

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

April 27, 1988

TO: Those listed below*

FROM: Alan H. Geiger, Secretary, Board of Trustees *A. Geiger*

SUBJECT: Minutes of the April 9, 1988, Meeting of the Board

Enclosed for your file is a copy of the April 9, 1988, minutes. This draft will be presented for approval at the next stated meeting of the Board.

Commencement is scheduled for Friday, June 10, and Saturday, June 11, 1988. We welcome your participation in as many of the activities as your calendar permits. Please let me know if you will be participating so I can make the necessary arrangements.

* Chairman and Members of the Board⁵
Mr. Johnson
Mr. Nash
Dr. Ping
Mr. Kennard
Dr. Geiger
Dr. Bruning
Dr. Harter
Dr. Turnage
Mr. Rudy
Archives (2)
Mr. Ellis
Mr. Burns
Mr. Kotowski
Chairman Regional Coordinating Council

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF OHIO UNIVERSITY

10:00 A.M., Saturday, April 9, 1988
Room 319, Alden Library
Ohio University, Athens, Ohio

I. ROLL CALL

Eight members were present, namely Chairman Fritz J. Russ, Frank C. Baumholtz, Richard R. Campbell, Priscilla S. D'Angelo, Jeanette G. Grasselli, Ralph E. Schey, Lewis R. Smoot, Sr., J. Craig Strafford, M.D. This constituted a quorum. Trustee Dennis B. Heffernan was unable to attend.

President Charles J. Ping and Secretary Alan H. Geiger were present. C. Daniel Nash was unable to attend. This meeting was Mr. Nash's last meeting as a representative of the Alumni Association.

II. APPROVAL OF MINUTES OF THE
MEETING OF JANUARY 30, 1988

Dr. Strafford moved approval of the minutes as distributed. Mr. Schey seconded the motion.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Geiger reported that notice had been received from Thomas E. Ferguson, Auditor of State, that he had accepted the Peat Marwick Main and Company audit examination of Ohio University for the fiscal year ending June 30, 1987. A copy of his letter and the audit report is included with the official minutes.

Notice has been received from Governor Richard F. Celeste of the appointment of Lewis R. Smoot, Sr., as Trustee beginning October 6, 1987, and ending May 13, 1991, vice Denver White, deceased.

IV. ANNOUNCEMENTS

Secretary Geiger stated that C. Daniel Nash called to regret that he was unable to be present for his last meeting with the Trustees as President of the Alumni Association.

V. REPORTS

Chairman Russ invited President Ping to present persons for reports. The President, in turn, introduced Felix Gagliano; Associate Provost for International Programs and Martha A. Turnage, Vice President for University Relations. Copies of materials utilized in their respective presentations are included with the official minutes.

A. Report on Status of Planning for University Branch Campuses in Japan Dr. Felix Gagliano

Dr. Felix Gagliano began by noting the invitation to open branch campuses to American Universities from Japanese national and municipal entities is potentially one of the most important and intriguing of the post-war era. He provided members with copies of a summary document describing efforts to date; a letter from Kaoru Sahashi, re-elected Mayor of the City of Komaki stating his interest in Ohio University opening a branch in his city and naming City officials to assist with this effort; and a copy of a Letter-of-Intent between Ohio University and the City of Komaki agreeing in principle to the opening of a branch campus, subject to approval of the Board of Trustees.

Dr. Gagliano stated he was now an advocate for the project and that the City of Komaki has been selected as a potential partner due to its location, demographics and economy. Associate Provost Gagliano noted the notion of opening a Japanese branch came from former President Vernon R. Alden and that he brought together, over two years ago, the principals currently involved. Matters have moved rapidly since then, including trips and exchanges by both sides. From these efforts, the City of Komaki has secured land for the campus, monies for a building, support for an endowment and exploration with industry of employment opportunities for students. He noted our involvement is based on the premise of a full cost recovery model and that we would begin our effort by offering English language programs. Dr. Gagliano concluded by indicating that contract terms were yet to be worked out, but that the programs would be staffed by university faculty and ultimately involved the exchange of students between our campuses.

B. Dayton Week Update
Dr. Martha A. Turnage

Dr. Turnage briefly reviewed the history of the "focus weeks" citing their objectives of increasing awareness of the university, student matriculation, placement opportunities and financial support as the reasons for our efforts.

She outlined the schedule for the Dayton Week activities and noted there are over 4,000 alumni in the Dayton area.

C. Bicentennial Wrap-up
Dr. Martha A. Turnage

Vice President Turnage reported the yearlong activities celebrating the Bicentennial were quite successful. She noted 41 activities were held involving over 75,000 people and that \$1.5 million was raised in support of the efforts. Dr. Turnage stated the 4th of July celebration in Athens involved over 20,000 people, and concluded by describing bicentennial highlight events, including special guests and the musical composition of Professor Rob Newell.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

Chairman Russ reported that Board Committees had, at their respective meetings, discussed matters being presented to the Board, Committee Chairs and Board members presented matters for action.

A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE

Committee Chair Strafford stated the committee had met to review matters before the Board, particularly the Planning Report and its implications for the institution's fiscal planning.

Mr. Baumholtz presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

1. PROGRAM PLANNING REPORT AND OUTLINE FOR
1988-89 BUDGET PLAN

Resolution 1988--962

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees receives the "Ohio University Program Planning Report, March, 1988," recommended by the President and approves the outline of the 1988-89 budget plan.

BE IT FURTHER RESOLVED that if the funding available from tuition, state subsidy and other income should be significantly less than the projections included in the "Ohio University Program Planning Report, March 1988," the President shall propose an alternative fiscal plan which is commensurate with available revenue.

Office of the Provost
Cutler Hall
Ohio University
Athens, Ohio 45701-2979

March 23, 1988

TO: Charles J. Ping, President

FROM: James L. Bruning, Provost



SUBJECT: Planning Report

Attached is the Ohio University Planning Report. The process which culminated in this series of recommendations regarding enrollments, income and expenditure projections, planning pool allocations, compensation increases and fee changes began in September. Initial discussions focused on issues facing the institution and culminated in an addendum to the action agenda summarized in Appendix G. These and other topics will become the focus of further discussion to expand the planning horizon as the University moves towards its third century.

The recommendations included in the report summarize the FY 1988-89 plans for the Athens General Programs, Regional Higher Education and the College of Osteopathic Medicine.

jc
Attachment

I. OHIO UNIVERSITY PROGRAM PLANNING REPORT March, 1988

University planning and budgeting activities preceding the first year of each state appropriations cycle have always been characterized by considerable uncertainty. The conditions present for the second year typically are more certain and, as a result, better projections and plans can be made. The situation in this biennium has followed the previous pattern. While there is greater certainty in projecting resources for next year, there also are difficulties resulting from marginal increases in the level of state support.

Since 1983 when the share of the college costs borne by Ohio students had escalated to a high of 47%, significant increases in subsidy support resulted in the lowering of the student share to about 36% for the 1985-1987 biennium. Regrettably, the gains achieved for the past biennium have not been sustained. The biennial appropriations budget approved in July 1987 calls for a student share of 40% in 1987-88 and for 41% for 1988-89. The total enrollment-based subsidy, including allocations for growth, is scheduled to increase by only 3.87% in 1988-89.

Despite the failure to maintain the student share at the levels attained in the previous biennium, the state budget has continued all of the important commitments to the selective excellence programs funded during the past two biennia. Since the inception of these initiatives in the 1983-85 state budget, Ohio University has received over eight million dollars in selective excellence program funding.

During 1987-88 four additional programs on the Athens campus received Academic Challenge grants totalling \$549,000. The awards were distributed as follows: Avionics (Electrical and Computer Engineering), \$135,000; Condensed Matter and Surface Sciences (Home Economics, Physics, Chemistry, and Chemical, Mechanical and Electrical Engineering), \$239,000; Creative Writing, \$85,000; and Film, \$90,000. The five regional campuses each also received Academic Challenge grants of \$50,000. The new Academic Challenge grants and those awarded during the preceding biennium will receive continuation funding for the 1988-89 budget year.

In addition to the Academic Challenge grants, each regional campus also received \$65,000 in Productivity Improvement Challenge grants. These funds were awarded to enable the regional campuses to continue to provide a stimulus for economic development and job training for local residents in the regional campus service areas.

Beyond the Academic Challenge and Productivity Improvement Challenge awards already announced and funded, two additional Athens campus programs, General Education and Telecommunications, have been selected for site visits as part of the selection process for Program Excellence grants. In addition, two Eminent Scholar proposals in Contemporary History and Behavioral Epidemiology have been selected by the Ohio Board of Regents for further consideration in the final round of competition. Finally, the Research Challenge component of the selective excellence initiatives has provided nearly \$700,000 in matching funds for the current biennium. These funds serve as seed money and incentive funding to encourage the acquisition of additional sponsored research grants and contracts.

Thus, the University enters the 1988-89 budget year assured that funds will be made available to support special programs and initiatives, but with only minimal increases anticipated in state support for general operations.

Prospects for 1988-89:

Stability in both enrollments and finances, strengthening the broad array of existing programs, and a strong emphasis on quality and diversity have been the hallmarks of the planning activities at Ohio University. The expenditure plan recommended by the University Planning and Advisory Committee for the coming fiscal year will enable Ohio University to continue this pattern.

Enrollment Projections:

Selective admissions have been implemented for the entire University, and additional enrollment management plans have been established for three of the colleges where demand has been particularly high in recent years. The quality and number of students seeking admission to Ohio University continues to increase each year. From the nearly 11,000 freshmen applications anticipated for Fall, 1988, a freshman class of 3,000 will be from the upper forty percent of their high school classes. The composite enrollment forecast for the Athens campus, the College of Medicine and the Regional Higher Education programs for 1988-89 is presented in Appendix A.

Context for Planning:

The publication of the report of the Colloquium on the Third Century titled *Toward The Third Century: Issues and Choices for Ohio University* and the open forum discussions held last October provided a unique opportunity for the campus community jointly to participate in efforts to understand and influence the decisions facing the University in the coming decades.

Beginning in 1984 UPAC study groups have been formed each year to evaluate various components of the *Educational Plan*, to look beyond the immediate task of formulating the annual budget plan, and to insure that the scope of planning will focus on the next three to five years. The UPAC Action Agenda resulting from these efforts has become an important reference document for operating units and for UPAC in formulating university-wide and departmental planning proposals.

Two of the areas of particular focus in the *Toward the Third Century* document were 1) the international opportunities at Ohio University, and 2) the need to formulate appropriate strategies to cope with the inevitable and accelerating rate of change which will affect the life of the University. Two new UPAC task force groups were formed during this planning cycle to address these issues, and to review and update the Action Agenda. The revised and expanded UPAC Action Agenda is presented in Appendix G.

A. INCOME OPTIONS FOR ATHENS GENERAL PROGRAMS

Income Estimates:

Income for the Athens general program budget is derived from three major sources: 1) enrollment-based instructional subsidy from the state; 2) student tuition and fees; and 3) other income from investment, indirect cost recovery from grants and contracts, and miscellaneous sources.

The total of enrollment-based instructional subsidies contained in the current appropriations law for all campuses in the state of Ohio will increase by \$40.3 million or by 3.87% for the second year of the biennium. Of the increase for the undergraduate

models, about 3.14% is associated with increases in the subsidy rates and .37% is associated with anticipated enrollment growth at selected institutions. The budget impact at Ohio University can be shown by expressing these data for a single undergraduate student. The average state subsidy for a single Ohio University undergraduate student during the 1987-88 fiscal year was \$2,679. Increases in the subsidy rates by 3.14% will raise this amount to \$2,763.

The following example illustrates the potential impact on tuition increases for each student with this level of subsidy increase. If, as described in the state-wide funding models for higher education, it is assumed that universities need an increase in income from tuition and subsidy of about 5% to maintain the same level of instructional program activity, then an increase of more than 7.2% in student fees is required to offset the low level of subsidy support. The calculation for Ohio University below is based on the income from an in-state undergraduate student. The mix of in-state, nonresident graduate and undergraduate students will affect actual operating revenue.

	<u>Current</u>	<u>Next Year</u>	<u>% Increase</u>
State Subsidy	\$2,679	\$2,763	3.14
Tuition and Fees	\$2,253	\$2,416	7.23
Income per Student	\$4,932	\$5,179	5.00

State enrollment subsidy for Athens-based students is expected to be \$53,314,000 for fiscal 1988-89, an increase of \$2,542,000 over the budget originally proposed for the current year. This is based on anticipated increases in the subsidy rates and receipt of full subsidy for actual enrollments, including those above the Regents' projections contained in the appropriation law. It is important to note that full payment for enrollments above the Regents' projections will be possible only if some Ohio institutions fall short of their projected levels. Based on the current year's experience, it appears likely that full funding for all enrollments at Ohio University will be possible.

An overall tuition and general fee increase of 6.26% is recommended. This is significantly below the 7.23% required to offset the shortfall in state subsidy. It includes a 4.64% increase in the general fee which partially funds student services and other programs not included in the instructional expenditure models of the state and a 6.67% increase in tuition for instructional and general services. The overall increase in the average level of support per student is 4.56%.

Student tuition and fee income for 1988-89 is projected to be approximately \$49,814,000. The student fee estimate is based upon the enrollment forecasts contained in Appendix A and a proposed tuition increase of \$40, a general fee increase of \$7, and an increase in the nonresident surcharge of \$83.

It is proposed that the nonresident surcharge be increased by \$83 per quarter. This represents a 6.67% increase corresponding to the proposed tuition increase plus an adjustment of \$33 per quarter to continue to reduce the disparity between the state support for Ohio undergraduates and the prevailing nonresident surcharge. An increase of nearly \$150 would be required to bring the surcharge up to a level matching the current state subsidy for resident students.

The basis for this phased increase in the surcharge is contained in the UPAC report presented to the Board of Trustees in March, 1986 and also in the Action Agenda included in this report. The conclusion of the task force assigned to study the appropriateness of the surcharge amount was that: 1) the out-of-state surcharge at Ohio University was

lower than the charge at sister institutions with any substantial numbers of out-of-state students, and 2) equity would dictate that the out-of-state student should pay an amount approximately equal to the average subsidy received for in-state students. The study group further recommended that the adjustments be phased and continue until the surcharge approximates the state subsidy support provided for resident students.

The proposed fee schedules for various programs of the University are presented in Appendices D, E and F.

The other income component is expected to be \$7,534,000. The increase anticipated results primarily from an increase in recovery of indirect costs from grants and contracts and increased investment income. A summary of the projected revenue for the Athens General Programs is presented in Table I.

TABLE I

Athens General Program Income

<u>Category</u>	<u>Original Budget 1987-88</u>	<u>Revised Budget 1987-88</u>	<u>Proposed Budget 1988-89</u>
State Subsidy	\$50,772,000	\$51,426,000	\$53,314,000
Student Fees	43,613,000	45,021,000	49,814,000
Other Income	6,828,000	7,369,000	7,534,000
Total	\$101,213,000	\$103,816,000	\$110,662,000

B. EXPENDITURE PLAN FOR ATHENS GENERAL PROGRAMS

Expenditure Plan:

Table II presents the expenditure plan proposed for the Athens General Programs for 1988-89. It begins with the continuing base budgets carried forward into 1988 from the current year which total \$102,730,000. This is the residual expenditure need when the current year budgets are adjusted to accommodate increases for grants-in-aid, scholarships, and educational benefits associated with the proposed fee increases for 1988-89; the addition of continuing expenditures funded from the operating reserve during the current year; and the removal of one-time-only allocations made during 1987-88.

TABLE II

Preliminary Expenditure Plan
Athens General Programs
1988-89

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Continuing Base	\$102,730,000	\$102,730,000
Required Expenditure Increases		
New Building Services	\$ 48,000	
Purchased Utilities	384,000	
Medicare for New Employees	60,000	
Civil Service Wages	773,000	
Civil Service Classification Plan	92,000	
Sub-total	<u>\$1,357,000</u>	\$104,087,000
Income Related Expenditure Increases		
Overhead Return of Grants	\$ 50,000	
Educational Benefits	475,000	
Sub-total	<u>\$525,000</u>	\$104,612,000
Employee Compensation		
Faculty and Staff	\$2,916,000	
Rank, Longevity and Equity Adjustment	875,000	
Summer & Part-time Teaching	275,000	
Health Benefit Cost Increases	114,000	
Graduate Assistant Stipends	230,000	
Sub-total	<u>\$4,410,000</u>	\$109,022,000
Planning Pool and University-wide Needs		
Increased Student Financial Aid	\$ 125,000	
Postage Rate Increase	50,000	
Supplies and Equipment	430,000	
Minority Recruitment	250,000	
Library Acquisitions	180,000	
Planning Pool	605,000	
Sub-total	<u>\$1,640,000</u>	\$110,662,000
GRAND TOTAL		\$110,662,000

Required Expenditure Increases:

To the beginning base budget must be added increases mandated by law, cost changes associated with existing University policy, or which are the result of contractual agreements. These required expenditure increases total \$1,357,000 for the 1988-89 fiscal year.

Included among the required increases are the costs of occupying new or refurbished facilities, increases for purchases utilities, the federally mandated payment of Medicare for new employees hired after March 1, 1986, the cost of implementing a revised civil service classification plan approved by the Board of Trustees, and pay increases for civil service employees of Ohio University.

Income Related Expenditure Increases:

University policy for giving to units a research incentive based on a percentage of indirect costs recovered from grants and contracts will amount to about \$50,000. The University practice is to give these funds to the principal investigator and the department from general operating revenue to encourage the development of additional research projects. The funds are allocated to researchers and planning units the year following receipt of the grant, and this amount is based upon the level of grant activity in the 1987-88 year.

Several categories of expense are directly tied to increases in student fees. These are the costs associated with graduate student fee waivers and scholarships, scholarships tied to tuition rates, grants-in-aid, and educational benefits for University employees and their dependents. The fee increases proposed in Appendix D will result in fee benefit increases of approximately \$475,000.

Employee Compensation:

A recent study of faculty compensation among Ohio's state assisted universities indicates that the ranking of Ohio University faculty has dropped in relation to other Ohio schools. The drop in relative ranking is particularly evident for full and associate professor ranks. A salary pool sufficient to fund an average base salary increase of 6% for all faculty and staff is recommended. In addition, a special adjustment pool of \$875,000 is proposed for market and equity adjustments, with special attention paid to full and associate professor ranks and to inequities that may exist in relation to longevity, race, or gender.

The salary rates paid to faculty for summer and part-time teaching also are in need of adjustment. The UPAC Action Agenda proposed a policy to compensate faculty at a rate tied to the base academic year salary. The recommended increase in academic year and summer teaching rates moves us closer to that goal.

The rate of health benefit increase has been slowed by the implementation of various cost containment measures partially implemented during the current year. These and others scheduled for implementation during the 1988-89 year are expected to significantly slow the rate of future health benefit increases. Despite these measures, an increase in the cost of existing benefit programs is expected to cost approximately \$114,000 for all Athens General Program employees.

Graduate teaching and research assistants provide a cost effective and valuable service to the University. The recruitment and retention of high quality graduate students is often dependent upon the level of stipend support. The average stipend support at Ohio University continues to lag behind those of other comparable universities, and changes in

the federal tax law have reduced the value of existing awards. It is proposed that base stipends be increased by 6% and additional funds be allocated for additional increases in selected areas where competition for students is particularly intense. The cost for these adjustments will be \$230,000.

Planning Pool and University-wide Needs:

University-wide Needs: Student Financial Assistance:

The UPAC Action Agenda proposes that tuition increases at Ohio University for the next three to five years should not exceed the general rate of inflation. Inadequate state subsidy support for the current biennium precludes the realization of that goal. As a way of offsetting the impact of that increase and to guarantee access to the maximum extent possible, an increase of 6.67% totaling \$125,000 is recommended for need-based student financial aid.

University-wide Needs: Postage Rate Increase:

Postage increases of 14% are anticipated for the coming year. While a general increase in nonpersonnel budget categories will accommodate this increased need for most units of the University, about \$50,000 will be required for units such as Admissions, Registration, and Purchasing where postage is a major component of their budgets.

University-wide Needs: Supplies and Equipment:

The Higher Education Price Index generally exceeds the inflationary increases for commodities which are included in the National Consumer Price Index. The HEPI is expected to increase to about 5.1% for 1988-89. To compensate partially for the increased costs of supplies and equipment, a \$430,000 budget increase is proposed for next year. This amounts to a 4.4% increase.

University-wide Needs: Library Acquisitions:

While the overall Higher Education Price Index will be about 5.1% for the next fiscal year, the costs for printed library materials will again increase about 10%. This has made it particularly difficult for the library to maintain or increase subscriptions to various scholarly research journals. It is recommended that, in addition to a general allocation of a portion of the \$430,000 proposed for supplies and equipment, the library receive a special allocation of \$180,000 for library acquisitions.

University-wide Needs: Minority Recruitment Plan:

An innovative strategy for the recruitment of increased numbers of minority faculty, staff, and graduate students was adopted for implementation during the current year. No formal budget provisions were made to sustain this program beyond the current year. A university-wide allocation of \$250,000 is proposed for that purpose.

Planning Unit Pool Recommendations:

One hundred seven proposals were received from the 23 Athens General Program planning units totaling \$2,469,617. Evaluation by UPAC was based upon the extent to which each proposal was judged to 1) Improve recruitment and retention, 2) Increase income or reduce costs, 3) Improve overall quality of campus life, 4) Make better use of existing resources, and 5) Encourage cooperation and joint programming among units. Under the proposed estimate of available income, 23 of the proposals for \$605,000 can be funded.

To buffer against unanticipated shortfall in income, approximately one-third of the proposals and several of the university-wide allocations will be approved, but the release of the funds will be delayed until the start of the fall term when enrollment and income estimates can be confirmed. A summary of the specific proposals recommended for funding is presented in Appendix B.

II. Regional Higher Education

The Regional Higher Education planning process is similar to that of the Athens General Programs. Planning pool requests are submitted by each regional campus for review and evaluation by the Office of the Vice Provost for Regional Higher Education. A planning advising council makes final recommendations regarding the expenses and income to the Vice Provost for Regional Higher Education.

Income Estimates:

Regional Higher Education income is derived from two primary sources: enrollment-based instructional subsidy from the state and student tuition and fees. The income projected for next year includes an increase in state subsidy of \$339,000 over the original budget for 1987-88 and an increase of \$683,000 in fee revenue. Other income from investments and miscellaneous sources is expected to show only a minor increase over the current year. A summary of the projected income for Regional Higher Education is presented in Table III.

TABLE III

Regional Higher Program Income

<u>Category</u>	<u>Original Budget 1987-88</u>	<u>Revised Budget 1987-88</u>	<u>Proposed Budget 1988-89</u>
State Subsidy	\$9,611,000	\$9,769,000	\$9,950,000
Student Fees	8,126,000	8,182,000	8,809,000
Other Income	65,000	65,000	66,000
Total	\$17,802,000	\$18,016,000	\$18,825,000

Expenditure Plan:

The expenditure plan proposed for Regional Higher Education parallels the plan proposed for the Athens General Programs. The specific expenditures proposed for 1988-89 are presented in Table IV.

Base expenditures carried forward from the current year total \$17,562,060. This amount includes adjustments in 1987-88 for planning pool funding, expenditures funded from campus and Vice Provost reserve, and removal of one-time-only allocations.

TABLE IV
Preliminary Expenditure Plan
Regional Higher Education
1988-89

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Continuing Base	\$17,562,060	\$17,562,060
Required Expenditure Increases		
Purchased Utilities/Service Contracts	\$124,750	
Medicare New Employees	4,820	
Civil Service Wages	<u>83,830</u>	
Sub-total	\$213,400	\$17,775,460
Income Related Expenditure Increase		
Educational Benefits	\$66,490	\$17,841,950
Employee Compensation		
Faculty and Staff	\$378,500	
Rank, Longevity and Equity Adjustment	45,500	
Summer and Part-time Teaching	317,900	
Health Benefit Cost Increases	<u>18,430</u>	
Sub-total	\$760,330	\$18,602,280
Planning Pool and University-wide Needs		
Increased Student Financial Aid	\$ 2,040	
Postage Rate Increases	6,540	
Supplies and Equipment	22,970	
Minority Recruitment--Ironton Campus	12,590	
Library Acquisitions	20,210	
Planning Pool	<u>158,280</u>	
Sub-total	\$222,630	\$18,824,910
GRAND TOTAL		\$18,824,910

Required Expenditure Increases:

Added to the continuing base are expenses for mandated expenditures such as increases in purchased utilities and service contracts, medicare for new employees, and pay increases for civil service employees. Required expenditure increases will total \$213,400 for next year.

Income Related Expenditure Increases:

Educational benefits and scholarship budgets are dependent upon the level of student fees and must be increased when student fee charges are increased. In addition, some programming changes result in fee waiver adjustments. These changes will result in an increase of \$66,490 to fee waiver benefit budgets.

Employee Compensation:

An average base salary increase of 6% for all faculty and staff is recommended. In addition, a special adjustment pool of \$45,500 is proposed for market and equity adjustments with special attention paid to full and associate professor ranks and to address inequities that may exist due to longevity, race and gender.

The salary rates paid to faculty for summer part-time teaching have been increased toward a goal of compensating faculty at a rate tied to the base academic year salary. Current rates are low and in need of adjustment; \$317,900 is recommended to make the compensation levels for summer and part-time teaching more competitive.

Despite various cost containment measures adopted for health benefits, an increase in the cost of existing benefit programs is expected to cost \$18,430.

PLANNING POOL AND REGIONAL CAMPUS-WIDE NEEDS:

Regional Campus-Wide Needs:

Among the campus-wide needs recommended are an increase in student financial aid programs which corresponds to the proposed fee increase of 6.5%. An announced increase in postage rates of \$6,540 and a general increase for supplies and equipment budgets of \$22,970 are recommended. Also proposed are increased library acquisitions of \$20,210 and a planning pool of \$158,280.

A proposal from the Ironton campus for a Mentor/Scholarship Program is recommended for black students in the Ironton campus area. The program will include black professionals and a close working relationship between the Ironton school system and Ohio University--Ironton.

Planning Pool Recommendations:

Forty proposals were received from the five regional campuses and one resident credit center totaling \$313,848. Evaluation of these proposals by the Vice Provost for Regional Higher Education and the regional campus deans resulted in the recommended funding of 14 proposals for a total of \$158,280. If unanticipated income is realized, additional proposals will be considered after fall term income and expense estimates can be confirmed. A summary of the various proposals recommended for funding is presented in Appendix C.

III. MEDICAL EDUCATION

Budget planning for the College of Osteopathic Medicine has proceeded independently, but in conjunction with the planning activities of the Athens General Programs and Regional Higher Education. Medical enrollments have been forecast according to a prescribed schedule of the college and its academic programs. Admission to the entering class of the college is granted on a competitive basis to a limited number of qualified applicants.

Income:

Fiscal Year 1988-89 income for the College of Osteopathic Medicine is based on state appropriations consisting of instructional and clinical subsidies. Appropriations for this fiscal year were set in the 1987-89 biennial budget. Knowledge of second year funding guided the spending measures planned for the full two year biennium. The instructional subsidy anticipated for the coming year will be \$6,843,000 and represents a 3.5% increase over the current year. The appropriation law for the entire biennium included no increase in the clinical subsidy.

Tuition income is based upon projected medical enrollments and assumes a 6.67% increase corresponding to the planning guidelines of other units of the University. Enrollment is planned on a beginning class size of 100 and a total projected enrollment of 389 medical students.

The state appropriations, tuition and fee charges, and other income represent approximately 80% of the college budget. The proportion of income contributed from other restricted state appropriations for primary care, family practice, and geriatric programs has declined. No increases were funded for these programs in the appropriations law for the current biennium. The college will receive increased income from the Ohio University Osteopathic Center, Inc. (MCI) for contractual obligations. Separate restricted state appropriations for Area Health Education Centers (AHEC), state and federal grants and contracts make up the remainder of the revenue available to the college. These are combined with other miscellaneous forms of revenue in the other income category of Table V. A composite summary of projected operating income is presented in Table V.

Expenditures:

The College of Osteopathic Medicine's expenditure budget projection includes ongoing base expenditures of \$13,637,000. To the beginning base, required increases mandated by law, associated with existing University policy, or resulting from contractual agreements are added in the amount of \$192,000.

Employee compensation increases of \$378,000 are projected. The planned average salary increase of 6% for all faculty and staff is consistent with the recommendation for other University units. Increases in health benefit programs are expected to amount to approximately \$15,000 for all employees of the college.

In response to the unpredictable nature of the medical malpractice insurance market, the college is contributing \$100,000 to an insurance reserve. This reserve is created to safeguard the college and the University from undue risk in the current and near future environment of uncertainty.

A long range planning pool of \$50,000 is planned for the College of Osteopathic Medicine. This will fund on a competitive basis projects submitted by faculty, staff, and students that address the goals and objectives of the college's long range plan. Examples of diverse projects funded in the current academic year include: laboratory, instructional and research equipment, support for biomedical topics seminar, a computer networking project, and computer hardware and software upgrades for the library and Learning Resources Center.

TABLE V

College of Osteopathic Medicine
Estimated Operating Income

<u>Category</u>	<u>Original Budget 1987-88</u>	<u>Revised Budget 1987-88</u>	<u>Proposed Budget 1988-89</u>
Instructional Subsidy	\$6,693,000	\$6,613,000	\$6,843,000
Clinical Subsidy	4,097,000	4,096,000	4,097,000
Tuition	2,138,000	2,230,000	2,340,000
Out-of-State Surcharge	59,000	58,000	64,000
Application Fees	7,000	7,000	7,000
MCI	500,000	675,000	1,000,000
Other Income	5,000	5,000	21,000
TOTAL	\$13,499,000	\$13,684,000	\$14,372,000

TABLE VI

Preliminary Expenditure Plan
College of Osteopathic Medicine
1988-89

<u>Expense Category</u>	<u>Cost</u>	<u>Cumulative Cost</u>
Continuing Base	\$13,637,000	\$13,637,000
Required Expenditure Increases		
Medicare for New Employees	5,000	
Civil Service Wages and Reclassification Plan Costs	187,000	
Sub-Total	\$192,000	\$13,829,000
Employee Compensation		
Faculty and Staff	\$378,000	
Health Benefit Cost Increases	15,000	
Sub-total	\$393,000	\$14,222,000
Other Expenditures		
Insurance Reserve	\$100,000	
Planning Pool	50,000	
Sub-total	\$150,000	\$14,372,000
GRAND TOTAL		\$14,372,000

APPENDIX A

Summary of Enrollment Projections For 1988-89 Budget Planning

<u>Category</u>	<u>1987 Actual</u>	<u>1988 Projection</u>	<u>Change</u>
<u>Athens Regular</u>			
Undergraduate	13,441	13,567	126
Graduate	2,189	2,199	10
Sub-Total	15,630	15,766	136
Medical	389	389	
Total Athens Regular	16,019	16,155	136
<u>Continuing Education</u>			
Undergraduate	360	305	-55
Graduate	17	35	18
OPIE	96	100	4
Sub-Total	473	440	-33
Total Main and C. E.	16,492	16,595	103
<u>Branch</u>			
Undergraduate	5,940	6,000	
Graduate	575	550	
Sub-Total	6,515	6,550	35
 Grand Total All Campuses	 23,007	 23,145	 138

APPENDIX B

Athens General Programs Planning Pool Summary

The following twenty-three proposals were reviewed by the University Planning Advisory Council and ranked in order of greatest priority. The proposals include base and one-time allocations totaling \$604,495.

PACE Funding Increase \$25,000
(Administration)

The PACE program has been very successful in providing students with an opportunity to earn money to help meet educational expenses while working in positions which offer career-related experience. The PACE program also maintains and enhances the University's ability to recruit and retain high quality students and enhances the quality of scholarship, education, and campus life.

Tutorial Instructional Funds \$3,200
(Honors Tutorial College)

The Honors College provides tutorial funds to the participating departments at a rate of \$800 per tutorial student per year for 158 honors students. Several honors students were carried by the participating units this year without instructional support funds. This request will allow for new programs and for the addition of four additional tutorial students.

Theater Instructional Support \$20,000
(Fine Arts)

Training students in theater is expensive. A modestly produced play might cost \$6,000; a Shakespearean play costs \$10,000 to produce. Since the quality of training that theater offers to students is related directly to the level of support given to public productions, a funding increase is necessary to fulfill the educational mission of the School of Theater.

Madsen Real-Ear Measurement System \$12,200
(Health and Human Services)

Matching a client's hearing loss with a proper amplification system has been an imprecise practice in the past. Until recently, precise measurements of hearing aid performance have not been possible with hearing aid clients. This device will greatly enhance the educational capability of the School of Hearing and Speech Sciences and will improve service to hearing-impaired clients in the region.

Upgrading of Computer Language Laboratory - Linguistics and Modern Languages (Arts and Sciences) \$6,700

The current computer laboratory in Ellis serves from 600 to 700 students each quarter who study foreign languages. Newer teaching materials demand more computer memory than is now available on existing machines. Upgrading memory and the addition of more disk storage will greatly extend the useful life of the present laboratory equipment.

Increase Part-time Dance Musician Position to Full Time (Fine Arts) \$12,889

Continued accreditation by the National Association of Schools of Dance is dependent upon the appointment of a full-time dance musician. Additional funding will permit an existing part-time position to be increased to full time.

OU/Howard University Student/Faculty Exchange Program (Communication) \$10,000

An exchange program for students and faculty between Ohio University and Howard University will allow Howard students to enroll in selected communication courses in Athens and for Ohio University students to spend a quarter at Howard in the Washington, D.C. area for political, urban and/or cross-cultural communication experiences. Faculty exchanges also will be provided.

Funding for Two Uniformed Officers In Security (Administration) \$46,919

Enrollment increases and the enlargement of the campus require the addition of staff in security. Special efforts will be made to recruit officers who reflect the student mix at Ohio University.

Teaching and Graduate Assistant Positions (Journalism, Telecommunications, Visual Communication and International Studies Joint Proposal) \$43,221

The addition of 4.5 FTE graduate teaching fellowships and assistantships will allow for growth in graduate programs in the participating units and for better utilization of facilities recently improved and expanded through Regents' Program Excellence and Academic Challenge grants.

Part-time Instruction (Arts and Sciences) \$60,000

Increased demand for general education courses, particularly Tier I and Tier II, have placed strains on the college to fund additional sections taught by part-time teachers. The funds for part-time teaching assignments can be shifted among units within the college in response to shifting instructional needs.

Tenure Track Position in Technical Writing (Arts and Sciences) \$37,500

A tenure track position is recommended in the English Department to teach technical writing courses in response to increased student demand. Technical writing is an area of rapidly increasing student interest, especially at the junior level.

Rufus Putnam Visiting Professorship (University-wide) \$30,000

A professorship involving relatively short visits by eminent scholars and researchers will play a useful role in the academic life of Ohio University. Funding is proposed for such a program to be called the Rufus Putnam Professorship.

Five Graduate Assistantships for Political Science (Arts and Sciences) \$30,000

To attract additional new students into public administration programs and to expand the service mission of the Institute for Local Government Administration and Rural Development, the addition of five graduate assistantships is proposed. Three will be set aside for the recruitment of minority and women applicants seeking careers in public service.

Electronic Class Pianos (Fine Arts) \$25,943

Funding is proposed for the purchase of twenty-four electronic pianos over two years. Existing instruments are outdated and worn from years of service. Demand for piano and keyboard instruction cannot adequately be met with existing facilities.

General Increase in Chemistry Laboratory Supplies Budget (Arts and Sciences) \$20,000

Funding is needed by the Chemistry Department to replace glassware and equipment that supports undergraduate laboratory instruction. Limited funds have restricted important experiments that cannot be routinely supported from existing resources.

Computer Systems in Business Instructor (College of Business) \$25,100

There has been continuing increase in student demand for additional sections of CSB 200, Introduction to Computer Systems in Business. Funding of an additional position will help meet the demand not only for business majors but for other departments who have requested this course for their students.

HEALTHBEAT \$45,913
(Joint Proposal for Administration and Health and Human Services)

Funding is proposed for the joint sponsorship of a coordinator and three graduate assistantships to staff the HEALTHBEAT program. The very successful HEALTHBEAT program has been conducted with temporary support for the past three years. This request will provide permanent staffing and will also offer important field experience for students from many academic disciplines.

Teacher Fellowship Program \$25,000
(Education)

Strengthening teacher education programs through closer links with practicing classroom teachers and students studying to become teachers is the goal of a two-year teacher fellowship program. Outstanding practicing teachers will team-teach undergraduate courses, develop course modules, and coordinate in-service work to enhance existing programs.

Minority and Women in Visual Communication Conference \$5,000
(Fine Arts and Communication)

For the past three years cooperating departments of the University have pooled funds to sponsor conferences which bring prominent women and minority professionals in visual communication to campus. Funding has been uncertain and a stable allocation will facilitate planning for an annual conference format with expanded scope and participation. Recruitment and retention efforts for minority students will be aided.

Materials Engineering Faculty \$45,000
(Engineering and Technology)

The emerging importance of the many new materials in the technology area and shift in emphasis of manufacturing concerns from traditional materials to high and medium technology materials makes it essential to develop expertise in this teaching and research program.

Improvement of Teaching Laboratories and Classrooms \$10,000
(Arts and Sciences)

The move of Zoological and Biomedical Sciences from Old Morton Hall to Irvine resulted in the teaching of vertebrate zoology and entomology courses in an unrenovated space in the basement of Irvine. Old display, storage and preparation cabinets moved from Old Morton Hall are no longer functional, and modernized and improved facilities are required.

Study Abroad (Arts and Sciences) \$45,000

In view of the University's commitment to internationalizing the educational experience of its students, this proposal requests funds to 1) assist students who have financial need to go abroad for language study, 2) determine the opportunities for the study of disciplines abroad and for additional student and faculty exchanges, and 3) sustain long-range follow-up of these activities.

Evening Reference Service for First Floor of Library (Library) \$19,931

The first floor of Alden Library contains the microforms, the nonprint, and the Southeast Asia and map collections. These are the library's fastest growing collections with 70% of their use occurring in the evening hours. It is important to offer the same quality reference service as is available during regular hours and the addition of one full-time reference position.

GRAND TOTAL \$604,516

APPENDIX C

Regional Campus Planning Pool Requests Recommended Allocation Totalling \$158,280

BELMONT CAMPUS

Learning Center \$16,868

This proposal will establish a learning resource center to assist students in improving academic success. Special attention will be given to poorly prepared students, but the center will also be available for tutoring and peer advising for all students.

Upgrading of Computer Lab \$16,157

This proposal is to upgrade the computer laboratory facilities to meet current demands for computer instruction. The upgrade will consist of replacing Tandy Model 111/4 computer systems with MS-DOS systems and for part-time staffing.

CHILLICOTHE CAMPUS

Academic Retention Counselor \$12,316

A problem confronting the Ohio University regional campuses is the number of entering students who are poorly prepared for college-level courses. Students who do not receive special counseling and intervention strategies are likely to be academically dropped during their first year. To improve student retention at Ohio University--Chillicothe, an academic/retention counselor is needed.

Public Relations Graduate Assistant \$8,244

A public relations internship is proposed with the School of Journalism. A graduate student would be funded to work at Ohio University--Chillicothe for 15-20 hours per week. This person will have responsibility for coordinating and developing the public relations function which includes news releases and working with area media.

Development of Non-Credit Courses in Color Printing to be Offered Through Continuing Education \$6,800

The studio art program offers photography classes that serve the needs of a variety of students working in the full range of programs offered at the Chillicothe branch. The photography lab is currently set up to handle black and white work only. With slight modification of the existing space, classes and workshops in color photography can be offered. These non-credit offerings will be run through the Continuing Education program. This proposal recommends funding to construct and outfit two color printing stations and equip each of the ten B & W enlargers with color printing filter sets.

Updating the Office of Accounting Technology \$10,182

The demands of the geographic service area have increased enormously for the training and education of individuals on IBM compatible computer systems.

Professional offices which comprise the vast majority of our hiring and retraining potential have moved to these systems. To maintain our ability to recruit, train, and enhance the quality of our graduates, we must provide our service area with training programs on IBM systems.

IRONTON CAMPUS

Retention Program \$12,630

A carefully structured and effectively administered retention program is necessary to insure that the students persist in programs they enter until they attain the level of education they desire. The components of the retention program will offer support to students in four areas critical to student retention at Ohio University: academics, advising, financial aid, and the PPST requirement for admission to teacher education.

LANCASTER CAMPUS

Campus Publicity Mailer \$25,000

Student Services proposes to produce a series of four mailers each year for recruiting and information purposes. Three mailers would contain return cards providing the opportunity to personally follow up on students who express interest in the campus.

One Half-Time Non-Student Accounting Assistant \$5,606

At the present time, we rely on student part-time help to assist in the accounting functions for the campus. While we have been fortunate to have good students, there is a concern that students do not provide continuity or the kind of confidentiality which is appropriate in carrying out these important functions. The funds requested reflect the difference between the cost of a student assistant and a continuing part-time person.

Compact Disk Read Only Memory (CD-ROM) Databases \$10,000

The newest technology for the storage and retrieval of huge amounts of information is the compact disk read only memory (CD-ROM). Many of the heavily used indexes are now available on CD-ROM and more are being added each year. The CD-ROMs will save valuable storage space, provide access to information not available to a regional campus, and make the retrieval of the information quicker and through more access points.

PORTSMOUTH RESIDENT CREDIT CENTER

Computer and Physical Equipment \$844

The experience gained in the past years has led to the conclusion that there are some physical deficiencies in the computer area. Although Shawnee has provided some computer/physical support, the recent relocation of Ohio University's office on the Shawnee campus to 1004 Second Street has made the physical support cumbersome and time-consuming. Printing and xeroxing have to be done across campus--an impossibility, at times, for a single employee who must also answer the phone, greet students, and remain in the Ohio University office.

ZANESVILLE CAMPUS

Schedule Printing and Distribution \$12,000

This proposal provides funds to maintain a regular system of communication by Ohio University--Zanesville with its students and potential students.

Xerox Lease Overrun \$7,632

It is proposed that the Planning Pool be utilized to supplement the budget for the purpose of leasing a XEROX copier. The XEROX machine is an excellent productivity tool and improved level of service is needed.

Computer Lab Repair and Maintenance

\$2,000

The expansion of the Zanesville computer lab and the increased student and faculty use necessitates emergency and periodic maintenance and repair of computers and ancillary equipment.

Reference Librarian

\$12,000

A second professional librarian is needed to implement reference service to the students and faculty of Muskingum Area Technical College and Ohio University--Zanesville. The reference desk must be covered hourly to assist students. At present, if the librarian is absent from the library or is busy elsewhere, there is little or no assistance being given because other staff members are primarily busy with their own areas of work. Muskingum Area Technical College will fund half of the position.

APPENDIX D

**Schedule of Graduate and Undergraduate Student Fees
Athens General Programs
1987-88 to 1988-89**

<u>Category</u>	<u>Proposed Increase</u>	
	<u>Increase</u>	<u>Annual</u>
<u>Undergraduate</u>		
Tuition	40	120
General Fee	7	21
Nonresident Surcharge	83	249
<u>Graduate</u>		
Tuition	44	132
General Fee	7	21
Nonresident Surcharge	83	249

<u>Category</u>	<u>Actual 1987-88</u>		<u>Proposed 1988-89</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<u>Undergraduate</u>				
Tuition	600	1800	640	1920
General Fee	151	453	158	474
Nonresident Surcharge	770	2310	853	2559
<u>Graduate</u>				
Tuition	671	2013	715	2145
General Fee	151	453	158	474
Nonresident Surcharge	770	2310	853	2559

APPENDIX E

Schedule of Undergraduate Fees Regional Campuses General Programs 1987-88 to 1988-89

<u>Undergraduate</u>	<u>Proposed Increase</u>	
	<u>Increase</u>	<u>Annual</u>
<u>Belmont, Chillicothe, Lancaster, Zanesville</u>		
Tuition	35	105
General Fee	3	9
Nonresident Surcharge	83	249

<u>Ironton and Portsmouth</u>		
Tuition	34	102
General Fee	3	9
Nonresident Surcharge	0	0

<u>Belmont, Chillicothe Lancaster, Zanesville</u>	<u>Actual 1987-88</u>		<u>Proposed 1988-89</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
Tuition	540	1,620	575	1,725
General Fee	69	207	72	216
Nonresident Surcharge	770	2,310	853	2,559

<u>Ironton, Portsmouth</u>				
Tuition	520	1,560	554	1,662
General Fee	42	126	45	135
Nonresident Surcharge	30	90	30	90

APPENDIX F

**Schedule of Medical Student Fees
College of Osteopathic Medicine
1987-88 to 1988-89**

<u>Category</u>	<u>Proposed Increase</u>	
	<u>Increase</u>	<u>Annual</u>
Tuition	111	333
General Fee	7	21
Nonresident Surcharge	83	249

<u>Category</u>	<u>Actual 1987-88</u>		<u>Proposed 1988-89</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
Tuition	1,662	4,986	1,773	5,319
General Fee	151	453	158	474
Nonresident Surcharge	770	2,310	853	2,559

APPENDIX G

UPAC ACTION AGENDA

1988-89

**UPAC ACTION AGENDA
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I. INTRODUCTION

Beginning with the 1984-85 academic year various study groups have been established to examine the issues which should guide the work of UPAC. Membership on these study groups has not been limited to members to UPAC but also has included representatives with special interests or expertise that related to specific task force assignments.

When study groups complete their assignments, written reports are prepared which are presented to the full UPAC committee for discussion. Additional study groups with expanded membership have been established to review the work of the first effort and to incorporate into revised reports additional issues or conclusions that were raised during the report presentations.

This outline is an attempt to summarize the major underlying issues and conclusions contained in those reports or from the discussions that accompanied their presentation. The conclusions and action agenda items contained in this outline are not presented in any particular priority order nor are the items meant to be all inclusive. Rather, they represent an attempt to outline an action agenda to guide the work of UPAC in focusing on a planning horizon that extends beyond the preparation of the annual budget.

Planning unit participants and members of UPAC are encouraged constantly to critique this action agenda and to suggest ways in which it might become a vehicle for the continued evolution of our planning process.

II. FOCUS ON EXCELLENCE

A. INVOLVEMENT IN LEARNING

Conclusions:

- + Support for excellent teaching is vital to the University mission.
- + The University should offer more than the University Professor Program as recognition of outstanding undergraduate teaching.
- + Exchange between professors about teaching strategies and concerns needs to be facilitated.
- + Teaching associates provide a vital service to the University; standards for language proficiency and training in teaching methods for individual disciplines need to be made more uniform and specific.
- + The University is beginning a period when more new faculty will be hired than in previous years, many of whom will have had no formal teaching experience as part of their graduate education.
- + Interdisciplinary approaches to teaching and research are important aspects of strong University programs.

Action Agenda:

1. All colleges should find new ways to honor distinguished undergraduate teaching by their faculty and teaching associates; University-wide recognition for outstanding teaching by both faculty and teaching associates should be considered.
2. A series of seminars should be established for experienced faculty looking to exchange information and ideas about teaching with their colleagues; for new faculty in their first year at the University; and for experienced teaching associates wishing to polish their craft.
3. A fund comparable in size to the Experimental Education Fund should be established to support faculty teaching development.
4. All teaching associates with grade book responsibilities should be required to take a departmentally-based course in their first quarter of teaching which introduces them to the instructional strategies appropriate for that discipline and initiates them into the University's standards for teaching.
5. Uniform standards should be established for language proficiency of international teaching associates. ETS's Test of Spoken English and SPEAK should be adopted as the required instruments of evaluation.

II. FOCUS ON EXCELLENCE

B. POST-BACCALAUREATE INSTRUCTION

Conclusions:

- + Strong graduate programs at Ohio University are essential components of the concept of a university.
- + Such programs stimulate research and scholarly productivity among the faculty, serve the broader interests of the state and nation by the production of new knowledge and have a direct and measurable positive impact on the quality of undergraduate programs.
- + To remain a vital component of the University enterprise, graduate programs of Ohio University must attract and retain outstanding students.
- + Stipend and other forms of financial support for graduate students in some programs of Ohio University have not remained competitive with support levels throughout Ohio or the nation.
- + The level of increase in graduate student financial aid required to remain or become competitive differs among competing programs.

Action Agenda:

1. Minimum stipend rates for all programs should be increased yearly by a uniform amount.
2. The funds available for stipends in selected areas should be increased where it can be demonstrated that there is both the potential and need.
3. Additional stipend increases should be allocated in accordance with market demand and the potential for improving the quality of future students to be recruited. The basis of selective funding should be academic preparation, minority recruitment, institutional need and service potential.
4. The Office of Graduate Student Services should routinely monitor compliance with University policy regarding payment of stipends, assessment of fees and the conditions of employment for graduate students.

II. FOCUS ON EXCELLENCE

C. ACADEMIC AND SUPPORT PROGRAMMING

Conclusions:

- + The University library with its various periodicals and collections is at the center of any living University.
- + There is a documented need to dramatically increase the acquisitions budget of the library.
- + Erosion in the support for supplies and equipment during the past 15 years due to persistent inflation and inadequate state funding has seriously impaired the ability of the University to maintain and improve program quality.
- + A Computer and Communication Committee is needed to study the diverse computing and communication needs of the campus and to propose appropriate means of addressing these needs.
- + The promotion of greater internationalism is essential to the well-being of the University, Athens community and the state.

Actions:

1. Large annual allocations should be provided for library acquisitions and the acquisitions budget should also be included in any base 300-900 allocation.
2. Major annual allocations should be provided for supplies and equipment budgets until present inadequate levels of support are restored to appropriate levels. Priority should be given to instructional units of the University where the greatest need appears to exist.
3. The provost should appoint an advisory committee of faculty, staff and students to advise the Director of Computer and Learning Services in the formulation of policy regarding the campus computing and communication services.
4. The provost and the president are encouraged to continue to remove any bureaucratic hindrances to and to encourage additional interdisciplinary teaching and research efforts.
5. A base allocation should be provided for international travel for Ohio University faculty, staff and students, to bring international scholars to Athens and the University community and to expand opportunities for study abroad programs.

II. FOCUS ON EXCELLENCE

D. PROGRAM SUPPORT FOR ONGOING PROGRAMS

Conclusions:

- + Financial resources for non-personnel expenditures are critical determinants of institutional quality. Increases for such expenditures must be provided annually.
- + Instructional units have received and will likely continue to receive funding for instructional equipment from the state for equipment inventory replacement. A systematic allocation for equipment inventory replacement in support areas must also be developed.
- + While equipment inventory replacement in the instructional programs has been partially addressed, maintenance and repair budgets have been eroded for all budget units of the University.
- + Deferred maintenance of plant facilities at Ohio University has resulted in a backlog of unbudgeted maintenance projects just now beginning to surface. The current small operating reserve is not adequate to continue to deal with crises on an ad-hoc basis.
- + Administrative impediments affecting the non-classroom lives of students must be minimized through adequate staffing of support programs and modernization of administrative systems.

Action Agenda:

1. A significant portion of the UPAC pool should be allocated for non-personnel expenditures.
2. The non-personnel expenditure categories for all units should receive a base increase of at least the general rate of inflation.
3. A special pool should be established for the purchase, repair or replacement of high cost equipment items which are beyond the capacity of individual units to accommodate.
4. The budget units that did not participate in past capital equipment purchase programs should receive a budget adjustment for equipment inventory replacement.
5. Operating funds should be set aside for HVAC, carpet replacement, roof repair and other large plant maintenance needs.
6. New interactive student record and budget accounting systems should be developed.

II. FOCUS ON EXCELLENCE

E. QUALITY OF UNIVERSITY LIFE

Conclusions:

- + Maintenance and repair of the physical plant of the University are essential components of an effective working/living/learning environment of the University community.
- + A carefully defined workable plan for external orientation and promotion is required to communicate effectively and promote the many outstanding programs of the University.
- + Ohio University and the Athens community should serve as a cultural center for southeastern Ohio.
- + Cultural and recreational activities and outlets for the creative talents of faculty, staff and students are important dimensions of the "University experience."
- + Retention of faculty, staff and students is influenced by the quality of physical facilities and the availability of adequate cultural and recreational opportunities.

Actions:

1. A base allocation should be provided for continuous maintenance and repair of the physical plant of the University.
2. A systematic program of external promotion should be developed and should include promotional materials to develop a public awareness of Ohio University and to showcase the many quality programs and accomplishments.
3. A monthly calendar of University events should be published for the University, the Athens community and the southeastern region of Ohio.
4. Cultural and recreational programming should be improved, expanded and emphasized for all members of the University community.
5. Additional recreational programs and facilities should be planned in anticipation of changes in the Ohio laws pertaining to the minimum drinking age.
6. Capital funding should be sought for facilities which improve the quality of life, recruitment and retention. For example, a performing arts center, recreational and parking facilities are needed.
7. Additional recreational and cultural facilities and programs should be developed as an important dimension of the campus quality of life atmosphere.

III. RESEARCH AND SCHOLARLY ACHIEVEMENT

Conclusions:

- + There is a growing expectation for research and scholarly productivity among new faculty.
- + Often there is an imperfect match between existing departmental research equipment and resources and the research specialty of newly employed faculty.
- + Keeping active faculty and keeping faculty active in research and scholarly pursuits requires resources for travel, start-up and summer funding and funding for teaching replacement during periodic research leaves.

Actions:

1. A formalized allocation process should be developed to provide teaching replacement for faculty on research or scholarly activity assignment.
2. A pool of travel funds should be established for travel to research conferences, libraries with special research collections and to research facilities of other universities.

IV. ATTRACTING AND RETAINING OUTSTANDING STUDENTS, FACULTY and STAFF

Conclusions:

- + Athens location and rural character necessitates a relatively larger pool of money for travel than that of other similar sized universities.
- + Systematic analysis of graduate students' quality, acceptance and attrition rates is required for adequate assessment and accountability.
- + Hiring minority and female faculty requires a multifaceted approach including attention to University climate.
- + The successful recruitment and retention of outstanding students is inextricably linked to the effective communication of the rich and varied opportunities available at Ohio University.
- + UPAC should encourage those activities that contribute most to this sense of community and encourage various sponsors to effectively communicate "The Ohio University Story."
- + Exposure to and involvement in the full range of experiences in the life of the University are important for all students and promote improved student retention, achievement and personal development.

Actions:

1. Summer salaries and start-up funding should be made available to departments where necessary to facilitate getting research programs under way for new employees.
2. Staff planning and UPAC position recommendations should be announced in sufficient time to permit vigorous and thorough search and recruitment efforts at an early time in the academic year when quality hires are most likely.
3. The Early Retirement Incentive Program should be made available to eligible employees on a recurring and systematic basis.
4. A small number of "Super-Scholarships" should be established to attract very high quality students.
5. Systematic collection and analysis of data about graduate students should be instituted to allow for rational assessment and planning.
6. Stipend numbers and amounts should be reevaluated regularly.
7. The visiting Black Scholar Program should be given greater visibility, and other approaches toward building networks to aid in the recruitment of under represented groups ought to be encouraged.

8. All search committees should be given a clear charge from the dean or appropriate administrative official to pursue pro-active affirmative action recruitment for minorities and women.
9. The University should work to improve the campus environment for minorities and women by endorsing job sharing and/or couple hires, by programming with a minority focus and by attending to climate issues.
10. Resources should be provided to coordinate campus constituencies in understanding and promoting the various programs of the University.
11. Linkages should be strengthened with groups and individuals who share the common vision of Ohio University. Included are alumni, advisory boards, the various campuses of the University, public school officials and teachers, residents of southeastern Ohio, the state and region.
12. Available resources of financial aid should be utilized to strengthen and reinforce outstanding programs and to stimulate interest and commitment of current and potential students in strong but under-represented programs of study.
13. For overall institutional consistency, admission criteria should be evaluated for selected student markets and instructional programs to balance enrollment by ability, ethnic origin, sex and residency status.
14. A follow-up of non-matriculants to determine why they did not enroll at Ohio University should be conducted annually.

V. CHALLENGE OF CHANGE

A. TECHNOLOGICAL INNOVATION

Conclusions:

- + Computer and other technology developments will continue to have a major impact on the University and its curriculum.
- + The effective utilization of technological innovations require the provision of faculty and staff professional development opportunities.
- + The pace of the technological change, the relative short useful life of some high technology equipment and the costs of maintaining and servicing equipment have often not been adequately addressed when initial acquisitions have been planned.
- + While not imposing rigid standards for hardware acquisition, the present policy of monitoring hardware acquisitions for comparability and maintenance availability has been effective.
- + The conversion of existing classroom space to dedicated computer laboratories has often not been planned in the context of an overall classroom and laboratory utilization plan.

Action Agenda:

1. Proposals for the acquisition of sophisticated technological equipment, such as computers, should include provision for maintenance and repair, supervision and security, space utilization including environmental requirements for electrical service and interconnection with existing facilities.
2. The existing University policy for the monitoring of computer acquisitions should be continued.
3. As equipment inventories increase, a planned replacement schedule should be developed for hardware and software that becomes obsolete or non-maintainable.
4. Opportunities for faculty and staff professional development in the use of computer and related technology should be provided, publicized and encouraged.

V. CHALLENGE OF CHANGE

B. RESPONSIVENESS

Conclusions

- + The University has faced and will continue to face significant modifications in the external environment.
- + There is a need for all facets of the University, including the planning process itself, to avoid rigidities and to be responsive to change.
- + As a designated University-wide planning entity, UPAC must also avoid rigidity but at the same time not react to change without careful deliberation.
- + Traditional lines of demarcation between disciplines and programs will continue to shift in response to change.
- + The University should implement mechanisms at the responsibility unit level that will detect and report significant external change.

Action Steps

1. Within the parameters of the University planning process, each responsible unit (including academic departments and schools) should formally conduct a periodic evaluation of the environment and examine the results of that process.
2. UPAC should develop a more efficient and effective means for eliciting and evaluating proposals that are jointly submitted by multiple units. One approach might be to eliminate such proposals from the units' financial control totals while limiting the total number of proposals that could be submitted.
3. UPAC should create a small venture capital pool for unusual programs (which are programs designed in anticipation of change). (Innovation Center for example.)
4. In order to develop action steps in response to issues raised by the Colloquium on the Third Century, there should be a formal coupling with UPAC. For example, major issues defined by the Colloquium could be assigned to special UPAC task forces for deliberation and recommendation.
5. Within the central administration, one person or office should be designated as an ombudsman for facilitating positive change that will likely be inhibited by existing organizational structures.
6. A mechanism or process should be developed to allow UPAC to receive proposals or suggestions from the University community at-large regarding University-wide issues. Public forum might be established to focus on questions such as . . . "This is what we propose. . . what do you think?"
7. UPAC should continue to create special task forces in response to emerging issues.

VI. COPING WITH SELECTIVITY AND DEMAND

Conclusions:

- + Programs with selective admission standards have experienced stable enrollment as a result of selective admission.
- + The quality of students in all colleges has improved with selective admissions.
- + Selective admission has resulted in the attraction of a smaller number of minority students who enroll as freshmen, but retention has improved so that the total number has increased and many more graduate.
- + Selective admissions has resulted in improved retention in all programs.

Action Agenda:

1. The core requirements concept should be adopted by all colleges that implement selective admissions.
2. Summer programs should be provided for minority students who become applicants to programs with selective admissions criteria.
3. Additional faculty and staff positions should be allocated to planning units with student demand which exceeds present capacity.
4. UPAC should recommend the funding of professional development proposals which result in better utilization of existing personnel.
5. The recruitment of minority faculty and staff, especially in areas with high minority student demand must be vigorously encouraged.

VII. STRENGTH THROUGH DIVERSITY
A. MINORITY PROGRAMS AND SERVICES

Conclusions:

- + Most minority affairs at Ohio University are not carried out as part of a unified institutional effort.
- + While many minority programs and projects appear to yield positive outcomes, there has often been a lack of systematic follow-up or evaluation.
- + Scholarship opportunities are critical to recruiting and retaining minority students who are academically talented but who do not meet traditional scholarship criteria.
- + Special circumstances concerning the recruiting of minority students suggest the need for a unique focused admission strategy for student recruitment.
- + Concentration solely on urban recruiting may result in attracting many students who are not ready for college.
- + With one admissions staff person primarily responsible for minority recruitment, time does not allow personal conversations with prospective students.
- + In regard to the direct-mail process, there seems to be a duplication of effort campus wide.
- + Because of the lack of participation by minority students, regularly scheduled campus visits have not been a productive recruitment strategy for this group.
- + Scholarship funding for minority students who are academically talented but do not meet the traditional scholarship criteria is critical to recruiting and retaining them.
- + Four-year renewable scholarships are essential for recruitment and retention of all academically talented students.

Action Agenda:

1. A comprehensive institutional program is needed for recruitment and retention of minority students with participation by all units of the University.
2. An important component of all minority affairs and affirmative action programs should be a systematic follow-up of intended program outcomes.
3. An admission strategy for recruiting minority students should be developed based on a careful study of currently enrolled minority students.

4. Successful currently enrolled minority students should be encouraged to participate in the recruitment and retention of new minority students.
5. Funding of the existing minority scholarship program should be maintained and improved.
6. To sustain a focus on minority academic affairs at Ohio University and to address future issues and priorities, the Minority Academic Affairs Committee should be continued.
7. Recruitment of minorities must remain a high priority, but retention should receive equal or greater attention.
8. Special summer programs for minority students should be regularly evaluated to identify those which are most effective in recruitment, and subsequently, retention of students.
9. The freshmen advising process for all students, and especially minorities, should be evaluated regularly to insure that effectiveness is maximized.
10. Structure should be provided, especially during the freshmen year, to assist students in developing good study habits.
11. Expanded work appointments and co-op experiences should be created and promoted for all students with special emphasis on participation by minority students.
12. An in-depth study and analysis of the overall profile of successful Ohio University minority students should be conducted.
13. To determine any potential adverse impact on the recruitment of black students, an examination of institutional policies and procedures that might create barriers should be examined.
14. High visibility should be provided for all minority scholarships by vigorous advertising and promotion.
15. To establish a more competitive program, the one-year Minority Scholarships for freshmen should be increased in value.
16. Funds that become available from currently-funded minority programs that cease to exist should be placed into the minority scholarship budget.

VII. STRENGTH THROUGH DIVERSITY

B. THE ADULT LEARNER

Conclusions:

- + Approximately 60% of the participants in programs geared for the adult learner are former students of Ohio University.
- + While enrollment by adult learners has decreased since 1976, the average load has increased to nearly 13 credits per term.
- + About 70% of the adult student population lives within commuting distance of the University.
- + Patterns of attendance for adult learners have shifted from a preponderance of males to an approximately equal distribution by sex.
- + Both academic and support services on the Athens campus are somewhat inadequate as judged by national criteria.
- + Regional campus academic programs and services are adequate as judged by national criteria.
- + The *Educational Plan* and existing services for adult learners have placed primary focus on regional campus adult learners and away from those enrolled on the Athens campus.
- + Adult learners often view campus services and programs as unresponsive to their needs and that some may be punitive of past performance dating from earlier associations with the University.

Action Agenda

1. A coordinator should be employed on a half-time basis to promote support services and to serve as an advocate for adult learners on the Athens campus.
2. Campus publications should be revised and support programs modified to accommodate the adult learner where possible and rigid policies intended primarily for traditional students should be limited.
3. Heightened visibility for adult learner should be sought by the accommodation of their needs in instructional, research and service programs of the University.
4. Resource persons should be identified in each academic and support unit and systematically assigned responsibility for serving the needs of the adult learner.

VII. STRENGTH THROUGH DIVERSITY

C. INTERNATIONAL OPPORTUNITIES

Conclusions:

- + Ohio University enjoys a very favorable reputation for the strength of its international programs.
- + While the strength of international programs is widely perceived, broad participation in and commitment to world-wide work is missing.
- + The scale of international activities has grown beyond the ability of existing coordination structures to provide effective leadership.
- + While international activities have proliferated, the distribution across the institution is uneven and expected outcomes have not always been achieved.
- + International projects and programs have grown sharply in the past decade as the result of initiatives of individuals or small groups and not as a coordinated institution-wide effort.
- + The absence of a clearly defined policy on international programming has limited the impact of international programs in the areas of curriculum and campus life.
- + No student should graduate from Ohio University untouched by its extensive international resources.

Action Agenda:

1. The scope of the Study Abroad Committee should be expanded to include review and coordination of international activities.
2. A comprehensive university policy should be developed to spell out procedures for the establishment of international links and to describe the role of colleges and departments in promoting, screening, and evaluating international commitments.
3. Financial incentives should be created to stimulate units to engage in international activities which further institutional objectives.
4. The criteria used to select proposals for funding throughout the University should be modified to encourage ones which contribute to the internationalization of the curriculum and campus life.
5. The Center for International Studies should organize a series of workshops on the internationalization of the curriculum.
6. Study Abroad activities should be coordinated from one central office.

7. Financial Aid policies should be reviewed with regard to support for students studying abroad and Study Abroad scholarship assistance should be provided for students with financial need.
8. Instructional and co-curricular programs and services of the University should be created or modified to increased interaction between international and American students.
9. Improved public information programs should be devised to describe and promote a balanced array of international activities.

VIII. STUDENT CHARGES AND FINANCIAL ASSISTANCE

Conclusions:

- + As student fee charges increase, additional scholarships and work opportunities are required to maintain access for able but needy students.
- + Fees at Ohio University are comparable to those of other residential universities of Ohio.
- + Student charges among the public universities of Ohio rank above the national average.
- + Fees for nonresident students at Ohio University are comparable to fees for nonresident students in Pennsylvania, New Jersey and Michigan but higher than for nonresident fees in Indiana, West Virginia and Kentucky.

Action Agenda:

1. Tuition increases at Ohio University for the next three to five years should not be more than the general rate of inflation.
2. The general fee which is already very high, should not be increased at the same rate as tuition and the nonresident surcharge.
3. The nonresident surcharge, which is the offset for loss of state support for eligible students, should be increased as much or more than increases in tuition. This reflects the fact that the current rate for nonresident undergraduates falls far short of the level of state support for resident undergraduates. However, a study should be conducted annually to gauge the effects of proposed fee increases on nonresident enrollments.
4. UPAC should consider corresponding increases in various forms of student financial aid to accompany any increases in student fees. This is to minimize barriers to college for talented students with limited financial resources.
5. Systematic annual increases should be made in the Dean's Scholarship awards and/or in other forms of student financial assistance to keep pace with student fee increases.

IX. FACULTY AND STAFF COMPENSATION

Conclusions:

- + Summer, part-time, and overload rates need not be set at the same levels.
- + The University must increase summer teaching compensation.
- + Compensation incentives are needed to induce Group I faculty to offer more upper division instruction at the regional campuses.
- + The University should continue making progress toward the commitment of the 1976 Trustee Resolution to reach the upper quartile among the twelve public universities of Ohio in faculty compensation.
- + Health benefit costs have increased at unreasonable rates in comparison to increases in faculty and staff compensation. Changes in the benefit program should be implemented which reduce the costs while at the same time preserve benefits consistent with the primary needs of the professional staff.
- + Graduate student stipend levels should be increased annually to match increases at other institutions and to assure continuous recruitment of outstanding graduate students to the programs of the University.

Action Agenda:

1. A travel incentive plan for Athens-based faculty should be adopted by the regional campuses.
2. Summer teaching rates should be based on a percentage of average salary by rank for each course credit hour.
3. Faculty and contract staff compensation should be increased at a rate exceeding the general rate of inflation and to levels which preserve or improve the present relative standing among comparable positions at other Ohio institutions.
4. The changes in the health insurance program proposed to UPAC which result in the reduction of premium costs should be adopted. When such reductions are achieved, the savings should be translated into salary increases for faculty and staff.
5. Graduate student stipend rates should be increased annually as are other forms of compensation.

Mrs. D'Angelo presented and moved approval of the resolution. She commented the proposed tuition and fee increase was a reasonable containment of these costs. Mr. Baumholtz seconded the motion. Approval was unanimous.

2. Tuition and Fee Schedule for 1988-89

RESOLUTION 1988--963

WHEREAS, the Program Planning Report, March 1988, contains program enhancements which were recommended after extensive review, and

WHEREAS, the Program Planning Report, March 1988, contains fixed and mandated cost increases, as well as faculty and staff compensation increases.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees adopt the attached schedules of fees effective with the Fall Quarter 1988.

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE FALL QUARTER 1988
 ATHENS CAMPUS

	<u>Approved 1987-88</u>	<u>Proposed 1988-89</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$ 600	\$ 640	\$40
General	151	158	7
Non-Resident Surcharge	770	853	83
<u>Medical</u>			
Instructional	1,662	1,773	111
General	151	158	7
Non-Resident Surcharge	770	853	83
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	671	715	44
General	151	158	7
Non-Resident Surcharge	770	853	83
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	75	79	4
Non-Resident	152	165	13
<u>Graduate</u>			
Ohio Resident	102	109	7
Non-Resident	198	215	17
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	38	40	2
Non-Resident	76	83	7
<u>Graduate</u>			
Ohio Resident	61	65	4
Non-Resident	117	121	4

OHIO UNIVERSITY

FEE SCHEDULE

EFFECTIVE FALL QUARTER 1988

REGIONAL CAMPUSES AND PORTSMOUTH

	<u>Approved</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Instructional	\$ 540	\$ 575	\$35
General	69	72	3
Non-Resident Surcharge	770	853	83
Ironton and Portsmouth:			
Instructional	520	554	34
General	42	45	3
Non-Resident Surcharge	30	30	0
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	57	60	3
Non-Resident	125	138	13
Ironton and Portsmouth:			
Ohio Resident	52	55	3
Non-Resident	56	62	6
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Belmont, Chillicothe, Lancaster and Zanesville:			
Ohio Resident	30	32	2
Non-Resident	66	73	7
Ironton and Portsmouth:			
Ohio Resident	30	32	2
Non-Resident	30	33	3

Dr. Strafford presented and moved approval of the resolution. Mrs. D'Angelo seconded the motion. Approval was unanimous.

3. Compensation Pool for 1988-89

RESOLUTION 1988--964

WHEREAS, the Program Planning Report, March 1988, contains recommended compensation pools for faculty and staff,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the President to prepare contracts to implement adjustments for faculty and staff in the next fiscal year in accordance with the Program Planning Report, March 1988.

BE IT FURTHER RESOLVED that the President is authorized to prepare recommended compensation for university executive officers for fiscal year 1988-89. The recommendations will be reviewed with the Board of Trustees at their next board meeting.

Mr. Baumholtz presented and moved approval of the resolution. Mr. Campbell seconded the motion. Approval was unanimous.

4. Residence and Dining Hall Budgets and Rates for 1988-89

RESOLUTION 1988--965

WHEREAS, sustained effort has been made to achieve financial stability for Ohio University's residence and dining hall auxiliary while still providing necessary services for student residents, and

WHEREAS, the residence and dining hall auxiliary is legally obliged to budget for all operating expenses and debt service obligations by means of fees which are collected from students who use the residential and dining hall facilities, and

WHEREAS, the residence and dining hall auxiliary fund is experiencing additional expense due to inflation and service costs, a series of new rate structures has been developed for room, board, apartments, and other services which will generate additional revenue, and

WHEREAS, the executive officers of the University have reviewed and evaluated the recommended increases in conjunction with a proposed budget for the 1988-89 fiscal year, and have concluded that the rates are commensurate with projected costs of operation, they hereby recommend that the following rate changes be approved.

ROOM RATES - (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Single	\$607	\$637
Single Staff	547	574
Double - Standard	492	517
Double - New South Green	547	574
Triple	408	428
Quad	460	483
Large Single	653	686

BOARD RATES - (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
7 - Meal Flexible Plan	\$347	\$364
14 - Meal Flexible Plan	477	501
20 - Meal Plan	510	536
Green Carte Blanche	652	685

UNIVERSITY APARTMENT RENTAL RATES - (MONTHLY)

<u>APARTMENT TYPE - WOLFE STREET</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Efficiency, furnished	\$245	\$257
1 Bedroom, furnished	278	292
Bedroom-Nursery furnished	306	321
2 Bedroom, furnished	341	358

UNIVERSITY APARTMENT RENTAL RATES - (MONTHLY)

<u>APARTMENT TYPE-MILL STREET</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
1 Bedroom, unfurnished	\$311	\$327
1 Bedroom, furnished	355	373
2 Bedroom, unfurnished	369	387
2 Bedroom, furnished	410	431

WHEREAS, the 1988-89 budget incorporates Board of Trustee action in room and board rates for the next fiscal year, and

WHEREAS, the executive officers of the University have reviewed the financial premises and the 1988-89 budget and recommend its adoption.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby adopt the 1988-89 Residence and Dining Hall Fund Budget including rate increases dated April 9, 1988.

Ohio University

Interoffice Communication

Date: March 17, 1988

To: President Charles J. Ping and Members, Ohio University Board of Trustees

From: Carol Harter, Vice President for Administration

Carol Harter

Subject: Residence and Dining Hall Financial Plan,
Budget, and Proposed Rate Increases

I am pleased to present a five-year financial plan and a 1988-1989 budget plan, both of which assume maximum occupancy, continuing fiscal solvency, and an increased commitment to refurbishing and renovating residential and dining facilities.

A \$100,000 program planning pool is included in the budget plan. With the exception of \$25,000 to enhance salaries of resident assistants and security aides, the items to be funded represent one-time-only projects designed to enhance the quality of residential life or the services provided to student residents. In addition, the \$25,000 "Program Excellence" fund administered through Residence Life will continue to address student-initiated program ideas.

Because the need to upgrade aging facilities and utility systems, equipment, and interior furnishings is increasingly urgent, the financial plan and budget include an increased commitment of approximately \$225,000 per year to capital improvement projects. We believe we will be able to sustain that level of funding for at least the next two years and plan to commit any additional surplus funds realized in the future to renovation or refurbishing projects.

In addition to expenses for capital projects, the residence and dining hall system will experience a 5% inflationary increase in compensation, food costs, utilities, and other material costs. We therefore propose that you approve a 5% increase in room, board, and other charges.

While this recommendation for increases includes the charges for married student housing complexes, we are concerned that these units require extensive renovation which cannot be adequately funded with present rental income. It is therefore our intention over the next several months to undertake a study of the pricing and operations of these apartment units. It is possible that the study may result in a separate recommendation for your consideration next year.

The documents attached describe all 1988-1989 proposed recommendations for your review and approval.

CCH/rs

OHIO UNIVERSITY
 RESIDENCE AND DINING HALL CURRENT AUXILIARY FUND
 FINANCIAL PREMISES FOR THE 1988-89 BUDGET
 FEBRUARY 1988

Rate Increase Request:

A proposed rate increase of 5.0% has been applied to all room, board and apartment charges.

Income Considerations:

In addition to the above rate increases, certain other categories have been increased correspondingly:

- a. Workshops
- b. Garage Rent
- c. Snack bar, catering and banquets, and guest meals
- d. Guest Housing

Facility Utilization:

All residence halls will be available for the 1988-89 academic year. A section of Scott Quadrangle will continue to be utilized as guest housing and part of Wilson Hall will accommodate academic programs.

Occupancy Levels:

	<u>Fall Quarter</u>	<u>Average</u>	<u>Retention %</u>
1987-88 Trustee Budget			
- student residents	6,763	6,370	94.19
- dining hall students	6,613	6,139	92.83
1987-88 Actual/Forecast			
- student residents	6,783	6,410	94.50
- dining hall students	6,624	6,147	92.80
1988-89 Budget			
- student residents	6,763	6,391	94.50
- dining hall students	6,604	6,128	92.80

Inflationary Considerations:

Inflationary increases for compensation, raw food, utilities, and all other non-personnel expense amount to approximately 5.0% above the 1987-88 forecasted expenditures.

Repair and Replacement Reserve:

An amount of \$200,000 will be withdrawn from the reserve for the replacement of interior student room furnishings.

Planning Pool Allocations and Program Excellence Funds:

1. A \$100,000 Planning Pool has been established which recognizes critical needs in various Auxiliary Departments. The Residence and Dining Hall Planning Committee has carefully reviewed these proposals and recommended their approval (see attached list of recommended allocations).
2. The \$25,000 Program Excellence Fund, built into the Residence Life Department's base budget in fiscal year 1986-1987, continues to support quality student programs in the residence halls.

md
3-9-88

OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND
1988-89 Proposed Budget
February 1988

	-A- 1987-88 Trustee <u>Approved Budget</u>	-B- 1987-88 Forecast <u>1-31-88</u>	-C- 1988-89 Proposed <u>Budget</u>
Income			
Residence Halls	\$ 11,781,900	\$ 11,842,900	\$ 12,384,800
Dining Halls	<u>9,984,200</u>	<u>9,958,900</u>	<u>10,430,000</u>
Total Income	<u>21,766,100</u>	<u>21,801,800</u>	<u>22,814,800</u>
Operating Expenditures			
Residence Life	1,414,500	1,476,900	1,522,100
Director of Residence Services	281,200	265,200	308,600
Housing Office	374,600	374,600	389,200
Upholstery Shop-Special Maint.	515,600	516,400	559,700
Laundry Service	123,800	105,600	110,000
Housekeeping	3,009,000	3,314,800	3,480,900
Food Service	6,458,800	6,383,400	6,636,600
Direct Maintenance	1,464,700	1,497,100	1,560,600
Purchased Utilities	2,054,300	1,892,600	2,044,000
Capital Improvements	575,000	964,600	803,000
Other Administrative and Legal	138,000	145,900	151,100
General Fund Indirect Cost	2,157,800	2,147,000	2,275,800
Student Room Telephones	658,000	766,800	792,000
Repair and Replacement Reserve	-	(500,000)	(200,000)
Planning Pool	200,000	-	100,000
Operating Contingency	<u>112,000</u>	<u>100,000</u>	<u>115,400</u>
Total Operating Expenditures	<u>19,537,300</u>	<u>19,450,900</u>	<u>20,649,000</u>
Net Income from Operations	2,228,800	2,350,900	2,165,800
Interest on Debt Service Reserve	<u>352,000</u>	<u>355,500</u>	<u>355,500</u>
Total Net Income before Debt Service	2,580,800	2,706,400	2,521,300
Debt Service--Mandatory	<u>2,372,200</u>	<u>2,369,500</u>	<u>2,379,700</u>
Net Income (Deficit)	208,600	336,900	141,600
Beginning Fund Balance	621,400	853,400	810,600
Transfer to Plant Funds-- Energy Management Savings	<u>(339,800)</u>	<u>(379,700)</u>	<u>(410,100)</u>
Ending Fund Balance	\$ <u><u>490,200</u></u>	\$ <u><u>810,600</u></u>	\$ <u><u>542,100</u></u>

PROPOSED ROOM AND BOARD RATES

	1987-88 QUARTERLY RATE	TOTAL INCREASE	1988-89 QUARTERLY RATE
Standard Single Room	\$607	\$30	\$637
Standard Staff Room	547	27	574
Standard Double Room	492	25	517
New South Green Double Room	547	27	574
Triple	408	20	428
Quad	460	23	483
Large Single Room	653	33	686
Board - 14 Meal Flexible Plan	477	24	501
Board - 20 Meal	510	26	536
Board - Green card	652	33	685
Board - 7 Meal	347	17	364

LINEN SERVICE	\$ 23	1	\$ 24
GARAGE PARKING	48	2	50

UNIVERSITY STUDENT APARTMENTS

APARTMENT TYPE	1987-88 MONTHLY RENTAL	TOTAL INCREASE	1988-89 MONTHLY RATE
<u>Wolfe Street Apartments</u>			
Efficiency, furnished	\$245	\$12	\$257
One-Bedroom, furnished	278	14	292
Bedroom - Nursery	306	15	321
Two Bedroom, furnished	341	17	358
<u>Mill Street Apartments</u>			
One-Bedroom, unfurnished	\$311	16	327
One-Bedroom, furnished	355	18	373
Two Bedroom, unfurnished	369	18	387
Two Bedroom, furnished	410	21	431

PLANNING POOL ALLOCATIONS 1988-89

The Auxiliary has established a \$100,000 Planning Pool for FY 88-89. The Vice President's planning group reviewed proposals submitted by the operating departments and the following list of projects was recommended for funding. All projects, except Item # 1, are one time only expenditures that will not be incorporated into the base budget:

- | | |
|---|-----------|
| 1. Residence Life - To enhance the salaries of 220 resident assistants and 30 security aides. | \$ 25,000 |
| 2. Residence Life - To fund the installation of corridor and lounge carpet in Boyd Hall. This hall has been converted from a graduate facility to a mixed freshman and upper-class coed building with an increase of approximately 50 residents. The carpet is intended to ameliorate the resulting increase in noise levels. | 17,600 |
| 3. Residence Life - To fund the development of a photographic dark room for use by East Green residents. Students have requested such a facility and a similar dark room on West Green is in regular use. | 7,500 |
| 4. Residence Services - To fund the embellishment of the existing residence hall scholarship recognition program. These funds would allow expansion of the current reception to a full banquet with a noted speaker and individual awards to the scholars being honored. | 5,000 |
| 5. Housekeeping - To purchase 35 four-drawer chests to meet occupancy needs. | 8,225 |
| 6. Housekeeping - To purchase vacuum cleaners, service carts, floor machines and carpet care equipment which will increase the department's equipment inventory to optimum operating levels. | 16,670 |
| 7. Housekeeping - To fund a pilot program to provide window shades and curtain rods in lieu of drapes in student bedrooms in one New South Green building (Martzolff House). New South Green buildings are the only residence halls in which drapes are provided, restricting student flexibility in decorating rooms. | 2,484 |
| 8. Housekeeping - To fund an electronic system which will respond to employees' requests for more accurate work scheduling information and attendance monitoring. | 5,109 |
| 9. Food Service - To equip a snack bar in Shively Hall on the East Green similar to the already successful snack bars developed on the South and West Greens. | 9,000 |
| 10. Food Service - To fund the purchase of a library of video training programs for in-service training of full-time employees in Food Service. | 2,500 |

Total

\$ 99,088

100

OHIO UNIVERSITY
Residence and Dining Hall
Current Auxiliary Fund
Revised Long Range Forecast Premises
February 1988

- 1988-89 A. Based on the February 1988 Proposed Budget
- 1989-90 A. Continues to assume all residence halls will be open.
- B. Continues to withdraw \$200,000 per year from the Repair
 and Replacement Reserve for interior student room
 furnishings.
- 1990-93 A. Same as for 1989-90.
- B. Reduces Capital Improvements budget to \$603,000.

NOTE: It is understood that all inflationary costs associated with each year specified (1989-93) would be funded through room and board increases.

md

OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND

Revised Long Range Forecast

February 1988

	1988-89 Proposed Budget 6763	Changes	1989-90 6763	Changes	1990-91 6763	Changes	1991-92 6763	Changes	1992-93 6763
Occupancy --- Fall Quarter	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income:									
Residence Halls	12,384,800								
Dining Halls	10,430,000								
Total Income	22,814,800		22,814,800		22,814,800		22,814,800		22,814,800
Operating Expenditures:									
Residence Life	1,522,100								
Dir. of Residence Services	308,600								
Housing Office	389,200								
Uph. Shop/Special Maint.	559,700								
Laundry Operation	110,000								
Housekeeping	3,480,900								
Food Service	6,636,600								
Direct Maintenance	1,560,600								
Purchased Utilities	2,044,000								
Capital Improvements	803,000			(200,000)					
Other Admin. and Legal	151,100								
Gen. Fund Indirect Cost	2,275,800								
Student Room Telephone	792,000								
Repair and Replacement Reserve	(200,000)								
Planning Pool	100,000								
Operating Contingency	115,400								
Total Operating Exp.	20,649,000		20,649,000	(200,000)	20,449,000		20,449,000		20,449,000
Net Income from Operations	2,165,800		2,165,800		2,365,800		2,365,800		2,365,800
Interest on Debt Srv. Res.	355,500		355,500		355,500		355,500		355,500
Total Net Inc. before Debt Srv.	2,521,300		2,521,300		2,721,300		2,721,300		2,721,300
Debt Service - Mandatory	2,379,700		2,381,300		2,380,600		2,387,600		2,392,200
Net Income (Deficit)	141,600		140,000		340,700		333,700		329,100
Beginning Fund Balance	810,600		542,100		272,000		202,600		126,200
Trans. to Plt. Funds Energy									
Management Savings	(410,100)		(410,100)		(410,100)		(410,100)		(410,100)
Ending Fund Balance	\$ 542,100		\$ 272,000		\$ 202,600		\$ 126,200		\$ 45,200

md

101

Dr. Strafford presented and moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

5. 1988-93 Auditor Appointment

RESOLUTION 1988--966

WHEREAS, the State of Ohio requires universities and state agencies to rotate independent public accountants every five years, and

WHEREAS, Peat, Marwick, Main & Co. has served as Ohio University's Independent Public Accountants for five years as of June 30, 1987, and

WHEREAS, the Treasurer working with the Auditor of State requested proposals from eight public accounting firms to perform the audit of Ohio University, and

WHEREAS, three members of the Treasurer's staff and three members of the Auditor of State's staff independently evaluated seven proposals and recommends that Arthur Andersen & Co. be appointed to perform the audit.

NOW, THEREFORE, BE IT RESOLVED that the President or his designee is authorized to engage Arthur Andersen & Co. as Independent Public Accountants to Ohio University.

Mrs. D'Angelo presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

6. Park Place Tunnel Project Electric Easement

RESOLUTION 1988 -- 967

WHEREAS, the University has initiated the Park Place Tunnel Project, which will involve new lighting to accent the area; and in order to facilitate this project a new fifteen (15) year electric easement to the Columbus Southern Power Company needs to be granted.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Board of Trustees hereby authorizes the President or his designee to negotiate the terms and conditions of the easement; and authorizes the President to approve the final terms and conditions and arrange for execution in accordance with Ohio law.

Ohio University

Interoffice Communication

Date: March 14, 1988

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Easement to the Columbus Southern Power Company for the Park Place Tunnel Project

The University is about ready to start the Park Place Tunnel renovation project which will involve new lighting and landscaping to accent this area of the campus. Part of the project involves providing the Columbus Southern Power Company a new easement to provide underground electric service to areas adjacent to the project.

The easement will be for fifteen (15) years for \$1.00; and a draft resolution has been prepared for your review and consideration.

JFB:ndw

cc: Dr. Alan H. Geiger, Assistant to the President
Mr. John Kotowski, Director, Facilities Planning

105

Mrs. D'Angelo presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

7. Bob Evans Electric Service Easement

RESOLUTION 1988 --968

WHEREAS, the Board of Trustees in accordance with Resolution 1987-919 authorized a lease of a portion of the University's Home Street property to Bob Evans Farms, Inc. for a new Bob Evans Restaurant, and

WHEREAS, the Columbus Southern Power Company has requested an easement to provide service to the new restaurant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the President or his designee to negotiate the terms and conditions for a fifteen (15) year easement, and for the President to approve the final terms and conditions and arrange for execution in accordance with Ohio law.

Ohio University

Interoffice Communication

Date: March 14, 1988

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs 

Subject: Easement to the Columbus Southern Power Company for the new Bob Evans Restaurant

The new Bob Evans Restaurant is presently under construction and will be opening in the early summer. In order to provide electrical service to the new restaurant an easement to the electric company has been requested. It will be for fifteen (15) years for \$1.00 since it provides a service to a University affiliated operation. The attached draft resolution has been prepared for your review and consideration.

JFB:ndw

cc: Dr. Alan H. Geiger, Assistant to the President
Mr. John Kotowski, Director, Facilities Planning

Dr. Strafford presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

8. Naming of Window Dining Room, Baker Center

RESOLUTION 1988—969

WHEREAS, Elizabeth E. Baker most graciously served as Ohio University's First Lady from 1945 until 1961, and

WHEREAS, The Ohio University Board of Trustees did confer a Doctor of Humane Letters on Elizabeth E. Baker, June 9, 1979, in recognition of her many contributions to Ohio University and her continuing interest and support of its music and theatre programs, especially the Monomoy Theatre, and

WHEREAS, Elizabeth E. and John C. Baker are warmly remembered and beloved by the university community, and their legacy of conscience and concern continues in the Baker Peace Studies endowment, and

WHEREAS, the naming of a room in the John C. Baker Student Center in Elizabeth's honor recalls the shared meaning they so willingly gave to Ohio University and the special roles she played as the First Lady.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees name, and appropriately designate, the Baker Center Window Dining Room the Elizabeth E. Baker Room.

Mr. Baumholtz presented and moved approval of the resolution. He recalled for Trustees his fond memories of Maggie Davis. Mrs. D'Angelo seconded the motion. Approval was unanimous.

9. Naming of Private Dining Room, Baker Center

RESOLUTION 1988--970

WHEREAS, The Ohio University Board of Trustees did award emerita status to Margaret K. Davis for her thirty-seven years of dedicated service to the university during the period 1933 and 1970, and

WHEREAS, during her tenure she managed with a strong will the university's food service, residence interior and housekeeping functions and yet still found time to serve as a faculty member in the School of Home Economics, and

WHEREAS, "Maggie" Davis was a friend to all members of the university and town communities, and one of the first women to hold a major campus administrative position, and

WHEREAS, with all her many responsibilities she found time to serve as the institution's official hostess, planned many of the formal university events and was instrumental in the development and furnishing of Baker Center.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees name, and appropriately designate, the Baker Center Private Dining Room, the Margaret K. Davis Dining Room in recognition of her special service and her well remembered University faculty and staff parties and buffets which were served in this area of Baker Center.

Mrs. D'Angelo presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

10. Asbestos Consultant Recommendation

RESOLUTION 1988 -- 971

WHEREAS, the 116th General Assembly, Regular Session, 1985-1986 has introduced and approved Amended Substitute House Bill 870, and

WHEREAS, the Amended Substitute House Bill 870 includes \$796,517.00 appropriated to the Ohio Board of Regents for asbestos abatement at Ohio University, and

WHEREAS, Ohio University has provided a ten percent local match to bring the total available for asbestos abatement to \$885,000.00, and

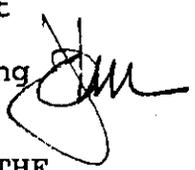
WHEREAS, Ohio University has been given permission by the Department of Administrative Services, Division of Public Works and the Ohio Board of Regents to interview and select a project engineer to develop plans and specifications for the removal of asbestos in Clippinger Laboratory and the Radio Television Building.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to interview and select a consulting engineer for the Asbestos Abatement Project.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby authorize the preparation of removal plans and specifications for the Asbestos Abatement Project.

Ohio University
Interoffice Communication

March 16, 1988

To: Dr. Alan H. Geiger, Assistant to the President
From: John K. Kotowski, Director, Facilities Planning 
Subject: APPROVAL TO SELECT A CONSULTING ENGINEER FOR THE
DEVELOPMENT OF ASBESTOS REMOVAL DOCUMENTS

Amended Substitute House Bill 870 provides an appropriation of \$796,517.00 to the Ohio Board of Regents for asbestos removal on the Ohio University Campus. The University is providing a ten percent local match bringing the total available for this project to \$885,000.00. The \$88,517.00 required to match the State appropriation has been identified and set aside in a plant funds account.

The funding identified will be used to remove asbestos in the Clippinger Laboratory fifth floor mechanical room and the Radio Television and Communications Building seventh floor mechanical and storage area. Once removed, all areas will be re-insulated with the appropriate nonasbestos containing insulation so that the necessary fire ratings can be maintained.

I have included a resolution for consideration by the Board of Trustees at their April 9, 1988 meeting which seeks permission to select a consulting engineer and develop removal documents.

If I can be of further assistance, please advise.

JKK/sw/ASBT86AG.001

enc:

Mr. Baumholtz presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous.

11. Electrical Distribution Systems Consultant Recommendation

RESOLUTION 1988 --972

WHEREAS, the University desires to conduct an investigation of its Electrical Distribution Systems to establish a long range improvement program, and

WHEREAS, the objectives of the Study will be the reduction of energy consumption and losses, improving the systems ability to expand, and making the systems easier to maintain, and

WHEREAS, the Physical Plant has identified \$60,000.00, \$20,000.00 from a University Planning and Advisory Council (UPAC) award, and \$40,000.00 from energy conservation management funds to proceed with an overall analysis of its electrical distribution systems, and

WHEREAS, Ohio University has been authorized by the Department of Administrative Services, Division of Public Works to interview and select a project engineer to undertake and complete the Electrical Distribution Systems Study.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President, or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to interview and select a consulting engineer for the Electrical Distribution Systems Study.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby authorize the investigation of the electrical distribution systems and the documentation of the Studies finding.

Ohio University
Interoffice Communication

March 16, 1988

To: Dr. Alan H. Geiger, Assistant to the President
From: John K. Kotowski, Director, Facilities Planning 
Subject: APPOINTMENT OF A CONSULTING ENGINEER FOR THE PROPOSED
ELECTRICAL DISTRIBUTION SYSTEMS STUDY

I spoke with Ms. Carole J. Olshavsky, State Architect, on Tuesday, February 16, 1988 about Ohio University's desire to interview and select a consulting engineer to assist us with the Study of our electrical distribution systems. Ms. Olshavsky concurred with our desire to undertake a study in this matter and suggested that we proceed with the selection process on our own.

I believe a study of our electrical distribution systems is needed given the age of the University, the building additions and renovations that have been made over numerous years, and the more sophisticated technology that is available today. The institution's electrical distribution systems are less efficient in terms of energy usage, service to buildings, safety and general maintenance than they could be. Probably a more important factor is systems reliability. Currently, the University has three main feeders to the campus. Presently, many buildings on campus only have access to one source of electricity. One of the goals of the study will be to find ways to provide at least two sources of power for all facilities to improve system reliability.

The Physical Plant has identified \$60,000.00 for the Electrical Distribution Systems Study. Funding is from two sources, \$20,000.00 from a University Planning and Advisory Council (UPAC) award and the remainder from the energy conservation management fund.

I have enclosed a resolution for consideration by the Board of Trustees at their April 9, 1988 meeting which seeks approval to make a consultant selection and then to proceed with this important project so as to have adequate information on which to prioritize and base improvement plans.

JKK/sw/ELECT88A.001

enc:

Dr. Strafford presented and moved approval of the resolution. Mrs. D'Angelo seconded the motion. Approval was unanimous.

12. Memorial Auditorium Renovation, Phase I,
Plans and Specifications for Roof Project

RESOLUTION 1988 -- 973

WHEREAS, the 116th General Assembly, Regular Session, 1985-1986 has introduced and approved Amended Substitute House Bill 870, and

WHEREAS, the Ohio University Board of Trustees did at their regular meeting on October 11, 1986 authorize the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to recommend to the Division of Public Works the selection of an architectural consultant for the Memorial Auditorium Renovation, Phase I Project, and

WHEREAS, Ohio University did select the firm of Richard Trott and Partners, Architects as the associate architect for the project, and

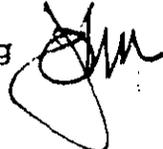
WHEREAS, final plans and specification have been prepared to advertise for bid the roof repair and replacement portion of the project.

NOW, THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees does hereby approve construction plans and specifications for the roof replacement portion of the Memorial Auditorium Renovation, Phase I Project.

BE IT FURTHER RESOLVED, that the Ohio University Board of Trustees does hereby authorize the advertisement for and receipt of construction bids for the roof replacement portion of the Memorial Auditorium Renovation, Phase I Project, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to accept and recommend to the Deputy Director, Ohio Division of Public Works, construction bids received for the Project provided total bids do not exceed available funds.

Ohio University
Interoffice Communication

March 16, 1988

To: Dr. Alan H. Geiger, Assistant to the President
From: John K. Kotowski, Director, Facilities Planning 
Subject: APPROVAL OF PLANS AND SPECIFICATIONS AND THE
RECOMMENDATION OF CONTRACT AWARD FOR THE ROOF PORTION
OF THE MEMORIAL AUDITORIUM RENOVATION, PHASE I PROJECT

Amended Substitute House Bill 870 provides a capital appropriation totaling \$1,300,000.00 for the first phase of the Memorial Auditorium Renovation Project. The roof replacement portion of the Project has been estimated to cost \$220,859.00.

The roof portion of the Memorial Auditorium Renovation Project will involve the replacement of about 115 square of flat roof with a rubber single ply, adhered membrane. Also, the asphalt shingles will be removed from the gabled roofs and replaced with slate shingles.

I have enclosed a resolution for consideration by the Board of Trustees at their April 9, 1988 meeting which seeks approval of plans and specifications and permits the recommendation of contract award so long as total bids received do not exceed the funds identified for the roof replacement work.

If I can be of further assistance, please advise.

JKK/sw/MEMA86AG.001

enc:

B. EDUCATIONAL POLICIES COMMITTEE

Mr. Campbell presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

1. PLANNING POOL AND UNIVERSITY-WIDE NEED RECOMMENDATIONS

RESOLUTION 1988-- 974

WHEREAS, the Educational Policies Committee has carefully reviewed the description of university-wide needs and Appendices B and C, "Planning Pool Summary" of the "Ohio University Program Planning Report, March 1988" as recommended by the President.

THEREFORE, BE IT RESOLVED that the Committee recommends the implementation of these recommendations if funds are available.

BE IT FURTHER RESOLVED that if the funding available from tuition, state subsidy and other income should be significantly less than the projections included in the "Program Planning Report, March 1988," the President shall propose an alternative fiscal plan which is commensurate with available revenue.

Ms. Grasselli presented and moved approval of the resolution. Dr. Strafford seconded the motion. Approval was unanimous. President Ping noted those being honored have contributed a total of 221 years of service to the University.

2. Faculty Emeritus Awards

RESOLUTION 1988--975

WHEREAS, the following individuals have rendered dedicated and outstanding service to Ohio University, and

WHEREAS, their colleagues and deans have recommended action to recognize their service.

THEREFORE, BE IT RESOLVED that emeritus status be awarded to the following individuals upon their retirement.

College of Arts and Sciences

Jeremiah Barry, Professor Emeritus of Physics

Robert K. Butner, Professor Emeritus of Mathematics

Ellery Golos, Associate Professor Emeritus of Mathematics

Robert J. Kline, Professor Emeritus of Chemistry

Jane Hand Neault, Associate Professor Emerita of English

Tomoyasu Tanaka, Professor Emeritus of Physics

College of Communication

Norman H. Dohn, Professor Emeritus of Journalism

College of Engineering and Technology

H. Benne Kendall, Professor Emeritus of Chemical Engineering

Ohio University
Interoffice Communication

Date: March 1, 1988
To: Charles J. Ping, President
From: James L. Bruning, Provost 
Subject: Recommendations for Emeritus Status

PRESIDENTS OFFICE

FEB 29 1988

I am pleased to recommend the following individuals for emeritus status. They have rendered dedicated service to Ohio University in a variety of departments and disciplines. Their names and departmental recommendations are attached for your review.

Attachment

Ohio University

College of Arts and Sciences

Office of the Dean
Wilson Hall
Ohio University
Athens, Ohio 45701-2979
614/593-2850

February 5, 1988

TO: James L. Bruning, Provost
FR: F. Donald Eckelmann, Dean, College of Arts and Sciences
RE: Nominations for Emeritus Status

FDE

This year the College of Arts and Sciences is proud to nominate six faculty members for emeritus status. Those nominated are listed below by department:

CHEMISTRY: Professor Robert J. Kline. Dr. Kline will be retiring at the end of the 87/88 academic year. A faculty member for 35 years, Kline has been active in research, has guided more than 15 students to Ph.D. degrees, and has served as department chairman and on numerous departmental, college and university committees.

ENGLISH: Associate Professor Jane Hand Neault. Ms. Neault was hired at the end of World War II and went on to teach in the English Department for thirty-three years--twenty-one of which were on the Athens campus and twelve of which were at the Chillicothe campus. She retired in 1979.

MATHEMATICS: Professor Robert K. Butner and Associate Professor Ellery Golos. Dr. Butner has been a faculty member in the Mathematics Department for thirty-six years. During that time he served as chair, has written study guides for undergraduate courses and has remained a dedicated teacher of the undergraduate.

Dr. Golos has served the Mathematics Department for thirty years. A quality teacher, Dr. Golos has also written two books and has served as Director of the Honors Tutorial College for five years.

PHYSICS: Professor Jeremiah Barry and Professor Tomoyasu Tanaka. Having served in the Department of Physics for twenty-four years, Dr. Barry was a popular and effective teacher of both graduate and undergraduate courses. He remains active in research and intends to continue collaborating with both the faculty and students.

Professor Tanaka came to the Department of Physics some sixteen years ago as a renowned scholar in his field. Since his association with Ohio University, he has continued to be a prolific researcher directing seven Ph.D. dissertations and numerous M.S. projects. He too intends to continue research collaboration with the department.

Ohio University

Interoffice Communication

Date: January 22, 1988

To: F. D. Eckelmann, Dean, Arts and Sciences

From: Paul D. Sullivan, Chair, Department of Chemistry

Subject: Emeritus Nomination for Robert J. Kline



Professor Robert J. Kline has indicated that he will be taking early retirement at the end of the 87-88 academic year. I would like to nominate him for Emeritus status.

Bob Kline has spent his whole academic career at Ohio University; he has taught in the Chemistry Department for 35 years. He is arguably the person in the department who has had the most influence on many undergraduate and graduate students. During his career at Ohio University Bob has published more than 20 research publications; he has been the recipient of 4 individual research grants from the National Science Foundation and he has been the major Professor for more than 15 Ph.D. students. In addition, he was chairman of the Department from 1972 to 1977 and has served for many years as the University's Faculty Representative to the NCAA.

I think it would be a fitting cap to his career to honor him with Emeritus status.

PDS:rc

RECEIVED

JAN 25 1988

* Joyce

L. H. H. H.
DEC 7 1987
11:00 AM

Ohio University

Date: 12/4/87

Interoffice Communication

To: F. Donald Eckelmann, Dean, Arts and Sciences

From: John Hollow, Chair, English

Subject: Emerita status for Associate Professor Jane Hand Neault

I have received a letter from former Associate Professor Jane Hand Neault (A.B., Ohio University, 1938; A.M., Ohio University, 1946) requesting the title of Associate Professor Emerita of English. I am pleased to have the occasion to nominate her for that honor.

Professor Neault was one of the people hired at the end of World War II to deal with the task of instructing the large number of veterans. She went on to teach at Ohio University for no less than thirty-three years, twenty-one of which (1946-1967) were at the Athens campus and twelve of which (1967-1979) were at the Chillicothe campus. Such a long and distinguished career of service should have been recognized when she retired in 1979. That it was not is an oversight that I am happy to be able to bring to your attention.

Professor Neault's current address is Route 1, Box 333, Wakefield, Michigan, 49968.

John

Ohio University

Interoffice Communication

Date: January 12, 1988

To: F. Donald Eckelmann, Dean, Arts & Sciences

From: Shih Wen, Chairman, Department of Mathematics



Subject: Butner and Golos for Emeritus

I would like to recommend that Robert K. Butner be granted the title of "Professor Emeritus of Mathematics" and Ellery B. Golos "Associate Professor Emeritus of Mathematics" beginning with September 1, 1988. They are going to be on early retirement at July 1, 1988.

Butner has served at O.U. for 36 years. He was Chairman of Mathematics for six years (1955-61), has written study guides for many undergraduate courses, and is a dedicated teacher to undergraduate teaching.

Golos has served at O.U. for 30 years. He was Director of Honors Tutorial College for five years (1972-77). Ellery has written two books and taught various undergraduate courses including some computer science courses. One of his books, "Foundation of Euclidean and Non-Euclidean Geometry", was adopted by many universities. It is out of print as a result. Ellery is a quality teacher.

SW/um

RECEIVED

JAN 13 1988

ARTS & SCIENCES

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Ohio University

Interoffice Communication

Date: 20 January 1988

To: Dean Eckelmann, College of Arts and Sciences

From: *EA*
E. R. Sanford, Chairman, Physics and Astronomy

Subject: Emeritus Status for Dr. Jeremiah Barry

The Department of Physics and Astronomy recommends that Professor Barry be awarded the status of Emeritus Professor of Physics effective September 1988.

Professor Barry served in this department for twenty-four years, having elected early retirement for the last two of these. He fully retired in September 1987.

He was a popular and effective teacher of graduate and undergraduate courses and a highly-respected researcher. He directed six Ph.D. dissertations and many M.S. projects.

Dr. Barry remains active in his research, some of which both he and we intend to be in collaboration with our faculty and students. His continued association with this University would be of benefit and deserved.

cp

JAN 22 1988

Ohio University

Interoffice Communication

Date: 20 January 1988

To: Dean Eckelmann, College of Arts and Sciences

From: ^{ER}E. R. Sanford, Chairman, Physics and Astronomy

Subject: Emeritus Status for Dr. Tomoyasu Tanaka

The Department of Physics and Astronomy recommends that Professor Tanaka be awarded the status of Emeritus Professor of Physics effective September 1988.

Professor Tanaka served on our faculty full-time for twelve years, taking early retirement in 1984, after which he taught one quarter per year through the summer of 1988. He will fully retire in August.

Dr. Tanaka came to Ohio from Catholic University, where he was a Professor of Physics and a renowned scholar in his field. While in this Department he continued to be a prolific researcher, directing the dissertations of seven Ph.D. students and numerous M.S. projects. His teaching, particularly in the graduate program, was exemplary and most valued.

It is expected that on his return from Japan (where he has been a senior administrator for Chubu University) this summer he will retire to Athens and continue research in collaboration with this Department.

We are most desirous for him to remain associated with our program and consider formal Emeritus status to be both useful and well-deserved.

cp

RECEIVED

JAN 22 1988

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Ohio University

Interoffice Communication

DATE: March 7, 1988

TO: Dr. David Stewart, Associate Provost

FROM: Paul E. Nelson, Dean 

RE: Professor Emeritus status for Dr. Norman H. Dohn

The E.W. Scripps School of Journalism and the College of Communication jointly recommend that Dr. Norman H. Dohn be granted emeritus status.

The details of his accomplishments are covered in the attached letter from Dr. Ralph Izard, Director of the School of Journalism.

Dr. Dohn went into early retirement starting December 31, 1987.

Ohio University

E.W. Scripps School of Journalism
Ohio University
Athens, Ohio 45701-2979

614/593-2590

February 5, 1988

Paul E. Nelson, Dean
College of Communication
Ohio University
Athens, Ohio 45701

FEB 05 1988

Dear Paul:

On behalf of the faculty of the E.W. Scripps School of Journalism, this is to recommend that Norman H. Dohn, who retired effective December 31, 1987, be granted emeritus status. Dr. Dohn's contributions to Ohio University during his 19 years on our faculty have been many and varied. We believe he merits the continued respect of our faculty and the university at large.

Dr. Dohn is one of the rare faculty members who have both substantial professional experience as well as strong academic background. He has effectively blended this combination into contributions for both our undergraduate and graduate programs. He has been an energetic and productive member of the faculty and the Ohio political communications community.

His career before coming to Ohio University was distinguished, including service as a reporter, assistant city editor, feature writer, Sunday editor and editorial writer for The Columbus Dispatch; editor of The Ohio VFW News; newscaster and editorial consultant for WBNS-TV, Columbus; broadcast journalist and international broadcasting service supervisor for the Voice of America; information officer for the American embassy in Manila, The Philippines.

A dedicated teacher and a well-organized, effective adviser of students, Dr. Dohn is competent and practical. He perceives what ought to be done. He is results oriented, and his many activities benefit the school, its students and the university as a whole. He will continue to serve as an effective representative of Ohio University through his work as editor of the Ohio VFW News, a member of the board of directors, Central Ohio chapter of the Society of Professional Journalists, Sigma Delta Chi, a member of the board of trustees of Otterbein College and numerous contacts among Ohio journalists and political figures.

It is the belief of the journalism faculty that Dr. Dohn will continue his association with the university and will continue to be available when he is needed. We recommend him strongly for emeritus status, and we appreciate your willingness to consider this recommendation. Best wishes.

Sincerely,



Ralph S. Izard
Director

Ohio University

Interoffice Communication

Date: February 3, 1988

To: James Bruning, Provost

From: Joseph E. Essman, Associate Dean, College of Engineering and Technology

Subject: Emeritus Status for Dr. H. Benne Kendall

Attached is a nomination for Emeritus status for Professor H. Benne Kendall, who will retire in June, 1988. I forward it to you with my full endorsement, and that of Dean T. R. Robe.

Dr. Kendall has served the College of Engineering and Technology and Ohio University with excellence since 1960, and he is fully deserving of this recognition with its associated privileges.

I, therefore, forward this nomination to you for proper Board of Trustees action.

jcy

xc: N. Dinos, Chm., ChE

Department of Chemical Engineering
Stocker Center
Ohio University
Athens, Ohio 45701-2979
614/593-1492

College of Engineering and Technology

To: Dr. James L. Bruning, Provost

From: Nicholas Dings, Chairman, Dept. of Chemical Engineering

Date: February 2, 1988

Subject: Emeritus Status for Professor H. Benne Kendall

On behalf of the Faculty of the Department of Chemical Engineering. I am recommending the award of Emeritus Professor standing for Dr. H. Benne Kendall. Dr. Kendall is retiring from Ohio University effective June 1988.

Dr. Kendall has served the Department, The College, Ohio University, and the profession with excellence for many years. His contributions are too numerous to list, but the following comments are intended to give a true flavor of his career. We are fortunate that he will be teaching one quarter each year after his retirement.

1. Length of service

Dr. Kendall came to Ohio University in 1960 to help establish and nurture the new Department of Chemical Engineering. During that time, he has served as Chairman of the Department, as well as numerous positions of responsibility at all levels of the University.

2. Teaching Accomplishments

Dr. Kendall had always had very high teaching evaluations and is widely sought by graduates when they return to campus. Among many other recognitions, he has been winner of the Westinghouse Award for Teaching Excellence, The Russ Award for Teaching in the College of Engineering and Technology, and was the first winner of the Class of 1950 Award for Faculty Excellence of the OU Alumni Association. His teaching has ranged over the whole curriculum, from Freshman to Advanced Graduate students.

3. Service to Ohio University

Dr. Kendall has served with distinction at all levels of governance at Ohio University. He has been member or chair of virtually all the ENT Committees, has given his wisdom and counsel freely in all aspects of University Life (academic, administrative, athletic, residential, off-campus teaching, community and governmental affairs, etc.). The Department of

Chemical Engineering owes its shape and collegiality to Dr. Kendall's hiring practices. Dr. Kendall is sought after for more functions than he can possibly accept and in all of them has brought respect and affection to himself and the Institution.

Ohio University

Department of Chemical Engineering
Stocker Center
Ohio University
Athens, Ohio 45701-2979
614/593-1492

College of Engineering and Technology

January 29, 1988

Dr. T. R. Robe, Dean
College of Engineering and Technology
Ohio University
Athens, Ohio 45701

Dear Dr. Robe,

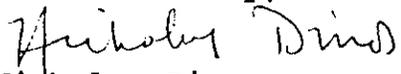
This is to formally nominate Dr. H. Benne Kendall for the rank of Emeritus Professor upon his retirement in June 1988.

Truly, there can be no doubt in anyone's mind that Dr. Kendall has served Ohio University faithfully and with vigorous excellence all the days of his tenure here. His accomplishments require no rhetorical justification. Indeed, it is impossible for me to imagine anyone at all who would raise even the most trivial objection to this well-merited award. Dr. Kendall has stamped his mark of integrity, excellence, amiability, intensity, care, and professional concern on every aspect of the Department of Chemical Engineering.

Dr. Kendall's nurture of the program and students, his hiring and choice of faculty, and his continuous involvement in the life of the Department, College, and University are legendary. The only good thing about his retirement is that he will be with us for 1/3 time. As anyone who knows Benne will testify, this really means a continued active involvement and no loss of his wise counsel, cheer, and enthusiasm.

I would be happy to provide whatever it takes to make this appointment certain, but I honestly believe that the case is "open and shut". Please advise me of anything I need to do.

Most sincerely,


Nicholas Dinos
Professor and Chairman

Mr. Smoot presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

3. Faculty Fellowship Awards

RESOLUTION 1988--976

WHEREAS, the proposed University Faculty Fellowships on the attached lists have been reviewed in accordance with University policy and found to be meritorious,

THEREFORE, BE IT RESOLVED that the attached University Faculty Fellowships for 1988-89 are approved.

BE IT FURTHER RESOLVED that the Provost can approve changes in the conditions of the Fellowships but not the total number of Fellowships.

Ohio University

Interoffice Communication

February 26, 1988

TO: Dr. Charles Ping, President

FROM: James L. Bruning, Provost 

SUBJECT: Faculty Improvement Leaves

I have read the attached Faculty Improvement Leave requests. I recommend them to you for approval and signature.

The total number requested (37) is below the 5% limit (45) established by earlier Trustee action.

jm
Attachments

FACULTY FELLOWSHIP LEAVES
1988-89

<u>Name</u>	<u>Department</u>	<u>Leave Dates</u>	<u>Purpose</u>
COLLEGE OF ARTS AND SCIENCES			
Philip D. Cantino	Botany	Fall, Winter, Spr.	Research at herbariums in Great Britain, France, and other European sites.
Howard L. Latz	Chemistry	Winter, Spring	Research on liquid crystal and laser spectroscopy projects.
Robert DeMott	English	Winter, Spring	Research for a book in a trilogy of works by John Steinbeck.
Julia Lin	English	Fall, Winter	Study of women's poetry in modern China with emphasis on the post - 1949 period.
Paul Nelson	English	Fall, Winter	Work on a manuscript of poems and expansion of a collection of short stories.
Suzanne Miers	History	Fall, Winter, Spr.	Research for works dealing with the suppression of slavery in Britain, Islamic slavery, and bondage among Chinese women.
Donald Richter	History	Fall, Spring	Research on the Special Brigade, a British World War I gas warfare unit.
Richard McGinn	Linguistics	Fall, Winter, Spr.	Work on a vocabulary and reference grammar for Rejang texts.
Gene Blocker	Philosophy	Fall	Research on Chinese philosophy at various universities in the Peoples Republic of China.
David Dabelko	Political Science	Winter, Spring	Research on welfare, taxation and economic development at the Center for Public Administration and Policy Analysis, University of Exeter, England.

<u>Name</u>	<u>Department</u>	<u>Leave Dates</u>	<u>Purpose</u>
Harry Kotses	Psychology	Fall, Winter, Spr.	Study of air flow resistance changes in individuals with asthma.
Girard Krebs	Soc. & Anthr.	Fall, Winter	Research on the paleontological, prehistoric, and historic continuity of Homo sapiens.

COLLEGE OF BUSINESS ADMINISTRATION

Thomas Bolland	Management Systems	Winter, Spring	Completion of an introductory statistics text integrating and contrasting the classical and modern approaches to statistical inference and decision making.
James Lee	Management Systems	Spring	Prepare a second edition of <i>The Gold and Garbage in Management Theories and Prescriptions</i> .
Anne McClanahan	Management Systems	Fall, Winter, Spr.	Researching systems design tools and expert systems for business applications.

COLLEGE OF COMMUNICATION

Joseph Berman	Com. Systems Mgt.	Fall	Prepare new strategic plans for the Communication Systems Management program and two new courses.
Anita James	InCo	Winter	Study statistics, explore programmatic development at the OU Ironton campus and examine communication processes in both industry and academic institutions.
Judy C. Pearson	InCo	Fall	Completion of a communication theory book and completion of a book <i>How to Talk to the Other Sex: A Bilingual Survival Guide for Work and Pleasure</i> .
Ray Wagner	InCo	Fall	Study of intercultural relationships at the Sichuan Institute of Foreign Languages, Chongqing, China.

<u>Name</u>	<u>Department</u>	<u>Leave Dates</u>	<u>Purpose</u>
Dru Riley Evarts	Journalism	Winter, Spring	Study of reporting coverage of the presidential campaign and work on a book dealing with free expression theories.
Guido H. Stempel III	Journalism	Winter	Update study of 1984 Presidential Election Campaign with material from the 1988 campaign and prepare manuscript.
David Mould	Telecommunications	Fall, Spring	Work on documentary projects in the arts and humanities in several media--film, video and audio.
COLLEGE OF EDUCATION			
Len Pikaart	Curriculum & Inst.	Fall, Winter, Spr.	Development of familiarity with IBM software and hardware for instructional applications.
George Wood	Curriculum & Inst.	Fall, Winter, Spr.	Research on teaching practices which help children develop as participating, democratic citizens.
Sally Navin	SABSEL	Fall, Winter, Spr.	Research on guidance and counseling program development in Botswana and Swaziland.
COLLEGE OF ENGINEERING			
Glenn A. Hazen	Civil Engr.	Spring	Research on nonisotropic elasticity problems at Gaziantep University, Turkey.
COLLEGE OF FINE ARTS			
Robert Borchard	Art	Fall, Winter, Spr.	Complete illustrations for a book dealing with experiences of growing up as a child in Buffalo, New York.

<u>Name</u>	<u>Department</u>	<u>Leave Dates</u>	<u>Purpose</u>
Michael B. Harper	Comparative Arts	Winter, Spring	Complete book, <i>Principles of Architecture</i> , do research for additional articles and begin an interdisciplinary study of classical forms.
Madeline Scott	Dance	Winter	Develop new material for performances with the Douglas Nielson Dance Company and continue work toward certification as a Movement Analyst.
Edward T. Payne	Music	Spring	Study at the Cleveland Institute of Music and the Connecticut Opera Association.
Margene Stewart	Music	Fall, Winter, Spr.	Prepare a manual on harmonizing melodies. Observe class piano instruction at six universities, and study piano at Indiana University.

COLLEGE OF HEALTH AND HUMAN SERVICES

Patricia Baasel	Home Economics	Fall, Winter, Spr.	Conduct and publish results of research on adoption, and update knowledge of literature on family life.
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REGIONAL CAMPUSES

BELMONT

David Miles	Comparative Arts	Spring	Program, test and revise a computer assisted instruction program using video disc.
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CHILLICOTHE

Ronald E. Salomone	English Arts & Sciences	Winter	Revise and complete study of novels by Charles Williams.
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Name

Department

Leave Dates

Purpose

LANCASTER

Judith A. Davis

Nursing

Spring

Study ways of incorporating gerontological nursing concepts into the two-year associate degree nursing curriculum.

Parinbam Thamburaj

Chemistry

Spring

Conduct chemical research in organometallics.

3-1-88

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Ms. Grasselli presented and moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

4. Chillicothe Regional Campus Coordinating
Council Appointments

RESOLUTION 1988-- 977

BE IT RESOLVED by the Board of Trustees of Ohio University that the following persons be recommended for appointment by the President to membership on the Coordinating Council for the Chillicothe Regional Campus of Ohio University.

Don Russell

Four year appointment
April 9, 1988 - July 1, 1991

(Filling remaining term of
former member, John Moore)

Glenn R. Thompson

Eight year appointment
April 9, 1988 - July 1, 1995

(Filling remaining term of
former member, Peter Horvitz)

-BIOGRAPHICAL SKETCH-

**Don Russell
Vice President/Operations
Chillicothe Mills**

Don Russell, a Chillicothe native and former manager of Mead's Kingsport, Tennessee mill, became Vice President of Operations for the Chillicothe Mills on December 1, 1987. He joined Mead in 1958 after graduating from the University of Cincinnati with a chemical engineering degree. While assigned at Chilpaco, he advanced through Process Control and Operations management ranks to the position of Mill Manager. In 1975 Don was named to the Facilities Planning and Development Group at Mead's Corporate Headquarters, then to a key managerial position in Mead's Escanaba, Michigan mill. In 1977, he assumed production management responsibilities in Kingsport, and in 1981 was promoted to Mill Manager.

Don has been very active in community affairs. Among his civic interests in Kingsport, he served on the Board of Directors of the First American National Bank-Eastern and as president of Kingsport Area Business Council on Health Care, Inc. In addition, he was a member of the Board of Directors of the Community Chest, the Executive Committee of Funfest and the YMCA Advisory Board. Don is a past member of the Governor's Select Committee on Health Care Cost Containment (Tennessee), the Kingsport Chamber of Commerce, the Kingsport Central Improvement Corporation, and past president of Junior Achievement. He is a member of the Kingsport Rotary Club and Deacon of the First Presbyterian Church.

Don and his wife, Janet, have two daughters, Deborah, a chemical engineer with Eli Lilly Company and Karen McJunkin, a financial analyst.

Chillicothe Gazette

50 West Main St.
Chillicothe, Ohio 45601
614/773-2111

GLENN R. THOMPSON

Was appointed President and Publisher of the Chillicothe Gazette October 9, 1987. A native of Chillicothe, Thompson, 32, had been the Gazette's controller since April 1, 1979. He joined the Gazette in March 1976 as a bookkeeper in the Circulation Department.

Thompson holds an associate's degree in business administration from Southern Ohio College in Cincinnati. He is active in the Ross County Babe Ruth League. He and his wife, Juliana, live at 2271 Sugar Run Rd.



C. BOARD-ADMINISTRATION COMMITTEE

Committee Chair Campbell reported the committee met to review matters to be presented to the Board. He noted the committee earlier held a telephone conference to consider the proposed labor contract and had agreed to recommend it to the Board.

Mr. Russ presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

1. Ratification of Labor Contract

RESOLUTION 1988--978

WHEREAS, the University and Local 1699 and Ohio Council 8 of the American Federation of State, County and Municipal Employees (AFSCME) have collectively bargained a new Agreement effective March 2, 1988, to March 1, 1991, and

WHEREAS, the Ohio University Board of Trustees in accordance with Section 4117.10 (B) of the Ohio Revised Code must ratify the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby ratify the Agreement between the University and Local 1699 and Council 8 of AFSCME; and authorizes the President to arrange for execution in accordance with Ohio law.

Mrs. D'Angelo stated the Committee had reviewed the recommendations for prospective honorees and found them deserving of the honorary degree award. She indicated that President Ping had commented on the merits of each of the honorees.

Mrs. D'Angelo presented and moved approval of the resolution. Mr. Schey seconded the motion. Approval was unanimous.

2. Honorary Degree Awards

RESOLUTION 1988--979

WHEREAS, the University Committee on Honorary Degrees has recommended that Ohio University honor the persons listed below through the conferral of an honorary degree, and

WHEREAS, it remains for the President to determine whether these persons wish to accept the award.

THEREFORE, BE IT RESOLVED that the degrees recommended be conferred at appropriate times in the future after the President has determined that the persons recommended wish to be honored.

Robert E. Holmes	Doctor of Laws
Helen Suzman	Doctor of Humane Letters
Elie Wiesel	Doctor of Humane Letters
Christoph von Dohnanyi	Doctor of Music
Chen-Ku Wang	Doctor of Laws

CHEN-KU WANG

Professor Chen-Ku Wang is the Director of the Taiwan, R.O.C. National Central Library serving since 1977. From 1960 to 1977 he has served successively as lecturer, assistant professor and full professor of National Taiwan Normal University where he was instrumental in the founding of their Library Program. Involved in Taiwanese library science for over thirty years, Mr. Wang's professional activities include the areas of library education, library training, library automation and library professional standards, to name a few.

Mr. Wang has been an active member of the Library Association of China, holding numerous elected and appointed positions of that body. He is known as a tireless leader in the cause of international library cooperation and exchange.

ELIE WIESEL

Elie Wiesel was awarded the Noble Prize for Peace in 1986. He is widely recognized as a brilliant writer, scholar and teacher, and one who has made many contributions to human rights and literature. Through his great talent as a chronicler of Jewish History, particularly the Holocaust period, he has forced the world to remember this time of madness in human terms -- terms that permit us to survive in our own contemporary, conflicting worlds. As an author he has published over twenty-five books, his latest being, Against Silence: The Voice and Vision of Elie Wiesel (1985) and Job ou Dieu dans la Tempete (1986) with Josey Eisenberg.

Professor Wiesel's credentials include leadership roles in numerous public and professional service organizations and institutions. He serves on several editorial and advisory boards and is the recipient of honorary degrees from over forty colleges and universities.

ROBERT E. HOLMES

Robert E. Holmes serves as a Justice of the Ohio Supreme Court. A 1944 graduate of Ohio University (A.B. in Government) Mr. Holmes has had a distinguished career in public service, in addition to his private practice of law. This service includes four-terms in the Ohio House Of Representatives, a member of the Tenth District Court of Appeals and membership on the Ohio Supreme Court.

Justice Holmes has been recognized by the Ohio State Bar Association for his legal scholarship and preservation. His leadership as chair of a committee reviewing the State's Appellate Court System is widely recognized and has led to sweeping changes in that Court's procedures.

HELEN SUZMAN

Helen Suzman has served as a representative for Houghton (Johannesburg) in the South African Parliament since 1953. During this period, as the lone member of the Progressive Federal Party, she has demonstrated great personal courage. She has actively opposed government policies dealing with apartheid legislation and women's rights.

Mrs. Suzman holds membership in numerous honorary societies and institutions, has twice been nominated for the Nobel Peace Prize and was awarded the United Nations Award of the International League for Human Rights. Oxford, Harvard, Columbia and other universities have recognized her many talents and contributions by awarding her honorary degrees.

CHRISTOPH VON DOHNANYI

Christoph von Dohnanyi has been the Cleveland Orchestra's Music Director since 1984. Prior to his assuming the leadership of the Cleveland Orchestra he served as chorusmaster, general music director and conductor for several Germany operas and orchestras. His great talent has taken him to major opera houses throughout the formal music world where he is identified as the fifth generation of the Dohnanyi family, a family rich in the tradition of formal music.

As conductor, he has brought to the Cleveland Orchestra a balance of new and older composers and has softened the temperament of his audiences with his music. He is known as an advocate of the music of Hans Werner Henze and his forté is a warm, but yet unsentimental interpretation of his German musical background.

Mr. Campbell presented and moved approval of the resolution.
Mr. Smoot seconded the motion. Approval was unanimous.

3. School of Communication Systems Management Naming

RESOLUTION 1988--980

WHEREAS, The Ohio University Board of Trustees established the Center for Communication Management on February 2, 1980, and elevated its status to that of a School on January 26, 1985, and

WHEREAS, the School of Communication Systems Management has significantly developed since 1980 to a point of being an internationally recognized contributor to the understanding of organizational, national and international communication systems and has prepared a steadily growing number of professional leaders in the field of communication systems management, and

WHEREAS, J. Warren McClure, university alumnus, has encouraged and helped foster the development of the School, by the giving of his imaginative and future oriented advice and counsel, and

WHEREAS, through his generosity an endowment was established that, with the help of others, will provide resources necessary to insure the School's continued success.

NOW, THEREFORE, BE IT RESOLVED that the School be known as the J. Warren McClure School of Communication Systems Management in recognition of his support and encouragement.

VIII. ANNOUNCEMENT OF NEXT STATED MEETING DATE AND SITES

Secretary Geiger announced the next stated meeting for Saturday, June 25 on the Zanesville Campus. Committee/Study sessions are scheduled for the Belmont Campus on Friday, June 24, 1988.

Commencement this year is to be held on Friday, June 10 and Saturday, June 11, 1988, in Athens. The Secretary will contact Trustees to learn of their attendance.

IV. GENERAL DISCUSSION

Members, in turn, warmly thanked retiring Trustee Frank Baumholtz for his good and loyal service to the university as a Trustee. Members fondly recalled occasions over the past fifty years when they first met Mr. Baumholtz. Lewis R. Smoot, Sr., was welcomed as a new Trustee and members noted they looked forward to serving with him. Those giving reports over the past two days were also thanked. Trustees expressed appreciation for the opportunity to meet and lunch with members of UPAC.

Ms. Grasselli stated she was pleased that Microspace Odesey was being exhibited on campus and for the blend of arts and sciences it so ably demonstrates.

Mr. Campbell and Mr. Schey noted the importance of the Komaki City project and the need for our continued encouragement of this type of international program in order to maintain our stature, and to assist our economy in improving its productivity.

Mr. Smoot thanked members for his being made to feel at home and indicated he looked forward to serving the university.

Mr. Baumholtz thanked all for making this weekend a very special one for him. He stated his nine years as a trustee had gone very quickly and that he enjoyed every minute of it. He noted he was completing a 50 year love affair with Ohio University and looked forward to many more years of continued involvement with the university. Mr. Baumholtz welcomed Lewis Smoot to the Board and wished him well in his endeavors.

President Ping stated he had great affection for Frank Baumholtz and gratitude for his dedicated service as a trustee, and that he was looking forward to working with Lewis Smoot. The President announced that Trustee Grasselli has made a gift to cover the expense of locating David Hostetler's "American Woman" on campus. As a renowned sculptor and faculty member David has contributed much to the life and reputation of Ohio University and his work belongs on campus. The work is to be placed in honor of the bicentennial celebration and the contributions of women to the history of the region and the nation.

Chairman Russ thanked Frank Baumholtz for his years of dedicated service to Ohio University. He indicated that he and Dolores were looking forward to "Dayton Week" and their roles of hosting the dinner with corporate and professional leaders on Monday, April 11.

X. ADJOURNMENT

Determining there was no further business to come before the Board, Chairman Russ declared the meeting adjourned at 11:55 A.M.

CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(f) of the Ohio Revised Code and of the State Administration Procedures Act.

Fritz J. Russ
Chairman

Alan H. Geiger
Secretary