

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

February 15, 1988

TO: Those listed below\*

FROM: Alan H. Geiger, Secretary, Board of Trustees *A. Geiger*

SUBJECT: Minutes of the January 30, 1988, Meeting of the Board

Enclosed for your file is a copy of the January 30 minutes. This draft will be presented for approval at the next stated meeting of the Board.

Also included is a copy of the Colloquium Report, minutes of the Edison Center meeting of January 22, 1988, and supplement to the Campus Directory, and a copy of "Sponsored Programs."

Enclosures

\*Chairman and Members of the Board

Mr. Johnson  
Mr. Nash  
Dr. Ping  
Mr. Kennard  
Dr. Geiger ✓  
Dr. Bruning  
Dr. Harter  
Dr. Turnage  
Mr. Rudy  
Archives (2)  
Mr. Ellis  
Mr. Burns  
Mr. Kotowski  
Chairman Regional Coordinating  
Council

OHIO UNIVERSITY

ATHENS, OHIO 45701

BOARD OF TRUSTEES

MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

10:00 A.M., Saturday, January 30, 1988  
Room 319, Alden Library  
Ohio University, Athens, Ohio

I. ROLL CALL

Eight members were present, namely Chairman Fritz J. Russ, Frank C. Baumholtz, Richard R. Campbell, Priscilla S. D'Angelo, Jeanette G. Grasselli, Dennis B. Heffernan, Ralph E. Schey and J. Craig Strafford, M.D. This constituted a quorum. Trustee Lewis R. Smoot, Sr., was unable to attend.

President Charles J. Ping and Secretary Alan H. Geiger were present as was C. Daniel Nash who sits with the Board by invitation as President of the Ohio University Alumni Board of Directors.

II. APPROVAL OF MINUTES OF THE  
MEETING OF OCTOBER 17, 1987

Mr. Baumholtz moved approval of the October 17, 1987, minutes as previously distributed. Ms. Grasselli seconded the motion. Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Geiger reported none had been received.

IV. ANNOUNCEMENTS

Secretary Geiger stated there were no announcements.

## V. REPORTS

Chairman Russ invited President Ping to present persons for reports. The President introduced, in turn, Provost James L. Bruning and Vice President for University Relations, Martha A. Turnage.

### A. RECRUITMENT OF MINORITY FACULTY, STAFF AND STUDENTS James L. Bruning, Provost

Provost Bruning described the university's effort to increase the number of all minorities on campus. He outlined several programs assisting in this effort, and cited the programs of the Colleges of Medicine and Engineering and the Minority Scholar Day as reflective of the seriousness of our intent. He then mentioned the financial incentives and grants available to assist departments and colleges in attracting blacks to the campus. Dr. Bruning stated our overall effort was a decentralized, coordinate one that was able to respond to individual situations and is producing steady, good results. Dr. Bruning described the activities of several of our black graduate students in recruiting black graduate students to the campus. He concluded by thanking members of the Minority Recruitment Committee for their good work. The university had received a verbal commitment from a highly qualified black Sociologist to join the faculty in the fall of 1988.

### B. CAMPUS SIGNAGE PROPOSAL Martha A. Turnage, Vice President for University Relations

Dr. Turnage began by recalling the January meeting four years ago was her first visit with the Trustees. She thanked them for the opportunity to work at the university.

Vice President Turnage described the need for a comprehensive campus signage program by citing the difficulties she, as a new staff member, and then new Trustee Dick Campbell had in finding their ways on the campus. She mentioned the many participants involved in the signage study and the procedure utilized by a campus committee which began with the identification of the benefits of a sign program and culminating in a request for funding to UPAC. She concluded by stating that proposals were currently being sought for specific parts of the signage system and that by fall 1988 the "Green" signage should begin to appear on campus. Chairman Russ thanked Martha for her good efforts over the past four years. President Ping commented that Martha and her staff were responsible for, and did well, all the public relations work involving the location of a Japanese firm in Athens.

## VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

## VII. NEW BUSINESS

Chairman Russ reported that Board Committees had, at their respective meetings, discussed matters being presented to the Board. Committee Chairs presented matters for action.

### A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE

Committee Chairman Strafford reported the committee heard a report from David K. Storrs, The Common Fund, regarding their management of the University's Endowment. Mr. Storrs described for the committee his firm's investment management technique (model) of asset allocation. He concluded his presentation by noting we have one of the most successful endowment programs in the nation. A copy of Mr. Storr's presentation is included with the official minutes. Dr. Strafford stated the committee also heard a report and update from Treasurer William L. Kennard on liability and casualty insurance matters. Mr. Kennard described for the committee the effects of current legislation and the recommendations of outside consultants on our risk exposure and insurance requirements.

Mr. Baumholtz presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

1. 1986/87 FY TREASURER'S AUDITED FINANCIAL STATEMENTS

RESOLUTION 1988-- 946

BE IT RESOLVED that the Board of Trustees accepts the Treasurer's audited financial statements for the fiscal year ended June 30, 1987 and deposits the financial statements with the Secretary.

Mr. Baumholtz presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

2. 1986/87 FY AUDIT OF STUDENT FINANCIAL AIDS OFFICE

RESOLUTION 1988-- 947

BE IT RESOLVED that the Board of Trustees accepts Peat Marwick Main and Company's audit of Student Financial Assistance Programs for the fiscal year ended June 30, 1987 and deposits the audit with the Secretary.



# Peat Marwick

Certified Public Accountants

Peat Marwick Main & Co.

Two Nationwide Plaza  
Columbus, OH 43215

Telephone 614 249 2300

Telecopier 614 249 2348

The President and The Board of Trustees  
Ohio University  
and  
Thomas E. Ferguson  
Auditor of State:

We have examined the financial statements of Ohio University as of and for the year ended June 30, 1987 and have issued our report thereon dated October 2, 1987. Our examination was made in accordance with generally accepted auditing standards and the provisions of the Standards for Audit of Governmental Organizations, Programs Activities and Functions, issued by the Comptroller General of the United States, as they pertain to financial and compliance audits and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our examination, we performed such procedures as we considered necessary to ascertain the University's compliance during the year ended June 30, 1987 with Ohio Revised Code sections 9.01, 9.10, 9.11, 9.12, 9.14, 9.34, 9.60, 9.90, 117.05, 117.06, 117.10, 117.17, 121.162, 121.18, 121.22, 123.01, Chapter 124, 125.04, 131.01, 131.11, 131.31, 131.35, 135.14, 135.15, 135.16, 141.15, 141.151, 149.10, 149.34, 149.35, 149.351, 149.40, 149.43, 149.431, Chapter 153, 3307.51, 3307.53, 3309.31, 3309.47, 3309.49, Chapter 3337, Chapter 3345, Chapter 3347, Chapter 3353, Chapter 3355, and Section 5709.07. The results of our procedures indicate that for the items tested, Ohio University complied with the aforementioned sections of the Ohio Revised Code. Further, for the items not tested, based on our examination and the procedures referred to above, nothing came to our attention that caused us to believe that the University was not in compliance with the applicable sections of the aforementioned regulations nor did our examination result in recommendations which we believe should have been brought to your attention.

This report is intended solely for the use of Ohio University and the Ohio Auditor of State. This restriction is not intended to limit the distribution of this report which, upon acceptance by Ohio University and the Ohio Auditor of State, is a matter of public record.

*Peat Marwick Main & Co.*

October 2, 1987



Member Firms

Mrs. D'Angelo presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

3. MID-YEAR 1987/88 BUDGET REVISIONS

RESOLUTION 1988-- 948

WHEREAS, adjustments are being made to expenditures resulting from the carry forward of unspent funds and other adjustments made since the adoption of the budget by the Board of Trustees at their October 17, 1987 Meeting.

NOW, THEREFORE, BE IT RESOLVED that the revised 1987-88 budgets for unrestricted income and expenditures as presented in Exhibits I and II are hereby appropriated subject to the following provision:

1. The Provost, with the approval of the President, may make adjustments in expense allocations, providing the total of such expenditures does not exceed available unrestricted income.

OHIO UNIVERSITY  
 1987-88 REVISED BUDGET  
 UNRESTRICTED INCOME  
 ALL PROGRAMS

	<u>1987-88 Approved Budget</u>	<u>1987-88 Revised Budget</u>	<u>Increase/ (Decrease)</u>
Income:			
State Appropriations			
General University Programs	\$ 50,083,000	\$ 51,426,000	\$ 1,343,000
College of Medicine	10,760,000	10,709,000	(51,000)
Regional Higher Education	9,486,000	9,769,000	283,000
	-----	-----	-----
Total State Appropriations	70,329,000	71,904,000	1,575,000
Student Fees			
General University Programs	42,698,000	43,221,000	523,000
College of Medicine	2,246,000	2,288,000	42,000
Regional Higher Education	8,252,000	8,182,000	(70,000)
	-----	-----	-----
Total Student Fees	53,196,000	53,691,000	495,000
Other Income			
General University Programs	6,828,000	7,369,000	541,000
College of Medicine	512,000	687,000	175,000
Regional Higher Education	65,000	65,000	0
	-----	-----	-----
Total Other Income	7,405,000	8,121,000	716,000
Lifelong Learning	1,500,000	1,800,000	300,000
	-----	-----	-----
Total Income	132,430,000	135,516,000	3,086,000
Beginning Balance:			
Allocated			
General University Programs	0	6,094,000	6,094,000
College of Medicine	0	1,697,000	1,697,000
Regional Higher Education	0	902,000	902,000
	-----	-----	-----
Total Allocated	0	8,693,000	8,693,000
Unallocated	0	99,000	99,000
	-----	-----	-----
Total Beginning Balance	0	8,792,000	8,792,000
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Total Income and Beginning Balance	\$132,430,000	\$144,308,000	\$11,878,000
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OHIO UNIVERSITY  
1987-88 REVISED BUDGET  
UNRESTRICTED EXPENDITURES  
ALL PROGRAMS

	<u>1987-88 Approved Budget</u>	<u>1987-88 Revised Budget</u>	<u>Increase/ (Decrease)</u>
I. President			
A. Office of the President Board of Trustees Legislative Liaison	\$ 418,000	\$ 430,000	\$ 12,000
B. Affirmative Action	179,000	182,000	3,000
C. University Facilities Planning	212,000	218,000	6,000
D. Institutional Contingency Fund	609,000	650,000	41,000
President Total	<u>1,418,000</u>	<u>1,480,000</u>	<u>62,000</u>
II. Provost			
A. General Office of the Provost Summer Session Office Faculty Senate Ohio University Press Legal Affairs Ombudsman Institutional Research	1,988,000	1,959,000	(29,000)
B. Academic Programs			
1. Arts and Sciences	23,575,000	23,622,000	47,000
2. Business Administration	4,005,000	4,084,000	79,000
3. Communication	4,237,000	4,377,000	140,000
4. Education	3,675,000	3,983,000	308,000
5. Engineering	4,977,000	5,153,000	176,000
6. Fine Arts	6,251,000	6,442,000	191,000
7. Graduate College and Research	1,832,000	2,926,000	1,094,000
8. Health and Human Services	4,488,000	4,712,000	224,000
9. Honors Tutorial	230,000	167,000	(63,000)
10. International Studies	817,000	832,000	15,000
11. College of Medicine	13,518,000	15,381,000	1,863,000
12. University College	805,000	808,000	3,000
Sub-Total	<u>68,410,000</u>	<u>72,487,000</u>	<u>4,077,000</u>
C. Support and Services			
1. Library	4,211,000	4,382,000	171,000
2. Computing and Learning Services	3,245,000	3,331,000	86,000
Sub-Total	<u>7,456,000</u>	<u>7,713,000</u>	<u>257,000</u>

	<u>1987-88</u> <u>Approved</u> <u>Budget</u>	<u>1987-88</u> <u>Revised</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>
<b>II. Provost, Continued</b>			
<b>D. Regional Higher Education</b>			
1. Office of the Vice Provost	\$ 491,000	904,000	\$ 413,000
2. Belmont Campus	2,517,000	2,708,000	191,000
3. Chillicothe Campus	2,953,000	3,244,000	291,000
4. Ironton Campus	1,961,000	2,421,000	460,000
5. Lancaster Campus	4,247,000	4,414,000	167,000
6. Zanesville Campus	3,378,000	3,052,000	(326,000)
7. Portsmouth Resident Credit Center	395,000	314,000	(81,000)
8. Development Incentive	520,000	520,000	0
9. Campus Service	1,341,000	1,341,000	0
10. Telecommunications	966,000	994,000	28,000
11. Lifelong Learning	2,372,000	2,581,000	209,000
Sub-Total	21,141,000	22,493,000	1,352,000
<b>E. Intercollegiate Athletics</b>			
<b>F. Funds To Be Allocated</b>			
1. Group Insurance	450,000	0	(450,000)
2. Supplies and Equipment	410,000	0	(410,000)
3. Computer Systems	0	850,000	850,000
4. Part-Time Teaching	0	175,000	175,000
Sub-Total	860,000	1,025,000	165,000
Provost Total	102,867,000	108,740,000	5,873,000
<b>III. Dean of Students</b>			
<b>A. General</b>			
1. Office of the Dean of Students	210,000	223,000	13,000
2. Career Planning and Placement	316,000	320,000	4,000
3. Counseling and Psychological Services	366,000	371,000	5,000
Sub-Total	892,000	914,000	22,000
<b>B. Student Organizations and Activities</b>			
Student Activities	986,000	1,021,000	35,000
Student Senate			
The Post			
Baker Center			
Cultural Affairs			
Student Activities Commission			
Dean of Students Total	1,878,000	1,935,000	57,000
<b>IV. Vice President for Administration</b>			
<b>A. General</b>			
Office of the Vice President for Administration	314,000	359,000	45,000
Administrative Senate			
Professional Development			

	<u>1987-88 Approved Budget</u>	<u>1987-88 Revised Budget</u>	<u>Increase/ (Decrease)</u>
IV. Vice President for Administration, Continued			
B. Baker Center Food and Beverage (Residence and Dining Halls Auxiliary Reported Separately)	\$ 105,000	\$ 117,000	\$ 12,000
C. Student Services			
1. Admissions	855,000	867,000	12,000
2. Registration, Records and Scheduling	908,000	908,000	0
3. Financial Aid	2,154,000	2,225,000	71,000
4. Medical Services	1,127,000	1,139,000	12,000
Sub-Total	<u>5,044,000</u>	<u>5,139,000</u>	<u>95,000</u>
D. Physical Plant			
1. Physical Plant Operations Administration Building Maintenance Custodial Maintenance Utilities Maintenance Grounds Maintenance	6,856,000	7,051,000	195,000
2. Capital Improvements	94,000	1,815,000	1,721,000
3. Rental Properties	51,000	51,000	0
4. Purchased Utilities	5,117,000	5,117,000	0
Sub-Total	<u>12,118,000</u>	<u>14,034,000</u>	<u>1,916,000</u>
E. Support and Services			
1. Personnel President 1699	356,000	385,000	29,000
2. Security	641,000	679,000	38,000
3. Other Services Airport Garage Mail Service Environmental Health and Safety	878,000	908,000	30,000
Sub-Total	<u>1,875,000</u>	<u>1,972,000</u>	<u>97,000</u>
Vice President for Administration Total	<u>19,456,000</u>	<u>21,621,000</u>	<u>2,165,000</u>
V. Treasurer and Controller			
A. General			
1. Office of the Treasurer and Controller	1,437,000	1,531,000	94,000
2. Materials Management and Purchasing	313,000	316,000	3,000
3. Stores Receiving	293,000	300,000	7,000
Sub-Total	<u>2,043,000</u>	<u>2,147,000</u>	<u>104,000</u>

10.


	<u>1987-88 Approved Budget</u>	<u>1987-88 Revised Budget</u>	<u>Increase/ (Decrease)</u>
V. Treasurer and Controller, Continued			
B. Fiscal Management			
1. Services	\$ 170,000	\$ 891,000	\$ 721,000
Legal Counsel			
Legal Settlements			
Auditors			
Insurance			
University Memberships			
2. Faculty and Staff Benefits	1,213,000	1,213,000	0
3. Retirement Benefits	114,000	115,000	1,000
4. Unemployment Compensation	50,000	50,000	0
5. Debt Service (Convocation Center)	413,000	418,000	5,000
6. Compensated Absences and Accrued Payroll	314,000	535,000	221,000
7. Medicare	107,000	527,000	420,000
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Sub-Total	2,381,000	3,749,000	1,368,000
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Treasurer and Controller Total	4,424,000	5,896,000	1,472,000
VI. Vice President for University Relations			
A. Office of the Vice President for University Relations	323,000	412,000	89,000
B. Alumni Affairs	120,000	222,000	102,000
C. Publications	427,000	477,000	50,000
Cutler Service Bureau			
D. Public Information	229,000	243,000	14,000
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Vice President for University Relations Total	1,099,000	1,354,000	255,000
VII. Vice President for Development			
A. Office of the Vice President for Development	838,000	1,139,000	301,000
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Vice President for Development Total	838,000	1,139,000	301,000
VIII. Transfer To Plant Funds	450,000	2,143,000	1,693,000
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Total University Expenditures	\$132,430,000	\$144,308,000	\$11,878,000
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# Ohio University

## Interoffice Communication

Date: January 8, 1988

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs 

Subject: Lease to the State of Ohio for a Microwave link to Columbus

The University and state officials have negotiated a proposed lease for a microwave link from the University to the state tower located on the former Athens Mental Health property to provide a microwave connection from Athens to Columbus.

The microwave facility will be located on the roof of the Alden Library; and in consideration of granting a lease to the state, the University will be provided a reduced cost for use of this service. The University staff, particularly the Computer Services Department, has reviewed this proposal and concurs in the recommendation to the Board of Trustees for its approval.

Since a lease can be granted by the Board of Trustees for twenty-five (25) years this will be the legal arrangement recommended, with the final terms and conditions to be approved by the President.

Thank you.

JFB:ndw

Enclosure

cc: Dr. Alan H. Geiger, Assistant to the President  
Dr. Larry L. Buell, Director, Computing and Learning Services

Mr. Heffernan presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

4. Alden Library Penthouse (partial) Lease to Department of Administrative Services

RESOLUTION 1988--949

WHEREAS, the University and the state's Department of Administrative Services have negotiated the terms of a lease to provide a microwave link between Athens and Columbus, and

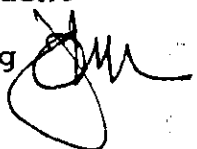
WHEREAS, the lease will provide the University access to the state microwave network at a reduced cost.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees hereby grants a lease of twenty-five (25) years to the state's Department of Administrative Services for \$1.00 to create a microwave link between Athens and Columbus, with the final terms and conditions approved by the President; and for the President, or his designee, to arrange for execution in accordance with Ohio law.

INTEROFFICE MEMO

DATE: December 23, 1987

TO: Dr. Alan H. Geiger, Assistant to the President

FROM: John K. Kotowski, Dir., Facilities Planning 

SUBJECT: UTILITY AND RENOVATION PROJECTS

The 116th General Assembly, Regular Session, 1985-1986 introduced and approved Amended Substitute House Bill 870. This Bill, the Capital Improvements Bill for the period beginning July 1, 1986 and ending June 30, 1987 included \$1,525,000.00 for Utility and Renovation Projects on the Athens Campus and \$1,155,000.00 for Utility and Renovation Projects on the Branch Campuses.

The Ohio University Board of Trustees at their October 11, 1986 Board Meeting gave authorization to interview and select consultants and to expend a portion of funds appropriated for the development of construction plans and specifications. The following is a list of each project and the consultant selected to develop construction documents:

1. Athens Campus - Utility and Renovation Projects.
  - a. The replacement of the roof on Bentley Hall, Chubb Hall, Morton Hall and the Music Building - \$278,000.00. The architectural consultant being utilized for this project is McDonald, Cassell and Bassett.
  - b. The addition of a second elevator to Parks Hall - \$247,000.00. The architectural consultant being utilized for this project is McDonald, Cassell and Bassett.
  - c. The completion of the renovation of the West Wing of Wilson Hall on the West Green for the Molecular and Cellular Laboratory - \$250,000.00. The Board is not being asked to approve construction documents and authorize receipt of bids for this project. This approval and authorization occurred on October 11, 1986 and this project is now complete.
  - d. The Improvement of Classrooms in Bentley Hall - \$250,000.00. The architectural consultant being utilized for this project is Vargo, Cassady, Ingham and Gibbs.

- e. The removal and disposal of transformers and oil which contains PCB's. Further, this project will provide new transformers for those taken from service - \$250,000.00. The engineering consultant being utilized on this Project is Chem-Tech Consultants.
  - f. The renovation of Lasher Hall to permit the relocation of INCO to the facility - \$250,000.00. The architectural consultant being utilized for this project is John Kincheloe, Architect.
2. Branch Campuses - Utility and Renovation Projects
- a. Improvements to the 1787 Lounge Library and classrooms in Shannon Hall on the Belmont Campus - \$200,000.00. The architectural consultant being utilized for this project is Harden and Reid, Architect.
  - b. The re-conditioning of existing parking and the addition of 200-250 new spaces on the Lancaster Campus - \$345,000.00. The Landscape Consultant being utilized for this project is James Burkhart, Associates.
  - c. The replacement of the Herrold Hall Roof on the Lancaster Campus - \$200,000.00. This project has been combined with the Athens Campus Roof Replacement Projects and we are utilizing McDonald, Cassell and Bassett for this work.
  - d. The replacement of the Stevenson Center Roof on the Chillicothe Campus - \$235,000.00. This project has also been combined with the Athens Campus Roof Replacement Projects and we are utilizing McDonald, Cassell and Bassett for this work.
  - e. The replacement and renovation of mechanical equipment in Herrold Hall and Elson Hall on the Zanesville Campus. Also included will be electrical and control system improvements. The engineering consultant being utilized for this project will be Robert Fuller Associates.

I have enclosed a resolution for consideration by the Board of Trustees at their January 30, 1988 meeting which seeks approval of plans and specifications and permits the recommendation of contract award so long as total bids received do not exceed funds available.



Dr. Strafford presented and moved approval of the resolution. Mr. Heffernan seconded the motion. Approval was unanimous.

5. Utility and Renovation Projects, Plans and Specifications

RESOLUTION 1988--950

WHEREAS, the Ohio University Board of Trustees did at their regular meeting on October 11, 1986 recommend these funds be utilized for the following Utility and Renovation Projects:

1. Athens Campus - Utility and Renovation Projects
  - a. Roof Improvements (\$278,000.00)
  - b. Parks Hall Elevator Addition (\$247,000.00)
  - c. Molecular and Cellular Laboratory Renovation (\$250,000.00)
  - d. Classroom Improvements (\$250,000.00)
  - e. PCB Transformer Replacement (\$250,000.00)
  - f. Lasher Hall Renovation (\$250,000.00), and
2. Branch Campuses - Utility and Renovation Projects
  - a. Shannon Hall Improvements - Belmont (\$200,000.00)
  - b. Lancaster Campus Parking Renovation (\$345,000.00)
  - c. Herrold Hall Roof Replacement - Lancaster (\$200,000.00)
  - d. Stevenson Center Roof Replacement - Chillicothe (\$235,000.00)
  - e. Herrold and Elson Renovation - Zanesville (\$175,000.00)

and provided authorization for the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to recommend to the Division of Public Works the selection of consultants for the Projects, and

WHEREAS, the Ohio University did select various consultants for the Utility and Renovation Projects, and

WHEREAS, final plans and specifications have been prepared for advertisement for bid.

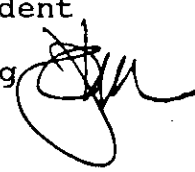
NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees does hereby approve construction plans and specifications for the Utility and Renovation Projects.

BE IT FURTHER RESOLVED, that the Ohio University Board of Trustees does hereby authorize the advertisement for and receipt of construction bids for the Utility and Renovation Projects, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to accept and recommend the award of construction contracts to the Deputy Director, Ohio Division of Public Works, bids received for the projects, provided total bids do not exceed available funds.

INTEROFFICE MEMO

DATE: December 23, 1987

TO: Dr. Alan H. Geiger, Assistant to the President

FROM: John K. Kotowski, Dir., Facilities Planning 

SUBJECT: APPROVAL OF PLANS AND SPECIFICATIONS AND  
RECOMMENDATION OF CONTRACT AWARD FOR THE  
UTILITY TUNNEL RENOVATION PROJECT

The development of plans and specifications for the Utility Tunnel Renovation Project are complete, and I anticipate receipt of bids in February, 1987. This project involves the renovation or replacement of a portion of the University's Utility Distribution System. Involved will be the segment of tunnel from the old river channel bridge at Richland Avenue along East Mulberry Street and Park Place to University Terrace. Also involved is the tunnel on University Terrace from Park Place south to the center courtyard entrance to the Scott Quadrangle Complex. The tunnel from Richland Avenue along East Mulberry Street continuing down Park Place to within 100 feet of University Terrace will be refurbished. The utilities will be removed and replaced. The tunnel itself will be repaired while the utilities are absent. The remainder of the existing tunnel will be replaced by a larger, more modern facility. The last element of this project will involve the removal of the overhead utilities along Park Place. These utilities will be placed underground along the southern edge of the median in Park Place. The total funding available for this project is \$2,025,000.00, appropriated in Am. Sub. H.B. 870.

I have enclosed a resolution for consideration by the Board of Trustees at their January 30, 1988 meeting which seeks approval of plans and specifications and permits the recommendation of contract award, so long as bids received do not exceed total funds available.

Mr. Baumholtz presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

6. Utility Tunnel Renovation (University Terrace and Park Place) Plans and Specifications

RESOLUTION 1988--951

WHEREAS, the Ohio University Board of Trustees did at their regular meeting on October 11, 1986 authorize the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to recommend to the Division of Public Works the selection of an engineering consultant for the Utility Tunnel Renovation Project, and

Whereas, the Ohio University did select the firm of Fosdick and Hilmer, Inc. as associate engineer for the project, and

WHEREAS, final plans and specifications have been prepared for advertisement on the Utility Tunnel Renovation Project.

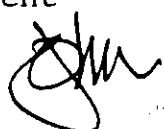
NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve plans and specifications for the Utility Tunnel Renovation Project.

BE IT FURTHER RESOLVED that Ohio University Board of Trustees does hereby authorize the advertisement and receipt of construction bids for the Utility Tunnel Renovation Project, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to accept and recommend award of construction contracts to the Deputy Director, Ohio Division of Public Works based on bids received for the Project provided total bids do not exceed available funds.

INTEROFFICE MEMO

DATE: December 23, 1987

TO: Dr. Alan H. Geiger, Assistant to the President

FROM: John K. Kotowski, Dir., Facilities Planning 

SUBJECT: APPROVAL TO SELECT CONSULTING ARCHITECT AND  
DEVELOP CONSTRUCTION DOCUMENTS FOR AN ENT  
AIRCRAFT HANGAR AT THE OHIO UNIVERSITY AIRPORT

In June 1986, I began meeting with Personnel at the College of Engineering and Technology to discuss space needs for two programs: Avionics Engineering and Aviation Department. These meetings have led me to conclude that if the Avionics Engineering Program is to continue to improve and expand its research efforts, and if the long range goals of the College to provide a four-year degree granting program in Airway Science are to be met; additional space will be required for these programs. I believe that the needs of Avionics Engineering and Aviation Programs can best be met by the construction of a metal skinned hangar facility at the Ohio University Airport. Needed would be approximately 14,500 gross square feet; 12,000 square feet for the Avionics Engineering Program with the remainder necessary to meet the needs of Aviation.

I estimate that construction and related expenses necessary to build the 14,500 gross square feet of space will cost approximately \$900,000.00. The architectural fee necessary to develop construction documents for this project will be \$50,000.00. The College of Engineering and Technology has identified the \$50,000.00 necessary to proceed with the planning process for the Hangar Facility. These funds will come from special accounts within the College of Engineering and Technology. Specifically involved will be overhead return research incentive dollars from Avionics Engineering and the Electrical and Computer Engineering as well as College of Engineering and Technology Research Challenge Funds.

I have enclosed a resolution for consideration by the Board of Trustees at their January 30, 1988 meeting which seeks approval to hire Varasso, Wachtel and McAnally, Architects as a consultant and proceed with the development of plans and specifications for the College of Engineering and Technology Hangar Facility.

Thank you for your consideration of this resolution. If I can be of further assistance, please advise.

JKK/sw

enc:

Mrs. D'Angelo presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

7. Avionics Hangar Architect Appointment

RESOLUTION 1988--952

WHEREAS, the College of Engineering and Technology has a need for additional aircraft hangar space to support the Avionics Engineering Research Program, and

WHEREAS, the College of Engineering and Technology has a need for additional space to assist the Aviation Program in its efforts to institute the Department's four year airway science degree, and

WHEREAS, the College of Engineering and Technology has identified \$50,000.00 from research incentive funds, and

WHEREAS, the Ohio University has been given permission by the Department of Administrative Services, Division of Public Works to interview and select a project architect to develop plans and specifications for the Engineering Hangar Facility, and

WHEREAS, the Ohio University has solicited proposals from interested and experienced consultants, and has conducted interviews on the Athens Campus.


NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby recommend the firm of Varasso, Wachtel and McAnally Architects as Associate and authorizes the preparation of plans and specifications for the Engineering Hangar Facility Project.

# Ohio University

## Interoffice Communication

Date: January 8, 1988

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs 

Subject: Sewer Easement to the City of Athens

As part of the effort of the City of Athens to improve sewage services, they plan construction of a twenty seven (27) inch and an eighteen (18) inch sewer lines in the East State Street area.

Currently, the City's plans call for construction along the front and on the western portion of the Athens Mall, in the vicinity of the current Kroger Store and Ponderosa.

The University staff has reviewed the preliminary proposal with the City and the owner of the Athens Mall, Chesapeake Realty, Inc., and plan further discussions with the new administration of the City to work out final routing and details for these improvements.

The staff recommends the Board of Trustees approve granting these easements to the City of Athens for fifteen (15) years, with execution upon the President's approval of the final terms and conditions; and a resolution is attached for your consideration.

Thank you very much.

JFB:ndw

Enclosure

cc: Dr. Alan H. Geiger, Assistant to the President

Mr. Heffernan presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

8. Athens City (E. State Street) Sewer Easement

RESOLUTION 1988--953

WHEREAS, the City of Athens has requested easements for the improvement of sewage service for the east side of Athens; and

WHEREAS, the University has reviewed the proposals and supports such improvements.

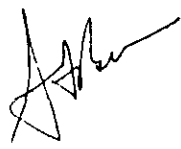
NOW, THEREFORE, BE IT RESOLVED, the Ohio University Board of Trustees hereby grants the City of Athens easements for sewer improvements over the current Athens Mall property for fifteen (15) years, with the final terms and conditions approved by the President; and for the President, or his designee, to arrange for execution in accordance with Ohio law.

# Ohio University

## Interoffice Communication

Date: January 7, 1988

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs 

Subject: Electric Easement for the New Kroger Store Development

The Columbus Southern Power Company has requested an easement to provide electric service to the new Kroger Store and the out parcel, a Long John Silver's Restaurant. The University staff has reviewed the proposal with the developer, Chesapeake Realty, Inc., and recommends approval of this easement.

This easement will be for fifteen (15) years in accordance with Ohio law and be granted for \$1.00 consideration as it benefits the University; and a resolution is attached for your consideration.

Thank you.

JFB:ndw

Enclosure

cc: Dr. Alan H. Geiger, Assistant to the President



Mr. Heffernan presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

9. Kroger Development Electric Easement

RESOLUTION 1988--954

WHEREAS, the Columbus Southern Power Company has requested an easement to provide electrical service to the new Kroger Store and Long John Silver's restaurant, and

WHEREAS, the University will benefit from the new development.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees hereby grants a fifteen (15) year easement for \$1.00 to the Columbus Southern Power Company to provide service to the new Kroger Store development, with the terms and conditions approved by the President; and for the President, or his designee, to arrange for execution in accordance with Ohio law.

Dr. Strafford presented and moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

10. Guidelines for Goods, Services and Activities  
Related to University Purposes

RESOLUTION 1988--955

WHEREAS, Ohio University continues to find it necessary to charge tuition and fees in the exercise of its instructional, research and service mission, and

WHEREAS, to meet the needs of students, faculty and staff, the University in the exercise of its mission provides a variety of goods, services and activities and charges appropriate fees,


NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees establishes the following guidelines for activities serving university purposes:

- the goods, services or activities shall be integral to the university's educational, research, public service and campus support functions;
- the goods, services or activities are needed to provide university instruction, research or service on reasonable terms and at a convenient location and time;
- the activity shall be carried out for the primary benefit of the university community with an assessment of how it relates to the local community;
- when issues are raised as to the appropriateness of the activities, the president shall seek to resolve any conflict and, if unresolved, shall refer the issues to the appropriate committee of the Board of Trustees for review and determination.

B. EDUCATIONAL POLICIES COMMITTEE

Committee Chair Grasselli thanked Provost Bruning and Associate Provost Stewart for their report on the "Excellence Programs." She noted the committee found the programs exciting and that all Trustees should work for their continued funding.

January 11, 1988

TO: Charles J. Ping, President  
FROM: James L. Bruning, Provost   
SUBJECT: New Degree in Airway Science

The proposed degree in airway science is one that will meet a national need and is also possible for us to offer given the strengths of our present faculty. The degree will not require new faculty in either the department of aviation or in the other areas in which students will take courses. It amounts basically to a reconfiguration of existing courses so as to enable students pursuing the degree to find careers in aviation.

I wholeheartedly support this new degree program and urge that it be approved.

Mr. Campbell presented and moved approval of the resolution. Ms. Grasselli seconded the motion: Approval was unanimous.

1. Bachelor of Science Degree, Airway Science, Department of Aviation

**RESOLUTION 1988 --956**

**WHEREAS,**the members of the faculty of the Department of Aviation have proposed a bachelor of science degree in airway science, and

**WHEREAS,**there is a projected need for well-trained aviation professionals, and

**WHEREAS,**the proposed curriculum in airway science has been approved by the Federal Aviation Administration; and


**WHEREAS,**the proposed degree has been recommended by the curriculum committee and dean of the College of Engineering and Technology and the University Curriculum Council.

**THEREFORE, BE IT RESOLVED** that the bachelor of science degree in airway science is hereby approved for submission to the Ohio Board of Regents.

# Ohio University

## Interoffice Communication

January 11, 1988

TO: Charles J. Ping, President  
FROM: James L. Bruning, Provost   
SUBJECT: Name Change for Comparative Arts

The comparative arts program at Ohio University has established an admirable record of placing its graduates in teaching positions of distinction. Given its past successes, as well as its future prospects, I support the proposed change of name to the School of Comparative Arts and recommend that it be approved.

Mr. Schey presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

2. Change of Status to School of Comparative Arts from Department of Comparative Arts

**RESOLUTION 1988 -- 957**

**WHEREAS,** the Department of Comparative Arts is a successful program training professionals for academic careers; and

**WHEREAS,** a change of name would allow the program to compete better for grants, fellowships, and other sources of external funding; and

**WHEREAS,** a change of name would be consistent with the other units of the college.

**THEREFORE, BE IT RESOLVED** that the name of the Department of Comparative Arts be changed to the School of Comparative Arts effective immediately.

C. BOARD-ADMINISTRATION COMMITTEE

Mrs. D'Angelo presented and moved approval of the resolution. Mr. Campbell seconded the motion. Approval was unanimous.

1. Toward The Third Century: Issues and Choices -- Educational Plan II

RESOLUTION 1988--958

WHEREAS, the Board of Trustees incorporated the Mission Statement, the convocation address on The Search For Community and the Statement On Goals And Directions For Ohio University into The Educational Plan 1977-1987 and on October 1, 1977 adopted The Educational Plan as a guide for planning and program development of the University, and

WHEREAS, the Colloquium on The Third Century, after over two and a half years of debate and discussion, reported to the University community in October, 1987, on issues and choices for the third century of Ohio University, and

WHEREAS, this report was widely discussed and revised following suggestions developed in discussions and written comments, and

WHEREAS, the Board of Trustees had an opportunity to study and to discuss the original report and the revised document.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees reaffirms the goals and commitments described in The Educational Plan 1977-1987, and adopts the revised report Toward The Third Century as the Ohio University Educational Plan II.

BE IT FURTHER RESOLVED that the Board of Trustees directs that these statements of goals and principles be used in the preparation and review of planning documents and recommendations on resource allocations.



Mr. Russ presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

## 2. Third Century Campaign

### RESOLUTION 1988-- 959

WHEREAS, the Ohio University Fund Board of Trustees, following an outside audit of the development program at Ohio University and a report by the John Grenzebach and Associates, Inc. on the feasibility of a major gift campaign, recommended at their meeting on October 10, 1987 that the university staff be authorized to begin actively to plan for a five-year capital campaign, and

WHEREAS, the Trustees of Ohio University are mindful of the importance of private support for the quality of academic programs and campus life of the University.

THEREFORE, BE IT RESOLVED that the Trustees of Ohio University acknowledge with gratitude the work and recommendations of the Ohio University Fund Board of Trustees and authorize the President and the development staff to actively plan for and conduct a major effort to build private support.

BE IT FURTHER RESOLVED that all private gifts and grants received in the fiscal year in which this planning begins be included in the campaign and that budgets for staff, publications, and activity of the campaign be established beginning in the fiscal year 1988, and that, at an appropriate point in the next several years, a five-year campaign, to be known as "The Third Century Campaign" be launched.

Mr. Campbell presented and moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

### 3. Civil Service Classification Plan

#### RESOLUTION 1988--960

WHEREAS, Section 3345.31 of the Ohio Revised Code establishes the authority of university Boards of Trustees to create compensation plans for their classified employees, and

WHEREAS, compensation plans are a function of accurate position descriptions and classifications, and

WHEREAS, the administration has undertaken a thorough review of all non-bargaining unit classified positions to describe and reflect the specific work-related needs of Ohio University, and

WHEREAS, this review has resulted in a revised Classification Plan which includes more accurate classification specifications, groupings, titles, and in some cases, increased compensation.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees approves the new Classification Plan.

BE IT FURTHER RESOLVED that the Board directs the administration to undertake the information-sharing process and to implement the plan, and any resulting compensation adjustments, as soon as practical and, in no case, later than July 1, 1988.

# Ohio University

## Interoffice Communication

Date: January 12, 1988

To: President Charles Ping and Members, Ohio University Board of Trustees

From: Dr. Carol Harter, Vice President for Administration

*Carol Harter*

Subject: Proposed Ohio University Classification Plan

Until recently, Ohio University has been required by law to use State of Ohio classification specifications to define, describe, and compensate support service staff as part of the state's civil service system.

Several years ago, a new law was passed (ORC 3345.31) which vests authority in university Boards of Trustees to create compensation plans for non-bargaining unit classified employees. Because equitable compensation plans relate directly to accurate classification specifications and position descriptions, and because the current system in many cases does not accurately reflect job duties or meet the needs of the sophisticated variety of jobs required in a university setting, a comprehensive review was undertaken over the last year. The goal of the review was to create a classification plan specifically designed to fulfill the job-related needs of Ohio University and its classified staff.

Working with employees, supervisors, an advisory group (including classified staff), and external consultants, staff in University Personnel Services conducted a thorough study and evaluation which has resulted in a recommendation to: revise a large number of classification titles; identify classifications in career-related groupings; and provide the flexibility to add classifications should new positions be created. In addition, the proposed new plan increases compensation levels for approximately 13% of the classified staff. (No individuals will receive decreased compensation as a result of the plan.)

I recommend that you approve the Ohio University Classification Plan with the understanding that full implementation occur no later than July 1, 1988. This will allow time for information to be shared with individual employees and any resulting appeals to be resolved.

CCH/rs

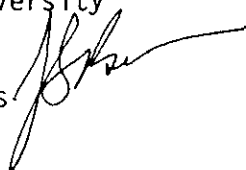
*A copy of the entire Classification Plan is included with the official minutes. A. Geizer '88.*

# Ohio University

## Interoffice Communication

Date: January 8, 1988

To: The President and Board of Trustees of Ohio University

From: John F. Burns, Director, Office of Legal Affairs 

Subject: Reappointment of Dr. Wilfred R. Konneker to the Ohio University Innovation Center and Research Park Authority

On January 29, 1983, the Ohio University Board of Trustees in accordance with Resolution 1983-674 established the Ohio University Innovation Center and Research Park Authority (ICRPA). This Authority has the responsibility to govern the operation and development of the Ohio University Innovation Center and Research Park. It is made up of eight (8) members, three (3) of which are outside members, who serve for five (5) year terms, and are to be appointed by the President with the approval of the Ohio University Board of Trustees.

Dr. Konneker was appointed for an initial five (5) year term which expired in December of 1988, and President Ping in consultation with the University and Innovation Center officials and staff, requests that Dr. Konneker be reappointed to another term of five (5) years, as a result of his valuable and constructive service to the ICRPA and his consent to continue to serve another term.

Thank you very much.

JFB:ndw

Enclosure

Mr. Russ presented and moved approval of the resolution. Mr. Campbell seconded the motion. Approval was unanimous. Mr. Schey thanked Dr. Konneker for his tireless effort on behalf of the Center and the excellent results he has achieved as its volunteer Director.

4. Innovation Center and Research Park Authority Appointee

RESOLUTION 1988--961

WHEREAS, the Ohio University Board of Trustees has established the Ohio University Innovation Center and Research Park Authority to govern the operation of the Innovation Center and development of the Research Park in accordance with Resolution 1983-674, and

WHEREAS, Dr. Wilfred R. Konneker of St. Louis, Missouri, has been a member of the ICRPA since its creation for a term of five (5) years, and

WHEREAS, the President of Ohio University requests that Dr. Konneker be reappointed to the ICRPA for another term of five (5) years.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University renew the appointment of Dr. Wilfred R. Konneker to a five (5) year term on the ICRPA, which shall expire on December 3, 1992.

VIII. ANNOUNCEMENT OF THE NEXT STATED MEETING  
DATE AND SITE

Secretary Geiger announced the next stated meeting for Saturday, April 9, 1988, in Athens. Committee study sessions are scheduled for Friday, April 8, 1988.

IX. GENERAL DISCUSSION

Members, in turn, complimented President Ping for his vision and leadership in the development of the Third Century Colloquium report. All believed the report will provide a basis for judgment and resource allocation as the institution begins and plans for its third century. Members also expressed appreciation for the lunch with senior staff and to those giving reports to committees on Friday.

President Ping thanked those preparing Trustee materials for their good work. He noted that too often the preparation of appropriate materials is taken for granted. The President expressed his deep appreciation to members of the Colloquium for all their time and good effort.

X. ADJOURNMENT

Determining there was no further business to come before the Board, Chairman Russ declared the meeting adjourned at 11:30 A.M.

CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(f) of the Ohio Revised Code and of the State Administration Procedures Act.

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Fritz J. Russ  
Chairman

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Alan H. Geiger  
Secretary