

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

November 20, 1985

TO: Those listed below*

FROM: Alan H. Geiger, Secretary, Board of Trustees *Alan Geiger*

SUBJECT: Minutes of the October 25, 1985 Meeting of the Board

Enclosed for your file is a copy of the October 25 minutes. This draft will be presented for approval at the next stated meeting of the Board.

Also included is a copy of the minutes of 1) the October 4, 1985, meeting of the College of Osteopathic Medicine's Advisory Board, 2) the May 14, 1985, meeting of the Executive Committee of the Edison Animal Biotechnology Center Authority, 3) the October 31, 1985, meeting of the Edison Animal Biotechnology Center Authority, 4) the November 15, 1985, meeting of the Innovation Center and Research Park Authority, 5) a copy of "Sponsored Programs at Ohio University" and 6) a 1985/86 Campus Directory.

AHG:vg
Enclosures

*Chairman and Members of the Board w/enclosures

Mr. Johnson
Mr. Line
Dr. Ping
Mr. Kennard
Dr. Geiger
Dr. Bruning
Dr. Harter
Dr. Turnage
Mr. Rudy
Archives (2)
Mr. Burns
Mr. Ellis
Mr. Kotowski

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

1:30 P.M., Saturday, October 26, 1985
Room 218, Herrold Hall
Ohio University Lancaster Campus

I. ROLL CALL

Seven members were present, namely Chairman Frank C. Baumholtz, Richard R. Campbell, Priscilla S. D'Angelo, Jeanette G. Grasselli, Dennis B. Heffernan, Dean W. Jeffers and William D. Rohr. This constituted a quorum. Fritz J. Russ and Denver L. White were unable to attend.

This was the first meeting for Ms. Grasselli, Director of the Technology Support Department, The Standard Oil Company (Ohio). Ms. Grasselli was appointed by Governor Richard F. Celeste for a term beginning June 26, 1985, and ending at the close of business May 13, 1994, vice Milton J. Taylor, whose term expired. The letter of appointment and oath of office are included with the official minutes.

President Charles J. Ping and Secretary Alan H. Geiger were present, as was M. Fil Line, Jr., who sits with the Board by invitation as President of the Ohio University Alumni Board of Directors.

II. APPROVAL OF MINUTES OF THE
MEETING OF JUNE 24, 1985
(previously distributed)

Mr. Jeffers moved that the minutes be approved as distributed. Mr. Rohr seconded the motion. Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Geiger reported that none had been received.

IV. ANNOUNCEMENTS

President Ping reminded those present that the Honors Convocation will be held November 9 on the Athens Campus. He stated as well that the first permanent building on the Ironton Campus will be dedicated December 15, 1985, in Ironton. (This new building was named by the Board later in the meeting as the Collins Center.)

STATE OF OHIO
Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, Richard F. Celeste, Governor of the State of Ohio, do hereby appoint Jeanette G. Grasselli, Republican, Chagrin Falls, Cuyahoga County, Ohio, as a Member, Ohio University Board of Trustees, for a term beginning June 26, 1985, and ending at the close of business May 13, 1994, vice Milton J. Taylor, whose term expired.

IN WITNESS WHEREOF, I
have here unto subscribed
my name and caused the
great seal of the State
of Ohio to be affixed, at
Columbus, this 26th
day of June in the year
of our Lord, one thousand
nine hundred and
eighty-five.


Richard F. Celeste
Governor

OATH OF OFFICE

I, Jeanette G. Grasselli, promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and to faithfully discharge the duties of the office of Member, of the Ohio University Board of Trustees, to which I have been appointed by Governor Richard F. Celeste for the term designated. This I shall do as I shall answer unto God.

Jeanette G. Grasselli
Jeanette G. Grasselli

STATE OF OHIO

COUNTY OF Cuyahoga ss:

Personally sworn to before me, a Notary Public in and for said County, and subscribed to my presence this 22nd day of July, 1985.

Shirley K. Garcowski
SHIRLEY GARCOWSKI
My Commission Expires 9/12/87

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V. REPORTS

Chairman Baumholtz invited President Ping to present persons for reports. The President introduced in turn, Provost James Bruning, Vice President for Administration Carol Harter, Executive Assistant to the President for Affirmative Action, William Y. Smith, Director of Institutional Research, Gary O. Moden and Vice Provost for Regional Higher Education, James Bryant. All supportive materials utilized by the presentors, with the exception of Dr. Bryant who used slides, are included with the official minutes. Mention in these minutes is therefore limited to a general report of each presentation.

A. Enrollment Report

Dr. James L. Bruning, Provost

Provost Bruning reported that initial fall enrollment figures looked good and that total enrollment for all campuses was 21,522. (This compares to 20,524 for Fall 1984) Dr. Bruning presented transparencies showing improved freshmen enrollments, retention rates, etc.

B. Housing Occupancy Report

Vice President Harter reviewed Residence Hall data for Fall 1985, by comparing it with annual data for the past ten years. She emphasized occupancy levels against design capacities and noted the occupancy level (rate) for Fall 1985 was 97 percent based on an occupancy of 6569 and a capacity of 6770. (This compares to a 65 percent rate on an occupancy of 5400 and a capacity of 8450 for Fall 1975.) Dr. Harter concluded by expressing her feelings the Residence Hall System was well managed and financially strong.

C. Affirmative Action Review

William Y. Smith, Executive Assistant
to the President for Affirmative Action

Mr. Smith, utilizing a series of transparencies described the purpose of the institution's five year affirmative action review being presented to the Board. He indicated that some progress toward the institution's goals for minorities and women has been realized, and the data presented shows continuing effort and information on which individual operating units can plan their hires. He provided detailed information, for the period January through September 1985, on faculty, contract staff and civil service new hires and comment on various aspects of these data. Mr. Smith distributed to members copies of the "Ohio University, Self-Study Five Years in Review," a five year review of our affirmative action efforts. Following completion of his report, President Ping thanked Mr. Smith for his efforts, particularly that dealing with the retention of minority students.

D. Institutional Status Report

Dr. Gary O. Moden, Director Institutional Research

Dr. Moden began by giving an overview of the activities of a task force, established in the Fall of 1980, to assess whether or not we are doing what we say we do. He indicated there were four aspects to the continuing study effort and that he would comment on two, the ACT College Outcome Measures Project and the Treatment Study.

Dr. Moden reported that the Outcome Measures Project deals broadly with the concept of general education by assessing students' change in process and content areas. He noted this was the first time we have been able to measure the same students as both freshmen and seniors. He stated that based on the Project, the findings suggest we are having an impact on students in areas of improved advising, clarifying values, using arts, science and technology and better understanding social institutions.

Dr. Moden stated the Treatment Study has been ongoing since the Fall of 1978 and primarily considers those areas generally described as student services. He noted the study provides continuing information, on an annual basis, by surveying freshmen for their perception as to how they are being treated by the staff, how clear and helpful are our processes and how academic advising has affected them.

E. 1985 Capital Goods Trade Fair

Dr. James C. Bryant, Vice Provost, Regional Higher Education

Dr. Bryant reported on the recent Trade Fair held in the International Exposition Center, Cleveland, Ohio. He stated the university provided, as a part of the Fair, a program on economic development utilizing the university's interactive microwave teleconferencing system. Dr. Bryant indicated the university received good visibility during the Fair. Dr. Bryant's report was given along with slides showing various aspects of and participants at the Fair.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

Chairman Baumholtz reported that Board Committees had, at their respective meetings, discussed matters being presented to the Board. Committee assignments were altered to reflect those present for meeting sessions. Chairman, acting chairman or committee members designated by them presented matters for action.

A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE

Acting Committee Chairman Jeffers reported the committee had received from the Treasurer, William L. Kennard, a preliminary financial report on the university. He noted that a final and audited report will be given to the full Board at a later meeting. A copy of Mr. Kennard's report, "Preliminary Financial Report for the Fiscal Year Ending June 30, 1985," is included with the official minutes.

Mr. Jeffers presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

1. East State Street (East End) Land Lease Solicitation

RESOLUTION 1985--818

WHEREAS, The Ohio University has surplus land on East State Street in Athens that is partially developed as the Athens Mall and has approximately 49 acres available for further development, and

WHEREAS, the Ohio University Board of Trustees has formerly identified approximately 30 of the acres for future development of a mall, and the remaining 19 acres would be best suited as a complementary business office and commercial parks concept, and

WHEREAS, the Ohio University Board of Trustees has authority under Section 123.01(9) of the O.R.C. to lease this acreage for up to twenty-five (25) years.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby authorizes the President or his designee to solicit proposals for use of the nineteen (19) acres for a business, office and commercial park; to review the proposals and determine which are in the best interests of the University; to negotiate one or more lease(s), and arrange for their execution in accordance with Ohio law.

Ohio University

Date: October 9, 1985

Interoffice Communication

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Development of the University's E. State Street Land

The University staff has recently reviewed the possibility of further development of approximately 19 acres at the east end of the East State Street property that has not been part of a prior development proposal.

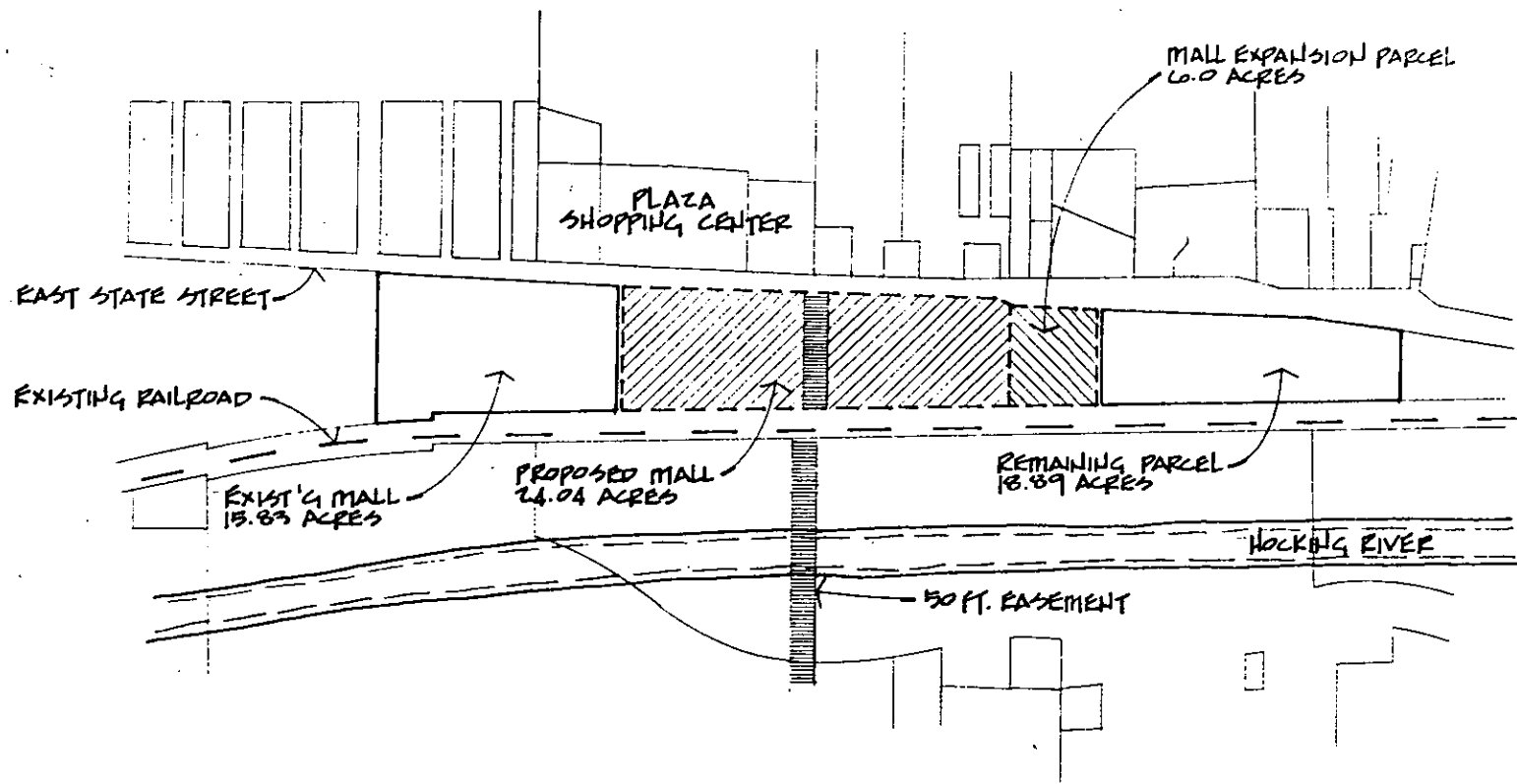
During the last few months there has been a specific interest expressed in a portion of this property and a general interest as part of the growing possibility that a new mall, called the University Mall, will be developed across the street. The University staff has recommended to President Ping that the University could lease this property for up to twenty-five (25) years, and solicit proposals from potential developers, businesses and others that would entail a business, office and commercial park concept and reserve the adjacent 30 acres directly west and east of the current Athens Mall for future mall expansion.

The proposals would be solicited through advertising in papers of general circulation and if advertising occurred during the month of November proposals could be received by December 31 and reviewed early in the year for leases to be negotiated and construction starting next year. The lease will be entered into in accordance with Section 123.01(9) of the O.R.C., which allows for leases up to twenty-five (25) years and the President can be delegated the authority to approve the final terms and conditions of the lease(s) over a future period of time as part of a "master plan" for development of the complex.

A resolution is attached for your review and adoption to authorize this development plan; and Dr. Geiger, Mr. Kennard and I will be available to answer questions at the Board meeting.

JFB:ndw

Attachment



EAST STATE STREET PROPERTIES

1" = 600'-0"



Ms. Grasselli presented and moved approval of the resolution.
Mr. Jeffers seconded the motion. Approval was unanimous

2. Travel Policy Revision

RESOLUTION 1985--819

WHEREAS, Am. Sub. H. B. 238 authorized the Board of Trustees to establish a policy for reimbursement for official travel by faculty, staff and students,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees adopts the attached policy for reimbursing faculty, staff and students for official University travel.

OHIO UNIVERSITY POLICY & PROCEDURE

SUBJECT

PROCEDURE NO.

41.121

PAGE NO.

1 of 7

DATE EFFECTIVE

ISSUED BY

APPROVED BY

REIMBURSEMENT FOR OFFICIAL TRAVEL

Purpose: Am. Sub. H.B. 238 authorizes the Board of Trustees to establish a policy for reimbursement for official travel by faculty, staff and students. This procedure outlines the policy for reimbursement of expenditures incurred for official travel.

Policy: A. AUTHORITY FOR TRAVEL:

All travel, in-state or out-of-state must be authorized and approved by the university officials responsible for the expenditure. Their signature on the travel expense report constitutes their approval and propriety of all expenses and allowances listed as necessary to the performance of travel on official university business. The official authorized to approve requests are listed below:

President	Director of Athletics
Provost	Assistant to Vice President(s)
Vice President(s)	Associate Provost
Treasurer and Controller	Director of Libraries
Deans	Secy. of the Board of Trustees
Assistant/Associate Deans	Director of Computer Services
University Facilities Planner	Director of the Innovation Center

B. HEADQUARTERS:

For reimbursement purposes, headquarters is the office or building address at which the employee has his primary work assignment.

C. BASIS FOR REIMBURSEMENT FOR IN-STATE AND OUT-OF-STATE TRAVEL:

1. Allowable Transportation Expenses

Personal Automobile/Motorcycle

Personnel will be reimbursed at a rate of twenty cents per mile for use of privately owned automobiles or eight and one half cents per mile for privately owned motorcycle, when traveling on official business. Mileage is payable to only one of two or more individuals traveling on the same trip and in the same vehicle. The name of all persons traveling together on the same trip and in the same vehicle must be listed on the travel report.

The reimburseable mileage rate for travel is from the center of Athens to the center of the city of destination. The Standard Highway Mileage Guide issued by Rand McNally and Company is the source used for approved distance between cities. If travel is not to the center of the city of destination or if travel is within the city, so note in "itemization" section of Travel Expense Report. For example: A trip from Athens to Columbus will be

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REIMBURSEMENT FOR OFFICIAL TRAVEL

1. Allowable Transportation Expenses, ContinuedPersonal Automobiles/Motorcycle, Continued

reimbursed for 75 miles one way. A trip from Athens to Ohio State University, if so itemized, will be reimbursed for 84 miles one way.

The mileage rate includes all expenses incurred by use of the privately owned automobile or motorcycle when traveling on official university business including insurance.

Liability insurance must be paid for by the individual to protect himself against suits and claims for personal injury and property damage while he is operating a private vehicle in the course of university employment.

Travel by Common Carrier

Travel by common carrier (airplane, train, bus, etc.) is authorized. Reimbursement is authorized at the lowest available rate. University funds shall not be expended to pay for unused reservations on common carriers.

Other Transportation Expenses

Reimbursement may be claimed for parking charges, ferry and taxi fares, bridges, highway and tunnel tolls.

Any other out-of-pocket expenses such as road services and towing charges directly chargeable to the operation of a university owned vehicle incurred while traveling in such vehicles, may be reimbursed subject to approval by the appropriate official listed in paragraph A.

Required Receipts for Transportation Expenses

Claims for reimbursement for service expenses incurred in connection with the operation of university owned automobiles, common carrier expenses, and miscellaneous travel expenses exceeding one dollar must be accompanied by receipts. Receipts are not required for actual and reasonable taxi and limousine fares.

2. Meals

- a. Meals will be reimbursed without receipts and are not to exceed \$25.00 per day. Meal reimbursements apply only if the travel destination is 30 miles or more from the primary work assignment.

OHIO UNIVERSITY POLICY & PROCEDURE

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REIMBURSEMENT FOR OFFICIAL TRAVEL

ISSUED BY

APPROVED BY

2. Meals, Continued

- b. When traveling less than a full day, meals shall be reimbursed as follows:

Breakfast - \$ 5.00 (on travel status prior to 7:00 a.m.)
Lunch - \$ 7.00 (on travel status prior to 12:00 noon)
Dinner - \$13.00 (on travel status prior to 5:00 p.m. and return after 6:00 p.m.)

- c. There will be no reimbursement for gratuity or alcoholic beverages.

3. Lodging

- a. Lodging will be reimbursed for the actual cost not to exceed \$75.00 plus taxes per night supported by original receipts.
- b. Reimbursement for lodging in a non-commercial private dwelling is authorized to the amount of fifteen dollars per night.
- c. In those instances when a traveler obtains charging privileges at a hotel, the bill will be looked upon by the university the same as a private credit card. Reimbursement will be made to the individual for those expenses which are in accordance with the guidelines set forth in this policy and the individual will be solely responsible for making payment directly to the hotel. The university will not make payment to a hotel for items charged by an employee while traveling.

4. Miscellaneous Expenses

Expenses incurred for stenographic fees, storage of baggage, telephone calls for official university business and rental of equipment or temporary meeting or office facilities necessary for the conduct of official university business may be reimbursed. Expenses incurred for entertainment, gratuities and alcoholic beverages are not reimburseable.

Expenses incurred for laundry, dry cleaning and pressing may be reimbursed if the employee is on continuous travel status in excess of one week, including a weekend, without returning home during that time.

Expenses incurred for special purchases essential for the fulfillment of the travel or work assignment may be reimbursed upon approval of the authorized university official.

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REIMBURSEMENT FOR OFFICIAL TRAVEL

4. Miscellaneous Expenses, Continued

Miscellaneous expenses must be itemized separately on the travel expense report. Original receipts shall be submitted for all individual miscellaneous expenditures exceeding one dollar. Credit card receipts are not acceptable.

5. Conferences and Special Meals - Off Campus

Expenses incurred for registration fees for conferences or meetings attended may be reimbursed. Any such expenses must be itemized on the travel expense report and accompanied by an original receipt. Credit card receipts are not acceptable.

Reimbursement may be made for the actual, reasonable expenditures for meals when such meals are an integral part of a seminar or similar working assembly provided:

- a. The meal is an integral part of such meeting.
- b. The attendance of the employee at such meeting is necessary to the best interest of the university.
- c. Receipts for such meals are required.
- d. Working retreats involving only university staff require prior written approval by the Provost. When requesting Provost approval, attach an explanation as to the benefit to be derived from the retreat as well as an agenda of planned activity.

Registration fees exceeding fifty dollars may be paid directly by the university if such agreement is agreed to by the vendor.

D. RENTAL OF AUTOMOBILES

Personnel will be reimbursed for rental of automobiles when traveling on official business provided such mode of transportation is advantageous to the university over other means of transportation. Automobile rentals to and from the Columbus Airport, as well as for the campus vicinity, shall have the written prior approval of the appropriate university official listed in paragraph A. A copy of the prior approval shall be attached to the request for reimbursement.

E. DEVIATIONS FROM POLICY:

Any deviations from this policy must have the prior written approval of the Provost and Treasurer. A copy of the approval must be submitted with the request for reimbursement.

OHIO UNIVERSITY POLICY & PROCEDURE

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REIMBURSEMENT FOR OFFICIAL TRAVEL

F. TRAVEL EXPENSE REPORT FORM:

Requests for reimbursement of travel expenses and official entertainment while on travel status shall be made on the travel expense form, Exhibit A. Travel expense report forms are available in the Central Storeroom under stock no. 76270 in packages of 25 sets.

G. REIMBURSEMENT FOR OFFICIAL ENTERTAINMENT WHILE ON TRAVEL STATUS:

Reimbursement will be made for reasonable expenses incurred in connection with entertainment while on travel status provided such expenses are in connection with the conduct of official business.

A complete detail of the entertainment expenses and the nature of the entertainment should be reflected on an attached sheet (Exhibit B) accompanied by original receipts. Credit card receipts are not acceptable. The detail shall consist of the following:

1. Purpose of the entertainment and the benefit to be derived by the university.
2. Names of persons entertained (exclude yourself and other Ohio University employees. Your expenses will be itemized on the travel expense report).
3. Itemize and total expenses by items purchases.

Enter the total amount claimed for each day in the appropriate miscellaneous column of the travel expense report. Alcoholic beverages are not reimburseable.

SUBJECT

DATE EFFECTIVE

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REIMBURSEMENT FOR OFFICIAL TRAVEL (EXHIBIT A)

(EXHIBIT A)

TRAVEL EXPENSE REPORT

NO. 2112

TRAVELER'S NAME John Doe		TITLE Professor		DEPARTMENT History		ACCOUNT NUMBER 0 20000 0385		PLATE See Below	
ADDRESS CHECK TO BE DELIVERED TO 11 Lakeside Dr. Athens, Ohio 45701				LIST NAMES OF OTHER UNIVERSITY EMPLOYEES TRAVELING IN SAME CAR Joe Smith John Jones		IN STATE <input checked="" type="checkbox"/> OUT OF STATE <input checked="" type="checkbox"/>		DATE PREPARED September 30, 1985	
• ITAEALIZE									

197		ITINERARY		MEALS AND LODGING				TRANSPORTATION EXPENSE			MISCELLANEOUS EXPENSES	
MO	DAY	TRAVEL POINTS		TIME				PER DIEM FEDERAL	COMMON CARRIER MODE	AMOUNT	AMOUNT	ITEMIZATION
9/4	FROM	Athens	DEP	5:30 am	\$	\$	DAILY TOTAL	95		\$	\$	Delivered papers to various Businesses in town before meeting.
	TO	Columbus	ARR	7:00 am	D							
9/4		Columbus	DEP	1:30 pm	\$		DAILY TOTAL	75		5.00		Registration Fee
		Athens	ARR	3:00 pm	D							
			DEP		\$		DAILY TOTAL					
			ARR		D							
9/16		Athens	DEP	6:30 am	\$	5.00	DAILY TOTAL	203				
		Toledo	ARR	12:00 pm	D	13.00	79.50					
9/17		Toledo	DEP	11:00 am	\$	5.00	DAILY TOTAL	203				
		Athens	ARR	4:30 pm	D		12.00					
			DEP		\$		DAILY TOTAL					
			ARR		D							
9/26		Athens	DEP	3:00 pm	\$		DAILY TOTAL	75				
		Columbus	ARR	4:30 pm	D							
9/26		Columbus	DEP	5:30 pm	\$		DAILY TOTAL			82.10	3.00	Taxi from Airport to Hotel
		Chicago, Illinois	ARR	7:00 pm	D	13.00	65.00					
9/27		Chicago	DEP	5:30 pm	\$	5.00	DAILY TOTAL			82.10	3.00	See Attached Sheet (Exhibit B) Taxi from Hotel to Airport
		Columbus	ARR	7:00 pm	D	8.25	16.75					
9/27		Columbus	DEP	7:00 pm	\$		DAILY TOTAL	75		4.00		Parking at Columbus Airport
		Athens	ARR	8:30 pm	D							
			DEP		\$		DAILY TOTAL					
			ARR		D							
			DEP		\$		DAILY TOTAL					0-20000-0385-411 236.70
			ARR		D							
			DEP		\$		DAILY TOTAL					0-20000-0385-412 303.95
			ARR		D							
		MEALS & LODGING CODE		COLUMBUS TOTALS		(A)	(B)	(C)	PURPOSE OF TRAVEL - EXPLAIN IN FULL			
		B. BREAKFAST L. LUNCH				\$206.75	\$164.20	\$24.50	9/4 Curriculum Meeting			
		D. DINNER H. HOTEL		TOTAL PERSONAL CAR MILEAGE: 726		20	TOTAL MILEAGE ALLOWANCE	\$145.20	9/16 ICU Meeting			
		DISTRIBUTION				TOTAL (A) + (B) + (C)		\$395.45	9/26 NCA 1 Day Conference			
		WHITE WORK SHEET PINK ACCT'S PAYABLE				TOTAL EXPENSES (1) + (2)		\$540.65				
		YELLOW ACCT'S PAYABLE GREEN DEPARTMENT SALMON TRAVELER				TOTAL AMOUNT TO BE REIMBURSED		540.65				

SIGNATURE OF TRAVELER _____

SIGNATURE OF DEPARTMENT HEAD _____

DATE _____

DATE _____

SEE SECTION A. - AUTHORITY FOR TRAVEL

ACCT'S PAYABLE COPY

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OHIO UNIVERSITY POLICY & PROCEDURE

SUBJECT

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REIMBURSEMENT FOR OFFICIAL TRAVEL (EXHIBIT B)

EXHIBIT B

Statement of Entertainment Expenses

While on Travel Status

Lunch for James Smith \$5.00

Purpose of the lunch was to recruit Dr. Smith for the History Department.

Mr. Rohr presented an moved approval of the resolution. Mr. Campbell seconded the motion. Approval was unanimous.

3. Gas Line Easement, Belmont Campus

Resolution 1985--820

WHEREAS, the Ohio University through the Board of Trustees has control over the Ohio University-Belmont Regional Campus, and

WHEREAS, the Columbia Gas Company has requested easements of approximately 2,500 feet long 20 feet wide to service an adjacent facility and possibly service the campus.

NOW THEREFORE, BE IT RESOLVED, that the Ohio University Board of Trustees hereby approves the granting of such an easement to the Columbia Gas Company for the purposes herein stated, and directs the President or his designee(s) to negotiate the terms and conditions for such an easement, subject to final approval of the President, and

BE IT FURTHER RESOLVED, that the President is hereby authorized to arrange for execution of the easement, after his approval, in accordance with Ohio law.

Ohio University

Interoffice Communication

Date: October 4, 1985

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Ohio University - Belmont Regional Campus Easements to the Columbia Gas Company.

The Columbia Gas Company, which serves the Belmont County area, has requested two 20 foot easements to place gas lines across the Ohio University - Belmont Regional Campus to serve a nursing home that is to be developed in the vicinity of the Regional Campus and possibly service our Regional Campus facility if the decision is to convert its heating facilities to natural gas.

Since this easement will involve service to non-Ohio University facilities, we will negotiate a reasonable consideration for the easement, which will run for fifteen (15) years, subject to renewal by both parties. The University staff recommends that the Board of Trustees grant the President the authority to assign staff to negotiate the terms of the easement and approve its final terms and conditions for proper execution.

Thank you very much and Dr. Bryant, Dr. Geiger and I will be available to review this matter if there are any questions.

JFB:ndw

cc: Dr. James Bryant, Vice Provost for Regional Higher Education
Dr. Alan Geiger, Assistant to the President
Dr. James Newton, Belmont Regional Campus

THE BOARD OF TRUSTEES OF OHIO UNIVERSITY, ATHENS, OHIO

D.B. 487 PG. 183
46.203 AC.

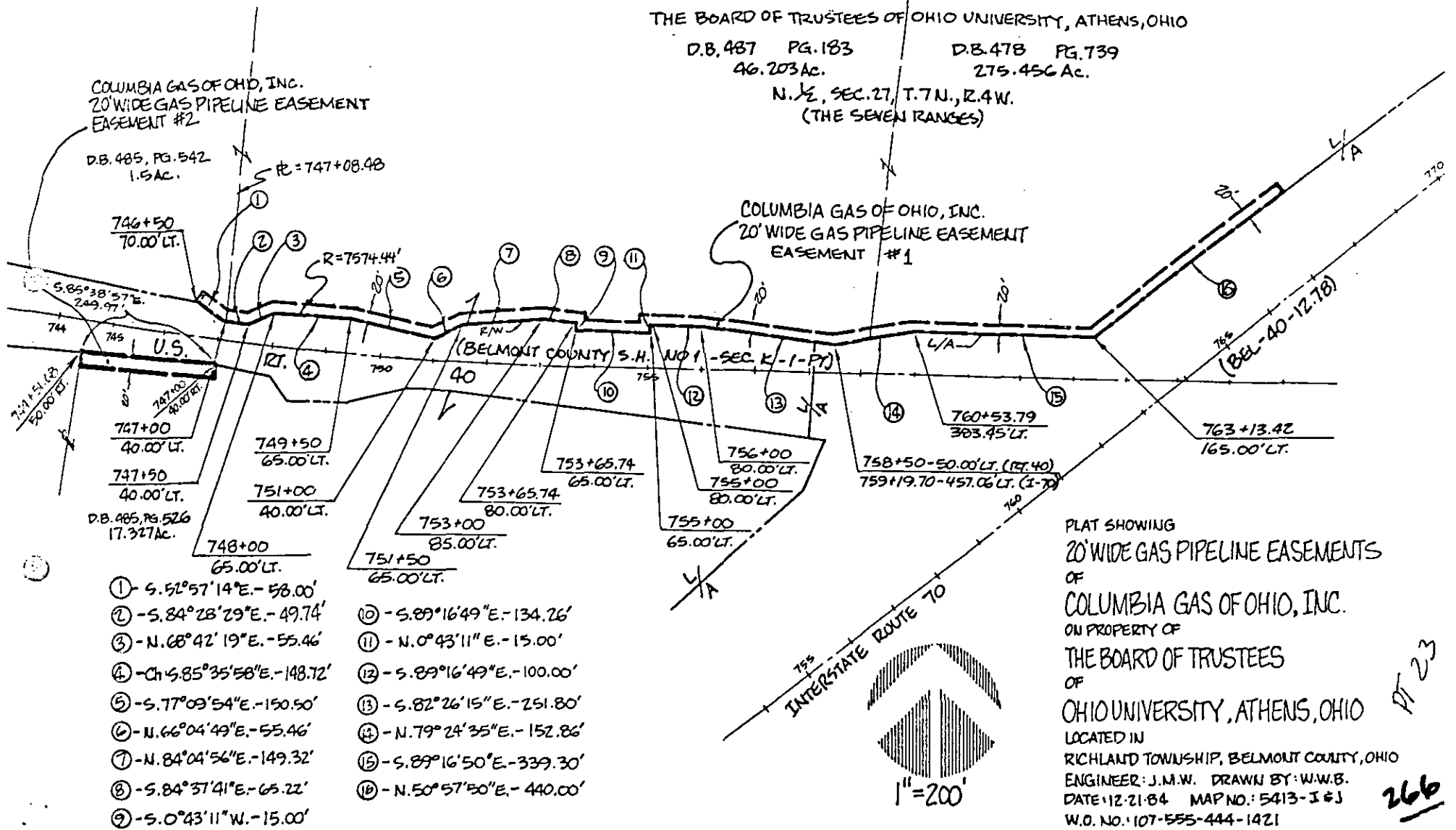
D.B. 478 PG. 739
275.456 AC.

N. 1/2, SEC. 27, T. 7 N., R. 4 W.
(THE SEVEN RANGES)

COLUMBIA GAS OF OHIO, INC.
20' WIDE GAS PIPELINE EASEMENT
EASEMENT #2

D.B. 485, PG. 542
1.5 AC.

COLUMBIA GAS OF OHIO, INC.
20' WIDE GAS PIPELINE EASEMENT
EASEMENT #1



PLAT SHOWING
20' WIDE GAS PIPELINE EASEMENTS
OF
COLUMBIA GAS OF OHIO, INC.
ON PROPERTY OF
THE BOARD OF TRUSTEES
OF
OHIO UNIVERSITY, ATHENS, OHIO
LOCATED IN

RICHLAND TOWNSHIP, BELMONT COUNTY, OHIO

ENGINEER: J.M.W. DRAWN BY: W.W.B.

DATE: 12-21-84 MAP NO.: 5413-J63

W.O. NO.: 107-555-444-1421

DRAWING NO.: 07-54-84

REVISED
8-21-85 W.W.

PT 23

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Mr. Jeffers presented and moved approval of the resolution.
Mr. Heffernan seconded the motion. Approval was unanimous.

4. Factory Street Right-of-Way Easement

RESOLUTION 1985--821

WHEREAS, the City of Athens, in cooperation with the Ohio Department of Highways, is in the process of making street improvements as part of the Athens Station Project, and

WHEREAS, the City of Athens has requested an easement over a portion of University property as part of the street improvements, which will be of benefit to Ohio University.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby authorizes the President or his designee(s) to negotiate the terms and conditions of an easement; and authorizes the President to approve the final terms and conditions and arrange for execution in accordance with Ohio law.

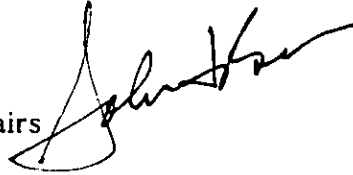
Ohio University

Date: October 9, 1985

Interoffice Communication

To: The President and Board of Trustees

From: John F. Burns, Director, Office of Legal Affairs



Subject: Easement Request of the Ohio Department of Highways and City of Athens

The City of Athens, in cooperation with the Ohio Department of Highways, is in the process of improving the access roads to the Athens Station Project. As you may know the Athens Project generally consisted of rehabilitation and construction of housing and commercial facilities in the area of the Athens Railroad Station off West Union Street.

An order to accomplish this an easement over a small portion of University property has been requested; and the University staff recommends the President be granted the authority to negotiate and approve the terms and conditions for such an easement. I have attached a portion of a drawing of the improvements, and the University property covered by the easement is the triangular area noted on #3 on the corner of Moore Ave. and Factory Street.

Dr. Geiger and I will be available at the meeting to answer any questions regarding this easement; and a draft resolution is attached for your consideration.

JFB:ndw

Attachment

Ms. Grasselli presented and moved approval of the resolution Mrs. D'Angelo seconded the motion. Approval was unanimous.

5. Facility Naming, Ironton

RESOLUTION 1985--822

WHEREAS, the 114th General Assembly, Regular Session, 1981-1982 did pass Amended Substitute House Bill 552 making an appropriation of \$4 million available for the Ironton (Southern) Campus, and

WHEREAS, the Board of Trustees recommended the award of construction bid for the first permanent building at the Ironton (Southern) Campus at their January 14, 1984 meeting, and

WHEREAS, the building is nearing completion and a dedication is being planned for December 15, 1985, and

WHEREAS, the Ohio University Southern Campus Coordinating Council recommended at their July 18, 1985 meeting that the first permanent building on the Ironton (Southern) Campus be named in honor of Oakley C. Collins and called Collins Center.

THEREFORE, BE IT RESOLVED that in recognition of his distinguished career and his support of education in the State of Ohio, the first building at Ironton be named in honor of Oakley C. Collins and called the Collins Center.

Date: September 26, 1985

Ohio
University Interoffice Communication

To: Alan Geiger, Assistant to the President

PRESIDENTS OFFICE

From: Bill W. Dingus, Director, Southern Campus

Bill

EX-101-1100

Subject: Naming of New Ohio University Southern Campus Facility

The Ohio University Southern Campus Coordinating Council at their July 18, 1985, meeting passed the following resolution:

Mr. Richard Meyers moved that a request be forwarded to the Ohio University President and Board of Trustees asking that the Ohio University Southern Campus facility presently under construction be named the Collins Center in honor of Oakley C. Collins, Senator of the 17th Ohio Senatorial District. The resolution was seconded by Patricia Schultz and upon a vote was approved.

The following general discussion indicated that if the University Governing Board concurred with the Coordinating Council's feelings, that a bust type plaque identifying the naming, placed near the building entry, would be very appropriate.

Ms. Grasselli presented and moved approval of the resolution. Mr. Jeffers seconded the motion. Approval was unanimous.

6. Auditorium Naming, Ironton

RESOLUTION 1985--823

WHEREAS, the Ohio University Board of Trustees has named the first building at Ironton the COLLINS CENTER, and

WHEREAS, the new Center will provide an auditorium for the benefit of campus and community programs at Ironton, and

WHEREAS, the Ohio University Southern Campus Coordinating Council wishes to recognize the leadership provided to the Ironton Campus during its formative years by the Campus' first full-time Director and his wife by naming the Auditorium in honor of Wellman and Ruth Bowman.

THEREFORE, BE IT RESOLVED that the auditorium in the new Collins Center be named the Bowman Auditorium.

Date: September 26, 1985

Ohio University Interoffice Communication

PRESIDENTS OFFICE

To: Alan Geiger, Assistant to the President

OCT 01 RECD

From: Bill W. Dingus, Director, Southern Campus *Bill*

Subject: Naming of Auditorium in New Ohio University Southern Campus Facility

The Ohio University Southern Campus Coordinating Council at their July 18, 1985, meeting passed the following resolution:

Mr. Richard Meyers moved that a request be forwarded to the Ohio University President and Board of Trustees asking that the auditorium in the Ohio University Southern Campus facility presently under construction be named the Bowman Auditorium in honor of Wellman Bowman, past director of the Southern Campus, and his wife Ruth.

Mr. Rohr presented and moved the resolution. Mr. Heffernan seconded the motion. Approval was unanimous.

7. (Old) Mt. Logan Sanitarium Building Razing, Chillicothe

RESOLUTION 1985--824

WHEREAS, the Ohio University Board of Trustees authorizes the razing of university facilities, and

WHEREAS, the Chillicothe Coordinating Council has recommended the razing of the former and long vacant nurses' dormitory on the Chillicothe Campus.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the razing of the Former Mt. Logan Sanitarium Nurses' Dormitory and seeks approval from the Department of Administrative Services, Division of Public Works, to begin the razing process.

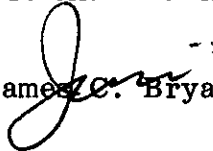
SEP 26 RECD

Ohio University

Date: September 25, 1985

Interoffice Communication

To: Dr. Alan H. Geiger, Assistant to the President

From:  James C. Bryant, Vice Provost, Regional Higher Education

Subject: Nurses Dormitory - Chillicothe Campus

Alan, at last weeks Chillicothe Coordinating Council meeting a resolution was passed to demolish the vacant nurses dormitory on the campus. As you know there is no anticipated use for the facility at present or in the future. It will do nothing but deteriorate and has on occasions been an attractive nuisance. I recommend that it be torn down as quickly as possible. The funds for the project are available within Regional Higher Education.

njr

cc: Ann Jones, Dean, OU-Chillicothe

275

B. EDUCATIONAL POLICIES COMMITTEE

Mr. Campbell presented and moved approval of the resolution. Mr. Heffernan seconded the motion. Approval was unanimous.

1. Program Review by Curriculum Committee

RESOLUTION 1985--825

WHEREAS, the continuous review of academic programs is essential to the maintenance of quality within an educational institution, and

WHEREAS, Ohio University has had for many years a rigorous program of internal review.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University accepts the 1984-85 review and approves the recommendations for academic programs.

Interoffice Communication

October 7, 1985

TO: Dr. Charles J. Ping, President

FROM: J. David Stewart, Associate Provost



Attached are summaries of the five-year and two-year review of academic programs completed last year by the University Curriculum Council.

These summaries represent a great deal of time spent by two review committees and provide a useful self-examination of our curricular programs.

jc
Attachments

Five-Year Program Reviews
1984-85

212

	<u>Class.</u> <u>Lang.</u>	<u>Comp.</u> <u>Arts</u>	<u>Compt.</u> <u>Science</u>	<u>Health</u> <u>Sp. Sci.</u>	<u>History</u>	<u>Journ.</u>	<u>Librl.</u> <u>Studies</u>	<u>Lbry.</u> <u>Info. Tct</u>
1. Quality of Grad. Faculty	NA	Wk/Adeq.	NA	Strong	Strong	Strong	Recommends termination	NA
2. Quality of Undergrad. Fac.	Adequate	Strong	Adequate	Strong	Strong	Strong	pending review by Provost appointed committee	Strong
3. Quality of Grad. Students	NA	High	NA	High	High	Medium		NA
4. Quality of Undergrad. Maj.	NA	NA	High	Medium	High	High		NA
5. Library Holdings	Adequate	Adequate	Adequate	Adequate	Adequate	Adequate		Excellent
6. Facilities/Equipment	Adequate	Adequate	Adequate	Excellent	Insuffic.	Excellent		Adequate
7. Student Demand-Graduate	NA	Low	NA	High	Moderate	Moderate		NA
8. Student Demand-Undergrad.	Low	NA	High	High	Moderate	High		Low
9. Student Demand-Undergrad. non-majors	High	Moderate	High	High	High	Moderate		Low
10. Demand-Graduate Student	NA	Moderate	NA	High	Medium	Medium		NA
11. Demand-Undergrad. Student	Low	NA	High	High	Low	Medium		High
12. Locational Advantage	No	No	No	No	No	No		No
13. Advantage Relat. Other Institutions	No	Yes	No	Yes	No	Yes		No
14. Quality of Grad. Educ. Exper.	NA	Pending	NA	Excellent	Good	Average		NA
15. Quality of Undergrad. Educ. Experience	NA	Good	Good	Excellent	Good	Good		Good
16. Quality of Honors program	NA	NA	NA	NA	Excellent	Good		NA
17. Mgmnt. of its programs offering credit through wrkshps, indp. study or experiential learning is:	Good	NA	Satisfact.	Good	Satisfact.	Satisfact.		Satisfact
18. Quality of its programs on regional campuses & communication with such faculty are:	NA	Satisfact.	Satisfact.	Good	Satisfact.	Good		NA

	<u>Linguist.</u>	<u>Managemt.</u>	<u>Math</u>	<u>Modrn. Lang.</u>	<u>Music</u>	<u>Nursing</u>	<u>Soc. Anthro.</u>	<u>Vis. Com.</u>
1. Quality of Grad. Faculty	Strong	NA	Strong	Strg/Wk.	Adeq/Strg.	NA	Adequate	NA
2. Quality of Undergrad. Fac.	Strong	Strong	Adequate	Strg/Adeq.	Strong	Adequate	Strong	Strong
3. Quality of Grad. Students	Medium	NA	Medium	Medium	Medium	NA	Medium	NA
4. Quality of Undergrad. Maj.	Medium	Med/High	Medium	High	Medium	High	Low	Medium
5. Library Holdings	Adequate	Adequate	Adequate	Adequate	Insuf/Adeq.	Adequate	Adequate	Adequate
6. Facilities/Equipment	Excellent	Insf/Excel.	Adequate	Insuf/Excl.	Insuf/Adeq.	Adequate	Adequate	Adequate
7. Student Demand-Graduate	Moderate	NA	High	Low	Moderate	NA	Low	NA
8. Student Demand-Undergrad.	NA	High	Low/Mod.	Low	Moderate	Moderate	Moderate	Moderate
9. Student Demand-Undergra. non-majors	High	High	High	High	Moderate	NA	High	Low
10. Demand-Graduate Student	High/Med.	NA	High	Med/Low	Medium	NA	Low	NA
11. Demand-Undergrad. Student	NA	High	High	Low	Medium	NA	Medium	High
12. Locational Advantage	No	No	No	No	No	NO	No	No
13. Advantage Relat. Other Institutions	Yes	No	No	No	No	No	No	Yes
14. Quality of Grad. Educ. Exper.	Good	NA	Good	Insuf. Data	Good	NA	Average	NA
15. Quality of Undergrad. Educ. Experience	NA	Good	Good	Good	Good	Good	Good	Excel.
16. Quality of Honors Program is:	NA	Good	Good/Excel.	Good	NA	NA	NA	NA
17. Mgmnt. of its programs offering credit through wrkshps, indp. study or experiential learning is:	NA	Good	Good	Satisfact.	Good	Satisfact.	Satisfact.	NA
18. Quality of its programs on regional campuses & communi- cation with such faculty are:	Good	Good	Good	Satisfact.	Good	Satisfact.	Satisfact.	NA

FIVE-YEAR REVIEWS

The Review Subcommittees

The two review subcommittees presented and the Council approved five-year reviews of the following units, listed alphabetically with summaries and recommendations.

<u>Unit</u>	<u>Summary and Recommendations</u>
Classical Languages Department	<p>The department functions mainly as a service department--offering courses which meet requirements in the humanities, Tier II requirements, and the foreign language requirement of the College of Arts and Sciences. The department's course offerings create an extremely large workload for its two faculty members. The department is fulfilling its mission. No further review is needed.</p>
Comparative Arts Department	<p>The principal function of the department was the Ph.D. program in Comparative Arts and offering interdisciplinary courses in the Fine Arts at the 100 and 300 levels which serve as basic Humanities and Fine Arts requirements, or electives. Teaching and dissertation loads are heavy, and faculty research and professional output are low. The department is to be commended for its team-teaching abilities and strong teacher evaluations.</p> <p>The Council recommended the College of Fine Arts review the Comparative Arts Department in one year and report back to the UCC during 1985-86 relative to staffing, faculty professional activity, degree completion, a comparison of students presently being attracted to the program and their capabilities to succeed with those who were successful in the past, and appropriateness of offering degrees at other levels (Master's or Bachelor's). The number and variety of undergraduate course offerings and the impact of those offerings on teaching loads should also be addressed. Course equivalency and communications with regional campuses should be addressed directly by the Department. Appropriate reports should be made during 1985-86 to the UCC by the College and department on the above recommendations and filed with the January 1985 five-year review of the Comparative Arts Department.</p>

Computer Science Department

The department offers undergraduate majors, both BA and BS degrees in Computer Science, and also a minor in Computer Science for other students in the College of Arts and Sciences. The department also cooperates with the Department of Mathematics in an MS program in Mathematics with Computer Science emphasis.

Since the last five-year review the department has undergone major reorganization in its curriculum along with major expansion in facilities and staff. The department remains understaffed, and also needs a technician for its laboratory equipment. Increased scholarly activity among the faculty should be encouraged.

The Council protested the Computer Science class-scheduling practice of offering courses for two hours on Monday and Thursday, or Tuesday and Friday. For a five credit hour class, this schedule effectively wipes out ten hours from a student's weekly schedule. No further review is needed.

E.W. Scripps School of Journalism

Both the undergraduate and graduate programs are accredited by the Accrediting Council on Education in Journalism and Mass Communication (ACEJMC). A poll of Associated Press Managing Editors listed Ohio University as one of the top ten schools.

The School is 33% understaffed in faculty and 15% in total staff according to the Regents Model causing a long-term negative effect on scholarly output. The Council felt the graduate program could be improved by creating clearer standards for cross-listed undergraduate and graduate courses or developing independent graduate courses to support the graduate program. No further review is needed.

School of Health and Sports Sciences

The school is a complex unit (housed in the College of Health and Human Services) divided into three areas: 1) academic programs, 2) intramural/club sports, and 3) activity/recreation facilities and auxiliaries. Three undergraduate degree programs and four master's degree programs are offered by the school with one of the largest student constituencies in the University.

The school has received national recognition for program innovation in Athletic Training, Sports Administration and Adult Fitness.

School of Health and Sports Sciences
(continued)

The Council felt improvement would be desirable in two areas: 1) course offering conflicts within the Master Curriculum File, and 2) faculty scholarly activities. No further review is needed.

History Department

At the undergraduate level, the department serves two groups--one working for a degree in Arts and Sciences, the other seeking certification to teach in the secondary schools (College of Education majors). In graduate work, the department offers both the MA and PhD in history. The department sponsors the Ohio-American History Contest, and also supports the Athens County Historical Society both on a individual and departmental basis.

The Council suggested that the department might profitably consider inviting in an external evaluation committee. Such a group could focus in on every aspect of the program and make the appropriate recommendations relative to program development, faculty size, and future directions.

The Council found that the department had a strong record of scholarship and teaching and were well equipped to handle all of its programs through the PhD level. No further review is needed.

Master of Liberal Studies Program

In February 1985 the Program Director recommended termination of the program. This conclusion was based on lack of a sufficient population service area, diminished faculty interest, and the end of fee waiver inducements to attract students.

The Council suggested that before abandoning the program, the following should take place:

- (1) clarification with the Ohio Board of Regents of the options (if any) still open for the program;
- (2) consultation with the students, faculty and departments involved to determine whether or not there is any existent interest in maintaining the MLS program; if necessary, provision must be made for existing students to complete the degree;
- (3) exploration of Tier III and other courses to determine if there are sufficient numbers of appropriate courses to adequately provide the curriculum and staff for MLS; and
- (4) if appropriate, search for a new administrator.

Master of Liberal Studies Program
(continued)

Since, there is no mechanism to carry out the tasks suggested, the Council suggests that an ad hoc committee be convened by the Provost containing at least the following involved parties: (1) the Associate Provost for Graduate Programs, (2) the Dean of Arts and Sciences or his Associate for Graduate Programs, (3) representative faculty and students involved in the Program, and (4) appointees of the Curriculum Council, Faculty Senate, and Graduate Council.

Library and Information Technology
Program (Lancaster)

The program prepares students as paraprofessionals in various types of libraries and related occupations such as records management. The Council recommended that the director and dean consider ways of increasing the enrollment as long as there seems to be a demand for graduates of this type of program. Extensive changes in the past five years have updated the program by incorporating instruction in computer-based methods.

Linguistics Department

The department has four areas of responsibility: 1) an MA degree with specialization in two areas of linguistics--teaching English as a second or foreign language, and general linguistics with the aim of providing a theoretical foundation for doctoral work; 2) undergraduate courses which serve as requirements or electives in other fields; 3) teaching supervision of five non-European languages; 4) administrative responsibility for the Ohio Program of Intensive English (OPIE). An undergraduate major was approved by the University Curriculum Council on May 7, 1985; Regents approval is pending.

The OPIE program has been an asset to Ohio University because the program has helped foreign students acquire the necessary English skills to successfully master the English language. The department also has a successful outreach program in the teaching of English as a foreign language at East Elementary School, Athens City School District. No further review is needed.

Management Systems Department

The department houses about half the faculty in the College of Business Administration and administers the following undergraduate majors: Business Pre-Law, Computer Systems in Business, General Business, Health Care Management, Human Resource Management, International Business, General Management, Production Management, and Quantitative Business Analysis. The department does not offer any graduate degrees but participates in the College MBA programs. The department provides faculty for the Mara Institute of Technology and the Ohio University program there.

There is a shortage of office space and classrooms. The noise level of classrooms in Copeland Hall is disturbing. The mechanism for closing students out of classes needs to be clarified. The department is encouraged to survey graduates. No further review is needed.

Mathematics Department

The department offers BS, MS, and PhD degrees. At any degree level there are areas of specialization in either pure or applied mathematics.

Budgeted faculty plus GA's are about 35% below the Regent's model. Utilization of TA's has allowed the addition of up to 15 extra sections or section equivalents each quarter for the past two years--which has helped the department avoid closeouts, but TA's have been teachers of record in up to 39 sections (Fall 1984).

There should be an independent evaluation of Tier I quantitative requirements to restate the purpose and examine the effects. The Mathematics Department is victim of two powerful forces--the freshman Tier I requirements and the exceptional popularity of Computer Science. Both have beneficial and burdensome aspects which must be synchronized. No further review is needed.

Modern Languages Department

Modern Languages includes undergraduate programs in French, German, and Spanish, and master's degree programs in French, German (currently inactive), and Spanish, and language courses at both levels in Russian

Modern Languages Department
(continued)

and Italian. In addition, the department offers courses in teaching media and teaching methods, as well as Study Abroad quarters in Austria, France, and Mexico.

The department is in the paradoxical situation of having an excellently equipped learning laboratory and the satellite dish used for receiving foreign broadcasts, while classrooms lack good blinds to make it possible to show slides and films, and office space for faculty and graduate assistants is extremely inadequate. This is an inconvenience not only for the faculty and teaching assistants but also for the students who need to be able to discuss matters which deserve confidentiality. No further review is needed.

School of Music

The School is accredited by the National Association of Schools of Music which conducted an accreditation review in 1981 following which the School received a ten-year accreditation of all of its programs. No further review is needed.

School of Nursing

The Council recommended that the Dean of the College of Health and Human Services address the declining student headcount and credit hours. It questioned the professional development of the faculty pursuing degrees in other disciplines. The Council also recommended that the School of Nursing review its academic requirements in order to assure the rigorousness of its courses and examinations, and that it report on efforts to respond to the Council's concerns. That report is requested for the Spring Quarter of 1986.

The Council felt the School of Nursing program would benefit by establishing a working relationship with the College of Osteopathic Medicine.

Sociology and Anthropology Department

The department offers Bachelor of Arts degrees in both Sociology and Anthropology and a Master of Arts in Sociology. There have been three program additions in the department since the last five-year review: a special curriculum in Criminology, a special curriculum in Pre-Law, and an Honors Tutorial Program in Sociology. An expansion of archeology course offerings has been made.

Sociology and Anthropology Department
(continued)

The Council questioned the long-term viability of the Master of Arts in Sociology due to the low demand for the master's program and concern over limited faculty resources and state-of-the-art research skills. It recommended the GRE be required of all applicants. No further review is needed.

Institute for Visual Communication

The Institute is an interdisciplinary program involving the School of Journalism and the College of Fine Arts. The Council felt the Institute was a great success but would be more properly named a school, department, or program and felt the University administration should give attention to the bureaucratic problems of interdisciplinary programs, particularly those for which course credit and budgeting must be shared by two colleges.

The Council recommended 1) an administrative assistant be assigned to the Institute Director, 2) the administrative structure be reorganized, and 3) the photographic laboratories of Seigfred be inspected by the Director of Environmental Health and Safety and the University Planning Office to determine whether complaints of poor ventilation and working conditions are justified. No further review is needed.

TWO-YEAR REVIEWS

The only two-year review made during the past year was of the Gerontology Certificate Program. Approved in 1982 by the University Curriculum Council, the program received its initial impetus from a three-year grant by the Administration on Aging. An additional fourth year of funding was not approved, and other outside funding is not forthcoming. The review concludes: "With the cutbacks of outside grants, the program seems to have run out of fuel."

Mr. Campbell presented and moved approval of the resolution. Mrs. D'Angelo seconded the motion. Approval was unanimous.

2. Centers and Institutes Reviews

RESOLUTION 1985--826

WHEREAS, the continuous review of academic programs is essential to the maintenance of quality within an education institution, and

WHEREAS, Ohio University has had for many years a rigorous program of internal review, and

WHEREAS, Section 67 of Am. Sub. H.B. 694 requires that college and university Boards of Trustees "shall during the 1981-83 biennium initiate on-going processes for the review and evaluation of all programs of instruction presently conducted by the institutions for which they are responsible;"

THEREFORE, BE IT RESOLVED that the Board of trustees of Ohio University accepts the 1984-85 review and approves the recommendation for Centers and Institutes.

Interoffice Communication

August 7, 1985

TO: Dr. James Bruning, Provost
FROM: *RB* Ronald Barr, Associate Provost for Graduate and Research Programs
SUBJECT: Review of Centers and a Multidisciplinary Program During 1984-85

Reviews conducted during 1984-85 were:

- Avionics Engineering Research Center (Engineering)
- Educational Media Center (Education)
- Rural Gerontology Program (Arts & Sciences)
- Telecommunications Center (Regional Higher Education)

Attached are memorandums and reports for these reviews. A brief summary is as follows:

Avionics Engineering Research Center:

The Avionics Engineering Center, established in 1962 as part of the Department of Electrical Engineering, provides a real-world engineering environment for professional development of interns. Promoting engineering research and development, the Avionics Engineering Center is headed by Richard H. McFarland. The review committee found the Center to be performing its designed activities and that it is a very positive asset to Ohio University. It is recommended that the Center continue without modification and with the plans it currently has for its future.

Educational Media Center:

The Educational Media Center, established in 1969 as part of the College of Education, provides instructional support services to teacher education students and faculty at Ohio University. It maintains and circulates collections of print and non-print curriculum materials and professional materials related to the field of education. In addition, the Educational Media Center provides facilities, equipment, and materials to encourage the use of instructional media and technology in the implementation of quality educational programs. The review committee found the Center to be achieving its mission and recommended its continuation with increased University support to upgrade its materials and equipment.

Rural Gerontology Program:

The Rural Gerontology Program, started in 1979, provides undergraduates with the opportunity to obtain aging training and skills in conjunction with their majors that will allow them to enter an aging occupation. Several components define this program which is university-wide and multi-disciplinary: core courses on

aging; skill tracks in areas helpful for employment; and an internship in aging congruent with the student's major. In addition, workshops on aging are offered for those already working in aging. Its director is David Sutherland. The review committee found that the Program does not appear to be an identifiable entity apart from the multidisciplinary academic program, the Gerontology Certificate Program, which it developed, promotes and administers. Therefore, while it should continue, the appropriate review mechanism would be the University Curriculum Council review process.

Telecommunications Center:

The Telecommunications Center established its radio facilities in 1949 and its television facilities in 1963. It provides management of public broadcasting programs and facilities, instructional applications of radio and TV for the University, development of student laboratory opportunities, and manages cable TV service. The director is Joseph Welling. The review committee found the Center to be doing an excellent job of meeting its public service and educational responsibilities and that it has been operating on a sound financial basis. Continuation is recommended.

I concur with the recommendations of all four committees with respect to continuation of each Center or Program. I also concur with the suggested more appropriate evaluation mechanism for the Rural Gerontology Program (RGP). The comments the RGP review committee made with respect to gerontological research are true, however, I suggest any effort in this direction be done independent of the RGP as currently constituted.

Attached is a prepared Summary of Reviews for the Board of Trustees which presupposes your and President Ping's concurrence with the above recommendations.

jm
Attachments

SUMMARY OF REVIEWS OF
CENTERS AND INSTITUTES DURING 1984-85

REVIEWS CONDUCTED:

Avionics Engineering Research Center (Engineering)
Educational Media Center (Education)
Rural Gerontology Program (Arts & Sciences)
Telecommunications Center (Regional Higher Education)

EVALUATIONS AND RECOMMENDATIONS:

Recommended for Continuation

Avionics Engineering Research Center: The Center, established in 1962 as part of the Department of Electrical Engineering, provides a real-world engineering environment for professional development of interns. It promotes engineering research and development.

Educational Media Center: The Center, established in 1969 as part of the College of Education, provides instructional support services to teacher education students and faculty at Ohio University. It maintains and circulates collections of print and non-print curriculum materials and professional materials related to the field of education.

Rural Gerontology Program: Started in 1979, the Program provides undergraduates with the opportunity to obtain aging training and skills in conjunction with their majors that will allow them to enter an aging occupation.

Telecommunications Center: The Center established its radio facilities in 1949 and its television facilities in 1963. It provides management of public broadcasting programs and facilities, instructional applications of radio and TV for the University, development of student laboratory opportunities, and manages cable TV service.

Mrs. D'Angelo presented and moved approval of the resolution.
Mr. Campbell seconded the motion. Approval was unanimous.

3. Regional Campus Coordinating
Council Appointment - Lancaster

RESOLUTION 1985--827

BE IT RESOLVED by the Board of Trustees of Ohio University
that the following person be recommended for appointment by the
President to membership on the Coordinating Council for the Lancaster
Regional Campus of Ohio University.

Joan Kirst Gilchrist

Nine year appointment
September 1985 - December 1994

Joan Kirst Gilchrist

Business Address:

Suite 225 - Equitable Building
123 South Broad Street
Lancaster, Ohio 43130
Phone: (614) 654-1253

Home Address:

397 Kemper Avenue
Lancaster, Ohio 43130
Phone: (614) 654-1747

BIOGRAPHICAL INFORMATION

Personal Background:

Date of Birth: December 2, 1930
Marital Status: Married since 1957 to Donald C. Gilchrist
Children: Daughter, Susan, aged 27
Resident of Lancaster since 1967
Member of St. John's Episcopal Church

Education:

Ph.B. - Northwestern University, 1956, English and History Majors.
Undergraduate studies at Ohio University in Accounting, 1975-1979.
MBA - Ohio University, 1983
Certified as C.P.A. in Ohio, 1980

Business Affiliations:

Ohio University Executive Advisory Board, 1983-1985 term.
Lancaster Area Chamber of Commerce - Active on Steering Committee
of Women's Division.
1985 - Named Outstanding Woman in Business in Lancaster area.
AICPA (American Institute of Certified Public Accountants)
Ohio Society of CPA's
National Association of Accountants
American Women's Society of CPA's
American Red Cross Board Member, Fairfield County Chapter

Professional Employment:

Private accounting practice in Lancaster, Ohio from 1980 to present.
Ohio University-Lancaster, 1981 to present - part-time accounting
instructor.
Ohio Society of CPA's - Seminar instructor 1984 and 1985.

C. BOARD-ADMINISTRATION COMMITTEE

Mrs. D'Angelo presented and moved approval of the resolution. Ms. Grasselli seconded the motion. Approval was unanimous.

1. Standard Security Resolution

RESOLUTION 1985--828

WHEREAS, Ohio University periodically has faculty and staff involved in research activity that requires them to have access to classified information, and

WHEREAS, the United States Government requires that the University obtain security clearance as a precondition of its faculty and staff having access to classified information necessary for their research, and

WHEREAS, the University has a Managerial Group, as described in the Industrial Security Manual for Safeguarding Classified Information, consisting of the named persons occupying the following positions: Charles J. Ping, President; James Bruning, Provost; Ronald E. Barr, Associate Provost for Graduate and Research Programs; Adam J. Marsh, Manager of the Office of Research and Sponsored Programs; and William L. Kennard, Treasurer, and

WHEREAS, this Managerial Group is delegated all of the Board of Trustees' duties and responsibilities pertaining to the protection of classified information under classified contracts awarded to Ohio University, and

WHEREAS, members, as named below, of the Board of Trustees and all officers of the University not named as members of the Management Group shall be effectively excluded from access to all classified information in the possession of Ohio University and shall not be processed for a personnel clearance, and

WHEREAS, the Management Group shall review and approve any classified research proposals at the University.

THEREFORE, BE IT RESOLVED that Ohio University, Cutler Hall, Athens, Ohio 45701, authorizes the President to take all necessary steps for designating replacements to the Managerial Group and to indicate replacement members of the Board of Trustees for the herein described Board of Trustees exclusion status: Frank C. Baumholtz; Richard R. Campbell; Priscilla S. D'Angelo; Dean W. Jeffers; William D. Rohr, Fritz J. Russ; Dennis B. Heffernan; Jeanette G. Grasselli; Denver White.

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

October 11, 1985

TO: Members of the Board of Trustees

FROM: Alan H. Geiger, Secretary *A. Geiger*

I have enclosed for your consideration the standard and annual resolution pertaining to faculty and staff access to classified information. Your action authorizes the President to act on behalf of the university and excludes your access to such information, responsibility and liability with such matters.

Enclosure

VIII. ANNOUNCEMENT OF NEXT STATED
MEETING DATE AND SITE

Secretary Geiger announced the next stated meeting for Saturday, February 15, 1986, in Athens. Committee study sessions are scheduled for Friday, February 14.

IX. GENERAL DISCUSSION-ROLL CALL OF MEMBERS

Members, in turn, welcomed new Trustee Jeanette Grasselli to her first meeting. They complemented Chillicothe Campus Dean Ann Jones and members of the campus faculty and staff; Lancaster Campus Dean Ray Wilkes and students, faculty and staff of that campus; and Vice Provost Jim Bryand for all their good efforts in making the meetings on the regional campus interesting and productive. All speaking noted their good feelings about the programs and enthusiasm found on the campuses. Members thanked the Athens Campus staff for their presentations.

Mr. Campbell thanked Jim Bruning for the update, given in committee session, regarding the NCAA Degree Progress Process. He stated he was pleased with the direction taken by Ohio University and the Mid-American Conference in this matter.

Ms. Grasselli thanked Board members for their welcome and indicated her great pleasure in being appointed to the Board. She noted that she was replacing university classmate Milton J. Taylor, and pledged her good efforts on behalf of the university.

Mr. Jeffers expressed appreciation for the regional campuses and the service they provided to their respective communities.

Mr. Line thanked all for their efforts on behalf of the Alumni Association. He reported on the Association's activities undertaken as a part of the successful and recently completed Homecoming activities.

Chairman Baumholtz remarked that it was good to have Bill Rohr back to good health and present for today's meeting.

X. ADJOURNMENT

Determining that there was no further business to come before the Board, Chairman Baumholtz declared the meeting adjourned at 3:15 p.m.

CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975-240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administrative Procedures Act.

Frank C. Baumholtz
Chairman

Alan H. Geiger
Secretary

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