

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

May 8, 1991

TO: \*Those listed below  
FROM: Alan H. Geiger, Secretary, Board of Trustees  
SUBJECT: Minutes of the April 6, 1991, Meeting of the Board

Enclosed for your file is a copy of the April 6, 1991, minutes. This draft will be presented for approval at the next stated meeting of the Board.

Also enclosed for the Board of Trustees is a copy of the minutes of the April 22, 1991, meeting of the Edison Animal Biotechnology Board.

AHG:kd

Enclosures

\*Chairman and Members of the Board  
Mr. Rosa  
Ms. Rouse  
Dr. Bandy-Hedden  
Dr. Ping  
Dr. Bruning  
Dr. North  
Dr. Turnage  
Dr. Geiger  
Mr. Rudy  
Mr. Kennard (2)  
Mr. Ellis  
Mr. Burns  
Dr. Bryant  
Archivist (2)  
Regional Campus Deans  
Chairs of the Senates  
Chairs, Regional Coordinating Council  
Mr. Kotowski

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY**

10:00 a.m., Saturday, April 6, 1991  
Board Room, McGuffey Hall  
Ohio University, Athens, Ohio

**EXECUTIVE SESSION**

On a motion by Dr. Strafford, and a second by Mr. Campbell, the Ohio University Board of Trustees resolved twice to hold executive sessions previously scheduled for Friday, April 5 and Saturday, April 6, 1991, to consider property matters under Section 121.22(G) (2) of the Ohio Revised Code (O.R.C.); disputes subject to pending or imminent court action under Section 121.22(G) (3) O.R.C., and personnel matters under Section 121.22(G) (4) these 5th and 6th days of April, 1991.

On a roll call votes on Friday and Saturday all members present, namely, Chairman Grasselli, Mr. Campbell, Mrs. Eufinger, Mr. Heffernan, Mr. Hodson, Mr. Leonard, Mr. Smoot, and Dr. Strafford voted aye.

Regarding personnel matters, President Ping reviewed the contractual agreement reached with AFSCME. He related the agreement to negotiating parameters established by the Trustees and outlined areas of importance in the new contract to both the University and its unionized employees. Individual trustees expressed their thanks to those from the University responsible for the agreement, including Vice President North, Mr. Conry, and Mr. Haynes. Trustees also commented that they looked forward to finding ways to continue improving our relationship with the campus labor force.

President Ping reported on discussions to identify additional student recreation facilities, planning for a retirement center and an equestrian center at The Ridges. The President noted planning continues at The Ridges for the BioTechnology and BioEngineering Facility.

The President reviewed the status of University legal matters and indicated he would provide Trustees with an immediate update on situations when they have been personally named in any litigation. Trustees discussed the formal relationship between themselves and The Ohio University Foundation, Inc., particularly where they may be enjoined in legal action. President Ping indicated he would provide Trustees, prior to the next meeting, a report beginning to define the critical issues and suggestions toward meeting their concerns.

## **I. ROLL CALL**

Eight members were present, namely, Chairman Jeanette G. Grasselli, Richard R. Campbell, Charlotte C. Eufinger, Dennis B. Heffernan, Thomas S. Hodson, Paul R. Leonard, Lewis R. Smoot, Sr., and J. Craig Strafford, M.D. This constituted a quorum. Lewis Smoot officially completes his term as a University Trustee on May 12, 1991.

Student Trustees Matthew D. Rosa and Christina L. Rouse were present. With this meeting, Ms. Rouse officially completed her two-year term as a Student Trustee.

President Charles J. Ping and Secretary Alan H. Geiger were present. Dr. Irene Bandy-Hedden, President of the Ohio University Alumni Board of Directors, attended the meeting.

## **II. APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 26, 1991 (previously distributed)**

Mr. Campbell moved approval of the minutes as distributed. Mrs. Eufinger seconded the motion. Approval was unanimous.

## **III. COMMUNICATIONS, PETITIONS AND MEMORIALS**

Secretary Geiger reported none had been received.

## **IV. ANNOUNCEMENTS**

President Ping reported that Trustee Emeritus, Fred H. Johnson, had recently died. The President noted that Mr. Johnson, who served over forty years, was the University's longest serving Trustee.

## **V. REPORTS**

Chairman Grasselli invited President Ping to present persons for reports. He introduced Provost James L. Bruning.

## **REPORT ON STATUS OF SENATE BILL 140 PROVOST JAMES L. BRUNING, PH.D.**

Provost Bruning reviewed the enactment of Senate Bill (S.B.) 140 and the provisions for both high school and college academic credits. The Provost noted S.B. 140 is part of an emphasis on statewide articulation among secondary schools and the State's colleges and universities. Dr. Bruning described the ramification of

credit options and the possibility of college credits counting toward both high school graduation and then later college and university credit. The Provost identified how colleges and universities participate under S.B. 140 by identifying courses available to high school students and the roles of secondary schools in outlining policies from registration to book purchases to transportation. He noted university level courses are not to be taught in the secondary schools, special classes are not to be set up for these students, and that these students are to be treated as "regular" higher education students.

The Provost outlined how Ohio University began the implementation of S.B. 140 and described discussions held among Athens and Regional Campus deans and various superintendents and principals. Issues raised at these sessions dealt with financial matters, the possibility of the best high school students "leaving" early for college work, effects on talented and gifted programs, and the concern that high school students may find themselves unable to graduate because of poor performance at the college level.

Provost Bruning stated these meetings went well and gave us the opportunity to describe our requirements for admission to the University. Dr. Bruning reported that 32 high school students were enrolled on the Athens Campus and 87 such students on the five Regional Campuses. These numbers, respectively, are projected to increase next year to 59 and over 100. The Provost concluded by noting that the major problems with S.B. 140 were paperwork and administrative difficulties which any new program causes. A complete copy of Provost Bruning's remarks are included with the official minutes.

## **VI. UNFINISHED BUSINESS**

Secretary Geiger indicated there was no unfinished business.

## **VII. NEW BUSINESS**

### **A. BUDGET, FINANCE, AND PHYSICAL PLANT COMMITTEE**

Committee Chair Campbell reported the Budget, Finance, and Physical Plant Committee met Friday to review matters presented to the Board of Trustees.

Dr. Strafford presented and moved approval of the resolution. Mr. Heffernan seconded the motion. All voted aye.

**PROGRAM PLANNING REPORT AND OUTLINE FOR  
1991-92 BUDGET PLAN**

**RESOLUTION 1991 -- 1150**

**WHEREAS**, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees receives the "'Ohio University Program Planning Report, March, 1991" recommended by the President and approves the outline of the 1991-92 budget plan.

**BE IT FURTHER RESOLVED** that if the funding available from state subsidy and tuition should be different from the specific projections made in the "Ohio University Program Planning Report, March, 1991," the President shall implement a fiscal plan which reflects the appropriate balance of revenue from state subsidy and tuition.

**AND BE IT ALSO FURTHER RESOLVED** that if the total funding available from tuition, state subsidy and other income should be significantly less than the projections included in the "Ohio University Program Planning Report, March, 1991, the President shall propose an alternative fiscal plan which is commensurate with available revenue.

# Ohio University

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Office of the Provost  
Cutler Hall  
Ohio University  
Athens, Ohio 45701-2979

March 14, 1991

TO: Dr. Charles J. Ping, President  
FROM: James L. Bruning, Provost  
SUBJECT: Planning Report



Attached is the Ohio University Planning Report. The process which culminated in this series of recommendations regarding enrollments, income and expenditure projections, planning pool allocations, compensation increases, and fee changes began in September. Initial discussions focused on issues facing the institution and culminated in an addendum to the action agenda summarized in Appendix G. These and other topics will become the focus of further discussion as the University moves toward its third century.

The recommendations included in the report summarize the FY 1991-92 plans for the Athens General Programs, Regional Higher Education, and the College of Osteopathic Medicine.

jm  
Attachment

# Ohio University Planning Report

March 1991

The State of Ohio employs a biennial appropriations cycle in formulating the spending authorizations for all state funded agencies and programs. University planning and budgeting activities which precede the first year of the biennial appropriations cycle generally tend to be uncertain. This year the uncertainty is increased as a result of the State of Ohio's general budget problems.

In February 1991 the new state administration announced that, if current rates of income and expenditure continued, there will be a budget imbalance for FY1990-91 in the range of \$120 to \$150 million. Such an imbalance is prohibited by state law, and in order to balance the state's budget, the Office of Budget and Management directed reductions in funding for many state agencies. The share of the reductions allocated to Higher Education was \$45 million. In percentage terms, these cuts, when allocated to the universities, amounted to three percent of student subsidy and 5.1 percent of line items in the budget. Ohio University's overall share of these reductions was approximately \$2.9 million. The reductions fell on the various program units of the University as follows: \$2 million for the Athens General Program, \$500,000 for the College of Osteopathic Medicine, and \$400,000 for Regional Higher Education. In response to these cuts, a series of budget reduction actions were undertaken, including the following: a freeze on filling vacant positions; postponement of UPAC projects; restrictions on travel and prior approval for equipment purchases greater than \$1,000. The result of these actions will be to reduce expenditures by amounts sufficient to generate Ohio University's total share of \$2.9 million.

The worsening economic situation has led to projections from the State Office of Budget and Management that the shortfall for the coming biennium will be approximately \$1.5 billion or \$750 million for the coming fiscal year. When compared to the overall state budget, such a shortfall totals approximately six percent, although the Office of Budget and Management has speculated that the cuts could be as large as eight to eighteen percent. While these estimates represent a worst-case scenario, they do show the necessity of submitting a budget containing several options.



## Enrollment Projections

Even though a diminished level of state support appears quite certain, other indications of Ohio University's well-being are strong. Enrollment remains stable with slight growth predicted due to continued improvement in retention, which now stands at nearly 86 percent from the freshman to sophomore year. Ohio University will maintain the size of the entering freshman class at around 3,050. With over 11,000 applicants for those 3,050 places, the quality of the incoming class almost certainly again will increase.

The actual number of new, freshmen level students is expected to be slightly higher than the goal of 3,050; the most recent analysis of housing deposits indicates a class size of approximately 3,100. Since the retention rate is expected to increase very slightly, the overall enrollment on the Athens campus will show a modest increase over the 1990-91 level. (see Appendix A).

## The Environment for Budget Planning

### Role of UPAC in Planning

Within the context of likely decreases in state support, the University planning process continues to provide direction. The strength of the University Planning Advisory Council is that it brings independent judgment to bear on recommendations for budget allocations and reallocations even when the resources are limited.

As in previous years, the context for planning and formulation of this budget proposal is the *Education Plan II, Toward the Third Century: Issues and Choices for Ohio University*. This plan provides direction for decision making and a basis for development of an Action Agenda by UPAC. Each year UPAC reviews the Action Agenda and updates its implementation strategy as planning activities evolve. Objectives which have been met are replaced by new themes.

An addition to the Action Agenda this year came from the Task Force on the Retention and Recruitment of Women. Although the University has achieved a 50 percent increase in the number of female faculty members over the past ten years, the number of female faculty who leave the University remains high. The Task Force recommended several changes that may ameliorate this situation. The complete Action Agenda which serves as the basis for this year's planning activities is presented in Appendix G.

Given the uncertainties connected with state support for the coming year, UPAC considered four budget options ranging from a possible eight percent reduction in state support to a three percent increase. UPAC did not consider a reduction greater than eight percent; greater reductions, though possible, seem unlikely and would require a completely different approach to budgeting. It is important to note that if the effects of an estimated inflation rate of six percent are included, the total impact of the reduction in State support will range from a 14 percent decline for Option A to a three percent decline for Option D.

The downward revision of state subsidy estimates for FY 1991-92 led UPAC to conclude that all units must institute base budget reductions to meet the restraints imposed by the loss of student instructional subsidy. The magnitude of these reductions will depend on the actual level of student instructional subsidy. Table II gives details concerning these reductions for all four options.

### Income Estimates for Athens General Programs

The income sources for the Athens General Program budget are (1) student-based instructional subsidies from the state, (2) student tuition and fees, and, (3) other income from investment, indirect cost recovery from grants, contracts, and various miscellaneous sources.

A summary of projected revenue for the Athens General Programs is presented in Table I. Projected revenue for Regional Higher Education is presented in Table III and for the College of Osteopathic Medicine in Table V.

**TABLE I**  
**INCOME BUDGET OPTIONS**  
**1990-91**

	OPTION A 8% Reduction <u>14% Reduction</u>	OPTION B 3% Reduction <u>9% Reduction</u>	OPTION C No Change <u>6% Reduction</u>	OPTION D 3% Increase <u>3% Reduction</u>
State Budget With Inflation				
Tuition and fees	\$67,226,000	\$65,800,000	\$65,800,000	\$65,800,000
Resident UG	12.0%	8.3%	8.3%	8.3%
Nonresident surcharge	8.5%	8.5%	8.5%	8.5%
Graduate	10.0%	10.0%	10.0%	10.0%
State Subsidy	60,560,000	63,850,000	65,825,000	67,681,000
Other Income	<u>10,100,000</u>	<u>10,100,000</u>	<u>10,100,000</u>	<u>10,100,000</u>
<b>TOTAL</b>	<b>\$137,886,000</b>	<b>\$139,750,000</b>	<b>\$141,725,000</b>	<b>\$143,581,000</b>

Under Option A, undergraduate tuition and fees will increase \$318. The undergraduate tuition increase represents a 12 percent increase. Under Options B through D, undergraduate tuition and fees increase by the \$225 per year as proposed in the Governor's budget message. This represents approximately an 8.3 percent increase. UPAC recommends increasing graduate fees ten percent, since Ohio University ranks near the bottom in graduate instructional fees charged by Ohio's universities. The recommended fee structure sets the nonresident surcharge increase at 8.5 percent to reflect more accurately the cost of providing education to out-of-state students. The proposed fee schedules for the Athens General Programs, Regional Higher Education and The College of Osteopathic Medicine are presented in Appendices D, E and F.

Income from other sources is projected at \$10,100,000, an increase of \$980,000 over the current year. Most of this increase is related to interest earnings on the investment of current cash flow and from the recovery of indirect costs on sponsored grants and contracts.

### **Expenditure Plan for Athens General Programs**

Table II presents four expenditure plans proposed for the Athens General Programs for 1991-92 corresponding to each of the income options presented in Table I. Given the uncertainties in the state's budget situation, it is unlikely that state support in the form of student-based subsidy will be exactly that listed in any of the options in Table I. It is more likely that state support will fall somewhere between those options, necessitating a flexible spending plan that provides alternatives depending on the level of state support.

The most pessimistic of the expenditure options (Option A) provides an income level that necessitates the largest base budget reduction. Making the development of a spending plan particularly difficult for the coming year are the various required expenditure increases over which the University has little or no control. Even with the proposed reduction, there are only sufficient resources to fund these required expenditure increases.

#### **Required Expenditure Increases**

*Purchased Utilities:* These represent the anticipated increases in utility costs which are projected at \$250,000. *Student Aid Matching:* Federal requirements mandate that various forms of federal student aid be matched from operating funds. These matching fund costs are projected to be \$92,000. *Medicare for New Employees:* Recent changes in Federal Law require that all new employees be enrolled in Medicare. Costs for employees hired during the coming year are projected to be \$75,000. *New Buildings and Facilities:* These costs represent maintenance and utility costs for renovated buildings, space being brought back into use, and additional space being reopened at the Ridges. Total costs will be \$201,000. *Multi-year Commitments:* These costs represent scholarships added over several years, matching funds for the Luce Foundation grant and the expansion of the upper class deans' scholarships. Second, third, and fourth year costs will total \$142,000. *Round One Academic Challenge:* The Academic Challenge restricted fund awards made in 1985 now must be incorporated into the general program budget. Under terms of the Academic Challenge program, awards totalling one percent of institutional subsidy are made at the beginning of the biennium and continue for six years as a separate line item administered through the Office of Research and Sponsored Programs. At the end of the six-year period the Academic Challenge funds are rolled into the University's instructional subsidy and must be incorporated into the expenditure plan. Cost for incorporation of Academic Challenge into the general operating budget will be \$623,000. *Postage Increases:* Selected units such as the Admissions Office will require a budget adjustment to cover costs of the recently enacted postage increases. Costs are projected to be \$53,000. *Contracted Computer and Network Expenses:* These include costs for statewide super computer and library access networks, costs for recently received digital equipment and maintenance expenses. Costs are

projected to be \$208,000. *Payroll Accrual and Miscellaneous Central Pool Items:* Standard accounting rules require that certain anticipated expenses be accrued when the fiscal year ends prior to the completion of a bi-weekly pay period. Coupled with this is the need to budget for increases in faculty and staff educational benefits and of other centrally pooled items. These increased expenses will total \$348,000. The subtotal of these required expenditures is \$1,992,000.

### **Income Related Expenditure Increases**

While tuition increases generate additional income, there are expenses associated with those increases since student aid, educational benefits and graduate student fee waivers all increase with tuition rate. As a result, these expenditures will increase by a total of \$1,173,000 under Option A, and \$1,016,000 under Options B through D.

### **Required Compensation Increases**

*FICA/STRS/PERS General Fund Mandated Charges:* Changes in Federal Law require that part-time employees participate in either Social Security or a state retirement system. Required University costs for their participation will total \$177,000. *Health Insurance Increases:* Health insurance costs are projected to increase by 23 percent during the next fiscal year. Those increases plus changes in the deductible charges for support personnel result in a projected increase of \$1,426,000 for FY1991-92. *Academic Support Personnel Increases:* These increased costs include costs of the negotiated contract and the pay differential and bonus system initiated for academic support personnel. The total increase for these items is projected to be \$528,000. *Student Minimum Wage Increases:* \$55,000 will be required to bring student minimum wages in line with federal requirements. The subtotal for these required general fund compensation increases for all options is \$2,186,000.

### **Additional Expenditures**

Faced with the likelihood of limited funds for additional expenditures, UPAC recommends that the primary emphasis in this year's spending plan for additional expenditures beyond Option A be reduction in the size of the base budget cuts, modest increases in faculty and staff salaries, graduate stipends, summer and part-time teaching rates, and funding to keep PACE wages above the minimum wage. Additionally, it recommends that funds be allocated to provide some protection against the effects of inflation on the supplies and equipment budgets of units. This latter recommendation recognizes the problems created by the acquisition of instructional equipment procured from capital funds with no corresponding general operating support for maintenance or supplies. Finally, if support from the State should increase to levels described in Options C and D, initial funding of the UPAC pool recommendations will be undertaken.

As presented in Table II--Option B, there is provision for faculty and staff salary increases of three to four percent, the addressing of increases in departmental operating support, and an extra allocation for library acquisitions.

If income levels approach those described in Option C, UPAC recommends that additional funds be allocated to allow an increase in faculty and staff raises to four percent, a further addressing of needs for equipment and supplies, and the start of funding for the UPAC planning pool. Income generated for Option D allows for further the expansion of funding for the UPAC pool. In the current cycle 20 units submitted 117 proposals totaling \$3,882,111. UPAC recommends approximately \$1 million of these for approval.

In previous years the practice has been to delay award of a significant portion of the UPAC pool until it is certain that there is adequate income to fund these expenditures. In almost all instances, funds were released in November or January when income from tuition and subsidy was known. In the extremely difficult budget situations anticipated under Options A and B, it is anticipated that UPAC Pool recommendations will have to be delayed until FY 1992-93. If such a year long delay is required, then it is unlikely there will be an award of a new UPAC Pool in 1992-93.

If income is realized as described in Option D, an additional portion of the UPAC Pool recommendations can be funded during FY1991-92. In all of the Options described, funding of single year projects will be attempted if funds should become available by the end of the current fiscal year. A number of such items were high on the list of priorities of UPAC.

Overall, the theme that dominated UPAC's ranking of priorities is the importance of student-centered programs. UPAC members recommend the upgrading of student laboratories (one in the College of Health and Human Services, another in the Computing and Learning Center). UPAC members also gave high priority to increasing the acquisitions budget for the library, and providing the admissions office with a toll-free incoming WATS line.

Additional increases are also recommended to improve the quality of the educational opportunities available to students: additional work stations to the CD-ROM network in the library, expansion of the PACE program, increasing instructional capabilities in criminology, Chinese language instruction, environmental policy, and biomolecular engineering. UPAC also recommends increasing the School of Music's operating budget, expansion of minority graduate student recruitment, additional increases for graduate student stipends, and various other improvements in physical facilities used by students. Complete details of UPAC's recommendations are found in Appendix B.

**Table II**  
**OPTION A**

**Expenditure Plan**  
**Athens General Programs**  
**1991-92**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$133,174,000	
Base Reduction	<u>(2,405,000)</u>	
Adjusted Continuing Base	130,769,000	\$130,769,000
Required Expenditure Increases:		
Purchased Utilities	250,000	
Student Aid Matching	92,000	
Medicare for New Employees	75,000	
New Buildings and Facilities	201,000	
Multi-year Commitments	142,000	
Round One Academic Challenge	623,000	
Postage Increases	53,000	
Contracted Computer and Network Expenses	208,000	
Payroll Accrual and Misc. Central Pool	<u>348,000</u>	
Subtotal	1,992,000	132,781,000
Income Related Expenditure Increases:		
Student Aid & Educational Benefits	508,000	
Graduate Student Fee Waivers	<u>665,000</u>	
Subtotal	1,173,000	133,934,000
Required Compensation Increases		
FICA/STRS/PERS Mandated Charges	177,000	
Health Insurance Increases	1,426,000	
Support Personnel Increases	528,000	
Student Minimum Wage Increases	<u>55,000</u>	
Subtotal	2,186,000	136,120,000
Additional Expenditures		
Faculty/Staff Salary Increases (2.0%)	1,488,000	
Supplies and Equipment (2.0%)	<u>278,000</u>	
Subtotal	1,766,000	\$137,886,000

## OPTION B

**Expenditure Plan  
Athens General Programs  
1991-92**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$133,174,000	
Reduction	<u>(1,700,000)</u>	
Adjusted Continuing Base	131,474,000	\$131,474,000
Required Expenditure Increases:		
Purchased Utilities	250,000	
Student Aid Matching	92,000	
Medicare for New Employees	75,000	
New Buildings and Facilities	201,000	
Multi-year Commitments	142,000	
Round One Academic Challenge	623,000	
Postage Increases	53,000	
Contracted Computer and Network Expenses	208,000	
Payroll Accrual and Misc. Central Pool	<u>348,000</u>	
Subtotal	1,992,000	133,466,000
Income Related Expenditure Increases:		
Student Aid & Educational Benefits	351,000	
Graduate Student Fee Waivers	<u>665,000</u>	
Subtotal	1,016,000	134,482,000
Required Compensation Increases		
FICA/STRS/PERS Mandated Charges	177,000	
Health Insurance Increases	1,426,000	
Academic Support Personnel Increases	528,000	
Student Minimum Wage Increases	<u>55,000</u>	
Subtotal	2,186,000	136,668,000
Additional Expenditures		
Faculty/Staff Salary Increases (3-4%)	2,381,000	
Graduate Stipend Increase (\$25/qtr.)	174,000	
Summer Teaching Increase (3%)	48,000	
AY Part-Time Teaching Increase (3%)	58,000	
PACE Increase Above Minimum Wage (\$.25/hr)	24,000	
Library Acquisitions	50,000	
Supplies and Equipment (2.5%)	<u>347,000</u>	
Subtotal	3,082,000	\$139,750,000

## OPTION C

**Expenditure Plan  
Athens General Programs  
1991-92**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$133,174,000	
Base Reduction	<u>(900,000)</u>	
Continuing Base	132,274,000	\$132,274,000
Required Expenditure Increases:		
Purchased Utilities	250,000	
Student Aid Matching	92,000	
Medicare for New Employees	75,000	
New Buildings and Facilities	201,000	
Multi-year Commitments	142,000	
Round One Academic Challenge	623,000	
Postage Increases	53,000	
Contracted Computer and Network Expenses	208,000	
Payroll Accrual and Misc. Central Pool	<u>348,000</u>	
Subtotal	1,992,000	134,266,000
Income Related Expenditure Increases:		
Student Aid & Educational Benefits	351,000	
Graduate Student Fee Waivers	<u>665,000</u>	
Subtotal	1,016,000	135,282,000
Required Compensation Increases		
FICA/STRS/PERS Mandated Charges	177,000	
Health Insurance Increases	1,426,000	
Academic Support Personnel Increases	528,000	
Student Minimum Wage Increases	<u>55,000</u>	
Subtotal	2,186,000	137,468,000
Additional Expenditures		
Faculty/Staff Salary Increases (4%)	2,975,000	
Graduate Stipend Increase (\$50/qtr)	348,000	
Summer Teaching Increase (4%)	64,000	
AY Part-Time Teaching Increase (4%)	77,000	
PACE Increase Above Minimum Wage (\$.25/hr.)	24,000	
Library Acquisitions	50,000	
Supplies and Equipment (4%)	556,000	
UPAC--Partially Funded	<u>163,000</u>	
Subtotal	4,257,000	\$141,725,000



## OPTION D

**Expenditure Plan  
Athens General Programs  
1991-92**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$133,174,000	
Base Reduction	<u>(150,000)</u>	
Adjusted Continuing Base	133,024,000	\$133,024,000
Required Expenditure Increases:		
Purchased Utilities	250,000	
Student Aid Matching	92,000	
Medicare for New Employees	75,000	
New Buildings and Facilities	201,000	
Multi-year Commitments	142,000	
Round One Academic Challenge	623,000	
Postage Increases	53,000	
Contracted Computer and Network Expenses	208,000	
Payroll Accrual and Misc. Central Pool	<u>348,000</u>	
Subtotal	1,992,000	135,016,000
Income Related Expenditure Increases:		
Student Aid & Educational Benefits	351,000	
Graduate Student Fee Waivers	<u>665,000</u>	
Subtotal	1,016,000	136,032,000
Required Compensation Increases		
FICA/STRS/PERS Mandated Charges	177,000	
Health Insurance Increases	1,426,000	
Academic Support Personnel Increases	528,000	
Student Minimum Wage Increases	<u>55,000</u>	
Subtotal	2,186,000	138,218,000
Additional Expenditures		
Faculty/Staff Salary Increases (4%)	2,975,000	
Graduate Stipend Increase (\$50/qtr.)	348,000	
Summer Teaching Increase (4%)	64,000	
AY Part-Time Teaching Increase (4%)	77,000	
PACE Increase Above Minimum Wage (\$.25/hr.)	24,000	
Library Acquisitions	100,000	
Supplies and Equipment (5%)	695,000	
UPAC Pool	<u>1,080,000</u>	
Subtotal	5,363,000	\$143,581,000

## II. REGIONAL HIGHER EDUCATION

The planning process for Regional Higher Education is similar to that of the Athens General Programs. The Office of the Vice Provost for Regional Higher Education reviews and evaluates the planning pool requests submitted by each regional campus. The final recommendations regarding expenses and income are made for Regional Higher Education by a planning advisory council.

### Income Estimate

The instructional subsidy from the state and student tuition and fees are the primary sources of income for Regional Higher Education. The composite revenue forecast for Regional Higher Education programs is presented in Table III.

TABLE III

**Budget Options  
Regional Higher Education  
1991-92**

	Option A 8% Reduction <u>14% Reduction</u>	Option B 3% Reduction <u>9% Reduction</u>	Option C No Change <u>6% Reduction</u>	Option D 3% Increase <u>3% Reduction</u>
State Budget With Inflation				
Tuition and Fees	\$14,428,462	\$14,054,476	\$14,054,476	\$14,054,476
Resident Undergraduate	12.0%	8.3%	8.3%	8.3%
Nonresident Surcharge	8.5%	8.5%	8.5%	8.5%
Graduate	10.0%	10.0%	10.0%	10.0%
State Subsidy	11,777,570	12,424,690	12,942,385	13,709,030
Other Income	<u>71,833</u>	<u>71,833</u>	<u>71,833</u>	<u>71,833</u>
<b>TOTAL</b>	<b>\$26,277,865</b>	<b>\$26,550,999</b>	<b>\$27,068,694</b>	<b>\$27,835,339</b>

The instructional subsidy for the regional campus programs is projected to be between \$11,777,570 and \$13,709,030 depending upon option. Only the lower division enrollments in University branch campuses are buffered against enrollment decline. Resident credit program enrollments beyond the levels reflected in the appropriation law can only be funded from under earnings at other institutions. Therefore, only the enrollment based subsidy specifically targeted for Ohio University resident credit programs has been budgeted.

The tuition and fee increases for Regional Higher Education parallel those for other programs of the University. Most of this increase is attributable to the effects of fee rate

increases and minor additional growth in projected enrollment. The balance is due to the increased level of program activity during the winter and spring terms of the current year which will persist into next year. Regional campus course enrollments are not as closely tied to student headcounts and the demographic pool of potential students as they are for Athens General Programs. Therefore, student fee revenue is more difficult to forecast.

Only minor changes are anticipated in the other income component of the Regional Higher Education budget. This income consists of various application fees, facilities rentals, and miscellaneous charges and special fees. It is projected at about \$71,833 for next year or a decrease of about \$10,000 due to projected decreases in rent, and miscellaneous expenses.

### **Expenditure Plan for Regional Higher Education**

The Regional Higher Education expenditure plan parallels the proposed plan for Athens General Programs. The proposed expenditures for 1991-92 are presented in Table IV.

Base expenditures to be carried forward from the current total \$25,488,069. Included in this amount are adjustments for planning proposals funded in 1990-91, expenditures funded from campus and vice provost reserve, and removal of one-time only allocations.

#### **Required Expenditure Increases**

Required expenditures will total \$436,587 for next year. These mandated expenses include purchased utilities, service contracts, medicare for new employees and support for Academic Challenge Round One.

#### **Required Employee Compensation**

An average base salary increase of between 2% and 4% is recommended for faculty and staff. Various salary and benefit increases for staff and bargaining unit employees are required and will total approximately \$386,243. The largest single increase is the anticipated cost of health insurance coverage for Regional Higher Education employees which will increase by nearly \$214,507 for next year. Other required budget allocations include FICA/STRS/PERS charges which total \$136,129, student minimum wage increases at \$14,241 and support personnel increases at \$21,366.

## Planning Pool

Forty-three planning proposals were reviewed by the Vice Provost for Regional Higher Education and the Regional Campus Deans. Thirty-eight are recommended for funding under Option D at a cost of \$366,628. Descriptions of the planning proposals recommended for funding are presented in Appendix C.

### TABLE IV

#### OPTION A

#### Expenditure Plan Regional Higher Education 1991-92

<u>Expense Category</u>	<u>Cumulative Cost</u>	<u>Cost</u>
Beginning Base	\$25,488,069	
Base Reduction	<u>(407,020)</u>	
Continuing Base	25,081,049	\$25,081,049
Required Expenditure Increases:		
Purchased Utilities	119,595	
Medicare for New Employees	4,000	
Round One Academic Challenge	305,320	
Postage Increases	<u>7,672</u>	
Subtotal	436,587	25,517,636
Required Compensation Increases:		
FICA/STRS/PERS Mandated Charges	136,129	
Health Insurance Increases	214,507	
Student Minimum Wage Increase	14,241	
Academic Support Personnel Increases	<u>21,366</u>	
Subtotal	386,243	25,903,879
Additional Expenditures		
Faculty/Staff Salary Increases (2%)	280,124	
Part-time Teaching Increase	88,840	
Supplies and Equipment	<u>5,022</u>	
Subtotal	373,986	\$26,277,865

## OPTION B

**Expenditure Plan  
Regional Higher Education  
1991-92**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$25,488,069	
Base Reduction	<u>(408,545)</u>	
Continuing Base	25,079,524	\$25,079,524
Required Expenditure Increases:		
Purchased Utilities	119,595	
Medicare for New Employees	4,000	
Round One Academic Challenge	305,320	
Postage Increases	<u>7,672</u>	
Subtotal	436,587	25,516,111
Required Compensation Increases:		
FICA/STRS/PERS Mandated Charges	136,129	
Health Insurance Increases	214,507	
Student Minimum Wage Increase	14,241	
Academic Support Personnel Increases	<u>21,366</u>	
Subtotal	386,243	25,902,354
Additional Expenditures:		
Faculty/Staff Salary Increases (3-4%)	490,217	
Part-Time Teaching Increase	132,720	
Supplies and Equipment	<u>25,708</u>	
Subtotal	648,645	\$26,550,999

## OPTION C

**Expenditure Plan  
Regional Higher Education  
1991-92**

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$25,488,069	
Base Reduction	<u>(145,775)</u>	
Continuing Base	25,342,294	\$25,342,294
Required Expenditure Increases:		
Purchased Utilities	119,595	
Medicare For New Employees	4,000	
Round One Academic Challenge	305,320	
Postage Increases	<u>7,672</u>	
Subtotal	436,587	25,778,881
Required Compensation Increases:		
FICA/STRS/PERS Mandated Charges	136,129	
Health Insurance Increases	214,507	
Student Minimum Wage Increase	14,241	
Academic Support Personnel Increases	<u>21,366</u>	
Subtotal	386,243	26,165,124
Additional Expenditures:		
Faculty/Staff Salary Increases (4%)	561,828	
Part-Time Teaching Increase	132,720	
Supplies and Equipment	25,708	
Planning Pool	<u>183,314</u>	
Subtotal	903,570	\$27,068,694

## OPTION D

### Expenditure Plan Regional Higher Education 1991-92

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Beginning Base	\$25,488,069	
Base Reduction	<u>(30,000)</u>	
Continuing Base	25,458,069	\$25,458,069
Required Expenditure Increases:		
Purchased Utilities	119,595	
Medicare For New Employees	4,000	
Round One Academic Challenge	305,320	
Postage Increases	<u>7,672</u>	
Subtotal	436,587	25,894,655
Required Compensation Increases:		
FICA/STRS/PERS Mandated Charges	136,129	
Health Insurance Increases	214,507	
Student Minimum Wage Increase	14,241	
Academic Support Personnel Increases	<u>21,366</u>	
Subtotal	386,243	26,280,899
Additional Expenditures:		
Faculty/Staff Salary Increases (4%)	561,828	
Part-Time Teaching Increase	413,260	
Supplies and Equipment	212,724	
Planning Pool	<u>366,628</u>	
Subtotal	1,554,440	\$27,835,339

### III. MEDICAL EDUCATION

Budget planning for the College of Osteopathic Medicine has proceeded independently but in conjunction with the planning activities of the Athens General Programs and Regional Higher Education. Medical enrollments have been forecast according to a prescribed schedule of the College and its academic programs. Admission to the entering class of the College is granted on a competitive basis to a limited number of qualified applicants.

Ohio University continues to participate in the Board of Regents' buffering formula for Ohio medical colleges. The College is thereby eligible for instructional subsidy calculated on the approved base of 433 students, with some provision for individualized academic programs.

## Income

Since there is considerable uncertainty in the state budget picture, the College of Osteopathic Medicine is following the University's model in considering several income options for state appropriations for the 1991-92 fiscal year consisting of instructional and clinical subsidies. Option A represents an eight percent reduction in the initial appropriation for 1990-91; Option B a three percent reduction; Option C level funding; and Option D represents a modest increase of three percent.

Tuition income is based on projected medical enrollments and assumes a ten percent increase corresponding to planned increases for other graduate and professional programs in the University. The non-resident surcharge is projected to increase by eight percent. Enrollment is planned on a beginning class size of 90 and a total projected enrollment of 367 medical students.

The state appropriations, tuition and fee charges, and other income represents approximately 86 percent of the College's core budget. For the past two biennia the income contributed from other restricted state appropriations for primary care, family practice, geriatric programs, and Area Health Education Centers (AHEC) has been inadequate to sustain these programs at previous levels taking into account the effect of inflation. Along with these diminishing restricted state appropriations, state and federal grants and contracts make up the remainder of the revenue available to the college. A summary of projected operating income is presented in Table V.

**TABLE V**  
**College of Osteopathic Medicine**  
**Estimated Operating Income**  
**1991-92**

CATEGORY	OPTION A	OPTION B	OPTION C	OPTION D
State Budget	-8%	-3%	NO CHANGE	+3%
<u>With Inflation</u>	<u>-14%</u>	<u>-9%</u>	<u>-6%</u>	<u>-3%</u>
Instructional Subsidy	\$7,964,000	\$8,381,000	\$8,631,000	\$8,881,000
Clinical Subsidy	4,009,000	4,227,000	4,358,000	4,489,000
Tuition	2,771,000	2,771,000	2,771,000	2,771,000
Nonresident Surcharge	112,000	112,000	112,000	112,000
Application Fees	10,000	10,000	10,000	10,000
MCI	2,000,000	2,000,000	2,000,000	2,000,000
Other Income	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>
	\$17,001,000	\$17,636,000	\$18,017,000	\$18,398,000



## Expenditures

The College of Osteopathic medicine's expenditures projection includes ongoing base of \$16,938,000. Reductions in the options vary from \$451,000 (Option A) to \$0 (Option D). To the adjusted base, required increases mandated by law, associated with existing University policy, or resulting from contractual agreements total \$234,000.

Faculty and staff compensation increases are consistent with the University plan which varies with the income options: A 2% raise for Option A; a three to four percent increase for Option B; and a four percent increase for Options C and D.

In all options it is necessary to reduce ongoing budgets requested by units within the College to keep expenses in line with income. The College is interested in filling five vacant faculty and staff positions which would be possible under Options C and D. One vacancy would not be filled in Option B and three positions would be placed on hold in Option A.

The ability to meet other College needs is related to income available for distribution beyond these established commitments and objectives. It is unlikely that the 1991-92 budget will permit increases for equipment and supply expenses, in effect further reducing the money units will have to meet these needs due to inflationary effects. The remaining funding will be available for the Osteopathic Planning and Advisory Council (OPAC), which like UPAC awards funds on a competitive basis to projects and programs submitted by faculty and staff to address goals, and to meet the College's needs that arise prior to June 30, 1992.

**TABLE VI**  
**Preliminary Expenditure Plan**  
**College of Osteopathic Medicine**  
**1991-1992**

<u>Category</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>
Continuing Base	\$16,938,000	\$16,938,000	\$16,938,000	\$16,938,000
Budget Reduction	<u>(251,000)</u>	<u>(82,000)</u>	<u>(12,000)</u>	<u>(0)</u>
New Base	16,487,000	16,856,000	16,926,000	16,938,000
Required Expenditure Increases				
Academic Support Personnel Inc.	10,000	10,000	10,000	10,000
Health Benefit Costs	<u>224,000</u>	<u>224,000</u>	<u>224,000</u>	<u>224,000</u>
Subtotal	234,000	234,000	234,000	234,000
Faculty/Staff Compensation	221,000	466,000	548,000	548,000
Planning Pool, Equipment and Supply Increase, Reserve	<u>59,000</u>	<u>80,000</u>	<u>309,000</u>	<u>678,000</u>
Subtotal	280,000	546,000	857,000	1,226,000
Total Budget	\$17,001,000	\$17,636,000	\$18,017,000	\$18,398,000

## APPENDIX A

**Summary of Enrollment Projections  
For 1991-92 Budget Planning**

<u>Category</u>	<u>1990 Actual</u>	<u>1991 Projection</u>	<u>Change</u>
<u>Athens Regular</u>			
Undergraduate	14,642	14,800	
Graduate	2,492	2,492	
Subtotal	17,134	17,292	
Medicine	366	367	
<b>Total Athens Regular</b>	<b>17,500</b>	<b>17,659</b>	<b>159</b>
 <u>Continuing Education</u>			
Undergraduate	540	475	
Graduate	121	100	
OPIE	98	100	
Subtotal	759	675	(84)
 <b>Total Main and C.E.</b>	<b>18,259</b>	<b>18,334</b>	<b>75</b>
 <u>Regional</u>			
Undergraduate	7,373	7382	
Graduate	894	929	
Subtotal	8,267	8,311	44
 <b>Grand Total All Campuses</b>	<b>26,526</b>	<b>26,645</b>	<b>119</b>



## APPENDIX B

### Athens General Programs Planning Pool Summary Proposals Recommended for Funding

<b>Renovation of 306 Tupper Hall Laboratory</b>	<b>\$52,195</b>
(Health & Human Services)	

Funding will allow for renovation and furnishing of the 40-year-old laboratory located in 306 Tupper Hall. The laboratory is now used by students from Home Economics, Environmental Health, and Industrial Hygiene, all programs in the College of Health & Human Services. The refurbished laboratory will permit the more sophisticated scientific procedures that will lead Ohio University students into the 21st century.

<b>Haning Macintosh Computer Laboratory Support</b>	<b>\$50,000</b>
(Computer & Learning Services)	

Funding provided will establish a Macintosh Laboratory in Haning Hall and allow for its subsequent expansion and upgrading. The demand for access to Macintosh computers by students makes this a valuable addition to campus computer availability.

<b>Memorial Auditorium Lighting, Sound, and Film Equipment</b>	<b>\$31,000</b>
(Dean of Students)	

Funds will provide new light, sound and film equipment for Memorial Auditorium, and will eliminate the necessity of renting equipment for each performance. Supplemental sound equipment also is needed to improve the quality of existing sound until the auditorium's acoustics are improved and a totally new system is installed in Phase II of the renovation.

<b>Admissions Toll Free 800 Number</b>	<b>\$26,000</b>
(VP Administration)	

A toll free telephone number will encourage more prospective students, parents, and guidance counselors to contact the Ohio University Office of Admissions for general information, applications for admission, and appointments for campus visitations. Such a telephone service will help keep the institution ahead of competing colleges and universities.

**Instructional Funding for Honors Tutorial College** \$10,000  
(Honors Tutorial College)

Funding for tutorial instruction will be used to increase the per student payment to the departments from \$850 to \$900. Following the recommendation of the UPAC Task Force on the Honors Tutorial College, this request will increase the support each department receives for working with tutorial students.

**Expansion of the CD-ROM LAN Network** \$21,000  
(Library)

Eight additional CD-ROM drives and five additional user workstations will expand the library's CD-ROM LAN Network. The addition of these CD-ROM drives will enable more students to use this important research tool.

**PACE Funding** \$44,550  
(University-wide)

These funds will allow for the expansion of PACE, the Program to Aid Career Exploration. At a time when students and their families are expected to carry much of the financial burden for higher education, PACE allows students to earn money for educational expenses (possibly reducing some students' reliance on loans), while gaining valuable career-related experience. Continued funding will help ensure that a quality program is maintained and made available to more students and departments.

**Laboratory Compressed Air System** \$15,000  
(University-wide)

Laboratory Compressed Air Systems in Clippinger and Seigfred Halls are in need of replacement. The Physical Plant Utilities Maintenance Department proposes to install new systems that will provide an adequate supply of dry, uncontaminated air for use in the labs on campus. While there are other systems also in need of replacement, Clippinger and Seigfred systems should be replaced first.

**Upgrading the Chinese Language Instruction** \$14,646  
(Arts and Sciences)

To sustain the Chinese language instruction program, the linguistics department must offer 12 courses a year. Funding will upgrade the position in the Chinese language program from a part-time instructor to an instructor who can teach one course each quarter, develop the program, and supervise the teaching assistant.

**Increase School of Music's Operating Budget**  
(Fine Arts)

\$30,000

This funding is critical if the school of Music is to continue to meet the increasing costs of annual purchases and/or rentals of music for performing groups, maintenance of classroom instruments and equipment, the replacement of worn out instruments, and the development of enrollment advancement materials and activities.

**Instant Photo I.D. Card System**  
(VP Administration)

\$40,000

Funding for an updated system will provide a process to make available an instant photo ID card. Our current system has a three- to four-week delay in delivery of a photo card. This will provide a significant improvement in the quality of service to students.

**Faculty Position-Criminology**  
(Arts & Sciences)

\$49,000

Sociology's Criminology Program has been successful in developing award-winning teaching, research productivity, national visibility by several of its teachers, and a dramatic expansion in the quality and numbers of graduate and undergraduate students. A new faculty line will be funded to allow the expansion of undergraduate offerings, and to develop a formal criminology track in the M.A. Sociology.

**Thurgood Marshall Scholarship Program**  
(University-wide)

\$12,000

The Thurgood Marshall Scholarship Program is a national initiative among the National Association of State Universities and Land-Grant Colleges and the American Association of State Colleges and Universities. Thirty-six member institutions from these two organizations have established a scholarship program on their campuses to reaffirm in a very visible fashion the commitment of state and land-grant campuses to foster minority access to higher education at the undergraduate level, as well as to nurture minority students into the graduate school pipeline.

**Animal Hold HVAC**  
(University-wide)

\$80,000

These funds will be used to design and install a separate environment control system for the two main animal holding areas located in Grosvenor and Irvine, where various animals used by the college are housed. State and federal laws and regulations require that these spaces be maintained at certain temperatures and humidity levels.

**Grover Center Fitness Center** \$34,500  
(University-wide)

These funds will be used by the Division of Recreational Sports to administer the fitness center and to program activities in the center. Supervision will help the participants use the equipment properly and insure the security of the center during all open hours.

**Minority Graduate Student Recruitment (phase 2)** \$21,000  
(Institutional Services)

The Minority Graduate Student Recruitment Visitation Program has experienced a good degree of success over the past three years. It is now ready to enter a new phase in its overall goal of increasing minority graduate student enrollment at Ohio University. Funds provided will create seven half-time minority graduate assistantships, on a continuing basis, for the purpose of assisting this office in meeting its recruiting goal.

**Graduate Student Stipend Increase (Psychology)** \$59,500  
(Arts & Sciences)

Funding will provide for stipend increases for graduate students. The college's goal is to increase the number of students in the experimental psychology program and to increase the quality of students entering the programs in clinical and industrial/organizational psychology.

**Sound Mixing Console for Peterson Sound Studio** \$26,000  
(Fine Arts)

Funding will provide the Peterson Sound Studio with a new mixing console that will (1) enhance existing capabilities of the Sound Studio with state of the art technology, (2) add new capabilities for video and film sound, and (3) make the Peterson Studio compatible with recording facilities in the School of Music and the School of Telecommunications.

**Cooperative Education Program Support** \$15,000  
(Engineering & Technology)

The College of Education will use these funds to continue the cooperative education program efforts at the current level. Additional funds beyond this will be supplied by the college. This program has received support for the past five years from the U.S. Department of Education, but next year and on into the future the program must be supported totally by the college.

**Laboratory Coordinator for the College of Engineering**  
(Engineering & Technology)

\$35,000

A Laboratory Coordinator will perform the detailed design and conduct the assembly, set-up and testing of new experimental equipment, assure that laboratory set-ups are ready to operate, manage instrumentation storage and security and be responsible for the maintenance of equipment and the general well-being of the laboratories. The benefits to be derived are enhanced instruction, greater research productivity, better utilization of faculty time and net reduction in equipment expenditures.

**Linguistics Video Lectures**  
(Arts & Sciences)

\$4,846

A set of video lectures (designed by nationally known linguists, designed for self-instruction) will enable the department of linguistics to offer at least one additional course each quarter using these video taped lectures. An instructor will be assigned to lead the discussions on top of his/her normal teaching load. The rapid development in linguistics in the last decade makes it imperative for a linguistics program to broaden the course offerings and increase the number of guest lecturers.

**Equipment Support**  
(Telecommunication Center)

\$18,200

The Telecommunications Center is responsible for over six million dollars in transmitters, towers, and other electronic equipment owned by the University. Replacement and modernization of major systems has been financed through federal and state grants. These funds will provide a continuing fund for smaller equipment purchases.

**Faculty Position in Environmental Policy**  
(Arts & Sciences)

\$42,400

A tenure track faculty position in Political Science will provide instruction at both the graduate and undergraduate level on environmental policy and politics, the relations between science and public policy, and the administration of environmental policy. The person will also be expected to assume, eventually, some responsibility for managing the MSES program and developing an umbrella undergraduate certificate program.



**Underrepresented Student Recruitment**  
(Communication)

\$30,000

These funds will help expand the educational opportunities for young people who have not had those opportunities and who represent special constituencies of importance, as identified in *Toward the Third Century*. Such programs will consist of special scholarships and workshops for minorities and students from economically deprived areas of Ohio. The goal is to help students remove both educational and financial barriers to a university education.

**Scenic Technology Specialist**  
(Fine Arts)

\$27,500

A full-time Scenic Technology Specialist in the School of Theater will advance the technology of the scene shops, provide instruction in stage properties and scenic construction techniques, establish safety procedures in handling chemicals and machinery, and enhance existing resources of personnel and equipment.

**Administrative Senate Budget Increase**  
(University Wide Proposal)

\$5,000

Added funds will help to meet the operational needs of the Administrative Senate. Over the years, Administrative Senate has had to rely on intermittent funding from the Vice President of Administration and the Vice President for Regional Higher Education to initiate and support Senate projects such as service awards, outstanding administrator awards, professional development, and an administrative handbook.

**Equipment Maintenance (Zoology/Biomedical Sciences)**  
(Arts & Sciences)

\$20,000

A large number of students are enrolled in laboratory courses which involve a wide variety of complex equipment. A major consideration is the need to provide service for the equipment in the laboratories. In addition to our instructional equipment, a considerable amount of research equipment, originally purchased with grant funds is now the department's responsibility for maintenance. It is critical to keep equipment on service contract because of the relatively isolated location of Ohio University.

**Ohio University Videotape Production and Distribution Program**  
(Administration)

\$29,000

Funds will be used for the production of a new ten-minute video of Ohio University to be duplicated and distributed to 500 high school guidance offices in the University's primary market area, both in Ohio and out-of-state. The program will utilize the popular medium of video as a direct institutional tool, reaching thousands of prospective students and their parents at relatively low cost.

**Student Production Laboratory/Editing Bay (Telecommunication)** **\$32,500**  
(Communication)

Funds will provide a three-quarter inch video A/B Roll system for an editing laboratory to upgrade the current facilities. This system has virtually replaced "cuts only" editing throughout the industry. Remote control equipment for an instructional laboratory also is requested so that communication behavior can be observed without obtrusive equipment present in the instructional laboratory.

**Radio TV Tape Storage Environmental Control** **\$40,000**  
(University-wide)

Installation of individual environmental control systems will maintain the desired temperature and humidity conditions in the storage rooms for approximately 6,000 audio and video tapes and films. The tapes are susceptible to damage from temperature and humidity fluctuations and extremes.

**Faculty Member in Biomolecular Engineering** **\$54,300**  
(Engineering and Technology)

A new tenure-track faculty position in Biomolecular Engineering will help develop new courses to provide the very special engineers that will be required as the biotechnology industry expands into the future.

**Half-time Secretary, Office of Judiciaries** **\$12,565**  
(Institutional Services)

A half-time secretary in the Office of Judiciaries is required due to the increased staffing and program growth in both Judiciaries and Legal Affairs. The addition of secretarial support will enhance timely processing of judicial and legal matters, and help eliminate serious legal problems which create potential liability for Ohio University.

**Communication and Development Graduate Associate** **\$18,300**  
(International Studies)

The Communication and Development Master of Arts in International Affairs option, a two year course of study jointly offered by Telecommunications and International Studies, has attracted extraordinary interest. Applications have far exceeded projected enrollments. Students in Communication and Development are unusually well qualified and experienced professionals from the U.S. and developing countries. This proposal seeks funding of three GA positions--beginning in 1991-92.

## APPENDIX C

**Regional Campus Planning Pool Requests**  
**Recommended Allocation Totalling: Option "C" \$183,314 - Option "D" \$366,628**

### BELMONT CAMPUS

**Additional Admissions and Registration Clerical Hours** \$6,620

This proposal calls for clerical hours added to an existing part-time position in the Admissions and Registration area. Twelve hours per week would be used to cover the admissions and financial aid counter in order to free-up the financial aid student services counselor to more effectively and efficiently serve financial aid applicants and recipients.

**DISCOVER** \$3,000

DISCOVER is specifically designed to help middle school and junior high students enter high school with a sharpened sense of purpose and a clearer understanding of their goals and needs. Furthermore, DISCOVER can help better prepare our students to choose the courses and programs that best match their profiles of interests, abilities, and goals.

**Campus Wide Conference** \$3,000

The Faculty and Staff Sub-Committee of the Long Range Planning Committee proposes a conference for faculty, administrators and staff in keeping with the long range plans of the campus. An annual professional and educational meeting would serve the goals and objectives. Speakers would be brought in to enhance the topic or theme decided for the year by the Long Range Planning Committee.

**Gymnasium Rental** \$3,000

Funds are needed to pay gymnasium rental and custodial fees in an area public school. The gymnasium is used for men's and women's club sports. There are very few opportunities for students to participate in team sports at the Belmont Campus and many recreational needs go unmet.

**Cultural Activities****\$8,000**

This proposal is for partial funding of expanded activities which include integrating global awareness into programming and into the general education curriculum; bringing more art shows to the campus; ensuring that issues of diversity and racial tolerance become a regular part of lecture programming; and increasing support to a small but active theatre program which will soon be revitalized by a renovated auditorium.

**Babysitting Service****\$5,144**

The OUB Babysitting Service has used work-study students as babysitters whenever possible. Frequently there are not enough work-study students available. We need to be able to pay other student babysitters a fair wage to fill in. This service is consistent with the OUB goal of providing access to adult students, many of whom could not attend classes without child care assistance. At the same time, we need to be able to hire and train students who take their babysitting responsibilities as seriously as any other job.

**Computer Networking****\$14,781**

This proposal requests funds to continue campus efforts to implement a complete computer workstation network for all faculty and staff. The items requested will allow us to move this multi-year effort into its next phase. This proposal meets this unit's goals of providing up to date support for instruction and administrative services.

**Retention Program****\$5,500**

Funds are requested to continue support for an existing Freshman Year Retention Program and to expand its activities. The proposal includes funds for non-remedial tutoring, plaque awards for peer counselors, production of an advising video tape and support for faculty summer involvement in OUB Pre-College.

**Master's Interest Survey****\$2,500**

Each year OUB surveys community interest in one or more master's degree programs. This proposal requests funds to support radio, broadcast and cable notices soliciting local interests. The OUB strategic plan describes the campus as the only public institution in east central Ohio having a special graduate commitment to supporting the educational needs of its home and job-bound adult population.

**Recruitment Program****\$1,500**

Funds are requested to support recruitment efforts to be carried out in 1991-92, including 1) mailings to graduating seniors, and to juniors; 2) a financial aid workshop, and 3) two college information nights.

**"Partners"**

\$1,100

"Partners" is a videotape-based program designed to help train student employees. It will help students develop work habits, attitudes and skills needed to provide quality service. The goal is to teach students that campus jobs are real jobs, and strengthen the connection between campus work and a student's career development.

**Strong-Campbell Interest Inventory**

\$1,400

This proposal concerns purchase of 200 Strong-Campbell Interest Inventories, to be administered to all new full-time, degree-seeking students entering OUB in the 1991 Fall Quarter. Career counseling and interest profiles help students make wise major choices, and ultimately help in academic success.

**Library Support of Wright Festival**

\$200

As part of the Festival, the Library maintains a collection of James Wright's works and those of his contemporaries, and is attempting to obtain additional copies plus biographies and any critical material Wright and his contemporaries. The Library would also like to purchase more works of his contemporaries. Each year a different poet or writer will be invited to attend the festival.

**Replacement Faculty Office Furniture**

\$4,500

This proposal fits the goal of generally improving the instructional environment and quality of services, and increasing the productivity of existing personnel.

**CHILLICOTHE CAMPUS****Computer Services Instructional Lab Enhancements**

\$47,444

Seventeen IBM or compatible computers are needed to upgrade PC Lab #2 to become compatible with the equipment in PC Lab #1. Both labs are used for instructional use.

**Career Counseling/Job Placement Coordinator**

\$6,456

OUC has begun a Career Counseling Office with the College Adjustment Coordinator and student assistants working a total of 15+ hours a week administering career tests, providing career book and periodical resources, assisting students with the OU credential file program, and offering resume and interviewing techniques.

**Recruitment: OUC Video Tape and Cable T.V. Advertising****\$4,200**

OUC has broadened the campus advertising base by using video tapes on local television and cable stations. This supplements normal radio and newspaper advertising done by the campus. By projecting a positive image and increasing visibility, OUC can continue to increase enrollment.

**Improvement and Cost Control of Library Periodicals Resources****\$12,700**

The major portion of requested funding will be used to prepay periodicals subscriptions to take advantage of long-term subscription discounts. This will have the effect of reducing the inflationary price raises on journal subscriptions. A second request is for ongoing funding for a subscription to INFOTRAC ACADEMIC CD-ROM database. The indexing and abstracting provided by this database will improve the speed and quality of access to the periodical collections on the Chillicothe Campus.

**Photographic Enlarger Systems****\$9,583**

This proposal requests funding for five new photographic enlarger systems. These enlargers will replace five 25-year old units. These older units are in constant need of repair and service.

**IRONTON CAMPUS****New Student Intake Process****\$10,000**

This proposal is for the necessary technical support for operating a streamlined, integrated student intake process involving the present staffs of Student Services, the Admissions Office, and the Center for Development.

**Student Activities****\$3,500**

Involvement manifests itself in how much time and how much physical and psychological energy the students invest in the educational process. The following factors promote greater student involvement: having a job on campus, studying hard, interacting with faculty, joining student activities, and participating in intramurals. This pool proposal addresses one key construct--student activities.

**Computer Local Area Network Software****\$2,944**

The Local Area Network (LAN) has become an integral part of the day-to-day activities of many staff people. Enlarging it will allow the network to become a part of every staff member's personal productivity. It will also become a classroom tool to enhance students' productivity.

**International Programming** \$14,656

The funds will be used to develop increased international understanding and cultural awareness on campus and in the larger community and allow OUI to become the recognized community leader in the area of international affairs.

**Supplemental Audio-Visual Equipment** \$6,205

The benefits of this added equipment would insure the faculty of equipment availability and uninterrupted instruction time for the student. The bulb replacement and equipment repair cost would be greatly diminished.

**LANCASTER CAMPUS**

**Business and Industry Liaison Supplement** \$8,582

The major benefit to Ohio University from the Field Contact effort is increased enrollment. Field Contact activities are fully integrated with Continuing Education goals, and cost savings are achieved through the sharing of word processing equipment.

**Summer Lab Technician** \$7,687

The continuation of the present 12-month contract will provide the necessary continuity for the successful support of faculty, library and administrative computing which enhances the education capability of Ohio University-Lancaster during the summer months, as well as providing preparation for this academic year.

**Full-Time Switchboard/Information Desk Staffing** \$24,969

An extensive study by a team participating in the Quality Union of Business Industry and Community Program (QUBIC) recommends hiring a full-time civil servant or two permanent part-timers to staff the switchboard/information desk to provide more consistent service and a more professional image as the first impression of the campus.

**Campus Advising Program** \$3,144

Student Services wishes to increase the number of part-time academic advising hours that are available to students. These advisors provide academic advising to approximately 50-60% of the students advised. New responsibilities also include interviewing students who are candidates for the Kilburger Scholarship and working with junior and senior high school students who will be taking courses at the Campus under Senate Bill 140.

**Student Recruiter Program (Project Access)****\$15,856**

The student recruiting program has helped the Campus to make potential students aware of our academic programs and encourage them to take advantage of these programs. It has helped our enrollment and helped Student Services to more effectively get incoming students enrolled. The student recruiters have contacted from 600 to 800 perspective students during each of the past two years.

**Community Recruiting Mailer Program****\$28,000**

Informing the community about the Campus and encouraging residents to attend has always been an important goal of the Campus. The mailer/recruiter program has been very successful in encouraging residents to attend.

Residents who return cards sent with the mailers were aggressively pursued by a well-trained group of student recruiters. The tools used by these students included phone calls, letters and brochures, and personal interviews and tour.

**Audio-Visual and Computer Programs****\$4,000**

Providing basic and quality resources to meet the educational goals of the University is a high priority of the library. Many audio visual materials become outdated and need to be replaced. New materials are constantly being developed. This proposal would allow for the purchase of audio-visual and computer programs for our faculty's use in classroom instruction.

**Compact Disc Read Only Memory (CD-ROM) Databases****\$4,000**

Many of the heavily used indexes are now available on CD-ROM and more are being added each year. The CD-ROMs will save valuable storage space, provide access to information not available to a regional campus and make the retrieval of the information quicker.

**Student Lab Assistant Funding****\$3,000**

The computer lab must be staffed during open hours to provide hardware and software security. Computer lab staff also assist students with hardware and software problems. Lab staff also assist non-computer literate students.

**Student Assistance for Financial Aid Program****\$3,579**

Student assistants do much of the day-to-day financial aid paperwork, leaving financial aid coordinators free to detect and deal with the vast number of problems that occur in the financial aid process. The request would allow for a student assistant for 20 hours a week during 50 weeks each year.



**PORTSMOUTH RESIDENT CREDIT CENTER**

**Computer/Physical Support**

**\$3,573**

Computer/physical services are needed to accomplish better teaching and advising. Proper equipment to teach and advise students is necessary to provide quality education.

**ZANESVILLE CAMPUS**

**Funding for Computer Lab Supervisor, Part-Time Student Advisor/Counselor and Public Relations Coordinator**

**\$44,651**

For the past several years, three positions that provide essential basic services to students and enable the campus to address and reach the goals and objectives of the Ohio University-Zanesville Strategic Plan have been funded on a temporary basis. These three positions are: Computer Lab Supervisor, Part-time Student Counselor/Advisor, and Public Relations Coordinator. This proposal is designed to provide assurance that funds will be available to maintain these positions and insure the continuity of service.

**Half-Time Clerical Staff Member for Learning Assistance Center**

**\$14,356**

The clerical staff member in the Learning Assistance Center will serve in a front line capacity; he or she will greet people who enter the center, determine their needs, distribute appropriate materials (software for computer-aided instruction, diagnostic tests, skills workbooks, etc.), schedule appointments and tutoring sessions, and answer the phone. In addition, the person will be responsible for the clerical needs of the director (typing, record keeping, etc.).

**Implementation of the Ohio University - Zanesville Marketing Plan**

**\$22,298**

Implementation will provide for a range of publications, broadcast communications, promotional materials, and R-TV student participation in production that will bring our campus communications closer to the level of quality of those of the Athens campus. Increased quality and circulation of campus publications will maintain or increase enrollment in an increasingly competitive market. Target marketing of the campus to community leaders and alumni will increase their support of our mission.

## APPENDIX D

Options A  
 Schedule of Graduate and Undergraduate Student Fees  
 Athens General Programs  
 1991-92

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
<b>Undergraduate</b>		
Tuition	\$86	\$258
General Fee	20	60
Nonresident Surcharge	82	246
<b>Graduate</b>		
Tuition	\$83	\$249
General Fee	20	60
Nonresident Surcharge	82	246

<u>Category</u>	<u>Actual 1990-91</u>		<u>Proposed 1991-92</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<b>Undergraduate</b>				
Tuition	\$720	\$2160	\$806	\$2418
General Fee	187	561	207	621
Nonresident Surcharge	1028	3084	1110	3330
<b>Graduate</b>				
Tuition	\$825	\$2475	\$908	\$2724
General Fee	187	561	207	621
Nonresident Surcharge	1028	3084	1110	3330

## APPENDIX D

Options B through D  
Schedule of Graduate and Undergraduate Student Fees  
Athens General Programs  
1991-92

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
<b>Undergraduate</b>		
Tuition	\$60	\$180
General Fee	15	45
Nonresident Surcharge	87	261
<b>Graduate</b>		
Tuition	\$83	\$249
General Fee	15	45
Nonresident Surcharge	87	261

<u>Category</u>	<u>Actual 1990-91</u>		<u>Proposed 1991-92</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<b>Undergraduate</b>				
Tuition	\$720	\$2160	\$780	\$2340
General Fee	187	561	202	606
Nonresident Surcharge	1028	3084	1115	3345
<b>Graduate</b>				
Tuition	\$825	\$2475	\$908	\$2724
General Fee	187	561	202	606
Nonresident Surcharge	1028	3084	1115	3345

## APPENDIX E

Options A  
Schedule of Graduate and Undergraduate Student Fees  
Regional Higher Education  
1991-92

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
<b>Belmont, Chillicothe, Lancaster, Zanesville</b>		
Tuition	\$78	\$234
General Fee	9	27
Nonresident Surcharge	82	246
<b>Ironton and Portsmouth</b>		
Tuition	\$75	\$225
General Fee	6	18
Nonresident Surcharge	2	6

<u>Category</u>	<u>Actual 1990-91</u>		<u>Proposed 1991-92</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<b>Belmont, Chillicothe, Lancaster, Zanesville</b>				
Tuition	\$648	\$1944	\$726	\$2178
General Fee	85	255	94	282
Nonresident Surcharge	1028	3084	1110	3330
<b>Ironton, Portsmouth</b>				
Tuition	\$624	\$1872	\$699	\$2097
General Fee	53	159	59	177
Nonresident Surcharge	30	90	32	96

## APPENDIX E

Options B through D  
Schedule of Graduate and Undergraduate Student Fees  
Regional Higher Education  
1991-92

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
<b>Belmont, Chillicothe, Lancaster, Zanesville</b>		
Tuition	\$54	\$162
General Fee	7	21
Nonresident Surcharge	87	261
<b>Ironton and Portsmouth</b>		
Tuition	\$52	\$156
General Fee	4	12
Nonresident Surcharge	2	6

<u>Category</u>	<u>Actual 1990-91</u>		<u>Proposed 1991-92</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<b>Belmont, Chillicothe, Lancaster, Zanesville</b>				
Tuition	\$648	\$1944	\$702	\$2106
General Fee	85	255	92	276
Nonresident Surcharge	1028	3084	1115	3345
<b>Ironton, Portsmouth</b>				
Tuition	\$624	\$1872	\$676	\$2028
General Fee	53	159	57	171
Nonresident Surcharge	30	90	32	96

## APPENDIX F

Option A  
Schedule of Medical Student Fees  
1991-1992

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
<b>Medical</b>		
Tuition	\$207	\$621
General Fee	20	60
Nonresident Surcharge	82	246

<u>Category</u>	<u>Actual 1990-91</u>		<u>Proposed 1991-92</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<b>Medical</b>				
Tuition	\$2065	\$6195	\$2272	\$6816
General Fee	187	561	207	621
Nonresident Surcharge	1028	3084	1110	3330

## APPENDIX F

Options B through D  
Schedule of Medical Student Fees  
1991-1992

<u>Category</u>	<u>Proposed Increases</u>	
	<u>Quarter</u>	<u>Annual</u>
<b>Medical</b>		
Tuition	\$207	\$621
General Fee	15	45
Nonresident Surcharge	87	261

<u>Category</u>	<u>Actual 1990-91</u>		<u>Proposed 1991-92</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<b>Medical</b>				
Tuition	\$2065	\$6195	\$2272	\$6816
General Fee	187	561	202	606
Nonresident Surcharge	1028	3084	1115	3345

**APPENDIX G****UPAC ACTION AGENDA****1991-92**



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## I. INTRODUCTION

Beginning with the 1984-85 academic year various study groups have been established to examine the issues which should guide the work of UPAC. Membership on these study groups has not been limited to members to UPAC but also has included representatives with special interests or expertise that related to specific task force assignments.

When study groups complete their assignments, written reports are prepared which are presented to the full UPAC committee for discussion. Additional study groups with expanded membership have been established to review the work of the first effort and to incorporate into revised reports additional issues or conclusions that were raised during the report presentations.

During the current planning cycle, two UPAC task forces were formed to thoroughly review the UPAC Action Agenda and to propose changes in existing content and to incorporate new themes which have evolved from the work of the colloquium on the Third Century of the University.

This outline is an attempt to summarize the major underlying issues and conclusions contained in those reports or from the discussions that accompanied their presentation. The conclusions and action agenda items contained in this outline are not presented in any particular priority order nor are the items meant to be all inclusive. Rather, they represent an attempt to outline an action agenda to guide the work of UPAC in focusing on a planning horizon that extends beyond the preparation of the annual budget.

Planning unit participants and members of UPAC are encouraged constantly to critique this action agenda and to suggest ways in which it might become a vehicle for the continued evolution of our planning process.

## II. FOCUS ON EXCELLENCE

### A. INVOLVEMENT IN LEARNING

#### Conclusions:

- + Support for excellent teaching is vital to the University mission.
- + Exchange between professors about teaching strategies and concerns needs to be facilitated with particular emphasis on faculty renewal.
- + Teaching associates must be adequately prepared to contribute effectively to undergraduate education.
- + Quality undergraduate teaching must involve students in research and creative processes beginning in their early undergraduate years and continuing throughout their education.

#### Action Agenda:

1. All colleges should find new ways to honor distinguished undergraduate and graduate teaching by their faculty and teaching associates; Universitywide recognition for outstanding teaching must go beyond the University Professor Program.
2. Strategies need to be established to encourage faculty to update their approaches to teaching in new and unconventional ways.
3. All teaching associates with grade book responsibilities should be required to take a departmentally-based course in their first quarter of teaching which introduces them to the instructional strategies appropriate for that discipline and initiates them into the University's standards for teaching.
4. Uniform standards for language proficiency of international teaching associates should be continuously monitored.
5. If the University Curriculum Council recommends the continuation of Tier III in its present form when it is reviewed in 1989, methods should be found which reward faculty and departments for teaching Tier III classes and for developing topical, interdisciplinary, and area studies.
6. Revision of course objectives and curricula should be continued to enhance inquiry, research, and creative activity throughout the undergraduate program.

## II. FOCUS ON EXCELLENCE

### B. DEVELOPING CRITICAL AND CREATIVE THINKING SKILLS

#### Conclusions:

- + Critical and creative thinking skills represent the hallmark of a university education.
- + Teaching conceptual, systems oriented decision making gives students a framework for knowledge acquisition and information synthesis that serves the graduate long after the specific course content becomes obsolete.

#### Action Agenda:

1. Academic departments need to continuously strive to modify curricula to reflect a logical flow of educational experiences that build upon one another in developing critical thinking skills.
2. UPAC should encourage planning units to develop opportunities for interdisciplinary interaction that would encourage critical and creative thinking.
3. Individual educators should be encouraged to build problem solving components into their courses.
4. Recognition of the importance of developing critical and creative thinking skills should be expanded to include co-curricular and other noninstructional units of the University.

## II. FOCUS ON EXCELLENCE

### C. INTERDISCIPLINARY INTERACTION

#### Conclusions:

- + Development of interdisciplinary approaches to teaching, service and research are important aspects of strong University programs and require the removal of organizational barriers which exist within and between departments.
- + Many disciplines would benefit dramatically from combining the views of diverse fields in the research and educational thrust of their own fields.
- + Interdisciplinary interaction is fundamental to the development of critical thinking skills.
- + Few settings exist in which educators from various disciplines can meet and plan joint efforts.
- + The scope of interdisciplinary cooperation needs to extend beyond college boundaries.

#### Action Agenda:

1. The University should develop a strategy for the facilitation of interdisciplinary research, service and teaching.
2. The effects of interdisciplinary efforts on weighted student credit hours, faculty FTE and teaching loads should be studied to insure that their uses do not impede future interdisciplinary efforts.
3. Informal interdisciplinary forums should be encouraged to help individuals from different disciplines meet and plan together.
4. Academic programs should develop course offerings which include interdisciplinary content and stimulate involvement of faculty from related disciplines.

## II. FOCUS ON EXCELLENCE

### D. POST-BACCALAUREATE INSTRUCTION

#### Conclusions:

- + Strong graduate programs at Ohio University are essential components of the concept of a university.
- + Such programs stimulate research and scholarly productivity among the faculty, serve the broader interests of the state and nation by the production of new knowledge and have a direct and measurable positive impact on the quality of undergraduate programs.
- + To remain a vital component of the University enterprise, the graduate programs of Ohio University must attract and retain outstanding students.
- + Given the constraints on the size of the undergraduate program the main potential for growth in the next 3-5 years is at the graduate level.
- + Stipend and other forms of financial support for graduate students in some programs of Ohio University have not remained competitive with support levels throughout Ohio or the nation.
- + The level of increase in graduate student financial aid required to remain or become competitive differs among competing programs.

#### Action Agenda:

1. Ohio University should strive to increase the stipend pool by at least the same percentage as faculty compensation.
2. Planning units should be encouraged to develop a plan for growth in selected areas of excellence in their graduate programs.
3. Both graduate stipends from operating funds and the services required of graduate assistants should be competitive with those of similar programs on a national level, and be sufficient to attract and retain top quality graduate students.
4. Stipend increases should be allocated at the college level in accordance with market demand and the potential for improving the quality of future students to be recruited. The basis of selective funding should be academic preparation, minority recruitment, institutional need and service potential.
5. All participating departments should monitor the status of support provided by comparable competing programs nationally and throughout Ohio. The office of Graduate Student Services routinely collects statistical information from other universities which may be of assistance.
6. Budgetary units which have difficulty in maintaining stipends at competitive levels should be encouraged to submit well justified proposals to UPAC to address the situation.

## II. FOCUS ON EXCELLENCE

### E. ACADEMIC AND SUPPORT PROGRAMMING

#### Conclusions:

- + The university library with its various periodicals and collections is at the center of any living university. The increased costs of periodicals and journals especially in the science areas of the curriculum have greatly exceeded the capacity of the library to maintain the number and scope of scientific journals of the past.
- + Erosion in the support for supplies, maintenance and travel during the past 15 years due to persistent inflation and modest state funding has impaired the ability of the university to maintain and improve program quality.
- + The promotion of greater internationalism is essential to the well-being of the University, the Athens community and the state.
- + The maturing technology of information storage and retrieval has important implications for the mode of service delivery of the modern library for acquisition, storage and utilization of library materials.

#### Action Agenda:

1. Substantial annual allocations should continue to be provided for library acquisitions and the acquisitions budget should continue to be included in any general allocation for supplies and equipment budgets.
2. Major annual allocations should be sustained and regularized for supplies and equipment budgets. Consideration should be given to specific increases for supplies, maintenance and travel budgets. Priority should be given to units of the university where the greatest need appears to exist.
3. The faculty and administration at all levels are encouraged to remove bureaucratic hindrances and to encourage additional interdisciplinary teaching and research and service efforts.
4. A fund should be established within the university to provide for special professional travel to research conferences, libraries with special research collections, and to research facilities of other universities for Ohio University faculty, staff and students. This fund also could be used to bring international and nationally recognized scholars to Athens for short visits or seminars.
5. The recommendations of study commissions at the University, State and National levels addressing the issue of library services for the next decade should be implemented as soon as feasible.

## II. FOCUS ON EXCELLENCE

### F. PROGRAM SUPPORT FOR ONGOING PROGRAMS

#### Conclusions:

- + Instructional units have received and will likely continue to receive funding for instructional equipment from the state for equipment inventory replacement. A systematic allocation for equipment inventory replacement in support areas must also be developed.
- + While equipment inventory replacement in the instructional programs has been partially addressed, allocations for maintenance and repair budgets have not kept pace.
- + For many years deferred maintenance of plant facilities at Ohio University has resulted in a backlog of unbudgeted maintenance projects. Although many improvements have occurred the current small operating reserve may not be adequate to deal with crises.
- + Administrative impediments affecting the lives of students and faculty must be minimized through adequate staffing of support programs and modernization of administrative systems.

#### Action Agenda:

1. A significant portion of the UPAC pool should be allocated for nonpersonnel expenditures.
2. UPAC should consider well documented proposals for the purchase, repair, or replacement of high cost equipment items which are beyond the capacity of individual units to accommodate.
3. Noninstructional units should develop plans for maintenance needs necessary to avoid crisis situations and should submit plans to UPAC for consideration.
4. Development of the new interactive student record and budget accounting system should be expedited.
5. The major administrative processes of the University should be studied routinely and modifications proposed which make them more responsive to the needs they are intended to serve.



## II. FOCUS ON EXCELLENCE

### G. QUALITY OF UNIVERSITY LIFE

#### Conclusions:

- + Maintenance and repair of the physical plant of the University are essential components of an effective working/living/learning environment of the University community.
- + A carefully defined workable plan for external orientation and promotion is required to communicate effectively and promote the many outstanding programs of the University.
- + Ohio University and the Athens community should serve as a cultural center for Southeastern Ohio.
- + Cultural and recreational activities and outlets for the creative talents of faculty, staff and students are important dimensions of the "University experience."
- + Retention of faculty, staff and students is influenced by the quality of physical facilities and the availability of adequate cultural and recreational opportunities.

#### Action Agenda:

1. Capital funding should be sought for facilities which improve the quality of life, with special emphases on facilities for the performing arts, recreation, and cultural programs.
2. Cultural and recreational programming should be improved, expanded and emphasized for all members of the University community.
3. The systematic program of external promotion designed to develop public awareness of Ohio University and to showcase the many quality programs and accomplishments of the University should be continued.
4. The University should develop and enhance outreach activities that affect the Athens community and Southeast Ohio.

### III. RESEARCH AND SCHOLARLY ACHIEVEMENT

#### Conclusions:

- + There is a growing expectation for research and scholarly productivity among all faculty.
- + Often there is an imperfect match between existing departmental research equipment and resources and the research specialty of newly employed faculty.
- + Keeping active faculty and keeping faculty active in research and scholarly pursuits requires resources for travel, start-up, and summer funding and funding for teaching replacement during periodic research leaves.
- + A large number of faculty retirements are anticipated in the near future. Research and equipment needs of their replacements will significantly impact the 300-900 budgets in every area.
- + A detailed summary is needed of the types of support for research and scholarly activity available through the Office of Graduate and Research Programs and through the office of the University's Washington liaison.
- + Interdisciplinary research efforts are difficult to support under the present system. The Education Plan II emphasizes the value of interdisciplinary activities but resources for it are inadequate.

#### Action Agenda:

1. The formalized allocation process to provide teaching replacement for faculty on research or scholarly activity assignment should be enhanced. Periodic review of the process to provide teaching replacement for faculty should be conducted.
2. Supplies and equipment budgets should be increased each year by at least the general rate of inflation.
3. The Office of the Associate Provost for Graduate and Research Programs should compile a publication for faculty describing the resources available for research and scholarly activities including resources available through this office. The role of the University's Washington liaison in contacting federal agencies and other Washington funding sources should also be clarified.
4. More resources should be allocated to support graduate students in research activities and for travel to present papers.
5. A task force should be formed which makes recommendations regarding the support of interdisciplinary research and scholarly activities at the Athens as well as regional campuses.
6. The capacity of the University to provide assistance in grant application and preparation should be expanded.

#### IV. ATTRACTING AND RETAINING OUTSTANDING STUDENTS, FACULTY and STAFF

##### Conclusions:

- + If growth in the graduate programs is to be encouraged systematic analysis of graduate students' quality, acceptance and attrition rates is required for adequate assessment and accountability. Recruitment of quality graduate students should be encouraged.
- + Hiring minority and female faculty requires a multifaceted approach including attention to the University location and milieu.
- + The successful recruitment and retention of outstanding students is inextricably linked to the effective communication of the rich and varied opportunities available at Ohio University.
- + UPAC should encourage those activities that contribute most to a sense of community and encourage various sponsors to effectively communicate "The Ohio University Story."
- + Exposure to and involvement in the full range of experiences in the life of the University are important for all students and promote improved student retention, achievement and personal development.
- + Since many faculty will retire nationwide in the next 10 years it will be important to pay attention to the need to retain recently hired faculty in high demand areas.

##### Action Agenda:

1. The need for another Early Retirement Incentive Program for all employees should be investigated and a policy should be clearly enunciated.
2. Efforts should be expanded to attract very high quality students in selected programs who are currently applying to Ohio University but who are enrolling at other universities.
3. There is a need to provide emergency financial assistance to good students (GPA > 2.80) who have exhausted their supply of Federal and State aid and who would otherwise drop out of school.
4. Systematic collection and analysis of data about graduate students should be instituted to allow for rational assessment and planning for growth in selected areas.
5. Stipend numbers and amounts should be evaluated regularly, and the use of super-stipends to attract quality graduate students should be continued and expanded.
6. The minority recruitment program for faculty and staff begun in 1987-88 should be continued, although attention should be given to the distribution of new positions among colleges and departments to avoid staffing distortions.
7. The university should institute a policy to allow for a timely response to situations where existing faculty are being recruited by other institutions.
8. The University should strive to improve the campus environment for minorities and women by encouraging innovative work assignments and scheduling, and by regular review of environmental factors affecting this segment of the university community.

9. Due to the need to encourage interdisciplinary cooperation the use of staff planning models and weighted student credit hours should be carefully reviewed and revised to reflect the new goals of the third century document.
10. The University should seek to recruit and retain all minorities while maintaining its commitment to the recruitment and retention of black Americans.
11. Ties should be strengthened with alumni, advisory boards, the various campuses of the University, public school officials and teachers, residents of southeastern Ohio, the state and region, to communicate the opportunities available at Ohio University.
12. Available resources of financial aid should be utilized to strengthen and reinforce outstanding programs and to stimulate interest and commitment of current and potential students in strong but under-represented programs of study.
13. Admission criteria should be developed and utilized which preserve the traditionally diverse character of Ohio University enrollment while responding to need to become increasingly selective in response to enrollment management programs.
14. The University should encourage initiatives to recruit and retain top quality graduate students.
15. Additional resources should be allocated to selective areas providing exceptional graduate training, even if this requires the redirection of resources from marginal programs through the staff planning process.

## V. CHALLENGE OF CHANGE

### A. TECHNOLOGICAL INNOVATION

#### Conclusions:

- + Computer and other technology developments will continue to have a major impact on the university and its curriculum.
- + The effective utilization of technological innovations require the provision of faculty and staff professional development opportunities. Such opportunities should be made available and be budgeted at the college and the university level.
- + The pace of technological change, the relatively short useful life of some high technology equipment, and the costs of maintaining and servicing equipment have often not been adequately addressed when initial acquisitions have been planned.
- + While not imposing rigid standards for hardware acquisition, the present policy of monitoring hardware acquisitions for comparability and maintenance availability has been effective.
- + The conversion of existing classroom space to dedicated computer laboratories often has not been planned in the context of an overall classroom and laboratory utilization plan.

#### Action Agenda:

1. Proposals for the acquisition of sophisticated technological equipment, such as computers, should include provision for maintenance and repair, supervision and security, and space utilization including environmental requirements for electrical service and interconnection with existing facilities.
2. The University should examine its equipment maintenance policy with regard to setting of rates for repair. Uniform standards for maintenance of equipment should be established.
3. The university policy for the monitoring of computer and other technological acquisitions should be clarified to address questions of compatibility, cost containment, obsolescence, maintenance, and necessary professional development.
4. A long range plan for the provision of adequate classroom space should be developed before additional existing classroom facilities are utilized for computer and video laboratories.
5. A universitywide evaluation of the technology currently in use is needed to better understand:
  - a. its impact on the working environment;
  - b. its effectiveness in instruction;
  - c. the long range implications of continued use;
  - d. the needs for change and needs for stabilization in acquisition of new technology.

OHIO UNIVERSITY  
FEE SCHEDULE  
EFFECTIVE FALL QUARTER 1991  
REGIONAL CAMPUSES AND PORTSMOUTH

SCHEDULE B  
(continued)

	<u>Approved 1990-91</u>	<u>Proposed 1991-92</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate</u> (11-20 hours inclusive)			
Belmont, Chillicothe, Lancaster and Zanesville:			
Instructional	\$ 648	\$ 702	\$ 54
General	85	92	7
Non-Resident Surcharge	1,028	1,115	87
Ironton and Portsmouth:			
Instructional	624	676	52
General	53	57	4
Non-Resident Surcharge	30	32	2
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	68	74	6
Non-Resident	166	184	18
Ironton and Portsmouth:			
Ohio Resident	62	67	5
Non-Resident	69	70	1
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	36	38	2
Non-Resident	88	95	7
Ironton and Portsmouth:			
Ohio Resident	36	38	2
Non-Resident	40	43	3

Mr. Hodson presented and moved approval of the resolution. Mr. Heffernan seconded the motion. Trustee Leonard commented on the need for the Trustees to assure themselves that they don't, through tuition charges, eliminate the opportunity for those from middle class Appalachia to attend the University. All agreed and voted in favor of the resolution.

#### **TUITION AND FEE SCHEDULE - 1991-92**

#### **RESOLUTION 1991 -- 1151**

**WHEREAS**, the General Assembly is currently considering an appropriations bill for the 1991-93 biennium, and

**WHEREAS**, uncertainty surrounds the state support for Higher Education, and makes it necessary at this time to assume various levels of state support and student fee schedules reflecting these different levels.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees adopts the following schedules of fees effective Fall Quarter 1991:

1. Fee Schedule A shall be adopted provided the level of state support is less than that assumed in Option B of the Program Planning Report.
2. Fee Schedule B shall be adopted provided the level of state support is equal to or greater than that assumed in Option B of the Program Planning Report.

**BE IT FURTHER RESOLVED** that should the General Assembly not adopt an appropriation bill by July 1, Fee Schedule B shall be in force pending the adoption of an appropriation bill by the General Assembly.

OHIO UNIVERSITY  
FEE SCHEDULE  
EFFECTIVE FALL QUARTER 1991  
ATHENS CAMPUS

SCHEDULE A

	<u>Approved 1990-91</u>	<u>Proposed 1991-92</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate</u> (11-20 hours inclusive)			
Instructional	\$ 720	\$ 806	\$ 86
General	187	207	20
Non-Resident Surcharge	1,028	1,110	82
<u>Medical</u>			
Instructional	2,065	2,272	207
General	187	207	20
Non-Resident Surcharge	1,028	1,110	82
<u>Graduate</u> (9-18 hours inclusive)			
Instructional	825	908	83
General	187	207	20
Non-Resident Surcharge	1,028	1,110	82
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	89	101	12
Non-Resident	191	211	20
<u>Graduate</u>			
Ohio Resident	126	138	12
Non-Resident	254	276	22
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	45	51	6
Non-Resident	96	106	10
<u>Graduate</u>			
Ohio Resident	74	82	8
Non-Resident	150	163	13



OHIO UNIVERSITY  
FEE SCHEDULE  
EFFECTIVE FALL QUARTER 1991  
REGIONAL CAMPUSES AND PORTSMOUTH

SCHEDULE A  
(continued)

	Approved <u>1990-91</u>	Proposed <u>1991-92</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Instructional	\$ 648	\$ 726	\$ 78
General	85	94	9
Non-Resident Surcharge	1,028	1,110	82
Ironton and Portsmouth:			
Instructional	624	699	75
General	53	59	6
Non-Resident Surcharge	30	32	2
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	68	76	8
Non-Resident	166	186	20
Ironton and Portsmouth:			
Ohio Resident	62	70	8
Non-Resident	69	73	4
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	36	40	4
Non-Resident	88	96	8
Ironton and Portsmouth:			
Ohio Resident	36	40	4
Non-Resident	40	45	5

OHIO UNIVERSITY  
FEE SCHEDULE  
EFFECTIVE FALL QUARTER 1991  
ATHENS CAMPUS

SCHEDULE B

	<u>Approved</u> <u>1990-91</u>	<u>Proposed</u> <u>1991-92</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate</u> (11-20 hours inclusive)			
Instructional	\$ 720	\$ 780	\$ 60
General	187	202	15
Non-Resident Surcharge	1,028	1,115	87
<u>Medical</u>			
Instructional	2,065	2,272	207
General	187	202	15
Non-Resident Surcharge	1,028	1,115	87
<u>Graduate</u> (9-18 hours inclusive)			
Instructional	825	908	83
General	187	202	15
Non-Resident Surcharge	1,028	1,115	87
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	89	96	7
Non-Resident	191	206	15
<u>Graduate</u>			
Ohio Resident	126	138	12
Non-Resident	254	277	23
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	45	49	4
Non-Resident	96	104	8
<u>Graduate</u>			
Ohio Resident	74	81	7
Non-Resident	150	163	13

Mr. Rosa presented and moved approval of the resolution.  
Mr. Hodson seconded the motion. Approval was unanimous.

**COMPENSATION POOL FOR 1991-92**

**RESOLUTION 1991 -- 1152**

**WHEREAS**, the Program Planning Report, March 1991, contains recommended compensation pools for faculty and staff,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees authorizes the President to prepare contracts to implement adjustments for faculty and staff in the next fiscal year in accordance with the Program Planning Report, March 1991.

**BE IT FURTHER RESOLVED**, that the President is authorized to prepare recommended compensation for University executive officers for fiscal year 1991-92. The recommendations will be reviewed with the Board of Trustees at their next board meeting.

## V. CHALLENGE OF CHANGE

### B. TECHNOLOGICAL INTEGRATION

#### Conclusions:

- + Evolving instructional techniques now embrace the use of sophisticated visual aids to balance textual information.
- + Information strategies for the university need to enhance faculty, student and staff capabilities to sift through and locate pertinent data from the massive flow of information now available.
- + The nature of how information is located, retrieved and distributed on campus will require evolution of library, computer and communications services.
- + Enhanced graphic representations and high quality text presentation have become a competitive issue both for researchers seeking grant funding and for educators striving to enhance student learning.

#### Action Agenda:

1. Mechanisms need to be created to provide time and resources for faculty to investigate the viability of using videodisc, computer aided instruction, etc. and to integrate these technologies into the classroom.
2. Departments should identify content intensive courses that could be taught effectively using interactive video/computer methods.
3. The University needs to facilitate access to electronic information.
4. Electronic publishing technologies need to be explored by departments to improve the visual quality of instructional materials and research grant requests and reports.
5. Academic service units need to make available to faculty and students up-to-date technological resources for creating and utilizing audio/visual instructional aids.
6. The library should be encouraged to continue pursuing coordinated holdings with other libraries and to expand the use of electronic information sources as means to curb the increase in acquisition costs.
7. University guidelines should be developed to help conduct cost/benefit analyses of technological acquisitions.

## V. CHALLENGE OF CHANGE

### C. RESPONSIVENESS

#### Conclusions:

- + The University has faced, and will continue to face, significant modifications in the external environment.
- + There is a need for all facets of the University, including the planning process itself, to avoid rigidities and to be responsive to change.
- + Traditional lines of demarcation between disciplines and programs will continue to shift in response to change.
- + The University should implement mechanisms at every level that will detect and report significant external change.
- + The pace of change, especially in regard to technological innovation, often proceeds at a pace more rapid than can be evaluated.

#### Action Agenda:

1. Within the parameters of the University planning process, each responsible unit (including academic departments and schools) should formally conduct a periodic evaluation of the environment and examine the results of that process.
2. UPAC should create a small venture capital pool for unusual programs (which are programs designed in anticipation of change and may carry high risk of failure). Proposals for innovative teaching methods should be included within this pool. This pool should be used to fund programs for a maximum of two years, after which evaluation of effectiveness will be conducted before continuation of funding is assured.
3. UPAC should continue to create special task forces in response to emerging issues.

## VI. COPING WITH SELECTIVITY AND DEMAND

### Conclusions:

- + Programs with selective admission standards have experienced stable enrollment as a result of selective admissions. This may not be true in the future.
- + The quality of students in all colleges has improved with selective admissions, however students who want certain majors, but cannot make the higher admissions standards of these programs present a number of problems to the University.
- + Improved retention has increased the percentage of minority students who graduate. However, selective admissions has resulted in the attraction of a smaller number of minority students who enroll as freshmen.
- + Selective admissions has resulted in improved retention in all programs.
- + Dramatically falling numbers of high school graduates may cause an end to the high demand for admission to Ohio University and therefore an inability to practice selectivity at current levels.
- + Selective admissions policies have resulted in some loss of diversity in the student body.
- + Expectations are that one million Ohioans, representing 20 percent of Ohio's workers, will need retraining to remain employable.
- + Selective admissions criteria, while generally beneficial, can exclude some excellent students from university educations.
- + Qualities such as sensitivity, which are critical to performance in many service professions, cannot be measured by current standards of "academic preparedness."

### Action Agenda:

1. Summer programs which have been provided for minority students who become applicants to programs with selective admissions criteria should be continued and expanded.
2. Matriculation rates for Ohio high school students should be carefully monitored to better predict future enrollment patterns.
3. Selective admissions and student diversity should be examined in the context of the university mission, to achieve a reasonable balance between the two.
4. Formal procedures should be developed and employed for making admissions more selective in all programs of the University. Negative effects of selectivity on the student body and on instructional programs should be minimized through the advising process.
5. The University must take a leadership role in recruiting experienced individuals seeking retraining and further study by encouraging the development of programs and program options designed for the returning, experienced student.
6. In general, admissions criteria need to be sufficiently flexible to meet the needs of the various academic programs to identify alternative student profiles that meet a broader sense of what "preparedness" means.
7. Special efforts should be made in applying flexible admissions criteria to improve the enrollment distribution pattern in underutilized programs of the University.

## VII. STRENGTH THROUGH DIVERSITY

### A. BREADTH OF ACADEMIC PROGRAMS

#### Conclusions:

- + Among the most outstanding characteristics of Ohio University is the diversity of its student body, staff, and faculty and the breadth of its academic programs.
- + The residential nature of the campus provides a wealth of opportunity for promoting diversity in campus life.
- + Ohio University will continue to offer an unusual breadth of majors and professional degrees.
- + The breadth and diversity of academic programs must be maintained at a level of high quality.
- + Interdisciplinary efforts among existing units will have continued University support.
- + Although considerable attention has been directed to interdisciplinary programs at the graduate and faculty research level, less attention has been paid to interdisciplinary opportunities for undergraduates.

#### Action Agenda:

1. In responding to the need for innovation we must not slight the task of maintaining the strength of existing programs. Allocation of resources should reflect this.
2. The University should continue to investigate methods and patterns of budgeting which facilitate interdisciplinary efforts through a multiple assignments of positions.
3. Options should be explored which will allow undergraduate students greater flexibility in combining majors or foci of study in addition to existing programs such as the Bachelor of General Studies.
4. Models should be evaluated and explored that encourage cooperation among departments for graduate interdisciplinary programs.

## **VII. STRENGTH THROUGH DIVERSITY**

### **B. DIVERSITY OF STUDENT LIFE**

#### **Conclusions:**

- + The presence of a diverse student population (minority, international and nontraditional) provides many opportunities for curriculum enhancement, cultural enrichment, and exchange.
- + More demands will be placed on the University to meet students' social needs, as well as recreational, cultural, spiritual, and educational needs.

#### **Action Agenda:**

1. Interaction and understanding between the diverse student populations must be supported and encouraged in all areas of campus life.
2. Increasingly diverse programs and educational opportunities must be made available outside the classroom.
3. Additional strategies need to be developed to insure closer integration of residential life and educational goals and to encourage student involvement in co-curricular activities, cultural programs, and recreational activities.



## **VII. STRENGTH THROUGH DIVERSITY**

### **B. DIVERSITY OF STUDENT LIFE**

#### **1. MINORITY STUDENT PROGRAMS AND SERVICES**

##### **Conclusions:**

- + While the number of minority students seeking admission to the university has increased and retention by minority students at Ohio University is above the national average, there is still a significant gap between the number of minority students admitted to the University and those who actually enroll.
- + Due to the increased attention to recruitment of minority faculty and students, the face of Ohio University is changing.
- + Scholarship funding continues to be critical to recruiting and retaining minority students who are academically talented but who do not meet traditional scholarship criteria.

##### **Action Agenda:**

1. Recruitment and retention of minorities must remain a high priority.
2. Particular attention must be paid to devising strategies to improve the matriculation rate of admitted minority students.
3. A plan should be devised for meeting the needs of minority students and increasing their involvement in campus life.
4. Funding of the existing minority scholarship program should be maintained and improved. These scholarships should be vigorously advertised and promoted.
5. An in depth study and analysis of the overall profile of Ohio University minority graduates should be conducted.
6. The University should seek to recruit and retain all minorities while maintaining its commitment to the recruitment and retention of black Americans.

## VII. STRENGTH THROUGH DIVERSITY

### B. DIVERSITY OF STUDENT LIFE 2. THE NONTRADITIONAL STUDENT

#### Conclusions:

- + The nontraditional student will become the majority on many college campuses in the future if predicted demographic trends are realized.
- + Ohio University, because of its location in an isolated part of the state and the residential nature of the campus, should witness a slight increase in nontraditional student population.
- + Nontraditional students, both graduate and undergraduate, have unique needs which cannot be fully met by the existing structure of the University.

#### Action Agenda:

1. Improvement in communication to students, shifts in program content and focus, changes in office hours, and allocation of space and facilities should occur in order to better meet the unique needs of nontraditional students.

## **VII. STRENGTH THROUGH DIVERSITY**

### **B. DIVERSITY OF STUDENT LIFE**

#### **3. INTERNATIONAL STUDENTS**

##### **Conclusions:**

- + Although there is a significant presence of international students on campus, interaction and understanding between cultural groups needs continued attention and improvement.
- + The absence of a clearly defined policy on international programming has limited the impact of international programs in the areas of curriculum and campus life.
- + No student should graduate from Ohio University untouched by its extensive international resources.
- + The internationalization of the curriculum should be matched with increased co-curricular and cultural activities that heighten awareness of the heritage and cultures of international students.

##### **Action Agenda:**

1. Instructional, co-curricular and cultural programs and services of the University should be created or modified to increase interaction and understanding between international and American students.
2. Improved public information programs should be devised to describe and promote a balanced array of international activities.
3. Increase and improve cultural activities and programming to enhance international understanding for all students.

## VII. STRENGTH THROUGH DIVERSITY

### C. INTERNATIONAL OPPORTUNITIES

#### Conclusions:

- + Ohio University enjoys a very favorable reputation for the strength of its international programs.
- + While the strength of international programs is widely perceived, broad participation in and commitment to worldwide work is missing.
- + The scale of international activities has grown beyond the capacity of existing coordination structures to provide effective leadership.
- + While international activities have proliferated, the distribution across the institution is uneven and expected outcomes have not always been achieved.
- + International projects and programs have grown sharply in the past decade as the result of initiatives of individuals or small groups and not as a coordinated institution-wide effort. Programming has limited the impact of international programs in the areas of curriculum and campus life.
- + The United States operates within an increasingly interdependent world.
- + Our graduates require an increasing level of global awareness in areas such as economics, politics and cultural heritage.

#### Action Agenda:

1. The scope of the Study Abroad Committee should be expanded to include review and coordination of all activities involving placement and conduct of programs for student study abroad.
2. A comprehensive university policy should be developed to spell out procedures for the establishment of international links and to describe the role of colleges and departments in promoting, screening, and evaluating international commitments.
3. Priority should be given to international agreements which have a direct impact on the curriculum and which provide opportunities for American students to study abroad.
4. Financial incentives should be created to stimulate units to engage in international activities which further institutional objectives.
5. The criteria used to select proposals for funding throughout the University should be modified to encourage ones which contribute to the internationalization of the curriculum and campus life.
6. A series of workshops on the internationalization of the curriculum should be organized.
7. Study Abroad activities should be coordinated from one central office.
8. Financial Aid policies should be reviewed with regard to support for students studying abroad. The Study Abroad Scholarship Program in the College of Arts & Sciences should be expanded to all colleges.
9. Faculty in all academic units should include in their systematic review of the curriculum a focus on the ways in which the curricula can be expanded to include a global perspective.

## VIII. STUDENT CHARGES AND FINANCIAL ASSISTANCE

### Conclusions:

- + As tuition and fees increase, additional scholarships and work opportunities are required to maintain access for able but needy students.
- + Student charges among the public universities of Ohio continue to rank above the national average.
- + Increases in the out-of-state surcharge may have contributed to a decrease in the number of out-of-state students at Ohio University.

### Action Agenda:

1. Tuition increases at Ohio University, regardless of economic conditions or state allocation variances should approximate increases in the general rate of inflation.
2. UPAC should continue to provide corresponding increases in the various student scholarships and other forms of financial aid to accompany any increase in student fees.
3. UPAC should support other programs that offer financial assistance to able students who are not categorized as in need, but who may drop out without some assistance.
4. While Ohio University should continue to monitor the out-of-state surcharge at other schools, it should maintain the current policy of recovering the lost state support for these nonresidents.

## IX. FACULTY AND STAFF COMPENSATION

### Conclusions:

- + The University should continue making progress toward the commitment of the 1976 Trustee Resolution to reach the upper quartile among the 13 public universities of Ohio in faculty compensation.
- + Summer, part-time, and overload rates need not be set at the same levels.
- + Summer salary rates do not provide sufficient incentive for teaching. This causes particular problems in recruitment of faculty from the upper ranks to teach in the summer.
- + Graduate student stipend levels should be increased annually to match increases at other institutions and to assure continuous recruitment of outstanding graduate students to the programs of Ohio University.
- + Health benefit costs continue to increase faster than faculty and staff salaries.

### Action Agenda

1. Faculty and contract staff compensation should be increased at a rate exceeding the general rate of inflation and to levels which preserve or improve the present relative standing among comparable institutions.
2. A travel incentive plan for Athens-based faculty should be adopted by all the regional campuses to increase the incentive to teach on regional campuses.
3. The University should continue to increase summer teaching compensation.
4. Particular attention must be paid to the recruitment of senior faculty for summer teaching.
5. The budgeting process for summer school should be made more consistent with budgeting procedures for the academic year.
6. An adjustment should be made to the salaries of employees who are very near the bottom of the state range.
7. Graduate student stipend rates should be increased annually as are other forms of compensation. The University needs to ensure that its stipends remain at a level which maintains selectivity in graduate admissions.
8. Health benefit cost containment initiatives should be continued and combined with a cost effective flexible benefits plan for faculty and staff.

## X. RECRUITMENT AND RETENTION OF WOMEN

### Conclusions:

- + Although there are many initiatives to improve the climate for women on campus, the University lacks an articulated overall mission statement.
- + The Status of Women Survey, conducted in 1988, assessed perceptions. However, many individuals appear to be unaware of University actions prior to and after the survey.
- + Exposure to women who have successfully entered occupations deters subsequent sex discrimination. Discriminatory judgments are abated when the exposure is to a group of women rather than a lone successful woman.
- + The University needs to maintain vigilance regarding salary equity.
- + The lack of availability of employment for spouses is a problem in recruiting faculty and retaining women.
- + Availability and cost of child care are of concern to employees.
- + The University needs a well-integrated, campus-wide educational program on sexual harassment, sexual discrimination, and sexism.
- + Educational efforts alone are not sufficient to deal with sexual harassment, discrimination, and sexism. Accountability needs to be built into institutional evaluation and planning.
- + Complaints of sexual harassment may be made to any of several individuals or offices on campus. However, the system may be susceptible to inconsistency in handling of cases across campus, to protection of repeat offenders, and to perceptions that the University does not take harassment seriously.
- + The climate for women can be enhanced by increasing faculty and students' awareness of scholarship by and about women.
- + There continue to be some areas in the University where women are underserved (e.g., athletic and recreational facilities).
- + Ongoing attention to women's issues is most likely to occur to the extent that the monitoring and advocacy functions are carried out as specific responsibilities of a particular individual or office.
- + The climate for and status of women can be enhanced by attracting additional resources to the university.
- + Recruitment and retention of women can be enhanced by efforts to assimilate new employees and to encourage continuing employees, regardless of gender.

### Action Agenda:

1. The University should develop a mission statement on the climate for women that articulates the values of fairness and equity as well as the need for civility and respect as fundamental values governing the institution.
2. The University should provide information in a coordinated and coherent fashion about existing processes and policies relating to topics such as sexual harassment, delay of the tenure clock, leave policies, and the salary equity study.

3. Increasing the number of women on campus, particularly in faculty positions, in senior administrative positions with line responsibilities, and in the skilled trades, will decrease sexism and further increase opportunities for women.
4. The salary equity study should be conducted every three years. An additional factor to monitor in future comparisons is comparable worth.
5. The Office of Personnel Services should develop a spouse employment referral program that includes educational institutions and employment agencies in Columbus, Marietta, Parkersburg, and Huntington.
6. A child care task force should be established to investigate various options such as university-subsidized contracting of child care, tax-sheltered spending accounts, infant care, and sick-child care.
7. Educational efforts on sexual harassment, discrimination, and sexism--particularly an integrated campus-wide program--should be encouraged. Although all employees should be targeted, a special focus should be on awareness and handling of such situations by department/unit heads.
8. Accountability can be increased by adding questions assessing recruitment and retention of women to the University Curriculum Council's 5-year review questionnaire for departments. Awareness and handling of sexual harassment and discrimination should be addressed in the annual evaluations of deans, chairs/directors, and administrative and classified supervisory personnel. Sensitivity and respect for students of both sexes should be assessed in students' evaluations of faculty teaching.
9.
  - a. We need to create an atmosphere in which individuals believe that their complaints will be dealt with fairly and effectively.
  - b. A centralized method of compiling complaints, which is particularly important in dealing with multiple offenses, should be added to the current grievance procedures.
10. Gender balance in the curriculum should be an institutional value, and encouragement should be provided for efforts to integrate scholarship by and about women into the curriculum.
11. The university should strive to attain equity across institutional facilities and resources for women.
12. A focus on women's issues should continue to be a specific responsibility of the Affirmative Action Office as well as the responsibility of a higher level administrative position.
13. Special fund raising efforts should focus on projects by and about women.
14. University-wide efforts should be initiated or increased to ease the transition of new employees and to integrate them into their departments and the university community, as well as to support and reinforce continuing employees.



Ms. Grasselli presented and moved approval of the resolution. Mr. Campbell seconded the motion. All agreed.

## Residence and Dining Hall Budgets and Rates for 1991-92

### RESOLUTION 1991 -- 1153

WHEREAS, sustained effort has been made to achieve financial stability for Ohio University's residence and dining hall auxiliary while still providing necessary services for student residents, and

WHEREAS, the residence and dining hall auxiliary is legally obliged to budget for all operating expenses and debt service obligations by means of fees which are collected from students who use the residential and dining hall facilities, and

WHEREAS, the residence and dining hall auxiliary fund is experiencing additional expense due to inflation and service costs, a series of new rate structures has been developed for room, board, apartments, and other services which will generate additional revenue, and

WHEREAS, the executive officers of the University have reviewed and evaluated the recommended increases in conjunction with a proposed budget for the 1991-92 fiscal year, and have concluded that the rates are commensurate with projected costs of operation, they hereby recommend that the following rate changes be approved.

#### ROOM RATES (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Single	\$700	\$732
Double/Standard	569	595
Double/New S. G. (staff)	631	659
Triple	471	492
Quad	532	556
Large Single	754	788

#### BOARD RATES (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
7 Meal flexible plan	\$400	\$418
14 Meal flexible plan	551	576
20 Meal plan	589	616
Green Carte Blanche	753	787

RESOLUTION 1991, Continued  
Page Two

UNIVERSITY APARTMENT RENTAL RATES (MONTHLY)

<u>APARTMENT TYPE - WOLFE STREET</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Efficiency, furnished	\$282	\$295
1 Bedroom, furnished	322	336
Bedroom-Nursery furnished	353	369
2 Bedroom, furnished	393	411

<u>APARTMENT TYPE - MILL STREET</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
1 Bedroom, unfurnished	\$360	\$376
1 Bedroom, furnished	410	428
2 Bedroom, unfurnished	425	444
2 Bedroom, furnished	474	495

WHEREAS, the 1991-92 budget incorporates Board of Trustee action in room and board rates for the next fiscal year, and

WHEREAS, the executive officers of the University have reviewed the financial premises and the 1991-92 budget and recommend its adoption.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby adopt the 1991-92 Residence and Dining Hall Fund Budget including rate increases dated April 6, 1991.

rj 3/1/91: RATES0.0

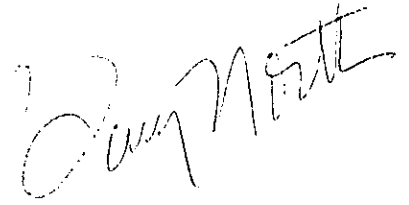
# Ohio University

## Interoffice Communication

DATE: March 13, 1991

TO: Charles Ping, President

FROM: Gary North, Vice President for Administration



SUBJECT: Housing Rate Recommendations for the 1991-92 School Year

I. I am recommending a four point five percent (4.5%) increase in rates for the 1991-92 academic year applicable to residence halls, apartment rentals, and other appropriate auxiliary income centers. This recommendation is based on extensive review and consultation with the Dorm and Dining Planning Committee. We are able to contain costs for students and hold the increase to this low level through management of turnover savings, scheduling, volume purchasing, energy conservation, the use of reserve funds for major renovations and equipment purchases, and high retention rates.

II. The following cost increase assumptions were used in projecting rates:

A. Insurance	25.0%
B. Compensation - contract, civil service, and graduate students*	5.7%
C. Utilities	6.0%
D. Supplies	5.0%
E. Food cost	4.0%

A ninety-five percent (95%) average annual occupancy is assumed, based on Admissions Office reports of new applications on file and assumptions of reassignment based on historical data.

- \* The 5.7% compensation rate increase proposal is intended to fund the civil service/union 40¢ per hour rate increase, overtime costs, shift differential, plus rate, sick leave liability at retirement, reduced employee insurance deductible premiums, and other insurance items.

III. The budget includes the following capital improvements:

A. Capital improvements funded from operating funds	\$ 843,200
TOTAL from operations	<u>\$ 843,200</u>

B.	Capital improvements funded from the repair and replacement reserve fund	\$ 806,020
C.	Equipment purchases funded from the repair and replacement fund	\$ 893,980
	TOTAL from reserve/replacement fund	<u>\$1,700,000</u>

A summary of planned capital improvements and equipment purchases is attached.

In addition to the inflationary increases and reserve fund expenditures detailed above, the 1991-92 budget increase provides for:

1. Adding additional food service days at the beginning of each quarter. This will allow service to begin the day after halls open rather than delay the start until the first day of classes. Estimated cost is \$78,000.
2. Maintenance support and personnel for the auxiliary services portion of the signage program. Estimated cost is \$27,000.
3. Adjustments in base pay rates for residence life staff and additional staff support for conference services, the Ridges furniture shop, and the food service snack shops.
4. Recreation program improvements in the amount of \$45,000.

I believe this increase is reasonable based on the best available economic forecasts and discussions with professional colleagues. A recent survey confirms it is the lowest recommended increase among our peer schools and major state universities. I recommend approval.

GBN/rs

OHIO UNIVERSITY  
RESIDENCE AND DINING HALL CURRENT AUXILIARY FUND  
FINANCIAL PREMISES FOR THE 1991-92 BUDGET  
MARCH 1991

Rate Increase Request:

A proposed rate increase of 4.5% has been applied to all room, board and apartment charges.

Income Considerations:

In addition to the above rate increases, certain other categories have been increased correspondingly:

- a. Workshops
- b. Garage Rent
- c. Snack bar, catering and banquets, guest meals, etc.

Facility Utilization:

All residence halls will be available for the 1991-92 academic year.

Occupancy Levels:

	<u>Fall Quarter</u>	<u>Average</u>	<u>Retention %</u>
1990-91 Trustee Budget			
- student residents	6,855	6,595	96.20
- dining hall students	6,784	6,441	94.95
1990-91 Actual/Forecast			
- student residents	6,918	6,550	94.68
- dining hall students	6,826	6,439	94.33
1991-92 Proposed Budget			
- student residents	6,855	6,490	94.68
- dining hall students	6,784	6,399	94.33

Repair and Replacement Reserve:

An amount of \$1,700,000 will be withdrawn from the reserve to fund major capital needs and additional projects and equipment beyond the established operating budget (\$843,200) contained in the Long Range Capital Plan. (See attached).

Inflationary Considerations:

Inflationary increases for compensation, raw food, utilities, and all other non-personnel operating expense amount to approximately 6.2% above the 1990-91 forecasted expenditures. The scheduled withdrawal of \$1,700,000 from the Repair and Replacement Reserve for capital improvements and equipment significantly reduces expenses, thus allowing the overall room and board rate to be below the projected inflation rate of 6.2%.

Air Conditioning Surcharge:

The residence and dining auxiliary will initiate a surcharge for window air-conditioning. These charges will be applied only to those buildings having individual air conditioning units and will reflect an overall expense for maintenance and utilities. Such charges will be based upon the fixed surcharge per unit divided by the occupant capacity of each room. The utility charge for summer school residents occupying air conditioned facilities will be increased due to the higher level of usage during that period of time.

Program Excellence Fund:

The \$25,000 Program Excellence Fund, incorporated into the Residence Life Department's base budget in fiscal year 1986-87, continues to supplement quality student programs in the residence halls.

rj 3/1/91: FINPREM.91

OHIO UNIVERSITY  
RESIDENCE AND DINING HALL  
CURRENT AUXILIARY FUND  
1991-92 Proposed Budget  
March 1991

	-A- 1990-91 Trustee <u>Approved Budget</u>	-B- 1990-91 Forecast <u>1-31-91</u>	-C- 1991-92 Proposed <u>Budget</u>
Income			
Residence Halls	\$13,804,300	\$13,870,800	\$14,372,500
Dining Halls	<u>11,951,900</u>	<u>12,098,300</u>	<u>12,561,100</u>
Total Income	<u>25,756,200</u>	<u>25,969,100</u>	<u>26,933,600</u>
Operating Expenditures			
Residence Life	2,014,600	2,142,200	2,274,000
Director of Residence Services	220,700	301,300	367,200
Housing Office	428,700	377,700	444,900
Upholstery Shop-Special Maint.	675,700	683,200	753,600
Laundry Service - Student Room	31,800	31,900	17,100
Housekeeping	3,884,500	3,691,200	3,799,500
Food Service	7,604,300	7,778,200	8,263,900
Direct Maintenance	1,777,600	1,756,900	1,885,700
Purchased Utilities	2,090,300	1,912,800	2,027,600
Capital Improvements	2,449,900	2,450,000	2,543,200
Other Administrative and legal	216,600	209,100	188,800
General Fund Indirect Cost	2,593,800	2,615,700	2,749,400
Student Room Telephones	690,200	605,000	586,500
Repair and Replacement Reserve	(1,646,900)	(480,000)	(1,700,000)
Operating Contingency	<u>200,000</u>	<u>83,300</u>	<u>250,000</u>
Total Operating Expenditures	<u>23,231,800</u>	<u>24,158,500</u>	<u>24,451,400</u>
Net Income from Operations	2,524,400	1,810,600	2,482,200
Interest on Debt Service Reserve	<u>365,200</u>	<u>355,800</u>	<u>355,800</u>
Total Net Income Before Debt Service	2,889,600	2,166,400	2,838,000
Debt Service--Mandatory	<u>2,380,600</u>	<u>2,377,600</u>	<u>2,387,600</u>
Net Income	509,000	(211,200)	450,400
Beginning Fund Balance	492,100	1,345,300	572,100
Transfer to Plant Funds-- Energy Management Savings	<u>(553,000)</u>	<u>(562,000)</u>	<u>(595,700)</u>
Ending Fund Balance	<u>\$ 448,100</u>	<u>\$ 572,100</u>	<u>\$ 426,800</u>

PROPOSED ROOM AND BOARD RATES

	1990-91 QUARTERLY RATE	TOTAL INCREASE	1991-992 QUARTERLY RATE
Standard Single Room	\$700	\$32	\$732
Standard Double Room	569	26	595
New South Green Double Room (Staff)	631	28	659
Triple	471	21	492
Quad	532	24	556
Large Single Room	754	34	788
Board - 14 meal flexible plan	551	25	576
Board - 20 meal	589	27	616
Board - Green Card	753	34	787
Board - 7 meal	400	18	418
<hr/>			
LINEN SERVICE	\$ 25	\$ 1	\$ 26
GARAGE PARKING	55	2	57

UNIVERSITY STUDENT APARTMENTS

APARTMENT TYPE	1990-91 MONTHLY RENTAL	TOTAL INCREASE	1991-92 MONTHLY RENTAL
<u>Wolfe Street Apartments</u>			
Efficiency, furnished	\$ 282	\$ 13	\$ 295
One-bedroom, furnished	322	14	336
Bedroom - Nursery	353	16	369
Two-bedroom - furnished	393	18	411
<u>Mill Street Apartments</u>			
One-bedroom, unfurnished	\$ 360	\$ 16	\$ 376
One-bedroom, furnished	410	18	428
Two-bedroom, unfurnished	425	19	444
Two-bedroom, furnished	474	21	495

rj 3/1/91: RATES3.3



**A. CAPITAL IMPROVEMENTS AND EQUIPMENT FY 91-92-BASE BUDGET**

Exterior Painting \$ 40,000

**SOUTH GREEN**

Pickering - student room refurbishing 37,000  
Armbruster - interior renovations 56,000  
Armbruster - shower/vanity replacement 86,400  
Armbruster - emergency generator 8,000  
Armbruster - fire alarm 20,000  
New South - boiler shells/tubes 10,000  
New South - catwalk repair, prelim. study 20,000

TOTAL SOUTH GREEN \$237,400

**EAST GREEN**

Shively - interior renovations 58,500  
Shively - fire alarm 20,000  
Shively - emergency generator 8,000  
East Green - mailboxes 32,000  
East Green - site plan 8,000

TOTAL EAST GREEN \$126,500

**WEST GREEN**

Roofs and gutters \$5,000

**APARTMENTS**

Wolfe/Ullom St. - renovations, Phase III 170,000  
Wolfe/Ullom St. - asbestos abatement 25,000

TOTAL APARTMENT \$195,000

**DINING HALLS**

Shively - ceiling replacement \$50,000

**GENERAL**

Landscaping - campus beautification 25,000  
Staff Apts. - renovation/furniture 15,000  
Communications Network Enhancements 98,515

TOTAL GENERAL \$138,515

TOTAL BASE PROJECTS 792,415  
CONTINGENCY 50,785  
91-92 BASE BUDGET TOTAL 843,200

**B. EQUIPMENT TO BE FUNDED FROM THE RESERVE**

Proposed 1991-92 Reserve Fund Expenditures:

PICKERING (88 rooms, 236 beds, 35 quads, 18 triple bunks in place)

Cabinets	236 @	\$1,000	=	\$236,000
Desks	236 @	285	=	67,260
Bunks	218 @	175	=	38,150
Desk Chair	236 @	90	=	21,240
Arm Chair	123 @	160	=	19,680
TOTAL PICKERING				\$382,330

PERKINS (73 rooms, 130 beds, 4 lofts in place)

Desks	130 @	\$285	=	\$37,050
Bunks	126 @	175	=	22,050
Desk Chair	130 @	90	=	11,700
Arm Chair	73 @	160	=	11,680
TOTAL PERKINS				\$82,480

SHIVELY (81 rooms, 160 beds, 10 lofts in place)

Desks	160 @	\$285	=	\$45,600
Bunks	150 @	175	=	26,250
Desk Chair	160 @	90	=	14,400
Arm Chair	81 @	160	=	12,960
TOTAL SHIVELY				\$99,210

ARMBRUSTER (94 rooms, 112 beds)

Desk Chair	112 @	\$90	=	\$10,080
TOTAL ARMBRUSTER				\$10,080

NEW SOUTH (92 10/40 double rooms, 184 beds)

Wardrobe	184 @	\$385	=	\$70,840
Chest	184 @	260	=	47,840
Desk	184 @	285	=	52,440
Bunk	184 @	175	=	32,200
Desk Chair	184 @	90	=	16,560
TOTAL NEW SOUTH				\$219,880

Wolfe Street Apartment furnishings would include new pieces for both the living and bedroom areas at approximately \$2,000 per unit. The total equipment expenditure not to exceed

	\$100,000
TOTAL	\$893,980

**C. SUPPLEMENTARY CAPITAL IMPROVEMENTS FROM THE RESERVE**  
**RANK**

<b>SOUTH GREEN</b>		
3	New South - shower refurbishing	\$ 31,000
10	Handicapped renovations	80,000
16	New South - fire valve replacement	9,850
26	Crawford/Railroad - sidewalks	2,500
27	South McKinley - drainage resurface	12,500
28	Basketball Courts - resurface	5,000
34	South Green - curbing	20,000
	<b>Total South Green</b>	<b><u>160,850</u></b>
<b>EAST GREEN</b>		
11	Washington - roofing, dormer siding	50,000
12	Perkins - flashing, dormer siding	35,000
8	Perkins - ceiling project	14,300
23	Bryan sidewalk replacement	6,500
33	Bryan - resurface pad area	2,600
31	Scott Quad - RD apartment development	14,000
	<b>Total East Green</b>	<b><u>122,400</u></b>
<b>WEST GREEN</b>		
4	Water main replacement	7,000
9	James - shower fixtures	19,000
14	James - flush valve replacement	5,224
15	Ryors - shower fixtures	17,181
13	James - bathroom door replacement	3,450
24	James - room/bath lights	14,000
21	Boyd - shower fixtures	19,000
25	Lobby door replacement	11,776
30	Sargent - univents	71,000
29	Ryors/Treudley - line & stop replacements	2,800
	<b>Total West Green</b>	<b><u>170,431</u></b>
<b>APARTMENTS</b>		
5	Wolfe/Ullom St. - heat exchangers	6,000
7	Wolfe St. - flat roof replacement, Phase II	20,000
	<b>Total Apartments</b>	<b><u>26,000</u></b>
<b>DINING HALLS</b>		
1	Nelson - snack bar fire suppression	4,000
6	Nelson - repair boilers 1 & 6	12,000
	<b>Total Dining Halls</b>	<b><u>16,000</u></b>
<b>GENERAL</b>		
2	Residence Halls - Best Locks	160,000
19	Tunnel hatch replacement (8)	20,000
18	Closed loop water treatment	3,000
22	Steam trap survey	2,000
17	Emergency Generators - 3 bldgs	24,000
20	Recreational improvements	40,000
32	All Greens - trash cans, benches, tables	10,000
36	All Greens - improve mech. rm. lighting	2,000
	<b>Total General</b>	<b><u>261,000</u></b>
	<b>TOTAL SUPPLEMENTARY PROJECTS</b>	<b>756,681</b>
	<b>CONTINGENCY</b>	<b>49,339</b>
	<b>TOTAL SUPPLEMENTARY FUNDS</b>	<b>806,020</b>

## CONCLUSION - CAPITAL IMPROVEMENTS AND EQUIPMENT

The reserve expenditures specified for equipment and for Capital Improvements amount to 1.7 million dollars. We must continue a major commitment to Capital Improvements and equipment replacement in order to maintain and strengthen our market position with other state universities and the housing alternatives in the Athens community. This factor becomes even more critical recognizing the possibility that enrollment difficulties may occur during the next several years resulting in some proportionate decline in occupancy. Housing and food service programs must maximize the University's advantage in positively impacting the choice of new students for Ohio University as well as the retention of continuing students.

rj 3/1/91: EQUIP2.2

OHIO UNIVERSITY  
Residence and Dining Hall  
Current Auxiliary Fund  
Revised Long Range Forecast Premises  
March 1991

- 1991-92      Based on the March 1991 Proposed Budget
- 1992-93      Same as 1991-92 except:
1. Capital Improvement projects reduced by \$1,700,000
  2. No withdrawal from or contribution to the Repair and Replacement Reserve.
- 1993-94      Same as 1992-93 except:
1. Student room telephone lease purchase annual debt of \$474,500 was paid off in 1992-93
  2. A contribution of \$250,000 henceforth will be made to the Repair and Replacement Reserve for future renovations of the telephone system; and major capital improvements to the residence and dining halls.
- 1994-95      Same as 1993-94 except:
1. The remaining telephone lease purchase annual debt of \$42,600 was paid off in 1993-94.
- 1995-96      Same as 1994-95 except:
1. An additional \$100,000 henceforth will be made to the Repair and Replacement Reserve (total annual contribution \$350,000)

Note: It is understood that all inflationary costs associated with each year specified (1992-96) would be funded through room and board increases.

rj 3/1/91: REV.LRP

OHIO UNIVERSITY  
RESIDENCE AND DINING HALL  
CURRENT AUXILIARY FUND

<u>Revised Long Range Forecast</u>	1991-92 Proposed Budget 6855	Changes	1992-93 6855	Changes	1993-94 6855	Changes	1994-95 6855	Changes	March 1991 1995-96 6855
Occupancy --- Fall Quarter	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income:									
Residence Halls	14,372,500								
Dining Halls	12,561,100								
Total Income	26,933,600		26,933,600		26,933,600		26,933,600		26,933,600
Operating Expenditures:									
Residence Life	2,274,000								
Dir. of Residence Services	367,200								
Housing Office	444,900								
Uph. Shop/Special Maint.	753,600								
Laundry Svcs. Student Room	17,100								
Housekeeping	3,799,500								
Food Service	8,263,900								
Direct Maintenance	1,885,700								
Purchased Utilities	2,027,600								
Capital Improvements	2,543,200	(1,700,000)							
Other Admin. and Legal	188,800								
Gen. Fund Indirect Cost	2,749,400								
Student Room Telephone	586,500			(474,500)		(42,600)			
Repair and Replacement Reserve	(1,700,000)	1,700,000		250,000				100,000	
Operating Contingency	250,000								
Total Operating Exp.	24,451,400		24,451,400	(224,500)	24,226,900	(42,600)	24,184,300	100,000	24,284,300
Net Income from Operations	2,482,200		2,482,200		2,706,700		2,749,300		2,649,300
Interest on Debt Srv. Res.	355,800		355,800		355,800		355,800		355,800
Total Net Inc. before Debt Srv.	2,838,000		2,838,000		3,062,500		3,105,100		3,005,100
Debt Service - Mandatory	2,387,600		2,392,200		2,394,000		2,397,900		2,399,100
Net Income (Deficit)	450,400		445,800		668,500		707,200		606,000
Beginning Fund Balance	572,100		426,800		276,900		349,700		461,200
Trans. to Plt. Funds Energy									
Management Savings	(595,700)		(595,700)		(595,700)		(595,700)		(595,700)
Ending Fund Balance	\$ 426,800	\$	\$ 276,900	\$	\$ 349,700	\$	\$ 461,200	\$	\$ 471,500

rj 3/1/91: LRFORE.91

REPAIR AND REPLACEMENT RESERVE  
MARCH 1991

Transfers from R. and D. Auxiliary Operations

1978-79	\$100,000
1979-80	200,000
1980-81	350,000
1981-82	150,000
1982-83	250,000
1983-84	200,000
1984-85	375,000
1985-86	375,000
1986-87	350,000
1988-89	575,000
1989-90	<u>800,000</u>

\$3,725,000

Transfers to R. and D. Auxiliary Operations

1987-88

(\$500,000)

Interest Earned on Investments

1981-82	\$ 93,500
1982-83	84,500
1983-84	112,500
1984-85	66,200
1985-86	186,000
1986-87	186,300
1987-88	232,700
1988-89	265,300
1989-90	<u>338,800</u>

\$1,565,800

Excess Interest Income on 1974 Escrow Account 54,000  
Prepayment for Series B, Revenue Bonds and  
Restructuring the 1974 Escrow Account 290,300

Balance 6/30/90

5,135,100

Transfer to R. and D. Auxiliary Operations

1990-91 Estimated

(480,000)

Interest Earned on Investments 1990-91

Estimated

401,600

Estimated Balance 6/30/91

5,056,700

Transfer to R. and D. Auxiliary Operations

1991-92 Budget

(1,700,000)

Interest Earned on Investments 1991-92

Estimated

350,000

Estimated Balance 6/30/92

\$3,706,700

=====

rj 3/1/91: RRREST

OHIO UNIVERSITY  
RESIDENCE AND DINING HALL  
TEN-YEAR RATE ANALYSIS

<u>Years</u>	<u>Annual Room &amp; Board Rate*</u>	<u>% Change</u>
1981-82	2,220	10.0%
1982-83	2,409	8.5%
1983-84	2,529 <sup>(1)</sup>	5.0%
1984-85	2,685	6.2% <sup>(1)</sup>
1985-86	2,766	3.0%
1986-87	2,877	4.0%
1987-88	3,006	4.5%
1988-89	3,159	5.1%
1989-90	3,348	6.0%
1990-91	3,474	<u>3.75%</u>
		64.05 = 6.4 avg. increase for 10 yrs.
1991-92	3,633	4.5% (Proposed Rate)

\* Represents the standard double room plus a 20-meal plan.

(1) A Spring quarter rate adjustment of 3.1% brought the 1983-84 annual rate to \$2,607. The 1984-85 rate increase approved by the Board of Trustees was 3.0% (compounded Fall quarter to Fall quarter = 6.2%).

3/12/91



**PROJECTED HOUSING RATE INCREASES  
AT SELECTED OHIO UNIVERSITIES**

<u>School</u>	<u>Single Student</u>	<u>Family</u>
Bowling Green	6.8%	6.8%
Cincinnati	6.0%	6.0%
Kent	5.0%	5.0%
Miami	8.4%	8.4%
Ohio State	5.3%	5.3%
Ohio University	4.5%	4.5%

**BIG TEN  
1991-92 PROJECTED HOUSING RATE INCREASES**

<u>School</u>	<u>Single Student</u>	<u>Family</u>
Illinois	6.9%	10.0%
Indiana	7.4%	7.4%
Iowa	7.5%	8.5%
Michigan	6.0%	5.9%
MSU	5.5%	5.5%
Minnesota	4.85%	4.85%
Northwestern	5.0%	5.0%
Ohio State	5.3%	5.3%
Penn State	4.74%	4.74%
Purdue	6.84%	6.22%
Wisconsin	5.0%	11.0-15%

GBN 3/11/91

Mr. Smoot presented and moved approval of the resolution. Mr. Hodson seconded the motion. Approval was unanimous.

# **RATIFICATION OF LABOR AGREEMENT**

**RESOLUTION 1991 -- 1154**

**WHEREAS**, the University and Local 1699 and Ohio Council 8 of the American Federation of State, County and Municipal Employees (AFSCME) have collectively bargained a new Agreement effective March 2, 1991, to March 1, 1994, and

**WHEREAS**, the Ohio University Board of Trustees in accordance with Section 4117.10 (B) of the Ohio Revised Code must ratify the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does hereby ratify the Agreement between the University and Local 1699 and Council 8 of AFSCME; and authorizes the President to arrange for execution in accordance with Ohio law.

# Ohio University

---

Vice President for Administration  
Cutler Hall 209  
Ohio University  
Athens, Ohio 45701-2979  
614/593-2556

March 13, 1991

Dr. Charles Ping  
President  
Ohio University  
Athens, Ohio 45701

Dear Dr. Ping:

Negotiations between Ohio University and AFSCME Local 1699 were successfully concluded on March 3 with the ratification of the contract by the membership. Fred Haynes, Terry Conry, and the members of the bargaining team, Robert Antle, Karen Hudson, and Laurie Thomas, did a superb job in representing the University through a long and often difficult period of time. The final agreement was within the parameters approved by the Board of Trustees and it serves both employees and the University well.

I recommend approval of the agreement.

Sincerely,



Gary North  
Vice President for Administration

GBN/rs

Dr. Strafford presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. The motion passed.

**TELEPHONE EASEMENT, BELMONT CAMPUS**

**RESOLUTION 1991 -- 1155**

**WHEREAS**, the Ohio Bell Telephone Company has requested an easement across land of the Ohio University - Belmont Regional Campus for service to the adjacent industrial park, and

**WHEREAS**, the University and the Belmont Regional Campus are supportive of the development of the area and the development of the industrial park,

**NOW, THEREFORE, BE IT RESOLVED**, the Ohio University Board of Trustees hereby authorizes the granting of the requested easement for fifteen (15) years with the final terms and conditions to be approved by the President; and hereby authorizes for the President or his designee to arrange for execution in accordance with Ohio law.

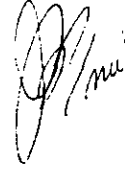
# Ohio University

## Interoffice Communication

DATE: March 20, 1991

TO: The President and Board of Trustees

FROM: John F. Burns, Director, Office of Legal Affairs



SUBJECT: Ohio Bell Telephone Company Easement on Ohio University - Belmont Regional Campus

The Ohio Bell Telephone Company has requested a 110' x 15' easement right-of-way to serve to assist in the development of the industrial park adjacent to the Ohio University Belmont Regional Campus. This easement will be for fifteen (15) years, and we will negotiate the consideration. Please review the attached drawing and resolution for consideration at the Board meeting.

Thank you very much.

JFB:ndw

cc: Dr. Alan H. Geiger, Secretary to the Board of Trustees  
Dr. James Newton, Dean, Ohio University - Belmont Regional Campus

# EXHIBIT "A"

OHIO UNIV. TRUSTEES  
VOL. 478 PG. 739  
14.776

BEL. CO. COMM.  
CEMETERY

EXISTING  
GAS LINE  
EXISTING  
WATER LINE

PROPOSED OBT CABLE

FENCE LINE

U.S. 49

OBT CABLE TO BE  
PLACED AT 30" DEPTH

Ms. Grasselli presented and moved approval of the resolution. Mr. Campbell seconded the motion. University students Chad Kister, Arron Myers, and Polly Huck requested the Trustees postpone action on the resolution in order to receive more student input. Local resident Tom O'Grady questioned the goals and local impact of the Edison Animal Biotechnology Center. Trustee Leonard applauded student interest and noted growth and development and good environmental practices are not mutually exclusive. All voted in favor of the resolution.

## **BIOTECHNOLOGY AND BIOENGINEERING FACILITY**

### **RESOLUTION 1991 -- 1156**

**WHEREAS**, the 118th General Assembly, Regular Session, 1989-1990 has introduced and approved Substitute House Bill Number 808, and

**WHEREAS**, the Substitute House Bill Number 808 includes \$750,000.00 for the planning of a Biotechnology and Bioengineering Research Facility, and

**WHEREAS**, Ohio University has recently submitted a preliminary program to the Ohio Board of Regents for their approval and has requested a roster of consultants from the Department of Administrative Services, Division of Public Works to interview and select an associate architect to develop plans and specifications for the Biotechnology and Bioengineering Facility Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to interview and select an associate architect for the Biotechnology and Bioengineering Facility Project.

**BE IT FURTHER RESOLVED** that the Ohio University Board of Trustees does hereby authorize the preparation of construction plans and specifications for the Biotechnology and Bioengineering Facility Project.

OHIO UNIVERSITY  
Interoffice Communication

March 11, 1991

To: Dr. Alan H. Geiger, Assistant to the President  
From: John K. Kotowski, Director, Facilities Planning  
SUBJECT: AUTHORIZATION TO SELECT A CONSULTING ARCHITECT  
FOR THE DESIGN OF THE  
BIOTECHNOLOGY AND BIOENGINEERING FACILITY

Substitute House Bill Number 808 provides a capital improvements appropriation totaling \$750,000.00 for the planning of a new biotechnology and bioengineering research facility. The preliminary program for the proposed facility is in the final stages of development and, I anticipate being able to forward the document to the Ohio Board of Regents for their review and approval this week.

The proposed facility would be constructed at The Ridges in an area identified as Highlands II. As a part of the development of plans and specifications for the research facility, the project will also include the provision of access and services. Included will be an access road from State Route 56 to the site of the proposed facility and beyond to the main campus at The Ridges. The project will also include the extension of such services as sanitary, water, electric and gas to the new building. Regarding the research facility itself, a structure containing approximately 130,000 gross square feet on two floors will be built. This facility will have one level at grade with a second floor below grade. Associated with the facility will be the construction of a parking lot with 100 plus spaces. This parking facility will not only service the proposed research facility but is also expected to support future development in the area.

I have enclosed a resolution for consideration by the Board of Trustees at their April 6, 1991 regular meeting. This resolution seeks permission to select a consulting architect for the research center and authorizes to develop construction documents.

JKK/sw/BIOTECH1.AHG

enclosure



Mr. Hodson presented and moved approval of the resolution. Dr. Strafford seconded the motion. The motion passed.

**COPELAND HALL REHABILITATION AND ADDITION PROJECT**

**RESOLUTION 1991 -- 1157**

WHEREAS, the 118th General Assembly, Regular Session, 1989-1990 has introduced and approved Substitute House Bill Number 808, and

WHEREAS, the Substitute House Bill Number 808 includes \$2,000,000.00 for Copeland Hall, and

WHEREAS, Ohio University has recently submitted a preliminary program to the Ohio Board of Regents for their approval and has requested a roster of consultants from the Department of Administrative Services, Division of Public Works to interview and select an associate architect to develop plans and specifications for the Copeland Hall Rehabilitation and Addition Project.

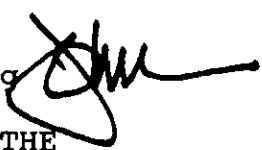
NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to interview and select an associate architect for the Copeland Hall Rehabilitation and Addition Project.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby authorize the preparation of construction plans and specifications for the Copeland Hall Rehabilitation and Addition Project.

OHIO UNIVERSITY

Interoffice Communication

March 21, 1991

To: Dr. Alan H. Geiger, Assistant to the President  
From: John K. Kotowski, Director, Facilities Planning   
SUBJECT: APPROVAL TO SELECT A CONSULTING ARCHITECT FOR THE  
DESIGN OF THE  
COPELAND HALL REHABILITATION AND ADDITION PROJECT

Substitute House Bill Number 808 provides a capital appropriation totaling \$2,000,000.00 for the planning and partial completion of the Copeland Hall Rehabilitation and Addition Project. Further, legislation was passed in December, 1990 which permits the University to plan and design a project beyond the \$2,000,000.00 appropriated. Once more accurate cost data is developed, the University will incorporate a request for funding in its Capital Improvements Request to the Ohio Board of Regents for FY 1993-1994 to cover the additional expense. The University is completing work on a preliminary program for the project and will be forwarding the document to the Ohio Board of Regents this week for their review and approval.

This renovation and addition project will involve the improvement and re-organization of existing space in Copeland Hall and at the same time the construction of approximately 14,000 gross square feet of new space. The renovation of existing space will improve the accommodations of the faculty and graduate assistants, upgrade the instructional areas, improve the mechanical systems, and make building safety improvements. The addition will include space, primarily for instructional use.

I have enclosed a resolution for consideration by the Board of Trustees at their April 6, 1991 regular meeting. This resolution seeks permission to select an associate architect for the project and authorizes the development of construction documents.

If I can be of further assistance, please advise.

JKK/sw/COPE9002.AHG

enclosure

Mr. Smoot presented and moved approval of the resolution.  
Mr. Campbell seconded the motion. All agreed.

CENTER FOR ECONOMIC AND HUMAN RESOURCES DEVELOPMENT

RESOLUTION 1991 -- 1158

WHEREAS, the 118th General Assembly, Regular Session, 1989-1990 has introduced and approved Substitute House Bill Number 808, and

WHEREAS, the Substitute House Bill Number 808 includes \$3,872,000.00 for Muskingum Area Technical College to construct a student and campus services building to meet the needs of both the Technical College and Ohio University, and

WHEREAS, the Muskingum Area Technical College in consultation with Ohio University developed a program and selected the firm of Wandel and Schnell Architects, Inc. as associate architect for the project, and

WHEREAS, final plans and specifications have been prepared for advertisement for the Center for Economic and Human Resources Development Building, and

WHEREAS, this new facility will be constructed on land owned by the Ohio University.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees does hereby approve construction plans and specifications for the Center for Economic and Human Resources Development Building.

BE IT FURTHER RESOLVED, that the Ohio University Board of Trustees does hereby authorize the construction of the Center for Economic and Human Resources Development Building on University property.

## **B. EDUCATIONAL POLICIES COMMITTEE**

Acting Committee Chair Eufinger stated the Educational Policies Committee met on Friday and considered matters to be presented.

Ms. Rouse presented and moved approval of the resolution.  
Mrs. Eufinger seconded the motion. The motion passed.

### PLANNING POOL ALLOCATIONS

#### RESOLUTION 1991 -- 1159

WHEREAS, the Educational Policies Committee has carefully reviewed Appendices B and C, "Planning Pool Summary" of the "Ohio University Program Planning Report, March 1991" as recommended by the President,

NOW, THEREFORE, BE IT RESOLVED that the Committee recommends the implementation of these recommendations if funds are available.

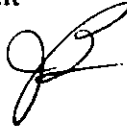
BE IT FURTHER RESOLVED that if the total funding available from tuition, state subsidy, and other income should be significantly less than the projections including the "Program Planning Report, March 1991," the President shall propose an alternative fiscal plan which is commensurate with available revenue.

Office of the Provost  
Cutler Hall  
Ohio University  
Athens, Ohio 45701-2979

March 14, 1991

TO: Dr. Charles J. Ping, President

FROM: James L. Bruning, Provost



SUBJECT: Planning Pool Allocations

Attached are the recommendations for planning pool allocations for the Athens General Program and Regional High Education. Since the amount available for a planning pool in the College of Osteopathic Medicine is small, their planning committee will consider proposals at a later date and make allocations when specific needs are better known.

As in previous years, expenditure of the funds to support these recommended projects will be phased during FY 1991-92 to insure availability of funds.

jm  
Attachment

Mr. Leonard presented and moved approval of the resolution. He noted the individuals being honored average over 31 years of service to the University. Mr. Heffernan seconded the motion. All voted aye.

## **FACULTY EMERITUS/EMERITA AWARDS**

### **RESOLUTION 1991 -- 1160**

WHEREAS, the following individuals have rendered dedicated and outstanding service to Ohio University, and

WHEREAS, their colleagues and deans have recommended action to recognize their service,

THEREFORE, BE IT RESOLVED that emeritus status be awarded to the following individuals upon their retirement:

#### COLLEGE OF ARTS AND SCIENCES

*Cyrus Mehr, Associate Professor Emeritus of Mathematics*  
*Ursula Lawson, Professor Emerita of Modern Languages*  
*Raymond H. Gusteson, Professor Emeritus of Political Science*  
*Paul W. van der Veur, Professor Emeritus of Political Science*  
*David Russell, Professor Emeritus of Psychology*  
*William Wood, Professor Emeritus of Sociology/Anthropology*

#### COLLEGE OF COMMUNICATION

*Charles Carlson, Associate Professor Emeritus of the School of Interpersonal Communication*

#### COLLEGE OF EDUCATION

*Allen Myers, Dean Emeritus of the College of Education*

#### COLLEGE OF ENGINEERING AND TECHNOLOGY

*Edward G. Russ, Associate Professor Emeritus of Civil Engineering and Technology*

#### COLLEGE OF FINE ARTS

*Robert Wortman, Professor Emeritus of Comparative Arts*


#### COLLEGE OF HEALTH AND HUMAN SERVICES

*Joyce King, Assistant Professor Emerita of the School of Health and Sport Sciences*  
*John McComb, Associate Professor Emeritus of the School of Health and Sport Sciences*

# Ohio University

## Interoffice Communication

March 11, 1990

TO: Charles J. Ping, President  
FROM: James L. Bruning, Provost   
SUBJECT: Recommendations for Emeritus Status

I am pleased to recommend the following individuals for emeritus status. They have rendered dedicated service to Ohio University in a variety of departments and disciplines. Their names and departmental recommendations are attached for your review.

JB/bb  
Enclosures



Office of the Dean  
Wilson Hall  
Ohio University  
Athens, Ohio 45701-2979  
614/593-2850

*College of Arts and Sciences*

May 24, 1990

TO: James Bruning, Provost

FR: F. Donald Eckelmann, Dean, College of Arts and Sciences

RE: Nomination of Cyrus Mehr, Mathematics, for Emeritus Status

The Department of Mathematics has recommended the nomination of Professor Cyrus Mehr for "Associate Professor Emeritus of Mathematics" status beginning September 1, 1990. Dr. Mehr is taking early retirement after August 1, 1990.

During his 25-year history at Ohio University, Dr. Mehr has been recognized by the department as an outstanding teacher. He is well-liked and respected by the students he has taught, and he has served as an advisor for the University College for several years.

Shih Wen, chair of the Department of Mathematics, characterizes Dr. Mehr as "a good citizen." In fact, until his most recent illness, he had not missed a single class during his 25-year career at the University. In addition, he has spent a great deal of time working with students in Mathematics. Therefore, I concur with the department's recommendation and ask that the title of Associate Professor Emeritus of Mathematics be conferred on Dr. Cyrus Mehr.

FDE/at.EmerB



# Ohio University

Office of the Dean  
Wilson Hall  
Ohio University  
Athens, Ohio 45701-2979  
614/593-2850

College of Arts and Sciences

January 31, 1991

To: James Bruning, Provost

From: F. Donald Eckelmann, Dean, College of Arts and Sciences

Re: Emeritus Status for Ursula Lawson

I would like to endorse the attached nomination of Ursula Lawson, a professor of German in the Department of Modern Languages, as Professor Emerita. Dr. Lawson will have reached the mandatory retirement age of 70 this year.

During her 24 years of service to Ohio University, Professor Lawson has established a widespread reputation for excellent teaching and service to students. She was instrumental in establishing the University's study abroad program in Austria and has continued to participate in the program. In addition, she developed and taught a popular course "German Drama on Stage."

I am especially pleased to add my approval to the department's unanimous recommendation for Professor Emerita status.



ML-UL

# Ohio University

## Interoffice Communication

Date: 29 January 1991

To: F. Donald Eckelmann, Dean, College of Arts and Sciences

From: *Rich*  
Richard Danner, Chair, Department of Modern Languages

Re: Recommendation: Emeritus Status for Ursula Lawson

RECEIVED

JAN 29 1991

ARTS AND SCIENCES

After consultation with Group I faculty in German, Barry Thomas has forwarded to me, on behalf of the departmental Advisory Committee, the recommendation that Ursula Lawson be named Professor Emerita of Modern Languages upon her retirement at the end of the current academic year. I strongly concur, for Professor Lawson unquestionably deserves this recognition. Here is the department's case for its recommendation, as written by Professor Thomas:

Ursula Lawson has served the department and Ohio University in exemplary fashion since joining the faculty in 1967. In addition to a record of excellent teaching and curriculum development, she has maintained a consistent program of scholarly activity. The "German Drama on Stage" course that she offered for many years, often as an overload, has frequently been cited by students as a highlight of their German studies.

She developed the Spring Quarter Study Abroad program and has carried the major share of that responsibility since 1974, often at personal and professional cost.

During her years in the department, she has served energetically and productively on numerous departmental, college, and university committees.

In addition to these concrete contributions, I think it should be noted that Ursula has served over the years as a point of continuing identification with the department for our alumni/ae. She has obviously touched many students in a significant way, and I cannot think of a greater achievement for a teacher.

# Ohio University

## Interoffice Communication

**Date:** January 16, 1991

**To:** James Bruning, Provost

**From:** F. Donald Eckelmann, Dean, College of Arts and Sciences

**Subject:** Emeritus Status for Raymond H. Gusteson

I would like to endorse the attached nomination of Raymond H. Gusteson, a Professor of Political Science, for Emeritus Status. After 44 years of service to Ohio University, Dr. Gusteson has reached the mandatory retirement age of 70.

Dr. Gusteson arrived at Ohio University in 1947 and has been known throughout all those years as an outstanding teacher. In the 1960s, he was selected by the students as one of the top ten teachers on the campus. In 1985, he was awarded the Dean's Outstanding Teaching Award, and in 1987 he was chosen by students as a University Professor.

In addition, Dr. Gusteson has served as Department Chair and, for forty years, as the Department's pre-law adviser.

I am very pleased to add my approval to the department's unanimous recommendation for Professor Emeritus status.



RHG

# Ohio University

Interoffice Communication  
**RECEIVED**

JAN 16 1991

DATE: January 15, 1991  
TO: F. Donald Eckelmann, Dean, College of Arts and Sciences  
FROM: David L. Williams, Chair, Department of Political Science *dlw*  
SUBJECT: Emeritus Status for Raymond H. Gusteson

This is Professor Raymond H. Gusteson's 44th year at Ohio University and his final year of active teaching due to the fact that he has reached the mandatory retirement age of 70. With the unanimous support of the faculty members of the Department of Political Science, I would like to nominate Professor Gusteson for emeritus faculty status.

Professor Gusteson arrived at Ohio University in 1947 and has been known for his outstanding teaching ever since. In the late 1960's, before the advent of regular student evaluation of courses, he was listed in student-prepared course evaluation brochures as one of the top ten professors on campus. Later his engaging lectures, lively wit, and mastery of his field were recognized by his students in their evaluations of his courses every quarter. In 1985 he was awarded The Dean's Outstanding Teacher Award. In 1987 he was recognized by his students with a University Professor Award. And in 1989 he received the Faculty Appreciation Award from the Society of Alumni and Friends of the College of Arts and Sciences.

In connection with his teaching our courses on Constitutional Law, Professor Gusteson has served as the department's pre-law adviser for over four decades. This is a burden (the department presently has 100 pre-law majors) which he has always undertaken willingly and has consistently done an excellent job. He has kept up with many of his advisees who have gone on to law school and, as his retirement approaches, he has been inundated with letters from all over the nation expressing his former students' great appreciation both for his teaching and for the time and effort that he took to advise them.

Professor Gusteson's record of service to his department, college and university has also been outstanding. He was chair of the department in 1957-1963. He has served on numerous departmental committees, most notably on the department's Library Committee which he chaired for 24 years. He served on the Faculty Senate for seven years and was vice chairman of it in 1962-1963. He has also served on a wide variety of college and university committees.

I believe that Raymond Gusteson is a man who has unselfishly devoted his life and career to his institution and its students. He richly deserves emeritus status and we hope he will continue to be affiliated with the university and department in that capacity in the years to come.

# Ohio University

## Interoffice Communication

**Date:** January 16, 1991

**To:** James Bruning, Provost

**From:** F. Donald Eckelmann, Dean, College of Arts and Sciences

**Subject:** Emeritus Status for Paul W. van der Veur

I would like to endorse the attached nomination of Paul W. van der Veur, a Professor of Political Science, for Emeritus Status. After 24 years of service to Ohio University, Dr. van der Veur has reached the mandatory retirement age of 70.

Dr. van der Veur has served the University most notably as Director of Southeast Asian Studies and as a widely-respected scholar on Indonesia. His commitment to Southeast Asian Studies has contributed to establishing Ohio University as one of the premier centers in the country dedicated to that field.

I am very pleased to add my approval to the department's unanimous recommendation for Professor Emeritus status.



PvdV

# Ohio University

Interoffice Communication  
**RECEIVED**

**JAN 16 1991**

**ARTS AND SCIENCES**

DATE: January 15, 1991  
TO: F. Donald Eckelmann, Dean, College of Arts and Sciences  
FROM: David L. Williams, Chair, Department of Political Science *DLW*  
SUBJECT: Emeritus Status for Paul W. van der Veur

I, together with the other members of the Department of Political Science, would like to nominate Professor Paul W. van der Veur for emeritus status. Professor van der Veur will be retiring at the mandatory age of 70 in June of this year after 24 years at Ohio University.

Over the years Professor van der Veur has been the mainstay not only of the department's offering on Southeast Asian politics but of the university's program in Southeast Asia. He was the director of the Center for Southeast Asian Studies in 1967-73, 1976-77, 1978-80, 1981-83, and 1988-90. In many respects, the Center was his creation, his life. He was in large measure responsible for building its reputation; for getting grants for it, including the Luce Grant; for editing its monograph series; for setting up the Tun Abdul Razak chair; and a myriad of other activities associated with it. During the years when he was not the director of the Center, Professor van der Veur was usually conducting research in and writing about Southeast Asia. He has written, edited or translated a very substantial number of books, monographs, articles, and professional papers dealing with various aspects of Indonesian politics.

As a teacher, Professor van der Veur was always interested in increasing the knowledge and understanding of his students about Southeast Asia. Over the years he built up a considerable following of students who respected and admired his efforts on their behalf.

As a dedicate scholar whose work has brought credit to Ohio University and whose efforts have been instrumental in making the university one of the nation's top centers for the study of Southeast Asia, I believe Paul van der Veur fully deserves emeritus status and all the privileges that go with it. I believe he intends to devote much of his time in retirement to continued research and the access that emeritus status brings to the library resources at Ohio University seems richly deserved.

# Ohio University

Office of the Dean  
Wilson Hall  
Ohio University  
Athens, Ohio 45701-2979  
614/593-2850

*College of Arts and Sciences*

January 7, 1991

**TO:** James Bruning, Provost

**FR:** F. Donald Eckelmann, Dean, College of Arts and Sciences

**RE:** Nomination for Emeritus Status

I would like to endorse the enclosed nomination for emeritus status of David Russell, a professor of the Psychology Department. Dr. Russell has been a member of the University community since 1959. He has served his department, the university and the community in a variety of ways -- as chairman of the department, as co-creator of the Gero-Psychology Program and as an active member of several community activities. He is also highly regarded by a number of former students and received the College's first Alumni Appreciation Award.

Enclosed are the department's nomination letter and a current vita. I believe this material provides a good picture of his service and dedication to the University, and I am very happy to recommend David Russell for Emeritus Status.

FDE/at.emrstd





To: F. Donald Eckelmann, Dean, College of Arts & Sciences  
From: Hal R. Arkes, Psychology *Hal*  
Date: January 3, 1991  
Subject: Emeritus status for Professor David L. Russell

RECEIVED  
JAN 3 1991  
ADMINISTRATIVE

The current academic year will mark the final year of active teaching for Professor David L. Russell. I would like to nominate Dr. Russell for emeritus faculty status. His vita was included with the memo I sent Joyce Kahan last month.

From 1959 to 1990 Dr. Russell has been a member of our faculty, having served as chairman of the Department of Psychology from 1969 to 1972. During the last three decades he has been a stalwart of our clinical section, having taught nearly every clinical course we offer. For the last decade Dr. Russell has become increasingly interested in gerontological psychology. As a consequence of this interest, he collaborated with Dr. Drevensedt to begin the Gero-Psychology Program within the Department of Psychology. In 1987 we named the Russell Gero-Psychology Room in his honor.

Dr. Russell's interest in gero-psychology has resulted in large amount of community service. He has served as a consultant and as a member of the Board of Directors to the Athens County Senior Center. He has been a member of the Athens County Council on Aging and the Athens County Human Services Advisory Board. He has also served on the Advisory Council of the Area Agency on Aging (Buckeye Hills-Hocking Valley Regional Development District). He has presented many colloquia in Southeastern Ohio on the mental health of the elderly. To the entire community he has given unselfishly of his expertise, concern, and personal warmth.

I know that many of our former students have had very high regard for Dr. Russell. He was a recipient of the first Alumni Appreciation Award given by the College's Society of Alumni and Friends in 1988.

On a personal note, I'd like to add that Dr. Russell was the chairman when I interviewed at Ohio University. It was obvious to me at the time that a Department chaired by a gracious gentleman of his caliber was a fine place to work. I believe he has served Ohio University and its students with great dedication. It would be an honor to have him continue to be affiliated with Ohio University with emeritus status.

# Ohio University

Office of the Dean  
Wilson Hall  
Ohio University  
Athens, Ohio 45701-2979  
614/593-2850

College of Arts and Sciences

January 11, 1991

TO: James Bruning, Provost  
FR: F. Donald Eckelmann, Dean, College of Arts and Sciences  
RE: Emeritus Status for William Wood

I would like to endorse the attached nomination of William Wood, a professor in the Sociology/Anthropology Department, for Emeritus Status. Dr. Wood will have reached the mandatory retirement age of 70 in June of this year.

During his 24 years of service to Ohio University, Dr. Wood has served as Chair of the department and has played an important role in Southeast Asian Studies. In addition, he has been a solid faculty member with a good record in the areas of teaching, research and service.

I am only too happy to add my approval to the department's unanimous recommendation for Professor Emeritus status.

FDE/eswWC



# Ohio University

## Interoffice Communication

Date: January 10, 1991

**RECEIVED**

To: F. Donald Eckelmann, Dean, College of Arts and Sciences

**JAN 11 1991**

From: *Eric A. Wagner*  
Eric A. Wagner, Chair, Department of Sociology and Anthropology **ARTS AND SCIENCES**

Subject: Emeritus Professor Nomination

At its department meeting on January 8, 1991, the Department of Sociology and Anthropology faculty voted unanimously to recommend that Professor William W. Wood be named Professor Emeritus of Anthropology upon his retirement in June, 1991. Dr. Wood will have reached the mandatory retirement age of 70 at that time.

Dr. Wood has served continuously since 1967, and will have completed 24 years of service to Ohio University at his retirement. During this time he has done a fine job of teaching, research, and service to Ohio University students. Of particular note is his service as Chair of the Department of Sociology and Anthropology from 1972 to 1974, and his long and active service to the students and programs of Southeast Asian Studies virtually since that program's inception on the Ohio University campus.

For his long and dedicated service to Ohio University, all the members of this department heartily support this nomination.

EAW:cks

# Ohio University

DATE: September 20, 1990

Interoffice Communication

TO: Dr. James Bruning, Provost  
306 Cutler Hall

FROM: Paul Nelson, Dean

*PEN*

RE: Emeritus Status for Mr. Charles Carlson

This memo is a reminder to place Chuck Carlson's name on the list of professors being recommended for emeritus status.

He has been recommended by his school and his college.

I realize that the Trustees will not consider this request until Spring 1991, but at my age I will not remember to recommend him at that time.



# Ohio University

School of Interpersonal Communication

College of Communication

Lasher Hall  
Ohio University  
Athens, Ohio 45701-2979  
614/593-4828

## School of Interpersonal Communication

### INTEROFFICE COMMUNICATION

**To:** Paul Nelson  
**From:** Sue DeWine, Director  
**Date:** August 8, 1990  
**Subject:** Chuck Carlson's emeriti status

I would like to recommend Chuck Carlson for emeriti status. He has been a faculty member at Ohio University for 24 years and during that time designed three major projects: 1) retraining high school speech teachers, 2) re-educating prison inmates and 3) offering communication skills for working professionals. Most recently he has served as Internship Program Director for the past eight years in addition to regular classroom teaching in the areas of listening and conference leadership.

Since our other two retired professors have emeriti status (i.e. Boase and Timmis) and since Chuck has served the university well for a long period of time, I feel he deserves this recognition. Please let me know if there is additional information I need to supply.

# Ohio University

Date: **March 7, 1991**

Interoffice Communication

Re: **James Bruning, Provost**

From: **Wells Singleton, Dean**

Subject: **Emeritus Status for Allen Myers**

The College of Education faculty have voted to grant emeritus dean status to Allen Myers. His contributions to the University and this college have been remarkable. During his tenure, the College stabilized, grew, and embarked on several new, bold ventures, all designed to enhance the several areas associated with education.

In recognizing his contributions, the members of the faculty wish to extend the emeritus status to him with honor as indicated by the enclosed proclamation.

Whereas Dr. Allen Myers served the College of Education with distinction from 1979 to 1990 during which time he provided timely leadership in the revitalization of the international dimension of the work of the College and

Whereas Dr. Myers brought the College into the forefront of the national movement to reform teacher education and

Whereas, under the leadership of Dr. Myers, the College established new relationships with Ohio's two year colleges and with the school districts of Southeastern Ohio which led to the development of new degree programs to serve the broader education community and

Whereas Dr. Myers provided vigorous support to a wide array of faculty development opportunities and student scholarship programs,

Therefore, be it now resolved that the Faculty of the College of Education of Ohio University, through the joint action of the Schools of Applied Behavioral Sciences and Educational Leadership and Curriculum and Instruction, recommend that Dr. Allen Myers be granted the title of Dean Emeritus of the College of Education.

Date 2/8/91

Attested to:

Donald M. Knox

Dr. Donald Knox  
Director, School of ABSEL

William A. Rader

Dr. William Rader  
Director, School of C & I

# Ohio University

## Interoffice Communication

DATE: January 25, 1991

TO: James Bruning, Provost

FROM: T. R. Robe, Dean, College of Engineering and Technology



SUBJECT: Emeritus Status for Professor Edward Russ

Attached is a recommendation from the Civil Engineering Department to award Emeritus status to Mr. Edward G. Russ, Associate Professor.

I am pleased to endorse this recommendation and request that you forward it to the Ohio University Board of Trustees for approval.

TRR:ec RUSS

Enclosure



# Ohio University

DATE: January 24, 1991

Interoffice Communication

TO: Dr. James L. Bruning, Provost

FROM: Glenn A. Hazen, Chairman, Dept. of Civil Engineering *GAH*

SUBJECT: Emeritus Status for Professor Edward G. Russ

On behalf of the Faculty of the Department of Civil Engineering, I am recommending the award of Emeritus Associate Professor standing for Edward G. Russ. Mr. Russ is retiring from Ohio University effective June 1991.

Mr. Russ has been a valuable contributing member of the Department, College, University, and his profession. His contributions in his area of specialty have been substantial. We look forward to his continuing contribution as he has agreed to teach one quarter each year after his retirement.

1. Length of Service

Mr. Russ came to the Civil Engineering Department at Ohio University as an instructor in 1953. During that time he has been active in teaching and with committees. He has and will continue to be a valuable resource for students, faculty, and local citizens. He has contributed to the quality of Civil Engineering by being involved in curriculum planning, library acquisitions, and upholding academic standards.

2. Teaching Accomplishments

Mrs. Russ has been always willing to teach more than the necessary number of courses. His student evaluations indicate he teaches excellent undergraduate as well as graduate courses. He knows and remembers practically all of his students by name as he frequently surprises visiting alumni with his memory. Many of his students are now established in successful careers.

3. Service to Ohio University

He has been a valuable contributing member of Departmental and College Committees. He originated and developed the transportation area of specialty in the Department of Civil Engineering. He has provided valuable resource materials to the research faculty of the Civil Engineering Department in the transportation area. Consequently, he has contributed to the development of a 1.2 million dollar ODOT and FhWA research project currently being conducted by the Civil Engineering Department.


GH:pc

# Ohio University

## Interoffice Communication

**DATE:** March 14, 1991

**TO:** James Bruning, Provost

  
**FROM:** Dora Wilson, Dean, College of Fine Arts

**SUBJECT:** Emeritus Status -- Robert Wortman

The School of Comparative Arts' faculty has recommended to me that Dr. Robert Wortman be granted emeritus status. I support their recommendation.

Dr. Robert Wortman has been a member of the Ohio University faculty since 1964. He served as Director of the School of Comparative Arts from 1972-87. In the areas of teaching, publication and university service, Dr. Wortman has a laudable record. He has been instrumental in developing the curriculum in the School of Comparative Arts and has taught a total of twenty-five different courses during his tenure at Ohio University. During one ten year period, Dr. Wortman received nine certificates and/or letters of commendation as "outstanding graduate faculty" member.

University service has included terms on all major university committees: Faculty Senate, Curriculum Council, Graduate Council. Service on College of Fine Arts committees has been equally notable during his tenure. Publications has included two textbooks (one revised edition), ten major journal articles and editorship of an international series of books.

Creative activity has included an average of thirty professional symphony and/or chamber music concerts per year. Additional activities have included: two radio series, original set designs and original scores. Dr. Wortman has been active in international scholarly endeavors with the Academy of Arts, Beijing, PRC which has resulted in joint publication agreements between the academy and the Ohio University Swallow Press. As a Benjamin Franklin Fellow, the Royal Society of Arts (Great Britain), Dr. Wortman has served as the Honorary Corresponding Member for Ohio and adjoining states. Finally, Dr. Wortman has directed twenty-six doctoral dissertations during his tenure at Ohio University.

Granting Dr. Wortman Emeritus status is an appropriate way to recognize his contributions to Ohio University.

DW/gem

# Ohio University

## Interoffice Communication

Date: March 5, 1991

To: Dr. James A. Lavery, Acting Dean, CHHS

From: Dr. Owen J. Wilkinson, Acting Director, SHSS

Subject: Emeritus Status, Dr. Joyce King

Dr. Joyce King, Assistant Professor in the School of Health and Sport Sciences has decided, effective June 30, 1991 to change her faculty status from full-time to part-time through the utilization of the early retirement plan.

Dr. King has served Ohio University with distinction for twenty five years. During that time she served as the Head Coach for the Women's Intercollegiate Golf team and Women's Intercollegiate Volleyball team. Dr. King also served as a certified volleyball official for the state of Ohio.

In addition to her dedicated efforts on behalf of Ohio University's Intercollegiate Athletic Department, Dr. King was a popular faculty member of the School of Health and Sport Sciences. Over the years she has taught in the areas of Health, Physical Education, and Recreation. Dr. King has also been a member and served as advisor to the WRA (Women's Recreation Association). In recent years Dr. King became more specialized and spent most of her time working with students in the area of Recreation Therapy.

Dr. King is recommended for Emeritus Status by the faculty of the School of Health and Sport Sciences. I wish to add my personal recommendation that Dr. Joyce King be awarded the status of Assistant Professor Emeritus at Ohio University.

Approved James A. Lavery  
Dr. James A. Lavery, Acting Dean  
College of Health and Human Services

Date 3/05/91

Approved James Bruning  
Dr. James Bruning, Provost

Date 3/7/91

OJW/jl

# Ohio University

Date: March 5, 1991

## Interoffice Communication

To: Dr. James A. Lavery, Acting Dean, CHHS

From: Dr. Owen J. Wilkinson *OW* Acting Director, SHSS

Subject: Emeritus Status, Mr. John McComb

Mr. John McComb, Associate Professor in the School of Health and Sport Sciences has decided, effective August 1, 1991, to change his faculty status from full-time to part-time through the utilization of the early retirement plan.

Mr. McComb has served Ohio University with distinction for thirty four years. During that time he served as Head Ice Hockey Coach and Head Soccer Coach for the Intercollegiate Athletic Department. Incorporated in his duties as a Head Coach of two sports he traveled extensively recruiting student athletes for Ohio University. In conjunction with his duties recruiting athletes he would visit with other students interested in Ohio University.

In addition to his dedicated efforts on behalf of Ohio University's Intercollegiate Athletic Department, Mr. McComb was a popular faculty member whose academic responsibilities span the professional preparation programs in Recreation and Physical Education for the entire thirty four years.

Mr. McComb is recommended for Emeritus Status by both the faculty of the School of Health and Sport Sciences and the coaches and staff of the Department of Intercollegiate Athletics. I wish to add my personal recommendation that Mr. John McComb be awarded the status of Associate Professor Emeritus at Ohio University.

Approved *James A. Lavery*  
Dr. James A. Lavery, Acting Dean  
College of Health and Human Services

Date 3/05/91

Approved *James L. Bruning*  
Dr. James L. Bruning, Provost

Date 3/7/91

OJW/jl

Mr. Heffernan presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

#### **FACULTY FELLOWSHIP AWARDS**

#### **RESOLUTION 1991 -- 1161**

**WHEREAS**, the proposed University Faculty Fellowships on the attached lists have been reviewed in accordance with University policy and found to be meritorious.

**NOW, THEREFORE, BE IT RESOLVED** that the attached University Faculty Fellowships for 1991-92 are approved.

**BE IT FURTHER RESOLVED** that the Provost can approve changes in the conditions of the fellowship but not the total number of Fellowships.

Mrs. Eufinger presented and moved approval of the resolution.  
Mr. Campbell seconded the motion. All agreed.

**REGIONAL COORDINATING COUNCIL APPOINTMENT  
FOR THE CHILLICOTHE CAMPUS**

**RESOLUTION 1991 -- 1162**

**BE IT RESOLVED** by the Board of Trustees of Ohio University that the following person be appointed to membership on the Coordinating Council for the Chillicothe Regional Campus of Ohio University.

Ohio University-Chillicothe

Thomas McKell


For an eight-year term beginning April 8, 1991, and ending at the close of business on June 30, 1999, vice John Herlihy, whose term expired.

# Ohio University

## Interoffice Communication

Date: March 20, 1991

To: Alan Geiger

From: J. C. Bryant 

Subject: Chillicothe Coordinating Council Replacement

Alan, the Chillicothe Coordinating Council has recommended Thomas McKell as a replacement for John Herlihy. The term will end in July 1999. I know Mr. McKell and his family and he is an excellent addition to the council. I strongly recommend his appointment.

THOMAS McKELL

FAMILY: WIFE - MIREILLE FOUR CHILDREN

EDUCATION: CHILLICOTHE HIGH SCHOOL  
UNIVERSITY OF COLORADO - BS IN ELECTRICAL ENGINEERING

OCCUPATION: CHILLICOTHE TELEPHONE COMPANY

ENGINEER - 1956 TO 1962  
VICE PRESIDENT - 1962 TO 1988  
PRESIDENT - 1988 TO PRESENT

UNITED STATES

TELEPHONE ASSOCIATION

ACTIVITIES: MEMBER OF BOARD OF DIRECTORS  
MEMBER OF SMALL COMPANY COMMITTEE  
FORMER MEMBER OF EXECUTIVE, SEPARATIONS  
& ANALYSIS, AND NOMINATING COMMITTEES

OHIO TELEPHONE

ASSOCIATION

ACTIVITIES: MEMBER BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE  
PAST PRESIDENT - TWO TERMS  
FORMER CHAIRMAN OF PLANT COMMITTEE  
FORMER CHAIRMAN OF CATV COMMITTEE

LOCAL

ACTIVITIES:

MEMBER OF HUNTINGTON BANK - CHILLICOTHE BANK BOARD  
FORMER PRESIDENT OF CHILLICOTHE BOARD OF EDUCATION  
FORMER PRESIDENT OF CHILLICOTHE CITY COUNCIL  
FORMER CHAIRMAN OF CHILLICOTHE CITY PLANNING COMMISSION

IN PAST YEARS I HAVE BEEN CAMPAIGN CHAIRMAN FOR TWO  
UNITED WAY CAMPAIGNS, AND TWO LEVY CAMPAIGNS FOR  
PIONEER SCHOOL FOR RETARDED CHILDREN. I HAVE  
SERVED ON THE BOARDS OF THE LOCAL CHAMBER OF  
COMMERCE, UNITED WAY, YMCA, BOY SCOUTS, AND  
WELFARE ASSOCIATION. I AM A PAST PRESIDENT OF  
ROTARY, AND HAVE HELD MANY OFFICES AT TRINITY  
UNITED METHODIST CHURCH.



Ms. Rouse presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. Approval was unanimous.

**ADMINISTRATIVE EMERITUS AWARD**

**RESOLUTION 1991 -- 1163**

**BE IT RESOLVED** that the Ohio University Board of Trustees does hereby approve the change from current administrative status to emeritus status for the following administrator in the Administrative Services area who is retiring in 1991:

**Daniel H. Stright**, Director of Grounds Maintenance,  
to Director of Grounds Maintenance Emeritus.



# Ohio University

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Vice President for Administration  
Cutler Hall 209  
Ohio University  
Athens, Ohio 45701-2979  
614/593-2556

March 21, 1991

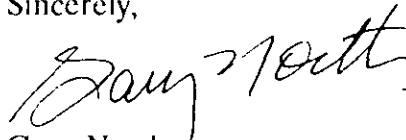
Dr. Charles Ping  
President  
Ohio University  
Athens, Ohio 45701

Dear Dr. Ping:

Charles Culp, Director of Physical Plant, has recommended that Daniel Stright be conferred emeritus status upon his retirement. As noted in Chuck's recommendation, Dan has served the University well for over forty-one years in a variety of positions. He is recognized and respected by faculty, staff, and his colleagues not only for his many years of service, but for his numerous contributions to the University, and thus is truly deserving of such recognition.

I strongly support Chuck's proposal and recommend approval.

Sincerely,



Gary North  
Vice President for Administration

GBN/rs

cc: Wm. Charles Culp

Ohio University  
Interoffice Communication

DATE: March 20, 1991

TO: Dr. Gary North, Vice President for Administration

FROM: Wm. Charles Culp, Director of Physical Plant *WCC*

SUBJECT: Administrative Emeritus Status: Daniel H. Stright

On behalf of the staff of the Physical Plant Division, it gives me great pleasure to recommend Daniel H. Stright for Administrative Emeritus status.

Dan Stright has served Ohio University for forty-one and one-half years as a faculty member and as an administrator. He is admired by his colleagues and respected by Ohio University employees for his knowledge, talents, experience and determination to get the job done. Dan's leadership and boundless energy have set an example for fellow workers throughout the years.

He has been recognized by the General Assembly of The State of Ohio Senate in behalf of his many contributions to the environment of Athens County. He is a hard-worker and conscientious individual and has demonstrated a sincere commitment to the sound conservation of Ohio's natural resources. He has planted thousands of trees in Athens County, including the Ohio University campus.

He began his service to Ohio University in August 1949, as an Instructor/Farm Superintendent in the Ohio University Agriculture Department. In 1951, he became an Assistant Professor. When the Ohio University Agriculture Department was phased out, Dan was named Director of Grounds Maintenance in 1962, and has served in that capacity since. He has been responsible for initiating and implementing numerous improvements to the grounds of the University, including Athletic and Intramural Field relocations and enhancements. The following projects are among the many that he has been responsible for: rebuilding Trautwein Field, relocation of and rebuilding of ICA football fields, numerous reconfigurations of the University golf course, construction of utility tunnels and systems throughout the campus, and the implementation of many mini-parks, parking lot, street and special landscaped areas throughout the campus.

Over the years, Dan has been a driving force behind the appearance of the campus as we know it today.

In recognition of his dedication and contributions to Ohio University, I recommend that he be honored with the Administrative Emeritus status.

WCC/vw

Attachment

# Ohio University

## Interoffice Communication

DATE: January 7, 1991

TO: Wm. Charles Culp, Director, Physical Plant

FROM: Daniel H. Stright, Director, Grounds Maintenance

SUBJECT: RETIREMENT

I have decided to retire from Ohio University on August 31, 1991, but will take the month of August as vacation time so the University will not have to pay me for vacation.

Therefore, my last day of work will be August 2, 1991.

WCC/vw

Mr. Heffernan presented and moved approval of the resolution. Dr. Strafford seconded the motion. All voted aye.

#### **HONORARY DEGREE AWARDS**

#### **RESOLUTION 1991 -- 1164**

**WHEREAS**, the University Committee on Honorary Degrees has recommended that Ohio University honor the persons listed below through the conferral of an honorary degree, and

**WHEREAS**, it remains for the President to determine whether these persons wish to accept the award.

**THEREFORE, BE IT RESOLVED** that the degrees recommended be conferred at appropriate times in the future after the President has determined that the persons recommended wish to be honored.

Dato' Haji Ani bin Arope

Foster Harmon

George Cadle Price

DATO' HAJI ANI BIN AROPE

Dato' Ani is among Malaysia's most prominent businessmen, educators, and public servants. He is the Chief Executive Officer of the Guthrie Group, one of the world's leading multinational corporations. The Guthrie Group is one of the largest commodities (rubber, palm oil, cocoa and coconut) producers in the world. This highly diversified corporate conglomerate is involved in many other activities. It is the third largest taxpayer in Malaysia.

As Chairman of ITM's Governing Council, Dato' Ani is a very strong supporter of Ohio University's activities and programs in Malaysia. He has been a special friend to the College of Business Administration with regard to the College's ongoing, but changing, formal degree programs (the Bachelor of Business Administration Program, the Executive MBA Program and the most recently launched regular daytime MBA Program). He has shown great interest in expanding relationships between our sister institutions and possesses the stature to facilitate and implement such activities.

Dato' Ani has frequently been called upon by the Malaysian Government to accept the toughest and most challenging national assignments. He, for example, was recently appointed Chairman of the troubled National Savings Bank of Malaysia. After two years under Dato' Ani's leadership, this institution is now considered to be revitalized, out of trouble, and on solid financial ground.

In Malaysia, Dato' Ani has repeatedly opened his home, his heart, and his extensive official networks to Ohio University administrators and faculty members. He is not only an influential individual, but also for years he has been a very gracious and generous host and a reliable friend to Ohio University visitors to Malaysia.



FOSTER HARMON

Mr. Harmon is the owner and operator of galleries of American art in Naples and Sarasota, Florida. His art galleries have gained an international reputation and are among the foremost in the southeastern United States. During an exhibition season, for example, works from the estates of important American artists from Milton Avery to Karl Zerbe and living artists from Jane Armstrong to Andrew Wyeth are shown. Mr. Harmon has recently hosted exhibitions and receptions for two of our well-known artists, Sue Walls and David Hostetler.

Mr. Harmon attended Ohio University in the early 1930's and has long supported Ohio University's interests, particularly those involving Florida alumni and the College of Fine Arts. He has been especially helpful with the development of the University's substantial print collection.

Mr. Harmon was awarded the Alumni Medal of Merit for Fine Arts in 1970.

### GEORGE CADLE PRICE

George Cadle Price is Prime Minister of Belize, Central America, and is the elder statesman among the Caribbean Commonwealth leaders. He is acknowledged by those within Belize as the "Father of his Country" and is described as the shepherd of self-government granted in 1964 and the country's independence realized September 19, 1981, from Great Britain. He has been an inspiration to Belizeans and all who honor negotiation as a desirable means to conflict resolution.

Prime Minister Price has devoted his life to public service beginning in 1947 with the Belize City Council. He has, in addition, served as Belize's City Mayor; a member of legislative and executive councils of British Honduras; a member and First Minister of self-government delegation; Premier; and United Kingdom Privy Council.

Mr. Price hosted the 1990 Ohio University Belize studies group. He gave willingly of his time and made a lasting impression on our students for his love of humanity and dedication to public service.

#### VIII. ANNOUNCEMENT OF NEXT STATED MEETING

Secretary Geiger stated that the Trustees will meet on the Zanesville Campus on Friday, June 28, 1991, for the committee/study sessions and on the Belmont Campus on Saturday, June 29, 1991, for the formal meeting.

#### IX. GENERAL DISCUSSION - CALL OF MEMBERS

Members, in turn, thanked Trustee Lewis Smoot and Student Trustee Christina Rouse for their good spirit and thoughts.

Mr. Campbell noted it was easy to enjoy the campus this time of year and that he felt The Ridges had been "beaten to death".

Mrs. Eufinger called for continued balance on the discussion of matters at issue and for an appreciation of differences of opinion as the Trustees come to closure on issues.

Mr. Heffernan restated his hope for a Trustees retreat and possible statewide meetings of all Boards of Trustees.

Mr. Hodson thanked President Ping and Secretary Geiger for their help with Trustee deliberations and for their patience with all meeting details.

Mr. Leonard thanked President Ping and Secretary Geiger for making his return visit to the campus most enjoyable. He indicated his preference was for pro-action at meetings and that this to him was an essential part of democracy.

Mr. Smoot thanked Trustees for making his service to the University fulfilling and for being understanding of his business situation. He commented Ohio University has both excellence and ethics and that students like Christina Rouse were our hope for the future.

Mr. Rosa reviewed for the Trustees a leaders' exchange program he had participated in with student leaders at Central State University. He noted the program dealt with minority issues and that Central State students will be coming here. He briefly commented on the Ohio Student Association and the fact he was running for Student Senate Vice President.

Ms. Rouse thanked those from the community and the students for appearing before the Trustees. She noted student trustees at Wright State were contacting others to work toward student trustees attending executive session. Ms. Rouse indicated the past two years have been good to her and that she was ready for full-time employment.

Mrs. Hedden indicated she would look forward to seeing Christina at alumni functions and thanked Alumni Association Executive Director Dick Polen for his good work.

Dr. Strafford noted his earlier comments regarding the challenges of the budget and the value of the Third Century Plan were his contributions.

President Ping stated he looked forward to the proposed retreat and the opportunity it presented for dialogue. He indicated he would see if we might schedule such a gathering in advance of the June 1991, meeting.

Ms. Grasselli presented retiring Student Trustee Ms. Rouse with a citation of appreciation from the Trustees. She stated her enjoyment of the lunch with UPAC members and encouraged others to take the time to participate in the life of the campus.

#### **X. ADJOURNMENT**

Determining there was no further business to come before the Board, Chair Grasselli adjourned the meeting at 11:50 a.m.

#### **XI. CERTIFICATION OF SECRETARY**

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

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Jeanette G. Grasselli  
Chairman

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Alan H. Geiger  
Secretary

**Distribution:**

Dr. Grasselli  
Mr. Campbell  
Mrs. Eufinger  
Mr. Heffernan  
Mr. Hodson  
Mr. Leonard  
Mr. Schey  
Mr. Smoot, Sr.  
Dr. Strafford  
Mr. Rosa  
Ms. Rouse  
Dr. Bandy-Hedden  
Dr. Ping  
Dr. Geiger  
Dr. Bruning  
Dr. North  
Dr. Turnage  
Mr. Rudy  
Mr. Ellis  
Mr. Kennard  
Mrs. Black  
Dr. Bryant  
Mr. Burns

**Senates:**

Faculty  
Administrative  
Student  
Graduate Student  
Regional Campus Deans  
Regional Coordinating Councils

## Report on S.B. 140

James L. Bruning

On March 1, 1990, then governor Celeste signed Substitute Senate Bill 140 into law. Included in this Bill are provisions to award high school and college credit to high school students enrolled in college courses. This bill is part of a statewide emphasis on articulation between high school and college, between two and four year institutions, and between colleges and elementary and secondary schools. I might add that this emphasis on articulation among all levels of education is part of a national movement and S.B. 140 itself was taken almost in its entirety from a bill passed two years earlier in Minnesota.

Very briefly, S.B. 140 provides opportunity for high school juniors or seniors to include college courses as part of their last two years in high school. Credit will be given at the college level for college courses and also, the courses will "count" toward high school graduation. This is a major change. In the past, high school students had to substantially complete their high school requirements before they could take courses at a college or university. Now courses count for both high school and college credit. To encourage access and participation, the bill also mandates that the student not be charged tuition for taking college courses. To partially offset the costs of instruction, payments are to be made from the school district to the college. And finally, the student does not have to pay for his or her books. These costs are assumed to be covered by the payments from the district to the university.

Colleges and Universities are required to identify the courses which will be made available to these high school students, establish admission criteria, and set up policies regarding registration, attendance, book purchases, etc. Except for these special areas, the high school students are to be treated in every way possible like "regular" college students. Specifically, university level courses are not to be taught in the high schools, special classes for high school students are not to be set up, and the same requirements are to be applied to these students as to other college students.

Now to Ohio University: Approximately this time one year ago, we began holding planning meetings with area superintendents and principals to obtain their input regarding implementation of this new program. As you might expect, they, as well as we, had numerous concerns about the mechanics as well as the philosophy of this program. The first, and probably foremost concern was financial. The school districts feared they likely would lose twice. Enrollments, and therefore state dollars, would decline by the extent to which students left the high school and enrolled as college students. In addition, the school district was required to pay the college or university for teaching these students. From our standpoint, the dollars which were to come with these students to "offset" the loss of tuition and subsidy would not come close to meeting the actual costs of instruction.

Second, there were significant concerns on the part of the high schools that these students, many of whom were among

the most active and brightest, would "disappear" during their junior and senior years in high school. In a sense, this program might have the effect of actually eroding the quality of the high schools. This concern was especially focused on the possibility that talented and gifted programs might no longer be economically feasible if a significant proportion of the students left the high school to take similar work at the university.

Finally, there were concerns that students who could not adjust to college might find themselves not being able to graduate from high school because of poor performance in college level courses. Thus, young students who had been doing excellent high school work might not qualify for graduation.

More specific questions included, "Would grades in college level courses affect high school eligibility for extra-curricular activities? How can the high schools take roll and will enrollment in college courses reduce the number of students eligible to be counted for various state entitlements? Who will record grades, and where (h.s. or college, or both) will they be recorded. What about transportation to and from campus?

Overall, the meetings went very well and while most of the area high schools opted to wait one year before participating, there generally was a good spirit and a desire to work to solve these problems. The same was true in the meetings held on the regional campuses for high schools in their areas. The major problem we at Ohio University faced was to fully integrate these students and at the same time, set up the special procedures needed to satisfy the various record keeping requirements. Overall, I would say these problems have been solved through the good work of several staff members in University College and on the Regional Campuses.

Now to some specifics: The requirements for admission to the program at Ohio University include the following:

- Students must commute from the homes of their parents or guardians. They cannot live in the dormitories. One of the colleges in Minnesota had a very bad experience with high school juniors and seniors who were encouraged to live in the dormitories.

- Students must rank in the top 20% of their high school class based on the overall record. Student below the top 20% who show marked improvement during the previous two semesters can apply for special consideration.

- Students must take the regular Ohio University Placement tests, read at the college level and do well enough to be placed directly into English composition and College Algebra.

-Admitted students pre-register following the university pre-registration period so as not to compete for classroom space with regular, full time students. When they register, students are given vouchers for textbooks and required materials. Students are required to sign the attendance list in the University College Office at the beginning of the term, but we do not take special, daily roll for these students.

In general, all freshman and sophomore level courses are available as long as the students meet the pre-requisites and do not displace a regular student. The same general policies and guidelines apply for the regional campuses,

After all of these plans, concerns, and a year of experience, how have things actually gone?

Overall, very well. During this current year, there are a total of 32 students taking courses on the Athens Campus. Participation ranged from taking of only one course during the entire year to being a full time student. There are another 87 enrolled in the five regional campuses. Next year, we expect 59 to be enrolled on the Athens campus who will come from 10 area high schools. In the regional campuses, a total of 32 high schools will be involved with a total of over 100 students.

Performance of the students on both the Athens and Regional Campuses has been quite good. Of the 32 enrolled on the Athens campus, only two had to be dismissed for lack of a 2.00 g.p.a.

The major problem is the paper work and general administrative difficulties which the program causes. We have had to assign staff to coordinate the program, assure registration, report grades, and in general, make sure everything operates as it should. The program is very costly in terms of time. It does appear to be a significant motivator, however, for students in high school to begin to think and initiate a college career.

Overall, both the university and the high schools believe it is a workable and valuable program. I think all of us do feel that an impartial evaluation in a year or two will be in order to determine whether these values offset the many costs, both actual and hidden.