

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

April 13, 1983

TO: Those listed below*

FROM: Robert E. Mahn, Secretary, Board of Trustees *Robert E. Mahn*

SUBJECT: Minutes of the April 9, 1983, Meeting of the Board

Enclosed for your file is a copy of the April 9 minutes.
The draft of the minutes will be presented for approval at the next
stated meeting of the Board.

REM:vg

Enclosure

*Chairman and Members of the Board

Mr. Johnson	Dr. Harter
Mr. Corlett	Mr. Rudy
Dr. Ping	Mr. Kennard
Mr. Mahn (2) ✓	Archivist (2)
Dr. Bruning	Resident Auditor
Mr. Kurlinski	Mr. Burns

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Saturday, April 9, 1983, 10:00 A.M.

Room 319, Alden Library, Ohio University Campus

Athens, Ohio

I. ROLL CALL

Members present were G. Kenner Bush, Chairman, Dean W. Jeffers, Vice Chairman, Frank C. Baumholtz, Priscilla S. D'Angelo, William D. Rohr, Donald A. Spencer, Milton J. Taylor and Denver L. White. This constituted a quorum. Fritz J. Russ was the only member unable to attend.

Fred Johnson, Trustee Emeritus, and Glenn Corlett, who sits with the Board by invitation as President of the Alumni Board of Directors, were unable to attend. President Charles J. Ping and Secretary Robert E. Mahn were present.

II. APPROVAL OF MINUTES OF THE MEETING OF
January 29, 1983

Mr. Jeffers moved that the minutes be approved as distributed. Mr. Baumholtz seconded the motion. Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Mahn reported that none had been received.

IV. ANNOUNCEMENTS

There were no announcements.

V. REPORTS

Chairman Bush invited President Ping to report on his Winter quarter leave at Harvard. Dr. Ping thanked the Board for making the leave possible, stating that the responsibilities of leadership demanded such an experience. He thanked University personnel for their effective service during his absence.

Following his recitation of new perspectives gained and conclusions reached about management through study, teaching, observation and reflection, Chairman Bush asked the President to record and distribute his statement for the benefit of Board members and others. A copy will be filed with the official minutes.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

Chairman Bush stated that Board committees had, at their respective meetings, discussed matters being presented to the Board. In the absence of Mr. Russ, he asked Mr. Jeffers to chair the Budget, Finance and Physical Plant Committee. Chairmen, or committee members designated by them, presented matters for action.

A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE (Mr. Jeffers, Acting Chairman of Committee)

1. OHIO UNIVERSITY PROGRAM PLANNING REPORT

Mr. Jeffers asked Dr. Ping to comment on the Plan. The President stated that many administrators were confident that the Governor's budget proposal would be approved. This would trigger option B of the Program Planning Report. In respect to the proposal of the Student Senate to use a portion of the funds proposed for faculty salary increases to effect a reduction in proposed tuition, he stated that ultimately the University is dependent on faculty for its life. He expressed gratitude to the Student Senate and Graduate Student Senate for their interest and proposals and expressed the hope that what comes out of Columbus may permit incorporating into the budget the increase in stipend recommended by the Graduate Student Senate.

Mr. Jeffers moved approval of the resolution. Mr. Rohr seconded the motion. Approval was unanimous.

RESOLUTION 1983--676

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees receives the "Ohio University Program Planning Report, March, 1983," recommended by the President and approves the outline of the 1983-84 budget plan.

OHIO UNIVERSITY PROGRAM PLANNING REPORT
March, 1983

During the 1982-83 fiscal year Ohio University has managed to maintain a stable planning and budgetary process in spite of serious cut-backs in state appropriations for higher education and state-wide financial instability. Careful fiscal management and constant monitoring of state financial issues have allowed Ohio University to continue to offer sound educational programs. As late as February, 1983, state institutions still did not know the magnitude of the state's budgetary problems and the resultant impact on state support for educational institutions. On February 24, with an executive order, Governor Celeste called for a 5.3% reduction in spending for higher education. For Ohio University this totaled nearly 2.5 million dollars. Ohio University had anticipated such cuts and prepared for them by: 1) imposing a 2 1/2% underspending mandate for all planning units, 2) deferring some planning proposals awarded during the 1982 planning process, 3) keeping an equipment pool of \$400,000 in reserve and 4) retaining \$270,000 unallocated carry-forward in the university reserve. Because of conservative fiscal policies, the university has absorbed these recent cuts without interruption of basic services. Such cuts, however, have prevented the university, in many instances, from moving forward with new progressive programming and have postponed the allocation of funds needed to replenish departmental supplies and equipment budgets eroded in recent years by high inflation.

One of the ways in which the university has been able to prepare for changes in state support is the continual attention given to goal development for the university and for individual units. During 1982-83 all units in the university participated in a re-evaluation of their five year goal statements.

Goal Re-evaluation Process

In the spring of 1982 all planning unit directors and the University Planning Advisory Council participated in a full day meeting to develop the process by which goals for university units would be re-evaluated. At that meeting President Ping outlined the need for reassessment of unit goals at this five year mid-point in the ten year Educational Plan written in 1977. General commitment to the process was initiated by a series of planning sessions held throughout the university during the summer and early fall. In the fall of 1982 planning unit representatives and the University Planning Advisory Council again met to further refine the process to be used in goal re-evaluation. In December 1982, planning units submitted revised goal statements. These goal statements were evaluated and approved by the University Planning Advisory Council and have become the basis for discussions between the University Planning Advisory Council task forces and planning units, staffing discussions between the Provost and planning units, and in the evaluation of planning pool proposals. This reassessment has assisted the university as a whole, and planning units individually, in looking toward the future as decisions are being made for the present. The University Planning Advisory Council's recommendations for university-wide expenditures, as well as individual unit expenditures, reflect a careful consideration of the goals these various units of the university have identified and the methods they propose to use to achieve those desired outcomes.

Prospects for 1983-84

While the uncertain status of the Ohio economy, change of leadership in state government, and the mandated spending reductions have complicated budget planning in the current year, the prospects for next year seem equally tenuous. Indeed, no fewer than three budget proposals for higher education have been proposed publicly.

Recent discussions with staff of the Celeste administration suggest that earlier budget proposals by the Regents are too optimistic and that a more conservative budget for higher education will be proposed and debated by the legislature in early April. It is within the context of these economic uncertainties that the University Planning Advisory Council has had to develop a budget plan for Ohio University for the coming year.

Enrollment Projections

The number of graduating high school seniors has been declining in Ohio and nationally for the past several years. The pool peaked at a high of about 175,000 in 1977 and will decline to about 150,500 by June of 1983.

While the pool has declined, the percentage of individuals going on to college has increased, producing relatively stable enrollments at Ohio University and elsewhere in Ohio. The reduction in the pool of high school graduates, and the improving economy with accompanying employment prospects, are expected to result in lower entering classes in the next few years.

The enrollment projections for fiscal 1983-84 on which our planning activities have been based, are presented in Appendix A. To protect against an unexpected shortfall in enrollment, the release of funds for most planning proposals will be delayed until after the fall term has begun. Expenditure budgets will then be adjusted if necessary to correspond to available income.

GENERAL PROGRAM INCOME AND EXPENDITURE PROPOSALS

The income for the Athens general program budget is derived from three major sources: student-based instructional subsidies from the state, student tuition and fees, and, other income from investment, indirect cost recovery from grants, and miscellaneous sources.

The uncertainty surrounding the Ohio economy and the level of state support for higher education precluded, for the second consecutive year, the development of a single income estimate. Consequently, four income budgets for the 1983-84 fiscal year are proposed, which represent varying estimates of the level of state support. Within the context of these four levels of possible state funding, varying increases in student fee charges are proposed.

Table 1

Income Options Under Various Assumptions
Regarding State Instructional Subsidy and
Student Fees Increases
General Program

<u>Category</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>
Instructional Subsidy	\$31,300,000	\$33,340,000	\$34,353,000	\$36,844,000
Student Fee Charges	33,723,000	33,208,000	32,487,000	31,972,000
Other Income	4,878,000	4,889,000	4,901,000	4,925,000
Total	\$69,901,000	\$71,437,000	\$71,741,000	\$73,741,000

Proposal A

An early announcement by Governor Celeste indicates that he will propose a budget for higher education for FY83-84 approximately 13% above the current level of state support. This current level of support, however, reflects the 5.3% reduction imposed in February. Thus, his recommendation represents an increase of approximately 7.7% above the budget in effect at the start of the current fiscal year. If the legislature follows its historical pattern of reducing the executive budget proposals by 4-7%, a total subsidy of approximately \$31,300,000 could be expected for Ohio University general programs. If state support is less than that assumed in Option B, it will be necessary to increase student tuition by \$45, the general fee by \$10 and the surcharge for non-resident students by \$40. These changes in student fees represent an aggregate increase in basic student charges of 7.7%. This income option is presented as Option A above.

Total income available under Option A is \$69,901,000. Ongoing base expenditures when adjusted for changes in student fee charges, and annualization of base expenditures authorized for part of the current year total \$67,817,000. Expenditures mandated by law or existing university policy (pay increases for civil service employees, purchased utilities, graduate and undergraduate waivers and grants, and educational benefits for employees and their dependents) total an additional \$787,000. With the income available under Option A and these fixed costs, faculty and staff compensation increases totaling 4% are possible. No provision can be made for funding planning proposals or other expenditure needs evaluated and recommended by the University Planning Advisory Council.

A cumulative summary of proposed expenditures under the various income proposals is presented in Table 2.

Proposal B

A second income alternative is possible in the event the legislature adopts, without modification, the budget proposal (7.7% above the current budget) expected to be submitted by the Governor. A level of state support between \$33,340,000 and that assumed for Option C would enable Ohio University to limit student fee increases to 6.3% with an increase of \$35 in tuition, \$10 in the general fee and \$50 in the non-resident surcharge. Total income available under Option B is \$71,437,000.

In addition to lower increases in student fee charges this income option would accommodate the expenditure proposals of Option A, an additional increase in faculty and staff compensation of 3% for a total of 7%, funding of more than 1/2 of the planning pool proposals recommended by UPAC (see Appendix B for a summary description of planning pool recommendations) and a 5% increase in departmental supplies and equipment budgets.

The expense reduction item presented in Table 2 for Option B represents the reduction in the educational benefits and graduate student fee waiver budgets associated with lower fee charges of Option B as contrast to Option A.

Proposal C

A third income option is based on the enactment of a state budget for higher education which is midway between Option A and the budget request proposed by the Board of Regents. The level of state support if realized would represent an increase of 10.1% over the amount initially budgeted at the start of the 1982-83 year. With State support between that amount and the level assumed for Option D, student fee increases could be limited to 4.1% or an increase in tuition of \$25, a \$5 increase in the general fee and a \$20 increase in the non-resident surcharge. The income available under Option C is \$71,741,000.

Beyond the expenditures possible with Option A and B, an additional 5% could also be provided for departmental supplies and equipment budgets.

Proposal D

The fourth income estimate is based upon the Ohio Board of Regents' budget proposal to the Office of Budget Management. It is the most optimistic and represents an increase over the beginning 82-83 state support level of about 18.1%. With this increased state support Ohio University would limit student fee increases to about 2.7% or a tuition increase of \$15, a \$5 increase for the general fee and a \$10 increase in the surcharge. The income available under Option D would total \$73,741,000.

To the list of increased expenditures recommended above could be added the funding of all planning proposals recommended by the University Planning Advisory Council. In addition, selected university-wide needs could be addressed which total an additional \$1.1 million. Faculty and staff compensation could also be advanced by an additional 2% for a total of 9%.

These additional expenditure proposals are detailed in Table 2 and are presented in a priority order derived by the University Planning Advisory Council after many hours of careful deliberation. The details of the changes in student fees under each income option are presented in Appendix C.

Fee Increases at Other Institutions

A survey of other state assisted universities in Ohio suggests that a budget formulation strategy similar to ours will be employed by many of the other institutions. This survey has also revealed that plans for increases in student charges are likely to be tied to the level of state support and will range from 7-15%. Given these preliminary data, the student fee increases proposed are consistent with those at other universities of Ohio.

Table 2

PROPOSED EXPENDITURE PLAN
ATHENS GENERAL PROGRAMS

<u>Description</u>	<u>Cost</u>	<u>Cumulative Cost</u>	<u>Comment</u>
Base Operating Expenditures	\$67,816,560	\$67,817,000	
Mandated Additional Expenses	787,000	68,604,000	
Faculty/Staff Compensation (4%)	1,292,000	69,896,000	
			Option A (\$69,901,000)
Faculty/Staff Compensation (1%)	323,000	70,219,000	
Planning Pools (Part I)	300,000	70,519,000	
Supplies and Equipment (Part I-5%)	300,000	70,819,000	
Faculty/Staff Compensation (2%)	646,000	71,465,000	
Stipend Increase (Part I \$25/qtr)	57,500	71,522,500	
Expense Reduction (Lower Fees)	(85,000)	71,437,500	
			Option B (\$71,437,000)
Supplies & Equipment (Part II-5%)	300,000	71,737,500	
Stipend Increase (Part II \$25/qtr)	57,500	71,795,000	
Expense Reduction (Lower Fees)	(95,000)	71,700,000	
			Option C (\$71,741,000)
Planning Pools (Part II)	200,000	71,900,000	
Library Acquisitions (Part I)	100,000	72,000,000	
Emergency Building Maint. (Part I)	100,000	72,100,000	
Emergency Safety Considerations	50,000	72,150,000	
Equipment Replacement (Part I)	100,000	72,250,000	
Faculty/Staff Compensation (2%)	646,000	72,896,000	
Alternatives to loss of SFA	100,000	72,996,000	
Increase Reserve to 1% of Budget	270,000	73,266,000	
Base Scholarship Rate Increase	120,000	73,386,000	
Emergency Building Maint (Part II)	100,000	73,486,000	
Equipment Replacement (Part II)	100,000	73,586,000	
Stipend Increase (Part III \$50/qtr)	115,000	73,701,000	
Expense Reduction (Lower Fees)	(84,000)	73,617,000	
			Option D (\$73,741,000)

(CFH 03-09-83)

REGIONAL HIGHER EDUCATION

The Regional Higher Education programs employ a planning process very similar to the process used for the Athens General Programs. Funding proposals are accepted from Regional Higher Education budget units and evaluated by a planning advisory council that presents its budget recommendations to the Vice Provost.

Income and Expenditure Proposals

Table 3 below describes the income available under the four income options common to all units of the University.

Table 3

Income Options
Regional Higher Education

<u>Category</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>
Instructional Subsidy	\$ 5,617,000	\$ 6,068,000	\$ 6,464,000	\$ 7,311,000
Student Fee Charges	5,403,000	5,293,000	5,148,000	4,866,000
Other Income	71,000	71,000	71,000	71,000
Total	\$11,091,000	\$11,432,000	\$11,683,000	\$12,248,000

The student fee charges which correspond to each of these income proposals are presented in Appendix D.

Expenditures

Proposal A

If state support as a result of legislative action is limited to a net increase of 2.7%-4.7%, a subsidy of approximately \$5,617,000 could be expected for the regional campuses. This will require an increase of student fees by 7.7% or a \$45 increase in tuition, \$10 increase in general fee, and \$40 increase in surcharge. The per hour increase would be \$4.

Total income available under proposal A would be \$11,091,000. This income would sustain current base expenditures, mandated increases for civil service employees and increases in purchased utilities. With the income available under this option and these fixed costs, faculty and staff compensation increases totaling 4% are possible. No provision can be made for funding planning proposals or other expenditure needs.

Proposal B

With the second income option the regional campuses would be able to limit student fee increases to 6.3% with an increase of \$35 in tuition, \$10 in general fee and \$30 in the non-resident surcharge. Total income available under this option is \$11,432,000.

In addition to lower fee increases this income option would accommodate all the expenditure proposals of the first option, an additional increase in faculty and staff compensation of 3% for a total of 7%, an increase to supplies and equipment budgets of \$44,000, and funding part I of the planning pool requests. These planning requests include the development of two technical programs in computer science on the Lancaster and Chillicothe campuses, the expansion of an industrial production program on the Lancaster campus.

Proposal C

The third income option is based on the enactment of a state budget for higher education representing an increase of 10.1% over the amount initially budgeted at the start of the 1982-83 year. With this level of state support student fee increases could be limited to 4.1% or an increase in tuition of \$25, a \$5 increase in general fee and a \$20 increase in the non-resident surcharge. The income available under Option C is \$11,683,000.

In addition to the expenditures possible under option B, the following expenditures would be possible: \$44,000 would be added to the supplies and equipment budgets, and the second portion of the planning pools could be funded. In this second planning pool, funds would be available for the development of a Lifelong Learning Center on the Ironton campus.

Proposal D

The fourth income estimate is the most optimistic and would represent an increase in income of about 18.1% or \$7,311,000 in subsidy for the regional campuses. With this level of state support, the regional campuses could remain competitive with the technical campuses and could limit fee increases to an increase of \$5 for the general fee, \$10 for the surcharge and no increase in tuition. Faculty and staff compensation could be increased an additional 2%, along with additional campus needs including library acquisitions and building maintenance. The final portion of the planning pools could be funded which includes expansion of the nursing program at Zanesville, support for the electronics technical program at Lancaster, computer specialist at Ironton, and expanding part time graduate programs at Portsmouth and Belmont.

MEDICAL EDUCATION

The budget planning activities of the College of Osteopathic Medicine proceed independently but in tandem with those of the Athens General Program and Regional Higher Education. Basic planning assumptions regarding the state support and employee compensation are uniform among each of the three coordinated planning activities of Ohio University.

Income and Expenditure Proposals

Income available to the College of Medicine under four assumptions which correspond to those reported for the Athens General programs are presented in Table 4.

Table 4

Income Options College of Osteopathic Medicine

<u>Category</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>
Instructional Subsidy	\$3,430,980	\$4,029,680	\$4,271,460	\$4,427,290
Clinical Subsidy	220,185	233,616	242,424	362,500
Developmental Subsidy	2,482,500	2,482,500	2,482,500	2,482,500
Tuition*	1,570,900	1,536,117	1,507,133	1,478,150
Out-of-State Surcharge	94,913	93,423	91,933	90,443
Application Fees	8,000	8,000	8,000	8,000
Transfer from OUOMCI	250,000	250,000	250,000	250,000
 Total	 \$8,057,298	 \$8,633,336	 \$8,853,450	 \$9,098,883

*Increases in student general fees are not included in these projections since the OU-COM does not receive those fees.

The student fee charges which correspond to each of these income proposals are presented in Appendix E.

Expenditures

Proposal A

The instructional subsidy under this income level is based upon funding at current levels with no allowance for medical school growth. The clinical subsidy is equivalent to current funding prior to the February 5.3% budget reduction. Since the Developmental Subsidy is relatively fixed based upon prior agreements, this subsidy amount is being considered constant under all income options. Tuition and out-of-state surcharge increases are based upon percentage increases proposed by the general programs of Ohio University.

Funding under this option would allow the college to maintain existing programs at current levels, provide for a minimal 4% increase in faculty and staff compensation, provide for mandated cost increases such as civil service increases, and fill two open clinical faculty positions.

Proposal B

The instructional subsidy under this option is based upon the assumption that medical school growth will be funded at last year's rates. The clinical subsidy assumes a 6.1% increase.

Funding under this option would provide for an additional 3% faculty and staff compensation increase, a 3% increase in expenditures for supplies and equipment that was postponed during the current fiscal year due to budget reductions, and renovation of Grosvenor classroom space to accommodate 100 students.

Proposal C

The instructional subsidy under this option allows for the funding of medical school growth. The clinical subsidy has been increased a total of 10.1% over 1982-83 levels before budget cuts.

Funding under this option would provide for the hiring of one additional clinical faculty member.

Proposal D

This option is based upon the Ohio Board of Regents' budget request which provides for medical school growth and increased subsidies. The clinical subsidy is also based upon requests by the Ohio Board of Regents.

Funding under this option would provide for an additional 2% compensation increase for faculty and staff, and permits the College to move toward our present staffing plan by adding eight additional clinical faculty members. This will allow full staffing for classes of 400 students plus appropriate supervision of residency and intern programs.

Appendix A

Summary of Enrollment Projections
For 1983-84 Budget Planning

	<u>1982</u> <u>Actual</u>	<u>1983</u> <u>Projection</u>	<u>Change</u>
<u>Athens Regular</u>			
Undergraduate	12,110	11,809	
Graduate	1,982	1,954	
Sub-Total	14,092	13,763	(329)
Medical	289	340	51
TOTAL ATHENS REGULAR	14,381	14,103	(278)
<u>Continuing Education</u>			
Undergraduate	182	152	
Graduate	49	70	
Sub-Total	231	222	(9)
TOTAL MAIN AND C.E.	14,612	14,325	(288)
<u>Branch</u>			
Undergraduate	5,048	5,773	
Graduate	452	496	
Sub-Total	5,500	6,269	769
GRAND TOTAL ALL CAMPUSES	20,112	20,594	482

APPENDIX B

Planning Pool Summary: Recommended Allocations Totaling
\$520,120

The following proposals were carefully reviewed by the University Planning Advisory Council and ranked in order of greatest priority.

Part I

Computer Engineering Faculty in Electrical Engineering \$37,700
(Engineering)

Funding for one full-time faculty member to teach basic courses in computer organization and architecture, distributed processing, and memory systems is needed in this academic area. Due to heavy demand for graduates in computer engineering, the need is to offer curricula to educate students in the organization and design of computers.

Two positions in Computer Science \$70,800
(Arts and Science)

Enrollments in this high demand area have been increasing at 15% per year, increasing the number of students closed out of computer science courses. To maintain an educationally sound program for computer science majors and to provide an acceptable number of service courses for all students in the university, additional staff is required.

Camera Replacement in Television Laboratory \$53,700
(Communication and Telecommunication)

The Academic Television Laboratory is essential to the continued operation of Telecommunications Center, School of Telecommunication, and the E.W. Scripps School of Journalism. Equipment in the current facility can no longer be repaired. The precarious state of the facility is evident, and funding is needed to maintain operation of this studio.

PACE Funding Replacement \$50,000
(Administration)

Increased funding to the Program to Aid Career Exploration (PACE) will help provide financial resources to undergraduate and graduate students who, without such assistance, would be unable to attend Ohio University. This career-oriented Work-Study program was funded by the university at \$100,000 initially, plus an additional \$50,000 donation. Even at the current level, there is substantial disparity between the number of available positions and the eligible students to fill them.

Computer Science Equipment Maintenance and Repair \$20,000
(Arts and Sciences)

This proposal addresses the need to provide students with access to properly equipped and maintained laboratories as part of their learning experience at Ohio University. This proposal is for a base adjustment to the equipment repair and maintenance budget for Computer Science. This will help maintain the \$332,400 worth of equipment currently owned by the department.

Graduate Assistant Stipends for Engineering \$19,100
(Engineering)

While the graduate student enrollment in Engineering has increased by 45% in the last four years, the number of graduate student stipends has remained constant. With increased teaching demands, there is a strong need for additional graduate student support. To maintain a viable graduate program, it is necessary to increase the number of graduate stipends available.

Academic Advancement Center \$13,760
(University College)

Due to a change in the funding pattern from the Regents, the Developmental Education grant to the Academic Advancement Center has been drastically reduced since 1981. To maintain existing programs, the college is requesting a continuing funding of the partial loss of those funds previously absorbed through the reserve fund. Maintaining current tutoring services is of utmost importance in contributing to the University's retention efforts.

School of Nursing-Operations Support \$21,600
(Health and Human Services)

Program administrators have relied on Federal Capitation funds for support of this program. As is the case with many federally financed domestic programs, the Capitation program will terminate June 30, 1983. Continuation of the program in its present form is premised on accessing funds to replace this portion of the operating budget.

Part I Total: \$286,660

Part II

Physical Plant-Student Employees \$30,000
(Administration)

This request is to support a student employment program in the Physical Plant Division during the academic year. Student employees would be used to supplement the regular work force and be assigned tasks such as exterior painting, general grounds maintenance, and general campus clean-up. Results of using students during the summer months has been excellent, and it is expected that the hiring of students during the academic year will help with retention rates.

Replacement Vehicle for 1971 Delivery Van \$7,800
(Computing and Learning Services)

A replacement is needed for an unsafe and unreliable, twelve-year old delivery van. In order to assure timely, effective, and safe delivery service, this van must be replaced.

Two Graduate Assistantships for Mathematics \$8,600
(Arts and Sciences)

During the past three years, there has been a 25% increase in mathematics enrollments. This proposal is for two TA positions, which will be used for the teaching of Math 101 and 113 where serious problems have recently developed. Funding of this proposal will help respond to the demand for courses and reduce class sizes.

Washington Based Recruiter \$26,000
(Administration)

These funds would be used to hire one half-time recruiter in the Washington area to increase the number of matriculated undergraduate students to Ohio University. The admissions officer's responsibilities will consist of visiting high schools and two-year colleges for the purposes of representing Ohio University and recruiting students to the institution. An annual Washington D.C. area reception for prospective students and parents will be held.

Maintenance for Alden Instructional Support Laboratory \$9,340
(Computing and Learning Services)

Last year the university opened a new computing and learning resources laboratory in Alden library. The initial funding made provision for purchase only. Computing and Learning Services has managed to assume the maintenance responsibilities temporarily for the installed equipment. However, continued support of this nature will adversely impact the total UCLS program. This request represents the maintenance support for 35 computer terminals and 20 Apple microcomputers.

Library Books and Periodicals Acquisitions \$30,000
(Library)

For several years the library has made increased funds for acquisitions its highest priority. This allocation would offset the erosion of library acquisitions funds caused by inflation increases. To provide the materials needed for quality academic and research programs, augmentation of the base for acquisitions is required.

Visiting Part-Time Teaching Support-Communication Management \$7,500
(Communication)

The Center for Communication Management is the newest interdisciplinary degree program in the College. At this time, staffing is limited and the need for additional teaching support is critical to broaden current course offerings. The program draws upon practicing professionals for specialized input into courses and seminars. This proposal seeks to continue that tradition.

Computer Instructional Lab Student Staffing, Supplies, and \$16,320
Maintenance (Business)

The Computer Instructional Lab in Copeland was opened during Fall, 1982. The college received partial funding from UPAC and the PACE program. As a required computer course goes on line and as more computer applications are incorporated into upper division courses, the demand for open lab time will increase substantially. With this additional funding, this will allow the lab to remain open an additional 40 hours per week.

Four Graduate Assistantships for Geological Sciences \$18,000
(Arts and Sciences)

Four graduate assistantships are needed to support professors in the preparation of course and laboratory materials. Graduate assistants are responsible for teaching laboratories in the 100 to 300 level courses. Enrollment increases have created a substantial additional work load for the faculty. This would also help the department to attract and retain high quality graduate students.

Adjustment of Manassah Cutler and Dean's Scholarships \$30,000
(Administration)

Increases in the amount of institutional scholarships will support the university's ability to provide financial resources to students who, without such support, would be unable to attend Ohio University. At the inception of these scholarships, the \$500 award represented half of the tuition cost. Presently, these awards represent less than 30% of tuition costs. Availability of student aid dollars has increasingly become a critical factor in the ability of parents to pay educational expenses. It is critical that the university continue to find ways to increase such student support.

Total: \$520,120

Appendix C

Schedule of Graduate and Undergraduate
Student Fees
Athens Campus General Programs
1982-83 to 1983-84

Category	Increase over Fall 1982			
	Proposal A	Proposal B	Proposal C	Proposal D
<u>Undergraduate</u>				
Tuition	45	35	25	15
General Fee	10	10	5	5
Non-resident Surcharge	40	30	20	10
<u>Graduate</u>				
Tuition	45	35	25	15
General Fee	10	10	5	5
Non-resident Surcharge	40	30	20	10

Category	Proposed Changes for 1983-84									
	Actual 1982-83		Proposal A		Proposal B		Proposal C		Proposal D	
	Quarter	Annual	Quarter	Annual	Quarter	Annual	Quarter	Annual	Quarter	Annual
<u>Undergraduate</u>										
Tuition	444	1,332	489	1,467	479	1,437	469	1,407	459	1,377
General Fee	120	360	130	390	130	390	125	375	125	375
Surcharge	597	1,791	637	1,911	627	1,881	617	1,851	607	1,821
<u>Graduate</u>										
Tuition	510	1,530	555	1,665	545	1,635	535	1,605	525	1,575
General Fee	120	360	130	390	130	390	125	375	125	375
Surcharge	597	1,791	637	1,911	627	1,881	617	1,851	607	1,821

Appendix D
 Schedule of Graduate and Undergraduate
 Student Fees
 Regional Campuses General Programs
 1982-83 to 1983-84

Category	Increase over Fall 1982			
	<u>Proposal A</u>	<u>Proposal B</u>	<u>Proposal C</u>	<u>Proposal D</u>
<u>Belmont, Chillicothe, Lancaster, Zanesville</u>				
<u>Undergraduate</u>				
Tuition	45	35	25	0
General Fee	10	10	5	5
Non-resident Surcharge	40	30	20	10
Hourly	4	3	2	0
<u>Irononton, Portsmouth</u>				
<u>Undergraduate</u>				
Tuition	45	35	25	0
General Fee	10	10	5	5
Non-resident Surcharge	0	0	0	0
Hourly	5	4	3	0

Proposed Changes for 1983-84

Category	<u>1982-83</u>		<u>Proposal A</u>		<u>Proposal B</u>		<u>Proposal C</u>		<u>Proposal D</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
<u>Belmont, Chillicothe, Lancaster, Zanesville</u>										
<u>Undergraduate</u>										
Tuition	393	1179	438	1314	428	1284	418	1254	393	1179
General Fee	47	141	57	171	57	171	52	156	52	156
Surcharge	597	1791	637	1911	627	1881	617	1851	607	1821
<u>Irononton, Portsmouth</u>										
<u>Undergraduate</u>										
Tuition	378	1134	423	1269	413	1239	403	1209	378	1134
General Fee	22	66	32	96	32	96	27	81	27	81
Surcharge	30	90	30	90	30	90	30	90	30	90

bb

3/17/83

Appendix E

Ohio University College of Osteopathic Medicine.
Proposed per Quarter Increase

<u>Medical</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>
Increase in Tuition (\$)	\$ 125	\$ 95	\$ 70	\$ 45
Increase in General Fees (\$)	10	10	5	5
Increase in Surcharge (\$)	40	30	20	10

Proposed Charges for 1983-84

<u>Medical</u>	<u>Actual</u> 1982-83		<u>Proposal A</u>		<u>Proposal B</u>		<u>Proposal C</u>		<u>Proposal D</u>	
	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>	<u>Quarter</u>	<u>Annual</u>
Tuition	1,230	3,690	1,355	4,065	1,325	3,975	1,300	3,900	1,275	3,825
General Fee	120	360	130	390	130	390	125	375	125	375
Surcharge	597	1,791	637	1,911	627	1,881	617	1,851	607	1,821

2. 1983-84 TUITION AND FEE SCHEDULE

Mr. Jeffers complimented Student Senate and Graduate Student Senate leaders for the presentations they made on Friday. He described as heartwarming their demonstration of an understanding of the financial situation and their willingness to devote time to seeking solutions to problems.

Mrs. D'Angelo moved approval of the resolution. Mr. Spencer seconded the motion. Approval was unanimous.

RESOLUTION 1983--677

WHEREAS, the General Assembly has not yet adopted an appropriation bill for the 1984 and 1985 biennium, and

WHEREAS, due to the uncertainty surrounding the Ohio economy and the level of state support for higher education, it has become necessary to assume four levels of state support as reflected in the Program Planning Report, which necessitates a student fee schedule for each assumed level of state support.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees adopts the following schedules of fees depending upon the level of state support effective Summer Quarter 1983:

1. Fee Schedule A shall be adopted provided the level of state support is lower than that assumed in Option B of the Program Planning Report.
2. Fee Schedule B shall be adopted provided the level of state support equals or exceeds that assumed in Option B, but less than that assumed in Option C of the Program Planning Document.
3. Fee Schedule C shall be adopted provided the level of state support equals or exceeds that assumed in Option C, but less than that assumed in Option D of the Program Planning Document.
4. Fee Schedule D shall be adopted provided the level of state support equals or exceeds that assumed in Option D.

BE IT FURTHER RESOLVED that should the General Assembly not adopt an appropriation bill by April 25, 1983, Fee Schedule A shall be adopted until an appropriation bill is adopted by the General Assembly.

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE SUMMER QUARTER 1983
 ATHENS CAMPUS

	<u>Approved 1982-83</u>	<u>Proposed 1983-84</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$ 444	\$ 489	\$ 45
General	120	130	10
Non-Resident Surcharge	597	637	40
<u>Medical</u>			
Instructional	1,230	1,355	125
General	120	130	10
Non-Resident Surcharge	597	637	40
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	510	555	45
General	120	130	10
Non-Resident Surcharge	597	637	40
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	56	61	5
Non-Resident	115	124	9
<u>Graduate</u>			
Ohio Resident	78	85	7
Non-Resident	152	164	12
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	27	30	3
Non-Resident	58	62	4
<u>Graduate</u>			
Ohio Resident	47	51	4
Non-Resident	89	97	8

OHIO UNIVERSITY

FEE SCHEDULE

EFFECTIVE SUMMER QUARTER 1983

REGIONAL CAMPUSES, IRONTON AND PORTSMOUTH

	<u>Approved</u> 1982-83	<u>Proposed</u> 1983-84	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Regional Campuses:			
Instructional	\$393	\$438	\$45
General	47	57	10
Non-Resident Surcharge	597	637	40
Ironton and Portsmouth:			
Instructional	378	423	45
General	22	32	10
Non-Resident Surcharge	30	30	-0-
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	42	46	4
Non-Resident	94	102	8
Ironton and Portsmouth:			
Ohio Resident	37	42	5
Non-Resident	40	45	5
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	20	22	2
Non-Resident	46	50	4
Ironton and Portsmouth:			
Ohio Resident	20	23	3
Non-Resident	20	23	3

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE SUMMER QUARTER 1983
 ATHENS CAMPUS

	<u>Approved</u> 1982-83	<u>Proposed</u> 1983-84	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$ 444	\$ 479	\$35
General	120	130	10
Non-Resident Surcharge	597	627	30
<u>Medical</u>			
Instructional	1,230	1,325	95
General	120	130	10
Non-Resident Surcharge	597	627	30
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	510	545	35
General	120	130	10
Non-Resident Surcharge	597	627	30
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	56	60	4
Non-Resident	115	122	7
<u>Graduate</u>			
Ohio Resident	78	84	6
Non-Resident	152	162	10
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	27	30	3
Non-Resident	58	61	3
<u>Graduate</u>			
Ohio Resident	47	50	3
Non-Resident	89	96	7

OHIO UNIVERSITY
FEE SCHEDULE
EFFECTIVE SUMMER QUARTER 1983
REGIONAL CAMPUSES, IRONTON AND PORTSMOUTH

	<u>Approved 1982-83</u>	<u>Proposed 1983-84</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Regional Campuses:			
Instructional	\$393	\$428	\$35
General	47	57	10
Non-Resident Surcharge	597	627	30
Ironton and Portsmouth:			
Instructional	378	413	35
General	22	32	10
Non-Resident Surcharge	30	30	-0-
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	42	45	3
Non-Resident	94	100	6
Ironton and Portsmouth:			
Ohio Resident	37	41	4
Non-Resident	40	44	4
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	20	21	1
Non-Resident	46	49	3
Ironton and Portsmouth:			
Ohio Resident	20	22	2
Non-Resident	20	22	2

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE SUMMER QUARTER 1983
 ATHENS CAMPUS

	<u>Approved</u> 1982-83	<u>Proposed</u> 1983-84	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$ 444	\$ 469	\$25
General	120	125	5
Non-Resident Surcharge	597	617	20
<u>Medical</u>			
Instructional	1,230	1,300	70
General	120	125	5
Non-Resident Surcharge	597	617	20
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	510	535	25
General	120	125	5
Non-Resident Surcharge	597	617	20
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	56	58	2
Non-Resident	115	119	4
<u>Graduate</u>			
Ohio Resident	78	81	3
Non-Resident	152	158	6
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	27	29	2
Non-Resident	58	60	2
<u>Graduate</u>			
Ohio Resident	47	49	2
Non-Resident	89	93	4

OHIO UNIVERSITY

FEE SCHEDULE

EFFECTIVE SUMMER QUARTER 1983

REGIONAL CAMPUSES, IRONTON AND PORTSMOUTH

	<u>Approved</u> <u>1982-83</u>	<u>Proposed</u> <u>1983-84</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Regional Campuses:			
Instructional	\$393	\$418	\$25
General	47	52	5
Non-Resident Surcharge	597	617	20
Ironton and Portsmouth:			
Instructional	378	403	25
General	22	27	5
Non-Resident Surcharge	30	30	-0-
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	42	44	2
Non-Resident	94	98	4
Ironton and Portsmouth:			
Ohio Resident	37	40	3
Non-Resident	40	43	3
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	20	21	1
Non-Resident	46	48	2
Ironton and Portsmouth:			
Ohio Resident	20	21	1
Non-Resident	20	21	1

OHIO UNIVERSITY
 FEE SCHEDULE
 EFFECTIVE SUMMER QUARTER 1983
 ATHENS CAMPUS

	<u>Approved</u> 1982-83	<u>Proposed</u> 1983-84	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$ 444	\$ 459	\$15
General	120	125	5
Non-Resident Surcharge	597	607	10
<u>Medical</u>			
Instructional	1,230	1,275	45
General	120	125	5
Non-Resident Surcharge	597	607	10
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	510	525	15
General	120	125	5
Non-Resident Surcharge	597	607	10
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	56	57	1
Non-Resident	115	117	2
<u>Graduate</u>			
Ohio Resident	78	80	2
Non-Resident	152	155	3
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	27	28	1
Non-Resident	58	59	1
<u>Graduate</u>			
Ohio Resident	47	48	1
Non-Resident	89	91	2

OHIO UNIVERSITY

FEE SCHEDULE

EFFECTIVE SUMMER QUARTER 1983

REGIONAL CAMPUSES, IRONTON AND PORTSMOUTH

	<u>Approved</u> 1982-83	<u>Proposed</u> 1983-84	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Regional Campuses:			
Instructional	\$393	\$393	\$-0-
General	47	52	5
Non-Resident Surcharge	597	607	10
Ironton and Portsmouth:			
Instructional	378	378	-0-
General	22	27	5
Non-Resident Surcharge	30	30	-0-
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	42	42	-0-
Non-Resident	94	95	1
Ironton and Portsmouth:			
Ohio Resident	37	37	-0-
Non-Resident	40	40	-0-
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	20	20	-0-
Non-Resident	46	46	-0-
Ironton and Portsmouth:			
Ohio Resident	20	20	-0-
Non-Resident	20	20	-0-

3. PROPOSED RESIDENCE AND DINING HALL BUDGET AND RATE INCREASES
FOR 1983-84

Mr. Jeffers complimented Vice President Harter for having devised a plan that necessitated only a 5 per cent increase in rates.

Mr. Rohr moved approval of the resolution. Mr. White seconded the motion. Approval was unanimous.

Interoffice Communication

Date: March 15, 1983

To: President Ping and Members, Board of Trustees

From: Dr. Carol Harter, Vice President for Administration *Carol Harter*

Subject: Proposed Residence and Dining Hall Budget and Rate Increases for 1983-84

You will find attached both the proposed budget and recommended rate increases for room, board, married student apartments, and other charges.

At this time, we are asking you to approve a 5% increase in all charges to reflect the cost increases we can anticipate at this point: the principal items include utilities, raw food, modest staff salary increases, and dental insurance for the civil service staff.

We are, however, unable to anticipate whether or not the legislature will enact a paybill increasing civil service wages. Because of that uncertainty, we recommend that you approve a resolution which would enable the administration to implement a supplemental rate increase should legislative action mandating a paybill occur at some future date. Such a supplemental increase would be in addition to the 5% proposed and would be calculated in direct relation to the paybill provisions.

I call your attention to one other item in the proposed budget: the still-tentative plans for discontinuance of the University-operated laundry. It is yet unclear whether or not we will be able to contract-out laundry service at a rate reasonable enough to produce significant cost reductions; we have therefore established a contingency figure if plans to eliminate the laundry are not ultimately feasible.

We are pleased the residence and dining hall system remains financially solvent and that our long-range planning process continues to provide parameters wherein projected modest declines in occupancy can be accommodated without increasing student charges dramatically.

CCH/rs

OHIO UNIVERSITY
Residence and Dining Hall Current Auxiliary Fund
Financial Premises for the 1983-84 Budget
March 1983

Rate Increase Request:

A proposed rate increase of 5% has been applied to all room, apartment and board charges.

Income Consideration:

In addition to the above rate increases, certain other categories have been increased correspondingly:

- a. Workshops
- b. Garage Rent
- c. Snack bar, catering and banquets, and guest meals
- d. Guest housing

Facility Utilization:

All available residence halls will be operative for the 1983-84 academic year. A section of Scott Quadrangle will be utilized as guest housing.

Occupancy Levels:

	<u>Fall Quarter</u>	<u>Yearly Average</u>	<u>Retention %</u>
1982-83 Budget - student residents	6,709	6,383	95.14
- dining hall students	6,359	5,991	94.21
1983-84 Budget - student residents	6,553	6,109	93.22
- dining hall students	6,074	5,534	91.11

Fall Quarter occupancy and retention based upon 1981-82 actual adjusted for recent occupancy projections.

Cost Containment Measures:

Cost containment efforts maintained over the last seven years are to be continued for fiscal year 1983-84. Additionally, study is being given to closing the University Laundry due to loss of income (decline of student linen contracts) and the necessity to reduce expense.

Inflationary Consideration:

The following inflationary increases have been applied to the 1982-83 forecasted operating expenditures:

Contract and Resident Assistant Salary and Wages	7.0%
Raw Food	7.0%
Utilities (average)	19.0%
General fund indirect cost 3-900's and all other expense areas.	5.0%
Employee benefits--civil service dental insurance only	8.4%

The overall operating inflation increases amount to approximately 7.9%.

Repair and Replacement Reserve:

Because long-range planning makes it clear that the Auxiliary will face financial problems in the future due to reduced occupancy, the Residence and Dining Hall Auxiliary transfer to the repair and replacement reserve will be discontinued (at least temporarily) beginning 1983-84.

*New Program Pool:

The Auxiliary shall continue the planning process developed last year which provided a pool of money to fund special requests from the operating departments. In response to future financial considerations, the amount of this pool has been reduced by \$50,000 beginning with the 1983-84 Fiscal Year.

*See attached.

OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND
1983-84 PROPOSED BUDGET
March 1983

	1982-83 Trustee Approved Budget 3/15/82	1982-83 Budget Loaded Into RA Per Detail Budget Sheets	1983-84 Proposed Budget
Income			
Residence Halls	\$ 9,810,100	\$ 9,710,100	\$ 9,730,400
Dining Halls	<u>7,894,900</u>	<u>7,894,900</u>	<u>7,779,900</u>
Total Income	<u>17,705,000</u>	<u>17,605,000</u>	<u>17,510,300</u>
Operating Expenditures			
Residence Life	996,400	1,015,927	1,046,000
Director of Residence Services	175,700	295,600	297,600
Housing Office	263,800	259,611	258,000
Upholstery and Sewing Shop	140,700	117,687	118,200
Laundry Operation	183,600	189,983	-
Housekeeping	2,354,500	2,425,836	2,271,700
Food Service	5,917,100	5,852,954	5,646,700
Direct Maintenance	1,096,700	1,028,972	1,027,000
Purchased Utilities	2,281,800	2,162,600	2,492,500
Capital Improvements	274,000	535,000	250,000
Other Administrative and Legal	119,200	109,900	106,200
General Fund Indirect Cost	1,438,800	1,460,345	1,539,300
Unemployment Compensation	62,600	57,300	46,600
Repair and Replacement Reserve	100,000	100,000	-
Contingency-Laundry-Pending			
Contract Service	-	-	75,000
Other Contingencies	67,500	67,500	50,000
New Program Pool	<u>100,000</u>	<u>-</u>	<u>50,000</u>
Total Operating Expenditures	<u>15,572,400</u>	<u>15,679,215</u>	<u>15,274,800</u>
Net Income from Operations	2,132,600	1,925,785	2,235,500
Interest on Debt Service Reserve	<u>308,700</u>	<u>408,700</u>	<u>429,100</u>
Total Net Income before Debt Service	2,441,300	2,334,485	2,664,600
Debt Service--Mandatory	<u>2,373,500</u>	<u>2,371,500</u>	<u>2,382,800</u>
Net Income (Deficit)	67,800	(37,015)	281,800
Beginning Fund Balance	358,900	482,702	479,800
Transfer to Plant Funds-- Energy Management Savings	<u>-</u>	<u>119,200</u>	<u>203,000</u>
Ending Fund Balance	<u>\$ 426,700</u>	<u>\$ 326,487</u>	<u>\$ 558,600</u>

RESOLUTION 1983--678

WHEREAS, sustained effort has been made to achieve financial stability for Ohio University's dormitory and dining hall auxiliary while still providing necessary services for student residents, and

WHEREAS, the dormitory and dining hall auxiliary is legally obliged to budget for all operating expenses and debt service obligations by means of fees which are collected from students who use the residential and dining hall facilities, and

WHEREAS, the dormitory and dining hall auxiliary fund is experiencing additional expense due to inflation and service costs, a series of new rate structures has been developed for rooms, board, married student apartments, and other services which will generate additional revenue, and

WHEREAS, the executive officers of the University have reviewed and evaluated the recommended increases in conjunction with a proposed budget for the 1983-84 fiscal year, and have concluded that the rates are commensurate with projected costs of operation, they hereby recommend that the following rate changes be approved.

ROOM RATES - (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Single	\$488	\$512
Single Staff	438	460
Double - Standard	394	414
Double - New South Green	438	460
Triple	327	343
Quad	369	387
*Boyd Hall Large Single	500	550

*NOTE: An additional \$25.00 has been added in order to provide a more equitable differential between these rooms and the standard single room.

BOARD RATES - (QUARTERLY)

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
14 - Meal Flexible Plan	\$382	\$401
20 - Meal Plan	409	429

MARRIED STUDENT APARTMENT RENTAL RATES - (MONTHLY)

Wolfe Street

<u>APARTMENT TYPE</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Efficiency, furnished	\$190	\$200
1 Bedroom, furnished	217	228
Bedroom, nursery, furnished	239	251
2 Bedroom, furnished	266	279

MARRIED STUDENT APARTMENT RENTAL RATES - (MONTHLY)

Mill Street

<u>APARTMENT TYPE</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
1 Bedroom, unfurnished	\$244	\$256
1 Bedroom, furnished	277	291
2 Bedroom, unfurnished	288	302
2 Bedroom, furnished	320	336

WHEREAS, the 1983-84 budget incorporates Board of Trustee action on room and board rates for the next fiscal year, and

WHEREAS, the executive officers of the University have reviewed the financial premises and the 1983-84 budget and recommend its adoption,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees does hereby adopt the 1983-84 Residence and Dining Hall Fund Budget including rate increases dated April 9, 1983.

BE IT FURTHER RESOLVED that in the event the Ohio General Assembly should adopt legislation increasing the pay rates for classified employees, the Board of Trustees does hereby authorize the President or his designee to increase room, board and married student apartment rates in direct proportion to the amount mandated by a pay bill.

PROPOSED ROOM AND BOARD RATES

	1982-83 Quarterly Rate	Total Increase	1983-84 Quarterly Rate
Standard Single Room	\$488	\$24	\$512
Single Staff Room	438	22	460
Standard Double Room	394	20	414
New South Green Double Room	438	22	460
Triple	327	16	343
Quad	369	18	387
*Boyd Hall Large Single Room	500	*50	*550
Board - 14 Meal Flexible Plan	382	19	401
Board - 20 Meal Plan	409	20	429
*Note: An additional \$25.00 has been added in order to provide a more equitable differential between these rooms and the standard single room.			

LINEN SERVICE	\$ 18	*\$ 1	*\$ 19
GARAGE PARKING	39	2	41
*Note: Providing contract service not feasible			

MARRIED STUDENT APARTMENTS

Apartment Type	1982-83 Monthly Rental	Total Increase	1983-84 Monthly Rate
<u>Wolfe Street Apartments</u>			
Efficiency, furnished	\$190	\$10	\$200
One-Bedroom, furnished	217	11	228
Bedroom, Nursery, furnished	239	12	251
Two-Bedroom, furnished	266	13	279
<u>Mill Street Apartments</u>			
One-Bedroom, unfurnished	244	12	256
One-Bedroom, furnished	277	14	291
Two-Bedroom, unfurnished	288	14	302
Two-Bedroom, furnished	320	16	336

GENERAL STATEMENT

RESIDENCE AND DINING HALL PLANNING PROCESS

The Residence and Dining Hall Auxiliary implemented the third year of its planning process designed to provide funds for new programs or expand existing ones. Budgetary constraints, however, dictated a reduction in the fund pool to \$50,000 from the \$106,787 committed last year. Last year's projects included \$87,367 in one-time expenditures which do not increase the budget base.

Special requests from operating departments were carefully reviewed by Vice President for Administration Dr. Carol Harter with the assistance of administration and student affairs staff and a student advisory committee. All proposals were required to demonstrate compliance with the long and short term goals approved by the Vice President for Administration and the Dean of Students. In addition, proposals received priority if they were designed to enhance the quality of residence life, strengthen educational programming for residential students, or increase income and reduce costs.

The following projects have been designated for funding in FY 1983-84:

SUMMER STUDENT WORK PROGRAM

\$17,768

Funded this year on a continuing basis, this program will permit the hiring of 10 students for 13 weeks to perform general beautification and grounds clean up in Auxiliary locations. The work will include weeding, tree and shrub trimming, painting, landscaping, etc.

G.A. ADVISOR FOR STUDENT RADIO STATIONS

\$ 6,000

To provide funds for a technically qualified G.A. to coordinate activities of the three residential green radio stations, assist in the purchase, maintenance and installation of equipment, develop operating procedures, maintain equipment inventories, etc.

SECURITY LIGHTING, OLD SOUTH GREEN

\$ 1,000

To provide sodium vapor lights for the unlighted patio areas between dormitories of the Old South Green.

PLATFORMS AND RISERS FOR SPECIAL EVENTS

\$ 3,000

To provide equipment for staging special indoor and outdoor events on the three greens.

NELSON RECREATION ROOM IMPROVEMENTS

\$ 5,600

To renovate and furnish this multi-purpose programming area with new lighting, wiring for band sound systems, carpeting and tables and couches.

ALCOHOL EDUCATION AND INCREASED EDUCATIONAL/SOCIAL FUNDS \$ 7,000

To increase educational/social funds for each dormitory and to enhance the quality, appeal, and effectiveness of alcohol education programs with invited speakers, movies, snacks and beverages. This item will be funded on a continuing basis.

P.R.S.S.A. COMMUNICATION REPORT \$ 1,000

To support the Public Relations Student Society of America in a project which will afford student members an internship experience in the Food Service Department and simultaneously improve communications and public relations activities with student residents.

MENU CALL-IN ANSWERING SERVICE \$ 500

To provide students ready access to information about food service activities, menus, special meals and events.

VIDEO CASSETTE RECORDER \$ 800

To provide for the purchase of a video cassette recorder to complement the wide screen television purchased for Ryors Recreation Room through this program two years ago. This will permit the purchase or rental of video cassette movies dealing with cultural and educational programs, which are unavailable or too expensive to acquire on film.

DINING HALL DECORATIONS \$ 1,000

To fund the purchase of dining hall decorations and flowers for special events and holidays and to enhance the ambience of theme dinners.

SNACKS FOR FINALS \$ 4,000

To fund the distribution of coffee and cookies to dormitories for late night snacks during final examinations.

CADY MUSIC ROOM PIANO \$ 2,000

To purchase a decent used piano for the recently refurbished music room in Cady Hall.

Total Residence and Dining Hall Planning Pool \$49,668

It is understood that the continuation of the planning pool in future years is dependent upon the overall budget strength of the Residence and Dining Hall Auxiliary.

4. PICK UP OF EMPLOYEE CONTRIBUTIONS
TO RETIREMENT SYSTEMS

Mr. Jeffers asked President Ping whether he considered this a good proposal. The President stated that it did not represent an additional cost to the University and that the tax delay would be beneficial to the employee.

Mr. Jeffers moved approval of the resolution. Mr. Taylor seconded the motion. Approval was unanimous.

RESOLUTION 1983-- 679

WHEREAS, the Faculty and Administrative Senates have recommended that the University "pick up" the employees contribution, which is currently eight and one half percent, to the State Teachers and Public Employees Retirement Systems by reducing salaries equal to the "pick up" of the employees contribution, and

WHEREAS, the attorney general issued an opinion stating that the employees' contribution to the State Teachers Retirement System, whether paid by the employee or "picked up" by the employer, may be included in computing final average salary for benefits, and

WHEREAS, officials of the Public Employees Retirement System have also stated that the employees' contribution "pick up" by the employer may be included in computing final average salary for benefits,

NOW, THEREFORE, BE IT RESOLVED that the President or his designee is authorized to implement the "pick up" of the employees' contribution to the State Teachers and Public Employees Retirement Systems for either all members of the State Teachers Retirement System; staff (presidential contract employees); or civil service employees, or all three groups of employees provided the "pick up" is applied to all employees of a particular group.

5. ACCEPTING FOR DEPOSIT WITH SECRETARY OF REPORT
OF REGULAR EXAMINATION OF AUDITOR OF STATE FOR
PERIOD JULY 1, 1979, THROUGH JUNE 30, 1981

Mrs. D'Angelo moved approval of the resolution. Mr. Spencer seconded the motion. Approval was unanimous.

RESOLUTION 1983--680

WHEREAS, the Auditor of State made no exceptions in his Report of Examination of Ohio University for the period July 1, 1979, through June 30, 1981.

THEREFORE, BE IT RESOLVED that the Report of Examination be accepted and deposited with the Secretary

PRESIDENTS OFFICE

JAN 25 1983



BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES

REPORT OF EXAMINATION

OHIO UNIVERSITY

70705-77-3000-00

DISTRICT # 4, ATHENS COUNTY

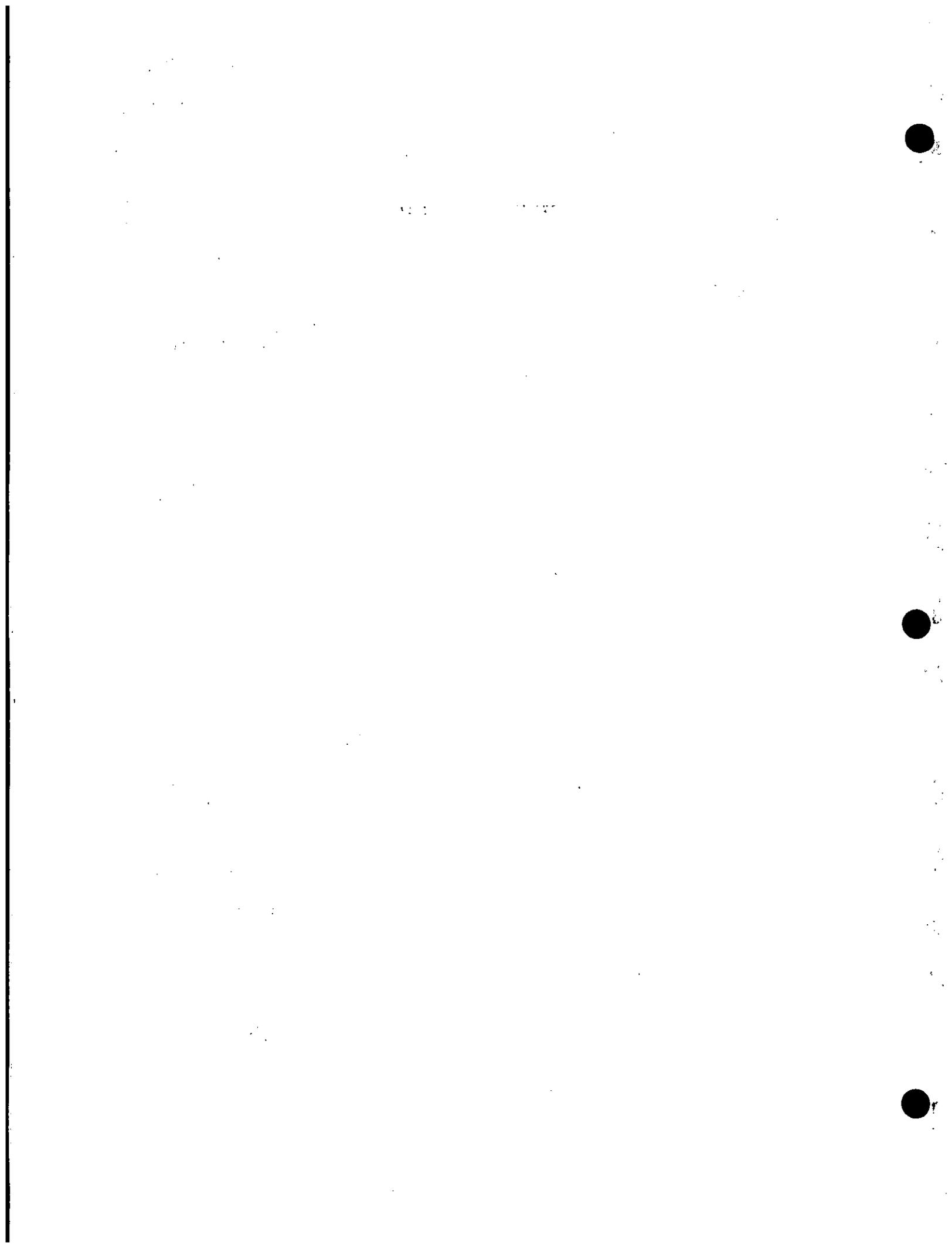
REGULAR EXAMINATION

JULY 1, 1979 THROUGH JUNE 30, 1981

FISCAL YEARS AUDITED UNDER GAAS: 1980 & 1981

THOMAS E. FERGUSON

Auditor of State





JAMES A. BOLDEN
DEPUTY AUDITOR

THOMAS E. FERGUSON

RICHARD G. NUSS
DEPUTY AUDITOR

CHARLES E. MAUGER
DEPUTY AUDITOR

AUDITOR OF STATE
COLUMBUS, OHIO 43216

JOSEPH J. SOMMER
DEPUTY AUDITOR

Board of Trustees
Ohio University

We have performed a compliance audit of Ohio University for the two year period ended June 30, 1981, in accordance with the pertinent Revised Code sections, board of trustees' rules, regulations and bylaws, trust agreements, University operating manuals and contracts.

Our compliance audit was performed in accordance with generally accepted auditing standards and the rules and guidelines issued by the Auditor of State as well as in accordance with the Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the Comptroller General of the United States, in so far as such standards are applicable to a compliance audit engagement.

Our examination included such tests of the accounting records and such other procedures as we considered necessary in the circumstances. Audit procedures were designed to determine with reasonable, but not absolute assurance:

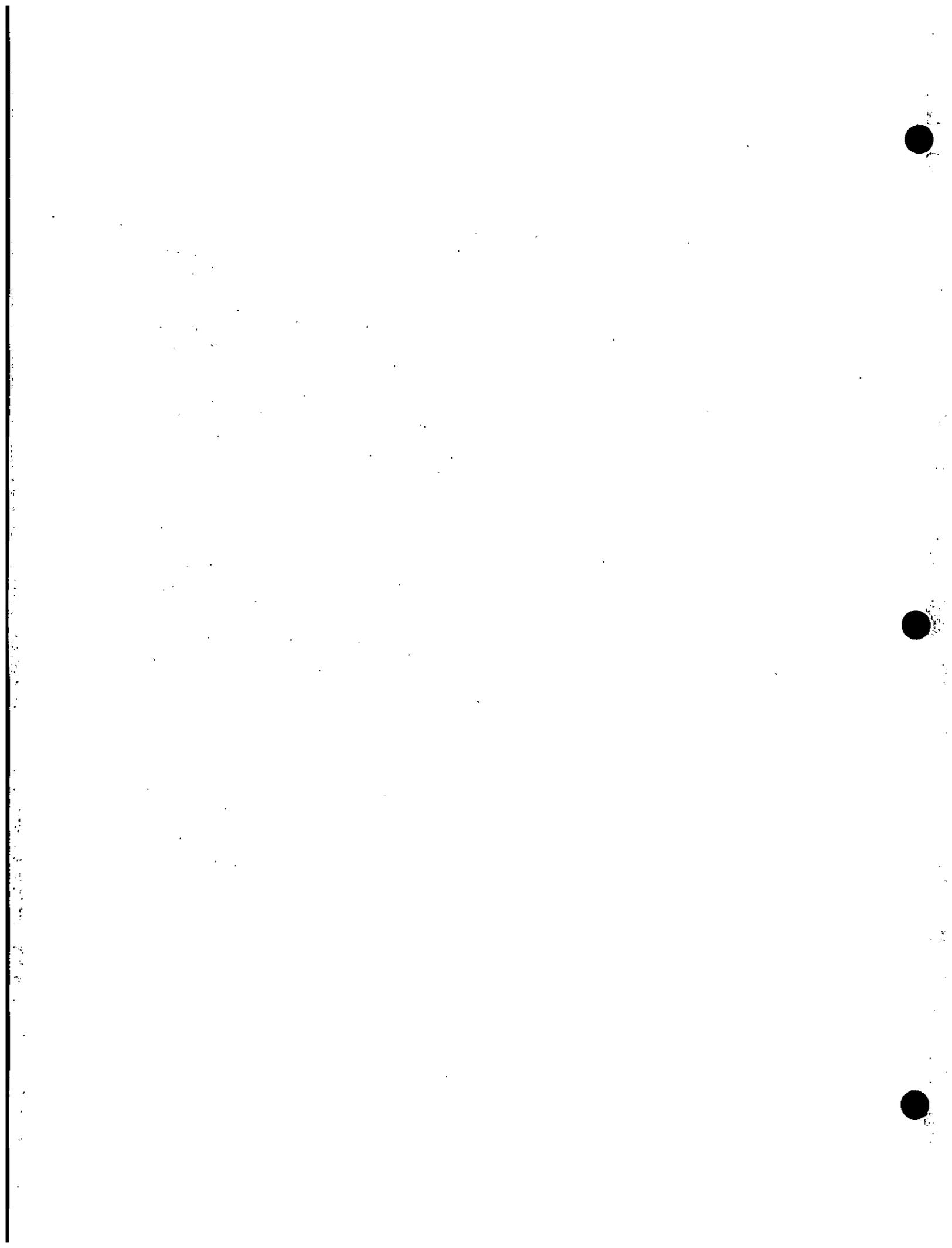
- A. Whether the University has obligated, expended, received and used public funds of the state in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. Whether the University has obligated, expended, received and used public funds of the state in accordance with any limitations, restrictions, conditions and mandatory directions imposed by law upon such obligation, expenditures, receipt or use.
- C. Whether the University has generally complied with applicable laws and regulations, including the Uniform Manual of Accounts and Financial Reports for State-Assisted Colleges and Universities issued by the Auditor of State, in its financial and fiscal operation.

- D. Whether the University is maintaining effective accounting control over revenues, obligations, expenditures, assets and liabilities.
- E. Whether collections of state revenues and receipts by the University are in accordance with applicable laws and regulations and whether the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with the law.
- F. Whether money or negotiable securities or similar assets handled by the University on behalf of the state or held in trust by the University have been properly and legally administered and whether the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.
- G. Whether there is evidence of fraud or dishonesty in University fiscal operations.
- H. Whether the records, books and accounts of the University adequately record its financial and fiscal operations and provide a basis for review or accountability by external auditors.

The concept of a compliance audit to obtain reasonable, but not absolute, assurance recognizes that the cost of the audit should not exceed the benefits derived and that judgments need to be made regarding the nature and extent of audit procedures. An examination of this type is based upon test samples and would not necessarily disclose all situations of noncompliance which might exist.

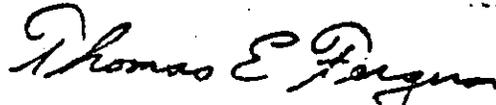
In our opinion, based on our tests, the University is in compliance with determinations A through H above in all material respects. There were no material findings of noncompliance discovered by our audit tests.

Any nonmaterial findings developed in this audit and excluded from the report have been reported in a separate letter to the University.



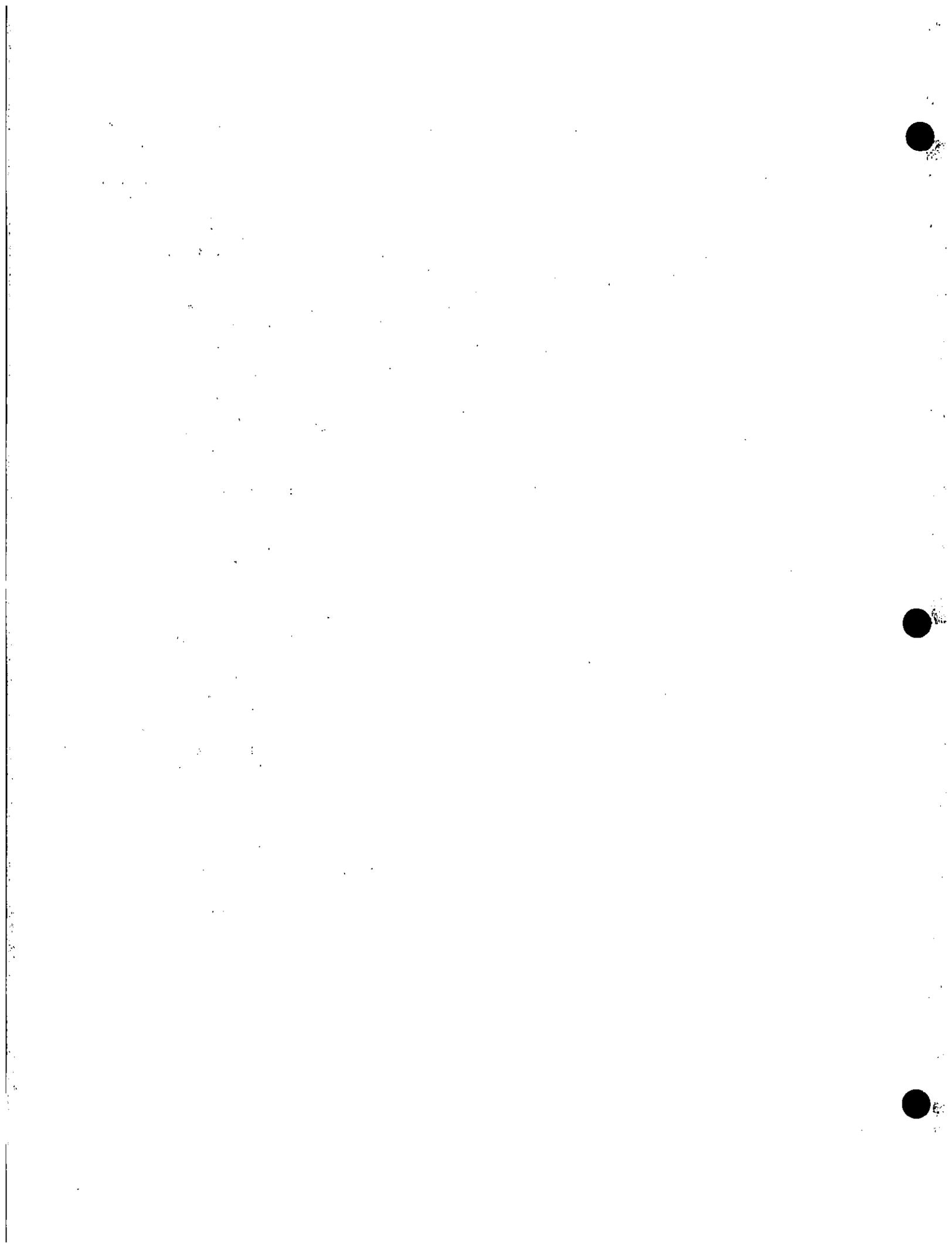
Ohio University
Athens County
Page -3-

Our examination has been made primarily for the purpose of making determinations A through H. The accompanying supplementary information on pages 13 through 16 is presented for analysis purposes and is not necessary for making these determinations. It has been subjected to the tests and other auditing procedures applied in the examination to make these determinations and, in our opinion, is fairly stated in all material respects. It should be noted that the financial audit is made a part of this report.



THOMAS E. FERGUSON
Auditor of State

December 26, 1982





JAMES A. BOLDEN
DEPUTY AUDITOR

THOMAS E. FERGUSON

RICHARD G. NUSS
DEPUTY AUDITOR

CHARLES E. MAUGER
DEPUTY AUDITOR

AUDITOR OF STATE
COLUMBUS, OHIO 43216

JOSEPH J. SOMMER
DEPUTY AUDITOR

Board of Trustees
Ohio University

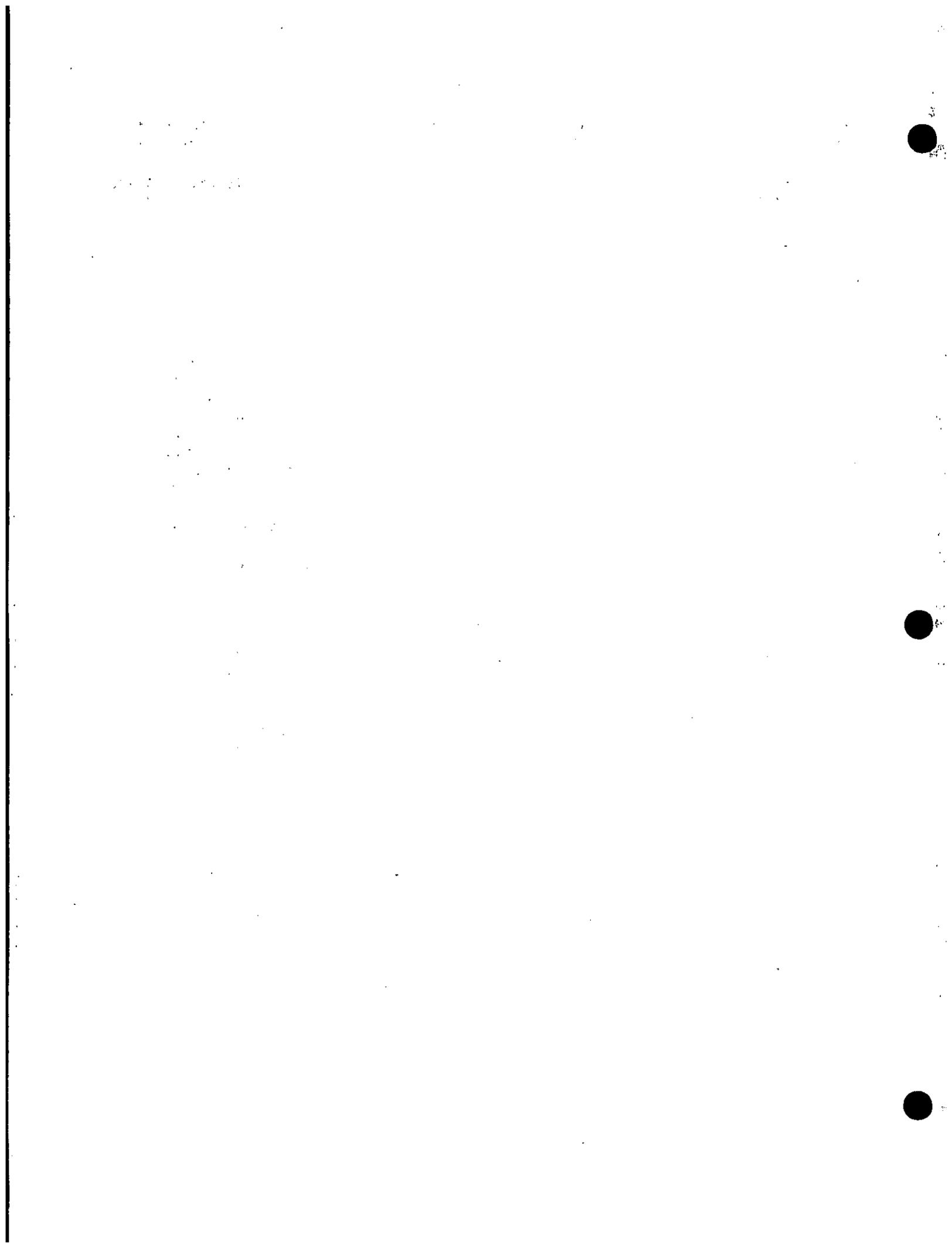
Re: Management Comments and Recommendations

We would like to take this opportunity to summarize for you certain recommendations, designed to strengthen internal accounting controls and promote operational efficiency, which came to our attention during the course of our examination of the financial statements of Ohio University (the University) for the years ended June 30, 1980 and June 30, 1981. Our evaluation of the system of internal accounting control was made for the purpose of determining the extent of auditing procedures necessary for expressing an opinion on the financial statements of the University. Accordingly, the following recommendations do not include all possible recommendations which a more extended special review might develop, but only those areas of potential improvement which came to our attention during our examination.

Under generally accepted auditing standards, we are required to report any identified material weaknesses in internal accounting controls to management and the board of trustees. In this regard, a material weakness would indicate that the accounting controls would not provide reasonable assurance of timely detection of errors or irregularities in amounts which would be material to the financial statements. In our judgment, none of the weaknesses noted during our examination constitute such a material weakness in internal accounting controls. However, our examination did result in certain recommendations which we believe should be brought to your attention.

THOMAS E. FERGUSON
Auditor of State

December 26, 1982



OHIO UNIVERSITY - ATHENS COUNTY

MEMORANDUM OF RECOMMENDATIONS
EXAMINATION FOR THE YEAR ENDED JUNE 30, 1980

MANAGEMENT REVIEW SUMMARY

Page

Accounting Controls and Procedures:

Internal Audit

1. A study and development of an internal audit system should be performed.

14

Cash

2. Monies that are collected at a location away from the bursar's office should be deposited intact within a twenty-four hour period to said office.

14

Payroll

3. Mailing of W-2 Forms and investigation of questions arising from them should be performed by someone independent of the payroll department.

14-15

Loan Funds

4. Duties of control of the general ledger and custody of promissory notes to the National Direct Student Loan Program should be separated.
5. Follow due diligence guidelines for collection of loans made under the Portsmouth and Zanesville Nursing Programs. Also, submit a fiscal operating report for the Portsmouth Nursing Program to the federal granting agency.
6. Branch campuses are not to maintain accounts without the knowledge of the treasurer/controller's office.

15

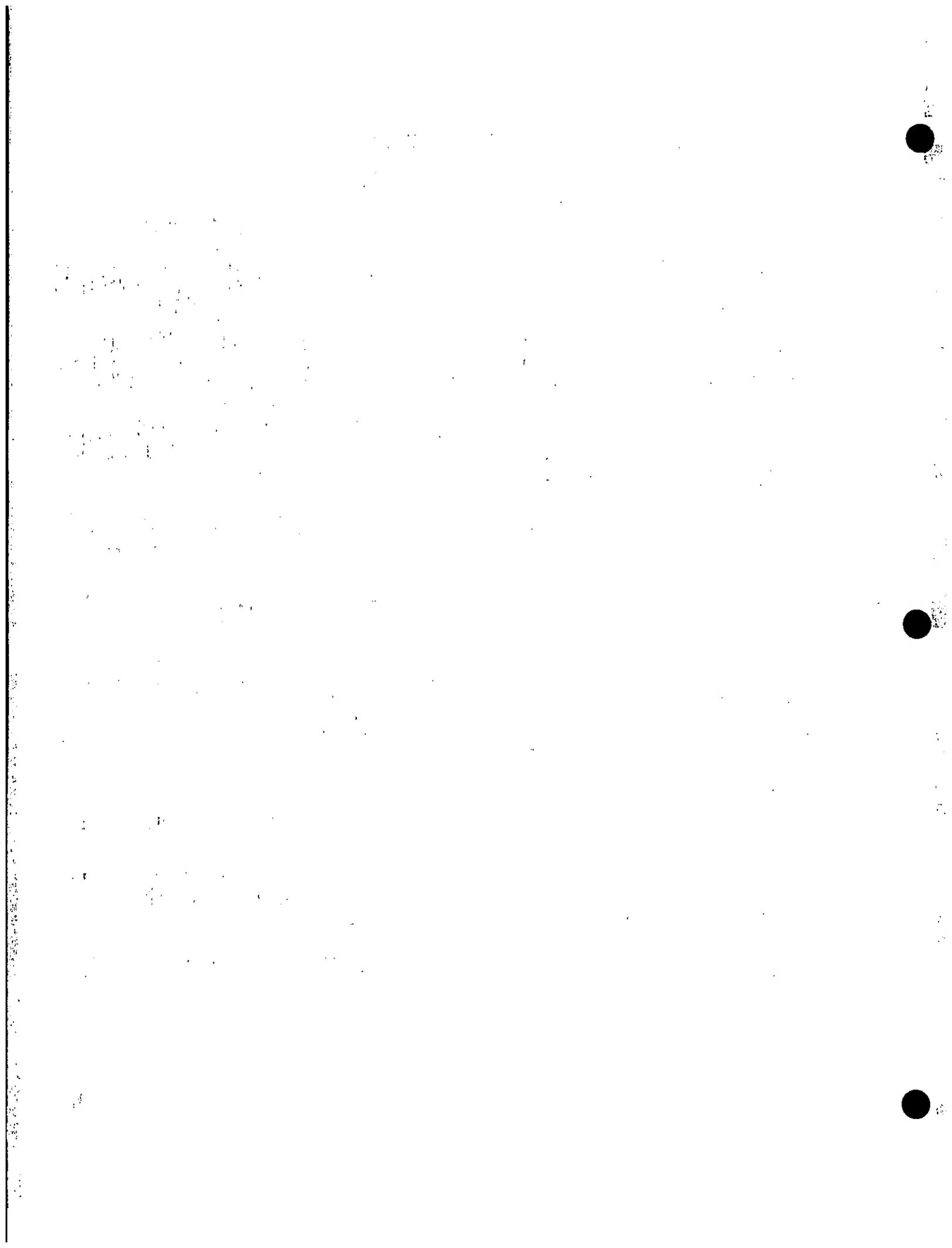
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16

Financial Aids Office

7. Duties of safeguarding of unused checks and custody of facsimile signature plates in the financial aids office should be separated.

16



OHIO UNIVERSITY - ATHENS COUNTY
ACCOUNTING CONTROLS AND PROCEDURES

Internal Audit System

Recommendation 1:

A study and development of an internal audit system should be performed.

We believe that a strong and effective internal audit function can make a valuable contribution to the elimination or early detection of problems which may arise in an organization's recordkeeping function. For the University to attain this objective, we believe that an in-depth review is needed, which would entail a study of the department's organization, professional capabilities, training, independence, and work product. Such a review would focus on what the internal audit function should be accomplishing and on what degree and type of resources for effectively accomplishing identified objectives are needed.

Internal auditing encompasses a broad spectrum of activities and should be viewed as an integral part of an organization's system of management control that have as their objective the measurement and evaluation of the effectiveness of other controls.

Cash

Recommendation 2:

Monies that are collected at a location away from the bursar's office should be deposited intact within a twenty-four hour period to said office.

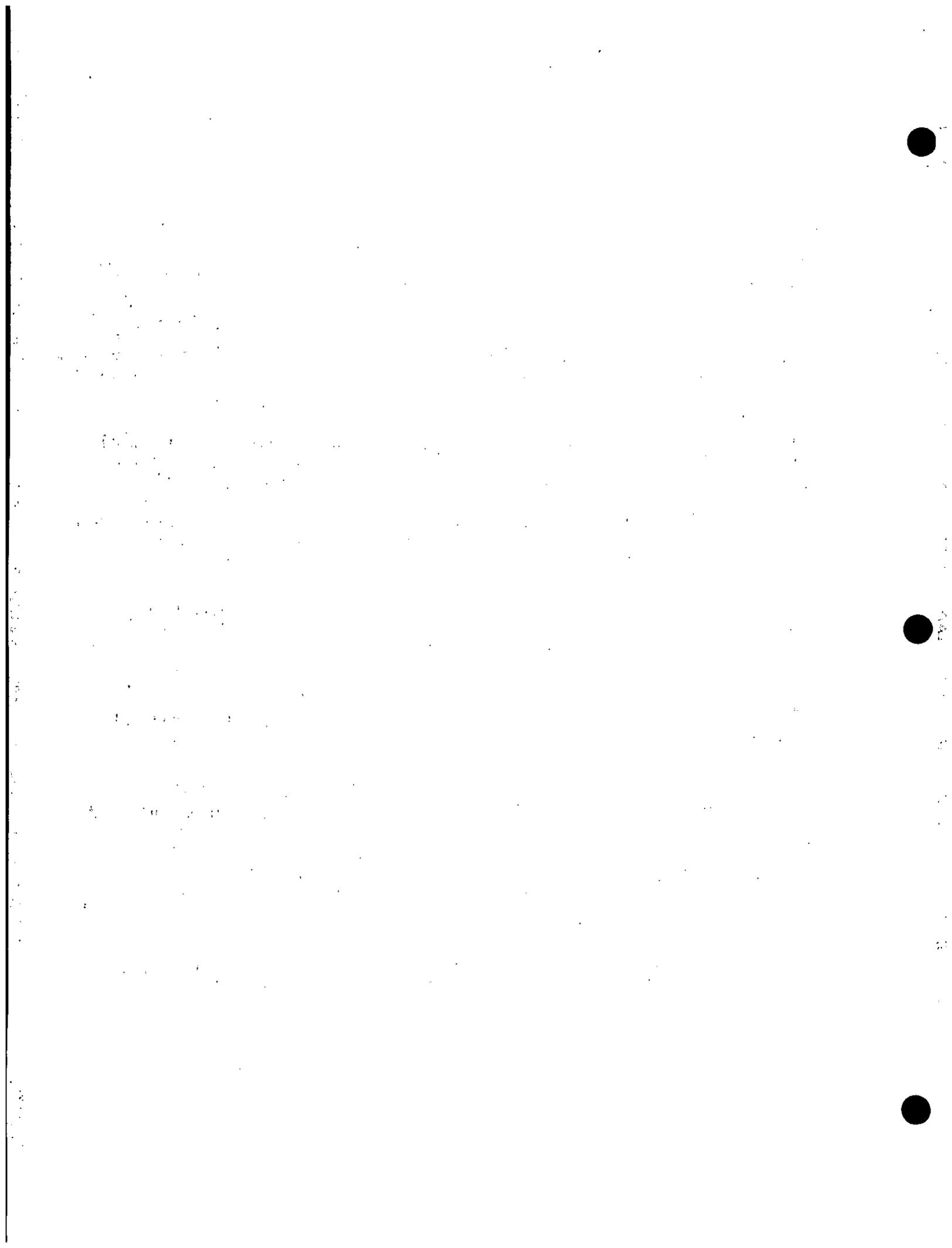
Currently some ancillary functions of the University have been accumulating monies until a sizeable deposit is obtained. To properly safeguard and maintain a good cash flow we recommend the twenty-four hour guideline to allow monies to be recorded and deposited as promptly as possible.

Payroll

Recommendation 3:

Mailing of W-2 forms and investigation of questions arising from them should be performed by someone independent of the payroll department.

Presently, W-2 forms are placed in the mail by the payroll department, which is responsible for the preparation, approval and distribution of payroll checks. In addition, returned W-2 forms are forwarded to the payroll department for investigation.



OHIO UNIVERSITY - ATHENS COUNTY

ACCOUNTING CONTROLS AND PROCEDURES (Continued)

Payroll (Continued)

Recommendation 3 (Continued)

The W-2 form, which is required by law to be furnished to each employee to advise him or her of total annual wages and amount of income taxes withheld, provides an opportunity for an annual control procedure over payroll transactions. The W-2 form may be considered as a "negative confirmation request" in that each employee is notified of the total annual wages paid. If this reported amount is in error, the employee may alert the University.

To take advantage of the control potential of this reporting requirement, the mailing of the W-2 forms and the investigation of questions arising from them should be handled by persons independent of other payroll functions. Since the payroll department prepares the forms, they should be turned over to someone independent of this department for reconciling the W-2 form totals to the total amount of salaries and wages.

Loan Funds

Recommendation 4:

The control of the general ledger and custody of the promissory notes to the National Direct Student Loan Program was under the control of one person. To insure against possible collusion, it is recommended that these duties be separated.

Recommendation 5:

No effective attempt has been made by the University to collect loans made to students on the Portsmouth or Zanesville Nursing Programs. In order for the University to satisfactorily demonstrate due diligence in its efforts to collect these loans, we recommend that a billing agency be engaged to institute a procedure for repayment of these loans. No fiscal operating report has been filed with the federal granting agency for the Portsmouth Nursing Program. Accordingly, it is recommended that a fiscal report be submitted to the National Institute of Health. These recommendations were made in the prior audit report issued by the Auditor of State, but have not been implemented by the University.

OHIO UNIVERSITY - ATHENS COUNTY

ACCOUNTING CONTROLS AND PROCEDURES (Continued)

Loan Funds (Continued)

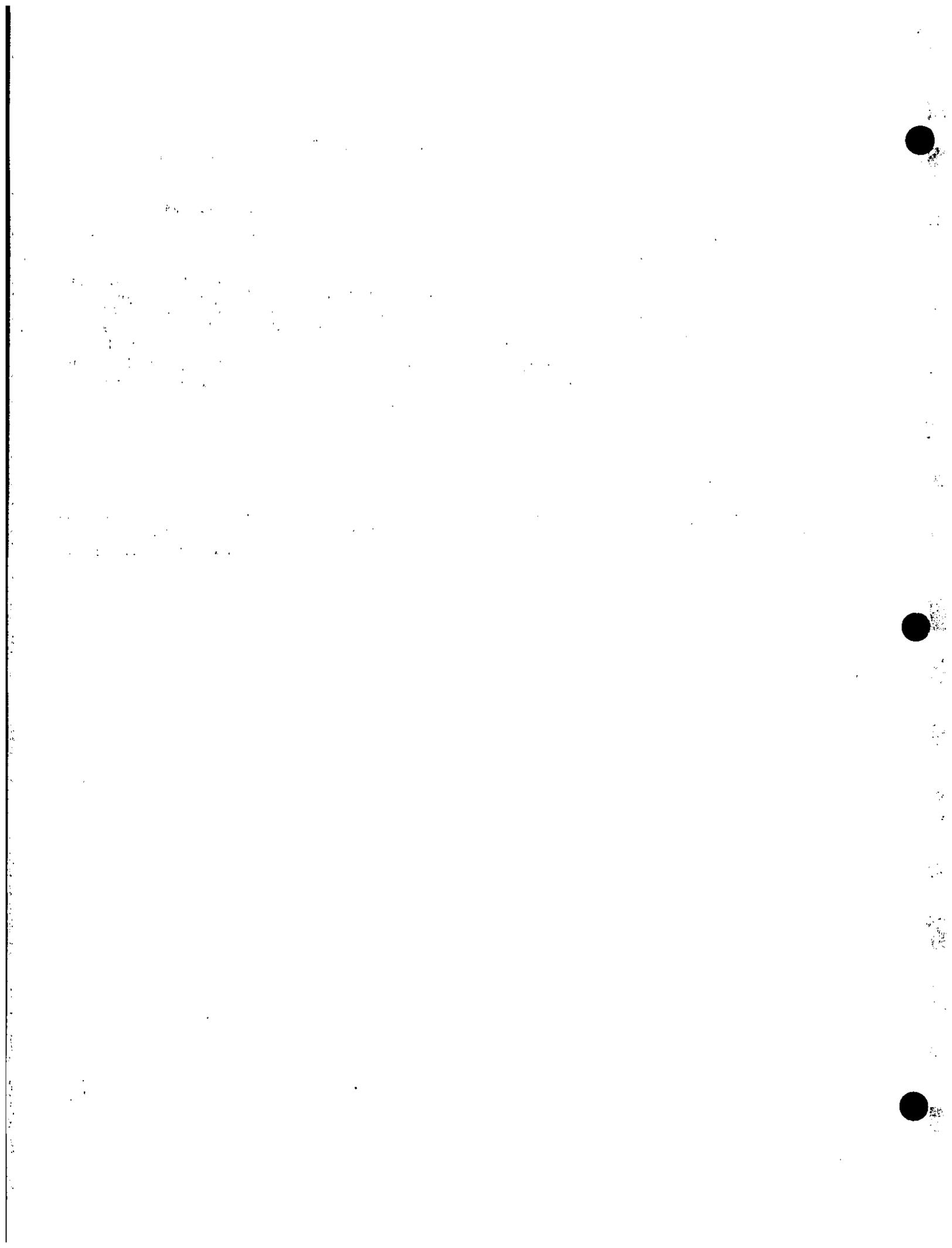
Recommendation 6:

During the course of our examination it was found that an Emergency Loan Fund account was maintained on the Chillicothe branch campus without the knowledge of the treasurer/controller's office. For this reason it was not recorded in the ledger or reported on the annual financial report. As of June 30, 1981, this account had a cash balance of \$261.59. It is recommended that the ledger and future financial reports reflect this account.

Financial Aids Office

Recommendation 7:

The safeguarding of unused checks and custody of facsimile signature plates in the financial aids office was under the control of one person. We recommend that these duties be separated to insure against the opportunity of unauthorized checks being issued.



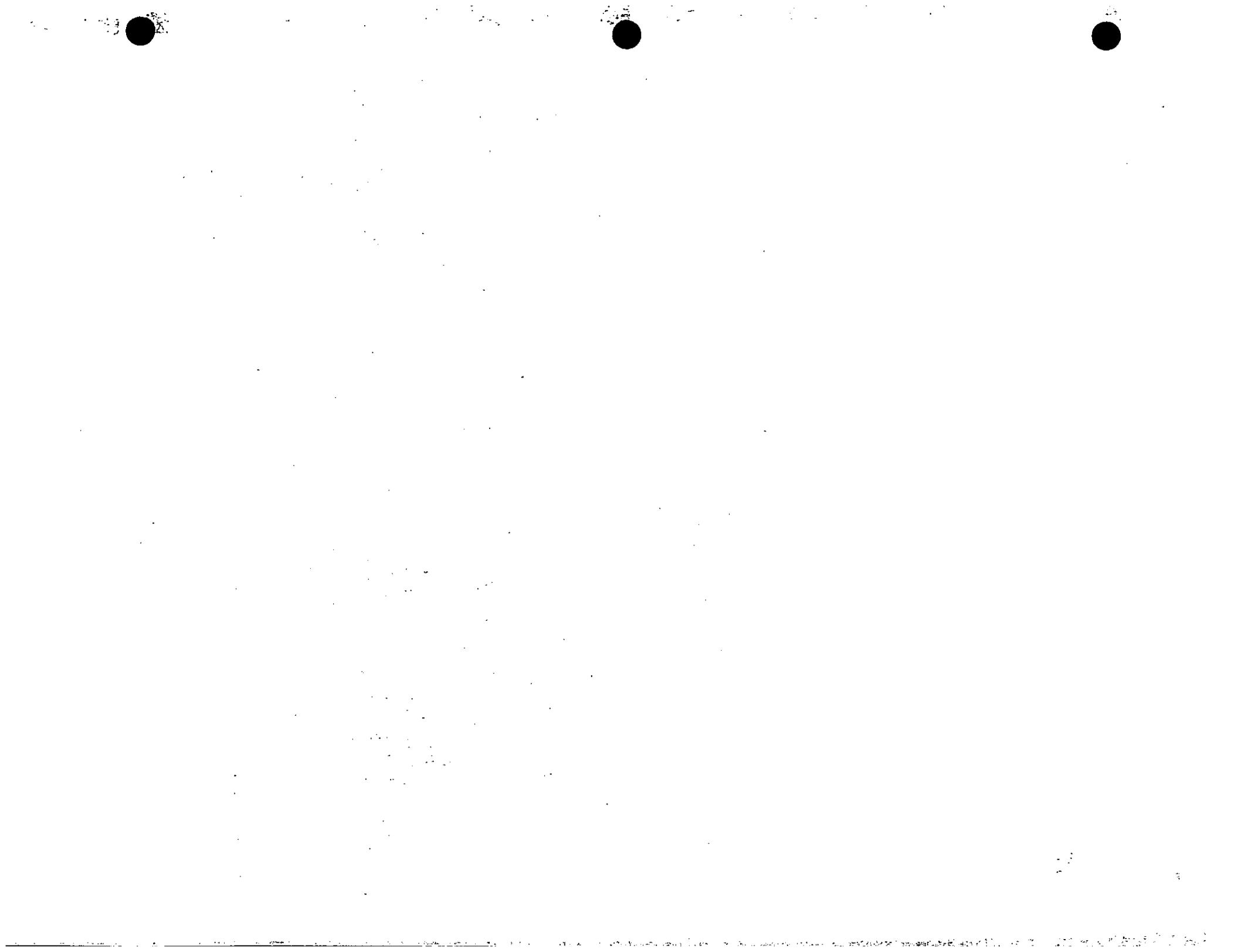
OHIO UNIVERSITY - ATHENS COUNTY

CONCLUSION

The audit report, including recommendations and citations, was reviewed with and acknowledged by the following officials on June 3, 1982:

Mr. G. Kenner Bush - Vice-Chairman of Board of Trustees
Dr. Charles J. Ping - President
Mr. William L. Kennard - Treasurer/Controller

These officials were informed that they had five working days from the date of the post audit conference to respond. Such response was received and made a part of this report.



OHIO UNIVERSITY
ATHENS, OHIO 45701

OFFICE OF THE PRESIDENT
CUTLER HALL

June 8, 1982

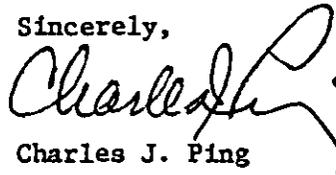
Thomas E. Ferguson
Auditor of State
Attn: T. Bernard Burke
State Government Audits
5th Floor, 88 E. Broad Street
Columbus, Ohio 43216

Dear Mr. Burke:

The purpose of this letter is to acknowledge that Angela Irwin shared the Preliminary Audit Report of the University's financial records for the period July 1, 1979 to June 30, 1981 with Mr. Bush, representing the Board of Trustees, Mr. Kennard and myself. The report was reassuring in that the financial records and reports do reasonably reflect the Institution's financial status and that there were no citations, findings for recovery or payments contrary to statute.

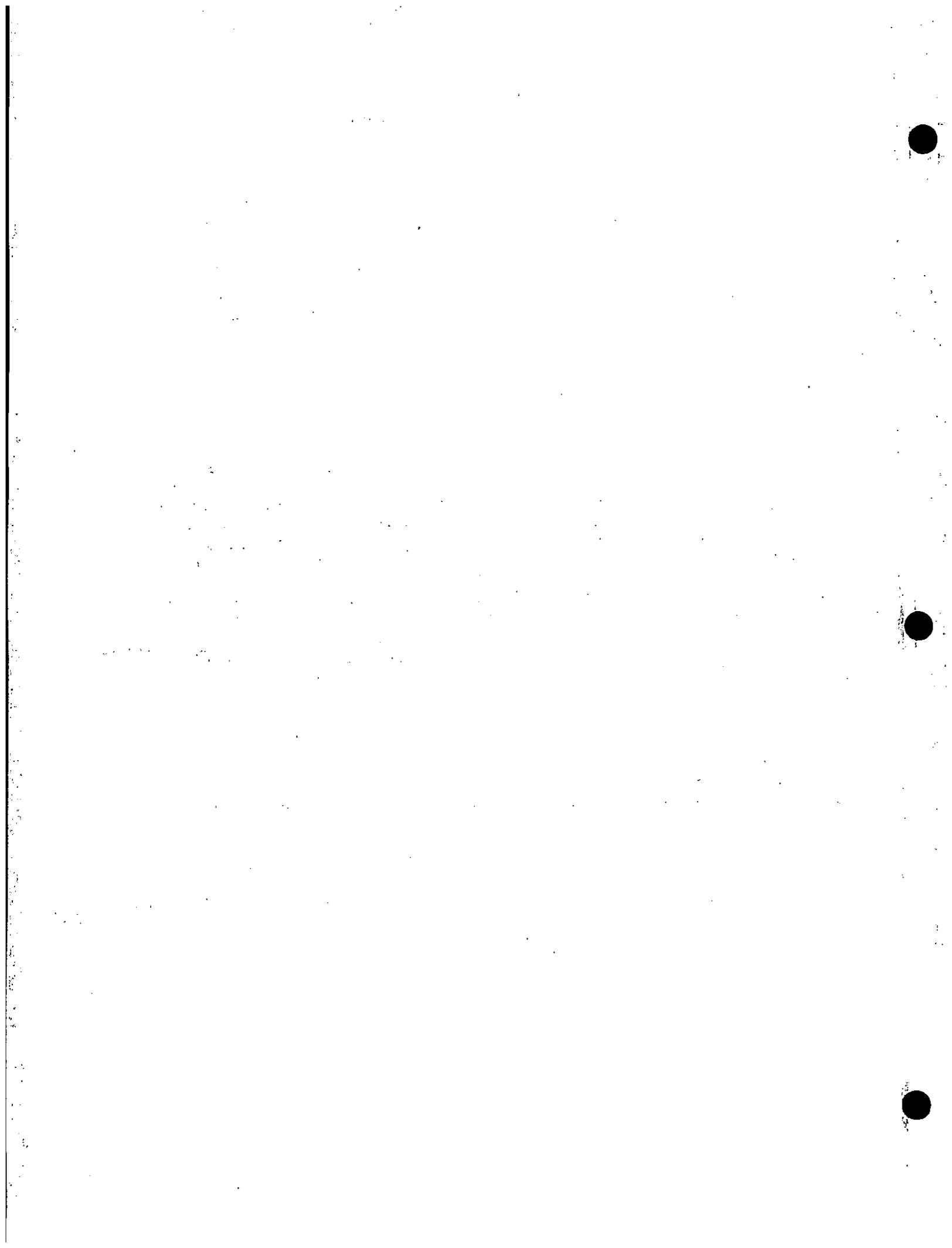
The recommendations, as reflected in the management recommendations section of the report, will be taken under consideration.

Sincerely,



Charles J. Ping

cc: Mr. G. Kenner Bush, Vice Chairman of
the Board of Trustees
Mr. William L. Kennard, Treasurer
Mrs. Angela Irwin, Senior State Examiner



EXAMINER CERTIFICATION

I, ~~we~~, the undersigned hereby certify that ~~we~~ we, have examined the books, records and accounts of the within named, Ohio University
Athens County, and ~~we~~ we, further certify that the foregoing is a true and accurate summation of the same as ~~we~~ we, verily believe.

BUREAU OF INSPECTION AND SUPERVISION
OF PUBLIC OFFICES - STATE OF OHIO

George A. Bush
George A. Bush State Examiner

Larry E. Grubb
Larry E. Grubb State Examiner

TYPIST CERTIFICATION

I hereby certify that the foregoing report is a true and correct copy of the original report of the examination of said taxing district.

Date: Dec 26, 1982 Signed: Virginia Clements
Typist

Virginia Clements
Proofreader

Area Supervisor

BUREAU CERTIFICATION

A true and correct copy of this report is filed in the Offices of the Bureau of Inspection and Supervision of Public Offices at Columbus, Ohio.

THE BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES

By Victoria R. Sherman
Clerk

Date: JAN 24 1983

B. EDUCATIONAL POLICIES COMMITTEE
(Mr. Taylor, Chairman of Committee)

1. APPROVAL OF PLANNING POOL ALLOCATIONS

Mr. Baumholtz moved approval of the resolution. Mr. Taylor seconded the motion. Approval was unanimous.

RESOLUTION 1983--681

WHEREAS, the Educational Policies Committee has carefully reviewed Appendix B: "Planning Pool Summary" of the "Program Planning Report, March, 1983" as recommended by the President.

NOW, THEREFORE, BE IT RESOLVED that the Committee does hereby recommend the implementation of these recommendations if funds are available.

2. EMERITUS AWARDS

Mr. White moved approval of the resolution. Mrs. D'Angelo seconded the motion. Approval was unanimous.

It was noted that the range of years of service for the thirteen recipients of emeritus status was 16 to 42, and that the total years of service was 391.

2. EMERITUS AWARDS

RESOLUTION 1983 -- 682

WHEREAS, the following individuals have rendered dedicated and outstanding service to Ohio University, and

WHEREAS, their colleagues and deans have recommended action to recognize their service,

THEREFORE, BE IT RESOLVED that emeritus status be awarded to the following individuals upon their retirement:

College of Arts and Sciences

Willard H. Elsbree, Professor Emeritus of Political Science

Victor A. Goedicke, Professor Emeritus of Mathematics

James V. Lawrence, Professor Emeritus of Zoological and
Biomedical Sciences

Paul Murphy, Professor Emeritus of Classical Languages

Fred Picard, Professor Emeritus of Economics

Edward Stone, Distinguished Professor Emeritus of English

College of Business Administration

David Richmond, Professor Emeritus of Marketing

Scott Walton, Professor Emeritus of Business Administration

College of Education

Albert H. Shuster, Professor Emeritus of Education

College of Fine Arts

William R. Brophy, Professor Emeritus of Music

Robert Smith, Professor Emeritus of Music

Shirley Winner, Professor Emerita of Dance

College of Health and Human Services

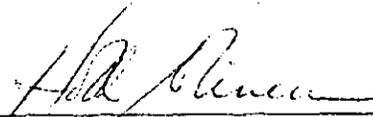
Julia Nehls, Associate Professor Emerita of Home Economics

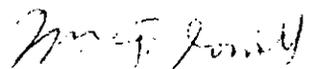
The Department of Political Science unanimously recommends the award of Emeritus status to Willard H. Elsbree, Professor of Political Science, upon his retirement at the end of the 1982-83 academic year.

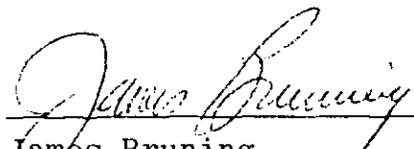
Professor Elsbree came to Ohio University in 1952, thirty years ago. He holds a Ph.D. from Harvard University. During those 30 years he has served the University and the Department extensively, having been a member of the Faculty Senate, numerous University Committees and, from 1963-1968, chair of the Department of Political Science.

A specialist on the politics of Japan and China, Professor Elsbree is the author of a book on Japan's relations with Southeast Asia and of a number of articles and papers dealing with Japanese politics and foreign policy.

His outstanding service, his fine record of teaching and advising, and his distinguished scholarship qualify him, without reservation, for the award of Professor Emeritus.


Harold Molineu, Chair
Department of Political Science


William F. Dorrill, Dean
College of Arts and Sciences


James Bruning
Provost

3/31/83

Ohio University Interoffice Communication

Date: March 29, 1983

To: William Dorrill, Dean, Arts & Sciences

From: Donald O. Norris, Chairman, Department of Mathematics

dm

Subject: Emeritus Status for V. Goedicke

I am pleased to nominate Professor Victor Goedicke for an Emeritus Professorship.

Victor joined the staff in 1946 and has provided dedicated and effective service to the University ever since. He single-handedly maintained an Astronomy program at Ohio University. Until recently he taught all the Astronomy courses. Year after year he gave more than his fair share to the University in order that no student who wanted to learn about Astronomy would go unattended.

His record of scholarly accomplishments is worthy of note. He is the author of two books and has published over 40 papers in professional journals. In addition, Victor has been a force in the community for the rights of others. He has been involved in the ACLU, Common Cause, he directed a seminar in 69-70 on Problems of War and Peace, he was Secretary of the Faculty Senate from 1971-75 and he was a Harvard Fellow in 1955-56.

This brief memo cannot do justice to his 37 years of service. In my opinion, however, he clearly merits the award of an Emeritus Professorship.

DON/um

Approved, WPD 3-29-83

Approved

James L. Bruning
James L. Bruning, Provost

3/31/83

Date

OHIO UNIVERSITY
DEPARTMENT OF CLASSICAL LANGUAGES
ELLIS HALL
ATHENS, OHIO 45701

4 March 1983

William Dorrill, Dean
College of Arts and Sciences
Ohio University
Athens, Ohio 45701

Dear Dean Dorrill:

For 36 years, Paul R. Murphy has been a pillar of Ohio University, the College of Arts and Sciences and, most certainly, of the Department of Classical Languages. During this time, Paul Murphy has inspired countless students with his scholarship and his dedicated and excellent teaching. I use the term "dedicated" with full justification, for his dedication to our profession is indeed an exemplar to all of us.

During the Post-World-War II years (1948-1952), Paul Murphy maintained the Department of Classical Languages with virtually no assistance. Following the untimely death of Donald Clippinger, Paul Murphy agreed to take over as Acting Dean of the College of Arts and Sciences, in addition to his other duties.

In my opinion, Dean Dorrill, Paul R. Murphy a man of unquestionable integrity, most certainly merits the status of "Professor Emeritus" and I regard it as a very high honor to recommend him.

Sincerely,



Harry A. Hultgren
Chairman

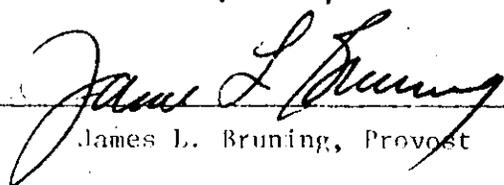
HAH/ekw

3-9-83

Approved,

WFD

Approved: _____



James L. Bruning, Provost

Date

3/8/83

Ohio University

Interoffice Communication

Date: February 16, 1983

To: James Bruning, Provost

From: William ^{WFD} F. Dorrill, Dean, College of Arts and Sciences

Subject: Professor Emeritus Status

Enclosed please find three letters requesting Professor Emeritus status for James V. Lawrence, Zoological and Biomedical Sciences; Edward Stone, English; and Fred Picard, Economics.

I support each of these nominations and recommend them for your approval.

WFD/pch

Approved: _____

James L. Bruning

James L. Bruning, Provost

2/28/83

Date

Ohio University

Interoffice Communication

Date: 2-14-83

To: William Dorrill, Dean, College of Arts and Sciences

From: Fredrick Hagerman, Chairman, Dept. of Zoological and Biomedical Sciences
FRITZ

Subject: PROFESSOR EMERITUS FOR JAMES V. LAWRENCE

This memo is to acknowledge the Early Retirement Agreement concerning Dr. James Lawrence and entered into on October 4, 1982.

Dr. Lawrence has agreed to teach Environmental Microbiology, MICR 211 and 212 on a part-time basis during the Spring Quarter until his full retirement at age 70 which will be in July, 1988.

I am also requesting that Dr. Lawrence be appointed to the rank of Professor Emeritus of Zoological and Biomedical Sciences at the time of his early retirement.

Thank you for your consideration.



Approved,
3-15-83
WFP

Date: January 21, 1983

Ohio University Interoffice Communication

To: Dean William F. Dorrill, Arts and Sciences, Wilson Hall

From: R. K. Koshal, Chairman, Department of Economics, 206M Copeland

R.K.K.

Subject: Emeritus Status for Professor Fred Picard

Professor Fred Picard has both an excellent teaching record over his lifetime (winner of the Nicholas Salgo award for outstanding teacher in the College of Business) and an extraordinary record of service. He not only was chairman for ten years during which the modern Department of Economics was formed, but ran the graduate program for over 25 years (that must be a record). He was president of the predecessor of the Faculty Senate, is truly the "father" of the health insurance policy. He ran the MBA program for years without any teaching load reduction (ditto for the Economics graduate program). He has been, for 28 years, the President's representative to MAC. He has completed a period as Vice President of the NCAA with distinction.

In view of the above facts, I recommend to you that Ohio University grant emeritus status to Professor Fred Picard who will be retiring at the end of the spring quarter 1983.

Approved and recommended.

WFD

1-21-83



OHIO UNIVERSITY
COLLEGE OF ARTS AND SCIENCES
ELLIS HALL
ATHENS, OHIO 45701

DEPARTMENT OF ENGLISH
LANGUAGE AND LITERATURE

February 14, 1983

William F. Dorrill, Dean
College of Arts and Sciences
Ohio University
Athens, Ohio 45701

Dear Dean Dorrill:

Since Professor Edgar Whan, one of our past chairmen, has known Ed Stone twice as long as I have, I asked him to write the Department's letter of nomination. I wholeheartedly agree with Edgar Whan's words:

The English Department takes great pride in recommending Distinguished Professor Edward Stone for the title of Distinguished Professor Emeritus of English. This recommendation not only reflects our respect for our long-time colleague but also expresses our regret, both professional and personal, that he is now concluding his full-time association with us.

By appointing him Distinguished Professor of English the university has already acknowledged his value to this university and his national reputation as an American literature scholar. We have, however, no title which can convey his service to this department over the last twenty-seven years. In normal times he has served as an example of commitment, industry, and leadership; in times of stress he has stood for sanity, dignity, and principle. He has earned our deep respect and ardent affection.

The department, the college, and the university are the better for his having been here. It is this department's fervent hope that his retirement will lead him to a new career of service to and with us all.

Sincerely,

James E. Davis

James E. Davis
Chairman

JED/ekw

2-17-83

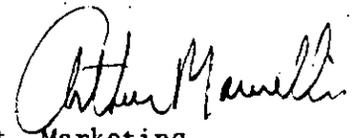
Approved,

WFD

Date: March 9, 1983

Ohio University Interoffice Communication

To: John Stinson, Dean, College of Business Administration



From: Arthur J. Marinelli, Chairperson, Department of Management, Marketing, and Production

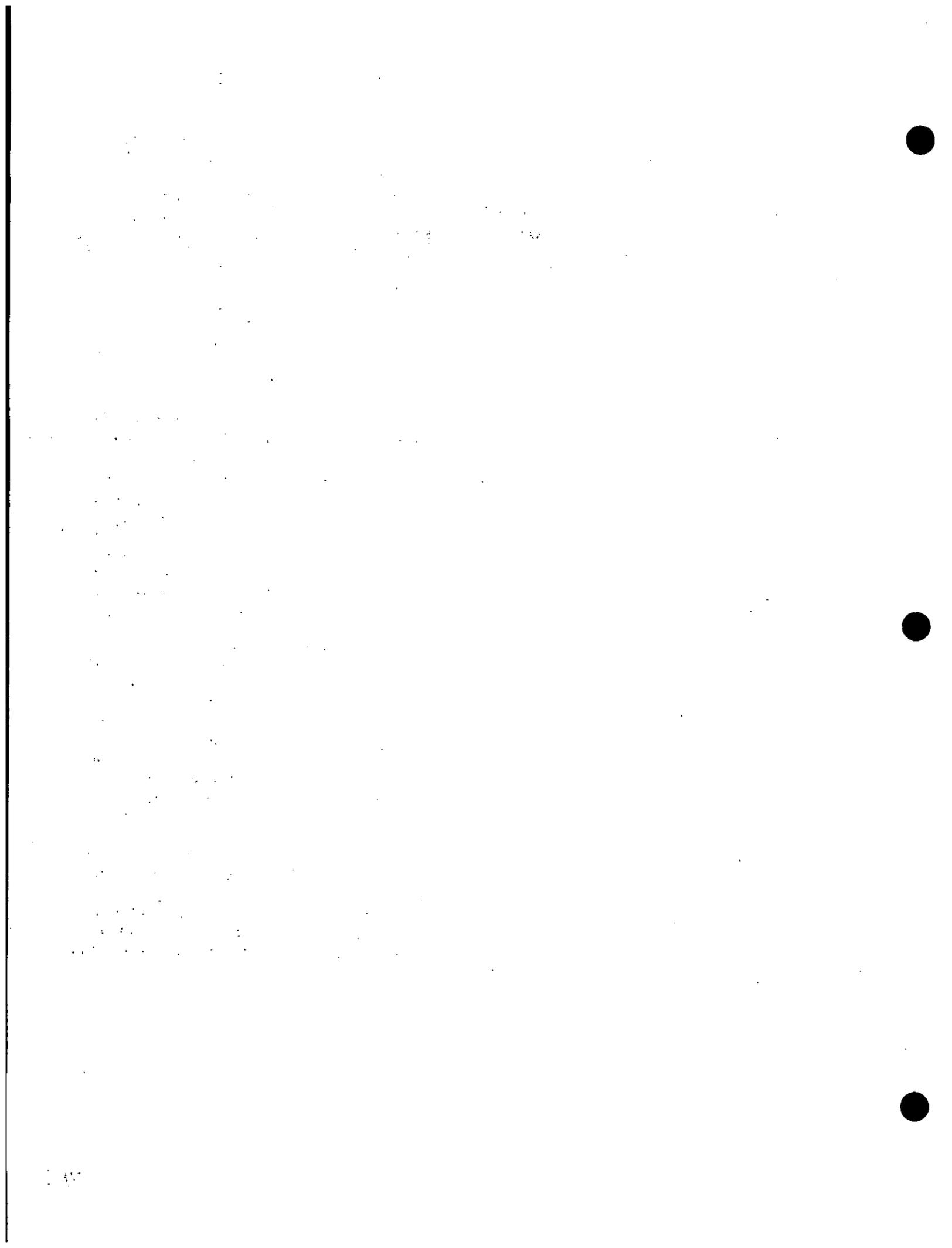
Subject: Recommendation for Professor Emeritus Status for Dr. David Richmond, Professor of Marketing

The Department of Management, Marketing, and Production requests the University to confer the title to Dr. David Richmond, Professor of Marketing of Professor Emeritus of Marketing since he is taking early retirement. Dr. David Richmond is Professor of Marketing at Ohio University and a graduate with his bachelors (BA 1947) cum laude, and MS (1953) from Ohio University. Dr. Richmond has been a distinguished faculty member in the College of Business Administration since joining the Ohio University in 1957. Dr. Richmond received his Ph.D. from the University of Illinois in 1959 and taught at both the University of Illinois and University of Wisconsin before joining the faculty here.

Dave has worked, prior to entering the academic world, in marketing and sales with Hallmark Cards in Kansas City, Grolier Society in Seattle Washington, and served as Assistant Executive Manager of the Photographers Association of America in Cleveland, Ohio. He is a veteran of World War II having served as a crew chief in the Submarine fleet in the Pacific.

Dr. Richmond's contributions to the field of marketing at Ohio University are many and I will highlight only a few items. Dr. Richmond is responsible for developing into the curriculum at Ohio University the first Marketing Research Course, the first "capstone" marketing course, which is a senior Marketing Seminar (Mkt. 491), the first Consumer Behavior course which was introduced in 1966, and was one of the first such courses offered in the United States. He introduced the Management of Promotion course into the curriculum. His curriculum contributions are not limited to the field of Marketing since he served many years on the College Curriculum Committee and for three years was its Chairman.

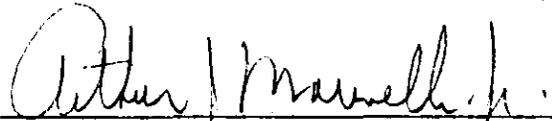
His brilliance as a teacher and scholar are reflected in the National first place award which Ohio University received in the 1977 General Motors Inter-collegiate Marketing Project. The first place award also resulted in a \$5,000 award being made by General Motors to the University. Dr. Richmond's leadership had a few years earlier resulted in a honorable mention award in the Ford Motor Co. Pinto contest. He has been, and is, a distinguished and inspiring teacher.



He has contributed to the growth of knowledge in his chosen profession by a number of scholarly articles and papers including - "Evaluation of Components of an Advertisement" in The Measurement of Meaning, The University of Illinois Press, "Consumerism and Automobile Insurance" in the Journal of Risk and Insurance, "Some Additudinal Shifts of the Automobile Purchaser" in the Akron Business and Economic Review, "Psychographic Segments of the Campus Beer Market" in the 1981 Proceedings of the Midwest Marketing Association, "A Longitudinal Study of Product Stability" in the 1982 Proceedings of the Midwest Marketing Association, "Toward a Theory of the Use of Sex Appeal in Advertising" in a recent issue of the Journal of Advertising Research. These publications along with a number of other papers have made a significant contribution to the field of marketing and enhanced Ohio University's reputation. /

Dr. Richmond has applied his professional skills over the years in assisting the community including a Parking Survey for the City of Athens, Consumer Attitude Survey for the Athens Chamber of Commerce, Aorta bus system, and the Farmers Market of Athens County. He has served as a consultant to a number of business enterprises including Wood County Bank, Producers' Co-Op Dairy, Parkersburg Lumber Co., and has had two research grants from Nationwide Insurance Co. He has spoken to numerous groups and helped raise funds for a variety of civic organizations.

Dr. Richmond's devotion and loyalty to his alma mater has been expressed many ways over the years, but most recently was found in the establishment of the Ruth and David Richmond Scholarship in Marketing at Ohio University.



Dr. Arthur J. Marinelli, Jr.
Chairperson, Department of Management,
Marketing and Production



Dr. John Stinson, Dean
College of Business Administration

AJM:ga

Approved: _____

James L. Bruning, Provost

Date

3/11/83



Ohio University

Interoffice Communication

Date: January 26, 1983

To: John Stinson, Dean, College of Business Administration

From: Arthur J. Marinelli, Chairperson, Department of Management, Marketing,
and Production

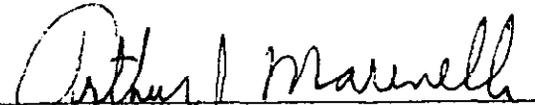
Subject: Recommendation for Professor Emeritus Status for Dr. Scott Walton, Professor
of Business Administration

The Department of Management, Marketing, and Production requests the University to confer the title to Dr. Scott Walton, Professor of Business Administration, of Professor Emeritus of Business Administration since he has taken early retirement. As you know, Dr. Walton has taught at Ohio University since 1966. He came to Ohio University as an Associate Professor and has since been promoted to Professor of Business Administration. He formerly taught at Iowa State, Augustburg College, Hamline University, University of Oregon, and University of Washington.

Dr. Walton served as Chairman of the Department of Administrative Sciences, Chairman of the CBA Library Committee, and a member of the CBA Graduate Committee while a faculty member at Ohio University.

He has been a distinguished scholar and has authored two leading textbooks since being at Ohio University. His two texts are Business in American History and American Business & Its Environment.

We support the Departmental recommendation to give emeritus status to Professor Scott Walton.



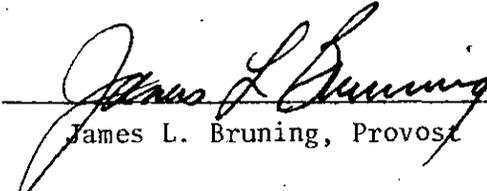
Dr. Arthur J. Marinelli, Jr.
Chairperson, Department of Management,
Marketing, and Production



Dr. John Stinson, Dean
College of Business Administration

AJM/bc

Approved:



James L. Bruning, Provost

2/28/83
Date

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE February 15, 1983

TO Dr. James Bruning, Provost

FROM *Allen Myers*
Allen Myers, Dean, College of Education

SUBJECT Emeritus Status for Dr. Albert H. Shuster

I am recommending Al Shuster for Emeritus Faculty Status. The attached documents are testimony to Dr. Shuster's contribution to the College and speak for themselves. I would appreciate your support in this recommendation and hope that it can receive a favorable response.

AM/jb
Attachments

Approved: _____

James L. Bruning
James L. Bruning, Provost

2/28/83
Date

OHIO UNIVERSITY
COLLEGE OF EDUCATION
ATHENS, OHIO 45701

SCHOOL OF APPLIED BEHAVIORAL SCIENCES
AND EDUCATIONAL LEADERSHIP

February 14, 1983

201 McCracken Hall
(614) 594-5406

Dr. Allen Myers
Dean, College of Education
McCracken Hall
Ohio University
Athens, Ohio 45701

Dear Dr. Myers:

Attached is a memorandum from Professor Fred Dressel recommending Dr. Albert H. Shuster for Professor Emeritus Faculty Status. I fully support and endorse this recommendation which was also recommended by the faculty of the Educational Administration and Higher Education area and unanimously recommended by the Faculty of the School of Applied Behavioral Sciences and Educational Leadership on this date, February 14, 1983. As a teacher, writer, administrator and active participant in professional organizations, Dr. Albert H. Shuster has contributed extensively and served as an exemplary model for the faculty of the School and the College. He has the respect and admiration of the faculty and I believe that the awarding of Emeritus Faculty Status is an honor that he has earned and deserves on the basis of his contributions and service to the School, College, University and community.

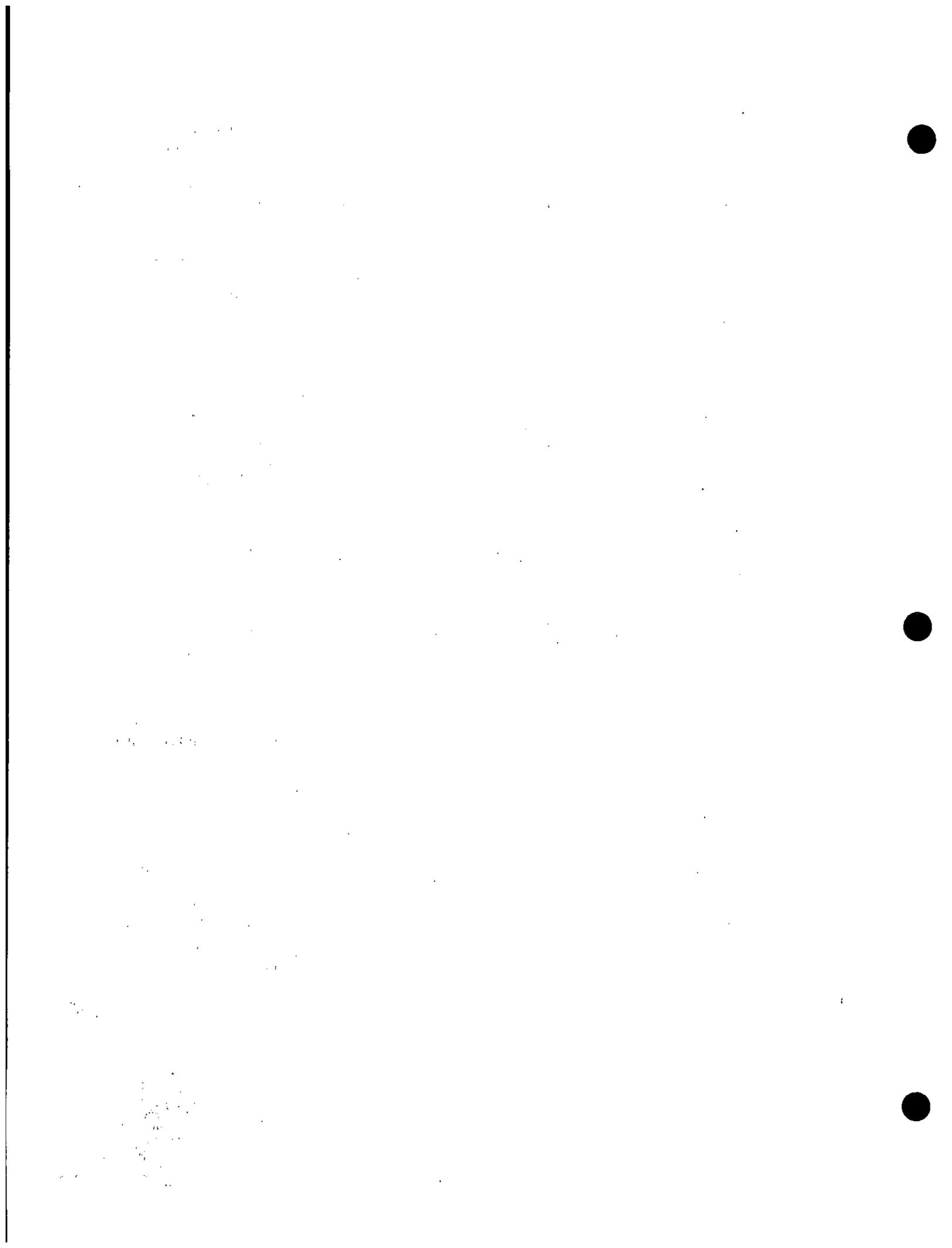
Sincerely,

James W. Grubb
James W. Grubb
Director

JG:sab

Attachment





Date: February 14, 1983

Ohio
University Interoffice Communication

To: Dr. James Grubb, Director, School of Applied Behavioral Sciences
and Educational Administration

From: Fred Dressel, Coordinator, Educational Administration, Higher Education,
Student Personnel *FDD*

Subject: Recommendation of Dr. Albert H. Shuster for Emeritus Faculty Status

The members of the Faculty of the Educational Administration, Higher Education, Student Personnel program area unanimously recommend that Dr. Albert H. Shuster be awarded Emeritus Faculty Status by the Ohio University Board of Trustees. Dr. Shuster accepted early retirement in December, 1982 after giving 27 and one-third years of distinguished service to Ohio University.

Dr. Shuster served Ohio University as Assistant Professor (1955-1958), Associate Professor (1958-1963), and Professor (1963-1982). He assumed many important roles during his tenure at Ohio University in addition to his teaching responsibilities. Among these were the following:

- Program Coordinator for Educational Administration (1977-78, 1980-82)
- Chairman of the Department of Elementary Education (1965-1972)
- Coordinator of Curriculum and Instruction, Center for Educational Research and Service (1959-1965)
- Director, Special Projects-Leadership Preparation for Elementary School Principals, sponsored by the Martha Holden Jennings Foundation (1975-1980)

Prior to beginning his work with Ohio University, Dr. Shuster had served as a teacher and principal in Virginia, Director of Teacher Education and Assistant Professor at Lynchburg College (Va.), and Lecturer in Education at the University of Virginia and Director of Instruction in Albermarle County Schools (Va.).

Dr. Shuster's scholarly and professional accomplishments are many. He has had many articles published in professional journals, co-authored four professional books, and has been in demand for presentations of papers or serving on panels at local, regional, state, and national meetings and conventions. Dr. Shuster has further served his profession by assuming leadership roles in professional organizations including Ohio Association of Elementary Principals and the Ohio Association for Supervision and Curriculum Development. Dr. Shuster has been involved in the preparation of and administration of programs which have brought over \$1.5 million to Ohio University.

In his role as professor, Dr. Shuster has served as advisor to many graduate students. He was advisor to 27 recipients of Ph.D. degrees in Elementary Education and Educational Administration.

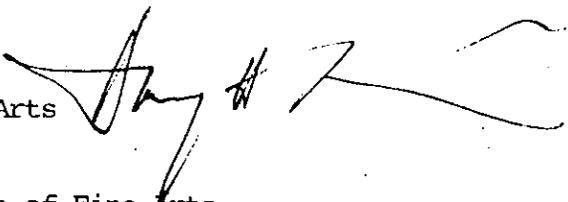
The field of education and Ohio University have benefited greatly from Dr. Shuster's dedicated service. We are pleased to recommend him for the status of Emeritus Professor, an honor he richly deserves.

sab

150

February 16, 1983

TO: David Stewart, Associate Provost

FROM: Henry Lin, Dean, College of Fine Arts 

SUBJECT: Emeritus Recommendations - College of Fine Arts

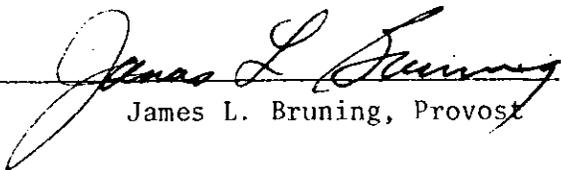
This year I am privileged to recommend the award of Emeritus status for three distinguished faculty from the College of Fine Arts. Professors Shirley Wimmer, Robert Smith, and William Brophy are all taking early retirement effective at the end of the current contract period. As is evident in the enclosed documentation, each of these three faculty have led long and distinguished careers within the College of Fine Arts of Ohio University. Each has, in his/her own manner, been a most dedicated faculty member with achievements reaching far beyond the University.

I am especially pleased to join the colleagues of Professors Wimmer, Smith, and Brophy in recommending that Ohio University grant each Emeritus status in recognition of their highly successful careers at Ohio University.

HHL/BFM/b

Enclosures (3)

Approved: _____


James L. Bruning, Provost

2/28/83
Date

Interoffice Communication

Date: February 11, 1983

To: Dean Henry Lin, College of Fine Arts

From: Gerald J. Lloyd, Director, School of Music

Subject: Recommendation of Emeritus Status

It is my pleasure to recommend that Professor William R. Brophy receive the designation of Emeritus Status upon his assumption of early retirement which takes effect at the conclusion of the current contract period.

Professor Brophy joined the faculty of the School of Music at Ohio University as an Instructor in Brass Instruments in 1948. During his thirty-five years of service he has served the School of Music and Ohio University with dedication and excellence.

Professor Brophy has an exemplary record as a teacher. Since becoming Director of the School of Music in July 1980, I have had the pleasure of working closely with Mr. Brophy since he currently serves as Associate Director of the School. He has consistently carried out his administrative responsibilities thoroughly and well.

Additionally, Mr. Brophy, who frequently serves in an academic advisory capacity for many of our students, has a special relationship and affinity for helping students with many diverse problems.

Professor Brophy is devoted to the School of Music and the University and I strongly recommend him for Emeritus Status.

d

Date: February 11, 1983

Ohio
University Interoffice Communication

To: Dean Henry Lin, College of Fine Arts

From: Gerald J. Lloyd, Director, School of Music

Subject: Recommendation of Emeritus Status

It is my pleasure to recommend that Professor Robert Smith receive the designation of Emeritus Status upon his assumption of early retirement which takes effect at the conclusion of the current contract period.

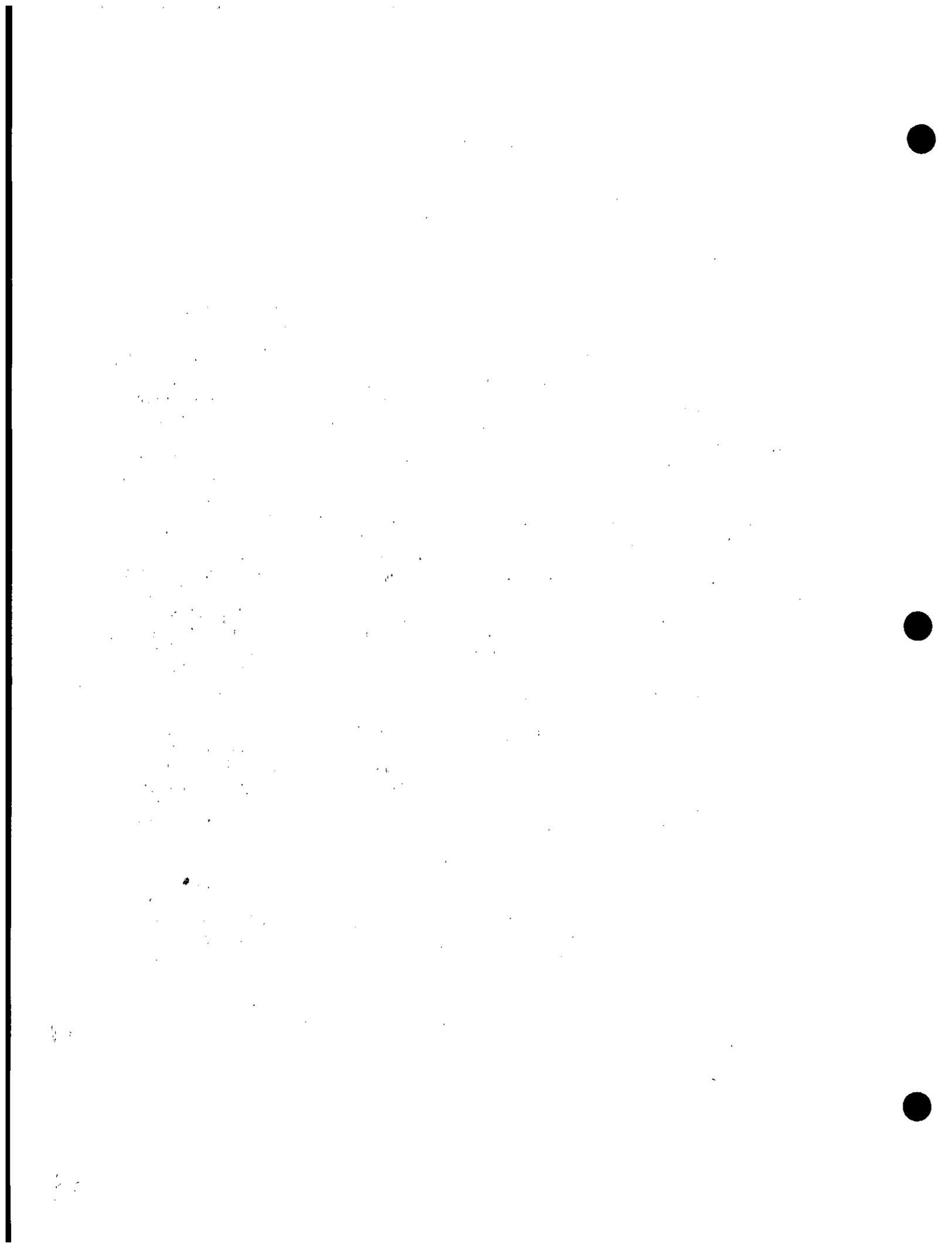
Professor Smith joined the faculty of the School of Music at Ohio University as Instructor of Brass Instruments in 1955. During his twenty-eight years of service he has served the School of Music and Ohio University with dedication and excellence in teaching and as a performing member of the faculty.

Professor Smith has an exemplary record of teaching in the School of Music. Over the twenty-eight year period of his service numerous students in trombone and tuba have benefited from Mr. Smith's highly professional demands and the high esteem with which he is held by students is amply demonstrated by an annual reunion of his students who return to campus to present an alumni concert by the trombone choir and enjoy an alumni picnic at his home.

Mr. Smith has served on virtually every committee in the School of Music and frequently served as chairperson. His ideas and insights are valued by his colleagues and been instrumental in establishing important musical and academic policies for the school.

Professor Smith is devoted to the School and the University, and I strongly endorse him for Emeritus Status.

d



February 15, 1983

Dr. James Bruning, Provost
Ohio University
Cutler Hall
Athens, Ohio 45701

Dear Dr. Bruning:

It gives me great pleasure to recommend that Professor Shirley Wimmer be accorded the honor of Emeritus status upon the occasion of her early retirement effective at the end of the current fiscal year. Professor Wimmer came to Ohio University in 1967 with an outstanding record as a dance performer and scholar of national renown. One of her most outstanding contributions to Ohio University has been the establishment of a School of Dance professional training program which currently ranks among the top 10 programs within this country.

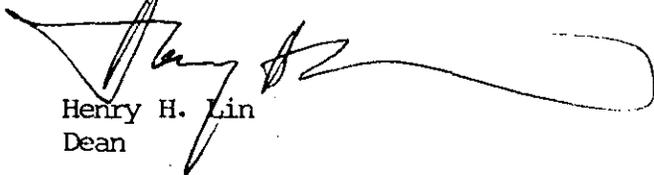
Graduates of the School of Dance at Ohio University have entered some of the most prestigious dance companies in the country. In many cases graduates have established their own performance companies and all have reflected the outstanding level of performance and scholarly training received at Ohio University. Not only is the establishment of the professional program in dance due to Miss Wimmer's untiring efforts, but its progression and constant innovation to meet the needs of individual students has been a primary goal which she has accomplished to the credit of all concerned.

Today, as she has been for many years, Shirley Wimmer is a national figure in the world of dance. She is active on national dance panels including the National Endowment for the Arts and has recently placed the School of Dance as a charter member of the accrediting association of National Association of Schools of Dance. She maintains a national leadership role among dance administrators, educators, and artists in the field of dance. Her numerous capabilities within the field of dance have brought professional recognition to the program and to the university which might not otherwise have been achieved. She has several times brought to campus outstanding professionals from the dance world who provide for our students an entirely unique training experience unexpected for a university of this size and location.

Dr. James Bruning
Page 2
February 15, 1983

In summary, I wish to state that Professor Shirley Wimmer's contributions to the College of Fine Arts and to Ohio University have indeed been exemplary. I am proud to join her colleagues in recommending that she be granted emeritus status.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry H. Lin", with a long, sweeping horizontal flourish extending to the right.

Henry H. Lin
Dean

HHL/BFM/b

February 15, 1983

Dean Henry H. Lin
College of Fine Arts
Trisolini Gallery
Athens, Ohio 45701

Dear Dean Lin:

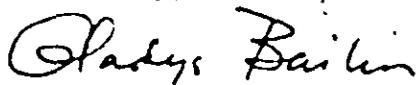
It gives me extreme pleasure to support the conferral of emeritus status upon Shirley Wimmer's retirement from the Directorship of the School of Dance.

There is no question that she is deserving of this honor. In the mid - 60's, Ms. Wimmer conceived and developed the professional training program which today, stands among the best major program's in the nation. She has always been a woman of vision; believing that dance in the university should address the intellectual, esthetic and physical capacities of its students. She is dedicated to creating an atmosphere and a curriculum that values the growth of the whole human being.

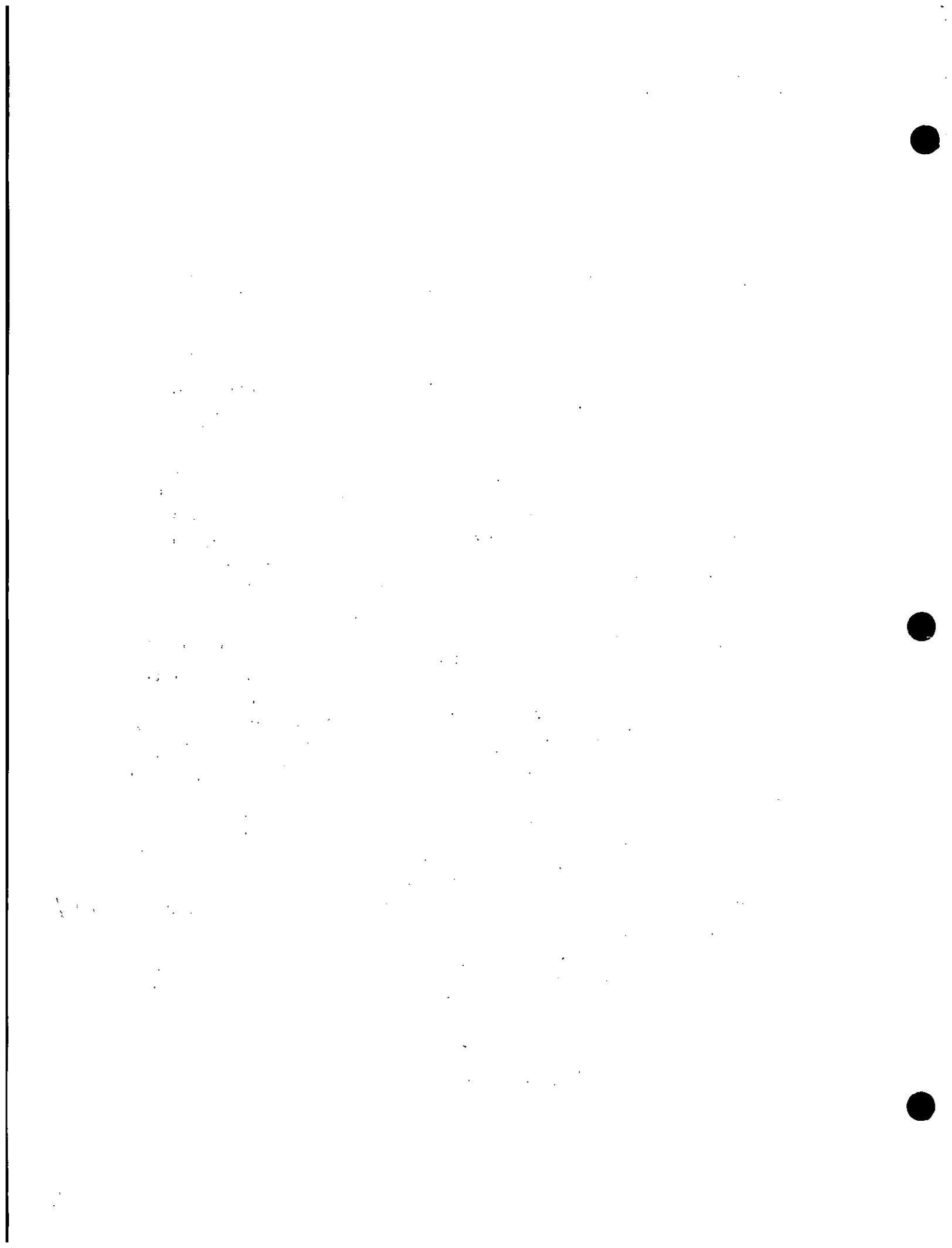
Known as a leader among dance administrators, educators and artists in the field, she has gained respect and confidence from her faculty and peers.

I feel privileged to be a member of her faculty and her friend. It would be a grave omission not to honor Shirley Wimmer's great contribution to this university. There are few people who have brought so much to so many people. She has my utmost respect and admiration.

Sincerely,



Gladys Bailin
Professor of Dance





February 15, 1983

Henry Lin, Dean
College of Fine Arts
Ohio University
Athens, Ohio 45701

Dear Dean Lin:

This is to recommend Emeritus status for Shirley Wimmer upon her retirement as Director of the School of Dance in June, 1983. As a member of Miss Wimmer's faculty since the inception of the school I can attest to the great respect and devotion afforded her by students and associates in the department, the university, and throughout the world.

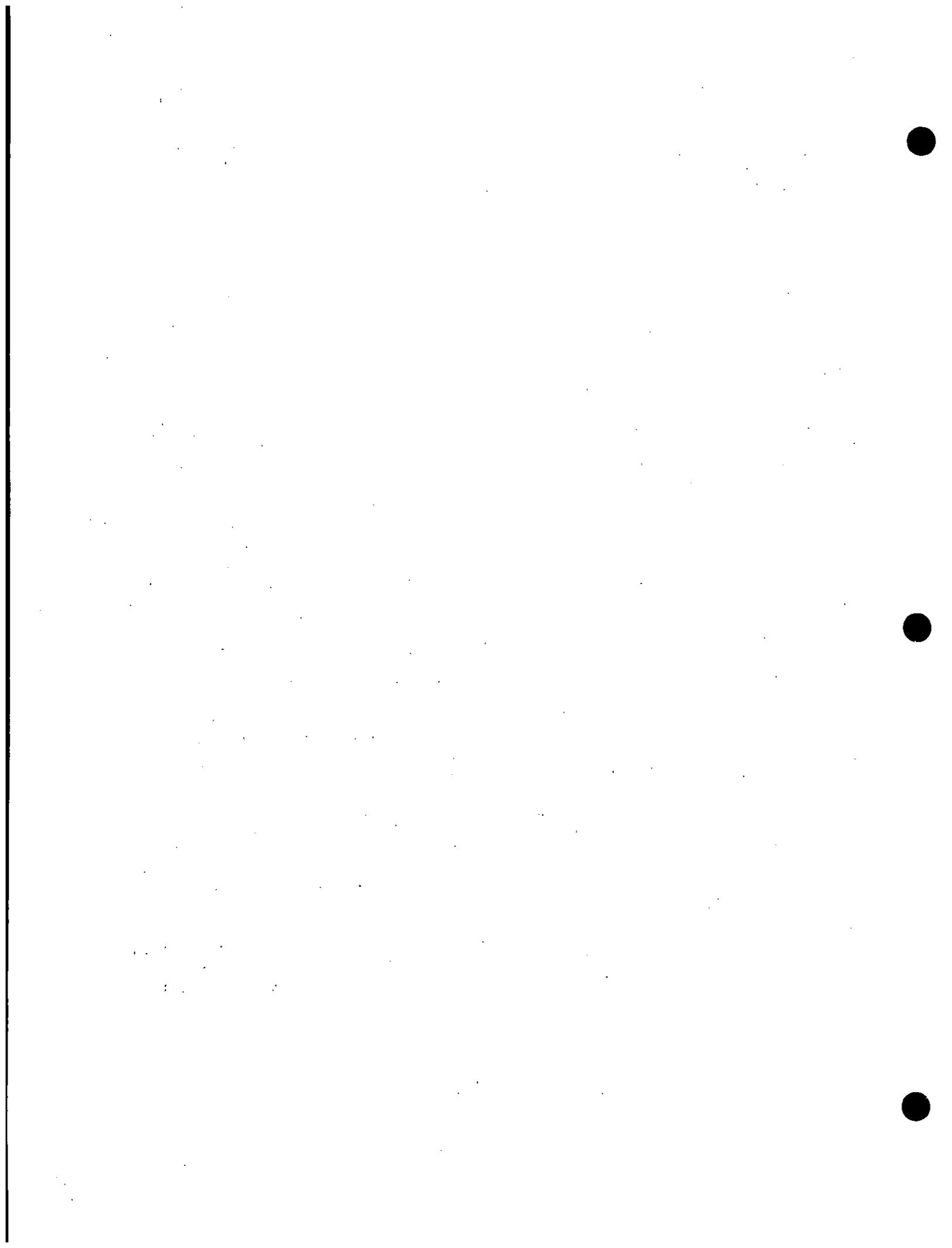
Already a figure of national and international prominence, Shirley Wimmer came to Ohio University in 1967 (?) to establish what was to become one of the finest Schools of Dance in the country. Her breadth of vision and depth of human understanding have sustained students and faculty through these sixteen years of development. The program today evidences her deep concern for the intellectual, professional, and aesthetic growth of its graduates, who appear in major dance companies internationally.

In the service of these concerns, Shirley Wimmer has been untiring in her efforts to further the cause of dance. To that end she has traveled to and researched the dances of the near and far east, she has brought distinguished artist-performers to the U.S. and to Ohio University, and she has arranged for honorary Doctorates for two of the major figures in the dance world: Jerome Robbins and John Martin.

Through her varied activities Shirley Wimmer has brought great credit and distinction to Ohio University as well as to the School of Dance. I cannot recommend strongly enough the conferral of Emeritus status for this outstanding educator and humanitarian.

Sincerely,

Pat Brooks Welling
Associate Professor, School of Dance
College of Fine Arts, Ohio University



OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE February 21, 1983

TO Hilda Richards, Dean, College of Health and Human Services

FROM Shirley Slater, Director, School of Home Economics

Shirley Slater

SUBJECT Emeritus Status for Julia Nehls

Julia Nehls, Associate Professor of Home Economics, will retire from Ohio University at the end of the 1982-83 academic year. She has given 33 years of service to the School of Home Economics. Julia has demonstrated a high level of professional competence, commitment and loyalty. She has given of her time and talent beyond that required in her position. Julia has taught at the undergraduate and graduate level and has advised many, many students. She is well respected by students and faculty.

Julia has served as undergraduate coordinator for the School of Home Economics and head of the Family Studies and Community Services area during 1982-83. In these roles she has served as a leader to bring about needed changes in an efficient manner. Julia has gone beyond the main campus to teach at the branch campuses and at workshops across the country. She has also coordinated the Child Development Associate (CDA) program in cooperation with the continuing education department.

Miss Nehls has given service to the community and the University at large. She has served on a variety of committees and has made many contacts with prospective students. She has given of her time and interest to recruitment programs, student organizations, athletic groups and various service projects. Julia is known for her support and encouragement to students and other faculty. She is dependable, flexible, open to new ideas and able to cope with crisis. She has given much to the School of Home Economics, the College of Health and Human Services and to Ohio University.

In light of her personal and professional contributions, the faculty members in the School of Home Economics recommend Julia Nehls for emeritus status.

SS/lis

Approved: *James L. Bruning* *2/28/83*
James L. Bruning, Provost Date

3. FACULTY FELLOWSHIP AWARDS

Mr. Spencer moved approval of the resolution. Mr. Taylor seconded the motion. Approval was unanimous.

RESOLUTION 1983--683

WHEREAS, the proposed University Faculty Fellowships on the attached lists have been reviewed in accordance with University policy and found to be meritorious,

THEREFORE, BE IT RESOLVED that the attached University Faculty Fellowships for 1983-84 are approved.

BE IT FURTHER RESOLVED that the Provost can approve changes in the conditions of the Fellowships but not the total number of Fellowships.

FACULTY FELLOWSHIPS - 1983-84

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>PURPOSE</u>
COLLEGE OF ARTS AND SCIENCES			
Noel K. Barstad	Modern Languages	Fall	English translation of Gebser's <u>Abendländische Wandlung</u> and <u>Der Grammatische Spiegel</u> and additional research on the work of Erich Kahler.
Frank E. Bernard	Geography	Fall, Winter Spring	Research in costal zone management in Maine and Nova Scotia.
Francine C. Childs	Afro-American Studies	Fall, Winter Spring	Research on problems in urban education.
Alonzo L. Hamby	History	Fall, Winter Spring	Research for a biography of Harry S. Truman
Peter Johnson	Chemistry	Fall, Winter Spring	Study of the structure and interaction properties of the smooth muscle cytoskeletal protein desmin.
Daniel Keyes	English	Fall, Winter Spring	Preparation of stage and film adaptation of <u>The Minds of Billy Milligan</u> .
George H. Lobdell	History	Winter	Editing of press conferences of Secretary of the Navy Frank Knox.
Siegfried Maier	Zoological and Biomedical Sciences	Spring	Determination of possible coupling between sulfide oxidation and electron transport in Thioplace.
Ivan K. Smith	Botany	Fall, Winter Spring	Research on photorespiration and sulfate metabolism in barley.
Bob J. Walter	Geography	Fall, Winter Spring	Research on medical geography in Botswana.
Thomas W. Walker	Political Science	Winter	Research on Ni_caraguan politics with additional editing of a book, <u>Nicaragua Five Years Later</u> .

George Weckman Philosophy Winter, Spring Writing a book on the terminology used in the study of religion.

Maureen Weissenrieder Modern Languages Spring Investigation of Spanish grammatical rules for pedagogical and research purposes.

COLLEGE OF EDUCATION

Fred B. Dressel SABSEL Spring Research for a new course in Student Personnel.

Luther L. Haseley SABSEL Fall, Winter
Spring Consultation with University Pertanian, Malaysia, and initiation of ideas to continue its relationship with Ohio University.

COLLEGE OF ENGINEERING AND TECHNOLOGY

Brian Manhire Electrical and Computer Engineering Fall, Winter
Spring Research in load management and power planning in Australia.

COLLEGE OF FINE ARTS

Ernest Bastin School of Music Fall, Winter
Spring Study of trumpet and the pedagogy of trumpet; revision and development of trumpet method book.

Terrill E. Eiler School of Art Fall, Spring Expansion of photographic knowledge and documentary skills; development of materials for Native American portfolio and show.

Leslie Kleen School of Music Fall, Winter
Spring Work in digital sound analysis and synthesis and research in sound analysis related to composition of a work for orchestra and tape.

RESOLUTION
1983--684
STUDENT CODE OF CONDUCT

WHEREAS, the Ohio University Board of Trustees adopted the Student Code of Conduct on July 6, 1979, and,

WHEREAS, amendments to the rules of the Student Code of Conduct shall be reviewed by the Review and Standards Committee, submitted to the Dean of Students for consideration and recommendation to the President, and, whereas the President of Ohio University has reviewed and accepts the recommendations of the Dean of Students to amend the Student Code of Conduct.

THEREFORE, be it resolved that the Board of Trustees of Ohio University accepts the proposed amendments to the Student Code of Conduct as described herein and further, accepts the proposed amendment to the policy regarding "The Illegal Use of Drugs" which appears in the Student Handbook.

It is proposed that the introduction to the section dealing with Code A offenses and Code B offenses be prefaced as follows:

BEING UNDER THE INFLUENCE OF DRUGS AND/OR ALCOHOL DOES NOT DIMINISH OR EXCUSE A VIOLATION OF THE STUDENT CODE OF CONDUCT. (See policy regarding misuse of drugs and alcohol and use of illegal drugs.)

Note: (This amendment is consistent with efforts throughout the campus to address problems related to the use and abuse of drugs and alcohol. The Review and Standards Committee accepted the recommendation of the Director of Counseling and Psychological Services and the Director of Judiciaries for this inclusion in the Code for substantive as well as emphasis purposes.)

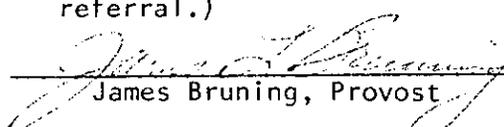
It is further proposed that a related recommendation also be accepted to change the university policy regarding the illegal use of drugs which appears on page 47 of the Student Handbook to read as follows:

POLICY REGARDING MISUSE OF DRUGS AND ALCOHOL AND USE OF ILLEGAL DRUGS.
OHIO UNIVERSITY IS UNEQUIVOCALLY OPPOSED TO THE MISUSE OF LAWFUL DRUGS AND ALCOHOL AND THE POSSESSION AND USE OF UNLAWFUL DRUGS. AS A PUBLIC INSTITUTION, OHIO UNIVERSITY HAS THE RESPONSIBILITY OF UPHOLDING FEDERAL, STATE AND LOCAL LAWS REGARDING THE USE OF DRUGS AND ALCOHOL. STUDENTS WHO CHOOSE TO POSSESS OR USE UNLAWFUL DRUGS OR MISUSE LAWFUL DRUGS OR ALCOHOL SUBJECT THEMSELVES TO BOTH ARREST AND PROSECUTION AND UNIVERSITY JUDICIAL ACTION. (See Code of Conduct)

It is further proposed that a footnote should appear as part of Section A6 under the Student Code of Conduct which appears on page 53 of the Student Handbook. An asterisk would be placed after the word "HARM" and a footnote placed within section 6 to indicate that "ANY PERSON" AS USED IN THIS SECTION MAY INCLUDE ONE'S SELF.

Note: (This clarification of interpretation for this section will facilitate more accurate and purposeful referral of individuals who cause harm to themselves and who are in need of judicial and/or medical/psychological referral.)

APPROVED:


James Bruning, Provost

3/22/83
Date

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4. AMENDMENT TO STUDENT CODE OF CONDUCT

Mr. Baumholtz moved approval of the resolution. Mr. White seconded the motion. Approval was unanimous.

C. BOARD-ADMINISTRATION COMMITTEE
(Mr. Jeffers, Chairman of Committee)

1. HONORARY DEGREES

Mr. Jeffers moved approval of the resolution. Mr. Spencer seconded the motion. Approval was unanimous.

RESOLUTION 1983--685

WHEREAS, the University Committee on Honorary Degrees has recommended that Ohio University honor the persons listed below through the conferral of an honorary degree, and

WHEREAS, it remains for the President to determine whether these persons wish to accept the award,

THEREFORE, BE IT RESOLVED that the degrees recommended be conferred at appropriate times in the future after the President has determined that the persons recommended wish to be honored.

Alton Whitehouse, Jr., Doctor of Laws

Charles E. Scripps Doctor of Communication

MAR 16 1983

Ohio
University Interooffice Communication

Date: 15 March 1983

To: Dr. Charles J. Ping, President of Ohio University

From: Nancy R. Bain, Chairperson, Ohio University Honorary Degree Committee

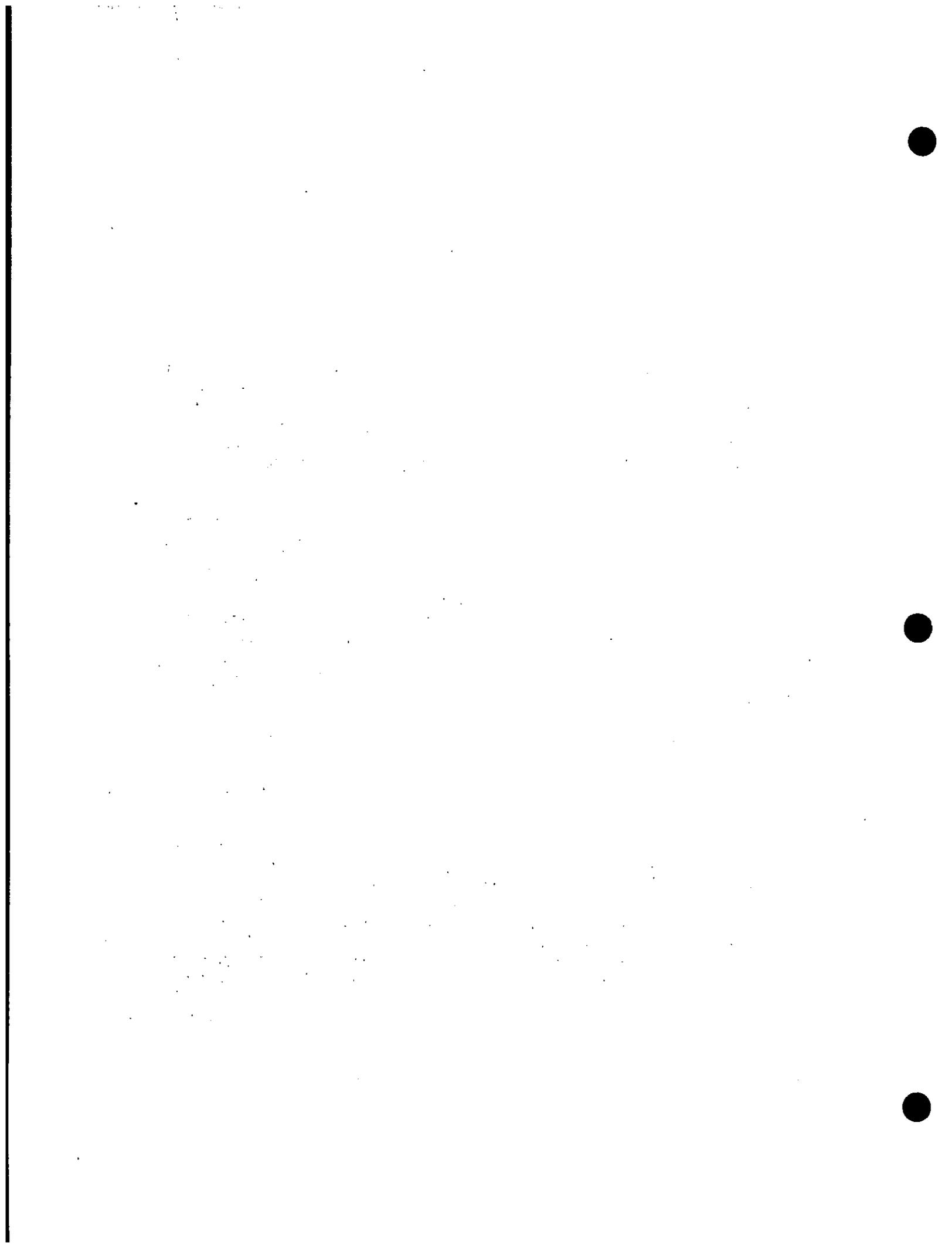
Subject: Recommendation for Awarding Honorary Degrees to Alton Whitehouse, Jr. and Charles E. Scripps

Alton Whitehouse, Jr.

The Ohio University Honorary Degree Committee is pleased to recommend to you the name of Alton Whitehouse, Jr., the Chairman of the Board and Chief Executive Officer of Standard Oil Company of Ohio. Under his leadership the corporation expanded its activities through diversification into coal and the acquisition of the Kennecott Corporation. The Kennecott acquisition included the Carborundum Company that has a large plant in Logan, Ohio. He also lead the company into its forefront position in chemical research and development and in the development of alternative fuel sources. In addition to his management skills and leadership, Alton Whitehouse is a major civic leader in northern Ohio. His activities include service on the board of directors of several corporations and as a trustee in arts and other cultural groups as well. A major contribution was the decision to locate the corporate headquarters in downtown Cleveland with the locational impact being a renaissance in the downtown area. Alton Whitehouse, Jr. is a member of the Cleveland, Ohio, and American Bar Associations. The degree, Doctor of Laws, seems to be an appropriate honorary degree in this case.

Charles E. Scripps

The Ohio University Honorary Degree Committee is pleased to recommend the name of Mr. Charles E. Scripps, Chairman of the Board of Trustees of the W. Scripps Co., one of the largest, privately-held, diversified communications companies in the United States. Among the major components of the company are sixteen newspapers, United Media Enterprises, six major market television stations, radio stations, as well as recent expansion into the cable television world. In addition to his work in the diversified communications businesses, Mr. Scripps has made substantial contributions to free press activities and a range of civic board memberships in the Cincinnati area and on the national level. His connections with and support for Ohio University School of Journalism are well known. The committee suggests that Professor C. Anderson, Director, School of Journalism could assist in the identification of the appropriate degree--Doctor of Communications, Doctor of Laws or perhaps another choice.





OHIO UNIVERSITY
College of Business Administration

Management, Marketing, and Production
Copeland Hall, Athens, Ohio 45701

Telephone: 614-594-5165
614-594-5166

February 4, 1983

Dr. Nancy Bain
Chairperson
Ohio University Honorary
Degree Committee
Porter Hall
Athens, OH 45701

Dear Nancy:

I believe that Alton Whitehouse, Jr. would be an outstanding candidate for an Ohio University Honorary Degree. He heads up one of the nations largest corporations, The Standard Oil Company of Ohio. Under his insightful and able leadership, the Corporation has expanded its scope of activities greatly through both diversification and internal expansion. His recognition of America's tremendous energy needs has resulted in the Corporation's more than doubling its coal reserves during his term as Chief Executive Officer, and its acquisition of Kennecott Corporation, the nations largest producer of copper and a leading producer of other minerals. In addition the acquisition of Kennecott included a number of other companies including Carborundum Company, which has a large plant in Logan, Ohio, as well as a number of other important businesses. While Mr. Whitehouse has been President and Chairman of the Board, the Corporation has secured the largest oil reservoirs of any company in the United States. He has led the Company into the forefront of chemical research and development, and in the development of alternate fuel sources.

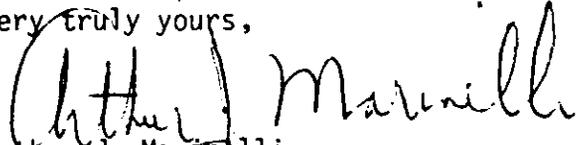
Under his able leadership the Standard Oil Company of Ohio is one of the nations most successful and innovative marketing companies. The company has one of the most successful downstream operations in the oil industry.

In addition to his outstanding management, marketing, and leadership skills and abilities, and his outstanding accomplishments as a corporate attorney, he has been one of the Civic leaders of Northern Ohio. Through his work at the Cleveland Clinic Foundation, the Cleveland Museum of Natural History, and the Cleveland Museum of Art he has greatly enriched the cultural, and intellectual life of Ohio. He has provided the leadership for the renaissance of downtown Cleveland, Ohio, with the Standard Oil Company contracting for the largest construction project in that city's history, which is the new World Headquarters building of the Standard Oil Company of Ohio. This leadership role in the revitalization of downtown Cleveland has inspired other companies and groups to make major investments to the improvement and quality of live in Cleveland and surrounding areas.

Nancy Bain
Recommendation for Honorary Degree
for Alton Whitehouse, Jr.
February 4, 1983
Page Two

The Standard Oil Company of Ohio has had a long record of support with Ohio University in such fields as Chemistry, Engineering, and Business. I would be hopeful that that relationship will grow as the years go by.

Very truly yours,



Arthur J. Marinelli
Chairperson, Department of Management,
Marketing and Production

AJM/bc

Enclosure: 1 Nomination Form

HONORARY DEGREE - NOMINATING FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: Alton W. Whitehouse, Jr.

Place and Date of Birth: Albany, NY August 1, 1927

Position: Chairman of the Board and Chief Executive Officer since 1978
of Standard Oil Company of Ohio

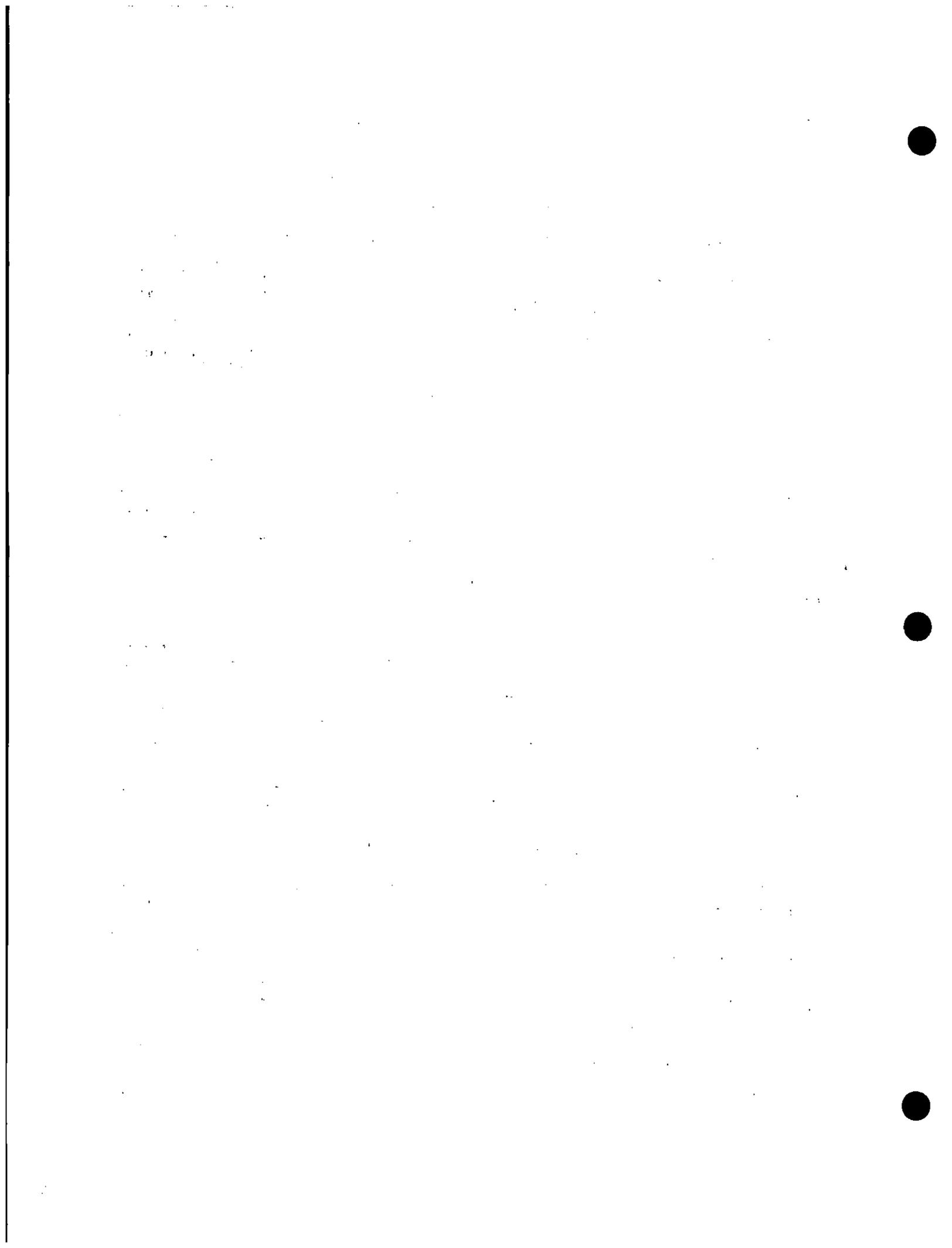
1. Academic Degrees Earned and Institutions Granting Them:

B.S. - University of Virginia

L.L.B. - University of Virginia

2. Honorary Degrees and Institutions Granting Them:

NOT AVAILABLE TO ME.



3. Vocations Experience:

After being admitted to the Ohio Bar he became an Associate and then a partner of the Cleveland Law firm of McAfree, Hanning, Newcomer, Hazlett & Wheeler. He became the vice president and general counsel of the Standard Oil Company and rose to senior vice president, and then president and chief operating officer from 1970-77. He then became vice chairman and since 1978 has served as Chairman of the Board and Chief Executive Officer of Standard Oil Company of Ohio.

4. Other Experience or Activities Relevant to Nomination:

5. Important Publications:

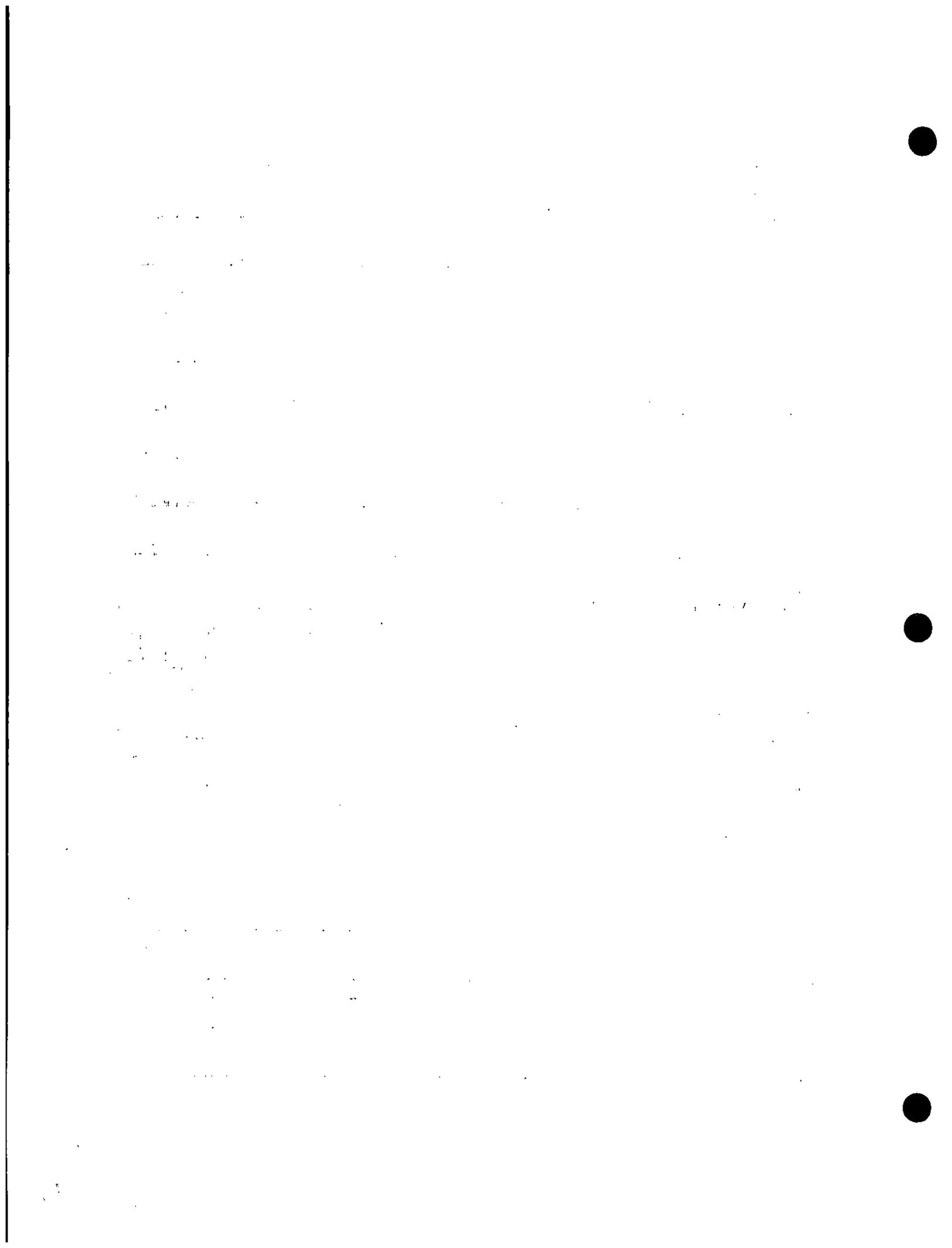
6. Membership in Learned Societies. Professional Associations, Civil Organizations:

Member, Cleveland Bar Association

American Petroleum Institute

American Bar Association

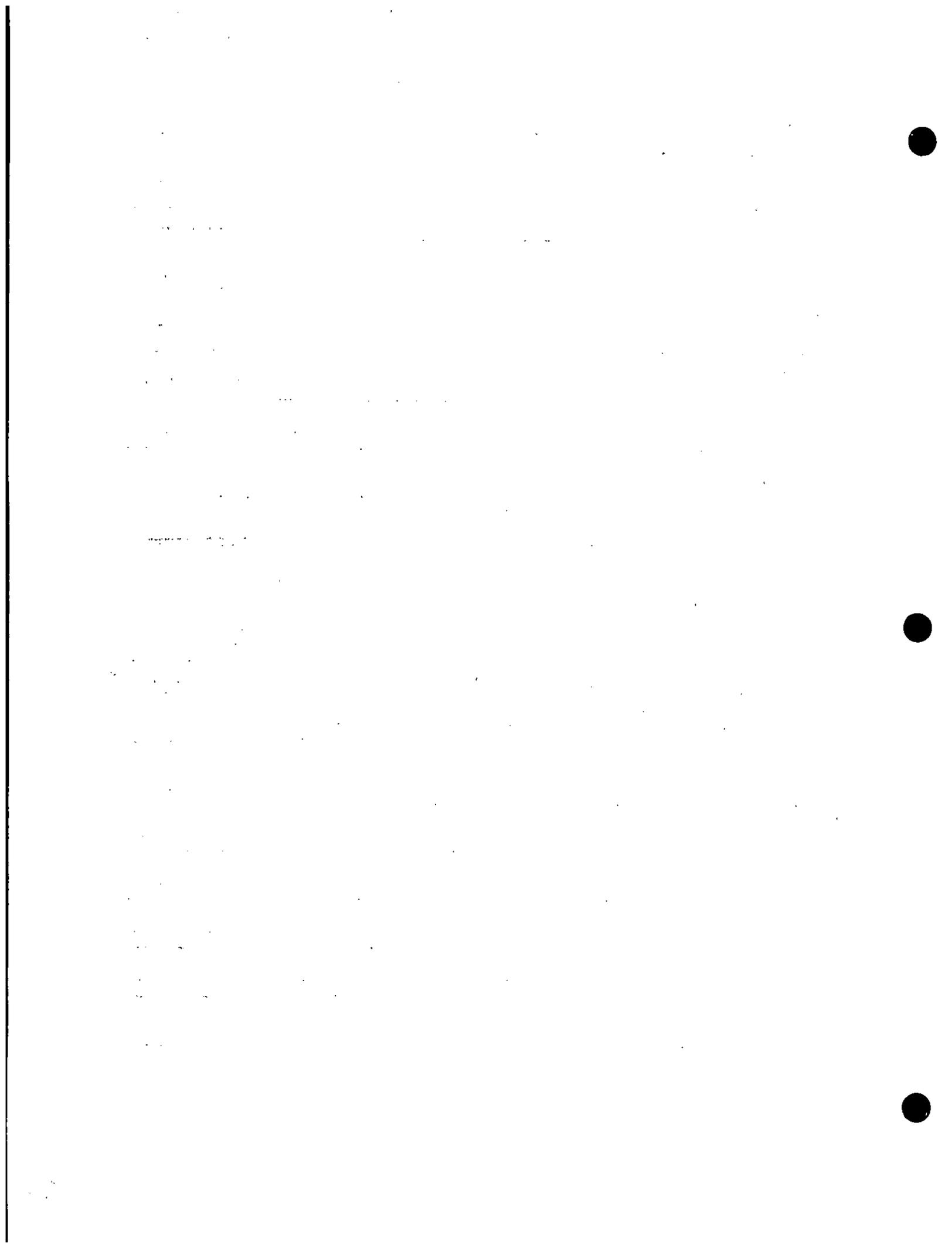
Ohio Bar Association



7. Significant Honors Attained:

8. Exceptional Achievements or Contributions:

He has been one of Cleveland Ohio's civic leaders as a Trustee of the Cleveland Mus. of Natural History, Cleveland Clinic Foundation, Cleveland Mus. of Art, Case Western Reserve University. He has been a sought after Corporate Director because of his outstanding business and legal knowledge and leadership. He serves on the Board of Directors of Ameri-Trust Co., Midland-Ross Corp., Cleveland Cliffs Iron Co., and the British Petroleum Co. Ltd, Ornic Co. Director.



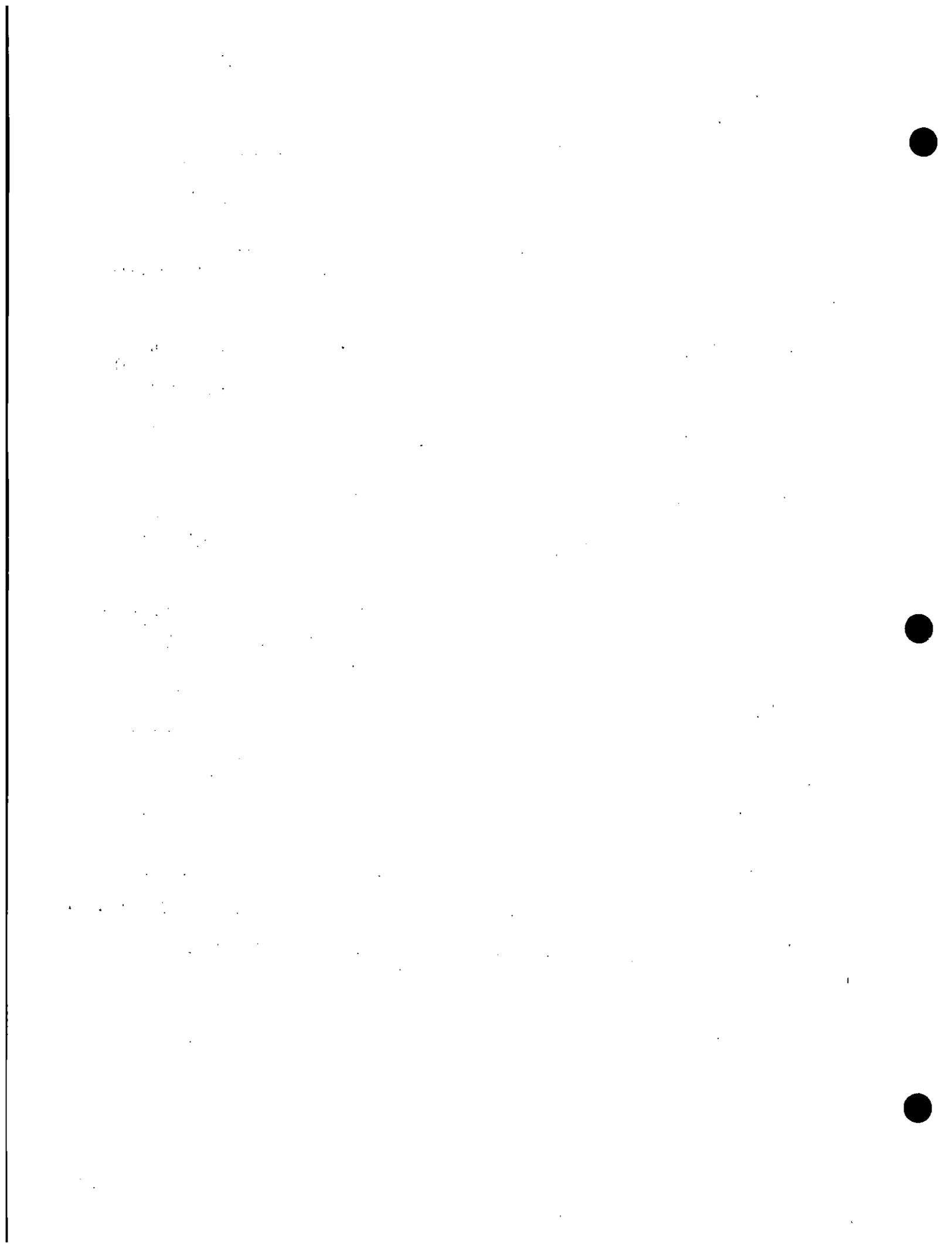
9. Special Relationship to Ohio University:

Standard Oil Company of Ohio has provided support to the College of
Engineering and the Department of Chemistry at Ohio University.

10. Other Sources of Information Which Could be Consulted About the Nominee:

Faint, illegible text, possibly bleed-through from the reverse side of the page. The text is arranged in several paragraphs, but the characters are too light and blurry to transcribe accurately.





E. W. Scripps School of Journalism

Lasher Hall, Ohio University

Athens, Ohio 45701

614/594-5012



Ohio
University

March 14, 1983

The Honorary Degree Committee
Ohio University
Athens, Ohio 45701

Dear Colleagues:

With great pleasure I nominate Charles E. Scripps for an honorary degree from Ohio University.

Mr. Scripps is the Chairman of the Board of Trustees of the E. W. Scripps Co., one of the largest, privately-held, diversified communications companies in the United States.

The company was founded by Charles Scripps' grandfather, E. W. Scripps, after whom the Ohio University School of Journalism was named during the past year. Two of Charles Scripps' brothers, Robert Scripps (known as Bob) and Edward I. Scripps II (known as Ted), also serve on the Board of Trustees.

Under Charles Scripps' leadership, the E. W. Scripps Co. has moved into a position of financial strength built on a record of journalistic quality and good business practices.

The company's major components are a daily newspaper division with 16 newspapers; United Media Enterprises, one of the largest and most successful syndicate companies in the country; Berkley-Small, Inc., one of the largest communications supply companies; plus substantial interest in the Scripps-Howard Broadcasting Co.

The newspaper division includes: The Albuquerque Tribune, Birmingham Post-Herald, The Cincinnati Post, The Kentucky Post, The Columbus Citizen-Journal, The Rocky Mountain News (Denver), The El Paso Herald-Post, The Evansville (Ind.) Press, The Knoxville News-Sentinel, the Memphis Press-Scimitar and Commercial Appeal, The Pittsburgh Press and the San Juan (Puerto Rico) Star.

The broadcast division owns and operates six major market television stations in Cleveland, Memphis, Cincinnati, West Palm Beach, Tulsa and Kansas City. It also owns radio stations.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all data is entered correctly and that any discrepancies are identified and corrected promptly.

3. Regular audits should be conducted to verify the accuracy of the records and to identify any potential areas of concern.

4. The use of standardized forms and procedures can help to minimize errors and ensure consistency in the data collection process.

5. It is also important to ensure that all records are properly stored and protected from loss or damage.

6. Finally, it is crucial to ensure that all records are accessible to the appropriate personnel and that any necessary updates are made in a timely manner.

7. The second part of the document discusses the importance of maintaining accurate records of all transactions.

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12. Finally, it is crucial to ensure that all records are accessible to the appropriate personnel and that any necessary updates are made in a timely manner.



The Honorary Degree Committee
March 14, 1983

page two

Recently, the broadcast division entered the cable television field with an important acquisition in the Connecticut portion of the New York metropolitan market. The broadcasting company has been a pioneer in technology innovation and also maintains the highest standards of news operations. In Connecticut it has set up what is probably the first full news department operated by a cable TV company.

United Media Enterprises, the syndicate company, operates the well known Newspaper Enterprises Association and its various other subsidiaries market hundreds of features which appear daily in newspapers and other publications all over the country. Among the best known of these features is the comic strip "Peanuts" and the cartoon character "Garfield."

The E. W. Scripps Co. holds an important place in the history of journalism. For example, in 1907 E. W. Scripps founded United Press which later became United Press International, the wire service, because he saw the need for a service to compete with the Associated Press. When it finally sold UPI last year to a group of newspaper owners, it did so only after assurances that the new owners were able to sustain the wire service in the face of extreme competition from the bigger AP. E. W. Scripps Co. had suffered millions of dollars of losses during the past ten years to keep UPI competitive. The company continued to absorb those losses because it felt strongly about the need for a second major wire service. The Board of Trustees took a course of action that clearly was detrimental financially but that was commendable journalistically.

Although he is a low profile person who is almost shy in his bearing, Charles Scripps is highly respected among communications executives, not only in this country but also internationally. He recently served as president of the Inter American Press Association, one of the leading institutions which fights for Freedom of the Press. Charles Scripps' interest in freedom of the press and the First Amendment is deep. He is a participant and leader in a wide range of activities supporting these free press issues.

Charles Scripps lives in Cincinnati. He is active in civic affairs. He is a director of the First National Bank, Cincinnati; president of the Community Improvement Corporation of Cincinnati; a trustee of the Freedoms Foundation and a member of the Scripps Clinic and Research Foundation.

He has had a long-time interest in Ohio University and has visited it a number of times.

The Honorary Degree Committee
March 14, 1983

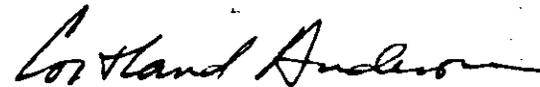
page three

The president of Ohio University, Dr. Charles Ping, supports this nomination. As you know, Dr. Ping is on leave of absence from the university. If you require confirmation of Dr. Ping's endorsement, I suggest you get in touch with Wayne Kurlinski, vice president-university relations.

If I can respond to any specific questions, please call on me.

Thank you for your consideration.

Sincerely,



Cortland Anderson
Director

HONORARY DEGREE - NOMINATING FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: Charles E. Scripps

Place and Date of Birth: San Diego, California, January 27, 1920

Position: Chairman of the Board, the E. W. Scripps Co. and Chairman, the Edward Willis Scripps Trust

1. Academic Degrees Earned and Institutions Granting Them:

Attended: William and Mary College and Pomona College, majoring in political science; completed course at U.S. Coast Guard Academy, New London, Connecticut, where he was commissioned an officer in the U.S. Coast Guard.

2. Honorary Degrees and Institutions Granting Them:

None that we know of (but all biographical information is not yet complete).

3. Vocations Experience:

Has held a variety of positions within the E. W. Scripps Co. and Scripps-Howard subsidiaries, starting as a reporter with the Cleveland Press in 1946. He was elected as a trustee of the Edward Willis Scripps Trust in 1946, elected chairman in 1948. Elected a director of the E. W. Scripps Co. in 1946, elected chairman of the board in 1953. As such he is the chief executive officer of the company and has the final say on all of its activities.

4. Other Experience or Activities Relevant to Nomination:

His college education was interrupted by service starting in 1942 in the U.S. Coast Guard. He saw action in the Pacific Theatre, including Okinawa. He was decorated.

A key figure in various freedom of press activities, he made two trips to Nicaragua in 1980 and 1981 in an attempt (successful) to free a jailed journalist. (He was chairman of the Freedom of the Press Association.)

4. Other Experience or Activities (continued)

Mr. Scripps recently served as president of the Inter-American Press Association, one of the leading freedom of press organizations in the world. This is an extremely important and prestigious position.

As a board member of the Intergovernmental Council of International Programme for the Development of Communication, Scripps has been deeply involved in discussions surrounding proposed new guidelines for Freedom of the Press.

5. Important Publications:

None that we know of.

6. Membership in Learned Societies, Professional Associations, Civil Organizations:

Board member, Community Improvement Corporation (past president)
Board member, Cincinnati Fund for the Aged
Board member, College of Mount St. Joseph on the Ohio
Board member, Salvation Army, national headquarters
Board member, Cincinnati Salvation Army
Board member, Committee for World Press Freedom
Board member, Greater Cincinnati Center for Economic Education
Board member, Ellen Browning Scripps Foundation, LaJolla, California
Board member, Scripps Clinic and Research Foundation, LaJolla, California
Board member, Webb School, Claremont, California
Board member, Freedoms Foundation, Valley Forge, Pennsylvania
Board member, InterAmerican Press Association (past president)
Chairman, Freedom of Press Association
Member, American Society of Newspaper Editors
Member, American Newspaper Publishers Association

7. Significant Honors Attained:

He has received numerous journalistic honors and awards from various organizations in Ohio, the United States and elsewhere.

8. Exceptional Achievements or Contributions:

Please refer to letter of nomination.

9. Special Relationship to Ohio University:

Long-time friend of Ohio University. Has visited campus a number of times and has spoken here. He was largely instrumental in the selection by the

9. Special Relationship to Ohio University (continued)

Scripps-Howard Foundation of the Ohio University School of Journalism for a substantial grant. The school has been named for the founder of Mr. Scripps' company and is now known as the E. W. Scripps School of Journalism.

10. Other Sources of Information Which Could be Consulted About the Nominee:

Who's Who in America and other such journals.
Additional biographical information is anticipated.

11. Personal Evaluation of Nominee:

Mr. Scripps has been described as a warm by shy person. He does not make much fuss about himself, but he enjoys being with his friends and colleagues.

I have found him to be personable and very interested in a wide variety of subjects. He has a keen fascination with research, particularly involving new technology in communications. His background includes experience as a pilot. After World War II, he learned to fly, got a commercial license and an instrument rating and, for several years, piloted his own plane. He also liked to sit in the cockpit as a co-pilot when Scripps-Howard had its own plane, but he gave up flying in 1955 because "it became too much like work" and no longer was relaxing.

While he does not do much public speaking now, I'm told he is an excellent speaker.

Mr. Scripps seems to take his job very seriously, but he does not seem to take himself seriously. I like him.

Nominator's Name Cortland Anderson, Director, E. W. Scripps School of Journalism

Address 102 Lasher Hall, Ohio University, Athens, Ohio 45701

Phone Number 594-5012

Return to Art Marinelli
217 Copeland Hall
Ohio University
Athens, Ohio 45701

E. W. Scripps School of Journalism
Lasher Hall, Ohio University
Athens, Ohio 45701
614/594-5012



March 14, 1983

Honorary Degree Committee
Ohio University
Campus

Dear Committee Members:

I am writing in support of the nomination of Charles E. Scripps for an honorary degree. He is a leader in the field of communications and a person who has made significant positive contributions.

Charles E. Scripps has not been one to seek the personal limelight as some others in our field have. Instead, he has let the accomplishments of the Scripps-Howard newspapers, broadcast stations and other enterprises speak for themselves. The record of those media is one of quality and community service.

The regard with which he is held is reflected by the fact that he was chosen as president of the Inter American Press Association. That organization plays a major role in the fight for press freedom in the entire Western Hemisphere.

He would be a worthy recipient of an honorary degree from Ohio University.

Sincerely,

A handwritten signature in cursive script that reads "Guido H. Stempel III".

Guido H. Stempel III
Distinguished Professor

CHARLES E. SCRIPPS

Chairman of the Board of Trustees, The Edward W. Scripps Trust.

Chairman of the Board, The E. W. Scripps Company, parent company of the Scripps-Howard Newspapers, Scripps-Howard Broadcasting Company, and related companies.

Home Address: 10 Grandin Lane, Cincinnati, Ohio 45208
Wife, Lois Anne (MacKay), 4 children.

Born: January 27, 1920, San Diego, California.

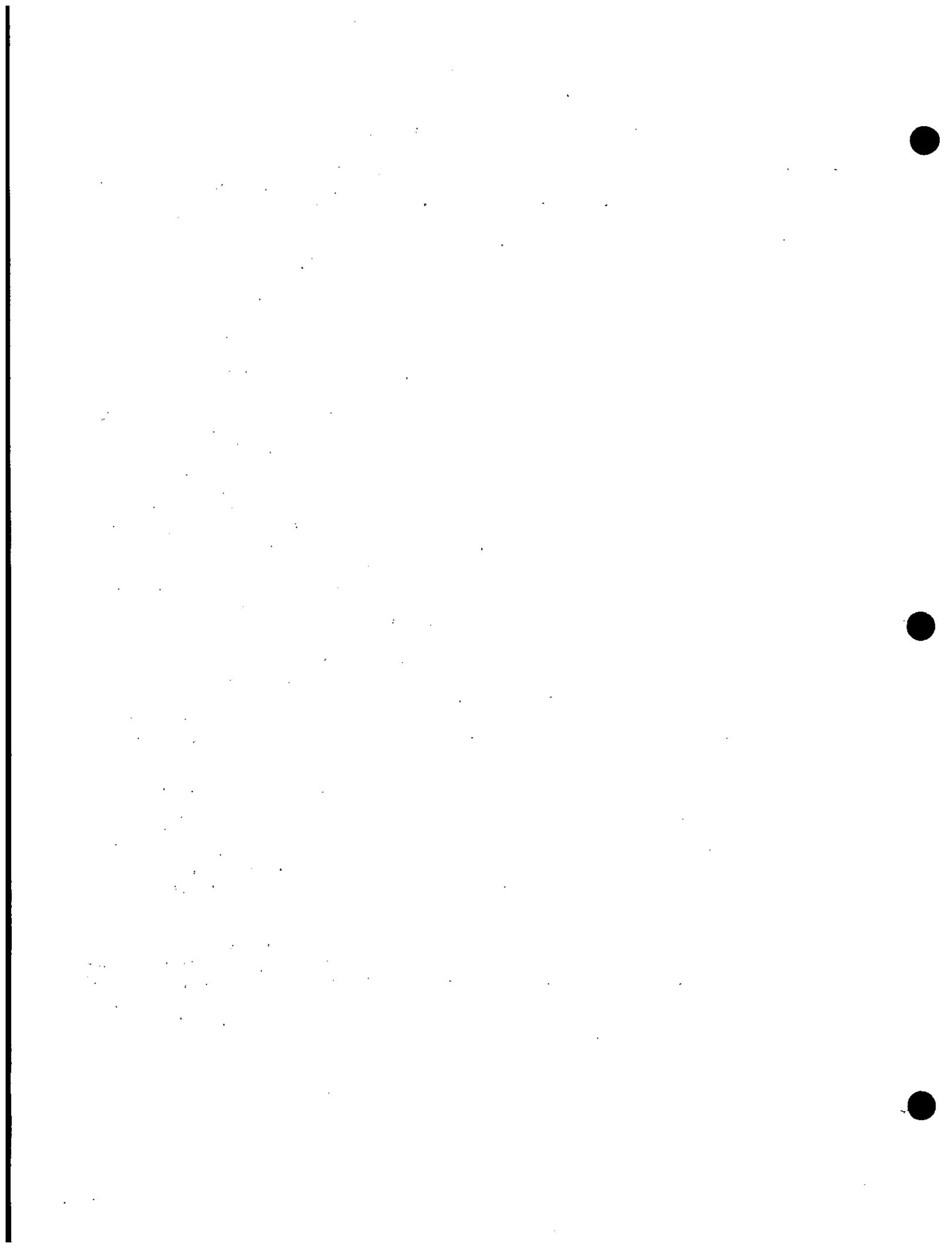
Education: Attended William and Mary College and Pomona College

Military: Served in the U. S. Coast Guard, 1942-1945. Served as Yeoman on USCGC "ALERT" out of San Francisco. Assigned to Coast Guard Academy, New London, Connecticut for Reserve Officer's Training School. Commissioned an Ensign USCGR on February 23, 1944. Upon graduation, he was assigned aboard the USS "Mintake" as Communications Officer and Troop Liason Officer and saw action in the Pacific Theatre. He was awarded World War II Victory Ribbon; American Theatre of Operations Ribbon; Asiatic-Pacific Theatre of Operations Ribbon with One Bronze Star. Charles saw action at Buckner Bay, Okinawa, May 21-31, 1945. On September 1, 1945, he was advanced to the rank of Lieutenant (jg). Assigned to inactive duty as Lieutenant (jg) USCGR, on February 12, 1946.

As a member of the third generation of the publishing family, Charles E. Scripps grew up in a changing world with a changing media pattern. He started his newspaper career in the Scripps family tradition -- learning the business from the bottom up -- as a cub reporter for The Cleveland Press. Charles was tutored by those men who had worked with his father for many years. They decided when he was ready to take the helm.

On January 27, 1945, Charles succeeded Mr. George B. Parker as successor-trustee of The Edward W. Scripps Trust. The Trust controls The E. W. Scripps Company, which in turn controls all Scripps-Howard companies. He was elected Chairman of the Trust, and his brother, Bob, was elected Vice-Chairman, on May 11, 1948. Their younger brother, Edward W. Scripps II, joined them later. Together, they share final responsibility and authority for all major matters affecting the Scripps-Howard organization.

In addition to his many duties as publisher, he has served on the board of many organizations, both those related to the industry and civic, public service organizations. He was one of six Cincinnatians honored for his service to the National Jewish Hospital and Research Center at Denver in 1978. He headed a committee of 150 which campaigned for the passage of the School Levy. He is an honorary member of the Memphis Police Force.



His Inter-American Press Association activities have included two trips to Nicaragua with other IAPA members to investigate press freedom matters. These took place in March 1980, and November 1981.

Also Charles attended two meetings of the Intergovernmental Council of the International Programme for the Development of Communication (IPDC), the organization which is implementing the UNESCO program for a New World Information Order. These meetings took place in Acapulco, Mexico in January 1982, and in Paris, France in late December 1982.

His concerns, efforts and interests are too wide-ranging to list completely but here is a partial list:

Past Member: Scripps Clinic & Research Foundation, La Jolla, California

Past Trustee: Ellen Browning Scripps Foundation, La Jolla, California.

Bob Hope House

Zoological Society of Cincinnati, and life member

HUB Services, past president, Board of Managers

Director: The Children's Protective Service of the Ohio Humane Society, Cincinnati, Ohio

Cincinnati Council on World Affairs

Board Member: Greater Cincinnati Center for Economic Education

Webb School, Claremont, California

Freedoms Foundation at Valley Forge

Inter American Press Association

Past President

Board

Executive Committee

Past president of Scholarship Fund

Member, Freedom of Press Committee

Community Improvement Corporation, Cincinnati, Ohio, also past president.

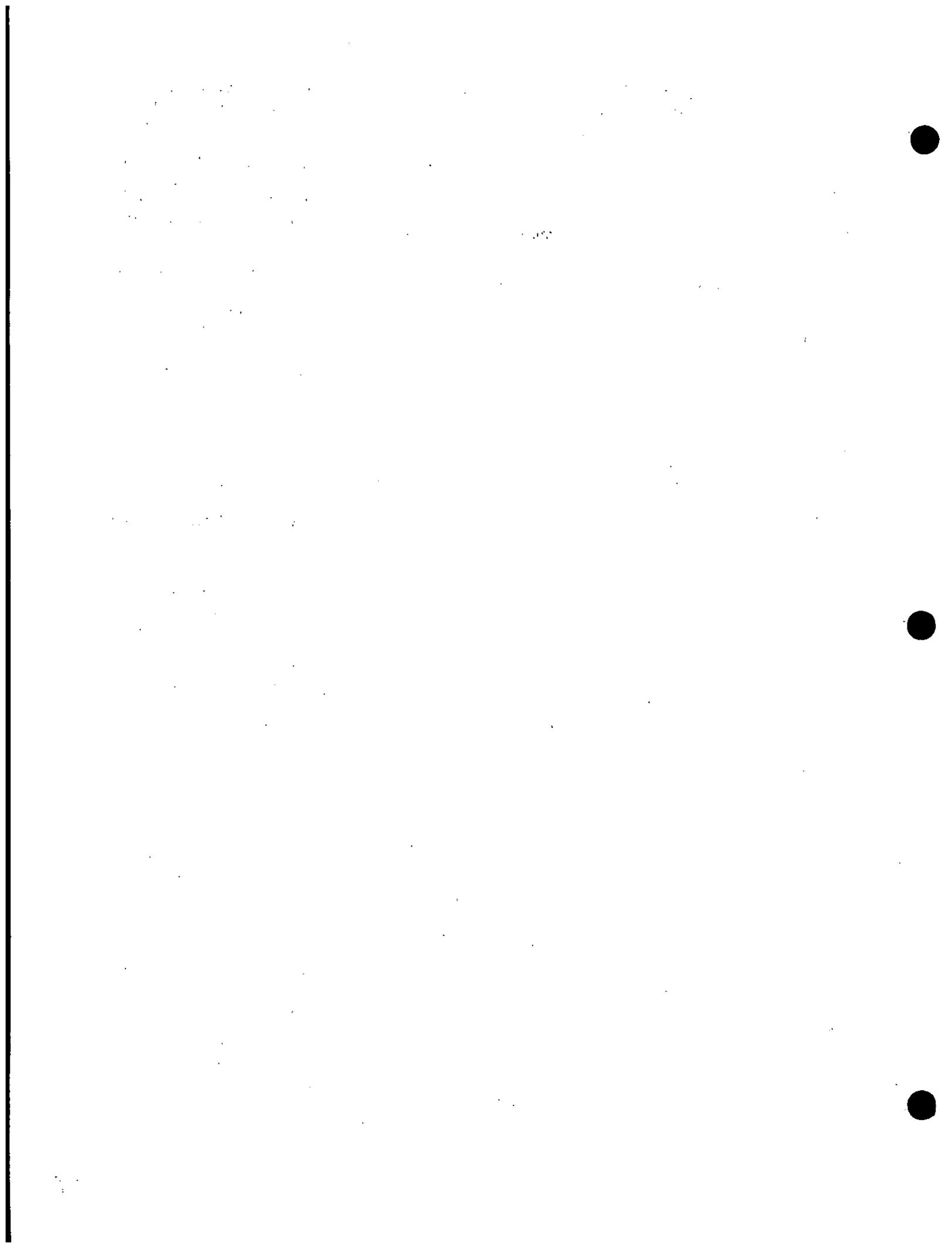
Cincinnati Foundation for the Aged

College of Mount St. Joseph on the Ohio, Cincinnati

Greater Cincinnati Salvation Army, Advisory Board

Salvation Army National Headquarters, Advisory Board

World Press Freedom Committee, Advisory Committee



Member: Advertising Club of Cincinnati
American Newspaper Publishers Association
American Society of Newspaper Editors
Cincinnati Art Club
Cincinnati Art Museum
Cincinnati Historical Society
Greater Cincinnati Chamber of Commerce
International Newspaper Publishers Association
Greater Los Angeles Press Club
National Press Club
Theta Delta Chi (college fraternity)

His awards include:

Annual Media Award. Certificate of Merit for Creative Public Statement Concerning Advertising Media, 1969. Sponsored by Media/Scope Magazine.

Special Citation to Charles E. Scripps, Chairman of 1960 Citizens School Levy Committee. Board of Education, City School District, City of Cincinnati.

Good Citizenship Award, Ohio Foundation of Independent Colleges. (Two awards)

Award for Outstanding Service to Juvenile Court Bob Hope House and the Youth of This Community, 1967. Advisory Council of Hamilton County Juvenile Court.

Ohio's Highest Honor - Commodore. Signed by Gov. James A. Rhodes.

Governor's Award for Advancement of the Prestige of Ohio, 1966. Signed by Governor James A. Rhodes.

Ten-Year Appreciation Award. Accredited Theological Schools.

In Grateful Recognition. Trustee 1973-79. College of Mount Saint Joseph.

Completion of 20th Year as Trustee, 1976. Webb School of California.

Committee of One Thousand. Freedoms Foundation at Valley Forge.

For Distinguished Service to the Daily Press and the American Public. American Newspaper Publishers Association Foundation.

Certificate of Appreciation, 1976. American Correctional Association.

Certificate of Appreciation. In Recognition of Support of Regional Crime Information Center, 1978. Hamilton County Police Association (Ohio).

Certificate of Award, 1981. Hamilton County Juvenile Court.

VIII. ANNOUNCEMENT OF NEXT STATED MEETING DATE AND SITE

Chairman Bush announced that the next stated meeting was scheduled for Athens on June 25 and that committee meetings would be held on June 24.

Before proceeding to the roll call of members for comment, Chairman Bush stated that on Friday a presentation had been made to the Educational Policies Committee by representatives of Students for Teaching Excellence and to the Committee of the Whole by representatives of the Student Senate and Graduate Student Senate. He emphasized that expressions of student points of view are appreciated. After he determined that there were no further requests for input, he asked the Secretary to proceed with the roll call.

IX. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Members expressed satisfaction at the return of President Ping from his leave and thanked Provost Bruning for his effective service during the President's absence.

Mr. Jeffers stated that the meetings had afforded members a fine opportunity to assess University activities during the last several months and that he was convinced that the President's contributions would be enhanced by his leave.

Members expressed regret that Mr. Spencer's term as trustee was nearing an end, and extended best wishes to him and Mrs. Spencer. Appreciation was expressed for his aggressive and persistent representation of minority interests on campus and for providing members with a better understanding of the issues involved. Noted also was his representation of the interests of the entire student body and faculty. Expressed was the hope that what he stood for would continue its forward movement. Appreciation was expressed for his service as Board representative to the Interuniversity Council.

President Ping reminded the audience that Board members are appointed by the Governor with the consent of the Senate for a single nine-year term. They serve without compensation. They hold in trust the University for the people of the State. To be harassed and harangued is part of their lot. They give of themselves out of love for and loyalty to the institution. Mr. Spencer, he said, epitomized the trustee: active and

1947

1948



responsive, with a willingness to reach out to individuals -- a faculty member in crisis, a student in search of himself -- and groups.

Mr. Spencer thanked members for their kind remarks, University staff members for their assistance on Board matters, students and faculty for their contributions to a good relationship, and the President for his academic leadership, personal example and demeanor, philosophy and goals. He classed his membership on the Board as one of the three or four great experiences of his life. He expressed the hope that the Governor would appoint a black to succeed him and that that person would receive the same cooperation and support he had enjoyed.

Members, in turn, complimented President Ping on his thought-provoking report. Consensus was that the report added new dimensions of planning and thinking to directions already given, and that it had significance beyond the educational world.

Mr. White pledged to take advantage of his presence in Columbus to take an active role in the legislative budget process and urged Board members to join him in the effort.

Mr. Rohr congratulated UPAC on its contributions, which put the University in a relatively good position to cope with uncertainties.

Mr. Baumholtz expressed satisfaction at the fine showing the basketball team made in the NCAA finals.

X. ADJOURNMENT

Chairman Bush, determining that there was no further business to come before the Board, declared the meeting adjourned at 11:48 A.M.

XI. CERTIFICATE OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 15, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

G. Kenner Bush
Chairman

Robert E. Mahn
Secretary