanesville		
Tuition	\$42	\$126
General Fee	5	15
Nonresident Surcharge	69	207
Southern		
Tuition	\$41	\$123
General Fee	3	9
Nonresident Surcharge	2	6

<u>Category</u>	<u>Actual Quarter</u>	<u>1995-96 Annual</u>	<u>Proposed Quarter</u>	<u>1996-97 Annual</u>
Eastern, Chillicothe, Lancaster, Zanesville				
Tuition	\$ 849	\$2,547	\$ 891	\$2,673
General Fee	111	333	116	348
Nonresident Surcharge	1,385	4,155	1,454	4,362
Southern				
Tuition	\$ 817	\$2,451	\$ 858	\$2,574
General Fee	69	207	72	216
Nonresident Surcharge	38	114	40	120

Appendix C

Schedule of Medical Student Fees

1996-97

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
Medical		
Tuition	\$185	\$555
General Fee	14	42
Nonresident Surcharge	85	255

<u>Category</u>	<u>Actual Quarter</u>	<u>1995-96 Annual</u>	<u>Proposed Quarter</u>	<u>1996-97 Annual</u>
Medical				
Tuition	\$3,088	\$9,264	\$3,273	\$9,819
General Fee	243	729	257	771
Nonresident Surcharge	1,413	4,239	1,498	4,494

Appendix D
Athens General Programs
Planning Pool Summary

Increased Internet Access \$48,646
(University-Wide Proposal)

Rapid expansion of Ethernet connections in faculty offices and computer labs has created significant overload on existing links to the Internet. The spread of high functionality, and high bandwidth tools such as Netscape, magnifies the trend. Congestion of the link impacts both university access to the outside world, as well as access to the Ohio University "electronic front door" from around the world. These funds will more than triple the capacity of the university's link to the internet. This additional capacity will also connect Ohio University directly to the nationwide backbone rather than looping through the Ohio regional network.

Library Acquisitions \$178,000
(University-Wide Proposal)

The Libraries' acquisitions budget historically has been treated as a university-wide expenditure as the beneficiaries include all of the academic areas. This proposal will help keep up with current inflation in acquisitions cost and help the libraries acquire the materials needed to support academic programs.

Fine Arts Computer Technician \$40,924
(College of Fine Arts)

Currently, professionals in film, dance, theater, music and graphic design are using sophisticated computer applications and CD-ROM technology for film editing, film sound mixing, film budgeting and scheduling, theater lighting design, costume and set design, graphic design, computer animation, and a host of art activities. The College of Fine Arts needs a full-time computer technician to support computer-related instructional activities, to assist the faculty in developing and enhancing the use of computer technologies in the arts, and to create new professional learning experiences for students through computer assisted instruction.

General Fund Building Improvements \$100,000
(University Wide Proposals)

Physical Plant has stewardship over general fund buildings and most public areas on campus but receives funding for routine maintenance only. Given the university's need to project a positive image to prospective students and to the community at large, it is imperative that these areas be maintained in an attractive manner and that maximum safety be part of their daily maintenance. As such, it is proposed that the Physical Plant receive a continuing annual base increase to its capital improvement/maintenance budget to fund necessary replacements or renovations in general fund classroom and public areas of campus.

College of Health & Human Services 3000-9000 Base Budget Increase \$50,000
(College of Health & Human Services)

During the past five years the number of CHHS majors has increased 145% (from 1,600 to 2,387). Academic-year student credit hour production has increased 290 percent (from 30,825 to 89,307). Eight Group I faculty have been added. The need for additional supplies and equipment funds for instructional materials, faculty professional development, and general operating expenses has become urgent.

Expendable Supplies for Biological Sciences \$28,000
(Arts and Sciences)

The Department of Biological Sciences has experienced enormous increases in undergraduate enrollment over the past several years. Collectively expendable supplies in student laboratories are very expensive, and large increases in the number of students taking biological sciences laboratory courses necessitates a substantial increase in funding for supplies.

Secretarial Help Throughout the College 87,719
(Arts and Sciences)

During the past eight years the number of undergraduate Athens campus majors serviced by the College of Arts and Sciences has grown by 92 percent from 2,594 to 4,983. In addition, the general increase that the entire campus has experienced affects Arts and Sciences particularly because it provides many of the service courses for the other colleges. To help with the increased workload, the college would like to add three clerical support staff.

Blue Light Emergency Telephone - 911
(University-Wide Proposals) \$6,300

The county of Athens is implementing a 911 Emergency telephone service in March 1996, and the current "blue light" emergency telephones located on campus are not equipped for this service. The present single button telephones must be upgraded, which requires complete replacement of the unit. After upgrading, the telephones will be able to access the Ohio University Police Department and the 911 emergency system, thus making Ohio University a safer environment in which to live, work, and visit.

Two Communication Lab Technicians
(Communication) \$90,000

In order to be effective, a College of Communication must incorporate new computerized technologies into its curriculum and must teach students who use these technologies effectively. All of the five schools in the College of Communication are relying on increasingly sophisticated equipment. Malfunctioning equipment can literally bring a class to a standstill for indefinite periods of time. Because of the increasingly technology-driven environment for communication studies, well-maintained, fully functioning laboratories are essential, and communication laboratory technicians can assure that such facilities are available to students and faculty.

Physical Therapy Clinical Education Coordinator
(Health & Human Services) \$60,973

The strength of the School of Physical Therapy lies in coupling classroom instruction with clinical learning experiences. The transition to an entry-level masters program necessitates an increase in the number and type of required clinical experiences and an increase in student enrollment. To meet student clinical education needs, a support position of Clinical Education Coordinator is needed. The Coordinator will assist the faculty by developing clinical sites, maintaining a clinical site data base, matching students with clinical sites, monitoring clinical placements, and helping with laboratory and clinical instruction.

Additional Teaching Assistantships: Spanish
(Art and Sciences) \$43,500

The Modern Languages Department is requesting funds for five additional teaching assistants (TAs) to be housed in the Spanish Master of Arts program in order to address staffing needs and programmatic reorientation. Enrollment in Spanish has grown 67 percent since 1987, and staffing requirements have grown proportionally. TAs are instructors of record in one course of elementary Spanish per quarter as a requirement of their assistantship and thus form part of the staff.

Additional Support PACE Program \$75,000
(University-Wide Proposals)

The Program to aid Career Exploration (PACE) is enjoying its 14th year of providing Athens campus undergraduates with apprentice-like part-time employment opportunities. The number of proposals submitted annually has grown steadily for the last 7 years, reaching a record of 405 in 1995-96. A record number of 346 proposals was funded for 1995-96, providing student employees to 115 different departments. This proposal requests funds to supplement existing budgets so as to increase program participation.

Trainer for Computer Services \$31,540
(Information Technology)

Computer Services offers more than 60 computer seminars every quarter to the university community, at no charge. The majority of these seminars are taught by just one full-time trainer. As computer knowledge and efficiency becomes a necessity in the university workplace, individuals are increasing requests for training on a wide variety of computer topics to help them in their jobs. An additional full-time trainer will allow an increased number and a greater variety of computer classes to be offered each quarter.

Account Clerk Foundation Accounting \$29,792
(Vice President for Finance)

The success of the Third Century Campaign has caused a dramatic increase in volume in the Foundation Accounting Office. The number of accounts has grown from 1,341 (1990) to 1,825 (1995), an increase of 36 percent. Of these accounts, 577 represent endowments which require an intense amount of on-going maintenance and attention. Assistance is needed to keep on top of the workload as well as to explore more modern and efficient ways of performing the department's responsibilities.

Intermittent Staff Request \$24,000
(V.P. for Administration)

The window during which most students apply for admission to the university falls between late September and early February. The Admissions Office is requesting \$24,000 to fund two intermittent staff to assist with processing of applications during peak periods. This funding will allow the Admissions Office to respond to students in a more timely fashion, reduce the need for overtime among the current staff, and reduce reliance on the student workers during the admissions cycle.

Technical Director/Templeton-Blackburn Mem. Aud. \$23,666
(V.P./Dean of Students)

The Templeton-Blackburn Alumni Memorial Auditorium provides classroom space for academic classes, programming space for the University Programming Council, the Office of Multicultural Program, the Black Student Cultural Program Board, the Kennedy Lecture Services, the Performing Arts Series, the International Student Union, Greek Life, the Office of Residence Life, the University's Honors Convocation, and various external constituencies. The support is needed to hire a full-time technical director who will supervise all technical aspects of over 300 events produced in the auditorium during each year, maintain, repair and replace the lighting, sound, and stage equipment, and maintain stage house and related technical equipment.

3000-9000 Budget Base Adjustment \$40,000
(V.P. for Administration)

The base budget for the Registrar's Office is seriously under funded in the supplies and equipment categories. Any equipment breakdown or serious need for travel and participating in professional activities becomes an emergency. The base needs to be adjusted by \$40,000.

Expansion of Renovations Department \$51,058
(V.P. for Administration)

The goal of Physical Plant's Renovations Department is to provide timely, cost-effective renovations to the university community in a safe and professional manner. The current backlog of projects requires clients to wait up to a year for project initiation. The backlog results in difficulties which threaten the university's credibility as a research institution and could result in other problems. This proposal will expand the Renovations Department by creating two or three new positions. Because of the tremendous need for the addition of these positions, residence halls and auxiliary services has pledged \$33,000 in matching funds to accompany the funds requested in this proposal.

Equipment Technician/Instructor \$30,704
(Fine Arts)

These funds will enable the School of Art to add an equipment management technology/instructor to provide requisite supervision and maintenance of equipment, materials, tools and facilities outside of scheduled class time. Primarily addressing the issue of the safety and well-being of both students and faculty, this position will enable the instruction of the technical courses in ceramics such as ART 314, Ceramic Material. There would be a expectation to provide instruction in health and safety issues in the arts.

Supplement Instruction - Student Leaders \$45,225
(University-Wide Proposals)

This proposal requests matching funds necessary to continue the highly successful program of Supplemental Instruction (SI), which currently serves enrollment in biological science, chemistry, economics, mathematics, physics, and psychology courses. Supplemental Instruction provides small group study sessions to undergraduate enrolled in courses with high enrollments and/or high rates of poor performance and failure. SI is an efficient way to lend academic support to departments by providing the benefits of small classes at a fraction of the cost.

Assistant Dean to .75 FTE \$16,000
(Honors Tutorial College)

Since the formation of the Honors Tutorial College in the early 1970s, the Assistant Dean has held a critical role in the operations and programs of the college. The position has, until this request, been funded at the .50 FTE level. In the past 23 years the number of students in the college has more than doubled and applications more than tripled. Projects that are now a regular part of the college's academic year and summer, require intense planning, coordinating with other university entities and external constituencies. The needs of the is college staff is now greater than the current 2.5 FTE.

Delivery Worker I Position \$33,436
(V.P. for Administration)

This proposal is for the provision of an additional Delivery Worker I position for the Mail Services Department. This would be an ongoing permanent appointment which would expand service delivery including the Ridges, special pick-ups, Express Mail Service, drop points, etc. With increased demand and growth in the department along with Mail Services moving to the Ridges, the current staff level is not adequate.

Expansion of Blue Light Emergency Phones \$45,280
(University-Wide Proposals)

Currently, Ohio University has eight "blue light" emergency telephones located throughout the main campus portion of campus and three additional telephones located on the Ridges. Input from student groups and campus safety surveys, has identified several locations throughout campus that need emergency telephones. The new telephones will provide extra security and safety throughout the university and give students, staff, faculty, and guests direct access to the Ohio University Police Department and the county-wide 911 Emergency System.

Study Abroad Office Support \$48,000
(Arts and Sciences)

In the past seven years the college's study abroad program have expanded from three language programs in France, Austria, and Mexico to a current package of six language programs and five major exchange programs. The costs of operating these programs and maintaining their high quality has been borne by temporary subsidies college's general budget. Funds are needed to cover the costs of making the coordinator full-time, hiring part-time advising and clerical help, conducting an orientation program, supporting faculty directors, establishing communication links and subsidizing student travel.

Providing OnLine Databases to Campus \$57,610
(Joint Proposals)

This proposal is jointly submitted by the Libraries, College of Business, and Computer Services. This specific request, which focuses on six databases of great interdisciplinary appeal and use, is part of a larger initiative to increase campus access to current data (rather than citations or tape-loaded historic data) that complements existing and planned commitments by all of the proposing units.

Electronic Information Tools Instruction Lab. \$36,000
(Library)

To implement the mandate in *Toward the Third Century*, to play a key role in providing training for information seeking, as well as to instill and cultivate essential "library" skills today, an adequate instructional room is needed. This proposal will fund the conversion of Alden Library in room 318, from a conventional classroom to a training facility for instruction in library research methods and variety of electronic information-seeking tools and sources (ALICE, OhioLINK, CD-ROM databases, Internet, etc.). This lab will include 14 user work stations and lecture/demo seating for 28 users.

Group II Faculty - Computer Education and Technology \$46,000
(Education)

This position will assist in meeting new accrediting standards and will involve teaching several entry level computer courses each quarter, supervising the micro-computer lab, overseeing the technical aspects of the several distance learning oriented projects in the college, and membership on a team to address technical needs of faculty in the college.

Secretarial Support for Multicultural Programs \$29,288
(V.P./Dean of Students)

The development of a just and diverse community is at the heart of the day-to-day activities of the Office of Multicultural Programs. The scope and complexity of the tasks required to meet students' needs necessitate an office with a solid administrative base. In 1995, special permission was granted to use temporary funding from the 1994-95 fiscal year carry-forward dollars to cover the cost of Multicultural Office secretarial position. These funds will make the position permanent.

Assistant Professor Social Work \$55,000
(Arts and Sciences)

The Department of Social Work's shortage of faculty has resulted in capping program admissions and has limited outreach services to area agencies. The new faculty member will teach core, major and Tier III courses and assist in the development of a graduate program.

Professional Support Staff/Repair Technician \$34,007
(Fine Arts)

The School of Music now has over 330 woodwind, brass, string, and percussion instruments valued at \$370,000, with no established system to inventory, distribute, or provide the necessary maintenance required on such a large stock of teaching instruments. Presently individual studio teachers attempt to monitor the instruments in their area of specialty, and instruments are shipped to Columbus or Cincinnati as they are identified for major repair. Duties for a professional instrument repair technician will be to maintain, assign, and distribute musical instruments for classes, bands, and ensembles, to arrange for transportation and moving of musical equipment for various on-campus concerts, and coordinate the maintenance and repair of instruments.

Supplemental Instructor Assistant Coordinator \$33,050
(University-Wide Proposals)

Supplemental instruction provides small group study sessions to undergraduates enrolled in courses with high enrollments and/or high rates of poor performance and failure. The proposal seeks funding for a full-time Assistant Coordinator to match \$54,000 in grant monies for the program.

Counselor for Dietetic and Nutrition Program
(Health and Human Services)

\$25,077

These funds will support a half-time nutritional counselor who must be a registered, licensed dietitian and, by Ohio Licensure Law, "must supervise the activity of counseling" and be present during sessions. This position will enable the continuation of a quality education (a priority of the college) while accommodating an expanded enrollment of 154 percent since 1990 in the nutrition program. The nutritional counselor will also provide valuable assistance to faculty in areas of program assessment, direction of the postbaccalaureate internship, field experiences, student evaluation and obtaining clients with a cross-section of dietary problems.

Part-time Funds for Physical Science Lab Instruction
(Arts and Sciences)

\$40,000

The Department of Physics and Astronomy proposes to increase its practice of hiring undergraduate students as laboratory instructors and laboratory assistants. This training/work experience is an excellent apprenticeship for majors and helps the department handle, in a cost-efficient way, the tremendous increase in service course instruction and the workload of the department's electronic and machine shops. In addition to the employment of under-graduates, the department requires additional funding for astronomy laboratory instructors and an additional part-time instructor, with at least an M.S. degree in physics, to help coordinate CAPA and teach and supervise some of the service course labs.

Library Systems Specialist
(Library)

\$45,000

To keep pace with the availability of and demand for electronically transmitted information and services, the university and the libraries have become increasingly more dependent on electronic tools and resources and on the technology necessary to maintain the essential equipment and software. The Ohio University Libraries are increasingly responsible for a large and diverse collection of terminals, microcomputer stations, printers, CD-ROM drives, digital scanners, card/coin systems, and telecommunications capabilities. The total investment in 400 units of equipment easily exceeds \$600,000. A full-time technician position will assure properly functioning equipment with cost effective, quality, and prompt repair and create a much-needed preventive maintenance program to extend the useful life of this expensive equipment.

Computer Systems & Network Manager for Clippinger
(Arts and Sciences) \$39,000

A computer systems and network manager for Clippinger Laboratories will serve the departments of physics and astronomy, geology, geography, chemistry, and the Arts and Sciences Computer Graphic Laboratories (ASCGL). The science departments within Clippinger collectively operate about 200 personal computers (160 IBM PC clones and 40 MACs), 34 UNIX scientific work stations, and 3 UNIX work station/servers. All work stations and most PCs are networked with Clippinger and connected to the World Wide Web. The work stations and PCs are heavily used both for research and instruction. The technical support person sought will provide systems and network management for the UNIX work station/servers and assistance in management of networked PCs and all UNIX work-stations in Clippinger.

Physical Therapist
(V.P. for Administration) \$52,451

One physical therapist has staffed the Physical Therapy Department at Hudson Health Center for many years. During the past twelve years the demand for physical therapy service has increased due to such factors as increases in student enrollment, increases in physician referrals, awareness of the profession's benefits, and the increased educational role the department now plays with both pre-physical therapy and professional education. The temporary addition of a second therapist in September 1995 eased the department's heavy workload significantly. This funding will support the second physical therapist position at Hudson Health Center.

Electronic Course Design Specialist
(Lifelong Learning) \$46,870

The Independent Study Program provides learning opportunities for students who cannot pursue their coursework in a classroom setting. Advances in the last three years in instructional technology for distance education have dramatically expanded delivery-mode options for Independent study courses. A permanent, full-time electronic course design specialist will oversee course development functions including identifying curricular needs, planning for development, and initiating electronic (video, audio, or computer) enhancements to the course production process.

Virtual Faculty Position
(Engineering & Technology)

\$32,884

The cooperative education program in the Russ College of Engineering and Technology was formally established in 1986 with the assistance of a \$300,000 five-year grant from the U.S. Department of Education. Students in this program alternate periods of classroom study with periods of paid employment in industry, business, or government. The program currently has approximately 250 students placed with 138 employers. The number of both students and employers have increased by more than 700 over the past ten years. The main advantages of a co-op education are the economic benefit from being employed while a student and job opportunity advantages upon graduation. The basic format for a student to complete a co-op program is to alternate quarters between working full-time and being a student full-time. For continuity employers demand that when a student completes a work term and returns to school, another student who has been in school will return to work. This poses a scheduling problem for co-op students. This problem is most easily alleviated by hiring part-time and adjunct faculty so that additional offerings of needed courses can be made in "off-quarter." These funds will support faculty and staff for these off-quarter offerings for co-op students.

Appendix E

Regional Campuses

Enrollment Management/Marketing Plan
(Ohio University-Zanesville) \$50,000

Funds are requested to initiate an enrollment management/marketing plan designed to increase enrollment. The Enrollment Management/Marketing Plan will support more school visits, the funding of special events such as inviting high school counselors and administrators to campus, the publication of brochures and other promotional materials, and the expansion of overall marketing efforts.

Instructional Support (portable computer and LCD screen)
(Ohio University-Zanesville) \$10,000

Funds are needed to purchase a computer and an LCD screen to permit instructors to develop and use Power Point presentations in the classroom.

Office Supplies
(Ohio University-Zanesville) \$10,000

Due to increased costs for office supplies, funding is needed to maintain a suitable office supply level.

Training/Professional Development
(Ohio University-Zanesville) \$5,000

This proposal requests funding to support professional development and training for the Plant Service Department in areas of operations, HVAC control systems, floor care, management leadership, and quality work practices. The longevity of many employees means that training becomes critical to the productivity of the department and the long-term success of the Zanesville campus.

Infrastructure Enhancement \$25,000
(Ohio University-Zanesville)

This proposal seeks funds for paving campus roadways and parking lots and for planning orderly replacement and acquisition of equipment. The Plant Services Department has a large inventory of equipment (tractors, trucks, mowers, scrubbers, buffers, vacuums, etc.), all of which have a limited useful lifetime.

Computer Equipment Enhancements \$30,000
(Ohio University-Lancaster)

To increase student, staff, and community access, funding is requested to purchase computers and software to support computer training programs, an interactive mall display, improved tutoring services, equipment upgrades in the manufacturing technology program, data communication enhancement for local area networking, a campus-wide site license for Windows 95, and a color printer.

Safety Equipment \$5,000
(Ohio University-Lancaster)

Funds are needed to purchase safety equipment such as storage cabinets, eyewash stations, and airflow monitors for OSHA compliance.

Cargo Van for Campus Use \$22,500
(Ohio University-Lancaster)

Funding is needed to replace a cargo van with 96,000 miles. This van is critical for daily delivery and pickup of supplies and equipment.

Aerobic Exercise Program \$3,000
(Ohio University-Lancaster)

To enrich the quality of campus life, there is a need to improve the exercise facilities that we have. Funding is requested to purchase two exercise bikes, one tennis table, and two powered treadmills.

Cable Advertising Program \$18,000
(Ohio University-Lancaster)

Funds are requested to purchase cable T.V. advertising to promote academic programs. These funds requested will cover the cost of creating the commercials and airing them during the next year.

Computer Equipment Enhancements \$35,000
(Ohio University-Lancaster)

To increase student, staff, and community access, funding is requested to purchase computers and software to support computer training programs, an interactive mall display, improved tutoring services, curriculum support in the manufacturing technology program, data communication enhancement for local area networking, a campus-wide site license for Windows 95, and a color printer.

Office Furnishings \$3,000
(Ohio University-Eastern)

This is a request to support needed replacement and refurnishing of desks, chairs, filing drawers, computer furniture and shelving. The long-range goal is to replace worn items and to upgrade the offices at OUE.

Academic Support \$16,000
(Ohio University-Lancaster)

Four academic areas require additional support. Funding is requested to develop an innovative physics laboratory, to purchase educational videos for sociology, to replace a theater curtain for the theater program, and to buy a new digital oscilloscope for the electronic technology program.

Library Improvements \$7,000
(Ohio University-Lancaster)

The library requests funds to acquire books and journal subscriptions, to support new programs and to pay for increased temporary staffing to support the OhioLINK Project.

Recruitment \$5,000
(Ohio University-Eastern)

This is a funding request to support the following ACCESS and RETENTION activities and the equipment and materials to support them: Financial Aid Nights for students and parents, guidance counselor luncheon program, two student field trips, a career services subscription, testing students interests, Career Focus Program, two printers for DISCOVER Programs, a laptop computer and portable printer, Honors Convocation award materials, paper for various mailings, and a TV/VCR player.

Library Improvements \$25,000
(Ohio University-Eastern)

The library seeks funding to enhance services by enhancing microfiche holdings, purchasing new journal subscriptions, providing more and better shelving and furniture, updating reference materials and providing continued support for the James A. Wright Festival.

Technology Upgrades \$20,000
(Ohio University-Eastern)

Support is needed to upgrade several areas of campus technology. New CD-ROM drivers, high speed audio tape duplicators, pascal software upgrades, and ten new multimedia computers are all needed to meet increased student demand. In addition, funding is needed to purchase computers for new employees, fiber optic cabling for the new multipurpose building, supplemental theater lighting, and a new television for the student lounge.

Cultural Activities \$9,000
(Ohio University-Eastern)

Funding is needed to support cultural activities such as the James A. Wright Festival, art exhibits, theater performance, and literary presentations.

Instructional Equipment \$23,000
(Ohio University-Eastern)

Support is requested to replace and upgrade instructional equipment such as overhead and video projectors and to purchase a new LCD multimedia projector to be used with computer.

Photography Equipment \$2,300
(Ohio University-Eastern)

The photography department requests funding to purchase lockers for students and a new print drying system to save space and energy.

Student Marketing Materials \$5,000
(Ohio University-Chillicothe)

Funding is needed to purchase marketing materials to go with the campus view book. Materials include pocket folders, four-color recruitment brochures, and brochures designed for nontraditional students.

Teaching Improvements \$75,000
(Ohio University-Chillicothe)

To support new programs and to enhance student access, campus-wide plans for technology include improvements in several areas. Funding is requested to install a local area network in Bennett Hall, to purchase memory upgrades for all work stations, to staff a technical support position, and to purchase new printers for the office technology program.

Photography Upgrades \$5,000
(Ohio University-Chillicothe)

To upgrade instructional equipment, Fine Arts faculty request funding to purchase new cameras and photo enlargers to be used in art and photography classes.

Library Support \$26,000
(Ohio University-Chillicothe)

To improve service to students, the library requests fund to purchase a microfilm reader-printer, to acquire two new computer work stations to improve Internet access, to increase the library acquisitions budget, and to upgrade job search materials.

Professional Development - Faculty and Staff \$2,000
(Ohio University-Southern)

Funding is needed to support professional development activities for all faculty to strengthen teaching skills, improve classroom instruction, and be exposed to innovations in higher education.

Student Services \$20,000
(Ohio University-Southern)

The campus seeks funding to support several activities designed to enhance student life. These include a speaker series, peer tutoring and student activities programs, establishment of Kappa Delta Phi Honors Society, and a student advisory program.

Technology Upgrades \$31,200
(Ohio University-Southern)

To improve students' career preparation, funds are requested to upgrade technology in the electronics media program and in the travel and tourism program. A video still store system and an electronic media production studio are requested for the Electronic Media and a computer airline reservation simulator is requested for the Travel and Tourism Program.

Recruitment Expansion \$20,000
(Ohio University-Southern)

Support is needed to fund marketing and recruitment efforts in several new technical programs and to develop a new campus view book.

Land Development \$22,000
(Ohio University-Southern)

Funds are needed to provide better access to on-campus and off-campus university land especially off-campus land used for natural science field trips and for equine studies. Support is requested to develop walkways on campus and to survey and plan for development of off-campus land.

Mr. Goodman presented and moved approval of the resolution. Mr. Grover seconded the motion. All agreed.

Instructional and General Fee, Part A

RESOLUTION 1996 -- 1459

WHEREAS, Am. Sub. H.B. No. 117 prohibits a Board of Trustees from authorizing instructional and general fee increases of more than four percent in a single vote

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes a four percent increase in the instructional and general fee effective Fall Quarter 1996.

Mrs. Eufinger presented and moved approval of the resolution. Mr. Sasson seconded the motion. Approval was unanimous.

Instructional and General Fee, Part B

RESOLUTION 1996 -- 1460

WHEREAS, the Program Planning Report, March 1996, contains program enhancements which were recommended after extensive review, and

WHEREAS, the Program Planning Report, March 1996, contains fixed and mandated cost increases, as well as faculty and staff compensation increases, and

WHEREAS, the Board of Trustees approved Instructional and General Fee, Part A, and

WHEREAS, Am. Sub. H.B. No. 117 requires the Board of Trustees to authorize instructional and general fee increases exceeding four percent, but not more than six percent, by a second vote, and

WHEREAS, the Program Planning Report, March 1996, provides for a six percent increase in the instructional and general fee

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees adopts the following schedules of fees effective Fall Quarter 1996

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE FALL QUARTER 1996
 ATHENS CAMPUS

	<u>Approved 1995-96</u>	<u>Proposed 1996-97</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$ 979	\$ 1,038	\$ 59
General	243	257	14
Non-Resident Surcharge	1,413	1,498	85
<u>Medical</u>			
Instructional	3,088	3,273	185
General	243	257	14
Non-Resident Surcharge	1,413	1,498	85
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	1,234	1,308	74
General	243	257	14
Non-Resident Surcharge	1,413	1,498	85
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	118	125	7
Non-Resident	259	274	15
<u>Graduate</u>			
Ohio Resident	184	195	11
Non-Resident	360	381	21
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	59	62	3
Non-Resident	130	138	8
<u>Graduate</u>			
Ohio Resident	108	113	5
Non-Resident	213	225	12

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE FALL QUARTER 1996
 REGIONAL CAMPUSES

	<u>Approved</u> <u>1995-96</u>	<u>Proposed</u> <u>1996-97</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate</u> (11-20 hours inclusive)			
Eastern, Chillicothe, Lancaster and Zanesville:			
Instructional	\$ 849	\$ 891	\$ 42
General	111	116	5
Non-Resident Surcharge	1,385	1,454	69
Southern:			
Instructional	817	858	41
General	69	72	3
Non-Resident Surcharge	38	40	2
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Eastern, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	89	93	4
Non-Resident	227	238	11
Southern:			
Ohio Resident	82	85	3
Non-Resident	85	89	4
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Eastern, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	44	46	2
Non-Resident	115	121	6
Southern:			
Ohio Resident	44	46	2
Non-Resident	49	52	3

Mr. Grover presented and moved approval of the resolution. Mr. Goodman seconded the motion. The motion passed.

Compensation Pool for 1996-97

RESOLUTION 1996 --1461

WHEREAS, the Program Planning Report, March 1996, contains recommended compensation pools for faculty and staff

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the President to prepare contracts to implement adjustments for faculty and staff in the next fiscal year in accordance with the Program Planning Report, March 1996.

Mr. Grover presented and moved approval of the resolution. Mr. Sasson seconded the motion. All voted aye.

Residence and Dining Hall Planning Report Rates for 1996-97 - 5% Increase

RESOLUTION 1996 -- 1462

WHEREAS, sustained effort has been made to achieve financial stability for Ohio University's residence and dining hall auxiliary while still providing necessary services for student residents, and

WHEREAS, the residence and dining hall auxiliary is legally obliged to budget for all operating expenses and debt service obligations by means of fees which are collected from students who use the residential and dining hall facilities, and

WHEREAS, the residence and dining hall auxiliary fund must budget for major renovation and capital improvement programs necessary to maintain quality facilities, and

WHEREAS, the residence and dining hall auxiliary fund is experiencing additional expense due to inflation and service costs, a series of new rate structures has been developed for room, board, apartments, and other services which will generate additional revenue, and

WHEREAS, the executive officers of the University have reviewed and evaluated the recommended increases in conjunction with a proposed budget for the 1996-97 fiscal year, and have concluded that the rates are commensurate with projected costs of operation, they hereby recommend that the following rate changes be approved.

ROOM RATES (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Single	\$859	\$902
Double/Standard	698	733
Double/New S.G. (staff)	773	796*
Triple	577	606
Quad	653	686

*3% increase to diminish the differential between the New South Double and Standard Double

BOARD RATES (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
7 meal flexible plan	\$490	\$515
14 meal flexible plan	676	710
20 meal plan	722	758
Green Carte Blanche	922	968

UNIVERSITY APARTMENT RENTAL RATES (MONTHLY)

APARTMENT TYPE - WOLFE STREET

	<u>CURRENT RATE</u>	<u>PROPOSED RATE NEW RESIDENTS</u>
Efficiency, furnished	\$394	\$414
1 Bedroom, furnished	501	526
Bedroom-Nursery, furnished	520	546
2 Bedroom, furnished	581	610

APARTMENT TYPE - MILL STREET

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
1 Bedroom, unfurnished	\$441	\$463
1 Bedroom, furnished	501	526
2 Bedroom, unfurnished	520	546
2 Bedroom, furnished	581	610

WHEREAS, the 1996-97 budget incorporates Board of Trustees' action in room and board rates for the next fiscal year, and

WHEREAS, the executive officers of the University have reviewed the financial premises and the 1996-97 budget and recommend its adoption

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby adopt the 1996-97 Residence and Dining Hall Fund Budget including rate increases dated April 27, 1996.

Date: April 2, 1996

To: Gary North, Ph.D., Vice President for Administration

From: Robert Hynes, Director, Residence and Campus Auxiliary Services

Subject: 1996-97 Budget Proposal - Residence and Dining Hall Auxiliary

Attached herein you will find the recommended 1996-97 Residence and Dining Hall Auxiliary budget. The budget has been reviewed by the Residence and Dining Hall Planning Committee and the group endorses the budget proposal.

The recommended budget includes a rate increase of 5% which is necessary to meet inflationary increases associated with salaries/wages, utilities, supplies, raw food and the costs associated with capital improvements, building renovation and further extension of technology in the halls. It appears that the proposed rate increase is in line with other similar residential universities in the State of Ohio. As you are aware the Auxiliary has temporarily suspended contributions to the Energy Management Fund in the interest of increasing funding for building renovation. I am heartened that the long range plan reflects a 1.8 million dollar contribution to the Repair and Replacement Reserve commencing with fiscal 1997-98. Additionally, the long range plan maintains a minimum of 1.5 million dollar commitment to capital improvements. The reserve and capital improvements provides 3.3 million dollars a year starting in fiscal 1997 to fund building renovation/improvements. The 3.3 million dollars will be an excellent foundation for meeting the deferred maintenance and other areas specified in the ISES Report. Indeed, a sound foundation is in place but additional funding will be necessary to complete the requirements of building upgrade.

Finally, I should emphasize that the operating departments are funded adequately and have the resources to provide quality service. Continuing emphasis will be given in maintaining and increasing productivity and customer satisfaction.

RH/kac

OHIO UNIVERSITY
 RESIDENCE AND DINING HALL CURRENT AUXILIARY FUND
 FINANCIAL PREMISES FOR THE 1996-97 BUDGET
 MARCH 1996

Rate Increase Request:

A proposed rate increase of 5% has been applied to all room, board and apartment charges except for New South Green doubles which were increased only 3%.

Income Considerations:

In addition to the above rate increases, certain other categories have been increased correspondingly:

- a. Workshops
- b. Garage Rent
- c. Snack bar, catering and banquets, guest meals, etc.

Facility Utilization:

All residence halls will be available for the 1996-97 academic year.

Occupancy Levels:

	<u>Fall Quarter</u>	<u>Average</u>	<u>Retention %</u>
1995-96 Trustee Budget			
- student residents	6825	6484	95.01
- dining hall students	6639	6243	94.04
1995-96 Actual/Forecast			
- student residents	6961	6650	95.53
- dining hall students	6811	6500	95.43
1996-97 Proposed Budget			
- student residents	6825	6520	95.53
- dining hall students	6678	6373	95.43

Repair and Replacement Reserve/Capital Improvements:

The 1996-97 budget proposal includes a contribution to the Repair and Replacement Reserve in the amount of \$1,100,000. This contribution will initiate major renovation programs for the East Green. Architects and engineering firms are currently being reviewed by staff for the renovation of Tiffin Hall which is the first building scheduled for renovation in June, 1997. Anticipated renovation costs will approximate three million dollars exclusive of fees for architects and engineers anticipated to be \$225,000. Enclosed is an attachment projecting the total amount of the reserve at the conclusion of fiscal 1996-97. Concurrently, the Auxiliary will expend approximately 1.7 million dollars for fundamental capital improvements necessary to meet system wide needs (see attached listing). Additionally, \$329,000 will be expended for new bedroom furniture for three residence halls. The Auxiliary will continue the expansion of technology on the residential greens. Approximately \$400,000 (\$200,000 from the General Fund) will be spent for technology expansion in the residence halls. It is believed that continuing substantial contributions to the reserve, major dollar outlays for capital improvements and continuing commitment to computer hookups in the halls will increase student satisfaction with facilities and meet the demands for upgrade to aging buildings. Further, the dollars pledged to renovations/capital improvements and equipment commence a definitive process to meet the requirements of deferred maintenance outlined in the ISES study. It continues to be a management practice to pledge any additional income or reduction in expense to building improvements.

Inflationary Considerations:

Inflationary increases for compensation, certain supply items, utilities, and all other non-personnel operating expense amounts to approximately 3% above the 1995-96 forecasted expenditures. It should be emphasized that renovation (reserve contribution), capital improvements and computer expansion are beyond the inflationary amount of 3%.

Program Excellence Fund:

The \$25,000 Program Excellence Fund, incorporated into the Residence Life Department's budget in fiscal year 1986-87, continues to supplement quality student programs in the residence halls.

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OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND
1996-97 PROPOSED BUDGET
MARCH, 1996

	1995-96 TRUSTEE APPROVED BUDGET	1995-96 FORECAST 1/31/96	1996-97 PROPOSED BUDGET
Income			
Residence Hall	\$16,419,100	\$16,912,200	\$17,455,100
Dining Hall	14,068,200	14,550,800	15,047,400
Total Income	30,487,300	31,463,000	32,502,500
Operating Expenditures			
Residence Life	2,510,900	2,539,000	2,631,900
Director Residence Services	410,300	348,800	361,700
Housing Office	532,000	592,300	577,900
Upholstery Shop/Special Maint.	1,043,200	1,047,000	1,061,700
Laundry Service/Student Room	18,200	16,400	17,000
Housekeeping	4,453,500	4,635,600	4,884,400
Food Service	9,004,800	8,917,200	9,126,900
Building Maintenance	1,558,500	1,805,000	1,830,100
Grounds Maintenance	549,200	574,900	579,500
Purchased Utilities	2,337,000	2,254,400	2,259,400
Capital Improvements	1,862,600	2,959,800	1,700,000
Other Administrative/Legal	260,900	210,100	219,000
General Fund/Indirect Cost	3,378,500	3,229,400	3,408,600
Student Room Telephone/T.V. Cable	321,200	238,100	265,200
Repair/Replace/Reserve	(700,000)	400,000	1,100,000
Operating Contingency	250,000	104,200	250,000
Total Operating Expense	27,790,800	29,872,200	30,273,300
Net Income/Operations	2,696,500	1,590,800	2,229,200
Interest Income/Debt Ser. Acct.	31,200	34,200	34,200
Total Net Income before Debt Service	2,727,700	1,625,000	2,263,400
Debt Service/Mandatory	2,160,700	2,158,000	2,161,300
Net Income (Deficit)	567,000	(533,000)	102,100
Beginning Fund Balance	925,700	1,505,000	852,000
Transfer to Plant Funds Energy Management	(607,900)	(120,000)	(123,500)
Ending Fund Balance	\$ 884,800	\$ 852,000*	\$ 830,600*

*includes \$172,400 allocated
group insurance reserve

1996-97 QUARTERLY ROOM AND BOARD RATES

<i>5% Increase</i>	Room Only	With Linen*	Green Card	With Linen*	20-Meal Plan	With Linen*	14-Meal Plan	With Linen*	7-Meal Plan	With Linen*
Outside Boarder	N/A	N/A	\$968	N/A	\$758	N/A	\$710	N/A	\$515	N/A
Standard Single ALL HALLS	\$902	\$924	\$1,870	\$1,892	\$1,660	\$1,682	\$1,612	\$1,634	\$1,417	\$1,439
New South Double and Staff Rooms	\$796	\$818	\$1,764	\$1,786	\$1,554	\$1,576	\$1,506	\$1,528	\$1,311	\$1,333
Standard Double	\$733	\$755	\$1,701	\$1,723	\$1,491	\$1,513	\$1,443	\$1,465	\$1,248	\$1,270
Quad	\$686	\$708	\$1,654	\$1,676	\$1,444	\$1,466	\$1,396	\$1,418	\$1,201	\$1,223
Triple	\$606	\$628	\$1,574	\$1,596	\$1,364	\$1,386	\$1,316	\$1,338	\$1,121	\$1,143
<i>Optional Services:</i>										
*Linen Service \$22 per quarter										
Garage Parking \$69 per quarter										
There will be a \$30 per quarter surcharge for electrical usage and maintenance for the window air conditioning units in Scott, Gamertsfelder, Ewing, Hoover and Wray residence halls.										
3/12/96 rates596.97										

1996-97 CAPITAL IMPROVEMENTS

Exterior Paint	\$ 75,000
Miscellaneous Carpet	75,000
Mill Street Balconies	100,000
Tiffin/Read to Washington Direct Burial Piping	80,000
Brough Bathrooms	168,000
Exterior Doors - Brown/Others	25,000
Bathroom Ventilation - West Green	20,000
East Green Mechanical Rooms	30,000
Voigt - Transformer/Panels	50,000
Roofs - New South Green (3 different buildings)	87,450
Fire Alarms	50,000
Washington Roof	169,000
Old South Green Membrane	100,000
ARD Apartment Kitchens	28,000
Parking Lot Lighting Phase A	20,470
Boyd Flat Roof	34,000
Air Conditioning-Boyd Private Dining Room	16,000
Architect/Engineer Tiffin Hall	225,000
Mackinnon Hall Bathroom Renovations	12,000
Misc. Bathroom Repairs	25,000
Boyd Hall Cooling Tower Upgrade	3,000
Brough House Kitchen	14,600
Computer Technology	200,000
Contingency	<u>92,480</u>
 TOTAL	 \$ 1,700,000

Note: \$329,000 has been added to the Housekeeping Budget for the purchase of new bedroom furniture for James, Treudley, and Scott Halls.

3/25/96

**REPAIR AND REPLACEMENT RESERVE
MARCH 1996**

Balance 6/30/94		\$2,667,900
 Transfers from Residence and Dining Auxiliary Operations		
1994-95 Actual	900,000	
1995-96 Estimate	400,000	
1996-97 Estimate	<u>1,100,000</u>	
		2,400,000
 Interest Earned on Investments		
1994-95 Actual	144,200	
1995-96 Estimate	209,200	
1996-97 Estimate	<u>237,700</u>	
		591,100
		<hr/>
Estimated Balance 6/30/97		\$5,659,000

OHIO UNIVERSITY
Residence and Dining Hall
Current Auxiliary Fund
Revised Long Range Forecast Premises
March 1996

1996-97 Based on the March 1996 Proposed Budget

1997-98 Same as 1996-97 except:

1. Capital Improvement projects reduced by \$200,000 (base is now \$1,500,000).
2. A contribution of \$1,800,000 henceforth will be made to the Repair and Replacement Reserve for future major renovations or capital improvements to the residence and dining halls.

1998-99 Same as 1997-98
through
2000-2001

NOTE: It is understood that all inflationary costs associated with each year specified (1997-2001) would be funded through room and board increases.

rev96.lrp
3/96

**OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND**

Revised Long Range Forecast	1996-97 Proposed Budget 6825	Changes	1997-98 6825	Changes	1998-99 6825	Changes	1999-00 6825	Changes	2000-01 6825	March, 1996
<i>Occupancy - Fall Quarter</i>										
<i>Income:</i>										
Residence Halls	\$17,455,100	\$	\$	\$	\$	\$	\$	\$	\$	\$
Dining Halls	<u>15,047,400</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
Total Income	<u>32,502,500</u>	_____	<u>32,502,500</u>	_____	<u>32,502,500</u>	_____	<u>32,502,500</u>	_____	<u>32,502,500</u>	<u>32,502,500</u>
<i>Operating Expenditures</i>										
Residence Life	2,631,900									
Dir. of Residence Services	361,700									
Housing Office	577,900									
Uph. Shop/Special Maintenance	1,061,700									
Laundry Services Student Room	17,000									
Housekeeping	4,884,400	(329,200)								
Food Service	9,126,900									
Building Maintenance	1,830,100									
Grounds Maintenance	579,500									
Purchased Utilities	2,259,400									
Capital Improvements	1,700,000	(200,000)								
Other Admin. and Legal	219,000									
General Fund Indirect Cost	3,408,600									
Student Room Telephone/TV Cable	265,200									
Repair and Replacement Reserve	1,100,000	700,000								
Operating Contingency	<u>250,000</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
Total Operating Exp.	<u>30,273,300</u>	<u>170,800</u>	<u>30,444,100</u>	_____	<u>30,444,100</u>	_____	<u>30,444,100</u>	_____	<u>30,444,100</u>	<u>30,444,100</u>
<i>Net Income from Operations</i>	2,229,200		2,058,400		2,058,400		2,058,400		2,058,400	2,058,400
Interest Income/Debt Service Account	<u>34,200</u>	_____	<u>34,200</u>	_____	<u>34,200</u>	_____	<u>34,200</u>	_____	<u>34,200</u>	<u>34,200</u>
Total Net Inc. before Debt Serv.	2,263,400		2,092,600		2,092,600		2,092,600		2,092,600	2,092,600
Debt Service - Mandatory	<u>2,161,300</u>	_____	<u>2,162,700</u>	_____	<u>2,164,700</u>	_____	<u>2,163,000</u>	_____	<u>2,163,200</u>	<u>2,163,200</u>
<i>Net Income/(Deficit)</i>	102,100		(70,100)		(72,100)		(70,400)		(70,600)	(70,600)
<i>Beginning Fund Balance</i>	852,000		830,600		760,500		688,400		618,000	618,000
<i>Transfers to Plant Funds</i>										
Energy Management	<u>(123,500)</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ending Fund Balance	<u>\$ 830,600</u>	<u>\$</u>	<u>\$ 760,500</u>	<u>\$</u>	<u>\$ 688,400</u>	<u>\$</u>	<u>\$ 618,000</u>	<u>\$</u>	<u>\$ 547,400</u>	<u>\$ 547,400</u>

Ohio University

Vice President for Administration
Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979
614/593-2556

April 3, 1996

Dr. Robert Glidden
President
Ohio University
Cutler Hall
Campus

Dear Bob:

I have worked with Robert Hynes, Director of Auxiliary Services, and members of the Dorm and Dining Committee to review the Housing operation and develop a rate recommendation for 1996-97 academic year. The group agreed that part of the rate increase should be directed toward inflationary increases in operating costs and part to the long range renovation program which will be started in 1997. They recommend a (5%) rate increase to meet cost obligations.

I concur with their recommendation and recommend approval.

Sincerely,



Gary North
Vice President for Administration

GN:mm

Mr. Goodman presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. The motion was approved.

Accelerated Pavement Load Test Facility

RESOLUTION -- 1463

WHEREAS, the 120th General Assembly, Regular Session, 1993-1994 has introduced and approved Amended Substitute House Bill Number 790, and

WHEREAS, the Amended Substitute House Bill 790 appropriated \$20,000,000 to the Ohio Board of Regents for Research Facility Investment Grants and Loans, and

WHEREAS, Ohio University has received a grant from the Ohio Board of Regents for the construction of an Accelerated Pavement Load Test Facility in the amount of \$1,350,000, and

WHEREAS, Ohio University is required to provide a ten percent (10%) match, and

WHEREAS, the Russ College of Engineering and Technology has identified the University's share and is making \$135,000 available for the project bringing the total budget to \$1,485,000, and

WHEREAS, the College of Engineering and Technology in conjunction with the University Facilities Planning Office has developed bid documents for the facility

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the receipt of construction bids for the Accelerated Pavement Load Test Facility and empowers the President or his designee to accept and recommend the award of a contract for the project provided total bids do not exceed available funds.

FEB 07 1996

Ohio University

Vice President for Administration

Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979

614/593-2556

February 6, 1996

Dr. Robert Glidden, President
Cutler Hall
Ohio University
Athens, Ohio 45701

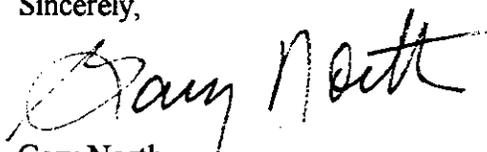
Dear Dr. Glidden:

John Kotowski has worked closely with Dr. Richard Robe, Dean of the Russ College of Engineering and Technology, Dr. Gayle Mitchell, Chair of Civil Engineering, and Dr. Shad Sargand, Russ Professor of Engineering, to develop plans and specifications for a "Pavement Load Test Facility" and to find a site for its construction. Given the unique structural and environmental requirements of this project, we are seeking a single source vendor to provide the equipment and construct the entire project. A decision has been made to locate the test facility on property adjacent to our Lancaster campus which is in closer proximity to the work that will be done for the Ohio Department of Transportation.

John is seeking authority to accept bids and award a contract for equipment and test facility.

I recommend approval.

Sincerely,



Gary North
Vice President for Administration

GN:mm

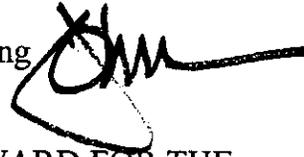
OHIO UNIVERSITY
University Facilities Planning Office

Interoffice Communication

February 5, 1996

TO: Dr. Gary B. North, Vice President for Administration

FROM: John K. Kotowski, Director, Facilities Planning



SUBJECT: RECOMMENDATION OF CONTRACT AWARD FOR THE
ACCELERATED PAVEMENT LOAD TEST FACILITY

Amended Substitute House Bill 790 provided a capital appropriation to the Ohio Board of Regents for Research Facility Investment Grants and Loans. The appropriation to the Regents was for \$20,000,000. The Ohio Board of Regents has subsequent to the appropriation confirmed and provided the University a grant offer and has transferred \$1,350,000 into an Ohio University capital improvements line item. The University is required as a part of the grant agreement to provide a ten percent (10%) match in order to utilize the funds. The College of Engineering and Technology has identified \$135,000 for the project bringing the total budget to \$1,485,000.

University Facilities Planning has been working with the College of Engineering and Technology in the identification of a site and the development of bid documents for the facility. The site identified is on the Lancaster Campus because of its proximity to the Ohio political center and ease of access for Federal officials. The Accelerated Pavement Load Test Facility (APLT) will be constructed in the vicinity of an existing maintenance facility on the campus and will be a pre-engineered metal facility. The successful bidder on the project will be responsible for developing the construction documents for submittal for a building permit. These documents will require both the University Facilities Planning Office and the College of Engineering and Technology's approval as well as the Office of Factory and Buildings before construction may begin. This same bidder will be responsible for the construction of the facility, utility extensions, and site development. In addition, the contractor will also be responsible for the design of the testing equipment and will need to demonstrate the equipment under varied conditions to substantiate its performance prior to turning the facility over to the University.

Page #2
Dr. Gary B. North
February 5, 1996

I have enclosed a resolution for consideration by the Board of Trustees at their February 17, 1996 meeting which seeks authorization to receive bids and award a contract for the project so long as the lowest and best bid does not exceed total funds available.

Thank you for consideration of this project.

JKK/slw/APLT9601.GBN

enclosure

pc: Dr. T.R. Robe
Dr. Gayle F. Mitchell
Dr. James C. Bryant

Mrs. Eufinger presented and moved approval of the resolution. Mr. Goodman seconded the motion. The motion passed.

Approval of the Campus Master Plan Athens Campus

RESOLUTION -- 1464

WHEREAS, the University wished to undertake a thorough examination and study of the current land use on the Athens Campus in order to plan for the most efficient and effective use of its physical environment, and

WHEREAS, NBBJ was selected to conduct and coordinate the master planning effort in conjunction with a steering committee made up of the Provost, the deans of each of the colleges and a number of key administrative persons, and

WHEREAS, the Board of Trustees was provided with a preliminary overview of the direction the master planning effort had taken at a retreat in January, 1996, and

WHEREAS, the consultant presented his final plan to the Steering Committee in February, 1996

THEREFORE, BE IT RESOLVED that the Master Plan be accepted as a guide to land use decisions, with the provision that specific plans for biennial capital funding and recommendations for development require further Board of Trustees' action.

O H I O U N I V E R S I T Y
Office of Facilities Planning and Construction

Interoffice Communication

April 8, 1996

TO: Dr. Gary B. North, Vice President for Administration

FROM: John K. Kotowski, Director, Facilities Planning 

SUBJECT: CAMPUS MASTER PLAN

In January 1995, the University began working with NBBJ, an architectural and planning organization located in Columbus, Ohio, on an update to the University's Space Utilization and Management Study (SUMS). At that time, the organization was also asked to assist the University in developing a master plan for the Athens Campus. This organization was selected for the project because they are the firm that completed the current SUMS plan in 1992 and are extremely knowledgeable about the campus' physical environment.

Working with NBBJ and a steering committee made up of the Provost, the dean for each of the colleges, and a number of key administrative personnel, the University embarked on a planning effort that spanned approximately nine months. Involved in the development of the master plan was an orientation session, goal setting meetings, a period when the consultants performed a physical assessment of our facilities, the evaluation of alternatives land uses and the finalizing of the master plan and its related precinct plans.

The master planning effort is now complete. I have enclosed a resolution for consideration by the Board of Trustees which asks that the Master Plan be accepted. I will be prepared to provide the Board with an overview of this Plan and address any questions they may have at their meeting of April 27, 1996.

If I can be of further assistance with this matter, please advise. Thank you.

JKK/slw/PLAN9601.GBN

enclosure

Ohio University

Vice President for Administration

Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979
614/593-2556

April 8, 1996

Robert Glidden, President
Ohio University
Cutler Hall
Campus

Dear Dr. Glidden:

A task force of deans and planning unit heads, chaired by Provost David Stewart, has worked during the past year with the architectural firm of NBBJ of Columbus, Ohio, to study land use, traffic patterns, parking, and interior renovation needs of Ohio University. The committee and NBBJ have completed their work and John Kotowski has recommended that the plan be accepted by the Board of Trustees.

I recommend approval.

Sincerely,



Gary North
Vice President for Administration

GN:mm

cc: John Kotowski
David Stewart

Mrs. Eufinger presented and moved approval of the resolution. Mr. Goodman seconded the motion. All agreed.

Approval to Acquire Land From the Ohio University Foundation - Athens Campus

RESOLUTION 1996 -- 1465

WHEREAS, the Ohio University Foundation, Inc. wished to divest its land holdings, and

WHEREAS, two parcels presently owned by the Ohio University Foundation, the land and structure on West State Street and the land on Hooper Street, are of interest to the University because of their proximity to the campus, and

WHEREAS, the University had each parcel appraised and the property was valued in aggregate by Wilmer V. Driggs at \$332,450 and by Meade and Associates at \$272,000, and

WHEREAS, the University has reached an agreement with the Ohio University Foundation, Inc. to acquire both parcels for a total of \$250,000,

THEREFORE, BE IT RESOLVED that authorization be given to purchase both the West State Street property and the Hooper Street property for a total of \$250,000 so long as the Department of Administrative Services, Bureau of Real Estate, the Ohio Board of Regents, and the State Controlling Board concur with the acquisition.

O H I O U N I V E R S I T Y
Office of Facilities Planning and Construction

Interoffice Communication

April 8, 1996

TO: Dr. Gary B. North, Vice President for Administration
FROM: John K. Kotowski, Director, Facilities Planning 
SUBJECT: LAND ACQUISITION FROM THE
OHIO UNIVERSITY FOUNDATION, INC.

The Ohio University Foundation, Inc. has decided that it would like to divest in their land holdings and has had discussions with administrative personnel to better understand which parcels are of interest to the University. Two parcels that are held by the Foundation are of particular interest to the University. The Foundation holds approximately 5.041 acres of land on West State Street. This land is the present site of the University's stores and receiving operation. It is of particular interest to the University because we presently have no other options for the stores and receiving operation and because we have been planning to build a new stores facility on the site adjacent to the current facility. The Foundation also holds approximately 21.23 acres of land which abuts State Route 682, land owned by the University along Richland Avenue and has access off Hooper Street. This parcel of land is of interest because it is adjacent to current University land holdings and because of its prominent location.

The University has had both parcels appraised by Wilmer V. Driggs, Real Estate Appraiser and by Meade and Associates, Real Estate Appraisal Services. Mr. Driggs has valued both parcels at \$332,450 while Mr. Meade felt the parcels have an aggregate value of \$272,000. The difference was in the value of the West State Street Property. Each felt that the building had little or no value because of its condition. Mr. Meade felt the land had a more limited utility than did Mr. Driggs because of its inaccessibility and because a good portion of the land is in the Hocking River flood way fringe.

The Ohio University Foundation, Inc. has agreed to transfer title to both parcels to the University for a total of \$250,000. I have enclosed a resolution for consideration by the Board of Trustees which will give the University the authority to acquire both parcels. I will be prepared to answer questions the Board may have when they meet on April 27, 1996.

If I can be of further assistance with this matter, please advise. Thank you.

JKK/slw/LAND9601.GBN
enclosure

Ohio University

Vice President for Administration
Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979
614/593-2556

April 8, 1996

Robert Glidden, President
Ohio University
Cutler Hall
Campus

Dear Dr. Glidden:

John Kotowski has recommended that Ohio University purchase two parcels of land, one on West State Street and the other on Hooper Street, from the Ohio University Foundation for the sum of (\$250,000) two hundred and fifty thousand dollars. Property appraisals indicate the land has a value greater than the established purchase price.

I concur with John's recommendation and recommend approval.

Sincerely,



Gary North
Vice President for Administration

GN:mm

cc: John Kotowski
Jack Ellis

Mr. Hodson presented and moved approval of the resolution. Mr. Emrick seconded the motion. The motion passed.

Planning Pool and Allocations

RESOLUTION 1996 -- 1466

WHEREAS, the Educational Policies Committee has carefully reviewed Appendices D and E, "Planning Pool Summary" of the "Ohio University Program Planning Report, March 1996" as recommended by the President.

NOW, THEREFORE, BE IT RESOLVED that the Committee recommends the implementation of these recommendations if funds are available

AND BE IT FURTHER RESOLVED that if the total funding available from tuition, state subsidy, and other income should be significantly less than the projections included in the "Ohio University Program Planning Report, March 1996," the President shall propose an alternative fiscal plan which is commensurate with available revenue.

Ms. Ackerman presented and moved approval of the resolution. Mr. Emrick seconded the motion. All agreed.

MBA Distance Delivery Program

RESOLUTION 1996 -- 1467

WHEREAS, Ohio University's College of Business has developed an innovative problem-centered curriculum which will be delivered over the internet; and,

WHEREAS, the development of such a curriculum for delivery over the internet is costly; and

WHEREAS, such a program will entail additional costs for technology; and,

WHEREAS, the program will require three weeks and six weekends of residence on the Athens campus;

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees approves a comprehensive fee of \$20,000 as the inclusive fee for delivery of the virtual MBA degree program.

OHIO UNIVERSITY

DATE: April 12, 1996
TO: Robert Glidden, President
FROM: 
David Stewart, Provost
SUBJECT: Virtual MBA

As the attached memo states, the Vice President for Regional Educational Education has recommended that a MBA Distance Delivery Degree Program be created as a natural extension of the existing MBA program. I support this proposal which will allow Ohio University to deliver an innovative graduate program through the use of technology. The existing MBA program has a history of being a solid program and its delivery to a wider audience should prove to be beneficial.

DS/jt

Regional Higher Education
Cutler Hall 206
Ohio University
Athens, Ohio 45701-2979
614/593-2551

DATE: April 11, 1996

TO: J. David Stewart, Provost

FROM:  James C. Bryant, Vice President, Regional Higher Education

SUBJECT: MBA Distance Delivery

The MBA Distance Delivery program has been developed over almost ten years by Professor John Stinson and other faculty from the College of Business.

While the curriculum has been refined during this time, the proposed delivery system lends itself to advanced technology. These materials include a basic reference library, electronic instructional systems, and hopefully, multimedia learning systems. In addition, Professor Stinson has suggested an evaluation process for the Pilot Project.

While the development costs of the program are high by traditional standards, the pilot will push O.U. to the front in delivering innovative technology graduate programs in the State of Ohio.

The time line for delivery is as follows:

- March 15 Reach budget agreement and overall project financing strategy
- April 1 Assemble program development team
- April 8 Identify external validation team
- April 25 Initial meeting with external validation team
- May 1 Finalize concept of program
Finalize technology strategy
Establish strategy for program promotion

Time Line Continued:

- June 1 Complete concept paper for discussion with potential corporate sponsors
- July 1 Complete promotional materials and "go public"
Start selection of pilot class
- Sept. 15 Complete development of instructional modules
Review completed program with external validation team - make adjustments within two weeks.
- Nov. 1 Complete selection of pilot class
- Nov. 15 Complete packaging of instructional materials
- Dec. 1 SHOW TIME!

kh

Ms. Cardenas presented and moved approval of the resolution. Mr. Hodson seconded the motion. The motion was agreed to.

Department of Classical Languages Name Change

RESOLUTION 1996 -- 1468

WHEREAS, the Department of Classical Languages comprises a diverse faculty with many professional activities; and

WHEREAS, the current designation does not reflect this diversity; and

WHEREAS, students want more courses in the classics; and

WHEREAS, the faculty have thoroughly discussed the desirability of a change of name for the department and the interim dean of the College of Arts & Sciences supports this recommendation;

THEREFORE, BE IT RESOLVED that the name of the Department of Classical Languages be changed to the Department of Classics effective immediately.

Office of the Dean
Wilson Hall
Ohio University
Athens, Ohio 45701-2979

College of Arts and Sciences

614-593-2850
FAX: 614/593-0053

January 30, 1996

RECEIVED

JAN 30 1996

Provost David Stewart
Cutler Hall
Ohio University

Dear Provost Stewart:

Our young faculty in the Department of Classical Languages are enthusiastic teachers who attract ever more students wanting to major in the Classical Languages and also demanding more courses in Classical Civilization and Classical Archaeology. The College of Arts and Sciences eagerly supports the desire of students to obtain the knowledge and wisdom of our classical heritage. Consequently, a new faculty member, Dr. Ruth Palmer, trained in Greek linguistics and classical archaeology, joined the department Fall quarter 1995, strengthening both the Classical Languages and Classical Archaeology.

As a consequence of this resurgence and new emphasis, the departmental faculty have proposed a change in the name of the department from "Department of Classical Languages" to "Department of Classics." The Arts and Sciences Curriculum Committee has approved this change. I recommend your approval.



Harold Molineu, Interim Dean

HM/vb

cc: Steve Hays, Chair, Department of Classical Languages
Jan Chubb, Secretary, University Curriculum Council

Ohio University
Interoffice Communication

Date: January 24, 1996
To: Jan Chubb, Secretary, University Curriculum Council
From: Siegfried Maier, Chair, Arts and Sciences Curriculum Committee *SM*
Subject: Departmental Name Change -- "Classics"

The Arts and Sciences Curriculum Committee approved the departmental name change from "Classical Languages Department" to "Classics Department" on Sept. 22, 1995. The appended note was included in our memo of Sept. 26, 1995. Since we did not hear from you, we take it for granted that the name change is official.

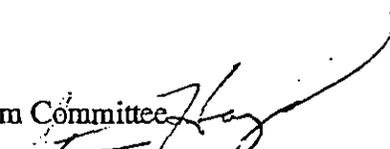
SM/vb
Attachment

cc: Jim Andrews, Chair, Classics Curriculum Committee
Margret Appel, Chair, UCC

Ohio University

Department of Classical Languages
 Ellis Hall
 Ohio University
 Athens, Ohio 45701-2979
 Telephone (614) 593-2741

College of Arts and Sciences

TO: Arts and Sciences Curriculum Committee 
 FROM: Steve Hays, Acting Chair
 Curriculum Committee of Dept. of Classical Languages
 RE: Proposal to change name of this department
 DATE: September 5, 1995

Our field of study and instruction is everywhere in this country regularly designated "Classics." We think it is time that we conform to this universal usage.

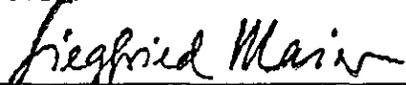
That "Classics" today is the preferred usage reflects the fact that faculties whose special expertise is in the Greek and Latin languages now also teach courses that do not presuppose knowledge of the languages (e.g. classical mythology, literature in translation, archaeology), and themselves often have research interests that integrate traditional "philology" and other materials and methodologies (e.g., archaeology, social history, literary theory).

While most of the instruction in this department is in Greek and Latin language courses, fully one-third of our teaching is done in CLNG (classical literature in translation) and CLAR (classical archaeology) courses. This is typical of undergraduate programs in the U.S. Moreover, as many as 48 of the 72 hours required for the Classical Civilization major may be completed in non-language courses. And even our Greek and Latin majors may complete as many as 24 of their 76 hours in non-language courses. All this too is typical of our field.

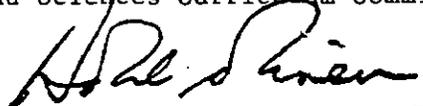
Changing the name of the department to "Classics" will entail very little additional change. Thus, the designation of our majors would remain essentially the same:

major code BA5211	Latin
major code BA5212	Greek
major code BA5213	Greek and Latin
major code BA5214	Classical Civilization

Approved:


 Siegfried Maier, Chair
 Arts and Sciences Curriculum Committee

SEP 22 1995
 Date

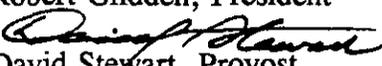

 Harold Molineu, Interim Dean
 College of Arts and Sciences

SEP 22 1995
 Date

Office of the Provost
Cutler Hall
Ohio University
Athens, Ohio 45701-2979

March 11, 1996

TO: Robert Glidden, President

FROM: 
David Stewart, Provost

SUBJECT: Department Name Change

The attached request to change the name of the Department of Classical Languages to the Department of Classics is one that I support and recommend to you for approval. This change will better identify the interests and focus of the department.

DS/jt

Mr. Emrick presented and moved approval of the resolution. Mr. Hodson seconded the motion. All voted aye.

Faculty Fellowship Awards

RESOLUTION 1996 -- 1469

WHEREAS, the proposed University Faculty Fellowships on the attached lists have been reviewed in accordance with University policy and found to be meritorious

NOW, THEREFORE, BE IT RESOLVED that the attached University Faculty Fellowships for 1996-97 are approved.

BE IT FURTHER RESOLVED that the Provost can approve changes in the conditions of the fellowship but not the total number of fellowships.

FACULTY FELLOWSHIP LEAVES
1996-97

NAME	DEPARTMENT	LEAVE DATES	PURPOSE
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COLLEGE OF ARTS AND SCIENCES

Keith McDaniel	Chemistry	Fall, Winter, Spring	Research utilizing transition metals, coursework in Bio-organic chemistry, and completion of manuscripts
Roy Boyd	Economics	Fall	Develop skills in environmental and resource economic modeling at University of Colorado
Chulho Jung	Economics	Winter	Complete manuscript, research and development of new course on economic development of Asian countries
Robert DeMott	English	Winter, Spring	Research and draft of introductory chapter for book on American novella
Roy Flannagan	English	Winter, Spring	Complete of <i>Riverside Milton</i> for Houghton-Mifflin
Mara Holt	English	Fall, Winter Spring	Research conflict-management strategies of Writing Program Administrators with Leon Anderson
Linda Zionkowski	English	Fall, Winter, Spring	Research and write book titled <i>Print Culture and the Making of the Masculine Poet in 18th Century England</i> .
Philip Cantino	Envir. & Plant Biology	Fall, Winter, Spring	Prepare three manuscripts on taxonomic treatment of Lamiaceae
David Kidder	Geology	Fall, Winter	Research on skeletal solidification, carbonate and phosphate concretions, and work on manuscript for interdisciplinary book
Marvin Fletcher	History	Winter, Spring	Research on ways World War I changed American society and work on manuscript of biography of Brigadier Gen. Benjamin O. Davis, Sr.

Donald Richter	History	Fall	Complete manuscript on Lt. Lionel Sotheby and research on WW I Battle of Neuve Chapelle
Sergiu Aizicovici	Math	Spring	Research problems arising in the theory of Volterra integral and integrodifferential equations and collect material for advanced course on Integral Equations
Jeff Connor	Math	Fall, Winter, Spring	Research in area of wavelet analysis
Nicolae Pavel	Math	Winter	Work on two books in progress and research on optimization and optimal control of PDE
Barry Thomas	Modern Languages	Spring	Research at German-American libraries for revision of course and research early 20th century German language women's journal
Lois Vines	Modern Languages	Winter	Complete book titled <i>French Broadcast Media</i>
Christine Gidycz	Psychology	Fall, Winter, Spring	Disseminate results of sexual assault prevention project and plan follow-up study
Gary Schumacher	Psychology	Fall	Train on Pathfinder knowledge structure system, expand expertise in role of knowledge structures in writing, and read in cognitive psychology
Leon Anderson	Sociology/Anthropology	Fall, Winter, Spring	Research on Writing Program Administrators with Mara Holt for basis of articles and book

COLLEGE OF BUSINESS ADMINISTRATION

Robert Sharp	Accountancy	Winter	Complete research projects leading to major articles and to relate research to teaching
Patricia Gunn	Management Systems	Fall	Complete articles on laws governing cyberspace and "elder law"
Arthur Marinelli	Management Systems	Winter	Complete several articles on legal issues and develop Tier III course, <i>The Nature and Function of Law</i>

COLLEGE OF COMMUNICATION

Dru Riley Evarts	Journalism	Fall, Winter	Research relationship between U.S. Supreme Court and media
Patricia Westfall	Journalism	Fall	Examine how writers conduct research, complete second novel, and submit articles
David Mould	Telecommunications	Fall, Winter, Spring	Complete Fulbright Scholar Award (pending) to lecture in communication and journalism in the Kyrgyz Republic
Gary Kirksey	Visual Communication	Winter, Spring	Research of African-American visual communicators for documentary with long-term goal of book and interactive CD-ROM

COLLEGE OF EDUCATION

Edward Stevens	Curriculum & Instruction	Fall, Winter, Spring	Continue work on book manuscript titled <i>Democratic Thought, Citizenship, and Education</i>
George Johanson	SABSEL	Fall	Prepare materials for course and text in <i>Questionnaire Design and Non-Parametric Statistics</i>

COLLEGE OF ENGINEERING

Brian Manhire	Elec. Engr. & Computer Sci.	Fall	Assist faculty and research development at M.L. Sultan Technikon in South Africa
Mohammad Dehghani	Mechanical Engineering	Fall, Winter, Spring	Initiate process modeling and conduct verification experiments in manufacturing processes at Lawrence Livermore National Laboratory
Timothy Sexton	Industrial Technology	Fall	Rewrite textbook on CADKEY and plan textbook on drawing theory and sketching exercises.

COLLEGE OF FINE ARTS

Reginald Fink	Music	Fall, Winter, Spring	Write second edition of <i>The Trombonist's Handbook: A Comprehensive Guide to Playing and Teaching the Trombone</i>
Karen Nulf	Art	Fall	Observe and work with leading contributors in information design, and assist in program planning of International Conference of Women in Film and Video

COLLEGE OF HEALTH AND HUMAN SERVICES

Prisca Nemapare	Human and Consumer Sciences	Fall	Research for book on maternal health and nutrition and its impact on development in Africa
Patricia Baasel	Health Sciences	Winter, Spring	Prepare Alternative Health textbook prospectus and collect data for survey of boaters' health practices
Gary Chleboun	Physical Therapy	Fall, Winter, Spring	Research muscle physiology at University of California at San Diego and pursue collaborative writing of papers and grants

REGIONAL CAMPUSES

Lancaster

Susan Maxwell	Office Management Technology	Winter	Research medical office procedures for development of new courses
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Zanesville

Sheida Shirvani	Interpersonal Communication	Fall	Research communication characteristics and relationships between culture and family
Deborah Henderson	Nursing	Fall	Research changes in medical-surgical nursing delivery and its impact on nursing education

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REGIONAL CAMPUSES

Lancaster

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Zanesville

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Office of the Provost
Cutler Hall
Ohio University
Athens, Ohio 45701-2979

DATE: March 11, 1996
TO: Robert Glidden, President
FROM: *David Stewart*
David Stewart, Provost
SUBJECT: Faculty Fellowship Leaves

Attached is a list and brief description of the Faculty Fellowship Leave requests for 1996-97. I support these Faculty Fellowships and recommend their approval.

The total number requested (39) is significantly below the number requested in previous years and is within the 6% limit established by earlier Trustee action.

DS/jt
Attachment

Mr. Brunner presented and moved approval of the resolution. Mr. Hodson seconded the motion. All agreed.

FACULTY/ADMINISTRATIVE EMERITUS/EMERITA AWARDS

RESOLUTION 1996 --1470

WHEREAS, the following individuals have rendered dedicated and outstanding service to Ohio University, and

WHEREAS, their colleagues and deans have recommended action to recognize their service,

THEREFORE, BE IT RESOLVED that emeritus/emerita status be awarded to the following individuals upon their retirement:

COLLEGE OF ARTS AND SCIENCES

Janice Gault, Lecturer Emerita of Biological Sciences
John Hollow, Professor Emeritus of English (posthumous award)
Laurence Larson, Professor Emeritus of Environmental and Plant Biology
Hubert G.H. Wilhelm, Professor Emeritus of Geography
Lynden S. Williams, Professor Emeritus of Environmental and Plant Biology
Roy A. Rauschenbert, Professor Emeritus of History
Scott Malcom, Associate Professor Emeritus of Mathematics
William Wrage, Professor Emeritus of Modern Languages
Charles Chen, Professor Emeritus of Physics and Astronomy
Roger Finlay, Distinguished Professor Emeritus of Physics and Astronomy
Edward Sanford, Professor Emeritus of Physics and Astronomy
Jean Drevenstedt, Professor Emerita of Psychology
Lawrence Waters, Professor Emeritus of Psychology
Alex Thio, Professor Emeritus of Sociology and Anthropology

COLLEGE OF BUSINESS

William A. Day, Associate Professor Emeritus of Management Systems

COLLEGE OF COMMUNICATION

Ted Foster, Associate Professor Emeritus of Interpersonal Communication
Maung Gyi, Associate Professor Emeritus of Interpersonal Communication
Chuck Scott, Professor Emeritus of Visual Communication

COLLEGE OF EDUCATION

Monroe Johnson, Professor Emeritus of Curriculum and Instruction
Len Pikaart, Morton Professor Emeritus of Curriculum and Instruction
(posthumous award)

RUSS COLLEGE OF ENGINEERING AND TECHNOLOGY

Calvin H. Baloun, Professor Emeritus of Chemical Engineering
Joseph E. Essman, Professor Emeritus of Electrical and Computer Engineering
e. Ralph A. Sims, Jr., Professor Emeritus of Industrial and Manufacturing Systems Engineering

COLLEGE OF FINE ARTS

Gladys Bailin, Distinguished Professor Emerita of Dance
David Lewis, Professor Emeritus of Music
George Sherman, Professor Emeritus of Theater
Seabury Quinn, Jr., Professor Emeritus of Theater

COLLEGE OF HEALTH AND HUMAN SERVICES

Catherine Brown, Assistant Professor Emerita of Recreation and Sports Sciences

COLLEGE OF OSTEOPATHIC MEDICINE

John P. Sevastos, Assistant Dean Emeritus of the Ohio University College of Osteopathic Medicine

REGIONAL HIGHER EDUCATION

Larry Wilson, Associate Professor Emeritus of Chemistry
Dennis Luper, Associate Professor Emeritus of Economics
Monica Wyzalek, Associate Professor Emerita of Mathematics
Gene Stoppenhagen, Professor Emeritus of Physics

ADMINISTRATIVE

T. Richard Robe, Dean Emeritus and Moss Professor Emeritus of the Russ College of Engineering and Technology
William Dombrowski, Interior Designer Emeritus
Katharin Foster, Librarian Emerita
William Betcher, Librarian Emeritus
Yang-Hi Kim, Associate Director Emerita of Scholarships and Client Services
Larry L. Terrell, Registrar Emeritus

Office of the Provost
Cutler Hall
Ohio University
Athens, Ohio 45701-2979

March 7, 1996

TO: Robert Glidden, President
FROM: 
David Stewart, Provost
SUBJECT: Recommendations for Emeritus Status

I am pleased to recommend the following individuals for emeritus status. They have rendered dedicated service to Ohio University in a variety of departments and disciplines. Their names and departmental recommendations are attached for your review.

DS/jt

Office of the Dean
Wilson Hall
Ohio University
Athens, Ohio 45701-2979

College of Arts and Sciences

614-593-2850
FAX: 614/593-0053

February 1, 1996

RECEIVED
FEB 1 1996

TO: David Stewart, Provost 
FR: Harold Molineu, Interim Dean, College of Arts and Sciences
RE: Nominations for Emeritus Status

It is my pleasure to recommend ten recent and early retired faculty for Emeritus status and one posthumous award for such status. In making their careers at Ohio University, all of these nominees have touched the lives of numerous students and their contributions have enriched the intellectual atmosphere of the campus.

First, from the Department of Biological Sciences is ~~Ms. Gault~~ as Lecturer Emerite. After twenty-seven years a Lecturer, Ms. Gault has retired. During her time here, she not only did an outstanding job of teaching, she also served as the coordinator of the medical technical program and was a member of the research team that developed the first transgenic animals at Ohio University.

Laurence Larson is recommended for Professor Emeritus status after twenty-six years of service for the Department of Environmental and Plant Biology. During his career, he authored eight journal publication, ten lab manuals and study guides and served on numerous department, college and university committees. A highly regarded teacher, Professor Larson was one of the pioneers of the Tier III course offerings.

Another nominee for emeritus status is Scott Malcom, associate professor of mathematics. During his 27 year career, he devoted himself to the undergraduate mathematics education program teaching all the necessary courses as well as advising students in the program and keeping up with the necessary statewide certification. He was also active on college and university committees and served the Athens community in many ways.

Professor of French in the Modern Languages Department, ~~William Wrage~~ has been an outstanding teacher at all levels of the curriculum. During his twenty-seven year career, he has made valuable contributions in teaching research and service. Whether teaching first year courses or graduate courses, Dr. Wrage comes to the classroom with energy and passion. He has high standards and has been instrumental in helping the department maintain a high quality curriculum. He has also been active in the profession, most recently as bibliographer and French section head for the *MLA International Bibliography*. He has also served as departmental chairman and on many departmental, college and university committees.

In the Department of Physics and Astronomy three faculty are recommended for Professor Emeritus status. ~~Charles Chen~~ has been a member of the department for thirty-two years. During that time he chaired the PH.D. comprehensive exam committee and was advisor to the Overseas Chinese Club.

~~Distinguished Professor Roger Finlay~~ helped build the program in experimental nuclear physics after joining the faculty thirty-four years ago. He continues to be the Director of the Institute of Nuclear and Particle Physics and is a world renown authority on neutron scattering from nuclei. In addition, he has been Principal Investigator (PI) or Co-PI on research grants worth more than \$4.5 million.

~~Professor Edward Sanford~~ joined the Physics Department in September 1961, and was chair of the department for twelve years. He remains active in the departmental teaching labs and was the leader of the solid-state experimental group. In addition, he served as Chair of the Faculty Senate.

~~Professors Jean Drevenstedt and Lawrence Waters~~ have more than sixty years of service to the Department of Psychology. Dr. Drevenstedt joined the faculty in 1965. During her career she taught a variety of developmental and clinical courses at the undergraduate and graduate level. At the graduate level she taught the required individual intelligence test course and was rated high among the faculty. She also established a solid research program and published in several excellent journals. In addition, she served on almost every major committee in the department and served as Director of Clinical Training for five years.

Dr. Waters came to the department in 1964 after working at the Army Research Institute. His major teaching duties were in statistics and the area of Industrial/Organizational Psychology. He was active in training graduate students and chaired over 30 theses and dissertations. He also established an excellent research area and served on many departmental, college and university committees. In 1992 he chaired a departmental committee that resulted in a major revamping of the department undergraduate major.

~~Alex Thio, Professor of Sociology/Anthropology~~, has taught thousands of students in his introductory sociology, social problems, deviant behavior, and criminology courses since joining the department in 1968. He has achieved wide recognition for his many textbooks and continues his book writing activities. During the course of his career he has written eleven books as well as refereed articles, book reviews, and papers.

Finally, I would like to recommend emeritus status ~~posthumously~~ for ~~Professor John Hollow~~. Until his untimely death in August of 1994, Professor Hollow served the university as a productive teacher and scholar. He also served as English Department chair for two terms and was instrumental in obtaining funding for the department to do a study of its undergraduate curriculum which resulted in staffing decisions and curriculum changes that will shape the department for the next twenty years.

For all the years of teaching, research and service outlined in greater detail on the attached individual nominations, I most heartily endorse the awarding of emeritus status.

Ohio University

Interoffice Communication

Department of Biological Sciences

Date: November 1, 1995

To: Harold Molineu, Dean, College of Arts and Sciences

From: Finnie A. Murray, Chair



Subject: Nomination of Janice Gault for Lecturer Emerita status

Ms. Gault retired last spring after 27 years service to Ohio University. Although her key responsibilities were teaching and service within this department, she was also involved in research. For example, she was a key member of the research team that developed the first transgenic animals at Ohio University. It gives me much pleasure to recommend her for Emerita status.

Thank you very much.

RECEIVED

DEC 5 1995

ARTS & SCIENCES

RECEIVED

DEC 5 1995

ARTS & SCIENCES



Department of English Language and Literature
Ellis Hall
Ohio University
Athens, Ohio 45701-2979

College of Arts and Sciences

January 26, 1996

RECEIVED

JAN 20 1996
ARTS & SCIENCES

Harold Molineu, Interim Dean
College of Arts and Sciences
Wilson Hall

Subject: Emeritus Status for Professor John Hollow

On behalf of the English Department, I would like to nominate the late Professor John Hollow for the rank of Professor Emeritus of English.

Until his untimely death in August of 1994, Professor Hollow had served Ohio University extraordinarily well since 1968, when he joined the faculty as an Assistant Professor with a specialization in Victorian Literature. (Later, his interests and his scholarship expanded to Popular Literature.) When he was promoted and tenured after four years at Ohio University, his department recommendation read: "By any criteria, Dr. Hollow's original appointment was one of the best made by the department in the past ten years. He has more than fulfilled the department's expectations in teaching, scholarship, and administration. He clearly has a distinguished career ahead." That assessment was indeed accurate, for John continued to be a productive scholar throughout his career; in fact, one of his articles was published posthumously.

Respected as an active member of the College English Association of Ohio, John served as chair of that organization, which recently established the John Hollow Award "to honor the memory of a person whose leadership had enormous positive effects on his department, the CEAO, and collegiate English studies in Ohio." John was also active in the discipline at the national level, bringing attention to our program at Association of Departments of English annual meetings, where he conducted several seminars for new chairs, led discussion about issues affecting English departments, and, at the request of the Director of ADE, held job counseling sessions at the annual convention of the Modern Language Association.

Dean Harold Molineu

-2-

As chair of the department for two terms, John was successful in obtaining funding , in particular for faculty workshops and for a year-long study of our undergraduate curriculum which resulted in staffing decisions and curriculum changes that will shape our department for the next twenty years or so. He brought to all of his projects an attention to detail and to his mission for the department a clear vision.

Professor Hollow richly earned the right to be named among those faculty who have given much to make Ohio University the fine educational institution it is.

Respectfully,



Betty P. Pytlik, Chair

OHIO UNIVERSITY

InterOffice Communication

DATE: July 25, 1995

TO: Harold Molineu, Dean, College of Arts and Sciences

FROM: Ivan K. Smith, Chair, Department of Environmental & Plant Biology

SUBJECT: EMERITUS STATUS FOR LAURENCE A LARSON

I wish to request Emeritus Status for Laurence A. Larson, who took early retirement beginning Fall quarter 1989.

He has served the university with distinction as a faculty member for 26 years. A highly regarded teacher, he was the author of eight journal publications and ten laboratory manuals and study guides, and served on numerous department, college, and university committees.

Although he annually taught courses in general botany/biology and plant physiology, he was one of the pioneers of the kind of interdisciplinary teaching that is embodied in the current Tier III courses. Annually or biennially he attended and participated in professional training conferences and workshops that focused on ethics and other philosophical issues. The result of these experiences was a series of experimental undergraduate courses: Science and Religion, Human Sexuality and the Bible, Technology and Human values, and Biology and Evolution of the Sexual Process.

The institution of the Tier III requirement lead him to develop two courses, Darwin and Whitman (jointly taught with Reid Huntley- department of English), and The Human Cycle, which he continues to teach in the Winter and Summer Quarters.

I think Laurence A. Larson is deserving of Emeritus Status for his past and continuing service to the university.

cc: Laurence A. Larson

IKS:csk
epb1/LAL-emst

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JUL 28 1995
ARTS & SCIENCES

Office of the Dean
Wilson Hall
Ohio University
Athens, Ohio 45701-2979
614-593-2850
FAX: 614/593-0053

College of Arts and Sciences

February 21, 1996

RECEIVED

FEB 21 1996

PROVOST OFFICE

TO: David Stewart, Provost

FR: Harold Molineu, Interim Dean, College of Arts and Sciences 

RE: Two additional Emeritus Status Nominations

I most heartily endorse the awarding of Emeritus Status to Professors ~~Hubert G.H. Wilhelm~~ and ~~Lynden S. Williams~~ of the Geography Department.

As the first chairman of the department Dr. Wilhelm, who joined the faculty in 1963, has long been known as the "father of geography at Ohio University". Under his tenure nine tenure track faculty were added to the department, and he became known for his outstanding teaching abilities. He has twice been selected University Professor and has won teaching awards from the College and the National Council for Geographic Education. He is also recognized for his selfless advising and has distinguished himself as a highly successful and respected researcher.

Professor Williams became a member of the department and Latin American Studies in 1970. He also served as chair of the department and has maintained an extensive publication records which reflects his wide international range and applicability. Students have benefited from his field work and have repeatedly expressed their appreciation of his knowledge and expertise in the international community.

Both of these professors have contributed outstanding service and to the institution, and I gladly place them forward for Emeritus Status.

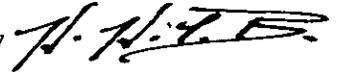
HM/at.emrstgeo

Date: February 21, 1996

Interoffice Communication

To: Dr. Harold (Spike) Molineu, Dean, College of Arts and Sciences

From: Hubertus (Hugh) L. Bloemer, Chairperson, Department of Geography



Subject: Nomination of Professor Wilhelm to Emeritus Status

Professor Hubert G. H. Wilhelm has been on the faculty at Ohio University since 1963. He joined the joint staff of Geography/Geology as one of three geographers. The two departments became independent units in 1969 and Hubert assumed the responsibilities as the first chairperson of the newly created Department of Geography. The Department grew to a total of nine tenure track faculty during his leadership and he has been fondly referred to by us as the 'father of geography at Ohio University'.

Dr. Wilhelm's accomplishments are totally impressive. He has been recognized for his outstanding teaching abilities by the students of Ohio University by nominating him many times and selecting him twice to the prestigious award of University Professor. The College of Arts and Sciences bestowed upon him its teaching award as did the National Council for Geographic Education. He also received the Faculty Excellence Award as well as the Outstanding Faculty Advisor Award. Hubert's impact as a teacher will be felt for generations to come and his high standards will be used to select the next generation of geography instructors for the department at Ohio University. Perhaps the following quote from the written part of the quarterly course evaluation for Human Geography (Geog. 121) best summarizes Dr. Wilhelm's outstanding teaching abilities "Once the Biotechnology center at O.U. is opened, begin immediate work/research to clone Dr. Wilhelm and staff the nation's schools!"

Besides being a truly outstanding teacher, Dr. Wilhelm has also distinguished himself as a highly successful and respected researcher. The extensive list of publications ranges from articles in a variety of journals to chapters in books and genuine books themselves. He is also responsible for the creation of three videos dealing with the cultural landscape. The latter have been shown repeatedly on public television and have garnered high acclaim.

Dr. Wilhelm is the ultimate complete geographer. His enthusiasm, energy and knowledge will be missed on the campus at Ohio University. We hope that we will be able to continue to draw on his expertise and wisdom as we try to steer the ship along the same course that he mapped so wisely over twenty five years ago.

Ohio University

Date: February 21, 1996

Interoffice Communication

To: Dr. Harold (Spike) Molineu, Dean, College of Arts and Sciences

From: Hubertus (Hugh) L. Bloemer, Chairperson, Department of Geography



Subject: Nomination of Emeritus Status for Professor Lynden S. Williams

Professor William joined Ohio University in a joint position in Geography and Latin American Studies in 1970. During his tenure at Ohio University, he established and distinguished himself as an expert in a variety of geographic topics, particularly dealing with urban phenomena and demographics. His extensive publication record reflects these interests and the variety of journals reflects his wide international range and applicability.

Lynden has carried out extensive field work as one might expect of geographers with a regional concentration. However, his field experiences reach way beyond Central and South America. His work in the department of geography has always reflected his extensive field experiences. The students at Ohio University have repeatedly expressed their appreciation for his vast knowledge and the international community has benefitted equally well.

Dr. Williams has been involved in the governance of the university in various capacities. He was chairperson of the Geography Department from 1988 through 1993; from 1982 through 1984, Professor Williams served as Director of the Latin American Studies Program and he was the editor of the International Studies Monograph Series for Latin America from 1976 through 1979.

Professor Williams has left his mark at Ohio University as a most interesting geographer. It will be difficult to replace him. We will all miss his challenging ideas and conversations. His opinions and ideas will continue to be valued after he joins the ranks of professor emeritus as he will be with us one quarter annually since he is taking early retirement.

Office of the Dean
Wilson Hall
Ohio University
Athens, Ohio 45701-2979

College of Arts and Sciences

614-593-2850
FAX: 614/593-0053

April 12, 1996

TO: David Stewart, Provost
FR: Harold Molineu, Interim Dean 
RE: Nomination for Emeritus Status

I am pleased to support the History Department's nomination of Roy A. Rauschenberg for Emeritus Status. Dr. Rauschenberg has served the university for thirty-two years and taught thousands of students. His dedication and caring have had a significant impact on the life of the department.

In addition to his teaching responsibilities, Dr. Rauschenberg has served as a director of MA theses, as pre-law advisor and has Director of the Master of Social Sciences program. He has been a tireless worker and well deserves the Emeritus Status.

HM/at.rremer

Ohio University

Interoffice Communication

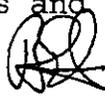
RECEIVED

12 April 1996

APR 12 1996

ARTS & SCIENCES

TO: Harold Molineu, Interim Dean, Arts and Sciences

FROM: Bruce E. Steiner, History Chair 

SUBJECT: Nomination of Roy A. Rauschenberg for Emeritus Status

I am pleased to nominate for emeritus status Roy A. Rauschenberg, my colleague throughout his thirty-two years as a member of Ohio University's History department.

Roy received his PhD from the University of Illinois in 1959, having focused on Modern Britain and especially, as a research area, on the careers of eighteenth-century British botanists/zoologists. He joined us in 1964 and has taught both large classes of Western Civ (the traditional lower-division staple of our Europeanists) and small classes in the post-1688 periods of British history. In addition, he early developed and has frequently taught a course in Canadian history, which attracted the interest and, in modest ways, the financial support of Ottawa educational agencies.

Roy in the classroom has created no excitement, but he has done a solid job. Students who found his courses difficult could count on his habitual kindness and patience for help--hours of extra help--in his office setting. The same traits made Roy a natural director of MA theses for students who, given their writing problems, no one else would touch. (And, over the long haul, they generally justified his extra effort.) Early in his OU career, Roy conducted an active research program, which resulted in a very well-received monograph, a first-rate edited work, and various articles. When this trailed off, he cheerfully shouldered whatever departmental responsibilities successive chairs assigned so as to enlarge his overall contribution to our work. For some years, he has taught an augmented load--three courses per quarter instead of our usual two. He also has emerged as our sole pre-law advisor, doing that work with his usual diligence and competence. And, as director of the Master of Social Science program, he has overseen the studies of many K-through-12 teachers--on the Zanesville, Lancaster, and Chillicothe campuses--who desired an upgrading in their knowledge of subject content.

Roy's contributions to the life of the department have been of the bread-and-butter type, but they were needed, they were continuous, and they were substantial. I speak for all my colleagues when I say that they make him well deserving of emeritus status.

Ohio University

Interoffice Communication

Date: January 23, 1996

To: Harold Molineu, Interim Dean, College of Arts and Sciences

From: Mary Anne Swardson, Chair, Department of Mathematics

MAS

Subject: Emeritus status for Scott Malcom

I would like to recommend strongly that Scott Malcom be granted emeritus status. Scott retired in 1995 after twenty-seven years of meritorious service to the department of Mathematics.

During his years in the department Scott distinguished himself by his devotion to the undergraduate program in Mathematics. He had full charge of the program of Mathematics education in our department, teaching all the necessary courses as well as advising students in the education program and keeping up with the necessary state-wide certification requirements. He was our principal liaison with the community of mathematics education. In addition, he served the undergraduate program in other ways, both by being vice-chair and by being chair of the Undergraduate Committee.

Scott also served both the college and the university in many ways. he was on the Education Committee of the college and has been a supporter in many ways, including financial ways, of the university as a whole. He is, for example, a member of the Trustees Academy.

In addition, Scott has served the community of Athens in many ways as well. He served six years on the board for Beacon School and Atco Sheltered Workshop. He is also chairman of the Athens Board of Zoning Appeals. He is now in the process of running for county commissioner.

In short, I think Scott well deserves to be given emeritus status.

RECEIVED
JAN 23 1996
ARTS & SCIENCES

Department of Modern Languages
Ellis Hall
Ohio University
Athens, Ohio 45701-2979
614/593-2765

College of Arts and Sciences

Date: 25 January 1996

To: Maureen Weissenrieder, Chair, Modern Languages

From: *Rich*
Richard Danner, Professor of French

Re: Nomination of William Wrage for Emeritus Faculty Status

It is with pride and enthusiasm that I nominate our colleague Bill Wrage for Professor Emeritus of Modern Languages. In teaching, scholarship, and service, Bill has made countless valuable contributions to the department, the university community, and the profession during his many years as a faculty member at Ohio University. As he now prepares to enter a new phase of his career through early retirement, it is most fitting that we honor him with a title that he has unquestionably earned. Indeed, Bill's work embodies the Latin meaning of *emeritus*.

As you know, Bill has been--and continues to be--an outstanding teacher at all levels. For instance, he approaches his first-year courses energetically and creatively, and in more than a decade as supervisor of our teaching associates in French he has been an excellent model for them: a dynamic instructor with high standards, a well-defined pedagogical philosophy, and a profound understanding of the French language and the cultural heritage of France. He has also been instrumental in helping us maintain a high-quality curriculum by offering well-organized, well-received courses on French civilization. And Bill has been a vital member of the teaching staff in our M.A. program as the specialist in eighteenth-century literature and thought.

Bill has also had a sustained record of accomplishments in the area of research and scholarly activities. He has performed a great service to other scholars through his work as bibliographer and French section head for the *MLA International Bibliography*; having served in both capacities myself, I know how important, complex, and time-consuming such assignments are. Bill has made many presentations at professional conferences through the years; I have had the good fortune of being in the audience on several such occasions, and I can therefore affirm that Bill is a consummate lecturer--articulate, witty, well informed, and always pleasantly informative. He has also established himself as an excellent book reviewer, frequently contributing short reviews (of textbooks and of critical studies) to major journals. Since the early seventies I have read dozens of Bill's book reviews (in fact, when I was review editor of the *French Review* he wrote several pieces for me); these reviews have invariably been clearly written, thoughtfully argued, and interesting to read.

Bill's work in the service area has been equally impressive and varied. As department chair during a particularly difficult period, Bill was purposeful, fair-minded, meticulous, and compassionate. He has served with distinction on many committees, always performing an assignment carefully and sharing his views lucidly while agreeing to consider viewpoints different from his own. Bill has likewise contributed significantly to the welfare of the department, the College of Arts and Sciences, and the university by directing our spring-quarter program in France on many occasions; in fulfilling his duties on every level (e.g., recruitment, orientation, academic and administrative responsibilities in Tours, budget preparation and reporting) Bill's performance in study abroad has always been exemplary.

In short, Bill Wrage richly deserves to be honored as Professor Emeritus of Modern Languages. Bill is a splendid colleague and a distinguished representative of our profession.

Interoffice Communication

Date: October 16, 1995

To: Harold Molineu, Dean of Arts and Sciences

From: Louis E. Wright, Chair of Department of Physics and Astronomy *LEW*

Subject: Emeritus Status for Professors Charles Chen, Roger Finlay and Ed Sanford

As Chair of the Department of Physics and Astronomy, I would like to nominate Professors Chen, Finlay and Sanford to Emeritus Professors of Physics. Below I will briefly outline the contributions of each to the department and Ohio University.

Professor Charles Chen joined the department in September, 1963 and went on early retirement in September of 1994. He plans to continue teaching 1/3 time through the academic year 1998-99. Professor Chen has been a valued teacher and researcher in the department, chaired our Ph.D. Comprehensive Exam Committee for many years and was the advisor to the Overseas Chinese Student Club on campus. He also has been the Ohio University Visiting Professor at Chubu University and maintains an active interest in Japan and assists with the visit of Chubu students each year when his health permits (I might note that he speaks Japanese fluently). Charles continues to play an active role in the department.

Distinguished Professor Roger Finlay joined the department in February, 1962 and went on early retirement in September of 1995. He continues to be the Director of the Institute of Nuclear and Particle Physics and plans to continue teaching 1/3 time through the academic year 2005-2006. Roger Finlay helped build the very strong program in experimental nuclear physics and is a world renown authority on neutron scattering from nuclei. He has been Principal Investigator (PI) or Co-PI on research grants worth more than \$4.5 Million. The department is very pleased that he has agreed to continue serving as Director of the INPP and look forward to continued research contributions.

Professor Edward Sanford joined the department in September, 1961 and went on early retirement in September of 1995. He continues to assist with the condensed matter research and the departmental teaching labs and plans to continue teaching 1/3 time through the academic year 1997-98. Ed Sanford was the leader of the solid-state experimental group for many years and served as Departmental Chair for twelve years from 1978-1990. Ed also served as Chair of the Faculty Senate and has been an unofficial advisor to many faculty and administrators at Ohio University over the years.

All three of these faculty have served Ohio University very well over many years. I am very proud to recommend them for Emeritus Status.

RECEIVED
OCT 17 1995
ARTS & SCIENCES

Ohio University

Interoffice Communication

TO: Provost David Stewart

FROM: Gary Schumacher

DATE: January 11, 1996

SUBJECT: Emeritus status for Dr. Jean Drevenstedt

RECEIVED

JAN 15 1996

ARTS & SCIENCES

The purpose of this memo is to request Emeritus status for Dr. Jean Drevenstedt. Dr. Drevenstedt joined the faculty as an assistant professor in a joint appointment with the Center for Psychological Services in 1965. In 1971 she was promoted to associate professor and joined the faculty of the department full time. She was promoted to full professor in 1993 and retired in 1995. Over her 30-year career in the department, Dr. Drevenstedt made major and significant contributions to the department through her teaching, research, and service. She taught a variety of developmental and clinical courses for us including child and adolescent, adult development and aging, and abnormal psychology. At the graduate level, she taught our required individual intelligence test course, our practicum in individual therapy, and various graduate seminars. On our department's scale to rate overall instructional effort Dr. Drevenstedt always rated high among our faculty. She was very active in serving on and chairing thesis and dissertation committees, working with independent study projects, and tutorial instruction. The department thought so highly of her teaching efforts and performance that she was nominated for the Arts and Sciences Outstanding Teaching Award.

Over her career in the department, Dr. Drevenstedt also established a solid research program in the aging area dealing with age related memory deficits, causal attributions, and therapist judgments. The quality of research was seen as excellent. Outside reviewers characterized her research as carefully conceptualized and designed, competently carried out, and clearly reported. Her work was published in excellent journals including the Journal of Gerontology, Journal of Counseling Psychology, and Psychology and Aging.

Dr. Drevenstedt's service to the department, university, community, and profession was exceptional. She was very active in reviewing articles for major journals and was asked to serve on the editorial board of the Journal of Gerontology. At the college and university level, Dr. Drevenstedt served with distinction on many committees and councils. These included the Arts and Sciences Curriculum Committee, the University Curriculum Council, and the Interdisciplinary Committee on Gerontology. At the community level she served on the Board of Directors of the United Seniors of Athens and the Advisory Council for the Athens Day Living Center. However, it was at the departmental level that Dr. Drevenstedt played her most important

service role. She served on almost every major committee in the department and chaired many of them. She served as director of the Honors Tutorial Program and most importantly served as Director of Clinical Training for 5 years. This latter position is an exceptionally important and demanding position and she did the job very well.

In summary, Dr. Jean Drevenstedt served the Department of Psychology, the College of Arts and Sciences, Ohio University, and the Athens community exceptionally well over her long career. I can think of no one who better deserves the awarding of Emeritus status. I strongly recommend that she be awarded that status.

GS:jl

Ohio University

Interoffice Communication

TO: Provost David Steward

FROM: Gary Schumacher

DATE: January 11, 1996

SUBJECT: Emeritus Status for Dr. Larry Waters

RECEIVED

JAN 15 1996

ARTS & SCIENCES

The purpose of this memo is to request Emeritus status for Dr. Lawrence Waters. Dr. Waters joined the Department of Psychology in 1964 at the rank of associate professor after working at the Army Research Institute. He was promoted to full professor in 1969 and retired in June of 1995. Over his 31-year career in the department, Dr. Waters made major and significant contributions to the department through his teaching, research, and service. His major teaching duties in the department were in statistics and the area of Industrial/Organizational Psychology. He regularly taught our undergraduate statistics course and important portions of our graduate statistics sequence. He also taught an undergraduate survey course in industrial/organizational psychology and several courses in our graduate program in that area. His student evaluations were uniformly above a 4-point rating on a 5-point scale despite content that students found challenging. Dr. Waters was very active in training graduate students chairing over 30 theses and dissertations and serving on numerous additional committees. He was consistently ranked in the top one third of our faculty in his overall instructional effort for the department. The department thought so highly of his teaching efforts and performance that he was nominated for the Arts and Sciences Outstanding Teaching Award.

Over his career in the department, Dr. Waters also established an exceptional research record in the areas of job satisfaction, organizational climate, and the use of peer ratings. He published 69 articles in a wide variety of journals including the Journal of Applied Psychology and Personnel Psychology. Dr. Waters' research achieved national prominence and was cited in such national publications as the Handbook of Industrial/Organizational Psychology.

Dr. Water's service to the department and university was also excellent. At the departmental level he served on numerous important and time consuming committees including the Undergraduate Advising Committee; the Policy, Planning and Advisory Committee; the Curriculum Committee, several hiring and recruitment committees, and the Experimental Admissions Committee. In 1992 he chaired an important departmental committee that resulted in a major revamping of the department's undergraduate major. Of crucial importance to a large number of faculty and graduate students, Dr. Waters was an unofficial statistical advisor who was invariably friendly and supportive as individuals attempted to sort out complex statistical problems. At the

university level Dr. Waters served on numerous major committees including OURC, the Baker Committee (which he chaired), and the Instructional Development Committee.

In summary, Dr. Larry Waters served the Department of Psychology, the College of Arts and Sciences, and Ohio University with distinction over his long career. He strongly deserves to be awarded Emeritus status and I strongly recommend that he be awarded that status.

GS:jl



Ohio University

Department of Sociology and Anthropology
Lindley Hall
Ohio University
Athens, Ohio 45701-2979

College of Arts and Sciences

April 26, 1995

To: Harold Molineu, Interim Dean, College of Arts and Sciences

Eric A. Wagner

From: Eric A. Wagner, Chair, Department of Sociology and Anthropology

Subject: Emeritus Status for Dr. Alex O. Thio

The Department of Sociology and Anthropology has voted to recommend to the College of Arts and Sciences that Alex O. Thio be named Professor Emeritus of Sociology. Dr. Thio served our department for 27 years, starting September 1, 1968, and retiring June 30, 1995.

During his tenure at Ohio University, Dr. Thio has served on various department committees, and has taught thousands of students in introductory sociology, social problems, deviant behavior, and criminology. Most importantly, Dr. Thio has achieved wide recognition for his many textbooks. He first published Deviant Behavior in 1978 (Boston: Houghton Mifflin). Now in its fourth edition (New York: HarperCollins, 1995), it has been the best known text in its field for nearly twenty years. In 1986, Dr. Thio published Sociology (New York, Harper & Row). The fourth edition of Sociology is due out late in 1995 (with a 1996 date). Sociology has been one of the best selling introductory texts in the United States for nearly ten years. In addition, Dr. Thio has published Sociology: A Brief Introduction (New York: HarperCollins, 1991), which is now in its second edition (New York: HarperCollins, 1994), and Readings in Deviant Behavior (New York: HarperCollins, 1995), the latter with Dr. Thomas Calhoun. In his early retirement, Dr. Thio will continue to teach one-third time, and intends to continue his heavy book writing activities. His eleven books, along with a number of refereed articles, book reviews, and papers, have brought significant recognition to the Department of Sociology and Anthropology and Ohio University.

For his length of service to Ohio University, his good teaching over the course of his career, and his strong publication record, we nominate Dr. Thio for Professor Emeritus of Sociology.

RECEIVED

APR 28 1995
305

ARTS & SCIENCES

Date: January 29, 1996

To: Faculty Management Systems
Dr. Mary Keifer, Chair, Management Systems

From: Dr. Arthur Marinelli, Professor Business Law *AM*

Subject: Emeritus Status: Dr. William A. Day Recommendation to Department and Chair that we forward the name of Dr. William A. Day for the emeritus title of Emeritus Associate Professor of Management.

This recommendation is based on the fact that Dr. William A. Day has made major contributions to the Department, College and University. During his three decades as a faculty member at Ohio University, Dr. Day has served as Dean, Associate Dean, and Assistant Dean in the College of Business Administration, Chair of the Department of Organizational Science, the first Director of Graduate Programs, Co-Director of the Institute for Systems Analysis, and the first Director of the Management Systems Honors Tutorial Program. He also served three years as Assistant Dean of Faculties for Ohio University with special responsibilities for institutional planning.

In all these roles he has been a mature scholar and leader who has shared his insight and vision with many different individuals and groups. There are few who have the rigor and clarity of mind that he has exhibited in teaching, intellectual contributions, and service.

Dr. Day has an exceptional educational background and experience with a DBA and MBA (with distinction) from the Harvard Graduate School of Business. He held both Ford Foundation and Baker Scholar Fellowships at Harvard. He has held positions with IBM Corporation, Brown and Sharpe Manufacturing Company, H.K. Ferguson Co., and been a long time consultant with State Farm Insurance.

Dr. Day developed the Honors Tutorial Program in the Department of Management Systems and served as a mentor who made lasting and significant contributions to his students. He helped develop, and taught with outstanding evaluations and results, in the Executive MBA Program for eleven years. He was a member of the group which completely revised the MBA Program in 1986 and was the inaugural instructor for the Integrated Business Analysis sequence. His successful grant to The Cleveland Foundation to bring competency-based education to Ohio University has enriched many faculty members' teaching and helped improve both the graduate and undergraduate programs.

He has introduced a number of new courses to the curriculum over the years, including Business Administration 681 (Integrated Business Analysis: Strategic Planning and Policy), Management 491/591 (Competency-Based Management), Management 491/591 (Management: A Synthesis of Perspectives) for Tier III, Management 491/591 (Seminar on Planning), Management 430/530 (Management Systems: Decision Making), and Management. 491/591 (Seminar on Woman in Management). He has always been willing to teach at the regional campuses in both the undergraduate and graduate programs.

Students have high regard for his teaching as evidenced by their evaluations over the years. In 1987 he was nominated by the Graduate Student Senate for the Outstanding Graduate Faculty Award.

His work in curriculum development, innovation, and teaching excellence have made important contributions to Ohio University and its academic reputation. He served for three years as an important member of the President's task force on General Education which was responsible for designing the present Tier I, Tier II, and Tier III structure for Ohio University. He was also a member of The Colloquium on the Third Century and helped draft the final document, *Toward the Third Century: Issues and Choices for Ohio University*.

He has founded the Ohio University Insurance Institute which has already made important contributions to the reputation of the College.

Dr. Day has published in a number of referred journals, has developed very successful published cases, and has published or presented the results of applied research in a variety of places.

He has recently published a co-authored article entitled "The Service Debate: Who's on First?" in the *Society of Insurance Trainers and Educators Journal* and has published a series of monthly articles in *The Echo*, a publication of the Ohio Region of the State Farm Insurance Companies.

Dr. Day is also an accomplished casewriter. His case, Elliott Equipment Company, has appeared in numerous editions of one of the leading marketing books authored by Hansen and McNair. Another case, Sawyer Corporation, has been widely used by marketing instructors as well. In 1985 he completed two cases about the planning process at Ohio University, published by the Institute for Educational Management at Harvard University.

Dr. Day authored the funding proposal that resulted in the Scott and Fetzer Endowment and co-authored a major Cleveland Foundation grant that enabled the College to provide greater emphasis on competency-based management and to reshape the MBA program. He has received a grant from The State Farm Insurance Companies to improve insurance education through hypermedia technology.

His University service includes memberships on the Faculty Senate, Advisory Council for Lifelong Learning, Criminal Justice Advisory Committee, Women's Studies Advisory Committee, Honors College Tutorial Council, Council on General Education, University Curriculum Council, Graduate Council, University College Council, Advisory Committee for Interdisciplinary Curriculum, and Ad Hoc Committee to Consider University Investments, and the Colloquium on the Third Century.

Summary

William A. Day has demonstrated continuing high levels of performance in teaching, publication, professional activity, and service during his almost thirty years with Ohio University. He has consistently and willingly cooperated in a supportive manner to achieve the goals and objectives of the Department and the College in the finest tradition of collegiality and professionalism. He is truly a mature scholar who has made a significant and positive impact on the lives of students, faculty, the College of Business Administration, and Ohio University.

Date: February 2, 1996
To: Dean Aaron Kelley
From: Mary C. Keifer, Chair *mkc*
Department of Management Systems
RE: Emeritus Associate Professor of Management sought for
Dr. William A. Day

Attached is a memo from Art Marinelli requesting that the department recommend Bill Day as an Emeritus Associate Professor of Management. Pursuant to my conversation with Barbara Reeves, Associate Provost, we conducted a balloting within the department, and there was unanimous agreement that this honor would be appropriate.

I concur in the judgement of my department, and would urge you, in your capacity as Dean, to forward this nomination, with a positive recommendation, to the Provost's Office by February 15.

Thank you for your consideration. Please feel free to contact me if you any have questions.



RECEIVED

FEB 8 1996

OFFICE OF THE PROVOST

Office of the Dean

Copeland Hall 614 • Athens, Ohio 45701-2979 • (614) 593-2001 • FAX (614) 593-9342

February 5, 1996

TO: J. David Stewart, Provost

FROM: C. Aaron Kelley, Dean 

SUBJECT: Emeritus Nomination

I strongly endorse the Department of Management Systems recommendation to award ~~Dr. William A. Day~~ emeritus status. Through a long and illustrious career, Bill has distinguished himself through his teaching, service and administrative contributions to the College of Business and Ohio University.

Thank you and the Board of Trustees for your consideration. If any further documentation or information is required, please let me know.

cc: Mary Keifer
Frank Barone

Ohio University

College of Communication
Radio-TV Communication Building
Ohio University
Athens, Ohio 45701-2979
614-503-4880
FAX: 614-593-0459

Office of the Dean

DATE: September 12, 1995
TO: Provost David Stewart
FROM: Paul E. Nelson, Dean 
RE: NOMINATIONS FOR EMERITI PROFESSOR

The College of Communication's emeriti professor nominations are **Chuck Scott**, **Maung Gyi** and **Ted Foster**.

Ohio University has been ~~Maung Gyi's~~ **Chuck Scott's** life. He's a loyal OU supporter and promoter. Recently retired director of Visual Communication, Chuck was an Ohio University professor for more than 22 years. As founder of the OU School of Visual Communication and its only director until he retired, Chuck was the driving force behind the school's many accomplishments. After establishing the Institute of Visual Communication in 1978, Chuck progressed the program from an institute to a school; successfully earned the program a "Center of Excellence" award; moved the school's location from a few offices in RTVC to a state-of-the-art complex in Seigfred; and created the school's own degree, a Bachelor of Science in Visual Communication.

~~Maung Gyi~~ **Ted Foster** joined Ohio University in 1965 and was the Director of Forensics during the years when Ohio University ranked among the best schools in the country in debate. He also started the Honors Tutorial Program for the school, which remains an active and important part of the INCO curriculum. He is the author of a basic textbook in public speaking and has devoted his career to helping students improve their oral communication skills.

~~Maung Gyi~~ **Maung Gyi** began his 27 year teaching career at Ohio University in 1968. Prior to that he worked for the U.S. Information Agency, the U.S. Senate Foreign Relations Commission, and the Embassy of Burma. He has taught cross-cultural communication and the famous communication campaign course for the past 10 years. His students have been responsible for most local campaigns as well as fund-raising efforts for many social service agencies in the community.

School of Interpersonal Communication
Ohio University

Interoffice Communication

Date: 2/28/96

TO: Paul Nelson, Dean

FROM: Sue DeWine, Director

SUBJECT: Emeriti status for Ted Foster and Maung Gyi

I am recommending Drs. Ted Foster and Maung Gyi for emeriti faculty status. Dr. Gyi retired at the end of fall quarter in 1994 and Dr. Foster took early retirement at the end of spring quarter 1995. While I recommended both of them at the end of spring quarter in 1995 I understood that they could not be considered until this academic year. Both of these individuals have devoted their entire academic career to Ohio University and have made significant contributions to the campus during their time as full time faculty members.

Please let me know if you need any additional information.

xc: Dave Stewart, Provost

RECEIVED
FEB 28 1996
OFFICE OF THE PROVOST

RECEIVED

FEB 27 1996

OFFICE OF THE PROVOST

DATE: 9/7/95

TO: Dean Paul Nelson

RE: Chuck Scott

Dear Paul,

I would like to nominate Chuck Scott for professor emeritus status. Everyone in the college is aware of Chuck's tremendous contributions to not only the School of Visual Communication, but to the whole university community. I could write pages detailing his contributions on and off our campus, but if we just consider his contributions to VisCom alone I think he is entitled and deserved of the honor.

- Ohio University professor for over 22 years
- Founder of the School of Visual Communication
- Director of the School of Visual Communication from 1978 until his retirement in April

You won't find a more loyal supporter and promoter of the Ohio University. The university has been Chuck's life for the last 22 years. Let's show our appreciation by bestowing him with emeritus status.

Thanks for taking this under consideration.

Sincerely,



MEMORANDUM FROM **LARRY HIGHSWANDER**

Ohio University

Interoffice Communication

DATE: February 27, 1996
TO: Dr. Barbara Reeves, Associate Provost
FROM: Wells Singleton, Dean, College of Education *WJA*
RE: Emeritus Status for Dr. Monroe Johnson and Dr. Len Pikaart

RECEIVED
FEB 28 1996
OFFICE OF THE PROVOST

We concur with the recommendation made by the School of Curriculum and Instruction regarding emeritus status for ~~Dr. Monroe Johnson~~ and the late ~~Dr. Len Pikaart~~.

Drs. Johnson and Pikaart were loyal colleagues who served the College of Education in a competent manner. Their service has been truly appreciated.



Ohio University

School of Curriculum and Instruction

College of Education

Ohio University
McCracken Hall 119
Athens, Ohio 45701-2979

614-593-4422
Fax: 614-593-0477

February 28, 1996

RECEIVED
FEB 28 1996
OFFICE OF THE PROVOST

TO: Wells Singleton, Dean

FR: Ralph Martin, Director of C&I

RE: Emeritus

The School of Curriculum and Instruction has considered one early retired and two deceased faculty for the distinction of emeritus/emerita faculty. A secret ballot simple majority process was used. The faculty of the School of Curriculum and Instruction recommend Dr. Monroe Johnson and Dr. Len Pikaart for conferral of Emeritus Professor. Will you please forward your recommendation to Associate Provost Barbara Reeves as soon as possible? It is possible that she may be able to add these names to the list in time for the next Board of Trustees meeting.

attachment: Committee report

OHIO UNIVERSITY

Russ College of Engineering & Technology

DATE: June 15, 1995
TO: David Stewart, Provost
FROM: T. R. Robe, Dean 
SUBJECT: Emeritus Status Nominations

RECEIVED
RECEIVED

JUN 20 1995
OFFICE OF THE PROVOST
OFFICE OF THE PROVOST

Based on the recommendations of the faculty, I am pleased to forward to you two nominations for "emeritus" status for:

~~Dr. Calvin H. Balow~~ of Chemical Engineering
and

~~Professor E. Ralph Sims~~ of Industrial & Systems Engineering

The attached documents prepared by the respective departments highlight the Ohio University careers of these two faculty members, and I am pleased to endorse their nominations.

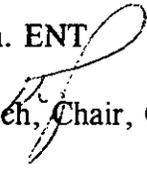
On the case for Professor Emeritus status in Industrial & Systems Engineering for Ralph Sims, I would like to add the following comments. Although Sims has been Group II since he came to the College in 1985, he has functioned largely as a Group I faculty member during his half-time appointment and thus deserves special consideration for emeritus status as he begins his retirement from Ohio University. His appointment up to this year has been as an Associate Professor (PT), however, based upon his very productive career here at Ohio University and his outstanding lifetime contributions to the industrial engineering profession including the authorship of seven books and over 100 articles, the Industrial and Systems Engineering Department has recommended Sims be promoted to professor in his Group II status. I concur with their recommendation and accordingly recommend to you that his title in retirement be Professor (PT) Emeritus of Industrial and Systems Engineering. This title would then reflect the high regard in which he is held by the students and faculty of the ISE Department. Attached is a copy of his current resume together with the department's recommendation for professor emeritus status.

Although I know that Group II faculty are not normally awarded emeritus status, I believe this case is an exceptional one and deserves special handling. In my tenure as dean, I know of no other case like this one and do not see any others in the future which would warrant this special consideration.

If you need additional information or clarification on either of the two nominations for professor emeritus status, please let me know. Thank you.

Ohio University

Department of Chemical Engineering

Date: 09 June 1995
To: T.R. Robe, Dean. ENT
From: Michael E. Prudien,  Chair, Chemical Engineering
Subject: EMERITUS STATUS FOR CAL BALOUN

On behalf of the Faculty of the Department of Chemical Engineering at Ohio University, I am recommending the award of Emeritus Professor standing to Dr. Calvin H. Baloun. Dr. Baloun is retiring from Ohio University effective June 1995.

Dr. Baloun has served the Department, the College, Ohio University, and the profession with excellence for many years. In totality, his contributions are too numerous to list. The following comments are intended to give a representative flavor of his career. We are fortunate that Dr. Baloun will continue to teach 1/3 time after his retirement.

Service to the Department and College

Dr. Baloun came to Ohio University in 1961 and has faithfully served this institution for 34 years. Dr. Baloun was hired specifically to enhance the materials area in the College of Engineering & Technology. Due to the popularity of his course *ChE 331 - Principles of Engineering Materials*, Dr. Baloun has probably taught more individual engineering undergraduates than any other chemical engineering professor who has taught at this university. Based on the pervasiveness of materials education in the college today, I believe that we can conclude that he must have done something right.

In addition to his service to the educational and research missions of chemical engineering and to the college in the materials area, Dr. Baloun has served a term as Chair of Chemical Engineering.

Service to Ohio University

Dr. Baloun has served the University through his willingness to represent the College in university governance. Dr. Baloun has served four terms as a member of the Faculty Senate.

Service to the Profession

Dr. Baloun's service to the profession is evidenced by his memberships in and affiliations with numerous professional societies and organizations. These societies and organizations include: the American Institute of Chemical Engineers, the American Society of Engineering Education, the American Association of University Professors, the American Institute of Mining, Metallurgical, and Petroleum Engineers, and the National Association of Corrosion Engineers. The American Society of Testing and Materials (ASTM) recognized Dr. Baloun's contributions to the profession by awarding him the 1988 ASTM Award of Merit and by naming him a Fellow of ASTM.

Industrial and Systems Engineering Interoffice Memo

Date: 15 May 1995
To: T.R. Robe, Dean, Russ College of Engineering and Technology
From: Charles M. Parks, Professor and Chair
Subject: Recommendation for Professor Emeritus status for E. Ralph Sims

Professor Sims joined the college in the Fall of 1985. Although he is a Group II faculty member and worked for the department on a half-time appointment, this memorandum summarizes his Ohio University career and shows that his performance was actually that of a Group I faculty member. His curriculum vitae is attached for further reference. Therefore, I strongly recommend that upon his retirement this quarter, he be granted Professor Emeritus status.

His service at OU includes:

Teaching. He annually teaches the ISE "capstone" senior design course, Industrial Plant Design. He designed and annually teaches two new courses ISE 403/503 - Materials Handling Systems Engineering and ISE 409/509 - Cost Engineering. He has also taught ISE 402/502 - Manufacturing System Design, ISE 231 - Introduction to Industrial Engineering & Systems Engineering, and such special courses as Safety Engineering, Physical Distribution/Warehousing, and Seminar. He founded and developed the Industrial Information Library in the Industrial & Systems Engineering Department and he designed and established the Plant Layout Lab. Professor Sims also served as a visiting Professor of Management at the Mara Institute of Technology's Ohio University Business and MBA program in Shah Alam, Malaysia during the Fall Quarter of 1990 and the two Winter Quarters of 1994 and 1995.

Research and Scholarly Activities. As a member of the Graduate Faculty of the College of Engineering and Technology Professor Sims supervised more than ten Masters' Theses and more than seven Masters' Non-Thesis research projects. He served as a member of the committee for more than six other Masters' candidates and supervised more than ten independent student research project/courses at both the senior and graduate levels. He is a co-founder of the Ohio University Broaching Research Laboratory and participated in its development and research, seminar program, and the acquisition of the company donations of broaching machine and tooling. He performed funded research for The Flixible Corporation. He continues to conduct research in the development of the OUPlant and GTPlant facility design and layout algorithms. He has authored and published two books since joining the OU Faculty.

Planning and Managing Industrial Logistics Systems - Elsevier 1991.
Precision Manufacturing Costing - Marcel Dekker, Inc. 1995

In addition, he has published numerous articles and book chapters and made presentations at various conferences and seminars.

Professional Service. As recognition of his long and outstanding service to the profession, Professor Sims has been made a Life Fellow of the Institute of Industrial Engineers and a Life Fellow of the American Society of Mechanical Engineers. He is also a Fellow of the British Institution of Mechanical Engineers. He is a past Division chairman of the American Society of Mechanical Engineers and is a member of Tau Beta Pi, the engineering equivalent of Phi Beta Kappa. As an Ohio University supporter, Professor Sims is: a founding contributor to the establishment of the Lancaster Campus with a bronze recognition plaque in the corridor at Lancaster, a Putnam Society contributor to Ohio University fund raising campaigns and a recognition plaque recipient. Furthermore, he has made documented \$ 100,000 will bequest for a Junior/Senior Sims memorial scholarship in Manufacturing Engineering for U.S. Citizens in the Russ College of Engineering and Technology.

Prior to OU:

During his long business career Mr. Sims served in a variety of senior management and engineering positions in manufacturing, physical distribution, research, and consulting organizations. Immediately prior to joining the Ohio University faculty, Professor Sims was president of his own international consulting engineering firm which has served clients in industrial logistics and manufacturing engineering since 1958. He continued as Chairman of the Board of the firm until December of 1994.

During his long and distinguished career, Professor Sims has published over 125 professional and trade press articles and has been a frequent speaker at national and international professional conferences. He has also published seven books, and has written chapters in fourteen engineering and management handbooks.

OHIO UNIVERSITY

Russ College of Engineering & Technology

DATE: December 4, 1995

TO: David Stewart, Provost

FROM: T. R. Robe, Dean 

RECEIVED
DEC 7 1995
OFFICE OF THE PROVOST

SUBJECT: Emeritus Status Nomination

Attached is an "emeritus" status nomination for ~~Dr. Joseph E. Essman~~ He is taking early retirement effective January 1, 1996 and is most deserving of this capstone recognition. As outlined in the attached memorandum, Joe Essman has served the college and the university extremely well for nearly 39 years. I, therefore, whole-heartedly endorse this nomination for him to carry the title Professor Emeritus of Electrical Engineering.

dd 29/emeritus.jee

Attachment

To: T. R. Robe, Dean, Russ College of Engineering and Technology

From: Jerrel R. Mitchell, Chairman, EECS



Date: December 5, 1995

Re: Emeritus Status for Joseph E. Essman

Dr. Joseph E. Essman will enter early retirement on January 1, 1996. Dr. Essman has had a long and distinguished career at Ohio University in the Department of Electrical and Computer Engineering (ECE) and the Russ College of Engineering and Technology. I recommend that he be granted emeritus status upon retirement. My recommendations are based upon the following information about Dr. Essman's career.

1. *LENGTH OF SERVICE*

He joined the Ohio University faculty in September 1957 as an acting instructor. During his 38 ½ years at OU he has been promoted to the ranks of assistant professor, associate professor, and professor, respectively in 1960, 1972, 1973, and 1977. While in the Department of ECE he also served as assistant chairman from 1974 to 1979, and in 1979 he was appointed to Assistant Dean. He then became the College's first Associate Dean in 1981. Upon retirement he will have completed approximately 39 years of service.

2. *TEACHING AND RESEARCH ACCOMPLISHMENTS*

While at OU he has developed and taught undergraduate and graduate courses in communication systems and signal processing. He has taught practically all of the undergraduate core courses during his long tenure. He has been an active researcher throughout his career. From 1957-60 he was associated with an electronic-countermeasures project sponsored by WPAFB and the Themis project in the early 1960's. In addition to his teaching and administrative duties he participated in the Avionics Engineering Center's research, being principal investigator for many projects. In the 1970's he was PI for a project on Remote Piloted Vehicles sponsored by WPAFB and in the 1980's a project on the development of a communication simulator. Following this he worked with the Hughes Aircraft Company on a multimillion dollar proposal on integrated communications systems developed for WPAFB. Throughout his career he has directed numerous MS and Ph.D. students. Even as Associate Dean he has continued teaching, research and advising MS and Ph.D. students.

3. *CONTRIBUTIONS TO THE UNIVERSITY*

He has served the university well through his many hours in the office and outside. He has served on and has chaired numerous committees, e.g., the Russ College of Engineering and Technology Graduate and Integrated Engineering Ph.D. Committees. He has been key in the development of several special programs in the college, including the Pre-Engineering Program for Minorities in 1981 and the Cooperative Education Program in 1986.

4. *OTHER ACCOMPLISHMENTS*

Prior to coming to Ohio University he was an engineer at Goodyear Atomic Corporation for a short period of time. For several years he was consultant to a North Electric Company in the development of digital telephone systems. He has developed several outreach programs for grade school and high school students, including the Pipeline Program for 6-8 graders, the Women in Engineering and Technology Program for high school juniors and seniors, the MathCounts program for 7th and 8th graders, and the Ohio TEAMS (Test of Engineering Aptitudes Mathematics and Science) Program. For the past three years he has developed the test for the National TEAMS Program which is given in over 40 states.

Ohio University

Interoffice Communication

DATE: February 14, 1996

TO: David Stewart, Provost

FROM: *James Stewart*
James Stewart, Interim Dean, College of Fine Arts

SUBJECT: Emerita Nomination: ~~Gladys Bailin~~,
Distinguished Professor of Dance

RECEIVED
FEB 15 1996
OFFICE OF THE PROVOST

The faculty and director of the School of Dance have recommended to me that Gladys Bailin be recognized by awarding her Emerita status. I agree with their recommendation and am pleased to forward the recommendation to you.

Professor Bailin has had a distinguished career in the world of professional dance, and also as a faculty member and then Director of the Ohio University School of Dance. Further, she was recognized earlier by Ohio University with a Distinguished Professor appointment.

Thank you for your consideration of awarding Gladys Bailin Emerita status. If you need additional materials, please let me know.

JS/sb

Enclosure

School of Dance
Ohio University
Rufus Putnam Hall
Athens, Ohio 45701-2979
614-593-1826
FAX: 614-593-0749

College of Fine Arts

Date: February 5, 1996

To: James Stewart, Dean, College of Fine Arts

From: Madeleine Scott, Director, School of Dance *Madeleine Scott*

Subject: Nomination of Gladys Bailin for Professor Emeritus

Please accept this letter of nomination for Gladys Bailin, Distinguished Professor of Dance to Professor Emeritus. Professor Bailin has served Ohio University as a Distinguished Professor, Director of the School of Dance and as an honored University Professor.

These honors for excellence as a teacher and artist are testament to the quality of service she has rendered to Ohio University and the School of Dance. Her leadership in the field has included serving as an evaluator for the National Association of Schools of Dance, a charter member of the Council of Dance Administrators, and as dedicated mentor to young faculty artists. She has always generously given of her time and energies to committee service to Ohio University and to our geographical region.

She is recommended without hesitation by the faculty of the School of Dance. Please refer to the attached condensed biography for further details of her accomplishments and feel free to call me should you have need of additional support materials.

Gladys Bailin
Distinguished Professor, Director, School of Dance

Gladys Bailin has been the Director of the Ohio University School of Dance since 1983. A member of the faculty since 1972, she came to Athens from her hometown, New York City, where she was active in the dance field as a performer, choreographer and teacher.

Ms. Bailin was a featured performer with the Alwin Nikolais Dance Theater, the Murray Louis Dance Company and the Don Redlich Dance Company from 1955-70 and toured both nationally and internationally.

Her extensive teaching experience includes Ohio University, New York University Tisch School of the Arts, and the Nikolais-Louis Dance Lab. She has conducted numerous workshops and residencies throughout the United States, Canada, England and France.

She received four Choreography Fellowships from the National Endowment for the Arts, two choreography commissions funded by the Ohio Arts Council, an Ohio University Research grant and was honored by the University Professor Award in 1983 and the Distinguished Professor Award in 1986.

Ms. Bailin has been active in both the professional and educational fields for the past 30 years and has served on both the Ohio Arts Council and the Canada Council for the Arts. She has served on the Board of Trustees of OhioDance, a state advocacy organization and is an active member of the National Association of Schools of Dance and the Council of Dance Administrators.

Interoffice Communication

DATE: January 29, 1996

TO: David Stewart, Provost

FROM: *James Stewart* James Stewart, Interim Dean, College of Fine Arts

RECEIVED
JAN 31 1996
OFFICE OF THE PROVOST

SUBJECT: Emeritus Status: ~~David Lewis~~, School of Music

I am forwarding to you materials from the School of Music supporting David Lewis' request for emeritus status.

I support the School of Music's recommendation that he be awarded emeritus status.

JS/sb

Ohio University School of Music

Memorandum

To: James Stewart, Interim Dean, College of Fine Arts
From: Roger L. Stephens, Director *RS*
Date: January 24, 1996
Subject: **Emeritus Nomination: David Lewis**

RECEIVED

Attached please find a letter of nomination for Emeritus status for Professor David Lewis—this information and nomination was compiled by Professor Richard Syracuse.

Professor David Lewis, now on early retirement, has been one of the outstanding School of Music faculty for 30 years. His teaching with the school has been both as clarinet artist/teacher, as well as professor of theory. His contributions are well documented in the attached pages, but one should further mention the role that he played in addition to his teaching responsibilities:

Clarinet artist	Nationally known artist as a classical and jazz artist.
Acting Director	School of Music, 1987-88
Chair	Graduate Studies, 1987-88
Chair	Applied Music 1986-89
Chair	Music Theory, Composition, History & Literature, 1967-79

His artistry, teaching, and dedication to the school should be recognized through the granting of the emeritus title. I formally recommend this action for your consideration.

Please let me know if you need any further information.

School of Music
440 Music Building
Ohio University
Athens, Ohio 45701-2979
614/593-4244

College of Fine Arts

January 24, 1996

Mr. Roger Stephens, Director
School of Music
Ohio University
Athens, Ohio 45701

Dear Roger:

I am writing this letter to nominate my colleague, Dr. David Lewis, for Professor Emeritus status effective 1996-1997.

For 30 years I have had the pleasure of collaborating musically with Dave. We have performed many classical and jazz recitals as a duo both on and off the Ohio University campus. In addition, we have been members of a faculty jazz quartet called the Profs. As a performer, I have always found him to be an extremely gifted musician both technically and musically. Because of his exceptional versatility, he has always been very much at ease with repertoire in all styles.

In the area of professional activity, Dave's credentials are noteworthy of recognition. He has appeared as clarinet soloist with numerous symphony orchestras including those in the United States, Singapore, Greece and the Republic of China. He has also presented clarinet master classes in many of those same places. Additionally, he has adjudicated an abundance of competitions for wind instruments.

In the area of teaching, his dedication to and coverage of numerous courses in the School of Music has been admirable. In addition to working with applied clarinet students, he has also taught Theory, Form and Analysis, Jazz Harmony and Chamber Music.

I urge you to give Dr. David Lewis your utmost consideration for the honor of Professor Emeritus.

Sincerely yours,

Richard Syracuse

Richard Syracuse
Professor of Piano

RECEIVED
JAN 25 1996
MUSIC DEPT.

PLEASE PRINT OR TYPE

Name of Nominee David S. Lewis , Degree/Year Ph.D. 1968

Address 30 Meadow Lane, Athens, Ohio 45701 Telephone 593-6164

Employment/Address Ohio University School of Music, Athens, Ohio

INVOLVEMENT WITH THE SCHOOL OF MUSIC AND OHIO UNIVERSITY:

Administration

Acting Director, School of Music 1987-88

Chairman, Graduate Studies 1987-88

Chairman, Department of Applied Music 1986-89

Chairman, Department of Theory, Composition, History and Literature 1967-79

Committees

1) School of Music

Executive	Curriculum	Graduate
Budget	Promotion/Tenure	Alumni
Grievance	Concerto	Enrollment Management
Advisory	Nostalgia Dance	

Search for Director (1973-74), Composition Instructor (1981-82),
Oboe Instructor (1981-82), Music Educator (1981-82), Flute Instructor
(1988-89).

2) College of Fine Arts

Promotion & Tenure (1985-86)

Promotion & Tenure for School of Dance (1984-85)

Committee on Computer Use by College of Fine Arts (1969-70)

Performances

1) With the Ohio University Jazz Quartet - THE PROFS
1969-70

OU Zanesville Campus (4-2)

Faculty Club, Athens (4-18)

OU Belmont Campus (4-21)

Alumni Chapter, Indianapolis, Indiana (1-23)

Alumni Chapter Columbus, Oh. (2-7)

Videc Tape WOUB TV (11-21)

1970-71

South Green, Athens (2-9)

Columbus Public Schools, on Arts Impact Program (4-26)

Baker Center (5-1)

1971-72

OU Portsmouth Campus (11-9)

Music Therapy Workshop, Athens (4-28)

OU Zanesville Campus (5-9)

1972-73

Baker Center with the OU Jazz Ensemble
SAI Scherzo

1973-74

Board of Trustees, Athens (11-17)
OU Portsmouth Campus (4-1)

1974-75

Homecoming Dance with proceeds to School of Music Scholarship Fund (10-12)
Memorial Auditorium, Scholarship Series (3-7)
Lecture/Demonstration for History of Jazz Class (4-1)

1975-76

Homecoming Dance with proceeds to School of Music Scholarship Fund (11-1)
Shawnee State College, Portsmouth (11-19)
Lecture/Demonstration for History of Jazz Class (4-1)
Memorial Auditorium, Scholarship Series (5-22)

1977-78

OU NAJE Chapter Jazz Concert, Memorial Auditorium

1985-86

Board of Trustees (10-4)
Scholarship Series (1-30)

1987-88

OU Focus on Dayton (4-11)
Scholarship Series (1-30)

1988-89

Board of Trustees (10-1)
Homecoming Dance
Scholarship Series (4-7)

1989-90

OU National Campaign Council (9-23)

1990-91

Scholarship Series (2-12)
Trustees Academy (4-6)
Smoot Theater Parkersburg (4-17)
Ariel Theater Gallipolis (5-31)

Performances

2) With the Ohio University Woodwind Quintet

1970-71

Athens (10-25, 12-3, 4-11)
Marshall University (3-18)

1971-72

Athens (10-7)
Southeast Teachers Association, Athens (11-15)
Reception for President Sowle (11-13)
SAI Scherzo (1-7)
NACWAPI, Columbus (2-5)
Tour: South Charleston, Bluefield, Va., Roanoke, Va., Hollins College, Va.,
(4-13-16)

1972-83

Concerts on Campus from 1972-83
Tour: 1973 Defiance, Bryan Ohio Northern University
Alumni Gala (11-80)
Yellow Springs (2-81)

Defiance College (5-81)

St. Marys, W.Va. (1-6-82)

Tour: January 1983 Ashland College, Wooster High School, Wadsworth High School, Wooster College

Tour: February 1983 Lakewood High School and Middle School, North Olmstead High School, Normandy High School, Malibar High School

3) Other Performances

Soloist with OU Jazz Ensemble on tour (1975-76)

WOUB Pledge Drive Performance (10-28-77)

Recorded incidental music for School of Theater (10-16-77)

Performance with Gladys Bailin on School of Dance Recital (10-11 & 10-12-84)

Focus on Cleveland; Performance of Appalachian Spring (4-2-85)

Dairy Barn; Performance of Appalachian Spring (4-24 & 4-26-85)

Recital Hall; Performance of Appalachian Spring (5-10-85)

Soloist with Percussion Ensemble on tour (12-2-12-3-86)

Mozart Concerto with Chamber Orchestra (11-4-87)

Artie Shaw Concerto on Pops Concert (2-3-87)

Artie Shaw on Wind Ensemble Concert (5-15-87)

Performed on Pops Concert with OU Symphony (2-14-89)

Three performances of the Shaw Concerto with the Wind Ensemble at the Spoleto Festival, South Carolina. Performance on Chamber concert at Spoleto Festival (5-27-5-30-89)

Soloist with Jazz Ensemble, Ariel Theater, Gallipolis (10-4-89)

Performance with Faculty Big Band for Third Century Fund Dance (10-6-89)

Performance with Faculty Big Band at Homecoming Dance (10-13-89)

Performance with OU Symphony and Pops Concert (2-14-90)

Performance with R. Syracuse for OU Foundation Board (2-23-91)

Performance with R. Syracuse for College of Engineering (5-10-91)

4) Other

Served on the Chamber Music Institute Staff for five years (60s-70s)

Advisor for NAJE Chapter (1975-76)

Advisor for Singapore Student Organization (1981-82)

Responsible for Operation of Summer Woodwind Camp (1981-82)

Coordinator for Woodwind Area (1986-87)

Lecture/Performance for orientation of Fulbright Students (8-9-91)

Recruitment of Students, and especially those from Singapore (10 students)

and China (3 students) as a direct result of my visit to those countries

Master classes for clarinet students

Arranged transportation, housing, and reduced ticket prices for 20 students to travel to hear the Cleveland Orchestra (1988 and 1990)

Other trips involving students; Columbus to hear Eddie Daniels with the Jazz Arts Group, Columbus to hear to the Juilliard String Quartet with the Billy Taylor Trio at Merston Auditorium, and to the International Clarinet Society Conference (1987)

Supervised theses for theory majors

Supervised recitals, concerto competition performances

Student advising

5) Teaching

Have taught the following courses:

Freshman Theory 101-02-03	Literature of Clarinet 524I
Sophomore Harmony 201-02-03	Clarinet Pedagogy 558B
Sight Singing and Dictation 204-05	Clarinet 351/543C
Form and Analysis 206	Saxophone 352/543E
Jazz Harmony 405A/505A, 405B/505B	Chamber Music 254B/554B
Theory Pedagogy 503A-503B	Independent Study 498/600
Theory Survey 501A-501B	

COMMUNITY ACTIVITIES/PROFESSIONAL SOCIETIES:

Performance with The PROFS for Athens Womens Club (10-27-75)

1) Concerts for Public School Students

Two childrens concerts with The PROFS and OU Symphony, Memorial Auditorium (2-24-72)

PROFS concert at Hamilton Junior High Parkersburg (4-28-75)

Woodwind Quintet Concerts in the Roanoke, Va. public schools (1971-72), at St. Paul's Elementary School (4-25-72), at East Elementary School (4-27-72), in six elementary schools in Athens County (1972-73), six concerts in elementary, middle, and high schools in Athens County (1973-74), five concerts in elementary, middle, and high schools in Athens County (1974-75), Alexander High School (3-81), Parkersburg Junior High and High School (4-81), concerts in four high schools (not in Athens 2-83).

2) Clarinet Clinics in Public Schools

Athens High School (12-15-81 and 11-22-82)

Parkersburg High School (12-30-81, 12-31-82, 1-85, 1-3-86, 1-2-87, 88-89)

3) Adjudication

College-level scholarship competition for Women's Music Club of Columbus (4-11-87)

Ohio Federation of Music Clubs in Columbus (2-6-88)

4) Benefit Concerts

Athens Womens Music Club with the Woodwind Quintet (9-27-71)

Hadassah Club in Columbus (11-15-78)

House Concert in Parkersburg (2-10-85)

Memorial Service for Martha Wurtz at Dayton Christ Episcopal Church (4-25-87)

Evening of Elegance for Hillel in Athens (12 annual concerts)

5) Professional Societies

International Clarinet Society, Charter Member

ACHIEVEMENTS AND AWARDS

Awards

Fulbright Award (12-78 - 8-80) to perform as principal clarinetist with the Singapore Symphony Orchestra

Baker Grant 1983 to perform the Artie Shaw Concerto with the Singapore Symphony Orchestra (8-27), and give a recital on the Singapore "Music for Everyone" series (9-4)

Fulbright Award (1-84-8-84) to perform as principal clarinetist with the Singapore Symphony Orchestra

Performance of four concerti with the Singapore Symphony Orchestra (Mozart, Copland, Weber, Shaw)

Master classes at the Shanghai Conservatory (China) and for the clarinets in the Beijing Central Philharmonic (7-84)

Release of digital recording of the Ippolitov-Ivanov Symphony No. 1 by the Singapore Symphony Orchestra on which was performed significant clarinet solos (1985)

Performance of the Weber Concertino with the Municipal Orchestra of Thessaloniki, Greece (8-23-89)

Solo recital and chamber recital in Porta Carass, Greece (8-26-9-10-89)

Twelve performances of the Artie Shaw Concerto with such groups as the Roanoke Symphony Orchestra, Ohio Valley Symphony Orchestra, Singapore Symphony Orchestra, Emory University Wind Ensemble; Virginia Polytechnic Wind Ensemble, Ohio University Wind Ensemble, etc.

Two invitations to perform at the International Clarinet Conference (1987 at the University of Illinois; 1992 at the College Conservatory of Music in Cincinnati)

Eight appearances with the Ohio University Symphony Orchestra

Articles written for THE CLARINET appear in Volume 2 No. 1, Volume 12 No. 1, Volume 15 No. 2, Volume 17 No. 2; Record Reviews in Spring 79, Winter 81, Fall 82, Winter 83.

Article included in James E. Gillepsie's Solo For Unaccompanied Clarinet.... Detroit Studies in Music Bibliography 1973.

A copy of my clarinet mouthpiece is currently being marketed by Jim Pyne, professional mouth piece maker, and is designated as the DSL model.

Will premiere "Three of a Kind" by Mark Phillips with the Ohio University Wind Ensemble.

LEADERSHIP QUALITIES OR QUALIFYING REMARKS

As acting director I initiated the series of Homecoming dances, Nostalgia Dance, and Pops concerts to raise money for the School of Music Scholarship Fund. Other initiatives include dispensing with hearing procedures, providing free posters for faculty recitals and School of Music ensemble concerts, and procuring a microwave oven for the faculty lounge.

As Chairman of the Enrollment Management Committee, I initiated the Phonathon which enabled contact with alums, prospective students, band, orchestra, and choral directors, and enhanced enrollment for our Careers in Music Day which followed.

The four Scholarship Series Jazz/Classical recitals I organized were all sold-out, and were of significant financial benefit to the Scholarship Fund (the 1991 recital brought in \$915.00).

Organized the Ohio University Jazz Quartet-THE PROFS which has provided musical service to the university as well as financial benefit to the School of Music.

Revised and administered freshmen theory entrance exam and graduate proficiency exam in theory.

Revised the masters curriculum in theory and proposed new courses in Theory Pedagogy and Jazz Harmony.

Co-authored Harmonic Dictation text which was used at Ohio University and is still in use at other schools.

Responsible for the recital appearance and master classes of Frank and Lynette Cohen (responsibilities included negotiating fee, housing, accompanist, transportation, etc. 1982-83).

Responsible for bringing the Edison Junior High Wind Ensemble and Stage Band (Parkersburg, W.Va.) to Ohio University for a concert for our music education students (1977-78).

Responsible for the appearance of John Cage and Merce Cunningham on the Kennedy Lecture Series. Also arranged for John Cage to give two lectures to music students. Responsibilities included correspondence, transportation, scheduling, publicity, social events, etc.

Through my performances the name of Ohio University School of Music has been spread to Singapore, The Peoples Republic of China, Greece, as well as to many places in the United States.

Ohio University

Interoffice Communication

RECEIVED

DATE: August 30, 1995

AUG 31 1995

TO: J. David Stewart, Provost

OFFICE OF THE PROVOST

FROM: *James Stewart*
James Stewart, Interim Dean, College of Fine Arts

SUBJECT: Emeritus Status for George Sherman

I am enclosing for you the School of Theater's recommendation to award Emeritus Status to Professor George Sherman, who has taken early retirement.

Professor Sherman has been one of the outstanding faculty members in the School of Theater who, during his tenure, brought quality to the directing program and national recognition for the School of Theater. Through his effective teaching, he has to his credit many students who have made it professionally in the world of theater.

I heartily endorse the School of Theater's recommendation to award Emeritus status for George Sherman.

JS/sb

Enclosure

RECEIVED

AUG 28 1995

OFFICE OF THE DEAN
COLLEGE OF FINE ARTS

By _____

August 24, 1995

TO: James Stewart, Interim Dean, College of Fine Arts
FROM: Toni Dorfman, Director, School of Theater
RE: Emeritus status for Professor George Sherman

Toni Dorfman

I am pleased to forward to you the recommendation of all tenured faculty returning ballots, with one abstention, that Professor George Sherman be appointed as Professor Emeritus of Theater, with which I concur.

On the faculty of Ohio University for twenty years,, Sherman has been a tenured professor since 1977. He goes on early retirement this academic year, 1995-96.

After a successful New York and regional career as a playwright, television writer, and theater director, Professor Sherman came to Ohio University to head and build the MFA professional directing program.

Based on the belief "that time and meaningful opportunity are the prime ingredients," the program has become a model. Professor Sherman thus was an early exponent of the the value of multiculturalism in theater training. His notion of the internship abroad, which "extends and deepens the student director's cultural perspective," has proven as well a prime recruiting point. From the beginning it was Sherman's intention that the School's location in southeastern Ohio be viewed as an opportunity, a chance to risk and grow, rather than as a liability. At the same time the European internship has placed our directing students at the Royal National Theater, the Young Vic, and Women's Playhouse Trust in London, giving them opportunities beyond those in programs even in New York and Chicago. (It should also be noted that Sherman's London internship has proven an attractive component for other programs in the School to include. In the past two years design and theater general students have worked in theaters in London, Windsor, and Salzburg; and more internships in other theaters in other cities are being developed.)

Professor Sherman's skill as a teacher has been remarked by a generation of students, though he has asserted that he is a coach rather than teacher. His method is one-on-one. He regards himself as a fellow artist with an artist in training. He probes, questions, pushes, insists that the student not only formulate the correct questions about his/her work but also arrive at answers. He is articulate and his students become articulate. Each student is different from the others, however, and that difference is prized and developed by Professor Sherman.

What Professor Sherman has contributed to the American theater in his own work and that of his students is incalculable. His contributions to the School are measurable, and that measure is immense.

I recommend George Sherman's appointment as Professor Emeritus of Theater, Ohio University.

Ohio University

Interoffice Communication

DATE: August 30, 1995

TO: J. David Stewart, Provost

FROM: *J. Stewart*
James Stewart, Interim Dean, College of Fine Arts

SUBJECT: Emeritus Status for ~~Seabury~~ Quinn, Jr.

I am enclosing for you the School of Theater's recommendation to award Emeritus Status to Professor Seabury Quinn, Jr.

Professor Quinn has had a distinguished career at Ohio University as a program director, actor and director of several successful plays. His work in the area of criticism has been outstanding, indeed, and has brought recognition to Ohio University and the School of Theater.

I endorse the School of Theater's recommendation to award Emeritus Status to Seabury Quinn, Jr.

JS/sb

Enclosure

RECEIVED
AUG 31 1995
OFFICE OF THE PROVOST

Ohio University

Interoffice Communication

RECEIVED

AUG 28 1995

OFFICE OF THE DEAN
COLLEGE OF FINE ARTS

By _____

August 24, 1995

TO: James Stewart, Interim Dean, College of Fine Arts
FROM: Toni Dorfman, Director, School of Theater
RE: Emeritus status for Professor Seabury Quinn, Jr.



I am pleased to forward to you the unanimous recommendation of all tenured faculty returning ballots that Professor Seabury Quinn be appointed as Professor Emeritus of Theater, with which I wholeheartedly concur.

On the faculty of Ohio University since 1968, Professor Quinn was tenured in 1971. He goes on early retirement in this academic year, 1995-96, and will retire after this year.

Professor Quinn at the culmination of his long career at Ohio University has headed two graduate programs simultaneously, the M.A. program in theater history/criticism and the MFA program in playwriting. He was called by a former student, Andrea Wolfson, "the finest teacher with whom I have ever studied, a man who could bring life to a stone, and wit to Strindberg."

In addition to brilliant teaching, Professor Quinn's metier is criticism in the genre of comedy. His monograph on Chekhov, written during his sabbatical in 1992-93, is filled with insight and startling comparisons, and reveals as well a knowledge of Russian etymology and colloquial usage that illuminates the text.

He was coeditor with Evert Sprinchorn of The Chamber Plays of August Strindberg.

Professor Quinn's gifts as actor and director have also enriched the School. I have been told of his inimitable performances in You Can't Take It with You and Comedians. He directed The Trojan Women here in 1987. This spring I was privileged to see his direction of his student Tencha Avila's new play Oh, Honey! in the laboratory series: visually stunning, idiosyncratic in its choices, and funny, it culminated in a flashbulb tableau vivante: the graduation photo, with all her relatives, of a Mexican-American girl, with choral music and dazzling, amazed grins. I had just finished laughing and discovered I was weeping for joy.

I recommend Seabury Quinn, Jr.'s, appointment as Professor Emeritus of Theater, Ohio University.

Ohio University

Interoffice Communication

RECEIVED

DATE: February 13, 1996

FEB 13 1996

TO: David Stewart, Provost

PROVOST

FROM: Barbara Chapman, Dean, CHHS

SUBJECT: Emeritus Status - ~~Catherine Brown~~

The faculty of the School of Recreation and Sport Science have recommended that the title of Assistant Professor Emeritus be conferred on Dr. Catherine Brown (see attached letter).

I concur with the recommendations. Dr. Brown has made significant contributions in teaching and service. In honor of her achievements and in recognition of her contributions, the title of Assistant Professor Emeritus is well deserved.

If additional information is needed, please do not hesitate to contact me.

BC:ss

Enc.

cc: Keith Ernce

Approved

Disapproved

Barbara Leeves
David Stewart, Provost

2-20-96
Date

February 9, 1996

To: Dr. Barbara Chapman, Dean, College of Health and Human Services

From: Dr. Keith Emce, Director, Recreation and Sport Sciences *KE*

Subject: Emeritus for Dr. Catherine Brown

Attached you will find a letter of recommendation from the School of Recreation and Sport Sciences Promotion and Tenure Committee. They recommend emeritus status be granted upon retirement in June of 1996 to Dr. Catherine Brown.

This recommendation is based on guidelines established in the faculty handbook and the criteria spelled out for such consideration.

I would also like to express my support for Dr. Brown's nomination. Although I can not speak personally of the career contributions she has made to the School of Recreation and Sport Sciences I have found that she works diligently assisting program faculty and makes valuable contributions towards the School mission and goals. She is a strong advocate and leader in the School on issues of faculty and students needs. I have also found that she regularly brings suggestions to the table that might solve particular concerns or problems to improve program delivery. I believe she has gained a lot of respect from the faculty for her willingness to express her opinions or views even if it is a minority opinion. I have always found it healthy for the overall morale for faculty members, to be able to express their views and rationale, yet are then able to support departmental policy or decisions counter to their position, this is reflective of Dr. Brown. I have appreciated her insights, her perspective, and in spite of a differing opinions with the faculty or myself from time to time I find that she does have the School's interest at heart. She has made personal sacrifices that have contributed to the health and longevity of the current School of Recreation and Sport Sciences. I congratulate her on her retirement and look forward to her future contributions on our staff as an early retiree.

Date: January 25, 1996

To: Keith Ernce, Director,
School of Recreation and Sport Sciences

From: Sue Ellen Miller, Chair
Promotion and Tenure Committee

The Promotion and Tenure Committee of the School of Recreation and Sport Sciences recommends that Dr. Catherine Brown be awarded Emeritus status upon her retirement this June, 1996. The committee considered many of the factors on which to judge a faculty member for Emeritus status as listed in the OU Faculty Handbook. These were (1) length of service, (2) quality of teaching, (3) quality of research, (4) contribution to the University in administrative and committee work, and (5) services to society beyond the University. The following paragraphs explain why Dr. Brown deserves Emeritus status.

Dr. Brown's long tenure at Ohio University began as a guest lecturer in the Division of Health, Physical Education, and Athletics in the College of Education. She left OU to return one year later as a permanent staff member at the Instructor rank. Dr. Brown completed her advanced degrees while in full employment at Ohio University. Her early involvement with the university was at a time when teaching faculty had shared responsibilities in athletics.

In the academic area, Dr. Brown has taught a variety of courses in the physical education and sport sciences curriculum, and has been the Coordinator for the physical education and sport sciences programs for the last 14 years. She was instrumental in guiding the sport sciences program to its current five areas of concentration. In the era of Dr. Brown's involvement in athletics, all work done for women's sports was on a volunteer bases without overload compensation. Such "athletic tasks" included driving one's own car to transport players, lining courts and fields for contests, and conducting fund raisers to meet expenses. Dr. Brown coached the women's field hockey and lacrosse teams. This early and lengthy involvement and continued dedication and interest in women's athletics has earned her a place in the Ohio University Athletics Hall of Fame.

A major asset of Dr. Brown's teaching is her determination to give meaningful assignments and to keep her course content current. She is well read in professional journals and has been active in professional associations such as OAHPERD, AAHPERD, NAPEHE, MACUPE, and OCAWPES. Dr. Brown is a master at guiding lively class discussions about pertinent and often controversial professional issues. Her students do not forget her -- as many visit with her as returning alumni.

Dr. Brown is a conscientious committee member, always doing her homework, looking out for the welfare of the program, School, and College, and serving the often

unpleasant, but necessary role of devil's advocate. Because Dr. Brown has a very strong interest in teacher education, she has worked closely with the College of Education on state certification issues that affect students in physical education. Dr. Brown has served many years on the University Curriculum Council and on the College Curriculum Committee. She, therefore, has a broad understanding of the curricular process and has been instrumental in many curricular changes in the School of Recreation and Sport Sciences. She has worked tirelessly with the faculty advising process as our students are affected by other departments. Many times she has been an advocate for both students and faculty when administrative decisions were made.

Dr. Brown is a long time supporter of various programs that keep Ohio University rich and diverse. These programs include the Performing Arts, Athletics, and programs involving international students. She is a member of various community organizations such as Kiwanis and the local and national Audubon Society. Dr. Brown is also a strong advocate of environmental issues, humane treatment of animals, and equity in girls' and women's sports.

Ohio University

Interoffice Communication

DATE: February 28, 1996

TO: J. David Stewart, Ph.D.
Provost

FROM: Barbara Ross-Lee, D.O., Dean
College of Osteopathic Medicine 

SUBJECT: ~~John P. Sevastos~~

RECEIVED
FEB 29 1996
OFFICE OF THE PROVOST

In conjunction with Dr. Christopher Meyer, I would like to recommend that Dr. John P. Sevastos be awarded emeritus status with Ohio University with the title of Assistant Dean and Professor Emeritus. As described in the attached letter from Dr. Meyer, Dr. Sevastos has served numerous roles on behalf of the College of Osteopathic Medicine and its students since the College was founded in 1976.

Please forward this recommendation for approval by the Board of Trustees at their spring meeting. Thank you for your consideration of this request. If you need additional information or if you have any questions regarding this request, please call me at 3-2178.

/cab

Ohio
University
College of
Osteopathic
Medicine

February 28, 1996

J. David Stewart, Ph.D., Provost
Ohio University
306 Cutler Hall

Dear Dr. Stewart:

This letter is in reference to and in behalf of John Sevastos, D.O., who OU-COM would like to nominate for emeritus faculty status. As you already know, Dr. Sevastos resigned as a Regional Assistant Dean in June of 1995 to become President-Elect of the American Osteopathic Association. Dr. Sevastos has been a preeminent leader in the osteopathic community in Ohio throughout his career, and was instrumental in the college's founding twenty years ago. For seventeen years, until he resigned in June, he served as the Assistant Dean in Cleveland, and participated in the training and education of hundreds of OU-COM Phase III and Phase IV students. During this time, Dr. Sevastos performed admirably, discharged his duties faithfully, and was a role model for our students.

During his tenure, Dr. Sevastos served as the chief academic officer for the college in the Cleveland area, and represented us on numerous committees and in a wide range of activities. Dr. Sevastos is also a family practitioner and throughout his career he maintained a heavy teaching load by providing clinical rotations for Phase IV students in his office setting. In that regard, he was responsible for scheduling student rotations, developing academic programs, and participating in the evaluation of OU-COM students. Although contributions to the osteopathic profession are not considered in the criteria for consideration for emeritus status, it goes without saying that Dr. Sevastos has played a prominent role in osteopathy in Ohio by serving as a Past President of the Ohio Osteopathic Association, and now, as the President-Elect of the American Osteopathic Association. As a result of his distinguished career and significant contributions, OU-COM is pleased to nominate him for emeritus status as a Professor of Family Medicine for the Ohio University College of Osteopathic Medicine.

Respectfully,



Christopher T. Meyer, D.O.
Associate Dean

CTM:ajm

cc: Barbara Ross-Lee
John Sevastos

Ohio University

Regional Higher Education
Cutler Hall 206
Ohio University
Athens, Ohio 45701-2979
614/593-2551

DATE: March 1, 1996

TO: Barbara Reeves, Associate Provost

FROM: *JCB* James C. Bryant, Vice President for Regional Higher Education

SUBJECT: Emeritus Status for Associate Professors Larry Wilson and Dennis Luper

Attached are recommendations for emeritus status for ~~Larry Wilson~~ and ~~Dennis Luper~~ from Charles Bird and Dee Mowry. I strongly endorse their recommendations and request your approval. *CHEN*

kh
ECON

Ohio University—Lancaster

Office of the Dean
1570 Granville Pike
Route 37 North
Lancaster, Ohio 43130-1097
614/654-6711

TO: James Bryant
FROM: Charles Bird 
DATE: February 26, 1996
RE: Emeritus Recommendation for Professors Larry Wilson and Dennis Lupher

Enclosed is a recommendation from Dee Mowry, Coordinator of Arts & Sciences on the Lancaster Campus, nominating Larry Wilson and Dennis Lupher for emeritus status. Both faculty members plan to retire at the end of winter quarter 1996.

I strongly support this recommendation and urge its approval. Both Dr. Wilson and Dr. Lupher have served the University well for many years. Dr. Wilson came to the Campus in 1969, and I am told that he was the first Ph.D. hired directly for the Lancaster Campus. Dr. Lupher joined the Campus in 1977.

Dr. Wilson has served essentially as the Chemistry Department on the Lancaster Campus since his arrival. He has a reputation for excellent teaching and points with pride to the success of his students when they move on. Dr. Lupher also has solid credentials as a teacher in economics and related areas. I note especially his skill as a statistics teacher, as well as the fact that for many years he served in faculty leadership roles. Dr. Lupher's reputation as an even-handed colleague was appreciated by many during various times of turmoil on Campus.

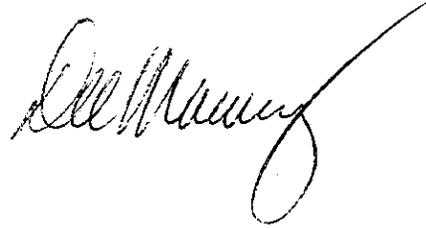
In my short time as Dean of the Lancaster Campus, I have very much enjoyed my association with both Larry and Dennis, and they will be missed. Both plan to continue teaching one-third time. If you have any questions or need anything more from the Campus, please let me know.

pc: Dee Mowry

Ohio University—Lancaster

1570 Granville Pike
Route 37 North
Lancaster, Ohio 43130-1097
614/654-6711

TO: Charles Bird, Dean
FROM: Dee Mowry, Arts & Sciences Coordinator
DATE: February 22, 1996
RE: Retirements

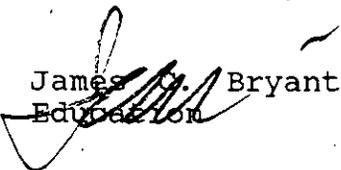


I would recommend, on behalf of the Division of Arts & Sciences at Ohio University-Lancaster, that Profs. Dennis Lupher and Larry Wilson be granted emeritus status upon their upcoming retirements. Both have served faithfully during their years at Ohio University-Lancaster. This would be an appropriate honor for these retirees.

Regional Higher Education
Cutler Hall 206
Ohio University
Athens, Ohio 45701-2979
614/593-2551

DATE: February 29, 1996

TO: David Stewart, Provost

FROM:  James G. Bryant, Vice President for Regional Higher
Education

SUBJECT: Emeritus Status for Associate Professor ~~James~~ Monica Wyzalek

Attached are recommendations for emeritus status for Monica Wyzalek. I have previously known and worked with Monica for 24 years. She has contributed to many students, teaching both at the Athens and Chillicothe campus. I recommend emeritus status for her with great enthusiasm.

kh



Ohio University
Chillicothe

P.O. Box 629
571 West Fifth Street
Chillicothe, Ohio 45601-0629

614/774-7200

TO: JAMES C. BRYANT
FROM: DELBERT E. MEYER *Del*
DATE: FEBRUARY 19, 1996
SUBJECT: EMERITUS STATUS - MONICA WYZALEK

The Math and Science Division has unanimously recommended conferring Emeritus status to Monica Wyzalek. She has served Ohio University well for many years and I wholeheartedly support the request.

nsh

xc: Arun Venkatachar
Monica Wyzalek



Ohio University

Chillicothe

P.O. Box 629
571 West Fifth Street
Chillicothe, Ohio 45601-0629

614/774-7200

February 19, 1996

TO: Dean Meyer

FROM: Arun Venkatachar, Math Science Division Coordinator

SUBJECT: Emeritus Status for Monica Wyzalek

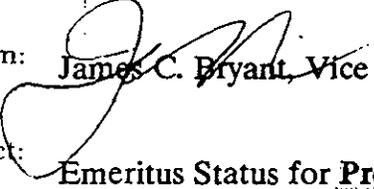
The members of the Math Science Division at OUC are in unanimous agreement that appropriate steps should be taken to confer emeritus status on Monica Wyzalek in recognition of her thirty years of distinguished service to Ohio University.

Arun Venkatachar

Date: April 4, 1995

Interoffice Communication

To: David Stewart, Provost

From:  James C. Bryant, Vice Provost for Regional Higher Education

Subject: Emeritus Status for Professor Gene Stoppenhagen

This memo is written in support of the nomination of Dr. Stoppenhagen for emeritus status. Dr. Stoppenhagen has served the Lancaster campus for 25 years. He has made many contributions to the campus and the community. I have worked with him both at Lancaster and later at the Athens campus. I strongly recommend this designation.

Ohio University—Lancaster

Office of the Dean
1570 Granville Pike
Route 37 North
Lancaster, Ohio 43130-1097
614/654-6711

TO: James Bryant
FROM: Charles Bird 
DATE: March 27, 1995
RE: Emeritus status for Professor W. Gene Stoppenhagen

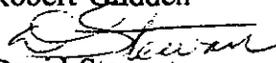
Gene Stoppenhagen has been nominated for Emeritus status by our Coordinator of the Arts and Sciences Division, Fred Kalister. I heartily concur with this recommendation and encourage you to approve it, as well.

Gene was a member of the search committee that hired me and has been an invaluable source of information and advice since my arrival. Although I did not have the pleasure of working with him over the many years of service he provided to the University, it is apparent to me that his contributions were both varied and of high quality. Gene exemplifies the sort of work that is implied by the Emeritus title.

If you have any questions or need anything more from me, please do not hesitate to call.

pc: Fred Kalister

O H I O U N I V E R S I T Y
May 30, 1996

TO: Robert Glidden
FROM: 
David Stewart
SUBJECT: Emeritus Status for Dean Robe

I would like to support the recommendation that Dean Richard Robe be granted emeritus status as Dean Emeritus and as Moss Professor Emeritus. He has served the College of Engineering and Technology for sixteen years as its dean, and during that time the college has risen to a position of national prominence that reflects his outstanding leadership. The college has achieved notable success in grant funded activity, and the growth of its research is reflected in the creation of seven centers and institutes that promote research. He is an important person in the history of the college, and emeritus status for him both as dean and professor is rightly deserved. I recommend that this action be taken.

DS/bb

Ohio University

Vice President for Administration
Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979
614/593-2556

March 21, 1996

Dr. David Stewart
Provost
Ohio University
Cutler Hall
Campus

Dear David:

I write to nominate Mr. William Dombrowski for Administrative Emeritus recognition by Ohio University. Bill served the university well as interior designer for the Facilities Planning Office for more than thirty years. He was instrumental in preserving and enhancing the university through his commitment to high standards and by his thorough knowledge of Georgian decoration and design. Bill was especially helpful to First Lady Clair Ping's efforts to preserve and extend the history of Ohio University through traditional design work and he also made numerous contributions to colleges and departments by offering consulting and design services for renovations and furniture selections. Given Bill's long history and record of service with Ohio University, I believe he is worthy of this recognition.

Sincerely,


Gary North

GN:mm

cc: Alan Geiger
John Kotowski

RECEIVED

MAR 22 1996

PROVOST OFFICE

Ohio University

Interoffice Communication

DATE: January 29, 1996

TO: Provost David Stewart

FROM: Hwa-Wei Lee, Dean of University Libraries *HWL*

SUBJECT: Nomination of ~~Katharin Foster~~ for Emeritus Status

With this memo, I would like to recommend that ~~Katharin Foster~~ be granted emeritus status by the Ohio University Board of Trustees. Mrs. Foster retired last July following thirty years of distinguished service in several capacities. She joined our staff in 1965, when the library was located in Chubb Hall and Walter Wright was its director. Over the years she moved from being a Reference Librarian, to Head of the Reference Department, to her final position as Head of Collection Development and Acquisitions. In all her assignments, Mrs. Foster conducted herself with the utmost dedication and professionalism. She was very much appreciated by the faculty, and has forged close friendships with many members of the Athens community. During her tenure with Ohio University Libraries, Katharin met her future husband, Ted Foster, who also serves as a professional librarian. In a gesture that expresses their deep loyalty to this university, Katharin and Ted have recently made a planned gift of \$100,000 to the Ohio University Foundation.

I believe that Katharin Foster would be gratified to be granted emeritus status at Ohio University. Certainly she is richly deserving of this honor.

Ohio University

Interoffice Communication

DATE: January 9, 1996

TO: Provost David Stewart

FROM: ~~Hwa-Wei Lee~~
Hwa-Wei Lee, Dean of University Libraries

SUBJECT: Nomination of ~~William Betcher~~ for Emeritus Status

This is to request that ~~William Betcher~~ be granted emeritus status by the Ohio University Board of Trustees at their April 1996 meeting. My nomination is based on the length of Mr. Betcher service, the quality of his performance, and his many contributions over the years to the Libraries and to the University community.

Bill Betcher is scheduled to retire officially on February 1, 1996. At that time he will have completed more than thirty years of service to Ohio University. Bill joined the staff of the Libraries in 1965 as Public Services Division Head, a position he held until 1981, when he was additionally put in charge of the Technical Services departments in a combined "Services" division. Throughout my own tenure as Dean (since 1978), Bill has been a valued colleague and key advisor in all the transformations that have occurred in the delivery of library services. I have relied on his practical good sense, loyalty, and extraordinary reliability in a thousand ways over the years. His calm manner and steady nerves have been an invaluable asset to the Library, particularly in resolving conflict situations with library users. Bill has cheerfully taken on the tasks of hearing fine appeals, assigning faculty carrels, and other sensitive assignments. It is a remarkable tribute to his diplomatic skills that Bill has so many good friends left on campus!

Although there is no provision for emeriti status in the case of classified employees, I should point out that Bill's wife, Janet Betcher, is also retiring on February 1st after twenty-seven years of service to the Libraries. It is gratifying to know that both of them will be able to participate (as husband and wife) in some of the events sponsored by the O.U. Emeriti Association.

RECEIVED

JAN 11 1996

OFFICE OF THE PROVOST

Ohio University

Vice President for Administration
Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979
614/593-2556

February 23, 1996

Dr. David Stewart
Provost
Cutler Hall
Ohio University
Campus

Dear David:

I have received recommendations from Dr. Juanita Fain and Carolyn Sabatino, with the support of the Financial Aid Office staff, that ~~Yang-Hi Kim~~ be awarded the administrative emeritus status by the Ohio University Board of Trustees. Given Mrs. Kim's many years of distinguished service to the university, I believe this distinction is warranted.

I recommend, therefore, that such recognition for Yang-Hi Kim be approved by you and the President, and recommended to the Board.

Sincerely,



Gary North
Vice President for Administration

GN/pch

cc: Juanita Fain

DATE: February 23, 1996

TO: Gary North, Vice President for Administration

FROM: Juanita P. Fain, Associate Vice President for Administration

SUBJECT: Administrative Emeritus Status: Yang-Hi Kim

I strongly and enthusiastically support Carolyn Sabatino's recommendation that Yang-Hi Kim be granted Administrative Emeritus status. Her effective date of retirement is June 30, 1996.

Having been an administrator in the Office of Student Financial Aid and Scholarships for 23 years, Yang-Hi has developed and enhanced the administration of the University Scholarship Program. Because of this, she is very highly regarded and respected among students, faculty and administrators. In her roles as assistant and associate director, Yang-Hi's leadership and insight have helped the office to become more responsive and accommodating to its various constituencies. Her dedication and commitment are inspirational to all with whom she comes in contact.

The skill and care with which Yang-Hi has administered the University Scholarship Program during her tenure is to be commended and applauded. Her hard work and accountability must be respectfully acknowledged by the institution, as well.

To thank and commend Yang-Hi Kim for her professional contributions and unwavering dedication and loyalty to Ohio University, I wholeheartedly recommend that she be honored with Administrative Emeritus Status.



Office of Student Financial Aid and Scholarships
020 Chubb Hall
Ohio University
Athens, Ohio 45701-2979
614/593-4141

February 26, 1996

To: Dr. Juanita P. Fain, Associate Vice President for Administration

From: Carolyn M. Sabatino, Director, Student Financial Aid and Scholarships *CS*

Subject: Request for Emerita status for Mrs. Yang-Hi Kim

As you know, Mrs. Kim, Associate Director of Scholarships and Client Services, will retire from Ohio University, effective July 1, 1996.

Mrs. Kim has had a long and distinguished career in the Office of Student Financial Aid and Scholarships. Her service to students and the University has been one of dedication and outstanding achievement.

During her tenure, the Scholarship Program has grown from a one million dollar program to more than four million dollars. Under Mrs. Kim's management, the program has become a model of program excellence and good stewardship.

Mrs. Kim has worked with many Deans and faculty members and is held in highest esteem by all. Because of her long tenure and keen sensitivity to the needs of others, she holds a place of honor among the staff in the financial aid office.

In light of her distinguished service to the University, I should like to recommend Mrs. Kim for conferment of Emerita status upon her retirement. This is an honor of which she is very deserving and it would be an appropriate recognition of her significant contribution to the University.

Thank you for your consideration of my request.

CMS:slm

Ohio University

Vice President for Administration
Cutler Hall 209
Ohio University
Athens, Ohio 45701-2979
614/593-2556

June 20, 1995

Dr. David Stewart
Provost
Cutler Hall
Ohio University
Campus

Dear David:

I have received recommendations from Dr. Juanita Fain and members of the Registrar's staff that ~~Larry~~ be awarded the administrative emeritus status by the Ohio University Board of Trustees. Given Larry's many years of service to the university, I believe this distinction is warranted.

I recommend, therefore, that such recognition for Larry be approved by you and recommended to the Board.

Sincerely,



Gary North
Vice President for Administration

GN:mm

cc: Juanita Fain

RECEIVED

JUN 20 1995

OFFICE OF THE PROVOST

DATE: June 14, 1995

TO: Gary North, Vice President for Administration

FROM:  Juanita P. Fain, Associate Vice President for Administration

SUBJECT: Administrative Emeritus Status: Larry L. Terrell

This is to request and recommend that Larry L. Terrell be granted Administrative Emeritus Status. His effective date of retirement is July 31, 1995.

Having been the Registrar at Ohio University for 13 years and the Assistant Registrar for 13 years prior to that, Larry has been a devoted administrator committed to responsive and effective student service and academic support. An example of his superb leadership and dedication to the university is evidenced by his critical role in the successful development and implementation of the student information systems and telephone registration. Without Larry Terrell's knowledge, commitment and fortitude this would have been an unsurmountable task. This institution owes him a debt of gratitude for this accomplishment.

In recognition of and appreciation for his unwavering loyalty, dedication, and contributions to Ohio University, I enthusiastically recommend that Larry L. Terrell be honored with Administrative Emeritus status.

Mr. Hodson presented and moved approval of the resolution. Mr. Emrick seconded the motion. All voted aye.

Honorary Degree Award

RESOLUTION 1996 -- 1471

WHEREAS, the University Committee on Honorary Degrees has recommended that Ohio University honor the person listed below through the conferral of an honorary degree, and

WHEREAS, it remains for the President to determine whether the person wishes to accept the award.

NOW, THEREFORE, BE IT RESOLVED that the degree recommended be conferred at an appropriate time in the future after the President has determined that the person recommended wishes to be honored.

Sally Aw Sian

Sally Aw Sian, a native of Rangoon, Burma, has spent her entire journalistic career with the chain of newspapers started by her father, the late Aw Boon Haw of Tiger Balm fame. She barely had time to prepare for adulthood when, in 1951, her father asked her to take charge of the Sing Tao Daily News, a Hong Kong newspaper that was in financial difficulty. She overcame the financial problems as well as those of being a woman in a position traditionally reserved by the Chinese for men. The paper began making a profit by 1956. Since then, she has expanded the chain to 12 newspapers published on four continents.

Sally Aw Sian's achievement in publishing is not simply in publishing a chain of newspapers, but publishing the same newspaper in nine major cities worldwide. She has succeeded in publishing what is accepted as the first truly international newspaper. As early as 1978, her company launched satellite-based facsimile transmission systems to its overseas offices.

Her career has been comprised of more than professional accomplishment. Ms. Aw has provided leadership and financial support for education, contributing HK\$2 million to Hong Kong Baptist University, establishing a visiting faculty position at the Chinese University in Hong Kong and making possible construction of the new Sing Tao Center at Ohio University. She and her newspapers are noted for support of the needy in Hong Kong and China.

Mr. Emrick presented and moved approval of the resolution. Ms. Ackerman and Mr. Brunner seconded the motion. The motion passed with one abstention. Mr. Hodson, because of his local law practice, abstained from discussion and vote on the resolution.

Center for Student Advocacy

RESOLUTION 1996 -- 1472

WHEREAS, the Ohio University Board of Trustees has the authority to enter into a contract for the provision of a legal services plan to its students in accordance with Section 3345.022 ORC, and

WHEREAS, the Ohio University Student Senate has studied the provisions of such legal services plan at Ohio and other universities, and it has presented a basic plan and guidelines for The Center for Student Advocacy at Ohio University, and

WHEREAS, the basic plan and guidelines for that plan of The Center for Student Advocacy will be as follows:

1. The Center for Student Advocacy will be an Ohio not-for-profit corporation created by at least two incorporators who are attorneys licensed to practice law in the state of Ohio in accordance with the requirement of Section 3345.022 ORC.
2. The Board of Trustees for The Center of Student Advocacy will include seven (7) members who shall be appointed by the incorporators for one (1)-year terms beginning July 1, 1996, until June 30, 1997, and will include one (1) representative each from the Ohio University Student Senate, the Ohio University Graduate Student Senate, Students Defending Students, the senior student Trustee of the Ohio University Board of Trustees, and three (3) at-large members. The appointed Board of Trustees will adopt a Code of Regulations and By-laws that will establish the operating policies and procedures of The Center of Student Advocacy, including the appointment process and terms for future trustees, including at large trustees, for staggered terms.
3. The Center for Student Advocacy will have the goals of providing legal education and advice; providing a mechanism for mediation and arbitration of housing, landlord-tenant disputes, and consumer protection issues; and will have a managing attorney to provide legal representation, with specific limitation on such representation established by both Section 3345.022 ORC and the By-Laws, when mediation and arbitration are not successful.
4. The Center for Student Advocacy will create a Mediation/Arbitration Board of nine (9) members, to be appointed by the President of the Ohio University Student Senate, the Athens Landlord Association, and the Ohio University Vice President for Student Affairs and Dean of Students Office. These members will include five (5) Ohio University students living in off-campus housing and four (4) Athens Ohio community members with a knowledge of the landlord-tenant issues in the community; and the Board of Trustees will adopt specific procedures for administering the mediation and arbitration process.

5. The Center for Student Advocacy will acquire appropriate legal malpractice and other insurance as a condition of entering into a contract with Ohio University, and

WHEREAS, The Center for Student Advocacy will be funded as part of the contractual arrangement through a \$5.00/quarter fee to be assessed to Ohio University off-campus housing students, with a negative check-off procedure established; and a \$5.00 positive check-off fee for Ohio University on-campus students. There will also be a negotiated administrative fee from the amounts collected to be assessed by Ohio University before providing the collected fees to The Center for Student Advocacy, and

WHEREAS, The Center for Student Advocacy will be authorized to receive these fees for a period of three (3) years through the 1998-99 academic year. During the 1998-99 academic year a committee will be formed by the President of Ohio University, in consultation with The Center for Student Advocacy, to review the three (3)-year record of operation and legal services provided by The Center for Student Advocacy, and to recommend to the Ohio University Board of Trustees whether the legal services plan being administered by The Center for Student Advocacy should be reauthorized and whether any changes should be made for the 1999-2000 academic year and future years

NOW THEREFORE BE IT RESOLVED, that the Ohio University Board of Trustees hereby authorized the creation of a legal services plan in accordance with the guidelines aforementioned for The Center for Student Advocacy, and

FURTHER BE IT RESOLVED, that the President of Ohio University, or his designee, be authorized to negotiate a contract with The Center for Student Advocacy in accordance with the guidelines proposed, and that it be brought forward to the Ohio University Board of Trustees for its final approval of the terms and conditions of the contract as part of the establishment of a legal services plan in accordance with Section 3345.022 ORC.

DATE: April 15, 1996
TO: The President and Board of Trustees
FROM: John F. Burns, Director of Legal Affairs 
SUBJECT: Establishment of a Legal Services Plan in accordance with Section 3345.022 ORC

Attached is a resolution for your consideration that would initiate the process of approval of a legal services plan for Ohio University students in accordance with Section 3345.022 ORC.

The resolution would authorize the establishment of such a plan under the auspices of The Center for Student Advocacy, a not-for-profit cooperation, to be created and sets forth some specific guidelines to be part of a contract between Ohio University and The Center for Student Advocacy.

The resolution would also authorize the President to arrange for the final terms and conditions of a contract that would be presented to the Ohio University Board of Trustees for final approval, presumably at the next meeting.

Thank you.

JFB:vsp

IX. GENERAL DISCUSSION - CALL OF MEMBERS

Members, in turn, warmly thanked and congratulated retiring student Trustee Melissa Cardenas for her outstanding service. Each in their own words paid tribute to her dedication, good spirit, commitment, hard work and involvement in the life of the campus.

Trustees also congratulated student leaders for their efforts in bringing forward a proposal to form a center for student advocacy. President Glidden, Trustee Chairman Leonard, and Trustee Grover were thanked for their support and guidance of the proposal. It was noted final consideration of the matter will come before the Trustees at the June meeting.

Members welcomed Trustee-designee M. Lee Ong. Each indicated his or her pleasure with her appointment and pledged to work closely with her.

Melissa Cardenas thanked everyone for the opportunity to serve as a student Trustee and noted that she found the experience challenging and satisfying. She commented that students would like to be more involved in matters and encouraged the President and Trustees to create those opportunities. Ms. Cardenas thanked Joel Rudy for his leadership in the student life of the campus, and noted the need to continue to emphasize diversity in the student body, staff, and faculty. Ms. Cardenas thanked the President and Trustees for making possible the surprise visit of her mother this weekend.

Mr. Goodman complimented the leadership responsible for bringing forward the center for student advocacy.

Mr. Brunner stated he felt good about the resolution of the student advocacy proposal and the President's leadership therein. He asked that we revisit a previously raised issue regarding alumni placement and internship services.

Ms. Ackerman indicated she appreciated the opportunity to meet and interact with students. She asked that more such opportunities be developed so we might better know what's on their minds.

Mrs. Eufinger complimented students and student leaders for working through differences regarding the advocacy proposal and commented how much good this says about our University.

Mr. Grover thanked Vice President for Student Affairs and Dean of Students Joel Rudy for his special effort during times of difficulty and tragedy on campus. He cited the recent death of four students as an example of the way that even in the most difficult of times the University's response is appropriate. Mr. Grover asked that we look to control costs where appropriate and that we don't become stagnant when looking to the future.

Mr. Sasson thanked Trustee Patricia Ackerman for her excellent keynote address given during Green and White Day activities. He noted how important Melissa's friendship and mentoring have been to him.

Mrs. Ong thanked members for their warm welcome and for the opportunity to again be reacquainted with Ohio University. She noted the challenge that lies ahead for her and the enjoyment she experienced in meeting so many students.

Mr. Hodson congratulated Provost-designee Sharon S. Brehm on her appointment and wished her well. Mr. Hodson, reflecting on previous board actions, noted the rapid rate of change

the University is facing, and commented that the future success of the University will be determined by how well, collectively, we manage this change. Mr. Hodson said the more immediate challenge to those present is to find ways of approaching this change so that we improve the personal excellence of our university and the education it offers.

Mr. Emrick thanked President Glidden for his good leadership of the University, and retiring Provost David Stewart for his support, commenting that he will be missed.

President Glidden stated he takes no credit for the resolution of the student advocacy program and thanked students and Trustees for making it possible. Dr. Glidden indicated that we must continue to find ways to increase our excellence so that we are clearly the best of our class of universities in the country.

Chairman Leonard commented he was pleased with the Thursday night Trustee dinners with members of the University community and suggested they be continued. He noted his satisfaction with Trustee relationships and workings and said he felt everyone was committed to finding viable solutions to University matters.

Mr. Leonard thanked all those who helped make the student legal service a success and repeated the need to find ways for more student involvement in the University decision making process. He congratulated Student Senate President Terry Frazier for a good year.

X. ANNOUNCEMENT OF NEXT STATED MEETING

The secretary reported the Trustees will meet on the Athens Campus, June 28, 1996, for committee/study sessions and Saturday, June 29, 1996, for the formal Board meeting.

XI. ADJOURNMENT

Determining there was no further business to come before the Board, Chairman Leonard adjourned the meeting at 11:40 a.m.

XI. CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975-240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

Paul R. Leonard
Chairman