

OHIO UNIVERSITY

ATHENS, OHIO 45701

BOARD OF TRUSTEES

July 6, 1990

TO: Those listed below\*

FROM: Alan H. Geiger, Secretary, Board of Trustees

SUBJECT: Minutes of the June 23, 1990, Meeting of the Board

*A. Geiger*

Enclosed for your file is a copy of the June 23, 1990, minutes. This draft will be presented for approval at the next stated meeting of the Board.

Also enclosed is a copy of the Minutes of the May 12, 1990, meeting of the College of Osteopathic Advisory Board.

AHG:vg

Enclosures

\*Chairman and Members of the Board

Ms. Rouse  
Mr. Rosa  
Dr. Bandy  
Dr. Ping  
Dr. Bruning  
Dr. North  
Dr. Turnage  
Dr. Geiger  
Mr. Rudy  
Mr. Kennard  
Mr. Ellis  
Mr. Burns  
Archivist  
Regional Campus Deans  
Chairs of the Senate  
Chairs, Regional Coordinating Council  
Mr. Kotowski

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

2:15 P.M., Saturday, June 23, 1990  
Collins Center  
Ohio University-Ironton, Ironton, Ohio

EXECUTIVE SESSION

Prior to the Formal Board of Trustees Meeting, members met Friday and continued Saturday afternoons in Executive Session on the Chillicothe and then the Ironton Campuses. Eight members present included Chairman Heffernan, Mr. Campbell, Mrs. Eufinger, Ms. Grasselli, Mr. Hodson, Mr. Schey, Mr. Smoot and Dr. Strafford. Also present was President Ping. Mr. Smoot was unable to attend the Saturday Executive Session.

On motion by Dr. Strafford, and a second by Mr. Campbell "The Ohio University Board of Trustees hereby resolved to hold an executive session to consider personnel and legal matters under Sections 121.22(F)(4) and 121.22(G)(3) of the O.R.C." On a roll call vote all members voted aye.

President Ping presented, for the Trustee's consideration, his review of performance for those executive officers for whom the Board of Trustees directly considers and sets compensation, terms and conditions of employment. Such compensation information is a matter of public record and available in Alden Library. The President, as well, answered questions pertaining to disputes involving Ohio University that are pending or imminent in the courts.

I. ROLL CALL

Six members were present, namely Chairman Dennis B. Heffernan, Richard R. Campbell, Charlotte C. Eufinger, Jeanette G. Grasselli, Thomas S. Hodson and Ralph E. Schey. Student Trustees Christina L. Rouse and Matthew D. Rosa were present. This was Mr. Rosa's first meeting as a Student Trustee. His appointment will expire May 12, 1992.

Trustee Lewis R. Smoot, Sr., attended Friday sessions, but was unable to attend the Saturday meetings. Trustee Strafford was unable to be present for the formal Board Meeting on Saturday. Present also were President Charles J. Ping and Secretary Alan H. Geiger.

II. APPROVAL OF THE MINUTES OF THE  
MEETING OF MARCH 31, 1990  
(previously distributed)

Mrs. Eufinger moved that the minutes be approved as distributed. Mr. Campbell seconded the motion. Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Geiger reported none had been received.

IV. ANNOUNCEMENTS

The Secretary announced, for the record, the death of former First Lady Elizabeth Evans Baker. The beloved Mrs. Baker served as First Lady during the Presidential tenure of her husband John from 1945 to 1962. She served the University in many ways and is best remembered as a patron of the arts, early anti-nuclear activist and strong proponent of peace studies as a part of the academic curriculum.

V. REPORTS

Chairman Heffernan invited President Ping to present persons for reports. The President introduced, in turn, Provost James L. Bruning and Associate Provost J. David Stewart. A summary of their remarks is provided in these minutes and a complete copy of their text is included with the official minutes.

A. Reorganization for Research Administration  
James L. Bruning, Provost

Provost Bruning began by reaffirming the university's commitment to research and scholarship. He outlined the higher education history of sponsored research since World War II to the current practice of funding teams of researchers representing different approaches to problem solving. Dr. Bruning commented this multi-faceted approach to research has resulted in a multi-faceted funding approach among agencies. To meet this challenge he stated we have appointed a permanent federal program liaison to help with public funding, as well as private support and the development of consortial agreements. To date, this facilitator has identified and helped secure awards from the NSF for \$203,000 and \$300,000, from the National Endowment for the Humanities. Dr. Bruning indicated we received one of only 14 such Humanities grants given nationally for curriculum enhancement.

Dr. Bruning reviewed the proposal before the Trustees to reorganize for research administration. He noted this approach permitted the institution to facilitate the integration of basic research with applied problem solving. He indicated anticipated overhead return would cover additional costs, including the new office of Technology Development and Transfer and a new research support position in the Purchasing Department.

Provost Bruning recommended as a part of the reorganization, that Dr. Lloyd Chesnut's title be changed to Vice President for Research and Graduate Studies. He concluded by noting there has been a significant increase in funded research over the past five years and that the proposal reorganization will permit us to move to a new level of research activity.

B. Progress At The Ohio University Press  
J. David Stewart, Associate Provost

President Ping introduced Dr. Stewart by thanking him for his good service in various aspects of the university's mission. Dr. Stewart began by reviewing the history of the Press since 1979, including the acquisition of the inventory of and licensing agreements with the Swallow Press. He noted this acquisition and agreement permitted the Press to now turn its inventory over every two and one-half years.

Dr. Stewart indicated that The Press' publications and authors were gaining national recognition, including favorable reviews in The New York Times Review. In addition, he commented the physical appearance of the publications were substantially improving, competing favorably with major university presses for typographic and other design features.

## VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

## VII. NEW BUSINESS

### A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE

President and Mrs. Ping Portraits Authorization

#### RESOLUTION 1990--1103

Committee Chair Schey presented and moved a motion to appropriate \$15,000 for the purpose of formally and properly record the presence of President and Mrs. Ping on the life of the campus. Mrs. Eufinger seconded the motion. The motion passed.

Mrs. Eufinger presented and moved approval of the resolution.  
Mr. Schey seconded the motion. The motion passed.

1990-91 Operating Budget

RESOLUTION 1990--1104

WHEREAS, the Board of Trustees received the Program Planning Report and approved the outline of the 1990-91 budget plan at their March 31, 1990 Meeting,

NOW, THEREFORE, BE IT RESOLVED that the 1990-91 budgets of expected income and expenditures as presented in Exhibits I, II, III, IV, V and VI are hereby appropriated subject to the following provisions:

1. The Provost, with the approval of the President, may make adjustments in instructional and general operating expense allocations, providing the total does not exceed available unrestricted income.
2. Expenditures for designated and restricted funds estimated on Exhibit I shall be limited to the income generated.

Exhibit IOHIO UNIVERSITY  
1990-91 BUDGET  
INCOME AND EXPENSE SUMMARY  
TOTAL UNIVERSITY

	<u>Unrestricted</u>	<u>Designated and Restricted (A)</u>	<u>Total</u>
Income			
Instructional and General	\$171,550,000	\$ 16,825,000	\$188,375,000
Organized Research	0	6,394,000	6,394,000
Public Service	538,000	5,556,000	6,094,000
Auxiliary Enterprises	0	2,849,000	2,849,000 (B)
Student Aid	0	12,086,000	12,086,000
	-----	-----	-----
Total Income	172,088,000	43,710,000	215,798,000
Expense			
Instructional and General	171,550,000	16,825,000	188,375,000
Organized Research	0	6,394,000	6,394,000
Public Service	538,000	5,556,000	6,094,000
Auxiliary Enterprises	0	2,849,000	2,849,000 (B)
Student Aid	0	12,086,000	12,086,000
	-----	-----	-----
Total Expense	172,088,000	43,710,000	215,798,000
	-----	-----	-----
Ending Balance	\$ 0	\$ 0	\$ 0

## NOTES:

(A) Included are funds received for specific purposes (Restricted) and funds generated by departments for goods and services which have been designated by the administration to offset expenditures applicable to those goods and services.

(B) Excludes Residence and Dining Halls.

OHIO UNIVERSITY  
1990-91 BUDGET  
INCOME SUMMARY  
GENERAL UNIVERSITY PROGRAMS  
AND COLLEGE OF MEDICINE

	<u>Unrestricted</u>	Designated and <u>Restricted (A)</u>	<u>Total</u>
Instructional and General			
State Subsidy	\$ 75,969,000	\$ 0	\$ 75,969,000
Student Fees	61,751,000	1,316,000	63,067,000
Other Income	11,079,000	14,648,000	25,727,000
Endowments	0	191,000	191,000
	-----	-----	-----
Total Instructional and General	148,799,000	16,155,000	164,954,000
Organized Research			
Private Gifts and Grants	0	700,000	700,000
Governmental Gifts and Grants	0	5,531,000	5,531,000
Endowments	0	163,000	163,000
	-----	-----	-----
Total Organized Research	0	6,394,000	6,394,000
Public Service			
Private Gifts and Grants	0	809,000	809,000
Governmental Gifts and Grants	0	3,877,000	3,877,000
Other Sources	538,000	750,000	1,288,000
	-----	-----	-----
Total Public Service	538,000	5,436,000	5,974,000
Auxiliary Enterprises	0	2,849,000	2,849,000 (B)
Student Aid			
Private Gifts and Grants	0	261,000	261,000
Endowments	0	249,000	249,000
Governmental Grants	0	6,095,000	6,095,000
	-----	-----	-----
Total Student Aid	0	6,605,000	6,605,000
	-----	-----	-----
Total Income	<u>\$149,337,000</u>	<u>\$37,439,000</u>	<u>\$186,776,000</u>

## NOTES:

(A) Included are funds received for specific purposes (Restricted) and funds generated by departments for goods and services which have been designated by the administration to offset expenditures applicable to those goods and services.

(B) Excludes Residence and Dining Halls.



OHIO UNIVERSITY  
1990-91 BUDGET  
INCOME SUMMARY  
REGIONAL HIGHER EDUCATION

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Instructional and General			
State Subsidy	\$11,320,000	\$ 0	\$11,320,000
Student Fees	11,350,000	0	11,350,000
Other Income	81,000	670,000	751,000
	-----	-----	-----
Total Instructional and General	22,751,000	670,000	23,421,000
Public Service			
Private Gifts and Grants	0	0	0
Governmental Gifts and Grants	0	120,000	120,000
	-----	-----	-----
Total Public Service	0	120,000	120,000
Student Aid			
Governmental Grants	0	5,481,000	5,481,000
	-----	-----	-----
Total Student Aid	0	5,481,000	5,481,000
	-----	-----	-----
Total Income	<u>\$22,751,000</u>	<u>\$6,271,000</u>	<u>\$29,022,000</u>

OHIO UNIVERSITY  
1990-91 BUDGET  
UNRESTRICTED INCOME  
GENERAL UNIVERSITY PROGRAMS  
AND COLLEGE OF MEDICINE

State Appropriations	
Subsidy	\$ 63,436,000
	-----
Total Appropriations	63,436,000
Student Fees	57,008,000
Lifelong Learning	2,650,000
Other Income	9,120,000
	-----
Total Income	132,214,000
College of Medicine	
State Appropriation	12,533,000
Student Fees	2,631,000
Other Income	1,959,000
	-----
Total College of Medicine	17,123,000
	-----
Total Income	<u>\$149,337,000</u>

OHIO UNIVERSITY  
1990-91 BUDGET  
UNRESTRICTED INCOME  
REGIONAL HIGHER EDUCATION

Exhibit V

State Appropriations	
Subsidy	\$11,320,000
	-----
Total Appropriations	11,320,000
Student Fees	11,350,000
Other Income	81,000
	-----
Total Income	<u>\$22,751,000</u>

OHIO UNIVERSITY  
1990-91 BUDGET  
UNRESTRICTED EXPENDITURES  
ALL PROGRAMS

## I. President

A. Office of the President	\$ 633,000
Board of Trustees	
Legislative Liaison	
B. Affirmative Action	230,000
C. University Facilities Planning	265,000
D. Institutional Contingency Fund	572,000
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President Total	1,700,000

## II. Provost

A. General	2,488,000
Office of the Provost	
Summer Session Office	
Faculty Senate	
Ohio University Press	
Legal Affairs	
Ombudsman	
Institutional Research	
B. Academic Programs	
1. Arts and Sciences	29,940,000
2. Business Administration	5,342,000
3. Communication	5,875,000
4. Education	4,727,000
5. Engineering	6,666,000
6. Fine Arts	8,201,000
7. Graduate College & Research	2,328,000
8. Health and Human Services	6,211,000
9. Honors Tutorial	318,000
10. International Studies	1,241,000
11. College of Medicine	17,123,000
12. University College	1,015,000
	-----
Sub-Total	88,987,000
C. Support And Services	
1. Library	5,764,000
2. Computing and Learning Services	4,041,000
	-----
Sub-Total	9,805,000

II. Provost, Continued

D. Regional Higher Education

1. Office of the Vice Provost	\$ 1,076,000
2. Belmont Campus	2,954,000
3. Chillicothe Campus	4,254,000
4. Ironton Campus	2,918,000
5. Lancaster Campus	5,124,000
6. Zanesville Campus	3,870,000
7. Portsmouth Resident Credit Center	430,000
8. Development Incentive	520,000
9. Campus Service	1,605,000
10. Telecommunications	1,201,000
11. Lifelong Learning	3,298,000

Sub-Total 27,250,000

E. Intercollegiate Athletics 4,228,000

F. Funds To Be Allocated

1. Part-Time Teaching	100,000
2. Health Insurance Increase	697,000

Sub-Total 797,000

Provost Total 133,555,000

III. Dean of Students

A. General

1. Office of the Dean of Students	289,000
2. Career Planning and Placement	388,000
3. Counseling and Psychological Services	439,000

Sub-Total 1,116,000

B. Student Organizations and Activities 1,511,000

Student Activities

Student Senate

The Post

Baker Center

Cultural Affairs

Student Activities Commission

Dean of Students Total 2,627,000

IV. Vice President for Administration

A. General

Office of the Vice President for Administration	412,000
Administrative Senate	
Professional Development	

IV. Vice President for Administration, Continued

B. Baker Center Food and Beverage

(Residence and Dining Halls Auxiliary  
Reported Separately)

\$ 170,000

C. Student Services

1. Admissions	1,079,000
2. Registration, Records and Scheduling	1,192,000
3. Financial Aid	3,161,000
4. Student Health Service	1,208,000

Sub-Total

6,640,000

D. Physical Plant

1. Physical Plant Operations	8,881,000
Administration	
Building Maintenance	
Custodial Maintenance	
Utilities Maintenance	
Grounds Maintenance	
2. Capital Improvements	274,000
3. Rental Properties	41,000
4. Purchased Utilities	6,145,000

Sub-Total

15,341,000

E. Support and Services

1. Personnel	481,000
President 1699	
2. Security	1,037,000
3. Other Services	1,137,000
Airport	
Garage	
Mail Service	
Environmental Health and Safety	

Sub-Total

2,655,000

Vice President for Administration  
Total

25,218,000

V. Treasurer and Controller

A. General

1. Office of the Treasurer and Controller	1,906,000
2. Materials Management and Purchasing	370,000
3. Stores Receiving	343,000

Sub-Total

2,619,000

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V. Treasurer and Controller, Continued	
B. Fiscal Management	
1. Services	\$ 785,000
Legal Counsel	
Legal Settlements	
Auditors	
Insurance	
University Memberships	
2. Faculty and Staff Benefits	1,625,000
3. Retirement Benefits	172,000
4. Unemployment Compensation	70,000
5. Debt Service (Convocation Center)	425,000
6. Compensated Absences and Payroll	
Accrual	314,000
7. Medicare	75,000
	-----
Sub-Total	3,466,000
	-----
Treasurer and Controller Total	6,085,000
VI. Vice President for University Relations	
A. Office of the Vice President for	
University Relations	425,000
B. Alumni Relations	313,000
C. Publications	547,000
Cutler Service Bureau	
D. University News Services	302,000
	-----
Vice President for University	
Relations Total	1,587,000
VII. Vice President for Development	
A. Office of the Vice President	
for Development	1,316,000
	-----
Vice President for Development Total	1,316,000
	-----
Total University Expenditures	<u>\$172,088,000</u>

Mr. Campbell presented and moved approval of the resolution. Ms. Grasselli seconded the motion. All agreed.

### Communications Laboratory Naming

#### RESOLUTION 1990--1105

WHEREAS, The Ohio University Board of Trustees did on April 9, 1988, name the School of Communication Systems Management the J. Warren McClure School in recognition of his special support and encouragement, and

WHEREAS, as the McClure School of Communication Systems Management has developed and grown in stature, likewise has the need for major, contemporary telecommunications equipment, and

WHEREAS, MCI Corporation has recognized this need and has arranged for the gift and installation of major telecommunications items including a switch and auxiliary equipment.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees name the location of this teaching laboratory facility in the former Industrial Technology Building the "MCI TELECOMMUNICATIONS CORPORATION LABORATORY".




# Ohio University

## Interoffice Communication

DATE: May 24, 1990

TO: President Charles J. Ping  
108 Cutler Hall  
Ohio University

FROM: Paul Nelson, Dean



RE: Request to the President and the Ohio University Board of Trustees to name a room.

The College of Communication requests permission of the President and the Board of Trustees to name a room in the Industrial Technology Building.

The School of Communication Systems Management received a \$375,000.00 switch from MCI. MCI also donated two air conditioning units, sent 1200 square feet of raised flooring at their expense, sent installation crews to OU for four weeks, and installed all the flooring and equipment. More crews will be provided this summer at no expense to install the electrical hookups, finish the cabling, and make the switch fully operational.

The College of Communication and the J. Warren McClure School of Communication Systems Management request your permission to name the laboratory facility in 401 IT the "MCI Telecommunications Corporation Laboratory."

Ms. Rouse presented and moved approval of the resolution.  
Mr. Hodson seconded the motion. The motion passed.

Land Lease to Athens Mental Health Center

RESOLUTION 1990-- 1106

WHEREAS, The Ohio University Board of Trustees has authorized a land transfer between the University and the Ohio Department of Mental Health (DMH) in accordance with Resolution 1989-1071; to build a new psychiatric hospital; and

WHEREAS, the DMH has requested a lease of the 20.6266 acres to be transferred to them be granted now in order to start construction of the new psychiatric hospital.

NOW, THEREFORE, BE IT REOSLVED that the Ohio University Board of Trustees hereby authorizes a lease up to five (5) years to the DMH to begin construction of the planned psychiatric hospital; and further authorizes the President or his designee to negotiate the terms and conditions of the lease; and for the President to approve the final terms and conditions of the lease and arrange for execution in accordance with Ohio law.

# Ohio University

## Interoffice Communication

Date: June 1, 1990

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Lease to the Department of Mental Health

The Ohio University Board of Trustees by Resolution 1989-1071 authorized a land transfer between Ohio University and the Ohio Department of Mental Health (DMH) to exchange 20.6266 acres of land along the Hocking River, to build a new psychiatric hospital, for 32 acres remaining at the current Athens Mental Health Center, including a transfer to the City of Athens for recreational purposes.

The transfer will take place by legislative action of the Ohio General Assembly, and HB #874 has been introduced to accomplish this transfer. However, the legislative process will take a number of months, and DMH has requested a Right-of-Entry and a lease of the premise in order to start construction.

The University staff and President have reviewed the requests and find that they are reasonable and in the University's interests. The Right-of-Entry has been granted and the attached resolution is attached for your review and consideration to grant a lease up to five (5) years, which will be terminated when the legislation is passed and the land transferred. Also, attached is a plat map of the area to be leased; and the University staff will be available to review this request and answer any questions at the Board meeting.

JFB:dmb

Attachment

Ms. Rouse presented and moved approval of the resolution.  
Mrs. Eufinger seconded the motion. The motion passed.

## BASIC RENOVATION PROJECTS

### RESOLUTION 1990-- 1107

WHEREAS, the 118th General Assembly, Regular Session, 1989-1990 has introduced and approved Substitute House Bill Number 808, and

WHEREAS, the Substitute House Bill Number 808 includes \$3,203,000.00 for Basic Renovations Projects on the Athens Campus and \$697,000.00 for Basic Renovations Projects on the Branch Campuses, and

WHEREAS, discussions with the Ohio Board of Regents and the State Architect's Office have identified the following Specific Basic Renovation Projects:

1. Athens Campus - Basic Renovation Projects
  - a. Tupper Hall Heating Improvements (\$250,000.00)
  - b. Wilson Hall Renovation - West Green (\$250,000.00)
  - c. Memorial Auditorium Exterior Stairs (\$100,000.00)
  - d. Putnam Hall Heating Improvements (\$200,000.00)
  - e. Clippinger Hall Code Improvements (\$153,000.00)
  - f. Botanical Research Heating Improve. (\$150,000.00)
  - g. Emergency Lighting Improvements (\$250,000.00)
  - h. University Terrace Tunnel Improve. (\$500,000.00)
  - i. Lausche Heating Plant Gas Service (\$100,000.00)
  - j. Exterior Masonry Improvements (\$125,000.00)
  - k. Elevator Improvements (\$300,000.00)
  - l. Convocation Center Chiller Replace. (\$425,000.00)
  - m. Electrical Improvements (\$150,000.00)
  - n. Contingency or Uncommitted Funds (\$250,000.00)
2. Branch Campuses - Basic Renovations Projects
  - a. Shannon Hall Improvements - Belmont (\$114,000.00)
  - b. Brasee Hall Renovation - Lancaster (\$179,000.00)
  - c. Ext. Light'g/Elson Impr. - Zanesville (\$170,000.00)
  - d. Bennett Hall Improvements - Chillicothe (\$187,000.00)
  - f. Site/Building Improvements - Ironton (\$ 47,000.00)

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the expenditure of Basic Renovations funds for the purposes described above.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to interview and select consultant architects and engineers and authorize the preparation of construction plans and specification for the aforementioned individual Basic Renovation Projects.

OHIO UNIVERSITY

Interoffice Communication

June 5, 1990

To: Dr. Alan H. Geiger, Assistant to the President

From: John K. Kotowski, Director, Facilities Planning



SUBJECT: BASIC RENOVATION PROJECTS

Substitute House Bill Number 808 contains an appropriation of \$3,203,000.00 for Basic Renovation Projects on the Athens Campus and several appropriations for Basic Renovations on the branch campuses totaling \$697,000.00. The branch campus appropriations are broken down by site with \$114,000.00 for the Belmont Campus, \$179,000.00 for the Lancaster Campus, \$170,000.00 for the Zanesville Campus, \$187,000.00 for the Chillicothe Campus and \$47,000.00 for the Ironton Campus. Following discussions with you and other key personnel and after similar discussions with the Ohio Board of Regents and the State Architect's Office, I would like to recommend the expenditure of the Basic Renovation funds in the following manner:

1. Athens Campus - Basic Renovation Projects
  - a. The Tupper Hall heating system improvements - \$250,000.00.
  - b. The Wilson Hall garage area renovation for basic sciences. This project will utilize \$250,000.00 in basic renovation dollars and be combined with \$240,000.00 in local funds.
  - c. The Memorial Auditorium exterior stair renovation - \$100,000.00.
  - d. The Putnam Hall heating system improvements and replacement - \$200,000.00.
  - e. The upgrading of the fire alarm and exhaust hood systems at Clippinger Laboratories - \$153,000.00.
  - f. The Botanical Research Building heating system replacement and improvements - \$150,000.00.
  - g. The second phase of an emergency lighting project designed to make academic facilities safer during emergencies - \$250,000.00. The buildings which are involved will be Ellis Hall, Seigfred Hall, McCracken Hall and Gordy Hall.

- h. The University Terrace tunnel renovation - \$500,000.00.
  - i. The extension of gas service and the modification of one boiler in the Lausche Heating Plant to permit partial or entire gas firing. This project will utilize \$100,000.00 in Basic Renovation funds and another \$60,000.00 in local dollars.
  - j. The improvements to exterior masonry and stone on Bentley Hall and Scott Quadrangle - \$125,000.00.
  - k. The improvement of elevators in Ellis Hall, Seigfred Hall, Cutler Hall, Hudson Health Center and McCracken Hall - \$300,000.00.
  - l. The replacement of the Chiller in the Convocation Center. This project will utilize \$425,000.00 in Basic Renovation funds and \$75,000.00 in local dollars.
  - m. A number of electrical improvements will be undertaken in Cutler Hall, Grover Center, Hudson Health Center, Putnam Hall, Scott Quadrangle and Tupper Hall - \$150,000.00.
  - n. Contingency funds - \$250,000.00.
2. Branch Campus - Basic Renovation Projects
- a. The continued renovation of Shannon Hall on the Belmont Campus - \$114,000.00. These funds will be used to address the instructional and office areas.
  - b. The renovation of space in Brasee Hall on the Lancaster Campus to address a growing need for continuing education and life long learning - \$179,000.00.
  - c. The continued improvement of exterior lighting in the parking and pedestrian areas of the Zanesville Campus - \$115,000.00.
  - d. The continued improvement of the lecture hall in Elson Hall on the Zanesville Campus. This project will utilize \$55,000.00 in Basic Renovation funds and will be combined with local dollars for the consultant fees.
  - e. The improvement of the lecture hall in Bennett Hall on the Chillicothe Campus - \$187,000.00.

- f. The renovation of the vending area in Collins Center on the Ironton Campus for use as needed office space. Further, some improvements will be made to provide enhanced access between parking and the academic centers - \$47,000.00.

I would like to proceed with these projects, thus I have enclosed a resolution for consideration by the Board of Trustees which seeks approval to expend funds as described above. This resolution, if approved, would permit the University to interview and hire consultants to prepare construction documents.

If I can be of further assistance regarding this matter, please advise.

JKK/sw/BASCRN90.AHG

enclosure

Mr. Schey presented and moved approval of the resolution.  
Mr. Campbell seconded the motion. All agreed.

Approval of Plans and Specifications for  
Belmont Campus Parking Lot

RESOLUTION 1990 -- 1108

WHEREAS, the 117th General Assembly, Regular Session, 1987-1988 has introduced and approved Amended House Bill Number 810, and

WHEREAS, the Amended House Bill Number 810 includes \$500,000.00 to renovate and expand the Belmont Parking Facility, and

WHEREAS, the Ohio University Board of Trustees did at their regular meeting on April 8, 1989 authorize the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to recommend to the Division of Public Works the selection of a landscape architectural consultant for the Belmont Parking Renovation and Expansion Project, and

WHEREAS, Ohio University did select the firm of E. G. & G., Inc. as associate landscape architect for the project, and

WHEREAS, final plans and specifications have been prepared for advertisement on the parking facility work.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve plans and specifications for the Belmont Parking Renovation and Expansion Project.

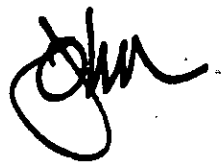
BE IT FURTHER RESOLVED, that the Ohio University Board of Trustees does hereby authorize the advertisement for and receipt of construction bids for the Belmont Parking Renovation and Expansion Project, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to accept and recommend to the Deputy Director, Ohio Division of Public Works, construction bids received for the Project provided total bids do not exceed available funds.



OHIO UNIVERSITY  
Interoffice Communication

June 5, 1990

To: Dr. Alan H. Geiger, Assistant to the President  
From: John K. Kotowski, Director, Facilities Planning  
SUBJECT: APPROVAL OF PLANS AND SPECIFICATIONS AND  
RECOMMENDATION OF CONTRACT AWARD FOR THE  
BELMONT CAMPUS PARKING FACILITY RENOVATION AND  
EXPANSION PROJECT



Amended House Bill Number 810 provides a capital appropriation totaling \$500,000.00 for renovation and expansion of the Belmont Campus parking facility. On April 8, 1989, the Board of Trustees authorized the selection of a landscape architect and the development of construction documents.

The development of plans and specifications for the Belmont Parking Facility Renovation and Expansion Project are complete, and I anticipate receipt of bids early this summer. This project involves the restoration of the existing parking facility, including drainage and lighting improvements, as well as the addition of approximately 65 parking spaces at the same elevation as Shannon Hall.

To further proceed with this project, I have enclosed a resolution for consideration by the Board of Trustees at their June 23, 1990 meeting which seeks approval of plans and specifications and permits the recommendation of contract award so long as total bids received do not exceed total funds available.

I will provide the appropriate construction documents within the next several days for use by the Board. Please let me know if there is anything else that I can do to assist on this matter. Thank you.

JKK/sw/PARK8802.AHG

enclosure

xc: Dr. James C. Bryant

Mr. Campbell presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. The motion passed.

## **BENNETT HALL BUILDING IMPROVEMENTS**

### **RESOLUTION 1990 -- 1109**

**WHEREAS**, the 117th General Assembly, Regular Session, 1987-1988 has introduced and approved Amended House Bill Number 810, and

**WHEREAS**, the Amended House Bill Number 810 includes \$206,000.00 for renovations to Bennett Hall on the Chillicothe Campus, and

**WHEREAS**, the Ohio University Board of Trustees did at their regular meeting on April 9, 1988 authorize the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to hire an architectural consultant for the Bennett Hall Building Improvements Project and develop construction documents for the work, and

**WHEREAS**, Ohio University did select the firm of Hayes, Tanner and Stone, Architects, Inc. for the project, and

**WHEREAS**, final plans and specifications have been prepared for advertisement on the Bennett Hall Building Improvements Project which will make improvements to the building's entry, the art laboratories, and several classrooms,

**NOW, THEREFORE, BE IT RESOLVED**, that the Ohio University Board of Trustees does hereby approve plans and specifications for the improvements at Bennett Hall on the Chillicothe Campus.

**BE IT FURTHER RESOLVED**, that the Ohio University Board of Trustees does hereby authorize the advertisement for and receipt of construction bids for the Bennett Hall Improvements Project, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to accept bids and recommend award of contracts by the Deputy Director, Ohio Division of Public Works for construction on this project provided total bids do not exceed available funds.

OHIO UNIVERSITY

Interoffice Communication

June 5, 1990

To: Dr. Alan H. Geiger, Assistant to the President

From: John K. Kotowski, Director, Facilities Planning

SUBJECT: APPROVAL OF PLANS AND SPECIFICATIONS AND  
RECOMMENDATION OF CONTRACT AWARD FOR THE  
BENNETT HALL BUILDING IMPROVEMENT PROJECT

Amended House Bill Number 810 provided a capital appropriation in the amount of \$206,000.00 for renovations to Bennett Hall on the Chillicothe Campus. On April 9, 1988, the Board of Trustees at their regular meeting, authorized the President or his designee in consultation with the Finance, Budget, and Physical Plant Committee to select a consulting architect for the improvements at Bennett Hall and to proceed with the development of construction documents.

The development of plans and specifications for the Bennett Hall Building Improvements Project are complete, and I anticipate being able to start construction sometime in early August. Briefly, this renovation project includes the renovation of the entry to Bennett Hall. This involves the replacement of the entry steps and the upgrading of the doors and hardware. Also included will be the relocation of the art facilities from the second floor to the building's ground floor. With the relocation, comes a major upgrading that will improve utilization, and at the same time provide a safe working environment. The kiln currently located in the laboratory will be moved into a small building being added at the rear of Bennett Hall. Finally, the space vacated on the second floor will be renovated so that it may be used as traditional classroom space.

So that I may proceed with this project, I have enclosed a resolution for consideration by the Board of Trustees at their June 23, 1990 meeting which seeks approval of plans and specifications and permits the recommendation of contract award so long as total bids received do not exceed total funds available. I will provide the appropriate construction documents within the next several days for use by the Board of Trustees.

Please let me know if there is anything else that I can do to assist with this matter. Thank you.

JKK/sw/CHIL8802.AHG

enclosure

xc: Dr. James C. Bryant

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Mr. Schey presented and moved approval of the resolution. Ms. Grasselli seconded the motion. The motion passed.

**AIR CONDITIONING AND EMERGENCY LIGHTING IMPROVEMENTS**

**RESOLUTION 1990 --1110**

**WHEREAS**, the 117th General Assembly, Regular Session, 1987-1988 has introduced and approved Amended House Bill Number 810, and

**WHEREAS**, the Amended House Bill Number 810 includes \$1,697,000.00 for Utility and Renovations of which \$752,000.00 is to be utilized to improve building air conditioning and emergency lighting, and

**WHEREAS**, Auxiliary Services has identified \$308,000.00 to upgrade air conditioning systems in two dormitory system cafeterias, and

**WHEREAS**, the Ohio University Board of Trustees did at their regular meeting on April 8, 1989 authorize the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to recommend to the Division of Public Works the selection of an engineering consultant for the Air Conditioning and Emergency Lighting Improvements Project, and

**WHEREAS**, Ohio University did select Heapy Engineering as associate engineer for the project, and

**WHEREAS**, final plans and specifications have been prepared for advertisement on work to improve the air conditioning systems in Clippinger Laboratories, Shively Hall and Nelson Commons and to improve and expand emergency lighting systems in Morton Hall, the Music Building, Bentley Hall and Tupper Hall.

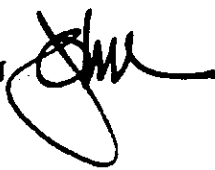
**NOW, THEREFORE, BE IT RESOLVED** that the Ohio University Board of Trustees does hereby approve plans and specifications for the Air Conditioning and Emergency Lighting Improvements Project.

**BE IT FURTHER RESOLVED**, that the Ohio University Board of Trustees does hereby authorize the advertisement for and receipt of construction bids for the Air Conditioning and Emergency Lighting Improvements Project, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to accept and recommend to the Deputy Director, Ohio Division of Public Works, construction bids received for the Project provided total bids do not exceed available funds.

OHIO UNIVERSITY  
Interoffice Communication

June 6, 1990

To: Dr. Alan H. Geiger, Assistant to the President

From: John K. Kotowski, Director, Facilities Planning 

SUBJECT: APPROVAL OF PLANS AND SPECIFICATIONS AND  
RECOMMENDATION OF CONTRACT AWARD FOR THE  
AIR CONDITIONING AND EMERGENCY LIGHTING PROJECT

Amended House Bill Number 810 provided an appropriation for utility and renovation projects in the amount of \$1,697,000.00. On October 9, 1988, the Board of Trustees approved the use of \$752,000.00 of these funds for the replacement of the chiller and related air conditioning equipment in Clippinger Laboratories and improvements to the emergency and exit lighting systems in several General Fund Buildings on the Athens Campus. In addition, Auxiliary Services identified \$308,000.00 to modify the air handling system and improve the air conditioning equipment in the Nelson Commons and Shively Hall. This brings the total project budget to \$1,060,000.00.

The Ohio University Board of Trustees, at their April 8, 1989 regular meeting, authorized the selection of a consulting engineer and the development of construction documents. Ohio University hired Heapy Engineering and construction documents have been completed.

I have enclosed a resolution for consideration by the Board of Trustees at their June 23, 1990 meeting which seeks approval of plans and specifications and permits the recommendation of contract award so long as total bids received do not exceed total funds available. I will provide the appropriate construction documents in the next several days for use by the Board.

Please let me know if there is anything else that I can do on this matter. Thank you for consideration of this project.

JKK/sw/ACEL8802.AHG

enclosure

xc: Robert A. Hynes

Mrs. Eufinger presented and moved approval of the resolution. Ms. Grasselli seconded the motion. The motion passed.

Land Acquisition, Ironton Campus

RESOLUTION 1990--1111

WHEREAS, The 118th General Assembly has appropriated \$500,000 in Am. Sub. H.B. 808, for the continued development of the Ohio University Ironton Campus, and

WHEREAS, Ohio University officials have had preliminary discussions with owners of property contiguous to the campus as recommended by the Ironton Campus Coordinating Council.

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the President, or his designee, to enter into negotiations to acquire two parcels of additional land needed for the development of the Ironton Campus and to seek approval of the purchase from the State Controlling Board.

# Ohio University

Date: June 1, 1990

Interoffice Communication

To: President Ping

From: James M. Bryant, Vice Provost, Regional Higher Education

Subject: Attached

The attached memo outlines Bill Dingus's rationale for acquiring land adjacent to the Ironton Campus. I request this item be put on the June Board meeting so that when the capital monies are available, we can proceed with purchasing the land.

# Ohio University

Ohio University Southern Campus  
1804 Liberty Avenue  
Ironton, Ohio 45638-2296  
614/533-4600

DATE: March 26, 1990  
TO: Dr. James C. Bryant, Vice Provost, Regional Higher Education  
FROM: Bill W. Dingus, Director, Southern Campus *Bill*  
SUBJECT: Importance of Land Acquisition at Ironton

This memo confirms our phone conversation concerning the need for acquisition of property adjacent to the Ironton Campus during summer of 1990. We thought this was included with funds in the capital bill; however, only planning money was in the final bill. We need to acquire three parcels of land adjacent to the campus which currently having owners who desire to sell.

Two of the three parcels are of prime importance because of the owners' need to sell. Those two are as follows: 1) Bob Compton - approximately one acre with a very nice home situated contiguous to the Lintner property and our parking lot, both of which are owned by the university. This parcel will be of major necessity with the construction of the new facility. Bob has purchased a new home in Franklin Furnace and has to sell within eighteen months or two years so as to take advantage of tax regulations on reinvestment. 2) Volley and Gracie Boggs - Volley is 83 and Gracie is 82. Their parcel is nearly an acre and they feel that they must sell this summer and move to a small home they own on Third Street. Volley recently lost his sight and is no longer able to maintain the property.

Both property owners expressed a willingness to accept an appraisal value. I estimate that \$175,000 should cover both parcels. The timing is significant in providing us the opportunity to purchase from willing sellers before they are forced to sell and we must attempt to deal with new home owners.

I ask for your help and support in converting capital monies so as to meet this pressing need.



IRONTON  
HIGH SCHOOL

PROPERTY  
TO BE  
ACQUIRED



PROPERTY TO  
BE ACQUIRED

OHIO UNIVERSITY  
IRONTON CAMPUS

NINTH  
STREET

LIBERTY  
AVENUE

KEMP LANE

B. EDUCATIONAL POLICIES COMMITTEE

Mrs. Eufinger thanked Drs. Bruning and Stewart for the Committee reports on promotion and tenure and institutes and centers and the insight they provided

Mr. Rosa presented and moved approval of the resolution. Ms. Grasselli seconded the motion. All agreed.

Regional Campus Coordinating Council Appointment

RESOLUTION 1990--1112

BE IT RESOLVED by the Board of Trustees of Ohio University that the following person be appointed to membership on the Coordinating Council for the Chillicothe Campus of Ohio University.

Wyman "Cy" Rutledge

For a six year term  
beginning July 1, 1990,  
and ending at the close of  
business July 1, 1996, vice  
Glenn Thompson, who  
resigned.



# Ohio University Chillicothe

P.O. Box 629  
571 West Fifth Street  
Chillicothe, Ohio 45601-0629

614/774-7200

TO: JAMES C. BRYANT, VICE-PROVOST, R.H.E.  
FROM: DELBERT E. MEYER, DEAN, OU-CHILLICOTHE *Wd*  
DATE: MARCH 20, 1990  
SUBJECT: REPLACEMENT OF GLENN THOMPSON, R.C.C. MEMBER

With the departure of Glenn Thompson, there is currently a vacancy on the Ohio University-Chillicothe Regional Coordinating Council. By a 21 April 1990 action of the R.C.C., Wyman "Cy" Rutledge is hereby recommended to be returned to an active status from his present emeritus status to complete the unexpired portion of Glenn Thompson's term in accordance with R.C.C. By-Laws.

If confirmed, his term of office would expire 1 July, 1996. He has effectively, consistently and actively supported Ohio University-Chillicothe and the Regional Coordinating Council and I am most pleased to recommend his return to an active status.

nsh

xc: John Herlihy, Chairman  
Regional Coordinating Council

Mr. Hodson presented and moved approval of the resolution. Ms. Grasselli seconded the motion. The motion passed.

Center for Corrosion and Multiphase System

RESOLUTION 1990--1113

WHEREAS, Ohio University has identified expertise in the area of Corrosion in Multiphase Systems, and

WHEREAS, such expertise exists within the Department of Chemical Engineering in the College of Engineering and Technology, and

WHEREAS, no Center currently exists for the study of Corrosion in Multiphase Systems at any institution of higher education.

THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the Ohio University Corrosion in Multiphase Systems Research Center.

## **Renaming of the Department of Osteopathic Medicine**

Mr. Rosa presented and moved approval of the resolution.  
Mr. Hodson seconded the motion. The motion passed.

### **Resolution 1990 -- 1114**

WHEREAS, Ohio University's College of Osteopathic Medicine is organized into separate departments, one of which is named the Department of Osteopathic Medicine, and

WHEREAS, this name does not reflect the fact that the department comprises a collection of various medical and surgical specialists, and

WHEREAS, the word osteopathic implies a direct relationship to the section of osteopathic principles and practices of the Department of Family Medicine, which is not the case, and

WHEREAS, considerable confusion exists about the relation of the department to the College of Osteopathic Medicine, and

WHEREAS, the size of the department is not conducive to further delineation of specialty areas.

THEREFORE, BE IT RESOLVED that the name of the Department of Osteopathic Medicine in the College of Osteopathic Medicine be changed to The Department of Specialty Medicine.

# Ohio University

## Interoffice Communication

**RESIDENTS OFFICE**

**MAY 08 1990**

May 2, 1990

TO: Dr. Charles Ping, President

FROM: James L. Bruning, Provost



SUBJECT: Renaming of the Department of Osteopathic Medicine

A recommendation has come to me from the faculty of the Department of Osteopathic Medicine to change the name of the department to the Department of Specialty Medicine. Dean Myers also recommends this change, and I am in full agreement with the proposed change as being a better description of the constituent disciplines in the department. Accordingly, I am sending forward with my support a recommendation that this request be approved.

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Ohio  
University  
College of  
Osteopathic  
Medicine

April 23, 1990

James L. Bruning, Ph.D.  
Provost  
306 Cutler Hall

Dear Provost Bruning:

The Department of Osteopathic Medicine has decided to request a change of the name of the department to **"The Department of Specialty Medicine."** The rationale for this request is contained in Dr. Baker's April 20, 1990 letter to me, a copy of which is enclosed.

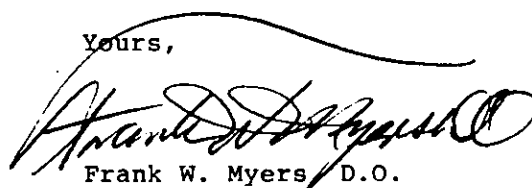
This proposal gained strong support at the March 6, 1990 meeting of the Department of Osteopathic Medicine and I formally shared the proposal with the leadership of the College, including the chairs of the Departments of Family Medicine, Zoological and Biomedical Sciences, and Chemistry in a memo dated March 16, 1990.

I have subsequently discussed the name change with all of the department chairs individually and the Executive Committee of the College. No one has raised any objection. A number of people have said it is a good idea and wondered why it has not been done sooner. I understand there has been discussion among the faculty generally, and the Department of Family Medicine discussed the name change specifically at their last meeting.

The observation was made that it would be desirable for the names of both clinical departments to have the label "osteopathic" included in the name of the department. The Department of Family Medicine will discuss the possibility of changing the name of their department to **"Department of Osteopathic Family Medicine"** at their next meeting in May of 1990.

I support the desire of the Department of Osteopathic Medicine to change its name to **"The Department of Specialty Medicine."** After general inquiry and discussion among the faculty and administrative leadership of the College, there is no objection, and several have voiced endorsement.

Yours,



Frank W. Myers D.O.  
Dean

FWM:ab

cc: Members of OU-COM Executive Committee

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April 20, 1990

Frank W. Myers, D.O., Dean  
College of Osteopathic Medicine  
Grosvenor Hall  
Athens, OH 45701

Dear Dean Myers:

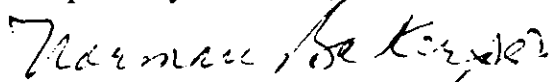
The membership of the Department of Osteopathic Medicine wishes to petition for a change in the name of this department to **The Department of Specialty Medicine**.

The rationales in support of this request are as follows:

1. The name does not reflect the reality of the membership -- a collection of various medical and surgical specialists who have by choice entered into the practice of a special area of expertise rather than general medicine. The lack of definition in the name "Osteopathic Medicine" does not address this commitment and does not serve the membership of this department well.
2. The word osteopathic implies a direct relationship to the Section of Osteopathic Principles and Practice of the Department of Family Medicine which is not the case.
3. Considerable confusion exists in the relationship of the Department of Osteopathic Medicine and the College of Osteopathic Medicine. We anticipate clarification of this issue by the use of the name Department of Specialty Medicine.
4. Because of the size of this department, we feel further delineation of specialty areas is not appropriate; e.g., Department of Dermatology, Department of Surgery, etc. These practice subsets are managed as sections such as the Section of Dermatology, etc. Also, the departmental budgetary structure serves all sections very well.

Thank you for your consideration of this request.

Respectfully submitted,



Norman F. C. Baker, D.O., F.A.C.O.O.G.  
Chairman



Ms. Grasselli presented and moved approval of the resolution. Mr. Hodson seconded the motion. Approval was unanimous. President Ping congratulated Dean Bill Dingus and thanked him for the good leadership he has given the Ironton Campus.

Title Change, Ironton Campus Director

RESOLUTION 1990--1115

WHEREAS, the chief academic officer of four of Ohio University's regional campuses are designated as dean, and

WHEREAS, the title of dean recognizes both the academic achievements of the chief academic officer and the maturation of the branch campus.

THEREFORE, BE IT RESOLVED that the title of the chief academic officer of the Ironton campus be changed to dean.

Ohio University  
Interoffice Communication

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June 5, 1990

To: Charles J. Ping, President

From: James L. Bruning, Provost

Subject: Title Change



I am pleased to inform you that Mr. William Dingus, director of the Ironton campus, has completed all the requirements for the Ph.D. degree in educational administration. As recognition of this significant educational achievement, and also in acknowledgment of the growing stature and maturity of the program at Ironton, I recommend to you that Mr. Dingus's title as chief academic officer of the Ironton campus be changed to dean.

This change would not only be consistent with the titles given to the chief academic officers of the other campuses, it is also an important modification of nomenclature that shows the growth in stature of the Ironton program.

jc

## C. BOARD-ADMINISTRATION COMMITTEE

Ms. Grasselli presented and moved approval of the resolution. Mr. Schey seconded the motion. The motion passed. Members thanked Ms. Grasselli for her special assistance in considering this important matter, and congratulated Dr. Chesnut on the expansion of his role and responsibilities.

### Reorganization for Research Administration

#### RESOLUTION 1990--1116

WHEREAS, the Research and Graduate Programs of the University have grown steadily and rapidly during the last few years in terms of size, scope and breadth of the operation, and

WHEREAS, sponsored support from corporations, foundations, local, state, and federal funding sources has become increasingly important to the academic and scholarly productivity of Ohio University, and

WHEREAS, the proposed research organization plan brings together several closely related but currently disassociated university research components into one operational unit and provides for an Office of Technology Development and Transfer, and

WHEREAS, the Associate Provost for Graduate and Research Programs has the responsibility for the development and coordination of research and graduate studies conducted at the University,


WHEREAS, the University's research organization and administrative titles should serve to maximize interaction and research development among Ohio University researchers, and, sponsoring agencies,

NOW, THEREFORE BE IT RESOLVED, that the research administration organization be implemented and that the title of the Associate Provost for Research and Graduate Studies be changed to Vice President for Research and Graduate Studies.

# Ohio University

## Interoffice Communication

June 4, 1990

TO: Dr. Charles Ping, President  
FROM: James L. Bruning, Provost   
SUBJECT: Reorganization of Graduate and Research Programs

Attached is a resolution for the Board of Trustees regarding the reorganization of the Research and Graduate Studies area and the retitling of the program administrator.

jm  
Attachment

## Research Organization Plan

This organization plan brings together several closely related but currently disassociated university research components into one operational unit. It also establishes an Office of Technology Transfer and incorporates a director of biomedical research within the existing Office of Research and Sponsored Programs.

Although the emphasis is new, the model proposed here is not unique. Formulation of the idea for this organization model began early last year with discussions with Wil Konneker. Since that time, I have had extended conversations with the Vice Presidents for Research at three Ohio sister institutions (OSU, UC, and UT) and a number of my colleagues around the country (see attachment). All use a similar organizational plan with minor modifications to fit local needs. A statement which was repeated often during these conversations was that "it is essential provide proper visibility and focus for the breadth of the research services you plan to provide, but, you must maintain an academic association." This is necessary to maintain effective communication with respect to programmatic and policy matters as they relate to the complimentary aspects of teaching, research, and the university's role in economic development.

It will be important to establish proper relationships and visibility not only within the institution but particularly with respect to external constituencies. I believe this plan accomplishes that objective. The only added cost reflected in this suggested organization is the staffing of the Office of Technology Transfer.

### Expected Benefits

Three major benefits may be expected:

1. Consolidation of university research functions - A prime benefit will be consolidation and better coordination of three separate university research functions, i.e. faculty research, technology development and transfer (Innovation Center), and university research/industrial services relationships. Better coordination of these closely related areas will enhance and strengthen our capabilities for both graduate education and regional economic development.

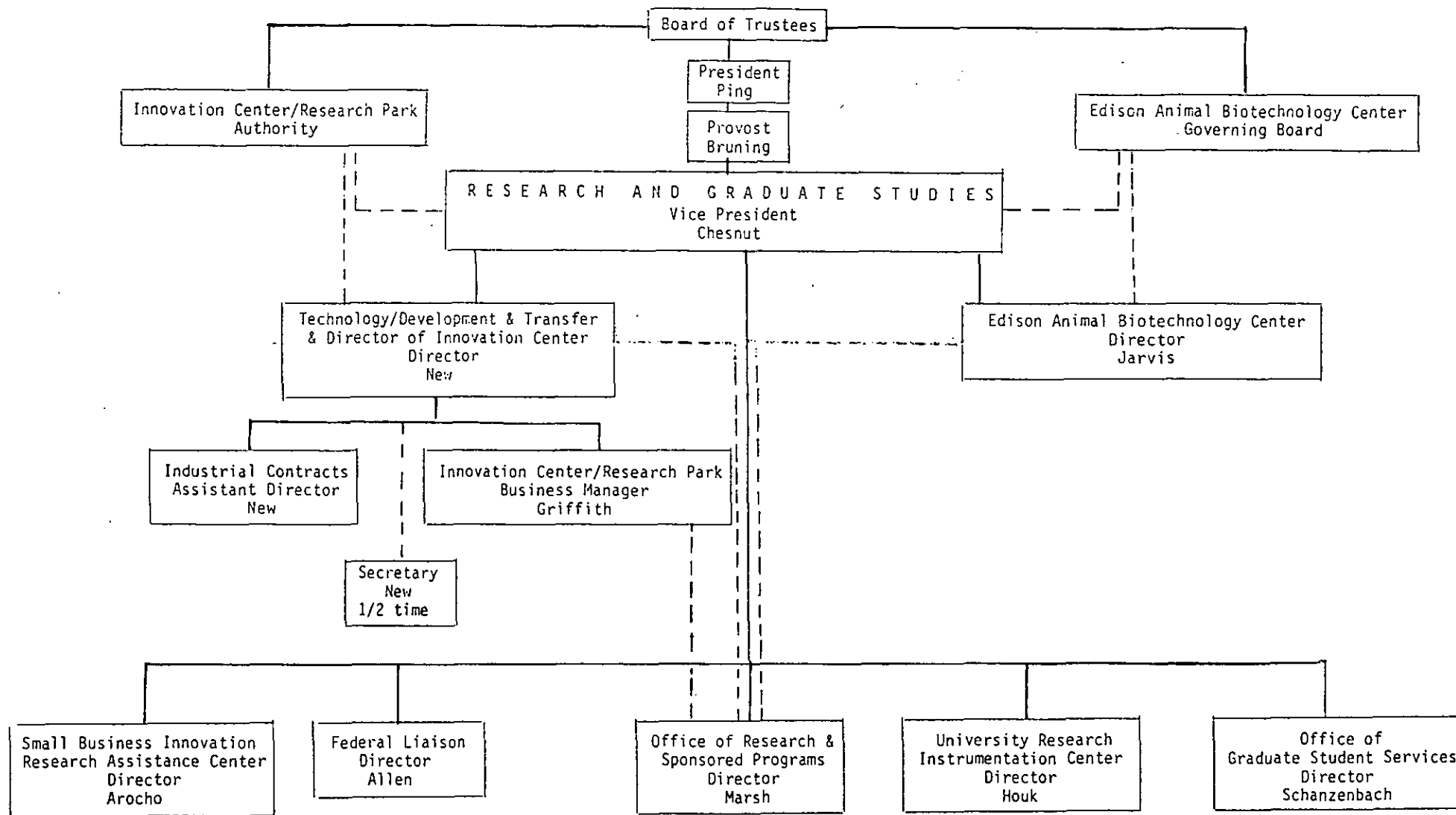
2. Increased research support from industry / better return on current and future investments in university technology - Providing for university research/industrial technological relationships is "new territory" for the university. The establishment of

an Office of Technology Transfer will significantly expand our opportunity for industrially supported research. Implementation will require the appointment of a director of technology transfer whose major responsibilities will include promoting faculty/university services to industry; identifying commercially significant research at the university; negotiating and marketing licenses for technology; providing for audits of licenses; establishing partnerships with industry to develop commercially valuable technology (particularly biotechnology) discoveries; marketing biotechnology/technology patents and discoveries to commercial firms; promote the Research Park; and, providing and managing research park facilities which join the university to industry to develop commercially viable products.

It is impossible to accurately estimate how long it will take this new office to recoup our investment in its establishment. However, an indication may be drawn from the University of Cincinnati's experience where such an individual was recently hired. Two years after hiring, UC's industrial support for research had increased from zero to over one million dollars. We do not have the local access to an industrial base that UC has, but I believe it may be reasonable to assume similar success within a three year period. Return from indirect cost recovery on this dollar volume will more than pay for the investment. Moreover, success should probably be judged on a combination of factors as better negotiated licenses, increased royalties, and certainly increased industrial contracts.

Perhaps of equal importance is the value that should result from industrial support to the university for development of technology from the early disclosure stage to commercialization. This second type of interaction will fill a serious gap that currently exists in our innovation process. It will be of immediate interest to the EABC.

3. Intangible benefits - Other institutions have indicated that providing a complete administrative support structure to deal with all aspects of university research greatly improves their ability to not only attract top faculty but to retain them as well. It follows that the best faculty will attract the best graduate students and thereby improve our competitive position for attracting additional sponsored funding.



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## Election of Officers and President

### a. Election of Chair

Mr. Heffernan presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. All agreed.

#### RESOLUTION 1990--1117

RESOLVED that Jeanette G. Grasselli be elected Chair of the Board of Trustees for the year beginning July 1, 1990, and ending June 30, 1991.

### b. Election of Vice Chair

Mr. Heffernan presented and moved approval of the resolution. Mr. Campbell seconded the motion. The motion passed.

#### RESOLUTION 1990--1118

RESOLVED that J. Craig Strafford, M.D. be elected Vice Chair of the Board of Trustees for the year beginning July 1, 1990, and ending June 30, 1991.

### c. Election of Treasurer

Mr. Heffernan presented and moved approval of the resolution. Mr. Campbell seconded the motion. The motion passed.

#### RESOLUTION 1990--1119

RESOLVED that William L. Kennard be elected Treasurer of Ohio University for the year beginning July 1, 1990, and ending June 30, 1991.

### d. Election of Secretary

Mr. Heffernan presented and moved approval of the resolution. Ms. Grasselli seconded the motion. All agreed.

#### RESOLUTION 1990--1120

RESOLVED that Alan H. Geiger be elected Secretary of the Board of Trustees for the year beginning July 1, 1990, and ending June 30, 1991.



e. Election of President

Mr. Heffernan presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

RESOLUTION 1990--1121

RESOLVED that Charles J. Ping be elected President of Ohio University for the year beginning July 1, 1990, and ending June 30, 1991.

Compensation for President and Executive Officers

Mr. Campbell presented and moved approval of the resolution. Mrs. Eufinger seconded the motion. The motion passed.

RESOLUTION 1990--1122

WHEREAS, in executive session in Committee of the Whole there was a review of the performance of executive officers and a presentation of salary recommendations by the President based on this review, and a discussion of compensation for the President.

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Board-Administration Committee to review with the President the salaries of executive officers and to determine the compensation for the executive officers and the President for 1990-91.

Meeting Dates for Succeeding Year

Designation of Stated Meeting Dates for Year Beginning July 1, 1990, and Ending June 30, 1991.

Ms. Grasselli presented and moved approval of the resolution. Mr. Campbell seconded the motion. The motion passed.

RESOLUTION 1990--1123

RESOLVED that the following dates, which are a Friday and Saturday, (It is noted that the October 4 and 5, 1990 dates only are on Thursday (4th) and Friday (5th)). be designated the stated meeting dates for the year beginning July 1, 1990, and ending June 30, 1991, with committee scheduled the preceding day.

October 5, 1990, Athens Campus (Committees meet  
on October 4)  
January 26, 1991, Athens Campus (Committees meet  
on January 25)  
April 6, 1991, Athens Campus (Committees meet  
on April 5)  
June 29, 1991, Belmont County Campus (Committees meet  
on June 28 at the Zanesville Campus)

RESOLVED further that, if committees dictate, the Board-Administration Committee be authorized to change the date of a stated meeting.

Mr. Heffernan presented and moved approval of the resolution. Ms. Grasselli seconded the motion. The motion passed.

Amendment to Board of Trustees By-Laws

RESOLUTION --1124

WHEREAS, the Ohio University Board of Trustees has adopted a set of By-Laws in accordance with its responsibilities under Section 3337.01, Ohio Revised Code, and

WHEREAS, Article I, Section 3 of the By-Laws allows for amendments with thirty days notice, and

WHEREAS, the area of research policies and activities has become an important aspect of governance of the University, and

WHEREAS, the annual appointment of University officers under Article III, Section I should be done on a flexible basis, rather than specifically at the Board of Trustees spring meeting.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby amends Article VI. Committees. of its By-Laws to add sub-sections 1(b), 2(a) to the list of policy matters under the responsibility of the Educational Policies Committee, specifically, "2(a) research policies and activities"; and that the remaining five (5) policy areas be designated (b) - (f).

BE IT FURTHER RESOLVED, that Article I, Section 3 be amended to remove "at its spring meeting".

# Ohio University

## Interoffice Communication

Date: June 2, 1990

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Amendment to the By-Laws of the Ohio University Board of Trustees

The Ohio University Board of Trustees are empowered by state law to govern the University and have adopted a set of By-laws to help accomplish this responsibility. A review of the current By-laws indicates they should be amended to cover a developing and important aspect of the University governance involving research policies and activities; and be amended to allow for flexibility in appointing the officers of the University each year.

In that regard, after a review with the President, it is recommended that Article VI, Section 1 (b)(2) of the By-laws be amended to specifically call for research policies and activities to be assigned as a policy matter to the Educational Policies Committee of the Board of Trustees. and Article III, Section 1 be amended to eliminate the requirement that the election of officers be at the spring meeting of the Board of Trustees to allow for more flexibility in terms of appointments.

Since Article I, Section 3 of the By-laws require thirty days notice for any proposed amendment, the attached resolution is provided for information and notification at this time, and for action at the June 23rd meeting.

Thank you very much.

JFB:ndw

cc: Dr. Alan H. Geiger, Assistant to the President

Mutual Assistance Agreement with Athens County

Mr. Campbell presented and moved approval of the resolution. Mr. Hodson seconded the motion. All agreed.

RESOLUTION 1990--1125

WHEREAS, Ohio University and Athens County have had a long and productive history of mutual assistance and cooperation between their law enforcement agencies, and

WHEREAS, the Ohio General Assembly has enacted Sections 311.04 and 3345.041 of the ORC to authorize the Board of Trustees of state universities to enter into Agreements with counties for mutual assistance, and

WHEREAS, The Board-Administration Committee has reviewed the proposed agreement.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby authorizes the President to execute it on behalf of Ohio University.

Ohio University

**Interoffice Communication**

**Date:** April 5, 1990

**To:** Alan Geiger

**From:** Gary North 

**PRESIDENTS OFFICE**

**APR 06 1990**

**Subject:** Mutual Assistance Agreement

President Ping has approved the recommendation for a mutual assistance agreement between the Ohio University Police and Athens County.

Will you please include it on the June Trustee's agenda for review and approval?

GBN/rs

cc: Ted Jones

FORM P-37

210

## MUTUAL ASSISTANCE AGREEMENT

### COUNTY OF ATHENS AND OHIO UNIVERSITY

This agreement is entered into by Ohio University, hereafter called "University", and the County of Athens, Ohio, hereafter called "County", pursuant to provisions of the Ohio Revised Code 3345.041. The purpose of this agreement is to identify areas of mutual assistance, provide arrest authority for University police officers, and establish general guidelines and general policies governing instances of mutual assistance. This agreement is limited to the geographical area of the County known as "The Ridges" and its immediate vicinity.

A. The County agrees to the following:

1. Special Deputy Appointment

Pursuant to Ohio Revised Code 311.04 and 3345.041, the County will commission University police officers as special deputies of the County. The County recognizes and agrees that this special deputy authority is absolute, although enforcement action by University police officers may be limited by the Agreement or University policy.

2. Serving of Arrest or Search Warrants

Should County sheriff's officers need to serve an arrest or search warrant on University property, they shall notify the University police. University officers shall accompany and/or assist County officers when necessary.

3. Assistant to University

Subject to manpower and equipment limitations, the County will assist the University officers on University property in the area known as "The Ridges".

4. Insurance, Hospitalization, Pensions

The County will provide all insurance, hospitalization and pension payments to its officers in accordance with County compensation schedules for its employees.

5. Indemnification in Accordance with Ohio Revised Code 3345.041(D)

The County shall not indemnify and hold harmless the University for any damages awarded by the Court of Claims in any civil action arising from any action or omission of University officers acting pursuant to this agreement.

B. The University agrees to the following:

1. Serving of Arrest or Search Warrants

Should University police officers need to serve arrest or search warrants on County property, they shall notify the County Sheriff. The

County sheriff's officers shall accompany and/or assist University police officers when necessary.

2. Assistance to County

Subject to manpower and equipment limitations, the University police officers will assist the County on County property in the area known as "The Ridges".

3. Uniforms and Equipment

University police officers acting under authority of this agreement shall wear that uniform prescribed by the Director of Security and paid for by Ohio University.

4. Insurance, Hospitalization, Pensions

The University shall provide all insurance, hospitalization and pension payments to its officers in accordance with University compensation schedules for its employees.

5. Indemnification

The University shall not indemnify and hold harmless the County for any damages awarded in any civil action arising from any action or omission of County officers acting pursuant to this agreement.

C. General

1. Jurisdiction and Authority

University police officers will take appropriate enforcement action for violations of law and have authority to render law enforcement assistance on County property in the area known as "The Ridges" and its immediate vicinity.

2. Investigations

Investigations conducted by University police officers that in whole or in part take place on County property, or investigations by County sheriff's officers that in whole or in part take place on University property, shall be with notification to the parties. The notification shall, where practicable, be made prior to commencing the investigation.

3. General Mutual Assistance

- a. University police officers given special deputy commissions pursuant to this agreement shall not be subject to call by the County sheriff. The use of University police officers on County property shall be with the express consent of the President or Vice President for Administration or the Director of Security or

their designees. A request for University police officers to assist in maintaining law and order on County property will be initiated by the County Sheriff to the President or Vice President for Administration or the Director of Security or their designees.

- b. A request for County sheriff's officers to assist in maintaining law and order on University property will be initiated by the President or the Vice President for Administration or the Director of Security or their designees, to the County Sheriff.
  - c. Requests for assistance on a day-to-day basis for incidents such as fights, burglaries, etc., will normally be handled between supervisors of the respective law enforcement agencies. In such instances subsequent notification to the proper administrative official shall be by policy of the respective parties.
  - d. Other areas of mutual assistance may be identified and agreed upon by the parties during the effective date of this agreement.
  - e. University police officers and County sheriff's officers providing mutual assistance pursuant to this agreement shall remain under the control and supervision of their respective agencies and supervisors.
  - f. Mutual assistance requested per this agreement shall be provided without cost to the requesting party.
4. Should either party act in a manner inconsistent with specific provisions of this agreement, such actions may be deemed appropriate by subsequent review and approval by the parties.

This Agreement shall be in effect until the University takes full possession of the area known as "The Ridges", or for three (3) years as permitted by law. Either party may terminate this Agreement upon 60 days prior written notice to the other party.

This Agreement is mutually agreed to by Ohio University and Athens County.

\_\_\_\_\_  
Date

\_\_\_\_\_  
President Charles J. Ping  
for Ohio University

\_\_\_\_\_  
Date

\_\_\_\_\_  
for Athens County



Ms. Grasselli presented and moved approval of the resolution. Mr. Schey seconded the motion. The motion passed.

Reorganization of the Edison Animal Biotechnology Center (EABC)

RESOLUTION 1990 - 1126

WHEREAS, the Edison Animal Biotechnology Center (EABC), previously established by the Ohio University Board of Trustees by Resolution 1984-770, is to be reorganized to implement the recommendations of the Independent Licensing Group (ILG) and the expectations of the State of Ohio for future funding; and

WHEREAS, negotiations with DNX, Inc. to implement the ILG recommendations have led to a restructuring of the EABC Authority, and

WHEREAS, the restructuring is designed to accomplish a more productive, relationship with DNX, Inc. and provide for future growth and development of the EABC.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees hereby resolves to restructure the EABC Authority to include four (4) representatives of the academic partners, the Director of the Ohio University EABC, representatives from Case Western Reserve, Ohio State University and the University of Cincinnati; one (1) representative from Ohio University, the Vice President for Research and Graduate Studies; one (1) representative from the Ohio University Innovation Center; one (1) representative of the Ohio Farm Bureau; and three (3) representatives from the Ohio business community; the Scientific Director, Dr. Thomas E. Wagner, as a non-voting ex officio member; and the President of Ohio University, Dr. Charles J. Ping, as the non-voting chairman of the Authority, totaling twelve (12) members.

# Ohio University

## Interoffice Communication

Date: June 1, 1990

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Reorganization of the Edison Animal Biotechnology Center (EABC)

As a result of negotiations between the University, DNX, Inc., and the State's Edison Center Program arising from the recommendations of the Independent Licensing Group (ILG) regarding the EABC's relationship with DNX, Inc., the EABC Authority will be reorganized.

Basically, the relationship with DNX, Inc. will become a "contractual" one rather than that of a "partnership". DNX, Inc. will resign its two (2) seats on the EABC Authority; three (3) new members from the Ohio business community will be added; and a new member will be added from the University of Cincinnati as a new academic partner. This will result in a new EABC Authority of twelve (12) members, including the President of Ohio University as the non-voting chairperson of the Authority and the Scientific Director of the EABC being a non-voting ex-officio member.

The reorganization of the EABC Authority and the implementation of the ILG's recommendations are designed to meet the State's expectations for continued funding, currently set at \$1.8 million for the next biennium; and to provide a structure for its future growth and development.

Please review the attached resolution and proposed amendments to the EABC By-Laws prepared for your consideration; and the University staff will be available to answer any of your questions at the Board meeting.

JFB:dmb

Attachments

BY-LAWS  
OF  
THE EDISON ANIMAL BIOTECHNOLOGY CENTER AUTHORITY  
(A Center of Ohio University)

The Edison Animal Biotechnology Center (Center) has been established pursuant to Resolution 1984-770 of the Ohio University Board of Trustees to implement the terms of the Grant Agreement between The Center and The State of Ohio Department of Development under the Thomas Alva Edison Partnership Program.

In accordance with the terms of the Grant Agreement and to provide proper governance of the Center, The Edison Animal Biotechnology Center Authority (Authority) is established. The Authority will serve as the governing organization of the Center in accordance with the By-Laws and policies and procedures adopted by the Authority. The Authority shall operate within its adopted By-Laws, Ohio University's Policy for Centers and Institutes and the terms of the Grant Agreement.

ARTICLE I. ORGANIZATION

Section 1. Membership. The Authority shall consist of twelve (12) members, ten (10) of which shall be voting members, who shall officially represent the four (4) academic partners in the Center. Specifically, the Director of the Ohio University EABC; a representative of Case Western Reserve University School of Medicine; a representative of the Ohio State University Ohio Agricultural Research Development Center; a representative of the University of Cincinnati College of Medicine; a representative of Ohio University, the Vice President for Research and Graduate Studies; a representative from the Ohio University Innovation Center; a representative of the Ohio Farm Bureau Federation; and three (3) representatives from the Ohio business community. Also, the President of Ohio University will serve as the non-voting Chairperson of the Authority and the Scientific Director of the Center will be an ex-officio member of the Authority.

Section 2. Liaison with Department of Development. A representative of the Ohio Industrial Technology and Enterprise Advisory Board shall be appointed by the Director of the Department of Development to be the liaison with the Center and the Authority in accordance with the Grant Agreement.

Section 3. Appointments. The members will serve in accordance with their official position and at the discretion of their organization. If a vacancy occurs the Authority will request the respective participating partner to fill the vacancy and the participating partners can remove or change an appointment to the Authority with or without cause.

These members shall be empowered to vote at all meetings of the Authority and may send a designee to such meetings without voting privileges.

Section 4. Compensation. The members shall not receive salaries, fees or compensation for their service on the Authority; except that they may be reimbursed for all reasonable and necessary expenses applicable to such service under State of Ohio law.

Section 5. Conflict of Interest. A member having a possible conflict of interest on any matter involving the Authority or operation of the Center, shall provide the Authority a written statement or a verbal statement to be included in the minutes of the Authority, disclosing such interests.

## ARTICLE II. MEETINGS

Section 1. Annual Meeting. The Authority will meet at least once each year to review the operation of the Center at such time and place as the Authority shall determine.

Section 2. Regular Meetings. The Authority may establish a regular meeting schedule at such time and place as the Authority shall determine.

Section 3. Special Meetings. At the request of the Chairperson of the Authority, four (4) members; or at the request of the Director of the Department

of Development the Authority will have a special meeting at such time and place as the Authority shall determine.

Section 4. Notice. Notice of each meeting of the Authority shall be given to each member by letter or in person not less than seven (7) days prior to such meeting. A special meeting may be held on shorter notice if all members waive notice of such meeting. A member, by attendance at any meeting without protecting the lack of proper notice, shall be deemed to have waived notice thereof.

Section 5. Quorums and Procedures. A quorum at any meeting of the Authority shall consist of at least a majority of voting members. Any action that may be taken at a meeting may also be taken by consent in writing, setting forth the action so taken, and signed by a majority of the members. Also, members may participate in meetings by means of teleconferencing or similar equipment and participation in this manner shall constitute presence at such a meeting.

### ARTICLE III. OFFICERS AND COMMITTEES

Section 1. Chairperson. The President of Ohio University shall be the non-voting chairperson of the Authority. The Chairperson shall preside at all meetings and have such power and duties as may be prescribed by the Authority.

Section 2. Center Director. The Center Director shall be appointed and approved by the Ohio University and ratified by the Authority. The Center Director shall have the responsibility to administer the Center and have such power and duties as may be prescribed by the Ohio University and the Authority.

Section 3. Scientific Director. The Scientific Director shall be appointed by the Ohio University and ratified by the Authority. The Scientific Director shall have the responsibility to administer the Center's scientific activity, and will serve as an ex-officio member of the Authority.

Section 4. Secretary. The Secretary shall attend and keep minutes of all meetings of the Authority, keep such records as may be required by the Grant Agreement and give all notices of meetings. The Secretary shall have such other powers and duties prescribed by the Authority, the Secretary need not be a member of the Authority.

Section 5. Executive Committee. There shall be formed an Executive Committee consisting of the President of Ohio University, as Chairperson of the Executive Committee, the Center Director and a member of the Authority. The Executive Committee will be responsible for handling the daily operations of the Center; and shall have such power and duties as prescribed by the Authority.

Section 6. Other Committees. The Chairperson with the advice of the Authority may appoint committees to serve the purposes of the Center.

Section 7. Execution of Documents. The Center Director will have the specific authority to execute documents on behalf of the Authority and the Ohio University unless such authority is specifically removed by the action of the Authority or the Ohio University.

#### ARTICLE IV. AMENDMENT OF BY-LAWS

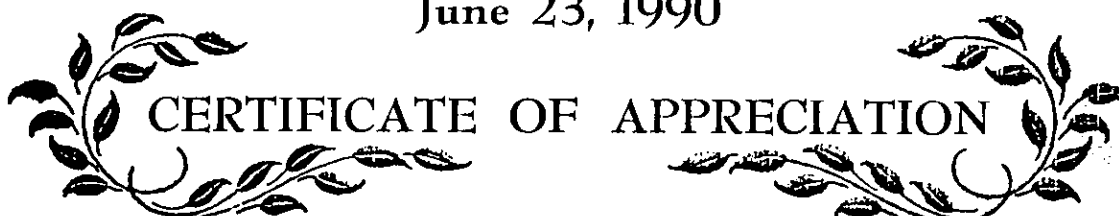
The Authority, in consultation with the Director of the Department of Development, shall have the power to amend the By-Laws.

President Ping presented the resolution honoring Chairman Heffernan. Ms. Grasselli moved approval. Messers. Schey and Campbell seconded the motion. All agreed.

RESOLUTION 1990--1127

# OHIO UNIVERSITY

June 23, 1990



## CERTIFICATE OF APPRECIATION

presented to

DENNIS B. HEFFERNAN

Chairman of the Board


FOR your attention to the responsibilities of Chairman of the Board of Trustees, 1989-1990.

FOR your leadership and thoughtful participation in University international affairs as a Trustee, especially as a representative of the University at events abroad.

FOR your active interest and support in matters affecting the well-being of students on campus.

FOR your personal charm, comment and will to challenge.

WE affirm our appreciation.

*Conferred as a Mark of Esteem  by the President and the Board of Trustees of Ohio University.*

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

CHARLOTTE C. EUFINGER    RALPH E. SCHEY  
JEANETTE G. GRASSELLI    LEWIS R. SMOOT, SR.  
DENNIS B. HEFFERNAN    J. CRAIG STRAFFORD, M.D.  
THOMAS S. HODSON    DAVID S. BLACKBURN  
FRITZ J. RUSS    CHRISTINA L. ROUSE



### VIII. ANNOUNCEMENT OF NEXT STATED MEETING

Secretary Geiger announced the next stated meeting for Friday, October 5, 1990, in Athens. Committee/Study sessions are scheduled for Thursday, October 4, 1990.

### IX. GENERAL DISCUSSION - CALL OF MEMBERS

Members, in turn, thanked Chairman Heffernan for his good leadership, welcomed new Student Trustee Matt Rosa and congratulated Ms. Grasselli on her election as Chair, 1990-91.

Mr. Campbell noted how fortunate the University and Trustees were to count Jenny Grasselli among their number. He thanked those responsible for the good hospitality on the Chillicothe and Ironton Campuses.

Mrs. Eufinger thanked Deans Bill Dingus and Del Myers for their special help with the Trustee's sessions.

Mr. Hodson congratulated those responsible for the recently announced eminent Scholar and Program Excellence Awards. He thanked Jim Bryant for his good leadership of the regional campuses. Mr. Hodson noted his appreciation to President Ping, and Secretary Geiger for their prompt attention to Trustee suggestions regarding university policies and time for Trustee discussion.

Mr. Rosa thanked everyone for making him feel welcome at his first Trustee meeting. He indicated he was looking forward to future meetings and would be better prepared to reflect student interests.

Ms. Rouse, in the spirit of avoiding repetition, commented she agreed with comments of others.

Mr. Schey thanked those from the regional campuses giving presentations and noted they were the highlight of the meetings. He commented on the universality of the need for economic development, the role of the regional campuses in this matter and how the university must be able to tap into this worldwide.

President Ping commented on the role of the Ironton Campus in the tristate area. He thanked Jim Bryant and Deans Myers and Dingus for their effort in making the Trustee's meeting successful. The President reported on his participation in Governor Celeste's recent trade mission to Hong Kong and Japan, and acknowledged alumnus Daniel Shao's role in the Ohio Trade office in Hong Kong and closed by noting that Ohio University stood tall in all public meetings and receptions held as a part of the Mission.



Chairman Heffernan thanked those hosting the Trustees and for making the weekend go well. He praised Jim Bryant for his special leadership of the regional campuses. Mr. Heffernan pledged his support to and congratulated Chair-Elect Grasselli.

Chair-Elect Grasselli thanked Chairman Heffernan and noted under his good leadership the board made responsible decisions and functioned well. Ms. Grasselli noted she was excited about next year and wanted to help the university continue to make a difference in the lives of people.

#### X. ADJOURNMENT

Determining there was no further business to come before the Board, Chair-Elect Grasselli declared the meeting adjourned at 3:45 P.M.

#### CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio revised Code and of the State Administration Procedures Act.

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Dennis B. Heffernan  
Chairman

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Alan H. Geiger  
Secretary