

Notes on Committee Meetings
January 28, 1983

Committee of the Whole

1. Mall Development: Consensus to proceed with negotiations as outlined by Kennard and President and to accept President's suggestion that income from new development be dedicated for a stated period of time to the Innovation Center and Research Park. Jeffers suggested that the Innovation Center and Research Park and the College of Osteopathic Medicine be emphasized in promotion with developers.
2. Spencer suggested developmental projects be placed under Development Department rather than Regents. Agreed to hear report of Board representatives to IUC at next meeting.
3. At April meeting Harter may suggest an 8 per cent increase in housing-dining rates.

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

February 7, 1983

TO: Those listed below*

FROM: Robert E. Mahn, Secretary, Board of Trustees *Robert E. Mahn*

SUBJECT: Minutes of the January 29, 1983, Meeting of the Board

Enclosed for your file is a copy of the January 29 minutes.
The draft of the minutes will be presented for approval at the next
stated meeting of the Board.

REM:vg

Enclosure

*Chairman and Members of the Board

Mr. Johnson	Dr. Harter
Mr. Corlett	Mr. Rudy
Dr. Ping	Mr. Kennard
Mr. Mahn (2) ✓	Archivist (2)
Dr. Bruning	Resident Auditor
Mr. Kurlinski	Mr. Burns

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Saturday, January 29, 1983, 10:00 A.M.

Room 319, Alden Library, Ohio University Campus

Athens, Ohio

I. ROLL CALL

All members were present, namely G. Kenner Bush, Chairman, Dean W. Jeffers, Vice Chairman, Frank C. Baumholtz, Priscilla S. D'Angelo, Fritz J. Russ, William D. Rohr, Donald A. Spencer, Milton J. Taylor and Denver L. White.

Glenn Corlett, who sits with the Board by invitation as President of the Alumni Board of Directors, attended. President Charles J. Ping and Secretary Robert E. Mahn were present.

II. APPROVAL OF MINUTES OF THE MEETING OF
October 9, 1982

Mr. Baumholtz moved that the minutes be approved as distributed. Mr. White seconded the motion. Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Mahn reported that none had been received.

IV. ANNOUNCEMENTS

There were no announcements.

V. REPORTS

President Ping introduced Wilfred R. Konneker, Director of the Innovation Center and Research Park, for a report.

Dr. Konneker expressed pleasure at being able to talk about his favorite current interest, and to be able to thank the Board for its support. In the absence of an area industrial base, emphasis is on Innovation Center activities, the hope being that the Center will provide startup opportunities for industries which will locate in the Research Park. At the next meeting Dr. Konneker hopes to have examples of individuals who are "beaver along" at something in the Innovation Center.

Once several industries are established, others will be attracted. Applications of the results of ongoing genetic engineering research, for example, should produce industries.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

Chairman Bush stated that Board committees had, at their respective meetings, discussed matters being presented to the Board. Chairmen, or committee members designated by them, presented matters for action.

A. EDUCATIONAL POLICIES COMMITTEE (Mr. Taylor, Chairman of Committee)

1. PROGRAM REVIEW: OHIO COAL INSTITUTE

Mr. Spencer moved approval of the resolution. Mr. Taylor seconded the motion. Approval was unanimous.

RESOLUTION 1983--656

WHEREAS, Federal policies requiring coordination of grant requests in the coal research area have been modified so that individual faculty may apply directly to various agencies for research support, and

WHEREAS, while individual grant applications from Ohio University have been successful, and

WHEREAS, further review of the Ohio Coal Institute shows that it does have potential value to Ohio University as an administrative vehicle through which the University can address block grant type programs, and

WHEREAS, the Ohio Coal Institute can serve as a focal point for approaching state government and coal and utility industries for support,

THEREFORE, BE IT RESOLVED that the Ohio Coal Institute be encouraged and supported.

Dr. Russ expressed the view that there would be an enormous payoff from coal research to the State and nation.

2. CHANGES IN NAME FOR FOUR DEPARTMENTS AND TWO SCHOOLS

Mr. White moved approval of resolutions 657, 658, 659, 660, 661 and 662. Mr. Baumholtz seconded the motion. Approval was unanimous.

a. PHYSICS TO PHYSICS AND ASTRONOMY

RESOLUTION 1983--657

WHEREAS, the Department of Physics has formally assumed the responsibility for the astronomy program and courses, and

WHEREAS, a change in the name of the Department of Physics would not only recognize the functions and academic scope of the department but would also prevent the disappearance of the title of the discipline "astronomy" from the University, and

WHEREAS, it is a common practice for physics departments to carry the dual title,

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the change in the name of the Department of Physics to The Department of Physics and Astronomy.

(Astronomy formerly was the responsibility of Mathematics.)

b. GEOLOGY TO GEOLOGICAL SCIENCES

RESOLUTION 1983--658

WHEREAS, the Department of Geology has formally assumed the responsibility for Geophysics and Hydrology programs and courses, and

WHEREAS, the Department of Geology seeks to more clearly identify its role as an educator in all the areas of Geology, and

WHEREAS, it is a common practice for the Geology Department to teach Geophysics and Hydrology,

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the change in the name of the Department of Geology to the Department of Geological Sciences.

c. ZOOLOGY AND MICROBIOLOGY TO ZOOLOGICAL AND BIOMEDICAL SCIENCES

RESOLUTION 1983--659

WHEREAS, the numerical and diversified growth of the Department of Zoology and Microbiology has resulted in such a wide representation from the biological sciences that the present departmental name is no longer descriptive or applicable, and

WHEREAS, this growth is especially evident in the expansion of the department's faculty to include members who devote a great deal of their time to the College of Osteopathic Medicine and whose research and teaching disciplines do not strictly fall under the titles zoology or microbiology, and

WHEREAS, the faculty of the Department of Zoology and Microbiology have voted unanimously to request the change in the department's name,

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the change in the name of the Department of Zoology and Microbiology to the Department of Zoological and Biomedical Sciences.

d. ELECTRICAL ENGINEERING TO ELECTRICAL AND COMPUTER ENGINEERING

RESOLUTION 1983--660

WHEREAS, computer engineering has become a prominent part of the electrical engineering curriculum in the Department of Electrical Engineering, which is within the College of Engineering and Technology, and

WHEREAS, there is a strong student interest in this aspect of the electrical engineering program, and

WHEREAS, the University wishes to call attention to this aspect of the electrical engineering program,

THEREFORE, BE IT RESOLVED that the name of the department be changed to the Department of Electrical and Computer Engineering.

e. RADIO-TELEVISION TO TELECOMMUNICATIONS

RESOLUTION 1983--661

WHEREAS, the evolution of technology has redefined the field of broadcasting to include satellite communication, videodisk, optical fiber, as well as cable and over-the-air transmissions, and

WHEREAS, the School of Radio-Television seeks to more clearly identify its role as an educator of professionals in all the new areas of electronic mass communications, and

WHEREAS, the College of Communication strives to keep its programs abreast of new developments in their fields,

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the change in name of the School from Radio-Television to the School of Telecommunications.

f. HEALTH, PHYSICAL EDUCATION AND RECREATION TO HEALTH AND SPORTS SCIENCES

RESOLUTION 1983--662

WHEREAS, the School of Health, Physical Education and Recreation has continuously modified its program to accommodate such societal changes as an increased focus on wellness and fitness, an increase in the mean age of the general population, technological advances in the delivery of health care and an increased need for recreation and the use of leisure time, and

WHEREAS, the faculty of the School of Health, Physical Education and Recreation desire to adopt a name which more accurately describes the goals of the school,

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the change of the name of the School of Health, Physical Education and Recreation to the School of Health and Sports Sciences.

3. OHIO UNIVERSITY PRINCIPLES OF INTERNATIONAL
EDUCATIONAL EXCHANGE

RESOLUTION 1983--663

WHEREAS, since before 1900 Ohio University has been committed to international education in all of its forms, including faculty training, curriculum, the presence of foreign students and scholars and area studies programs, and

WHEREAS, Ohio University is committed to education for interdependence through classroom, co-curricular and community programs,

THEREFORE, BE IT RESOLVED that the Trustees and Officers of Ohio University do endorse the "Principles for International Educational Exchange of the National Association for Foreign Student Affairs, 1981," and accept its spirit and guidance for the University's continued commitment to international exchange and education for interdependence.

Mr. Baumholtz moved approval of the resolution, stating that it would place the University in the forefront of institutions doing so.

Mr. Rohr seconded the motion. Approval was unanimous.

NAFSA Principles for International Educational Exchange

**National Association for Foreign Student Affairs
1860 19th Street, N.W., Washington, DC 20009
1981**

In early 1980 the National Association for Foreign Student Affairs convened the Task Force on Standards and Responsibilities to address the growing concern that NAFSA and its institutional and individual members had not been active enough in the establishment of useful, recognized standards or principles of effective practice for those involved in the many aspects of international educational interchange. The result of their deliberations was development of a program of self-regulation which will draw on the experience and leadership of the Association and its members, but will also thoroughly involve faculty members, administrators, and others on college campuses who are affiliated with foreign students and scholars.

Embodied within the program of self-regulation is the set of NAFSA Principles for International Educational Exchange printed in this booklet. However, the program is much more than a set of standards--it provides for assessment of strengths and weaknesses in interchange in light of the Principles and permits institutions to plan their programs and/or improve their services on the basis of knowledge gained through this self-study process.

Components of the NAFSA program of self-regulation are:

1. The endorsement by member institutions of the NAFSA Principles of International Educational Exchange.
2. The formulation and publication of a self-study guide and the development of a cadre of consultants who can assist institutions to design, organize, and conduct self-study.
3. The development of professional experience on the NAFSA staff to guide the development of the program, including self-study workshops.
4. The development of a program of voluntary peer visits to complement the self-study process.
5. The development of a working relationship with regional accrediting associations so that where appropriate, the NAFSA peer visit will be concurrent with regional review.
6. The development of a recognition process for institutions that voluntarily conduct self-study processes and place self-study peer visit reports on file with NAFSA.
7. The development of a complaint/referral mechanism which would be guided by advice from legal counsel.

The Board of Directors of the National Association for Foreign Student Affairs endorsed this program of self-regulation, including the NAFSA Principles, in May, 1981.

Principles for institutions

The movement of students and scholars across community, cultural, geographic, and national boundaries has been recognized for centuries as essential to the discovery of truth, new knowledge, and the means of applying what is learned abroad to human enrichment and progress. In the second half of this century the interchange of students and scholars has grown steadily, become more formalized and an increasing influence upon U.S. higher education and the society as a whole. Indeed, the significance of the interdependence of nations, peoples, and world systems has brought international education into the very mainstream of higher education planning and requirements.

Programs of international educational exchange take many forms and are located in institutions of divergent purposes, sizes, and settings. Regardless of form and content the value of any program can be realized only when a college or university has made a conscious decision to be involved in international educational exchange and has made a commitment of resources commensurate with the nature and scope of that exchange. Such recognition and commitment require adherence to the following institution-wide principles:

1. The institution should have a clearly stated policy, endorsed by the governing board, setting forth the goals and objectives of the international educational exchange program or programs developed by the institution. This policy should be manifest in the institution's planning and budgeting. Personnel and program resources--administrative and academic--should be sufficient to assure that the program can be operated in ways consistent with the principles presented in this document.
2. The executive staff of the institution should discuss with the faculty and administrative staff the implications of the international educational exchange policy for the academic programs and academic staff.
3. Programs in international educational exchange should be closely related to and consistent with the basic purposes and strengths of the institution.
4. Regardless of program size, the institution should acknowledge its responsibility to demonstrate sensitivity to cultural needs--social, religious, dietary, and housing. These factors must be accounted for in the planning and execution of the program.
5. Special services required by involvement in international educational exchange should be performed by personnel who are trained for their particular responsibilities, and institutional policy should ensure that faculty and administrative staff receive appropriate training for the activities they manage.
6. Administrative staff and faculty should seek to develop and maintain respect and sensitivity toward those from different cultures in the execution of their responsibilities for international educational exchange programs.
7. The institution should periodically evaluate programs, policies, and services, in light of established goals, and regularly review those goals.

Principles for the Admission of Foreign Students

Foreign citizens have usually been educated in school systems that vary from those in the United States. As a result, students from other countries are often unfamiliar with U.S. procedures and terminology. Institutions that admit foreign students must develop a sensitive and flexible admissions policy that reflects an awareness of different academic backgrounds and personal expectations.

To assist institutions in establishing a sound admissions policy and an effective admissions system, criteria for ethical recruitment were developed at a Wingspread colloquium in March 1980. These criteria, known as the "Wingspread Principles," are presented in Foreign Student Recruitment: Realities and Recommendations, and are incorporated in the following principles:

1. The admissions goals and policies for foreign students should be related directly to overall institutional goals and policies and include:
 - * The academic characteristics of students to whom admission is offered.
 - * The level--graduate or undergraduate--of students sought.
 - * Geographical areas to be emphasized or discouraged.
 - * The number of students desired (as a proportion of the student body).
 - * The extent to which the institution will make financial resources available to foreign students.
2. Admissions materials should be thorough, complete, and clearly written; they should be sensitive to candidates' unfamiliarity with U.S. education and lack of facility in the English language. Care should be taken to include:
 - * Detailed information about the admissions requirements and procedures.
 - * Candid, pertinent, and current information so that students unfamiliar with United States higher education may make informed academic judgments.
 - * Realistic information about full costs of study and living expenses, as well as the availability of financial aid.
3. Recruitment of foreign students for both academic and English language training programs must be conducted in an ethical, responsible manner.
 - * English language requirements and, if admitted initially for an English language training program, the degree of commitment the institution accepts for subsequent education of the student in another of its academic programs.
 - * Specific information about requirements of academic programs.
 - * Complete information regarding the conditions of admissions and acceptance, deposits, orientation, and all steps to be followed prior to arrival.
3. Recruitment of foreign students for both academic and English language training programs must be conducted in an ethical, responsible manner.
 - * The student's educational goals must be ascertained and a responsible judgment made about whether they can be achieved at the accepting institution.
 - * Admissions decisions should be made using complete files including academic documents, English proficiency reports, and other supporting materials.
 - * Admissions responsibilities, including issuance of the visa eligibility certificate, should never be delegated to third parties outside the institution.
 - * Applicants to an English language



training program must be given full information about the extent of the institution's commitment to admit such applicants subsequently to another of its academic programs or provide assistance in obtaining admission to another institution.

4. The foreign admissions process should be conducted by personnel who are trained and competent in the interpretation of foreign educational records. These duties may be conducted on a full- or part-time basis as required by the size of the effort.

- * At the undergraduate level, foreign student admissions--usually a highly centralized process--should be enhanced by faculty advice.
- * In foreign graduate admissions, where deans' offices and faculty committees often play an important role, the advice and recommendations of admissions staff should be carefully considered in the decision process. The important contribution each individual can bring to the admissions decision should be recognized.
- * Special reference resources should be acquired and new materials acquired as they be-

come available.

- * Admissions personnel should call on the expertise of individuals on the campus, elsewhere, or abroad who can assist in providing sound evaluations.
5. The functions of the admissions office should be coordinated with those units responsible for English language training, academic programs, and student advising services, and there should be regular contact and sharing of information among those responsible for these functions.
 6. The institution's foreign student program should be studied periodically in order to formulate any needed adjustments to admissions criteria, procedures and processes:
 - * Entering characteristics should be correlated periodically with student retention and other measures of performance.
 - * Students should be queried periodically about reactions to admissions materials and procedures.
 - * Other campus offices as well as cooperating agencies should be queried about the effectiveness of the admissions materials and procedures.

Principles for English Programs and Determination of English Proficiency

An extremely important factor in determining whether the presence of foreign students at a college or university will be a mutually beneficial experience for the students and the institution is the students' ability to use the English language. A student who cannot communicate adequately with faculty, staff, or fellow students will encounter significant difficulties in carrying out even limited daily activities. Moreover, serious deficiencies in English will hamper a student in pursuing an academic program at any level. For those students serving as graduate teaching assistants, the ability to speak English effectively in a classroom is especially critical.

For these reasons, an institution must carefully evaluate the English proficiency



(overall ability to use the language) of prospective students when they are being considered for admission. In evaluating English proficiency, both level and field of study should be considered, since the most critical question to be answered is how well the student will be able to cope with a specific program at a given institution. Students whose English proficiency seems adequate for a regular academic program often need an English support course or courses in order to function more efficiently in the classroom or to meet an institutional English requirement. Institutions that maintain a policy of admitting foreign students who are qualified academically but who have limited or minimal skills in English must provide half-time or full-time (intensive) programs in English as a second language or refer students to English training programs where they can receive adequate instruction.

In an effort to establish guidelines by which institutions can evaluate their own or other English programs, NAFSA supports the following principles. These standards apply first to the question of determining English language proficiency and then to the training programs themselves. Except where specifically noted, these principles are meant to apply both to academic institutions and to private, proprietary organizations which offer English training programs.

Determining English Proficiency

1. The procedures and criteria established for determining English proficiency should be clearly defined. While these procedures should be uniform and comprehensive, they must take into consideration differences presented by at least three common situations:

- * For students being admitted directly from overseas, English proficiency should be determined on the basis of results from widely accepted tests designed for this purpose.
- * For students who have enrolled in intensive English language programs conducted by the institution to which they are applying, additional information should be sought regarding the students' overall use of English, specific strengths and weaknesses, and motivation for continued improvement. In this regard there should be close communication between the admissions office and the English language program.
- * For students who have been en-

rolled in intensive English language programs at other institutions or at private language schools, similar information indicating level of English language proficiency should be sought. Admissions personnel should seek the assistance of any specialists in English as a second language at their institutions for guidance in interpreting such information.

2. Institutions should periodically assess their capacity to successfully determine English proficiency of prospective foreign students in light of the students' performance in subsequent academic programs.

English Support Courses

Students with sufficient command of English to begin regular academic work at a college or university frequently require additional training to prepare them for tasks encountered during their program of studies. This training is best provided through English support courses taken in conjunction with regular academic courses in the students' fields. These English courses should address the special needs of students whose

native language is not English. They typically range from courses which are the equivalent of freshman English to advanced courses in technical English for graduate students.

3. After admission, the institution should employ effective procedures to identify those students who require some specialized training in English in light of the specific course of studies to be pursued. Special care should be taken to provide training in oral English skills for foreign graduate students assigned as teaching assistants.
4. Support courses should be designed and taught by individuals with training in the teaching of English as a second language.

Intensive English Programs

The purpose of an intensive English program is to develop and strengthen the English skills of persons whose native language is not English, usually in preparation for pursuing an academic program at the graduate or undergraduate level. Such individuals generally do not have sufficient command of English to begin regular academic work at a college or university. Some programs administered by colleges and universities enroll only students who have received academic admission to the institution but require short-term training, often in the summer. Most programs at academic institutions maintain year-round schedules and enroll people at varying levels of proficiency who intend to enter degree programs at the same or other institutions. Finally, a large number of programs are administered by private organizations. These latter programs, often housed at academic institutions, enroll students who must all continue their academic studies elsewhere. Based on experience from many established programs, it is not unrealistic to expect

students who begin at the lowest levels to require a full calendar year to reach levels of proficiency sufficient to begin academic work.

5. Intensive English programs should establish clear goals and objectives for the training they provide. In the most general terms, these goals would be to provide sufficient and appropriate training to enable students to meet test score requirements established by the institutions they plan to attend.
6. In order to achieve these goals, intensive English programs should receive adequate support from their sponsoring institutions. Although no single administrative pattern is required, intensive programs should be sufficiently independent to permit the smooth functioning of all activities and units.
7. The director and core faculty of an intensive English program should have principal commitments to the program. The director should have advanced academic training in the teaching of English as a second language and have teaching and administrative experience, if possible, including overseas experience. Part-time instructors, especially if they are graduate students in a university program, should be taking or have taken graduate work in the teaching of English as a second language.
8. To ensure that students will be adequately prepared for an academic program, the syllabus of an intensive English program should include training in a variety of skills. The most basic are listening (understanding spoken English) and reading (understanding written English). Also of importance for academic work are speaking (in both formal and informal settings) and writing (primarily expository writing needed in most fields of study).

Principles for Foreign Student/Scholar Services

An institution that enrolls foreign students or invites foreign scholars should recognize that individuals from different cultures and educational systems have special needs for advice and assistance. These needs must be met by services that are organized, directed, and funded by the host institution. The scope and level of such services is to some extent dependent on the number of foreign students and scholars. Regardless of their number, however, the presence of foreign students and scholars requires certain basic levels of support which enable them to function successfully in U.S. colleges or universities. The following principles concern the provision of these essential services:

1. The host institution should state clearly its intentions to provide special services for the foreign students and scholars it brings to its campus. These services should include:
 - * Advisory and counseling services.
 - * Mandated and technical services in compliance with U.S. government regulations.
 - * Coordination and liaison with the community.
2. Regardless of the number of foreign students and scholars, the level of funding, or other circumstances, there must be one unit in the host institution that is responsible for coordinating these services, and there should be clear and widely acknowledged designation of responsibility for these services.
 - * These duties may require full- or part-time staff, depending upon the size of the clientele. Where possible, it is highly desirable to have a single individual or office designated to provide these advisory services.
 - * The staff should be knowledgeable about U.S. immigration law and regulations.
3. The institution should provide ample professional services which are fully accessible to foreign students and scholars. The intention of these services is to assure that maximum benefit is derived from the educational experience. The advisory services must seek to remove impediments and to solve problems on behalf of these individuals.
 - * The advisory staff must work closely with other campus and community resources which can be of assistance before arrival and throughout the individual's stay.
 - * An orientation program that introduces students to the physical environment, registration procedures, academic policies, housing, counseling and health services, visa requirements and INS regulations, financial matters, and social and intercultural activities should be provided.
 - * Advisory services should be provided on an ongoing basis with respect to personal counseling, emergency needs, institutional policies, preparation for departure, and re-entry to home countries upon completion of stay.
 - * The advisory staff serve both the institution and the students and scholars it enrolls; they should, therefore, perform an intermediary role and be a channel of communication between those individuals and outside agencies or institutions.
 - * The advisory staff should seek to bring an intercultural dimension

sion to the educational programs of the institution and the general life of the community.

- * Advisory services should include academic advising--performed either by faculty members or foreign student advisers.

4. The advisory staff should exercise their duties in an ethical and professional manner. They must:
 - * Adhere to the regulations of the U.S. government, especially those of the Immigration and Naturalization Service.
 - * Decline awards and unethical requests for service.

Principles for the Provision of Community Services and Programs

The presence of foreign students and scholars on campus and in the community involves cross-cultural relationships and provides opportunities for increased global awareness. Individual contacts and the sharing of a variety of social and professional activities provide the opportunity for mutual appreciation of different cultural patterns and national aspirations.

Although it may serve a wider constituency at the state or national level, the college or university is an integral part of the community in which it exists. Colleges and universities which enroll foreign students and scholars should make, in cooperation with the community, every effort to assist these students in their adjustment to life in an American community. They may also enhance the education of foreign students and scholars by offering a variety of experiences, both on campus and in the community, which will ensure that optimum benefit is derived from the period of study in the United States.

Institutions should be receptive to approaches from the community and should, if necessary, take the initiative in establishing a relationship with the community (a) to explain the needs of foreign students and scholars, (b) to identify the resources represented by foreign students, and (c) to explore and make full use of the willingness and ability of the community to provide services and programs.

Through the office of the foreign student adviser or its equivalent, institutions should provide assistance, advice, and information as requested by the community for the development of programs and services for foreign students and scholars. These efforts should be evaluated periodically.

Community programs and services should adhere to the following principles:

1. Community groups and organizations should seek to provide programs and services that enhance the experience of the foreign students and scholars while increasing the level of international and intercultural awareness in the community.
 - should be developed in cooperation with the university office that provides on-campus service to foreign students and scholars. Each should be competently designed and conducted and, where possible, coordinated with other community efforts.
2. Community programs and services
3. Community programs must embrace a sensitivity to, and appreciation of,

- the religious, cultural, and national backgrounds of foreign participants and a proper regard for confidential personal information that may be offered by foreign and American participants.
4. Community groups and organizations should provide professional training for volunteers and paid staff to ensure that programs are competently administered and community resources effectively used.
 5. Community groups and organizations should periodically evaluate their programs, policies, and services in light of their established goals and the changing needs of foreign students and scholars.

Principles for U.S. Study Abroad

One of the most effective ways to increase U.S. understanding of other languages and cultures and to improve our ability to function effectively in this interdependent world is to provide individuals with opportunities to study abroad. By living and studying in another country people learn to live with and appreciate different points of view and gain a more global perspective on life's challenges and opportunities.

The institution that endorses the concept of study abroad should provide some form of basic advisory services. Many opportunities exist for American students interested in studying abroad--sponsored programs of their own institution, programs sponsored cooperatively with other institutions, and hundreds of direct opportunities which may or may not have U.S. institutional sponsorship.

These principles apply to the delivery of advisory services as well as to the direct administration of a study abroad program or co-sponsorship of a program with other institutions.

1. Within the context of its overall international educational objectives, an institution should have a clearly stated policy about its intentions and goals for facilitating study abroad.

Advisory Services for Study Abroad

2. Recognizing that programs and advising may be handled by various people on campus, there should be a central point of access to useful information about overseas opportunities. A library of essential study abroad information materials should be maintained.
3. Faculty and staff members who are responsible for advising

should be identified and listed in campus reference literature. These individuals should be given opportunities to develop their abilities to provide sound, knowledgeable, and objective advice about study abroad programs. Important components of advising include the following:

- * Clarifying objectives for wanting to go abroad.
- * Identifying opportunities that are educationally sound and culturally beneficial.
- * Determining the quality, value, and appropriateness of a particular study abroad experience.
- * Coordinating evaluation of students' educational background with admissions personnel of foreign institution.

* Understanding the implications of a particular study abroad experience on graduation requirements, transfer credit, and financial aid.

4. Returning students should be asked to provide evaluations to enable study abroad advisers to determine the usefulness of the program for those students and possible future participants in that program, and to evaluate the usefulness of the advisory services they received before going abroad.

Co-sponsoring Study Abroad Programs Administered by Other Institutions

In order to encourage study abroad or broaden the options readily available to its students, a number of institutions have elected to join consortia or co-sponsor study abroad programs in which another institution handles program administration. A consortium or co-sponsorship arrangement for study abroad should provide opportunities that are consistent with the institution's overall academic objectives, requirements, and standards; the programs should be administered in accordance with the principles for study abroad program administration (see below); and the home campus role in the co-sponsorship should be evaluated periodically by faculty, staff, and students to determine if the objectives are being met.

Administration of Study Abroad Programs

Institutions administer study abroad programs in order to establish direct control over the development and provision of a specific kind of overseas learning experience. Many different kinds of institutions operate programs, including U.S. colleges and universities, foreign universities and companies, and proprietary organizations. The types of programs and amounts of structure

and support services vary tremendously. Despite the wide range, all should be administered according to the following principles.

5. The purposes and specific educational objectives of the program should be carefully developed and clearly stated in the program bulletin and promotional materials.
6. Accurate, honest, and complete information should be provided to prospective applicants describing the nature and scope of the program including its opportunities and limitations, how and where instruction will be given, the relationship if any to a foreign institution, grading practices, significant differences between a home campus experience and what can be expected abroad, information about local attitudes and mores, local living conditions, and the extent of responsibility assumed by the program for housing participants.
7. Applicants should be screened to ensure that participants have the maturity, adequate language proficiency, academic background and achievement, and motivation necessary for success in the type of program and place of study.
8. The program should include an orientation, both predeparture and ongoing, which assists participants in making appropriate personal, social, and academic adjustments. Programs maintaining centers abroad should provide counseling and supervisory services at the foreign center, with special attention to the problems peculiar to the location and nature of the program.
9. The program should encourage extensive and effective use of the unique physical, human, and cultural resources of the host environment.

and the academic rigor of the program should be comparable to that at the home campus. There should be clearly defined criteria and policies for judging performance and assigning credit in accordance with prevailing standards and practices at the home institution.

10. Administrative arrangements (such as housing, transportation, and finances) and support services (such as counseling and health services) made both in the U.S. and at the program

location abroad should be managed effectively by carefully selected and qualified staff who have both appropriate academic and administrative experience necessary to perform the work.

11. Programs should be evaluated periodically by student participants, program administrators, and a faculty advisory committee to determine the extent to which objectives and purposes are being met. Changes should be made in light of the findings.

In preparing the NAFSA Principles for International Educational Exchange the task force drew on a vast array of materials, many of which originated at NAFSA or at other education associations. The publications listed below were used extensively, but this list is far from exhaustive.

Center for Applied Linguistics, Guidelines for Selecting English Language Training Programs. Washington, D.C.: Center for Applied Linguistics, 1978.

Council of Graduate Schools, The Foreign Student in American Graduate Schools. Washington, D.C.: Council of Graduate Schools, 1980.

Council on International Educational Exchange, A Guide to Institutional Self-Study and Evaluation of Educational Programs Abroad. New York: Council on International Educational Exchange, 1965.

Middle States Association, Study Abroad. Philadelphia: Middle States Association, 1979.

National Association for Foreign Student Affairs, NAFSA Policy Statement on International Education Exchange. Washington, D.C.: National Association for Foreign Student Affairs, 1980.

National Association for Foreign Student Affairs, Standards and Responsibilities in International Educational Interchange. Washington, D.C.: National Association for Foreign Student Affairs, 1979.

National Association for Foreign Student Affairs, Study Abroad Programs: An Evaluation Guide. Washington, D.C.: National Association for Foreign Student Affairs, 1979.

National Liaison Committee on Foreign Student Admissions, Foreign Student Recruitment: Realities and Recommendations. New York: College Entrance Examination Board, 1980.

Ohio College Association, Code of Ethical Practice for Foreign Student Recruitment and Admissions. Columbus: Ohio College Association, 1979.

Members of the Task Force on Standards and Responsibilities

Cassandra A. Pyle, director of the American Council on Education's Division of International Education Exchange Relations and of the Council for International Exchange of Scholars, chairman

Paul Angelis, chairman of the department of linguistics, Southern Illinois University

Jon Booth, director of International Study and Travel Center, University of Minnesota

G. James Haas, director of admissions, Indiana University

Hugh M. Jenkins, former executive vice president of the National Association for Foreign Student Affairs

Kenneth A. Rogers, associate dean of students, International Services, Indiana University

John F. Reichard, executive vice president of the National Association for Foreign Student Affairs, ex officio

Herb Kells, professor of higher education, Rutgers University, consultant

4. AMENDMENT TO STUDENT CODE OF CONDUCT

Mr. Taylor moved approval of the resolution. Mr. Spencer seconded the motion. Approval was unanimous.

RESOLUTION 1983--664

WHEREAS, the Ohio University Board of Trustees adopted the Student Code of Conduct on July 6, 1979, and,

WHEREAS, amendments to the rules of the Student Code of Conduct shall be reviewed by the Review and Standards Committee, submitted to the Dean of Students for consideration and recommendation to the President, and,

WHEREAS, the Provost of Ohio University, acting in place of the President, has reviewed and accepts the recommendations of the Dean of Students to amend the Student Code of Conduct.

THEREFORE, be it resolved that the Board of Trustees of Ohio University accepts the proposed amendments to the Student Code of Conduct as described herein:

It is proposed that both sections of the Student Code of Conduct entitled, "Statement on Emotional Stability Relating to Conduct" and "Conduct of Student Organizations" be moved from the "policy" section of the code to the "process" section of the code since in essence both sections deal with process rather than rule. It is proposed that the section entitled "Code of Student Organizations" be moved to Section 4, Subsection D, and that the section entitled "Statement on Emotional Stability Relating to Conduct" be moved to Section 4, Subsection E, and that the section entitled "Official Withdrawal from Ohio University" which is presently Section 4, Subsection D, be moved to Section 4, Subsection F.

It is further proposed that the wording for the section entitled "Conduct of Student Organizations" be as follows:

When a student organization is charged with a violation of University policy, including the Student Code of Conduct, the Director of Judiciaries will consult with the Coordinator of Student Life Programs and the President of Student Senate before determining whether the organization or specific individuals should be referred to the Director of Judiciaries.

When a social Greek organization is charged with a violation of university policy, including the Student Code of Conduct, the Director of Judiciaries will consult with the Coordinator of Student Life Programs, the President of Student Senate, and the Chairperson of the Greek Life Committee before determining whether the organization or specific individuals should be referred to the Director of Judiciaries.

Student organizations in violation of University policy will be subject to a maximum sanction of termination of registration from the University, or any lesser sanction, including restriction or suspension of the use of facilities and services of the University, suspension of the privilege to sponsor fund-raising events, the loss of funds allocated by the University, or restitution for damage.

The essence of the above changes reflect a desire to move what is considered to be process questions from the Rule section of the code to the Process section where they appropriately belong. Any language change is a direct reflection of changes in title for the Coordinator of Student Life Programs and a reordering of

the statements pertaining to conduct of student organizations. The only substantive change is reflected in the section dealing with social Greek organizations where the adjudicating role of the Greek Life Committee is deleted to reflect a change in the charge to that committee. Greek Life organizations will be addressed in the same way as other student organizations when it is alleged that violations of the Student Code of Conduct have occurred.

5. APPOINTMENTS TO REGIONAL COORDINATING COUNCILS

Mr. Baumholtz moved approval of the resolution. Mr. White seconded the motion. Approval was unanimous.

Mr. Taylor congratulated regional campuses personnel for attracting distinguished people to their Boards.

RESOLUTION 1983--665

BE IT RESOLVED by the Board of Trustees of Ohio University that the following roster of persons be recommended for appointment by the President to membership on the Coordinating Councils for the Regional Campuses of Ohio University.

Ohio University - Lancaster

Shirley E. Meuser	Nine year appointment January 1, 1983 - December 31, 1991
William A. Foley	Nine year appointment January 1, 1983 - December 31, 1991

Ohio University - Zanesville

Gloria L. King	Nine year appointment January 1, 1983 - December 31, 1991
Robert W. Amos	Nine year appointment January 1, 1983 - December 31, 1991
Rex F. Kieffer, Jr.	Two year appointment - replacement January 1, 1983 - December 31, 1984

RESUME

SHIRLEY E. MEUSER

PERSONAL:

Age - 49
Family - Single
Address - 380 Pickering Dr.
Pickerington, Ohio 43047
Phone - Home 614-837-8507
Business 614-837-4345

EDUCATION:

1982 - Basic Computer - Ohio University
1981 - Basic Financial Accounting - Capital University
1980 - Fundamentals of Budgeting - Capital University
1980 - Fundamentals of Marketing - Capital University
1979 - Managerial Accounting - Capital University
1979 - Real Estate Law - CTI
1979 - Fundamentals of Real Estate - CTI
1978 - Management Seminar - Graduate School of
Capital University
1976 - Restaurant, Club and Food Management
LaSalle University
1975 - Managerial Marketing 655 - Ohio University
1975 - Marketing Seminar 691 - Ohio University
1969 - Sales Course - Dale Carnegie
1965 - Effective Speaking - Dale Carnegie
1955 - Graduate Bachelor of Science, Business
Administration - Capital University
1951 - Graduate Canal Winchester High School

EMPLOYMENT:

February, 1981 to present - President of Meuser's
Winchester Farm, Inc., Chairman of the Board
of Directors, Meuser's Winchester Farm, Inc.
1976 - 1981 - Executive Vice President Marketing of
Meuser's Winchester Farm, Inc., Secretary of
the Board, Board of Directors, Meuser's
Winchester Farm, Inc.
1962 - 1976 - Vice President of Meuser's Winchester
Farm, Inc., Secretary of the Board, Board of
Directors, Meuser's Winchester Farm, Inc.
1959 - 1962 - Sales Department, Meuser's Winchester
Farm, Inc.
1957 - 1959 - Bookkeeping Department Meuser's
Winchester Farm, Inc.
1955 - 1957 - Accounts Payable and Part-time Cashier
S.M. Flickinger Company
Various part-time jobs during college and
high school:
Ohio State Bank
Cussins Fern
Waltons Market

ACTIVITIES:

Member of David Lutheran Church
Served on Council as well as Chariman of
Communications Committee for Fund Raising
to retire debt.
Sunday School Teacher
Sales Executive Club
American Management Association
Ohio Meat Industries Association
Ohio State Restaurant Association

NOTES OF INTEREST:

At present Meuser's Winchester Farm has two
employees enrolled at Ohio University - Lancaster
Campus, one graduate of Ohio University and other
employees have taken advantage of various courses
offered by Ohio University.

William A. Foley
320 Overlook Drive
Lancaster, Ohio 43130

Age: 35

Married: Kris Beesley Foley
Two Children: Jonathan - Age 7
Ellen - Age 5

Education: Graduated 1965: Richmond Senior High School,
Richmond, Indiana.
Graduated 1970: A.B., Indiana University;
Majors, radio & TV, history.
Graduated 1980: Ohio University. Executive
MBA program. G.P.A. 3.67.

Career History: October 1982 to Present - Vice President,
Sales and Marketing, Anchor Hocking
Corporation, Lancaster, Ohio; responsible for
all divisional sales and marketing functions.

1979-1982 - Manager, Marketing Services,
Consumer & Industrial Division, Anchor Hocking
Corporation; responsible for division's
product development, advertising,
merchandising, and market research functions.

1976-1979 - Manager, Product Development,
Consumer & Industrial Division; responsible
for all divisional product development
activities.

1974-1976 - Sales and Marketing Manager,
Plastic Container Division, Anchor Hocking
Corporation, Cincinnati, Ohio; responsible for
sales and marketing of corporation's domestic
plastic container business.

1973-1974 - Production superintendent, Plastic
Container Division, Cincinnati, Ohio;
responsible for divisional production
engineering, purchasing, quality control,
material management, maintenance, sales and
market development.

1972-1973 - Sales and Marketing, Plastic
Container Division, Cincinnati, Ohio.
Training position.

William A. Foley
Page 2

1970-1972 - Product Administrator, Tableware Division, Anchor Hocking Corporation, Lancaster, Ohio; responsible for administrative development of division's product line.

January 1970 - August 1970 - Marketing trainee, Tableware Division, training position.

7/0277A

GLORIA L. KING (Mrs. Bob R.)

December, 1982

805 Kingsview Drive
Zanesville, OH 43701

Telephone: (614) 453-6429

Date of Birth: August 10, 1937Age: 45Marital Status: Married - 3 children
(21,20,16)Health: ExcellentEDUCATIONAL TRAINING

1979 OHIO UNIVERSITY
Degree: Doctoral of Philosophy
Major: Educational Administration and Curriculum

1967-1974 OHIO UNIVERSITY, MIAMI UNIVERSITY AND WRIGHT STATE
Post graduate work in reading/language arts,
middle school and supervision

1965 OHIO UNIVERSITY
Degree: Master of Education
Major: Elementary Administration

1959 OHIO UNIVERSITY
Degree: Bachelor of Science - With honor
Major: Elementary Education

1955 ZANESVILLE HIGH SCHOOL

PROFESSIONAL APPOINTMENTS

1979 - Present Ohio University/Zanesville - Instructor (Part-time)
Teaching Reading and Language Arts,
Studies of Children and Children's Literature

1971 - Present MUSKINGUM COUNTY BOARD OF EDUCATION

1974 - Present Director of Instruction - West Muskingum Local District
1973-74 Curriculum Supervisor - West Muskingum and Maysville Districts
1971-73 Reading Supervisor - Muskingum County Schools

1976 Ohio University/Zanesville - Adjunct Professor, "Individualizing
Instruction through Learning Centers"

1972-1973 Muskingum College - Instructor - "Teaching Reading and Language
Arts" Supervised student teachers

1967-1971 Zanesville City Schools - Title I Reading Teacher (half days)

1962-1967 Home with Family

1959-1962 Zanesville City Schools - Teacher - Elementary

1955-1958 Ohio Power Company - Personal Secretary

STAFF DEVELOPMENT - Planned and received funding for the following staff development workshops.

Conducted a one week middle school philosophy workshop through Ohio University for Painesville City School's Junior High staff.

Teacher Institute - "Using the IGE Planning Model to Differentiate Learning Experiences for Gifted and Talented Students".

Teacher Institute - "Teaching Reading at the Secondary Level".

Teacher Education Redesign - Project 419 - "Competency Based Intern Program".

Teacher Education Redesign - Project 419 - "Individually Guided Motivation".

Teacher Institute - "Accommodating Differences in the Classroom".

Teacher Institute - "Teacher Made Activities Keyed to Reading and Mathematics Objectives".

Teacher Institute - "Individually Guided Education".

One week summer workshop - "We Agree" - all staff to be in new middle school attended to develop philosophy and working goals and objectives of middle school.

Two week summer workshop - "Reading in the Content Areas".

Two week summer workshop - "Diagnostic Teaching of Reading".

SPEAKING ENGAGEMENTS

Ohio State Department of Education
"Teacher Institutes"

OHIO COUNCIL TEACHERS OF ENGLISH & LANGUAGE ARTS STATE MEETING
"Developmental Reading at the Middle School and Junior High Level"

Ohio International Reading Association State Meeting
"Goal Setting to Promote Independent Reading"

Ohio Association Middle School Administrator's State Meeting
"The College Intern Program and The Middle School Team"

Ohio College Teachers Annual Curriculum Seminar
"The Full-Year Teaching Internship Program"

National Individually Guided Education Conference - St. Louis, Missouri-Ohio IGE Conference
"Teacher-Made Games and Activities Keyed to Work Attack Objectives" included a video-taped presentation of a local workshop.

Ohio University Classes
"Middle School"

"Developing Objective"

"Supervisor's Role"

Muskingum College Classes
"Diagnostic Teaching of Reading"

"Choosing Teaching as a Career"

PROFESSIONAL MEMBERSHIPS

- National Association for Supervision and Curriculum Development
- Ohio Association for Supervision and Curriculum Development
- Southeastern Ohio Association for Curriculum and Development - Past Secretary
- Muskingum County International Reading Association - Past President
- Phi Delta Kappa
- Ohio University Reading Advisory Council

Robert Woodrow Amos
1405 North Tenth Street
Cambridge, Ohio 43725

Born: March 25, 1913, in Cambridge, Ohio

Family: Married to the former Hannah Margaret Hutchison on September 18, 1938
Two daughters--Margaret Ann (Mrs Michael Riordan) and Elizabeth (Mrs. Steven Ball)

Education: Denison University, B. A., 1935

Profession: Reporter for the Daily Jeffersonian, Cambridge from 1935 - 1940
Sports Editor, 1940 - 1943
City Editor, 1943 - 1947
Editor, 1947 - 1967
President, Editor, 1967 - 1975
Publisher, Editor, 1975 - 1978
Editor Emeritus, 1978 - Present

Civil Service: First National Bank of Cambridge, director, 1970 - 1978
Memorial City Forest Commission, 1962 - Present
Ohio Forestry Advisory Council, 1969 - 1972
SBA advisory council - member, 1967 - 1969
SBA national council, 1968 - 1969
Ohio Reclamation Board of Review, 1964 - 1968, member, chairman, 1967 - 1968
Guernsey County Health Planning Council, 1971 - 1973, member
Guernsey County Public Library, 1942 - 1968, trustee
Denison University Research Foundation, 1965 - 1971, trustee
Guernsey County Children's Services, board of directors, 1970 - 1972
Guernsey County Historical Society, 1963 - 1969, trustee
Ohio Arts and Crafts Foundation, board of directors, president, 1969
Guernsey County Easter Seals Society, 1980 - Present
Cambridge Area Y.M.C.A., 1969 - 1972, chairman
Guernsey County Human Society, 1972 - 1973
Degenhart Paperweight and Glass, Inc., 1980 - Present, chairman in 1980
Salvation Army, member of advisory board, 1964 - 1968, chairman in 1967
Ohio U.P.I. Editors Association, member, president in 1971
Cambridge Area Chamber of Commerce, president 1975
Sigma chi
Democratic Party
Baptist Church
Rotary Club, director 1969 - 1971, 1978 - 1981, president 1980 - 1981
Cambridge Country Club

DEC 10 1982

Residence: 1475 Military Road
Zanesville, Ohio
Ph. 452-2236 Business
453-3441 Home

Born: May 8, 1929 Parkersburg, W. Va.

Family: Married - Ramona King 1951
Daughters:
Becky Kieffer Sands
Anne Kieffer Hughes

Education: Zanesville Public Schools
Greenbrier Military School
Lewisburg, W. Va. Graduated 1947
Muskingum College
New Concord, Ohio Graduated 1951 B.A.

Profession: President and General Manager
Zanesville Memorial Park
Zanesville, Ohio

Military Service: Enlisted USAR 1948
Commissioned USAR 1955
Company Commdr. Co. B 83 Inf. Div. 1963-66
Company Commdr. 342nd M. P. Co. 1968-71
Major 535 M.P. BN 1972
Retired Reserve 1973

Political: Member Ohio House of Representatives 1973-79
Muskingum Co. Republican Club 1960 -
Muskingum Co. Central Committee 1962-73
Muskingum Co. Executive Committee 1962-73
President Muskingum Co. Republican Club 1969-70

Civic Service: President Zanesville Jaycees 1959
Nat'l Director U.S. Jaycees 1960
1st V.P. Ohio Jaycees 1961
Zanesville Citizens Advisory Comm. 1961-66
Zanesville Recreation Board 1961-68
Zanesville Jaycee Life Membership 1961
Zanesville Jaycee Distinguished Service Award 1966

Member: American Cemetery Association
Ohio Association of Cemeteries
American Legion Post #29
Zanesville Rotary
Farm Bureau
Zanesville Chamber of Commerce
Trinity United Presbyterian Church

B. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE
(Mr. Russ, Chairman of Committee)

1. UTILITIES EASEMENT

RESOLUTION 1983--666

WHEREAS, on January 19, 1967, the State of Ohio acting on behalf of the Ohio University, entered into a fifteen (15) year easement with Columbia Gas of Ohio, Inc. for a 6" and 12" gas line along Richland Avenue to provide service to the developing campus facilities, and

WHEREAS, this easement expires January 18, 1983, and must be renewed pursuant to Section 123.01 (A) (9) of the Ohio Revised Code to continue proper service to the campus for another fifteen (15) years.

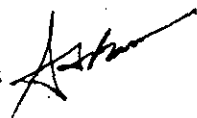
NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby authorizes the President, or his designee, to enter into negotiations for the renewal of this easement and to execute the easement pursuant to Ohio law upon his approval of the terms and conditions for such a renewal.

Mrs. D'Angelo moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

Date: January 18, 1983

Ohio
University Interoffice Communication

To: The President and Board of Trustees of Ohio University

From: John F. Burns, Director of Legal Affairs 

Subject: Renewal of Easement to Columbia Gas of Ohio, Inc.

In January of 1967, the University granted Columbia Gas of Ohio a fifteen (15) year easement for a 1270.75 ft. 6" and 12" gas line along Richland Avenue, as part of the Urban Renewal Project for campus development.

This easement needs to be renewed for another fifteen (15) years commencing this month to continue to serve the campus facilities, and the attached resolution has been prepared for your review and approval.

If you have any questions, Mr. Alan Geiger, University Planner, and I will be available to answer them.

xc: Mr. Alan Geiger, University Planner

2. TREASURER'S FINANCIAL STATEMENT FOR YEAR ENDED
 JUNE 30, 1982, AND AUDITOR'S REPORT FOR RESIDENCE
 AND DINING AUXILIARY

Mrs. D'Angelo moved approval of the resolution. Mr. Taylor seconded the motion. Approval was unanimous.

RESOLUTION 1983--667

BE IT RESOLVED that the Board of Trustees accepts the Treasurer's Financial Statement for the year ended June 30, 1982, and Auditor's Report for Residence and Dining Auxiliary, and deposits the Reports with the Secretary.

Copies of the Reports, which were mailed to Trustees on November 9, 1982, are filed with the official minutes. Chairman Bush congratulated Treasurer Kennard for the reports to which no exceptions were made, saying that they provided evidence of the fiscal soundness of the University.

3. REVISED BUDGET FOR 1982-83

Mr. Rohr moved approval of the resolution. Mr. White seconded the motion. Approval was unanimous.

RESOLUTION 1983-- 668

WHEREAS, the Director of the Office of Budget and Management reported that state revenues are falling behind those estimated in Am. Sub. S. B. 530 and predicted an imbalance approximating \$500 million by June 30, 1983 without extending the temporary taxes and reducing state appropriations contained in Am. Sub. S. B. 530, and

WHEREAS, changes in state subsidy cannot be made at this time because solutions for balancing Am. Sub. S. B. 530 have not been finalized by the state, and

WHEREAS, adjustments are being made to expenditures resulting from the carry forward of unspent 1981-82 funds and other adjustments made since the adoption of the budget by the Board of Trustees at their June 26, 1982 meeting,

NOW, THEREFORE, BE IT RESOLVED that the revised 1982-83 budgets for unrestricted income and expenditures as presented in Exhibits I and II are hereby appropriated subject to the following provisions:

1. The Provost, with the approval of the President, may make adjustments in expense allocations, providing the total of such expenditures does not exceed available unrestricted income.
2. The Treasurer shall report to the Chairman of the Budget, Finance and Physical Plant Committee on a quarterly basis changes to the expected unrestricted income and allocations of that income.

President Ping stated that the presentation of revisions was an annual event, with revisions resulting from actual income. State reductions are anticipated, with real changes still to come.

Mr. Jeffers complimented the staff for its effective management of the University and its funds, and expressed the hope that negotiations with the State for future funding would be successful.

OHIO UNIVERSITY
1982-83 REVISED BUDGET
UNRESTRICTED INCOME
ALL PROGRAMS

	1982-83 Original Budget	1982-83 Revised Budget	Increase/ (Decrease)
Income:			
State Appropriations			
Subsidy			
General University Programs	\$30,001,000	\$30,001,000	\$ -0-
College of Medicine	6,320,000	6,320,000	-0-
Regional Higher Education	6,114,000	6,114,000	
Total Subsidy	<u>42,435,000</u>	<u>42,435,000</u>	<u>-0-</u>
Civil Service Paybill			
General University Programs	1,203,000	1,147,000	(56,000)
College of Medicine	96,000	96,000	-0-
Regional Higher Education	188,000	116,000	(72,000)
Total Civil Service Paybill	<u>1,487,000</u>	<u>1,359,000</u>	<u>(128,000)</u>
Total State Appropriations	<u>43,922,000</u>	<u>43,794,000</u>	<u>(128,000)</u>
Student Fees			
General University Programs	30,436,000	30,466,000	30,000
College of Medicine	1,195,000	1,195,000	-0-
Regional Higher Education	4,968,000	4,883,000	(85,000)
Total Student Fees	<u>36,599,000</u>	<u>36,544,000</u>	<u>(55,000)</u>
Other Income			
General University Programs	4,385,000	4,716,000	331,000
College of Medicine	208,000	208,000	-0-
Regional Higher Education	61,000	61,000	-0-
Total Other Income	<u>4,654,000</u>	<u>4,985,000</u>	<u>331,000</u>
Lifelong Learning	1,191,000	1,400,000	209,000
Total Income	<u>86,366,000</u>	<u>86,723,000</u>	<u>357,000</u>
Beginning Balance:			
Allocated			
General University Programs	-0-	2,601,000	2,601,000
College of Medicine	-0-	107,000	107,000
Regional Higher Education	-0-	626,000	626,000
Total Allocated	<u>-0-</u>	<u>3,334,000</u>	<u>3,334,000</u>
Unallocated	-0-	342,000	342,000
Total Beginning Balance	<u>-0-</u>	<u>3,676,000</u>	<u>3,676,000</u>
Total Income and Beginning Balance	<u>\$86,366,000</u>	<u>\$90,399,000</u>	<u>\$4,033,000</u>

OHIO UNIVERSITY
1982-83 REVISED BUDGET
UNRESTRICTED EXPENDITURES
ALL PROGRAMS

	1982-83 Original Budget	1982-83 Revised Budget	Increase/ (Decrease)
I. President			
A. Office of the President Board of Trustees Legislative Liaison	\$ 278,000	\$ 298,000	\$ 20,000
B. Affirmative Action Office	138,000	144,000	6,000
C. University Facility Planning	152,000	153,000	1,000
D. Institutional Contingency Fund	461,000	566,000	105,000
President Total	<u>1,029,000</u>	<u>1,161,000</u>	<u>132,000</u>
II. Provost			
A. General Office of the Provost Summer Session Office Faculty Senate Ohio University Press Legal Affairs Ombudsman	1,099,000	1,009,000	(90,000)
B. Academic Programs			
1. Arts and Sciences	16,381,000	17,062,000	681,000
2. Business Administration	2,469,000	2,550,000	81,000
3. Communications	2,431,000	2,612,000	181,000
4. Education	2,732,000	2,869,000	137,000
5. Engineering	2,910,000	3,003,000	93,000
6. Fine Arts	4,529,000	4,620,000	91,000
7. Graduate College & Research	1,058,000	1,459,000	401,000
8. Health and Human Services	3,023,000	3,106,000	83,000
9. Honors Tutorial	183,000	84,000	(99,000)
10. International Studies	555,000	625,000	70,000
11. Medicine	7,819,000	7,926,000	107,000
12. University College	460,000	468,000	8,000
Sub-Total	<u>44,550,000</u>	<u>46,384,000</u>	<u>1,834,000</u>
C. Support and Services			
1. Library	2,878,000	2,925,000	47,000
2. Learning Resources	228,000	248,000	20,000
3. Information Systems, Analytical Research and Computer Services	2,161,000	2,565,000	404,000
Sub-Total	<u>5,267,000</u>	<u>5,738,000</u>	<u>471,000</u>

	1982-83 Original Budget	1982-83 Revised Budget	Increase/ (Decrease)
II. Provost, Continued			
D. Regional Higher Education			
1. Office of the Vice Provost	\$ 316,000	\$ 327,000	\$ 11,000
2. Belmont Campus	1,664,000	1,706,000	42,000
3. Chillicothe Campus	1,989,000	2,045,000	56,000
4. Irononton Academic Center	890,000	870,000	(20,000)
5. Lancaster Campus	2,695,000	2,802,000	108,000
6. Zanesville Campus	2,069,000	2,163,000	94,000
7. Portsmouth Resident Credit Center	349,000	341,000	(8,000)
8. Development Incentive	528,000	528,000	-0-
9. Campus Service	832,000	1,018,000	186,000
10. Telecommunications	672,000	710,000	38,000
11. Lifelong Learning	1,720,000	1,961,000	241,000
Sub-Total	13,723,000	14,471,000	748,000
E. Intercollegiate Athletics	2,045,000	2,079,000	34,000
Provost Total	66,684,000	69,681,000	2,997,000
III. Dean of Students			
A. General			
1. Office of the Dean of Students	107,000	148,000	41,000
2. Career Planning and Placement	247,000	229,000	(18,000)
3. Counseling and Psychological Services	262,000	261,000	(1,000)
Sub-Total	616,000	638,000	22,000
B. Student Organizations and Activities	738,000	722,000	(16,000)
Student Life			
Student Senate			
The Post			
Baker Center			
Cultural Affairs			
Student Activities Support			
Dean of Students Total	1,354,000	1,360,000	6,000
IV. Vice President for Administration			
A. General	319,000	572,000	253,000
Office of the Vice President for Administration			
Director of Campus Services			
Administrative Senate			
Professional Development			
B. Residence and Dining Halls Auxiliary			
Residence and Dining Halls (Reported Separately)			
Baker Center Food and Beverage	69,000	68,000	(1,000)
C. Student Services			
1. Admissions	555,000	565,000	10,000
2. Registration, Records and Scheduling	651,000	644,000	(7,000)
3. Financial Aid	1,236,000	1,260,000	24,000
4. University Medical Services	879,000	849,000	(30,000)
Sub-Total	3,321,000	3,318,000	(3,000)

	1982-83 Original Budget	1982-83 Revised Budget	Increase/ (Decrease)
IV. Vice President for Administration, Continued			
D. Physical Plant			
1. Physical Plant Operations	\$ 4,969,000	\$ 4,851,000	\$ (118,000)
Administration			
Maintenance			
Housekeeping			
Utilities			
Grounds			
2. Capital Improvements	89,000	775,000	686,000
3. Rental Properties	41,000	43,000	2,000
4. Purchased Utilities	2,780,000	2,849,000	69,000
Sub-Total	7,879,000	8,518,000	639,000
E. Support and Services			
1. Personnel	252,000	249,000	(3,000)
President 1699			
2. Security	583,000	594,000	11,000
3. Other Services	625,000	624,000	(1,000)
Airport			
Garage			
Mail Service			
Environmental Health and Safety			
Sub-Total	1,460,000	1,467,000	7,000
Vice President for Administration Total	13,048,000	13,943,000	895,000
V. Treasurer and Controller			
A. General			
1. Office of the Treasurer and Controller	1,044,000	1,045,000	1,000
2. Materials Management and Purchasing	338,000	338,000	-0-
3. Stores Receiving	243,000	235,000	(8,000)
Sub-Total	1,515,000	1,508,000	(7,000)
B. Fiscal Management			
1. Services	123,000	120,000	(3,000)
Legal Counsel			
Bureau of Inspection			
Insurance			
University Memberships			
2. Faculty and Staff Benefits	645,000	645,000	-0-
3. Retirement Benefits	90,000	90,000	-0-
4. Unemployment Compensation	75,000	75,000	-0-
5. Debt Service (Convocation Center)	410,000	410,000	-0-
Sub-Total	1,343,000	1,340,000	(3,000)
Treasurer and Controller Total	2,858,000	2,848,000	(10,000)
VI. Vice President for University Relations			
A. Office of the Vice President for University Relations	97,000	128,000	31,000
B. Development	463,000	462,000	(1,000)
Alumni Affairs			

	<u>1982-83 Original Budget</u>	<u>1982-83 Revised Budget</u>	<u>Increase/ (Decrease)</u>
I. Vice President for University Relations, Continued			
C. Publications	\$ 292,000	\$ 288,000	\$ (4,000)
Graphics			
Cutler Service Bureau			
D. Public Information	<u>141,000</u>	<u>128,000</u>	<u>(13,000)</u>
Vice President for University Relations Total	993,000	1,006,000	13,000
VII. Major Equipment Replacement Pool To Be Allocated Based Upon Unit Proposals	<u>400,000</u>	<u>400,000</u>	<u>-0-</u>
Total University	<u>\$86,366,000</u>	<u>\$90,399,000</u>	<u>\$4,033,000</u>

4. UTILITY TUNNEL COMPLETION PROJECT

Mr. Russ moved approval of the resolution. Mr. Spencer seconded the motion. Approval was unanimous.

RESOLUTION 1983--669

WHEREAS, the 114th General Assembly, Regular Session, 1981-1982, did pass Amended Substitute House Bill 552 appropriating \$2,050,000 for Utilities and Renovations, and

WHEREAS, the Ohio University Board of Trustees did at their regular meeting on January 30, 1982, approve the establishment of the Utility Tunnel Completion Project and authorize the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee to recommend to the Department of Public Works the selection of a project engineer for the Project, and

WHEREAS, H. A. Williams and Associates, Inc. has been appointed as project engineer for the Project and has proceeded to prepare, in cooperation with University officials, construction plans and specifications for the Project, and

WHEREAS, the Utility Tunnel Completion Project is needed to insure the continuous distribution of all campus utilities,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve plans and specifications for the Utility Tunnel Completion Project as prepared by H. A. Williams and Associates, Inc.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees does hereby authorize the advertisement for and receipt of construction bids for the Utility Tunnel Completion Project, and does hereby empower the President or his designee, in consultation with the Budget, Finance, and Physical Plant Committee, to accept and recommend to the Deputy Director, Ohio Department of Public Works construction bids received for the Project provided total bids do not exceed available funds.

Date: December 20, 1982

Ohio
University Interoffice Communication

To: Robert E. Mahn, Assistant to the President

From: Alan H. Geiger, University Facilities Planner
and Director of Construction

A

4. Subject: Approval of Plans and Specifications and Recommendation of
Contract Award for the Utility Tunnel Completion Project

The firm of H. A. Williams and Associates, Inc. has been appointed to provide engineering services for the Utility Tunnel Completion Project, a project that would extend the University's tunnel and utility distribution systems from the Clippinger Building to Morton Hall. This project will complete a "loop" of the University's utility distribution systems and permit the distribution of utilities from more than one campus location so that buildings and systems can be kept in operation in case of a system outage.

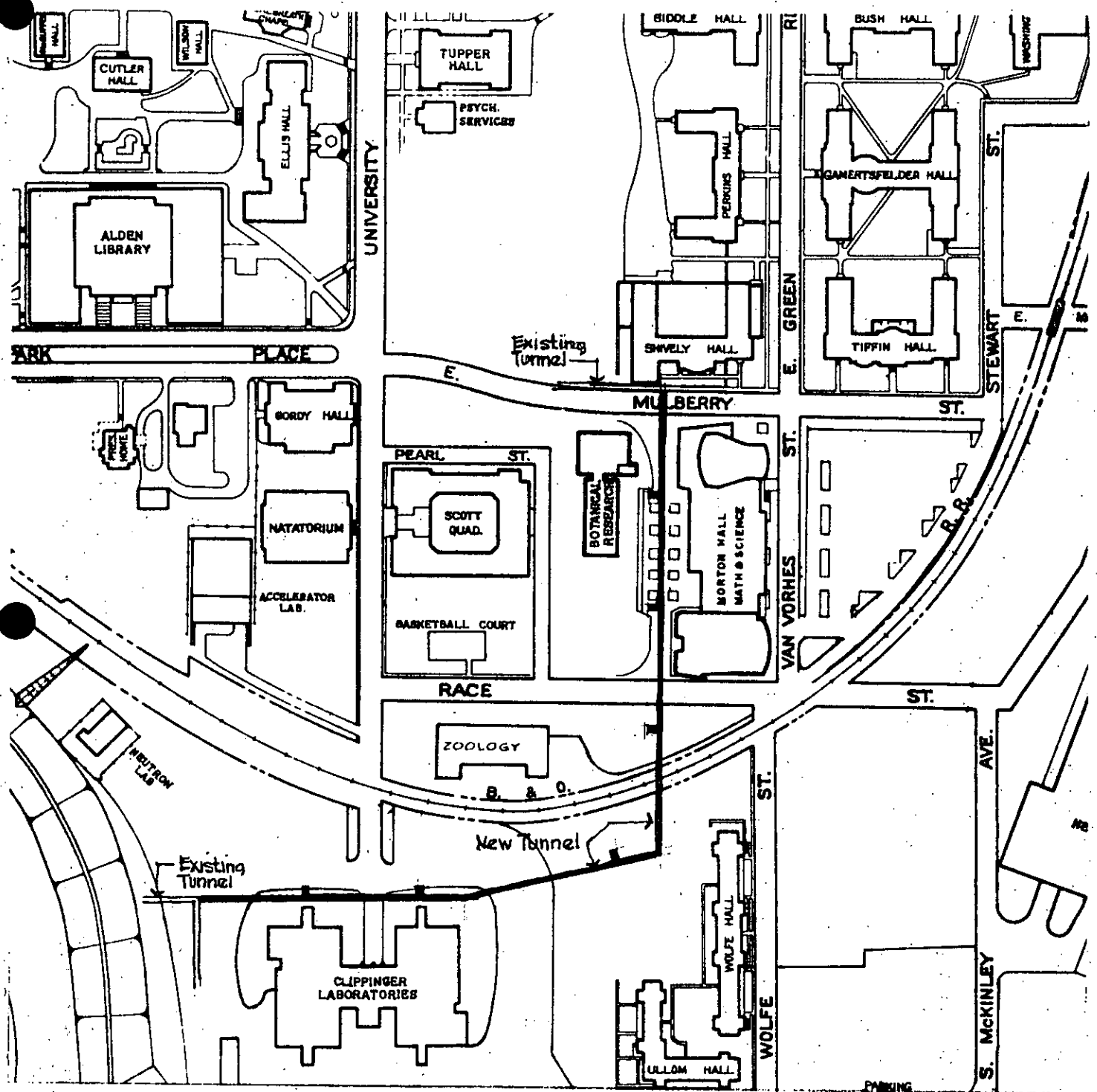
The Williams' firm has been working with staff members of the Physical Plant and Planning Offices and their engineering work has been proceeding well. All internal and external plan reviews should be completed so that this project may go out for bidding sometime mid to late February 1983.

I have prepared a resolution which asks the Board of Trustees at their January 29, 1983 meeting to approve plans and specifications, authorize bidding and recommend contract award for the Utility Tunnel Completion Project. I have also enclosed a sketch which indicates the location of the Tunnel Project in relationship to the Clippinger Building and Morton Hall.

AHG:ntk

Enclosure

xc: Mr. John Burns
Mr. Charles Culp



Utility Tunnel Completion

5. BELMONT CAMPUS PARKING LOT IMPROVEMENT PROJECT

Mr. Rohr moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

RESOLUTION 1983-- 670

WHEREAS, the 114th General Assembly, Regular Session, 1981-1982, did pass Amended Substitute House Bill 552 making a capital appropriation of \$750,000 available for roof renovations and site improvements at the Belmont County and Zanesville Campuses, and

WHEREAS, favorable bids have been received for the originally proposed improvements which have resulted in monies available for additional needed improvements, and

WHEREAS, authorization has been given by state officials to construct improvements on the Belmont County Campus parking lot in the amount of \$150,000.

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize improvements to the Belmont Campus parking lot in the amount of \$150,000 and recommends the firm of United Consultants & Associates as project architect for the Belmont Campus Parking Lot Improvement Project.

BE IT FURTHER RESOLVED that administrative officials are authorized to proceed with the development of plans and specifications, cause bids for the improvements to be advertised and to recommend award of contract to the Deputy Director, Division of Public Works so long as total bids do not exceed available funds.

Date: January 21, 1983

Ohio
University Interoffice Communication

To: Robert E. Mahn, Assistant to the President

From: Alan H. Geiger, University Facilities Planner
and Director of Construction

A

Subject: Proposed Belmont Campus Parking Lot Improvement Project

Favorable bids were recently received for roof and parking lot improvements to the Belmont and Zanesville Campuses. I have discussed the use of a portion of monies remaining in the original project with President Ping, Vice Provost Bryant, staff of the Ohio Board of Regents and the State Architect's Office and have been authorized to proceed with the improvement to the Belmont Campus parking lot in the amount of \$150,000. The Division of Public Works has provided me with three architectural firms to interview for the project and following that interview I am recommending to the Board of Trustees the firm of United Consultants & Associates as project architect. I have enclosed a resolution for the Board of Trustees consideration at their January 29, 1983 meeting which recommends the appointment of United Consultants & Associates as project architect, authorizes the development of plans and specifications, permits the advertisement for bids, and recommends award of contract.

AHG:ntk

Enc.

xc: Dr. James Bryant

45

6. APPOINTMENT OF ALL-UNIVERSITY AUDITOR

Mrs. D'Angelo moved approval of the resolution. Mr. White seconded the motion. Approval was unanimous.

RESOLUTION 1983-- 671

WHEREAS, Peat, Marwick, Mitchell & Co. are the independent auditors for the Residence and Dining Halls Auxiliary Fund, and

WHEREAS, the Auditor of State approved Peat, Marwick, Mitchell & Co.'s proposal to provide an independent opinion that the University's financial statements have been presented fairly and in accordance with generally accepted accounting principles for all funds, and

WHEREAS, other universities in the State of Ohio have engaged certified public accounting firms to audit their total funds, and

WHEREAS, the President and Treasurer desires an independent opinion for all funds,

NOW, THEREFORE, BE IT RESOLVED that the President or his designee is authorized to engage Peat, Marwick, Mitchell & Co. to conduct the University's financial, compliance and Federal Student Financial Aids audit for the years ended June 30, 1983 and 1984 provided the fees do not exceed \$46,200 for 1983 and \$47,100 for 1984 plus lodging.

BE IT FURTHER RESOLVED THAT the engagement for 1984 is contingent upon the availability of funds.

7. NAMING OF READING ROOM IN STOCKER
ENGINEERING AND TECHNOLOGY CENTER

Dr. Russ moved approval of the resolution. Mr. Baumholtz seconded the motion. Approval was unanimous.

RESOLUTION 1983--672

WHEREAS, Ohio University is starting the construction of the C. Paul and Beth K. STOCKER ENGINEERING AND TECHNOLOGY CENTER for the purpose of providing new instructional and research space for the College of Engineering and Technology, and

WHEREAS, the new construction will provide a Reading Room for the benefit of students and faculty of the College, and

WHEREAS, the Trustees of Ohio University wish to honor a man who served the University most ably for nineteen years as Dean of the College of Applied Science and later as the College of Engineering and Technology, and

WHEREAS, the College of Engineering and Technology wishes to recognize the leadership provided to the College during the formative years between 1947-1966, and

WHEREAS, the person being so honored was known for being an avid reader and for his support of the library and its functions,

THEREFORE, BE IT RESOLVED that the reading room in the new Stocker Center be named the "Edwin J. Taylor, Jr. Reading Room."

8. LEASE TO HEALTH CARE INDUSTRIES

Mr. Rohr moved approval of the resolution. Mr. White seconded the motion. Approval was unanimous.

RESOLUTION 1983--673

WHEREAS, The Ohio University Board of Trustees, pursuant to Resolution 1982-619, authorized the President to enter into a Transfer of Jurisdiction Agreement with the Department of Mental Health and a twenty-five (25) year lease with the Athens County Community Urban Redevelopment Corporation (ACCURDC) to redevelop surplus Athens Mental Health Center grounds, and

WHEREAS, The Transfer of Jurisdiction Agreement is in the process of being executed and the lease to ACCURDC should be effective in February of 1983, and

WHEREAS, The Lease provisions provide for the University to assist ACCURDC in redevelopment by granting forty to eighty (40-80) year leases for appropriate developments under Section 123.77 Ohio Revised Code, and

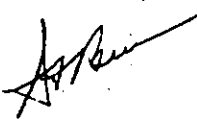
WHEREAS, ACCURDC is desirous of leasing an approximately ten (10) acres within its leasehold area to Health Care Industries, Inc., 1010 S. Main Street, Dayton, Ohio, 45409 for a Retirement Center.

THEREFORE, BE IT RESOLVED that The Ohio University Board of Trustees hereby authorizes the President or his designee to enter into negotiations with ACCURDC, representatives from Health Care Industries, Inc., and State of Ohio officials, to lease an approximate ten (10) acres for a period of forty (40) years or more pursuant to Section 123.77 Ohio Revised Code, when the Transfer of Jurisdiction Agreement and lease to ACCURDC are completed, and to bring any final terms and conditions of the development plan for such a Retirement Center and Lease before the Board of Trustees for final approval, and to arrange for proper execution pursuant to the provisions of Section 123.77 Ohio Revised Code and State of Ohio law.

Ohio
University Interoffice Communication

Date: January 20, 1983

To: President and Board of Trustees of Ohio University

From: John F. Burns, Director of Legal Affairs 

Subject: Potential Forty (40) year lease to Health Care Industries, Inc., to Develop a Retirement Center on ACCURDC Leased Property of the Athens Mental Health Center Grounds.

As you recall, the Board authorized the President in Resolution 1982-619 to enter into negotiations to obtain a Transfer of Jurisdiction of surplus lands from the Athens Mental Health Center (AMHC) to Ohio University for a Research Park and negotiate a twenty-five (25) year lease with the Athens County-Community Urban Redevelopment Corporation (ACCURDC) to redevelop the vacant buildings and adjacent land.

The Transfer of Jurisdiction Agreement has been completed and is effective December 15, 1982. The surplus land transferred totalled 347 acres of which 232 has been identified for initial development for the Research Park. The remaining 115 acres will be leased to ACCURDC and the lease is in its final stages of negotiation and should be executed in February.

One provision of the lease calls for the University to assist ACCURDC in redeveloping the acreage under lease by entering into longer term leases from forty to eighty (40-80) years for specific developments consistent with ACCURDC's and the University's planned use of the area. This can be accomplished by the University pursuant to Section 123.77 Ohio Revised Code, which is the authority under which the Athens Mall and the current Mall development will occur.

In order to accomplish the granting of a long-term lease under this provision of Ohio law, the Ohio University Board of Trustees, along with state officials in the Department of Administrative Services, must approve the lease; and this will be necessary even though the University will be an indirect beneficiary of the economic and other benefits that such a development may entail. Specifically, although the University will be the lessor, it will not receive any ground rent or other direct economic benefit from developments under ACCURDC's auspices; however, the ACCURDC lease does require the University to be reimbursed for any expenses associated with granting this lease.

A question has arisen why the University is to grant ACCURDC a twenty-five (25) year lease rather than a forty to eighty (40-80) year lease which requires this two-phase procedure for longer term leases for development. The answer to this is that Section 123.77, Ohio Revised Code, requires a detailed "development plan" to be approved for such longer term leases (similar to the Athens Mall development), and ACCURDC is not in a position

at this time to submit such a development plan. It is foreseeable that as ACCURDC matures and redevelopment takes place, they could be in a position to fulfill the statutory requirements and the twenty-five (25) year lease could be converted to one for up to eighty (80) years.

At present the Board of Trustees is being asked by the University staff to proceed with implementation of the present agreement with ACCURDC and authorize the President to enter into negotiations with ACCURDC and representatives from Health Care Industries, Inc. of Dayton, Ohio to lease approximately ten (10) acres within the ACCURDC's premises for a period of forty (40) years for a Retirement Center. This approval need be very general at this time as the development plan and final lease terms will have to be approved by state officials and submitted to the Board of Trustees for final approval. There are substantial financing, site preparation, utilities and other matters that must be addressed before a development plan will be submitted; and this Resolution will not bind the University or ACCURDC except for the purpose of formalizing the lease negotiations leading to this potential development.

The attached Resolution has been prepared for your review and approval; and if there are any questions Mr. Alan Geiger, University Planner, and I will be available to answer them.

xc: Mr. Alan Geiger, University Planner
Mr. John Kiefer, President, ACCURDC
Mr. Andy Anderson, Past President, ACCURDC
Mr. Tad Grover, ACCURDC Board Member
Mr. William Kennard, Treasurer/Controller

C. BOARD-ADMINISTRATION COMMITTEE
(Mr. Jeffers, Chairman of Committee)

1. INNOVATION CENTER AND RESEARCH
PARK AUTHORITY

Mr. Jeffers expressed the Board's gratitude to Dr. Konneker for his initiative and leadership in establishing a "true" innovation center, one he feels has great potential for success. He pledged the continued support of the Board in its development. He moved approval of the resolution.

Mr. Spencer seconded the motion. Approval was unanimous.

RESOLUTION 1983--674

WHEREAS, the Board-Administration Committee of the Board of Trustees at a meeting in Columbus, Ohio, on November 22, 1982, at which all members and President Ping were present, approved the establishment of The Innovation Center and Research Park Authority (The Authority) subject to action of the full Board at its next meeting.

WHEREAS, The Authority had its initial meeting in Athens, Ohio, on December 3, 1982, at which all members named to that date were present.

WHEREAS, at its meeting The Authority agreed that the Board-Administration Committee's "Innovation Center and Research Park Authority" was an acceptable beginning document (page 55.)

WHEREAS, at its meeting The Authority agreed on such things as its function and mode of operation, responsibilities and authority of directors, and policy regarding participation in the Innovation Center.

WHEREAS, at its meeting The Authority approved "Guidelines for the Innovation Center" (page 59.)

THEREFORE, BE IT RESOLVED that the above cited minutes of the meeting of the Board-Administration Committee and approvals contained therein, and the above cited minutes of the meeting of The Authority and the agreements and approvals contained therein be approved as beginning documents in the implementation of the Innovation Center and Research Park, and that the minutes of both meetings which are appended hereto be designated a part of this resolution.

1

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4



V. DEFINITION OF RESPONSIBILITIES AND AUTHORITY OF DIRECTORS

Chairman Ping listed the following as responsibilities:

- Apply expertise to issues, including funding.
- Promote community involvement.
- Develop descriptive literature.
- Develop processes and systems.

Dr. Konneker stated that he would come to The Authority for recommendations and guidance relative to facilities and funding, for example. The executive committee that is planned within The Authority will facilitate this.

VI. BUDGET FOR START-UP OPERATION (REMAINDER OF 1982) AND BASIS FOR ESTABLISHING ONGOING BUDGETS

Dr. Konneker invited reactions to some tentative budget figures and staffing plans for the balance of the year. There was consensus that provision must be made immediately for continuity and that Dr. Konneker would work it out. Plans are in process with the Ohio University Fund Board for meeting short-term budget needs, and with the Board of Trustees for help in meeting long-term needs.

It was agreed that incentive funds, and funds for such things as renovations, pooled secretarial and other assistance would have to be provided.

VII. OHIO UNIVERSITY POLICY REGARDING OHIO UNIVERSITY FACULTY AND STAFF PARTICIPATION IN THE INNOVATION CENTER

Chairman Ping distributed "Innovation Center Guidelines" and asked whether it was something The Authority should approve. Consensus was that it was a statement of University policy to be administered by the University. In respect to the "second job" statement, it was agreed that it would be replaced with a provision for an annual disclosure statement to the dean and provost.

The Policy follows:

INNOVATION CENTER AND RESEARCH PARK AUTHORITY

1. **MEMBERSHIP.** The Innovation Center and Research Park Authority shall consist of three full-time members of the Ohio University faculty or staff, three persons from outside the full-time staff of Ohio University, and the President of the University as ex-officio member and Chairman of the Authority.
2. **APPOINTMENT AND TERM OF OFFICE.** Members of The Innovation Center and Research Park Authority shall be nominated by the President of the University and approved by action of the Board of Trustees for a term of 5 years, and may be reappointed to one or more additional terms. The initial appointments shall be for staggered terms.
3. **MEETINGS.** The Innovation Center and Research Park Authority will normally meet three times a year but as frequently as the need for a meeting arises.
4. **PROCEEDINGS.** The Chairman of The Innovation Center and Research Park Authority will designate a member, or he may designate a non-member, to prepare appropriate records and reports.
5. **RESPONSIBILITIES.** Specific responsibilities of The Innovation Center and Research Park Authority shall include, but not be limited to, those that follow, with others being added as experience and need dictates:
 - A. Policies and Practices to govern the Innovation Center and Research Park's development and operation.
 - B. Criteria and guidelines for occupancy.
 - C. The review of specific requests for inclusion in the Innovation Center and Research Park.
 - D. The development and approval of budgets and appointment of principal officers.

There was consensus that the selection and replacement of directors by The Authority, was implicit in the statement.

The statement follows:

III. AGENDA

Chairman Ping distributed a proposed Agenda. This was followed in the deliberations.

- I. Discussion and agreement as to the ICRP Authority's function and mode of operation.
- II. Definition of responsibilities and authority of Directors.
- III. Budget for start-up operation (remainder of '82) and basis for establishing ongoing budgets.
- IV. Ohio University policy regarding Ohio University faculty and staff participation in the Innovation Center.
- V. Guidelines for the Innovation Center.
- VI. Policy and Guidelines for "outside" occupants of the Center.
- VII. Research Park Land and future plans for facility.
- VIII. Director's Report.

IV. DISCUSSION AND AGREEMENT AS TO THE ICRP AUTHORITY'S FUNCTION AND MODE OF OPERATION

Chairman Ping stated that the purpose in calling this meeting in the early stages of development of the innovation and research project was to assure member participation in the formulation of policy. There was agreement that the statement approved by the Board-Administration Committee was an acceptable beginning document. Also that eventually The Authority would be an independent agency, with members' advice being sought as to appropriate time and nature (profit vs non-profit, for example).

Mr. Schey suggested the addition of a statement of purpose. Chairman Ping suggested a possible three-part statement:

To support and encourage research activity.

To provide outlets for commercial development.

To provide opportunities for community participation and development.

General Guidelines for the Innovation Center

Purpose and Scope: The Ohio University Innovation Center

exists to foster and assist new corporate ventures that will produce economic gains and employment opportunities to the ~~Athens~~ region. The Center will provide, through its association with the University, facilities, services and professional expertise to the corporations accepted into the Center and, whenever possible, to companies outside the Center. The Center operates under the general guidelines that follow:

Guidelines:

1. Any person or group incorporated or forming a partnership for the purpose of developing a new business or expanding an existing business may apply for occupancy in the Innovation Center.
2. Generally, a "product" orientation for the company will be desired. Product is broadly defined to include anything that generates income beyond the specific time spent in providing the Product. *vs consulting groups*
3. Facilities, services and professional consultation provided to Center occupants will be charged to the recipient on an individual negotiated basis. Rate schedules are to be those approved by the Innovation Center and Research Park Authority director.

VIII. GUIDELINES FOR THE INNOVATION CENTER

Chairman Ping distributed "General Guidelines for the Innovation Center." He stated that the Guidelines should be approved even with the likelihood that they would be changed at the next meeting. Minor changes in wording were suggested and are shown on the copy. Dean Robe moved approval of the Guidelines. Mr. Schey seconded the motion. Approval was unanimous.

Faculty as Consultants to Innovation Center Occupants:

A faculty member may develop a consultant relationship with a company located in the Innovation Center in the same manner as he or she presently does with any private company. The time involved may not exceed the one day per week limitation without seeking release time from academic duties. Remuneration for consulting activity with Center companies should be negotiated with the help of the Center director, if necessary.

Use of non-faculty employees of Ohio University for the benefit of Innovation Center occupant companies must be negotiated with the immediate supervisor of the employee and have the approval of the Provost.

Student Involvement in Innovation Center Occupant Company Activities:

Any Ohio University student may work as an employee of a Center company, and students shall be given preference in part time employment. Wherever possible efforts will be made to relate work and the student's program of study or career objectives. The work may be applied to the requirements of an academic program (i.e., research project or thesis work, etc.) only with the approval of appropriate faculty, none of whom may have a vested interest in the operation of the company involved.

Patent and Intellectual Property Rights:

Compliance with Ohio University patent and intellectual property rights will be required.

OHIO UNIVERSITY POLICY

Ohio University Employee Participation in the Innovation Center

The purpose of this policy describes the parameters and limitations involved in certain ways in which full time employees and students can relate to the Innovation Center and its occupants.

Faculty and Staff as corporate owners and/or officers of Company involved in Innovation Center:

A full time Ohio University faculty and staff may seek release time to work on the projects of the Company once established within the Innovation Center. The University's allowed consultancy time for faculty cannot be used for this purpose nor can Company activity within the Innovation Center be considered as a second job for an employee. An Innovation Center Routing Approval Sheet for Ohio University faculty and staff must be completed and approved by the Center director before they may work with a Center occupant.

} Substitute
Annex
Disclosure
Provision

Use of University facilities and equipment outside the Center by such an individual for the purposes of his/her company must have the explicit approval of the person immediately responsible for the facility and/or equipment and the approval of the dean or unit director. Compensation arrangements must be negotiated for this space and/or equipment with the appropriate individual.

Final

INNOVATION CENTER AND RESEARCH PARK AUTHORITY

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3. MEETINGS. The Innovation Center and Research Park Authority will normally meet three times a year but as frequently as the need for a meeting arises.
4. PROCEEDINGS. The Chairman of The Innovation Center and Research Park Authority will designate a member, or he may designate a non-member, to prepare appropriate records and reports.
5. RESPONSIBILITIES. Specific responsibilities of The Innovation Center and Research Park Authority shall include, but not be limited to, those that follow, with others being added as experience and need dictates:
 - A. Policies and Practices to govern the Innovation Center and Research Park's development and operation.
 - B. Criteria and guidelines for occupancy.
 - C. The review of specific requests for inclusion in the Innovation Center and Research Park.
 - D. The development and approval of budgets and appointment of principal officers.

LOFT

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MINUTES OF THE MEETING
OF THE BOARD-ADMINISTRATION COMMITTEE
OF THE BOARD OF TRUSTEES
OF OHIO UNIVERSITY

ATHLETIC CLUB, COLUMBUS, OHIO
NOVEMBER 22, 1982

All members were present, namely Dean Jeffers, Chairman, G, Kenner Bush and Milton J. Taylor. President Charles J. Ping also was present.

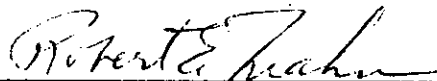
The Committee reviewed the attached draft statement of the Innovation Center and Research Park Authority and approved the establishment of The Authority subject to action of the full Board at its next meeting.

Two suggestions for revision were offered in the course of the meeting: (1) The initial terms should be staggered; (2) There should be a limit to the consecutive terms an outside member could serve.

Recommendation 1 results in the addition of this sentence to Section 2: The initial appointments shall be for staggered terms. This is incorporated in the statement attached following the draft statement.

Recommendation 2 will be implemented by designating initial terms as being for 3, 4 and 5 years respectively.

These minutes were prepared from notes submitted by President Ping.



Robert E. Mahn
Secretary to the Board

IX. POLICY AND GUIDELINES FOR "OUTSIDE" OCCUPANTS OF THE CENTER

Dr. Konneker stated that these would be no different from those for insiders, who were thought of primarily as faculty. There was no further discussion.

X. RESEARCH PARK LAND AND FUTURE PLANS FOR FACILITY

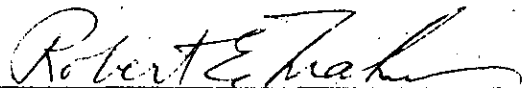
Dr. Ping reported that he had signed the document for transfer of jurisdiction to the University of surplus Mental Health Center lands. He expressed the hope that the University would be able to take advantage of its buy-out option.

XI. DIRECTOR'S REPORT

Dr. Konneker reported on Molecular Diagnostics, Inc., a limited independent partnership, which at some future date may become a part of the Innovation Center. President Ping stated that experience with this organization will serve as a learning process in the development of the Innovation Center and Research Park.

Dr. Konneker reported on his discussions with faculty and other persons within the University to ferret out ideas. This will continue and be extended to non-University personnel.

At 12:30 P.M. the group moved to the President's home for lunch and further discussion. The meeting adjourned at 2:00 P.M.



Robert E. Mahn
Secretary

4. Progress by each occupant will be reviewed regularly, no more frequently than quarterly, no less frequently than annually.
5. Continued occupancy within the Center is contingent on satisfactory progress in accordance with the approved business plan (see below). A maximum occupancy time will be established at the time of admission to the Center. This time may be shortened or lengthened either by mutual agreement or, with appropriate notice, unilaterally by the Center director with the approval of the ^{Innovation Center and} Research Park Authority.
6. The Center director will have the authority to negotiate the specific items required for an occupancy agreement with each potential occupant and to broker operational agreements for an occupant and a third party. ^{Innovation Center and} The Research Park Authority must approve all occupancy agreements before enactment.
7. Occupancy Admission Criteria:

All potential occupants must submit an application to the Center director along with a technical plan and a business plan. The forms for these submissions are to be available at the Center director's office. These plans must be approved by the Center director and the Research Park Authority.

2. FINANCIAL EXIGENCY POLICY

Mr. Taylor moved approval of the resolution, which President Ping described as a workable and fair policy the Administrative Senate desired and which, in the unlikely eventuality of an extreme financial emergency, would provide reasonable protection to administrators.

Mr. Rohr seconded the motion. Approval was unanimous.

RESOLUTION 1983--675

WHEREAS, the desirability of a formal institutional process for dealing with financial crises has been previously acknowledged by Board of Trustee approval of a financial exigency policy for faculty, and

WHEREAS, the Administrative Senate and the administration, after extensive study and discussion, have developed a policy of financial exigency for administrative staff which both can support,

THEREFORE, BE IT RESOLVED that the Trustees of Ohio University adopt the following statement as a new section to be added to existing Administrators' Handbook Policy E: "Contract Termination: as subsection III: "Termination Based on Formal Declaration of Financial Exigency."

Interoffice Communication

Date: January 6, 1983

To: President Ping and Members, Ohio University Board of Trustees

From: Dr. Carol Harter, Vice President for Administration *Carol Harter*

Subject: Proposed Policy "Termination Based on Formal Declaration of Financial Exigency" for Administrative Staff

After many months of review and discussion between the Administrative Senate and the senior administrative officers, a policy statement has evolved which reflects a responsible approach to the employment concerns of administrative staff should a state of financial exigency be imminent.

The proposed policy has the following provisions:

1. it confirms the importance of initially dealing with impending financial crisis through normal administrative processes;
2. it establishes additional review and consultation activities which are fully consistent with processes described in the Board approved policy "Financial Exigency and Loss of Tenure" for faculty;
3. it establishes criteria for staff reduction considerations which stress program needs and demonstrated merit as well as length of service;
4. it establishes prudent due process protections; and,
5. it proposes appropriate employment/benefit considerations for administrative staff who may be affected should financial exigency be declared.

The proposed policy statement has also been designed to be integrated into the already existing policy which describes other forms of contract termination. The statement you are considering, if approved, would therefore appear in the Administrators' Handbook as part III. "Termination Based on Formal Declaration of Financial Exigency" in Policy E. "Contract Termination."

While the entire policy is enclosed for your review, Section III pp. 3-6, is the section proposed for Board approval.

CCH/rs

E. CONTRACT TERMINATION

1. NON-RENEWAL BASED ON DISCONTINUANCE OF POSITION

1. Definition

It is the intent of Ohio University to provide reasonable procedures and policies with respect to the termination of contract status. As used herein, contract termination refers to decisions that have been made that preclude the renewal of a contract for the following fiscal year. This section does not apply in cases of Suspension or Dismissal as outlined in Section II, although the reason(s) for failure to renew a contract for the succeeding fiscal year may include one or more of the reason(s) specified in Section II.

The notice of non-renewal shall include a written statement of the reason(s) for the decision that has been made. Except in the case of a non-renewal based on the discontinuance of a position, such notice shall be forwarded no later than March 15 of the current fiscal contract year.

If the non-renewal is based on the discontinuance of a position either for budgetary reasons or because the function is eliminated, the notice of non-renewal shall include a written statement of the reason(s) for discontinuing the position. Such notice shall be forwarded no later than fifteen days following the final action by the Board of Trustees on the University's budget for the next fiscal year. The employment termination date will be effective ninety calendar days from the date of mailing, except in cases where an administrator has a contract for a period of less than twelve months.

2. Notification

The ninety day notice is intended to apply from date of notice to the beginning date of what would have been an administrator's expected contract period for the following fiscal year. For example, an administrator normally employed for twelve months would require notice by April 2 for termination on June 30. If the notice occurs after April 2, the University would continue payment of the administrator's present contract rate following June 30, of that year for whatever part of the ninety day notice period remained. An administrator normally employed for nine months (September 15-June 15, for example) would require termination notice by June 17 to avoid continued employment and pay beyond September 15. In no case shall an administrator who is on less than a twelve-month contract receive payment for the period in which work is not normally performed by the administrator.

In all cases where the termination period extends into the following fiscal year and payment to the administrator is to be made after June 30, for services, a term contract shall be issued at the same rate of pay that the employee received during the year of termination. The terminated employee is still entitled to accumulated sick leave and/or vacation benefits. The terminated employee may elect to take his/her vacation during the 90 day period or be paid his/her vacation in a lump sum at the end of the 90 day period.

2.

3. University Responsibility to Contract Administrators Subject to Non-Renewal

Prior to the non-renewal of an appointment due to the discontinuance of a position, the administration of the University shall make every effort within the confines of affirmative action policies to place the person in another suitable position within the University. If an appointment is not renewed due to the discontinuance of a position, the position will not be filled by a replacement for a period of two fiscal years unless the released person has been offered reappointment.

4. Appeal

The administrator being terminated may appeal notice of a contract non-renewal decision as outlined in Section E under the provision of Section G - Hearing Procedure.

5. Exclusions

The above provisions do not apply to either Special Appointments (Section C) which are terminated for financial reasons or Term Appointments (Section D).

II. NON-RENEWAL BASED ON CAUSE

1. Suspension or Dismissal

a. General

When appropriate, an administrator may be suspended or dismissed forthwith. Suspension or dismissal procedures must include written notification and grounds for such action.

b. Appeal

The administrator has the right of appeal (Section G - Hearing Procedure).

c. Grounds

The grounds or causes for such suspension or dismissal are as follows:

1. Action(s) of a probably felonious nature when such action is prejudicial to the administrator's ability to properly perform his/her assigned tasks and responsibilities or is prejudicial to good order in the University. When the action is only probably felonious, the suspension may be an "interim" one, pending a legal ruling. When an action is ruled legally felonious, the suspension may become a dismissal.

2. Any conduct occurring in the performance of one's assigned responsibilities, which causes or could potentially cause serious interference in the ability of the administrator concerned or in the ability of other employees to carry on their duties and responsibilities.
 3. Insubordination, which refers to a willful refusal to obey, or knowledgeable disregarding of, the directions and/or supervision of a properly authorized supervisor acting in an appropriate capacity through the issuance of orders reasonably related to the fulfillment of his University responsibilities, without reasonable justification for such refusal.
 4. Serious breach of professional ethics.
 5. Gross incompetence, referring to a situation where an administrator is, from the beginning of his or her employment, or becomes, at sometime thereafter, essentially unable to fulfill the requirements of his or her position.
 6. Flagrant or consistent failure to conform to the rules or regulations of the department, office or agency to which one is assigned.
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→ III. TERMINATION BASED ON FORMAL DECLARATION OF FINANCIAL EXIGENCY

1. Activation of Financial Review

a. Recognition of Crisis

It is the purpose of this policy to set forth a procedure for termination of full-time administrative contract employees in the event of a declared state of financial exigency and to set forth the rights and responsibilities of both the University and affected administrators. Since the declaration of a state of financial exigency, an imminent financial crisis which threatens the survival of the institution as a whole and cannot be alleviated by less drastic means, is such a serious aberration of normal University policy and procedure, it is incumbent upon the University as an employer to seek an investigation of the ways and means of preventing such a declaration through normal administrative processes. If, through normal processes, it becomes clear that a state of financial exigency may be imminent, the following procedures will apply.

b. Policies and Procedures to Avoid Declarations

The process to be entered into and carried out will be in harmony with the policies and procedures identified in the Faculty Handbook 11D, 4, d:

1. After informing the Trustees of the approaching financial crisis and before proposing a state of financial exigency, the Administration of the University, in consultation with the Faculty and Administrative Senates, shall propose and carry out all possible reductions of university activities which are not of primary importance to the educational mission of the University.

2. If the reductions undertaken in 1. do not resolve the problem, the President shall appoint a committee to investigate the need for declaring financial exigency. The majority of the committee shall be faculty members chosen by the Faculty Senate, but it shall also contain administrators chosen by the Administrative Senate and students chosen by the Student Senate. This committee shall issue its report within four weeks of its creation.
3. The committee report, along with any recommendations from the Faculty, Administrative and Student Senates, shall be considered by the Trustees before determining whether a state of financial exigency exists.

c. Declaration of Financial Exigency

Once the Trustees have declared a state of financial exigency, certain restrictions are automatically imposed on the University. No new appointments, replacements, or grantings of tenure are to be made in the University without special exemption by the committee described in 2. This committee shall make its recommendations to the Trustees. Furthermore, pay raises shall not be granted any employee of the University unless mandated by legislative action.

2. Selection of Administrative Contract Personnel for Termination in the Event of Declared Exigency

a. Staff Reduction Procedures

It is assumed that the University Staffing Plan will be used as a guideline for reduction of positions in the event of financial exigency. Deans, Directors and Department Heads, under the direction of the Provost, Vice Presidents, and Dean of Students, will make the initial reduction recommendations based on an in-depth review of departmental mission, program priorities, manpower requirements, including position description and classifications required to address anticipated departmental activity.

b. Termination Criteria

Termination of administrative contract personnel will be based on program needs, individual merit as demonstrated by past performance evaluation, length of fulltime service, education, and career development potential.

c. Position Review Committee

1. Mission

After initial recommendations for termination are made, the Provost, in consultation with the Chair of the Administrative Senate, shall appoint a Position Review Committee. In order to minimize the risk of terminating an employee of superior service record and potential, the mission of the committee shall be to review the recommendations of the Provost, Vice Presidents, and Dean of Students using the contract position descriptions and employee service records and potential as identified in the foregoing paragraphs.

2. Constituencies

The Position Review Committee shall consist of three Administrative Senators in addition to one contract administrator from each major administrative area, one Faculty Senator, one Undergraduate Student Senator, and one Graduate Student Senator.

3. Report of Findings

The Position Review Committee will report its findings in writing to the Provost and to the affected administrative personnel. The Committee has the right and obligation to question all appropriate University personnel in formulating its recommendations.

4. Appeal

An appeal of its recommendations may be made through the normal appeal process as outlined in the administrative grievance policy. However, the issues in such an appeal shall be limited to whether proper procedure and due process were followed.

3. University Responsibility to Contract Administrators Subject to Termination

a. Refilling Positions Eliminated

In the event of elimination of an administrative contract position due to financial exigency as described above, the University will not refill that position for a period of two years without first offering the position to the terminated employee.

b. Notification

In the event that termination of administrative contract positions becomes necessary, the University will provide as much advance notice as the financial exigency permits. Administrators affected by termination will receive at least three months' notice or equivalent severance salary. In the event of termination, the terminated employee will be eligible to participate, for a maximum of two years after termination, in the university insurance program in the same manner as a regular employee who is on non-paid leave.

c. Relocation or Re-employment

The University shall make a bona fide effort for two years after termination to relocate administrators in other positions. The responsibility of the University will be met if an administrator fails to accept a comparable position. Whenever new positions are approved or continuing positions become available due to normal attrition, terminated administrators who have the education, experience and training shall be considered first for these openings. Only when it has been determined that no such administrator is qualified for the position in question or is willing to accept it shall the position be advertised and other candidates considered.

6.

c. Relocation or Re-employment (continued)

In the event that a terminated administrator accepts an open administrative position in a lower pay range than that originally held, the employee's new base contract shall not be less than the mid-point of the new pay range.

d. Professional Development

The contract administrator who has received the advance notice of termination as described above may propose a plan for professional development for approval of the appropriate department and division heads, Dean of Students, Vice Presidents, and Provost. Implementation during the severance notice period will depend on the merit of the proposal and the capacity of the operating unit to adjust employee work loads and continue to fulfill its mission.

4. Responsibility for Declaring an End to Financial Exigency

The Board of Trustees shall make the final determination when a state of financial exigency no longer exists. The committee created in Section II above may at any appropriate time submit to the President for transmission to the Board a recommendation that the state of financial exigency be ended.

meeting of July 6, 1979

2. FINANCIAL EXIGENCY POLICY

Mr. Taylor moved approval of the resolution.
Dr. Holzer seconded the motion. Approval was
unanimous.

RESOLUTION 1979--482

WHEREAS, the desirability of a formal institutional process
for dealing with financial crises is acknowledged by the representa-
tives of the Faculty Senate and the administration of Ohio University.

WHEREAS, the Faculty Senate and the administration, after
extensive study, discussion and compromise, have developed a policy
on financial exigency which both can support.

THEREFORE, BE IT RESOLVED that the Trustees of Ohio University
adopt the following statement as an amendment to Section IID4d of
the Faculty Handbook.

RESOLUTION ADOPTED 5/21/79
FACULTY SENATE

Financial Exigency and Loss of Tenure

The following policy is to be entered as section IID4d of the Faculty Handbook.

d. Termination of an appointment with tenure, or of a probationary or term appointment before the end of the specified term, may occur under extraordinary circumstances because of demonstrably bona fide financial exigency, i.e., an imminent financial crisis which threatens the survival of the institution as a whole and which cannot be alleviated by less drastic means. If such a termination should be initiated, the regulations described under "Loss of Tenure" will not apply. Since the state of financial exigency represents such a serious distortion of normal university procedures and policies, it is not to be entered into and carried out without very specific steps being taken. These steps are:

- (i) After informing the Trustees of the approaching financial crises and before proposing a state of financial exigency, the Administration of the University in consultation with the Faculty and Administrative Senates shall propose and carry out all possible reductions of university activities which are not of primary importance to the educational mission of the University.
- (ii) If the reductions undertaken in (i) do not resolve the problem, the President shall appoint a committee to investigate the need for declaring financial exigency. The majority of the committee shall be faculty members chosen by the Faculty Senate, but it shall also contain administrators chosen by the Administrative Senate and students chosen by the Student Senate. This committee shall issue its report within four weeks of its creation.
- (iii) The committee report, along with any recommendations from the Faculty, Administrative and Student Senates, shall be considered by the Trustees before determining whether a state of financial exigency exists.
- (iv) Once the Trustees have declared a state of financial exigency, certain restrictions are automatically imposed on the University. No new appointments, replacements, or grantings of tenure are to be made in the University without special exemption by the committee described in (ii). This committee shall make its recommendations to the Trustees. Furthermore, pay raises shall not be granted any employee of the University unless mandated by legislative action.
- (v) The procedure for determining which faculty are to be terminated is as follows. The Provost, after consideration of educational and fiscal factors, shall prepare a termination plan in consultation with a Retrenchment Committee composed of an equal number of Deans and representatives from the Faculty Senate, with at least one representative from each of the regional campuses and each of the colleges. This plan shall include the number of faculty to be terminated, and a distribution of the total among the colleges and regional campuses. The termination plan shall effect reductions according to the following criteria.

First, no tenured faculty member is to be terminated before all nontenured faculty in the college have been terminated. An exception may be made in the case of a nontenured faculty member whose responsibilities could not be met satisfactorily by another faculty member in the college and whose loss would seriously damage his department's program. Petitions for an exception should be submitted with full documentation to the Retrenchment Committee.

Second, reductions of tenured faculty within colleges and regional campuses are to be allocated by the Provost after consultation with the Retrenchment Committee, to departments, schools, and regional campus divisions in proportion to the size of the departments, schools, and regional campus divisions following termination of their nontenured faculty. Due consideration is to be given to those units which have already sustained a disproportionate loss of teaching capability through the loss of nontenured faculty. Petitions for such consideration must be initiated by the department and transmitted by the dean, together with the dean's recommendation, to the Retrenchment Committee for final action.

Third, reductions within departments, schools, and regional campus divisions are to be in order by least seniority, seniority being defined as the time which has elapsed since the fiscal year of a faculty member's current appointment to the University. An exception may be made in the case of a less senior faculty member whose responsibilities could not be met satisfactorily by another faculty member in the college and whose loss would seriously damage his department's program. Petitions for such an exception should be submitted with full documentation to the Retrenchment Committee. Where two or more faculty are of equal seniority, reductions within this group are to be governed by program needs. Where program needs are equivalent, affirmative action considerations are to be applied.

- (vi) Any faculty member terminated under this process shall have the right to a full hearing before the Faculty Senate Committee on Promotion and Tenure. The issues in this hearing shall be limited to whether the criteria were properly applied in the faculty member's case.
- (vii) In the event that an appointment is terminated because of financial exigency, the released faculty member's place shall not be filled by a replacement within a period of three years unless the released faculty member has been offered reappointment and the opportunity to accept or decline it. In all cases of termination based on financial exigency a tenured faculty member shall be given 12 months' terminal notice or severance salary equivalent to his current contract base amount. The University shall determine which option is used.
- (viii) The University shall make a bona fide effort for three years after termination to relocate terminated tenured faculty in other academic, administrative or staff posts needing personnel when the faculty member's qualifications permit. Whenever new positions are approved under section (iv) of this policy, tenured faculty who have been terminated shall be considered first for these openings. Only when it has been determined that no such faculty member is qualified for the position in question or is willing to

accept it shall the position be advertised and other candidates considered. A transfer to another academic department must be acceptable to the receiving department and to the faculty member.

- (ix). The Board of Trustees shall make the final determination when a state of financial exigency no longer exists. The committee created in (ii) above may at any appropriate time submit to the President for transmission to the Board a recommendation that the state of financial exigency be ended.

VIII. ANNOUNCEMENT OF NEXT STATED MEETING DATE AND SITE

Chairman Bush announced that the next stated meeting was scheduled for Athens on April 9, 1983, with committee meetings scheduled for April 8, 1983. (The last meeting for 1982-83 is scheduled for June 25, 1983, in Athens, with committee meetings scheduled for the preceding day.)

IX. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Members expressed appreciation to those who had helped make this a good meeting. Mr. Taylor congratulated administrators for the excellent way in which they were proceeding with the business of the University during the President's leave, attributing this to the effectiveness of the President's plan of administration.

Mrs. D'Angelo and Mr. Rohr seconded Mr. Taylor's observations. Mr. Jeffers added that providing the leave reflected well on the University.

Mr. White expressed concern over funding prospects for the University and all of higher education. He pledged the best efforts of Board members to assure adequate funding.

Mr. Spencer complimented student luncheon hosts on their knowledge of activities on campus. They feel that the University is gaining prestige and that academic standards are improving.

Mr. Russ expressed to President Ping and Dr. Konneker his enthusiasm for the Innovation Center and what it promises for the future. He said it typified the thinking that is prevalent on campus.

Mr. Rohr and Mr. Baumholtz seconded Mr. Russ' remarks. Mr. Baumholtz complimented Dr. Konneker on his continuing significant contributions to the University, adding that it was his observation that he worked harder on each successive assignment.

Mr. Corlett thanked the Board for providing representation to the Alumni Board in its deliberations.

President Ping thanked the Board for his leave and the opportunity it provided to replenish the "basic capital" that begins to erode after a number of years of concentration on the job. He expressed the hope that the benefits to the University would be as great as to him. He thanked the administrators for their effective handling of responsibilities.

Chairman Bush thanked members for the wealth of ideas and experiences they bring to deliberations of the Board. The Board and Administration, he said, in spite of resources being lean and prospectively leaner, are making this a

creative and innovative period. Never, he said, had he been more enthusiastic about the University's ability to improve its services to the area.

X. ADJOURNMENT

Chairman Bush, determining that there was no further business to come before the Board, declared the meeting adjourned at 11:45 A.M.

XI. CERTIFICATE OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 15, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

G. Kenner Bush
Chairman

Robert E. Mahn
Secretary

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