

OHIO UNIVERSITY  
ATHENS, OHIO 45701

BOARD OF TRUSTEES

February 10, 1981

TO: Those listed below\*

FROM: Robert E. Mahn, Secretary, Board of Trustees *Robert E. Mahn*

SUBJECT: Minutes of the January 31, 1981, Meeting of the Board

Enclosed for your file is a copy of the January 31 minutes. This draft will be presented for approval at the next regular meeting of the Board.

REM:vg

Enclosure

\*Chairman and Members of the Board  
Mr. Johnson  
Mr. Axline  
Dr. Ping  
Mr. Mahn (2)  
Dr. Bucklew  
Mr. Peebles  
Mr. Kurlinski  
Dr. Harter  
Mr. Kennard  
Archivist (2)  
Resident Auditor  
Mr. Burns

MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Saturday, January 31, 1981, 9:00 A.M.  
Room 319, Alden Library, Ohio University Campus  
Athens, Ohio

I. ROLL CALL

Seven members were present, namely, William A. Lavelle, Chairman, Frank C. Baumholtz, G. Kenner Bush, Priscilla S. D'Angelo, Dean W. Jeffers, J. Grant Keys, William D. Rohr. This constituted a quorum. Milton J. Taylor, Vice Chairman, and Donald A. Spencer were unable to attend.

President Charles J. Ping, Secretary Robert E. Mahn and Trustee Emeritus Fred H. Johnson also were present. Robert P. Axline, Jr., who sits with the Board by invitation as President of the Ohio University Alumni Board of Directors, did not attend.

II. APPROVAL OF MINUTES OF THE MEETINGS OF  
September 20, 1980, and December 22, 1980  
(previously distributed)

Mr. Keys moved that the minutes be approved as distributed. Mr. Jeffers seconded the motion. Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Mahn read a letter received from Edwin L. Kennedy following the death of Mrs. Kennedy. The letter is filed with the minutes.

IV. ANNOUNCEMENTS

There were no announcements.

## V. REPORTS

### A. COMMENTS BY THE PRESIDENT

President Ping commented on the proposed fee changes and affirmative action plan.

The President complimented the many persons who had cooperated in meeting the 2.6 million cut in state subsidies in a rational and controlled manner. In respect to the proposal for a fee increase as opposed to a surcharge limited to the spring quarter, he stated that the outlook for funding was such that approval of a surcharge now would necessitate action to increase fees at the spring meeting.

In his comments to the Board, the President referred to Discussion of Fiscal Issues which deals with the chronic, current and anticipated problems that will be faced by the University community. A copy is filed with the official minutes.

Commenting on the proposed affirmative action plan, the President emphasized the significance of the University accepting the important distinction between affirmative action and equal opportunity. He characterized the Plan as a reaffirmation of the University's commitment to social and educational justice.

### VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

### VII. NEW BUSINESS

Chairman Lavelle, after determining that there were no additions to the agenda, stated that Board committees had, at their respective meetings, discussed the matters now being presented to the Board. Chairmen, or committee members designated by them, were invited to present the matters for action. He reported that, in the absence of Mr. Taylor, Mr. Keys had chaired the Educational Policies Committee, and that it had considered Board-Administrative Committee matters because he was the only member of the Committee present.

A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE MATTERS

1. FEE CHANGES

Committee Chairman Jeffers stated that the state's financial situation was such that recipients of higher education benefits were being asked to share increasing costs with the University. He commended Student Senate representatives for their work which resulted in a recommendation for a surcharge. He suggested that they continue with their plan to organize a statewide campaign for legislative recognition of the needs of higher education. Stating that the judgment of Board members was that there would be a continuing need for increases in fees and that a surcharge for one quarter would not be a solution to the problem, he moved approval of the resolution. Mr. Baumholtz seconded the motion.

In discussion, Mr. Keys stated that as late as Friday afternoon he had intended to vote against an increase in fees as a protest against the state's fiscal policies. The realization that this would serve his anger rather than his concerns for students prompted a decision to support the resolution. He pledged to be a vigilant watchdog of University fiscal practices during the balance of his term and to lead a movement for tuition reduction if that became a possibility.

The motion was approved unanimously.

RESOLUTION 1981--552

WHEREAS, the Governor, by executive order, has directed a total of seven per cent reduction in state subsidy appropriations, and

WHEREAS, the seven per cent reduction in subsidy amounts to \$2,619,000 for Ohio University, and

WHEREAS, adjustments have been made as a product of revised income estimates and reductions of operating expenditures of approximately \$2,087,000,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees adopt the attached schedules of fees effective with the Spring Quarter, 1981.

OHIO UNIVERSITY  
 FEE SCHEDULE  
 EFFECTIVE SPRING QUARTER 1981  
 ATHENS CAMPUS

	<u>Approved 1980-81</u>	<u>Proposed Revised 1980-81</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Instructional	\$312	\$342	\$30
General	90	100	10
Non-Resident Surcharge	525	525	-0-
<u>Medical</u>			
Instructional	867	947	80
General	90	100	10
Non-Resident Surcharge	525	525	-0-
<u>Graduate (9-18 hours inclusive)</u>			
Instructional	373	408	35
General	90	100	10
Non-Resident Surcharge	525	525	-0-
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	40	44	4
Non-Resident	92	96	4
<u>Graduate</u>			
Ohio Resident	57	63	6
Non-Resident	122	128	6
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Ohio Resident	19	21	2
Non-Resident	47	49	2
<u>Graduate</u>			
Ohio Resident	36	39	3
Non-Resident	73	76	3

## OHIO UNIVERSITY

## FEE SCHEDULE

EFFECTIVE SPRING QUARTER 1981

REGIONAL CAMPUSES, IRONTON AND PORTSMOUTH

	<u>Approved 1980-81</u>	<u>Proposed Revised 1980-81</u>	<u>Change</u>
<u>Full-Time Students</u>			
<u>Undergraduate (11-20 hours inclusive)</u>			
Regional Campuses:			
Instructional	\$295	\$325	\$30
General	40	45	5
Non-Resident Surcharge	525	525	-0-
Ironton and Portsmouth:			
Instructional	290	320	30
General	5	10	5
Non-Resident Surcharge	30	30	-0-
<u>Part-Time Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	33	36	3
Non-Resident	85	88	3
Ironton and Portsmouth:			
Ohio Resident	29	32	3
Non-Resident	32	35	3
<u>Excess Hours</u>			
<u>Undergraduate</u>			
Regional Campuses:			
Ohio Resident	17	18	1
Non-Resident	44	45	1
Ironton and Portsmouth:			
Ohio Resident	17	18	1
Non-Resident	17	18	1

## 2. BUDGET REVISION

Mr. Bush read the resolution and moved its approval. In doing so he stated that the revisions reflected higher tuition income and reduced state funding.

Mr. Jeffers seconded the motion. Approval was unanimous.

### RESOLUTION 1981--553

WHEREAS, changes have occurred to anticipated unrestricted income during the first six months of the fiscal year, and

WHEREAS, adjustments are being made to expenditures resulting from the revised income estimates,

NOW, THEREFORE, BE IT RESOLVED that the revised 1980-81 budgets for unrestricted expected income and expenditures as presented in Exhibits I and II are hereby appropriated subject to the following provisions:

1. The Provost, with the approval of the President, may make adjustments in instructional and general operating expense allocations, providing the total of such expenditures does not exceed available unrestricted income.
2. The Treasurer shall report to the Chairman of the Budget, Finance and Physical Plant Committee on a quarterly basis changes to the expected unrestricted income and allocations of that income.

OHIO UNIVERSITY  
1980-81 REVISED BUDGET  
UNRESTRICTED INCOME  
ALL PROGRAMS

	<u>1980-81 Original Budget</u>	<u>1980-81 Revised Budget</u>	<u>Increase (Decrease)</u>
Income:			
State Appropriation			
Subsidy			
General University Programs	\$27,650,000	\$25,857,000	\$(1,793,000)
College of Medicine	5,187,000	4,749,000	(438,000)
Regional Higher Education	4,871,000	4,559,000	(312,000)
Total Subsidy	<u>37,708,000</u>	<u>35,165,000</u>	<u>(2,543,000)</u>
Civil Service Paybill			
General University Programs	952,000	886,000	(66,000)
College of Medicine	53,000	49,000	(4,000)
Regional Higher Education	77,000	71,000	(6,000)
Total Civil Service Paybill	<u>1,082,000</u>	<u>1,006,000</u>	<u>(76,000)</u>
Total State Appropriation	<u>38,790,000</u>	<u>36,171,000</u>	<u>(2,619,000)</u>
Student Fees			
General University Programs	20,970,000	22,300,000	1,330,000
College of Medicine	570,000	588,000	18,000
Regional Higher Education	3,563,000	3,648,000	85,000
Total Student Fees	<u>25,103,000</u>	<u>26,536,000</u>	<u>1,433,000</u>
Other Income			
General University Programs	3,800,000	3,800,000	-0-
College of Medicine	273,000	45,000	(228,000)
Regional Higher Education	74,000	109,000	35,000
Total Other Income	<u>4,147,000</u>	<u>3,954,000</u>	<u>(193,000)</u>
Lifelong Learning	1,640,000	1,575,000	(65,000)
Total Income	<u>69,680,000</u>	<u>68,236,000</u>	<u>(1,444,000)</u>
Beginning Balance			
Allocated			
General University Programs	-0-	832,000	832,000
College of Medicine	-0-	685,000	685,000
Regional Higher Education	-0-	47,000	47,000
Total Allocated	<u>-0-</u>	<u>1,564,000</u>	<u>1,564,000</u>
Unallocated			
General University Programs	-0-	212,000	212,000
Regional Higher Education	-0-	80,000	80,000
Total Unallocated	<u>-0-</u>	<u>292,000</u>	<u>292,000</u>
Total Beginning Balance	<u>-0-</u>	<u>1,856,000</u>	<u>1,856,000</u>
Total Income And Beginning Balance	<u>\$69,680,000</u>	<u>\$70,092,000</u>	<u>\$ 412,000</u>

OHIO UNIVERSITY  
1980-81 REVISED BUDGET  
UNRESTRICTED EXPENDITURES  
ALL PROGRAMS

	1980-81 Original <u>Budget</u>	1980-81 Revised <u>Budget</u>	<u>Increase (Decrease)</u>
I. President			
A. Office of the President	\$ 282,000	\$ 278,000	\$ (4,000)
Board of Trustees			
University Memberships			
Legal Counsel			
Legislative Liaison			
B. Affirmative Action Office	120,000	135,000	15,000
C. Institutional Contingency Fund	<u>457,000</u>	<u>287,000</u>	<u>(170,000)</u>
President Total	<u>859,000</u>	<u>700,000</u>	<u>(159,000)</u>
II. Provost			
A. General	760,000	693,000	(67,000)
Office of Provost			
Summer Session Office			
Faculty Senate			
Ohio University Press			
Ohio Review			
Legal Affairs			
Ombudsman			
B. Academic Programs			
1. Arts and Sciences	13,765,000	13,848,000	83,000
2. Business Administration	1,888,000	1,848,000	(40,000)
3. Communications	1,965,000	1,993,000	28,000
4. Education	2,458,000	2,467,000	9,000
5. Engineering	2,078,000	2,102,000	24,000
6. Fine Arts	3,705,000	3,703,000	(2,000)
7. Graduate College	888,000	1,122,000	234,000
8. Health and Human Services	2,526,000	2,548,000	22,000
9. Honors Tutorial	166,000	72,000	(94,000)
10. International Studies	436,000	401,000	(35,000)
11. Medicine	6,083,000	6,116,000	33,000
12. University College	<u>376,000</u>	<u>374,000</u>	<u>(2,000)</u>
Sub-Total	<u>36,334,000</u>	<u>36,594,000</u>	<u>260,000</u>
C. Support and Services			
1. Library	2,182,000	2,184,000	2,000
2. Learning Resources	194,000	197,000	3,000
3. Information Systems, Analytical Research and Computer Services	<u>1,728,000</u>	<u>1,658,000</u>	<u>(70,000)</u>
Sub-Total	<u>4,104,000</u>	<u>4,039,000</u>	<u>(65,000)</u>

	<u>1980-81 Original Budget</u>	<u>1980-81 Revised Budget</u>	<u>Increase (Decrease)</u>
II. Provost, Continued			
D. Regional Higher Education			
1. Office of Vice Provost	\$ 167,000	\$ 215,000	\$ 48,000
2. Belmont Campus	1,225,000	1,205,000	(20,000)
3. Chillicothe Campus	1,570,000	1,546,000	(24,000)
4. Ironton Academic Center	620,000	608,000	(12,000)
5. Lancaster Campus	2,080,000	2,047,000	(33,000)
6. Zanesville Campus	1,641,000	1,615,000	(26,000)
7. Portsmouth Resident Credit Center	219,000	215,000	(4,000)
8. Campus Services	1,063,000	1,063,000	-0-
9. Telecommunications	567,000	556,000	(11,000)
10. Lifelong Learning	2,073,000	2,124,000	51,000
Sub-Total	<u>11,225,000</u>	<u>11,194,000</u>	<u>(31,000)</u>
E. Intercollegiate Athletics	<u>1,277,000</u>	<u>1,276,000</u>	<u>(1,000)</u>
Provost Total	<u>53,700,000</u>	<u>53,796,000</u>	<u>96,000</u>
III. Vice President and Dean of Students			
A. General			
Office of the Vice President and Dean of Students	168,000	191,000	23,000
B. Resident and Dining Halls Auxiliary			
Resident and Dining Halls (Reported Separately)			
Baker Center Food and Beverage	53,000	53,000	-0-
C. Student Services			
1. Admissions	469,000	469,000	-0-
2. Registration, Records and Scheduling	613,000	613,000	-0-
3. Financial Aid	1,090,000	1,086,000	(4,000)
4. Career Planning and Placement	207,000	203,000	(4,000)
Sub-Total	<u>2,379,000</u>	<u>2,371,000</u>	<u>(8,000)</u>
D. Unified Health Service	1,102,000	1,079,000	(23,000)
E. Student Organizations and Activities	605,000	598,000	(7,000)
Student Life			
Student Senate			
<u>The Post</u>			
Baker Center			
Cultural Activities			
Student Activities Support			
Vice President and Dean of Students Total	<u>4,307,000</u>	<u>4,292,000</u>	<u>(15,000)</u>
IV. Vice President for Operations			
A. General			
Office of the Vice President for Operations	280,000	352,000	72,000
University Facility Planning			
Administrative Senate			

	1980-81 Original Budget	1980-81 Revised Budget	Increase (Decrease)
IV. Vice President for Operations, Continued			
B. Fiscal Management			
1. Treasurer and Controller	\$ 932,000	\$ 934,000	\$ 2,000
Bureau of Inspection			
Insurance			
2. Materials Management and Purchasing	198,000	194,000	(4,000)
3. Stores Receiving	216,000	215,000	(1,000)
4. Debt Service (Convocation Center, Lindley Hall Rental)	460,000	460,000	-0-
Sub-Total	<u>1,806,000</u>	<u>1,803,000</u>	<u>(3,000)</u>
C. Physical Plant			
1. Physical Plant Operations	4,109,000	4,023,000	(86,000)
Administration			
Maintenance			
Housekeeping			
Utilities			
Grounds			
2. Capital Improvements	69,000	271,000	202,000
3. Rental Properties	41,000	42,000	1,000
4. Purchased Utilities	2,075,000	2,075,000	-0-
Sub-Total	<u>6,294,000</u>	<u>6,411,000</u>	<u>117,000</u>
D. Personnel			
1. Administration	269,000	276,000	7,000
President Local 1699			
Supplemental Retirement			
Medicare			
Retirees Sick Pay			
2. Unemployment Compensation	50,000	100,000	50,000
3. Faculty and Staff Benefits	382,000	382,000	-0-
Sub-Total	<u>701,000</u>	<u>758,000</u>	<u>57,000</u>
E. Support and Services			
1. Security	580,000	557,000	(23,000)
2. Other Services	330,000	328,000	(2,000)
Airport			
Garage			
Mail Service			
Sub-Total	<u>910,000</u>	<u>885,000</u>	<u>(25,000)</u>
Vice President for Operations Total	<u>9,991,000</u>	<u>10,209,000</u>	<u>218,000</u>
V. Vice President for University Relations			
A. Office of the Vice President for University Relations	79,000	87,000	8,000
B. Development	398,000	398,000	-0-
Alumni Affairs			
C. Publications	234,000	234,000	-0-
Graphics			
Cutler Service Bureau			

	1980-81 Original Budget	1980-81 Revised Budget	Increase (Decrease)
V. Vice President for University Relations, Continued			
D. Public Information	\$ 112,000	\$ 112,000	\$ -0-
Vice President for University Relations Total	823,000	831,000	8,000
VI. Other Items			
Transfer To Plant Funds	-0-	75,000	75,000
Miscellaneous Items	-0-	50,000	50,000
Increased Expenses Due To Student Fee Increase	-0-	59,000	59,000
Undistributed Student Wage Increase	-0-	15,000	15,000
Undistributed Long-Distant Telephone Expense	-0-	65,000	65,000
Other Items Total	-0-	264,000	264,000
Total Expenditures	<u>\$69,680,000</u>	<u>\$70,092,000</u>	<u>\$ 412,000</u>

3. TREASURER'S FINANCIAL  
STATEMENT FOR YEAR ENDED  
JUNE 30, 1980, AND AUDITOR'S  
REPORT FOR RESIDENCE AND DINING AUXILIARY

Mr. Bush moved approval of the resolution. He invited Treasurer William Kennard and Vice President Carol Harter to comment.

Mr. Kennard stated that the financial statement was the same as the preliminary report he had presented at the September 20, 1980, meeting, it having been labeled preliminary because the Auditor's report had not been received at that time. Dr. Harter expressed pleasure at the healthy condition of the dormitory fund.

Mr. Keys seconded Mr. Bush's motion. Approval was unanimous.

RESOLUTION 1981--554

BE IT RESOLVED that the Board of Trustees accepts the Treasurer's Financial Statement for the year ended June 30, 1980, and Auditor's Report for Residence and Dining Auxiliary, and that the Reports are deposited with the Secretary.

A copy of the financial statement and auditor's report are filed with the official minutes.

4. EASEMENT TO CITY OF ATHENS: WEST STATE STREET AREA

Mr. Baumholtz moved approval of the resolution. Mr. Bush seconded the motion. Approval was unanimous.

RESOLUTION 1981--555

WHEREAS, The City of Athens has requested an Easement of Right-of-Way to locate a sewer line required for the development of the Athens Garden Apartment Project in the area of West State Street,

NOW, THEREFORE, BE IT RESOLVED that the President and Board of Trustees of Ohio University hereby grants such an easement according to the conditions set forth in the draft Easement to the City of Athens and authorizes the President to enter into such an Easement.

Ohio University

**Interoffice Communication**

Date: January 6, 1981

To: The President and Board of Trustees

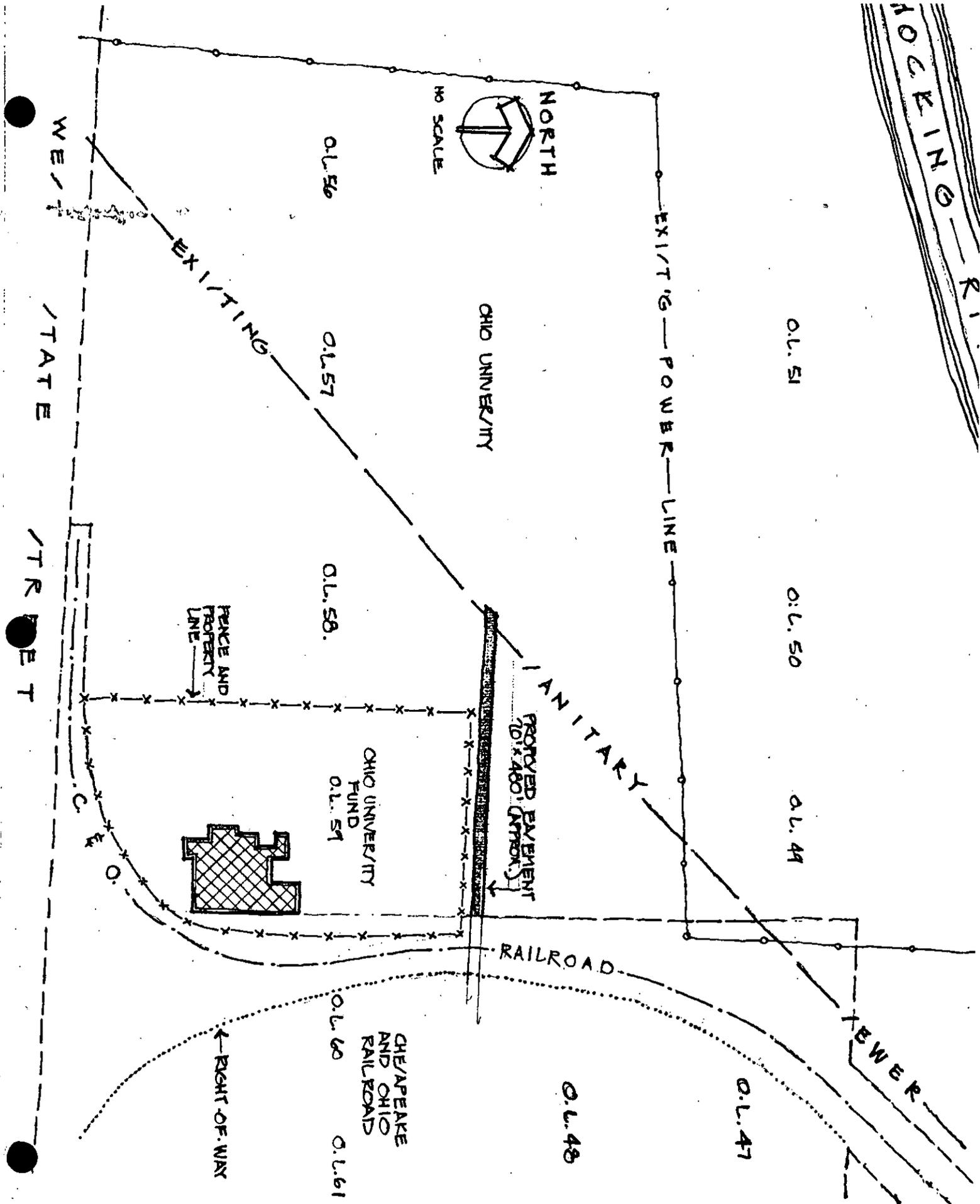
From: John F. Burns, Director/Legal Affairs 

Subject: Easement Requested by the City of Athens

Attached is a draft and drawing of an Easement of Right-of-Way requested by the City of Athens for a proposed storm sewer associated with the development of the Garden Apartment Project in the area of West State Street.

This request has been reviewed by University officials and we would recommend that the Ohio University Board of Trustees grant the Easement to the City of Athens pursuant to the attached resolution.

xc: Gene Peebles, Vice President for Operations  
Alan Geiger, University Planner



EASEMENT OF RIGHT-OF-WAY

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to the President and Board of Trustees of Ohio University, herein "GRANTOR", by The City of Athens, Ohio, herein "GRANTEE"; the receipt of which is hereby acknowledged, GRANTOR does hereby grant unto GRANTEE, an easement with the right to erect, construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace, and remove a sanitary sewer line and appurtenances together with other necessary equipment over, across, and through the land of GRANTOR situate in The State of Ohio, Athens County, The City of Athens together with the right of ingress and egress over the adjacent lands of GRANTOR, his successors and assigns, for the purpose of this easement.

A strip of land for permanent easement 20 feet in width, 10 feet of which lies on each side of the following described line, so long as the easement is valid for such purposes.

Situated in Outlots 49 and 50 of the City of Athens. Beginning at an existing manhole which lies north 86° 56' 39" west 157.87 feet from a stone monument at the north-west corner of Outlot 59; thence north 87° 52' 39" east 177.77 feet; thence east 314.31 feet to the east line of Outlot 49.

PRIOR DEED REFERENCE: Volume 86, Page 326, Athens County Deed Records.

GRANTEE agrees in consideration of this grant to restore said premises in the approximate prior condition after laying, repairing or maintaining said sewer line and agrees to compensate GRANTOR for all damages caused by virtue thereof. GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of GRANTOR, his successors and assigns.

IN WITNESS WHEREOF, GRANTOR has executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_.

WITNESSED:

\_\_\_\_\_

Charles J. Ping, President

\_\_\_\_\_

Robert E. Mahn, Secretary

STATE OF OHIO, \_\_\_\_\_ COUNTY, ss:

Before me, a Notary Public in and for said County and State, personally appeared the above named Charles J. Ping and Robert E. Mahn who acknowledged that they did sign the foregoing instrument and that same is their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_.

This instrument prepared by John F. Burns, Attorney at Law, Athens Ohio, 45701.

5. EASEMENT TO CITY OF ATHENS: MOORE AVENUE AREA

Mr. Baumholtz moved approval of the resolution. Mr. Bush seconded the motion. Approval was unanimous.

RESOLUTION 1981--556

WHEREAS, pursuant to the City of Athens' West Side Redevelopment Project, the City has requested an Easement of Right-of-Way from the President and Board of Trustees of Ohio University to install better sanitary and storm sewer facilities in the vicinity of Moore Avenue;

NOW, THEREFORE, BE IT RESOLVED in consideration of the sum of \$220.00 the President and Board of Trustees of Ohio University hereby grants the Easement according to the terms and conditions set forth in the draft Easement to the City of Athens, and authorizes the President to enter into such an Easement.

Ohio University

**Interoffice Communication**

Date: January 6, 1981

To: The President and Board of Trustees

From: John F. Burns, Director/Legal Affairs 

Subject: Easement Request from City of Athens

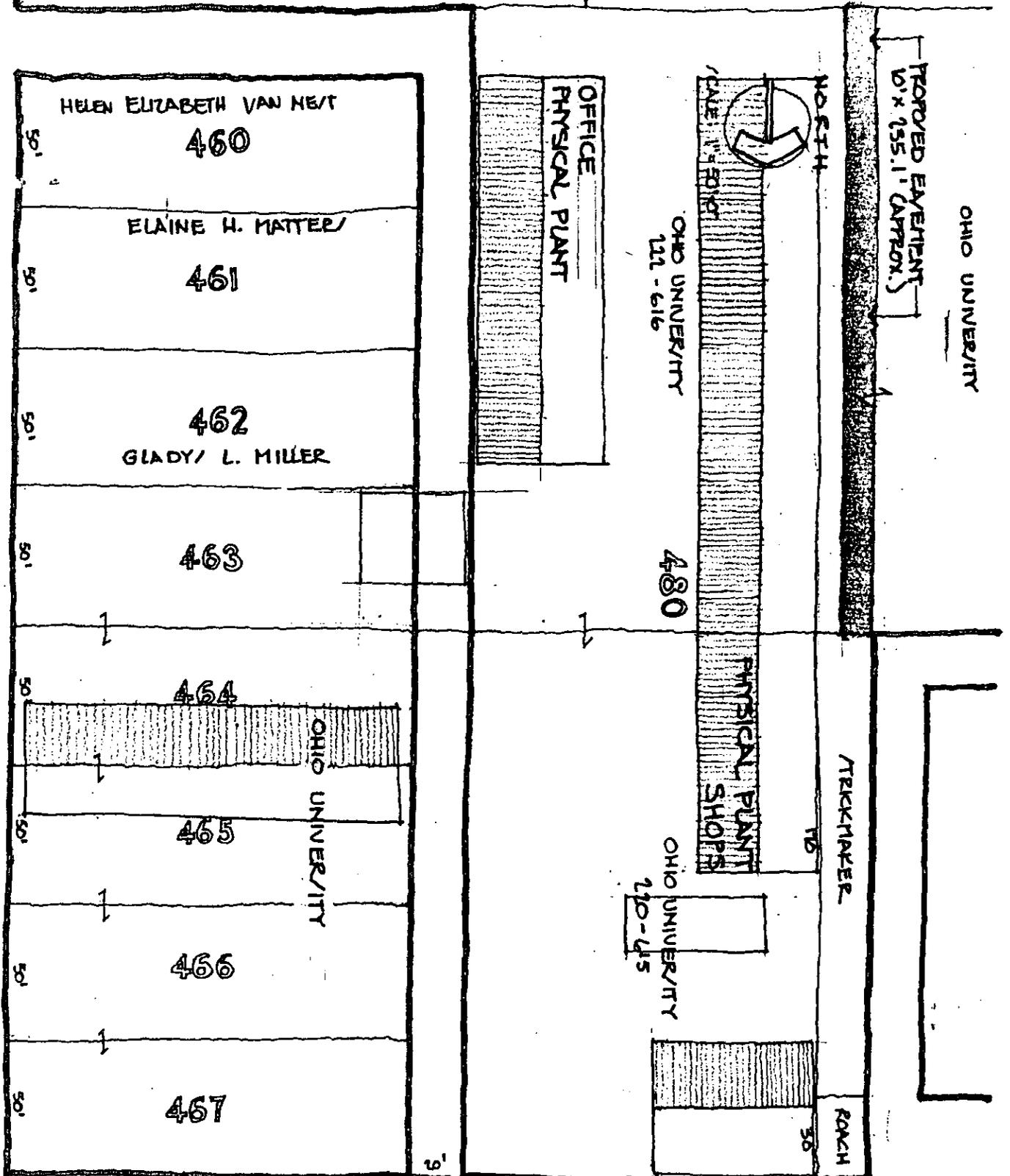
Attached is a draft of an Easement of Right-of-Way required by the Athens City Planner's Office from the University to provide better services to the City's residents in the vicinity of Moore Avenue; particularly a new sanitary sewer, storm sewer and curbing and repavement. Further, pursuant to certain guidelines of the Department of Housing and Urban Development (H.U.D.), which is partially funding this project, the University will receive a payment of \$220.00 for this Easement.

The University staff has reviewed this request and we recommend that the Board of Trustees grant this Easement to the City of Athens pursuant to the attached resolution.

CITY OF ATHENS

CITY OF ATHENS

FACTORY ST.



MOORE ST.

EASEMENT OF RIGHT-OF-WAY

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to The President and Board of Trustees of Ohio University, herein "GRANTOR", by The City of Athens, herein "GRANTEE", the receipt of which is hereby acknowledged, GRANTOR does hereby grant unto GRANTEE, an easement with the right to erect, construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace, and remove a sanitary sewer line and appurtenances together with other necessary equipment over, across, and through the land of GRANTOR situate in The State of Ohio, Athens County, The City of Athens together with the right of ingress and egress over the adjacent lands of GRANTOR, his successors and assigns, for the purpose of this easement.

Beginning at a point on the west line of Outlot 480, 200 feet south of the northwest corner thereof, said point also being the northwest corner of the tract described in Volume 222, page 616 of Athens County Deed Records; thence along the west line of said tract south 235 feet more or less to the southwest corner thereof; thence along the south line of said tract east 7 feet more or less to a point; thence north  $1^{\circ}42'235.1$  feet more or less to the point of beginning and containing 822.5 square feet.

This easement is for the construction, maintenance, operation repair and replacement of sanitary sewer and appurtenances, and shall exist so long as the City of Athens, Ohio, operates and maintains a sanitary sewer on the above described property.

PRIOR DEED REFERENCE: Volume 222, Page 616, Athens County Deed Records.

GRANTEE agrees in consideration of this grant to restore said premises, in the approximate prior condition after laying repairing or maintaining said sewer lines and agrees to compensate GRANTOR for all damages caused by virtue thereof. GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of GRANTOR, his successors and assigns.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of GRANTEE, its successors and assigns.

IN WITNESS WHEREOF, GRANTOR has executed this instrument this

\_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_.

WITNESSED:

\_\_\_\_\_

Charles J. Ping, President

\_\_\_\_\_

Robert E. Mahn, Secretary

STATE OF OHIO, \_\_\_\_\_ COUNTY, ss:

Before me, a Notary Public in and for said County and State, personally appeared the above named Charles J. Ping and Robert E. Mahn who acknowledged that they did sign the foregoing instrument and that same is their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal, at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 19 \_\_\_\_\_.

This instrument prepared by John F. Burns, Attorney at Law, Athens, Ohio, 45701.

B. EDUCATIONAL POLICIES COMMITTEE MATTERS

1. CENTER FOR HIGHER EDUCATION

Mr. Rohr moved approval of the resolution. He invited Provost Neil Bucklew to comment.

Dr. Bucklew stated that the activities of the Center would cover the appalachian region but be focused on southeastern Ohio. In response to a question by Mr. Bush, Associate Dean Fred Dressel stated that startup costs, if any, would be minimal. The expectation, he said, was to cover ongoing funding through instructional contracts and research grants.

Mr. Keys seconded Mr. Rohr's motion. Approval was unanimous.

RESOLUTION 1981--557

WHEREAS, Ohio University affirms its mission to serve Southeastern Ohio through instruction, service and research, and

WHEREAS, the College of Education has an established record of providing valuable support to two-year institutions of higher education through its master degree program in community and technical college teaching and through other services, and

WHEREAS, an advisory committee of presidents of two-year institutions throughout Southeast Ohio support expansion of the service role of Ohio University in higher education activities,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University approves the establishment of the Center for Higher Education at Ohio University and directs the President to implement the Center consistent with the policy of the Board of Trustees on Institutes and Centers.

OHIO UNIVERSITY  
 COLLEGE OF EDUCATION  
 McCRACKEN HALL  
 ATHENS, OHIO 45701

OFFICE OF THE DEAN

January 7, 1981

Dr. Neil Bucklew, Provost  
 Cutler Hall  
 Ohio University  
 Athens, Ohio 45701

Dear Dr. Bucklew:

The attached proposal for a Center for Higher Education is hereby submitted for approval per the Policy for the Establishment and Regular Review of Center and Institutes at Ohio University. Within the College of Education, the Administrative Council and the Planning and Budget Advisory Committee have reviewed the proposal and recommended that it be submitted for approval.

Early discussions concerning a Center for Higher Education began five years ago when Dr. Gilford Crowell initiated contacts with area colleges to begin the college teaching program. The presidents of the seven two-year colleges and some of their administrative staff and faculty participated with the College of Education faculty in the development of this master's degree concentration. Professional discussions among those involved with this cooperative venture included the development of a Center for Higher Education. Such informal discussion eventually lead to a more clearly defined mission of the Center. The presidents of the seven two-year institutions in Southeastern Ohio who had been involved with the development of the Center attended a meeting at Ohio University on October 8, 1980, hosted by President Ping for the purpose of discussing the concept of a Center for Higher Education. Subsequently, Dr. Fred Dressel visited each of the presidents to review a draft of the document proposing the Center. Each of the presidents expressed a willingness to serve on an advisory committee for the Center. These presidents and the institutions they represent are:

Dr. Paul R. Ohm, President, Belmont Technical College  
 Dr. John J. Light, President, Hocking Technical College  
 Dr. Fred S. Robie, President, Jefferson Technical College  
 Dr. James P. Long, President, Muskingum Area Technical College  
 Dr. Paul C. Hayes, President, Rio Grande College  
 Mr. Frank Taylor, President, Shawnee State Community College  
 Dr. Donald R. Neff, President, Washington Technical College

Page 2  
Dr. Neil Bucklew  
January 7, 1981

Six of the seven two-year institutions mentioned above are members of a consortium -- Southeastern Ohio Technical Education Consortium -- attached is a letter of support from the chairperson of SEOTEC, Dr. John Light, President, Hocking Technical College. The final draft of the proposal for the Center will be presented to SEOTEC at a regularly scheduled meeting on January 14, 1980.

Also, Dr. Donald Davis, Manager of the Appalachian Division of the Office of Economic Development has been consulted concerning the proposed Center for Higher Education since the Center will be involved with institutions within the same regions of concern as the Appalachian Regional Commission. Dr. Davis has reviewed the final copy of the proposal and attended a discussion with Dr. Fred Dressel, Associate Dean, College of Education; Dr. Gilford Crowell, Professor of Higher Education; and Dr. John Light, President, Hocking Technical College. Attached is a letter of support from Dr. Davis.

Given the current administrative structure of the College of Education and the close relationship between the Center and the Higher Education Program Area the Center will be initiated as a unit within the School of Applied Behavioral Sciences and Educational Leadership. This administrative structure will ensure that the control of academic programs, courses, scheduling, etc. will be within an academic unit of the College. The budget for the Center will be separate from the budget of the School. Assuming approval of the Center by the Ohio University Board of Trustees, I will appoint Fred Dressel as Director of the Center. As is the case in all assignments, there will be an annual appraisal-appraisal review.

I am very pleased to submit this proposal for the Center for Higher Education. I believe it will benefit the College of Education, Ohio University, Southeastern Ohio, and the Appalachian Region. The proposal has my full support. I would be willing to discuss the proposal and/or the concept of the Center with you, President Ping, or the members of the Ohio University Board of Trustees.

Sincerely,



Allen Myers  
Dean

AM:gs

Attachments

OHIO UNIVERSITY  
COLLEGE OF EDUCATION  
CENTER FOR HIGHER EDUCATION

Ohio University is ideally positioned to enhance higher education in Southeastern Ohio and portions of Appalachia by assisting two-year and four-year institutions in this region through instructional, research, and service programs. Being a major university with graduate programs, research capabilities, and a wide range of expertise and being located in Appalachia with strong ties to the region provides a significant opportunity for the University to work cooperatively with area institutions in a supportive mode. Such cooperative ventures will be of benefit to all institutions involved and to the region. The University can most appropriately focus its resources for this leadership role through a Center for Higher Education. Although other major institutions in Appalachia also have the same advantages, none has developed an organization to assist two-year institutions in cooperative programs benefiting higher education in the region.

Need for the Center in Appalachia

According to the Appalachian Regional Commission, Appalachia encompasses parts of 13 states and is divided into three sections --Northern Appalachia, Central Appalachia, and Southern Appalachia. There are almost 200,000 square miles and 19,000,000 people in Appalachia. Less than 50 percent of the population live in metropolitan areas. The per capita income in Appalachia is 17 percent below the national average. In 1970, among the population 25 years of age and older the national average of persons with some college experience was 21 percent; in Appalachia only 14 percent had had some college experience.

Education is the most effective means of improving economic conditions for individuals and the region. The Center can provide assistance to the approximately 100 two-year institutions and, perhaps in the future, a like number of smaller four-year institutions in Appalachia. As far as has been determined through personal inquiry and review of literature, none of the major universities in Appalachia have taken a strong leadership role assisting and working cooperatively with these institutions. The need is apparent, and Ohio University can address the need most appropriately through the Center.

Benefits to Ohio University. There is no doubt that a Center for Higher Education at Ohio University could be extremely beneficial to the colleges in Southeastern Ohio and the Appalachian region. There is also no doubt that a Center for Higher Education could be extremely beneficial to Ohio University. If

the goals and activities as envisioned by the faculty and administrators involved in the planning for the Center for Higher Education are met, the Center would become the leader in Appalachia dealing with the problems, concerns, and issues of two-year, and perhaps the smaller four-year, institutions in the region. As such, the institutions would look to Ohio University as the University which has made the effort and expended the resources to centralize problem solving efforts to assist them.

This relationship will undoubtedly help Ohio University attract new students. The programs in college teaching which have been offered through the College of Education over the last several years have attracted a total of 95 new master's degree students who have been admitted to graduate work in higher education. The expectations are that the Center will help attract:

- undergraduate transfer students from the institutions served by the Center;
- faculty and administrators from these institutions to enter master's degree programs;
- faculty and administrators to enter sixth year specialists and Ph.D. programs;
- other persons to Ph.D. programs in higher education because of the impact of the Center.

#### Background of College of Education to Manage the Center

For the last several years, the College of Education has become deeply involved in cooperative ventures with the two-year colleges in Southeastern Ohio. The primary focus of this involvement has been a master's degree program to improve two-year college faculty in the instructional area. This master's degree program has been designed for employed faculty members at two-year colleges so that they could obtain the professional background for teaching in that milieu. Programs for faculty in two-year colleges have been offered at Hocking Technical College in 1977 through 1979, and again in 1979 through 1981; at Belmont County Branch Campus of Ohio University for faculty members at Belmont Technical College, Jefferson Technical College, Muskingum Area Technical College, and Washington Technical College in 1978 through 1980, and again in 1980 through 1982; and at Shawnee State Community College in 1979 through 1981. That these programs have been highly successful is attested to since a third cycle will probably be initiated at Hocking Technical College for 1981-1983, a second cycle at Shawnee State Community College is under consideration, and Columbus Technical Institute has requested that the program be offered for its faculty. The program includes didactic and field/clinical experiences in higher education, student development, learning styles, college teaching methodology, evaluation, and research.

These programs have drawn on the expertise and instructional capability of faculty members in both Schools of the College of Education although the program is academically housed in the School of Applied Behavioral Sciences and Educational Leadership. This close contact between the faculty in the College of Education and the faculty and administrators in the two-year colleges in Southeastern Ohio has given impetus to exploring other types of mutually beneficial activities in the areas of instruction, research, and services for two-year higher education institutions.

In a number of the planning documents which have been prepared by the College of Education over the last several years, the need for a Center for Higher Education has been expressed. Such a Center would be a unit which could focus the expertise of the College and the University on efforts of cooperative programming with the faculty and administrators of colleges in Ohio and the Appalachian region. The Center for Higher Education would be the vehicle for providing various arrangements for instructional, research, and service activities between the University and colleges in the region. Although administered through the College of Education, there are faculty from a significant number of units throughout the University who can contribute to the programs envisioned for the Center.

#### Mission Statement for the Center for Higher Education

The Center for Higher Education, being an integral component of Ohio University, enhances and furthers the mission of the University through the instruction, research and service functions it organizes and provides. Further articulation with Ohio University's mission is through the institutions and geographical region the Center proposes to serve.

The Center has been proposed as a vehicle for the coalescence of resources to assist two-year and perhaps smaller four-year institutions of higher education in Southeastern Ohio and portions of Appalachia to meet the challenges of today and the years ahead. Assisting these institutions to improve the educational opportunities of a large number of students in an area of our country which desperately needs outstanding educational institutions for the populace is one of the missions of the Center. The second emphasis is to provide learning experiences for faculty and graduate students of Ohio University. The third is developing and disseminating a body of knowledge concerning issues and possible solutions relevant to higher education in Appalachia.

#### Goals of the Center

1. To compile major issues and problems identified by the colleges in Appalachia and to identify and mobilize resources to address and provide options for solutions.

2. To provide a catalyst for colleges in Appalachia to cooperatively develop resources to meet the challenges of the future.
3. To assist colleges in Appalachia to improve instruction and instructional capabilities.
4. To assist colleges in Appalachia to improve institutional planning and management.
5. To identify, develop, and make available to colleges consultation resources not normally found on such campuses.
6. To develop resources available to colleges to design, implement and report applied research identified by and useful to the institutions and to disseminate these and other research findings.
7. To develop close cooperative relationships between colleges in Appalachia and Ohio University.
8. To provide faculty and graduate students of Ohio University practical experience and research opportunities.
9. To obtain funding for the Center so it will not be completely financially dependent on the resources of Ohio University.

#### Objectives and Activities of the Center

##### Short Term: 1-3 years with emphasis on two-year institutions in Southeastern, Ohio, and portions of Appalachia

1. Secure developmental funding.
  - a. Prepare and submit a proposal to the Ohio University 1804 Fund for initial start-up and operating expenses. This proposal will call for decreasing funding over a three year period.
  - b. Prepare and submit proposals to the Ohio University Planning Advisory Committee.
  - c. Explore possible funding sources through private and corporate foundations and federal agencies such as the Appalachian Regional Commission, W.K. Kellogg Foundation, The George Gund Foundation, etc. Fifty-seven private and corporate foundations have been identified as possible funding sources based upon published guidelines.

2. Enhance and strengthen cooperative arrangements with institutions in Southeastern Ohio.
  - a. Continue current commitments to area two-year colleges for the College Teaching Program.
  - b. Early commitments for inservice activities, institutional research, and consulting services will be made to the institutions in Southeastern Ohio.
3. Establish Advisory Committees to the Center.
  - a. Presidents of seven institutions in Southeastern Ohio have already agreed to serve on advisory committees.
  - b. Several advisory committees will be established as soon as possible after approval of the Center.
4. Sponsor conferences for administrators of two-year institutions.
  - a. A conference is already in the planning stages for Summer of 1981.
  - b. Presidents from institutions in Appalachia and parts of the midwest will be invited with a target enrollment of 35-50.
5. Assist the Higher Education Program Area of the School of Applied Behavioral Science and Educational Leadership to continue the master's degree program in College Teaching at locations in Southeastern Ohio and perhaps other locations.
  - a. The Center will assist with administrative arrangements.
  - b. The Center will assist with packaging, advertising, and evaluation of the programs.
6. Assure that the Center will become recognized as a resource available to institutions in the Appalachian Region.
  - a. A brochure describing the purposes, activities, and resources of the Center will be printed and distributed to all institutions in the Appalachian region and Ohio.
  - b. A meeting of presidents of selected institutions in the Appalachian region is being planned for Spring of 1981 for the purpose of describing the Center and enlisting assistance in publicizing the Center.

7. Complete development of internal and external policies and procedures.
  - a. Contracting policies and procedures including charges for services.
  - b. Needs assessments instruments and procedures.
  - c. Compensation for Center faculty and others.
8. Develop models for short-term faculty and administrative developmental opportunities.
  - a. Administrative personnel inservice programs.
  - b. New or part-time faculty inservice programs.
  - c. Student personnel inservice programs.
9. Participate in institutional research projects with regional institutions.
  - a. Develop models for such activities.
  - b. Prepare and present findings and pursue publishing opportunities.
10. Develop relationships with regional institutions so as to enhance their availability as sites for field experiences for graduate students.
  - a. Identify institutions which would participate in such endeavors.
  - b. Develop supervisory and experiential expectations.
11. Enhance the ease of transfer of associate degree recipients from two-year institutions to Ohio University.
  - a. Provide liason activities among colleges and departments at Ohio University and regional institutions to enhance cooperative development of 2+2 programming.
  - b. Encourage colleges and departments at Ohio University and regional institutions to undertake 2+2 programming.
12. Develop specific instruments and procedures for evaluating the Center in terms of stated goals and objectives; in terms of services to institutions in the region; and in terms of fiscal resources.

Long Term: 3-5 years with expanding emphasis on a major portion of the Appalachian Region and encompassing some smaller four-year Colleges.

1. Obtain long term continuing funding sources for the Center based upon grants, service and research contracts, and instructional activities.
2. Implement and continue to develop service activities with institutions in Appalachia.
3. Implement and expand research activities in cooperation with regional colleges with more emphasis on the publication of results and presentations at national conferences.
4. Expand cooperatively with the Higher Education Program Area the instructional activity in both the inservice and program/course arenas. This would incorporate both on-site and Athens locations other than the regular Athens based program.
5. Develop and implement a journal publication of research, reports, and articles concerning Appalachian Higher Education.
6. Insure that the activities, the knowledge, and the experiences of the Center impact upon the relevant academic programs of Ohio University.
7. Assure that the Center will be a recognized as an important leader in the enhancement of Higher Education in Appalachia.
8. Develop an ongoing and systematic evaluation of the Center which will become integral to the improvement of the Center's faculty activities, goals, objectives and funding.

#### Organization and Administration of the Center

The close relationship of the goals of the Center and the goals of the College of Education as well as the interest, experience, and expertise of the College clearly point to the logic of placing the Center in the College of Education. The organization of the Center will evolve as the activities increase and the evolution of the organizational structure will draw upon the expert advice of several advisory committees; however, the major functions indicate a structure with emphasis on an instructional component, a research and publication component, a service and consultation component, and an administrative and evaluation component. During the first several years of the growth of the Center these components will likely be intertwined in the responsibility of the director of the Center.

The Center will be administered by a director who will be a faculty member from the College of Education. The person selected as director will receive released time from usual faculty instructional responsibilities to the College. The director will need to call upon faculty throughout the College of Education and elsewhere to participate in the Center's activities with the authorization of the school director/department chairman where the faculty holds rank.

### Advisory Committees

Current planning for the Center includes three advisory committees:

1. Institutional Coordinating Committee composed of representatives from the faculty of the Center and administrators at Ohio University to whom the Center is responsible.
2. State Advisory Committee composed of institutional representatives from the institutions in Ohio served by the Center.
3. Appalachian Advisory Committee composed of presidents representing institutions from each of the states in Appalachia served by the Center.

These committees will assist in determining priorities, directions, and objectives of the Center and also serve as liaison groups between the Center and its constituents. These committees will be a very important factor in the success of the Center and will be appointed as soon as possible after the Center is approved.

### Financial Support for the Center

The funding base for the Center will grow as the activities of the Center increase. The goal is to have the Center on an essentially self-sufficient basis within three to five years. At that time the funding base for activity for the Center will come largely from external sources (e.g., research contracts, foundation support, workshop fees, service grants). During the developmental period of the next few years the support for the Center will be from current resources of the College of Education and start-up funds sought from UPAC and the 1804 Fund. Established projected plans for five years have been developed in part with the Provost.

It is difficult to detail funding needs because of the extent of the activity, and therefore the funding level of the Center, will depend upon the success and acceptance of the Center. Conversely, the funding level will affect the activity of the Center.

## Evaluation of the Center

An evaluation of the Center will be conducted annually and will be part of an annual report to the Director of the School of Applied Behavioral Sciences and Educational Leadership and to the Dean of the College of Education. The evaluation will be based upon the goals and objectives of the Center. The advisory committees will assist in the development of specific assessment tools to be used and with the actual evaluations.

Items which appear critical to the success of the Center and which will be evaluated include:

1. Instructional Programs
  - a. Has service as a coordinating agency to the academic degree programs in Higher Education and others been successful? How many new sites have been used? How many new students matriculated?
  - b. Have inservice programs been initiated? Where? How many persons were served? Evaluation of the quality of each? Were they cost effective?
2. Service, Research, Consultating Programs
  - a. Have such programs been initiated? What colleges were involved? Short summary and evaluation of each? Were they cost effective?
  - b. Were there any publications resulting from research activities? What journals? Any critique or evaluation? Any presentations at regional meetings? If so, evaluation of each?
3. Articulation between Ohio University and colleges in region.
  - a. Were any new 2 + 2 programs developed? What ones? Role of Center in these developments?
  - b. Did any more students matriculate to Ohio University from colleges in the region? Changes? Role of Center in these changes?
4. Impact of Center upon graduate programs at Ohio University.
  - a. Did the Center attract new master's degree level and Ph.D. level students? How many? Into what programs?
  - b. Did the faculty and graduate students at Ohio University benefit from the activities of the

Center? Describe? Number of graduate students doing practical/field experiences in colleges in the region? Role of Center?

5. Administration of the Center.

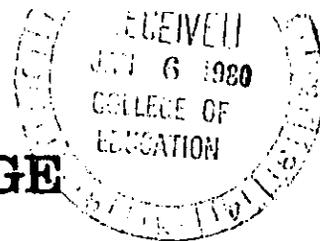
- a. How effective was the director in meeting long and short range goals? Evaluation by colleges in region, Center staff, advisory committees.
- b. Were the advisory committees involved in establishing, reviewing, and evaluating policies and practices of the Center? How much involvement? Quality of involvement?
- c. Was the director effective as the administrator of the Center? Relationship with Center staff, with regional colleges, with administrative units at Ohio University? Effective budget manager?

6. Funding

- a. Have attempts been made to obtain funding? If so, what is success rate? How many dollars? What percent of the Center's budget is from outside funding sources?
- b. Have service contracts been negotiated with colleges in service area? How many? Have they at least covered actual expenses?

Office of the President

 **HOCKING TECHNICAL COLLEGE**



January 5, 1981

Dr. Fred B. Dressel, Associate Dean  
College of Education  
133 McCracken Hall  
Ohio University  
Athens, Ohio 45701

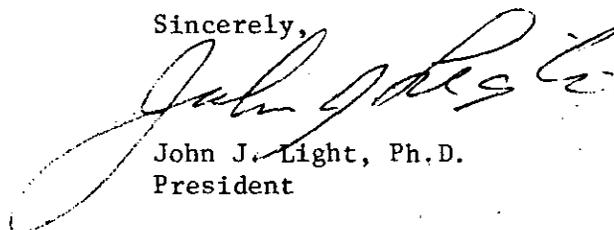
Dear Dr. Dressel:

After carefully reviewing the draft proposal for the Center for Higher Education, I would like to encourage Ohio University to proceed with this concept. As president of Hocking Technical College and as chairman of the Southeastern Ohio Technical Education Consortium (SEOTEC), I fully endorse and support the proposal.

Through the continued personal dialogue with various Ohio University personnel and the proposed advisory committee, I will continue to provide ideas, suggestions, and other input to the center as you see appropriate and needed.

We appreciate this cooperative effort to better utilize the college and university resources of our area and look forward to continue working with you.

Sincerely,



John J. Light, Ph.D.  
President

JJL:mcw

## 2. INSTITUTE FOR LOCAL ADMINISTRATION AND DEVELOPMENT

Mr. Keys moved approval of the resolution. He invited Provost Bucklew to comment.

Following his statement that the planning involved individuals and associations throughout southeastern Ohio, Provost Bucklew invited Dean William Dorrill to comment.

Dean Dorrill stated that the institute would assist rural and small communities located in a 28-county area in improving their management capacities, information analyses and economic and social development.

Mr. Rohr seconded Mr. Keys' motion. Approval was unanimous.

### RESOLUTION 1981--558

WHEREAS, Ohio University affirms its mission to serve Southeastern Ohio through instruction, service and research, and

WHEREAS, the College of Arts and Sciences has an established record of providing valuable support to local governments and rural development agencies throughout the region through workshops, internships, degree programs, applied research and other services, and

WHEREAS, leaders in local government and rural development agencies have reviewed the proposal for creation of an institute in this area and enthusiastically support its creation,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University approves the establishment of the Institute for Local Administration and Rural Development at Ohio University and directs the President to implement the Institute consistent with the policy of the Board of Trustees on Institutes and Centers.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE January 6, 1981

TO Provost Neil Bucklew

*Wm F. Dorrill*  
FROM William F. Dorrill, Dean, College of Arts and Sciences

SUBJECT Proposed Creation of the Institute for Local Administration  
and Rural Development

I am pleased to transmit herewith the Prospectus of a proposed new Institute for Local Administration and Rural Development.

As you know this proposal has been through a process of very thorough review and modification over the past ten months. Appropriate faculty and administrators in other Colleges have been consulted in this process and we have tried to incorporate their suggestions. Moreover, since the proposal seeks to serve local communities in Southeastern Ohio we have engaged in thorough consultation with representatives of the Local Development Districts and other administrative and governmental entities. In short, it has been our aim to proceed slowly and deliberately so as to avoid mistakes made in earlier efforts along these lines and to design the best possible concept and structure for the Institute.

The result of these extensive deliberations is the attached Proposal. The Institute it envisages is planned to assist rural and small communities located in the 28-county area of Appalachia, Ohio towards more effectively improving their capacities for management, information analysis and economic and social development. Once a successful service record has been established with the 28-county service area, the Institute could broaden its scope to encompass the remaining rural and small communities in Ohio, and other rural and small communities outside Ohio which are contiguous to the Regional Branch campuses' service areas. One purpose of this long term expansion goal is to obtain national recognition as a model program for similar institutions throughout the United States.

The primary goal of the Institute is to facilitate capacity building. This calls for dramatically upgrading the university's ability to serve its communities and for working with local areas to enhance critical developmental and administrative skills. This will be accomplished through the linkage of curriculum, research and service activities to respond to the unique features and needs of the area in which the university resides.

Area communities would benefit from participation in the Institute through the expansion of their technical capabilities and resources, the

advanced training of their personnel, and increased knowledge of other community practices. University faculty and students would benefit from participation in the Institute through increased research, community service, and experiential learning opportunities.

Implementation of the Institute's goals and objectives will occur in three phases. Phase I is characterized by planning and organizational development. This includes: obtaining internal approval and support; soliciting external funding; surveying community needs; building university capacities; coordinating departmental expertise and improving communication linkages between the Institute and local communities.

During Phase II the Institute's organizational structure is refined, leadership roles are identified and services are provided in the immediate 28-county area.

In the final phase, Phase III, the Institute will expand its services to include all rural and small communities in Ohio and other rural and small communities outside Ohio which are contiguous to the Regional Branch Campuses service areas.

In accordance with the University's policy on the creation of Centers and Institutes, I am submitting this Prospectus for your consideration. If it meets with your approval, I would appreciate your forwarding it to President Ping and the Board of Trustees for their consideration and approval. If there are questions at any stage, I would be happy to provide further information.

WFD:rcc

Attachment

PROSPECTUS  
OHIO UNIVERSITY  
INSTITUTE FOR LOCAL ADMINISTRATION  
AND RURAL DEVELOPMENT

January 8, 1981

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## PROSPECTUS

### PROPOSAL TO ESTABLISH AN INSTITUTE FOR LOCAL ADMINISTRATION AND RURAL DEVELOPMENT AT OHIO UNIVERSITY

#### 1. Statement of Need

In response to perceived needs and opportunities for more effective interaction with the small communities and rural areas which surround us, Ohio University has decided to undertake a major effort to mobilize its expertise and resources to better serve the needs of local governmental units and rural development agencies throughout our Appalachian region. Faculty, staff and students in the College of Arts and Sciences have long had a wide range of connections with local governments (cities, townships and counties) and development agencies in our region through student internships, faculty consulting, research projects, and other activities. We now desire to coordinate and further enhance these diverse services and educational activities. Recognizing that community interest and input are absolutely essential to the success of such an undertaking, we have actively solicited the suggestions and participation in its design of key local officials and representatives of area economic and development organizations. This process of consultation has proceeded over a period of nearly a year and has already resulted in the building of significant community interest and support. (See appended letters of endorsement.)

We believe that failure in the past to develop a fully effective local community-university interaction has resulted in an unfortunate loss of opportunities for local communities to benefit from the expertise and skills

of faculty members and students who have acquired valuable and diverse experiences. It has also deprived university personnel and students of potentially valuable educational opportunities to benefit from the knowledge and experience of local officials in such fields as administration, economic development, information services, and related areas.

In order to address these needs it is proposed that the University establish an Institute for Local Administration and Rural Development at Ohio University involving both the main Athens Campus and the University's Regional Campuses. In its initial stages of operation, the Institute will be housed in the College of Arts and Sciences, though appropriate faculty and staff of other Colleges will be invited to participate in its activities. A maximum effort will be made to coordinate activities with existing University services (e.g. Library, computer facilities, telecommunications) as well.

The Institute will work in close collaboration with local governments and rural development units to provide them with applied research and services which address locally-perceived, high-priority problems. It will have the capability to deal with a wide spectrum of concerns, including problems relating to energy, housing, transportation, communication, economics, and ecology. It will seek a continuing involvement of local and regional leaders in identifying the particular area and ways in which the University can be of significant assistance. In the broadest sense the Institute will attempt to promote university-community information exchange, to mobilize the University's expertise to provide assistance where needed; and to enhance rural and small community capabilities.

The primary goal of the Institute is to facilitate "capacity-building", a term which has particular meaning in the context of national policy toward our rural areas.\* Capacity building is improving the ability of local communities and areas to deal with their problems. Capacity refers to a set of activities that communities must be able to engage in to attract resources and influence change. This calls for a dramatic increase in the University's ability to serve its communities. This will be accomplished through the mobilization of instructional, research and service activities to respond to the unique needs of the area in which the University resides.

Ohio University has traditionally been engaged in the development of individuals and communities. In particular, by continuously upgrading university services and by providing individuals with education, training and research facilities and services, Ohio University has, and will continue, to meet the needs of individuals in the service area. However, when these services are offered to the communities in our service area, they are often too fragmented. That is, units and individuals have typically gone in their own directions in meeting community needs. This has also resulted in duplication of services and unnecessary competition for limited state and federal grant money. One focus of the Institute will be to resolve these problems by coordinating and structuring the service and grant activities of various departments within the College of Arts and Sciences. The Institute will direct and form teams of experts on a project basis from the University to assist local communities in upgrading their capacities for public management, information analysis and economic and social development.

\* See Small Community and Rural Development Policy (The White House: December, 1979)

## II. OBJECTIVES

The establishment of an Ohio University Institute for Local Administration and Rural Development will seek to achieve the following objectives:

1. Communication. To establish and improve communication linkages between Ohio University and the local communities we serve.

2. Instruction. To enhance existing courses (credit and non-credit; undergraduate and graduate) or to initiate new courses that address contemporary issues common to Rural and Small Communities (e.g., Appalachian area studies).

3. Facilities. To improve existing facilities through the upgrading of current materials and equipment (e.g. computers) that provide the tools necessary for research. This will also assist in the recruitment and attraction of more traditional and non-traditional students as a result of improved facilities and regional communications.

4. Internships. To identify opportunities in local governments and service agencies for internships for students majoring in public administration, geography, economics, sociology, criminal justice, gerontology, and other related fields.

5. Dissemination and Training. To facilitate between university specialists and area communities further interaction, discussion, training and dissemination of information.

6. Research. To develop an interdisciplinary research capacity for problems of local communities incorporating faculty expertise from such

academic areas as political science, geography, public administration, criminal justice, economics, gerontology and sociology. Also, to promote long term faculty research and publication concerning the area.

7. Problem Solving. To assemble and make available the resources of communities, local governments, and Ohio University which can be used to focus on social and economic development problems faced by local communities.

8. Information Base. To develop an effective network of information and expertise designed to assist local administrators, university faculty, and students with the identification, as well as the solution of practical problems.

9. Organized Assistance. To establish the capability for organized assistance to local communities through a significant interchange and interaction between university and communities.

10. External Support. To attract the interest of legislators, external funding sources, and professionals for the continued support of the Institute as a result of new contacts, trust, and relationships developed by the outreach efforts of the Institute.

### III. Activities and Organization

The Institute will focus on two types of activities: first, creating or enhancing the University's ability to provide services to individuals and local communities; and second, working with local communities in resolving or addressing developmental problems. Implementation of these activities will occur in three phases:

#### Phase I

The first phase of Institute activities (running approximately through September 1981) will focus on further developing University involvement and participation; soliciting external funding; surveying community needs; coordinating departmental expertise and improving communication between the Institute and local governments and rural development agencies.

The Dean of the College of Arts and Sciences will have primary responsibility for Phase I activities. The Dean will be assisted by representatives of appropriate departments initially organized as a Steering Committee.

The Steering Committee will plan for the administrative, developmental and informational services to be offered by the Institute. Planning will involve assessing existing University services and, from this assessment or inventory, determining the most useful activities which the Institute can undertake and the timing of implementation. The Steering Committee will serve as an important communication link to the departments and its membership will include the individuals most appropriate to the main line of Institute activity.

The Dean of the College of Arts and Sciences will also appoint and chair a University-Community Advisory Committee, composed of members drawn from various local government offices, state and regional commissions and Ohio University (including regional campus officials). The primary functions of the Advisory Committee are to assist in prioritizing community needs; to provide an inventory of existing external support services and to become acquainted with the University and its structures.

The Dean will appoint a faculty member as Program Coordinator who will be responsible for the Institute's overall planning and organizational development. These duties include: conducting an assessment of the needs of a 28-county area; initiating and maintaining contact with federal and state agencies or commissions; pursuing all pertinent grant sources and maintaining contact with local communities and administrations, and coordinating Institute activities within the University.

Following an evaluation of the Institute's achievements in Phase I, and in consultation with the internal Steering Committee and the University-Community Advisory Committee, the Dean will determine the appropriate timing for moving into the next phase of activity.

#### Phase II

In this phase (which may begin as early as September 1981 and probably will run for about one year) the Institute's organizational structure is to be refined, leadership roles further identified and services provided in the immediate 28-county area. In the areas of education and research, the Institute will undertake cooperative activities with local governments and

professional associations. In its organized assistance to communities the Institute will for the most part pursue activities as a sub-contracting agent.

An Information Center will be established to provide information on available grants resources, data on technological innovations and financial management systems, and small community and rural development materials. Arrangements have been made with the Director of University Libraries to house this Center in the Alden Library. It will also be linked to a computer laboratory in Bentley Hall.

### Phase III

After an appropriate evaluation of Phase II achievements and the determination that further development is desirable, the Institute will move into a third phase of activity. In this phase the Institute's service area may be expanded to include other rural and small communities in Ohio and other rural and small communities outside Ohio but contiguous to the Regional Campuses' service area. Any such expansion will, of course, seek to avoid competition with similar programs already functioning there and to cooperate with other institutions which may be serving the area.

#### IV. Benefits

The benefits of the program include enhancing the quality of local community services in Southeastern Ohio and eventually in Ohio, a more effective use of the University's resources for serving the regional community, the development of innovative and interesting programs which will offer students, faculty and community officials opportunities for growth and development, and the attraction of new, especially non-traditional students to the University. The Institute is a means of coordinating internal and external communications to better mobilize the University's capacities to serve neighboring communities.

Area communities would benefit from participation in the Institute through the expansion of their technical capabilities and resources, the advanced training of their personnel, and increased knowledge of other community practices. University faculty and students would benefit from participation in the Institute through increased research, community service, and experiential learning opportunities.

V. Identification of Personnel and Departments

The listing given below deals with Arts and Sciences personnel, although appropriate resource personnel from other Colleges will be invited to participate in Institute projects. One of the functions of the Institute will be to identify additional University and community resource personnel. Other centers or units across the University will be advised of needs or opportunities in the region which are more appropriate to their mission and capabilities.

College of Arts and Sciences

College Officers

- \* William F. Dorrill, Dean
- \* Richard D. Koshel, Associate Dean
- \* William Jones, Assistant Dean

Department and Faculty

Related Specialty Area  
or Program Responsibility

Afro/American Studies

- \* Pradip Ghosh

International and Urban Development

Department of Economics

- Lowell Gallaway
- Ismail Ghazalah
- David Levison
- \* John Peterson

Regional Economics  
Public Finance  
Labor Relations and Economics  
Labor Economics, Industrial Location

Department of Geography

- \* Nancy Bain
- Theodore Bernard
- Hubertus Bloemer

Land-Use and Impact Analysis  
Environmental Analysis  
Cartography, Remote Sensing and  
Air Photo Interpretation

- James Cobban
- Ronald Isaac
- Hubert Wilhelm

Land-Use Planning  
Computer Graphics  
Rural Settlement Patterns

- \* Designates membership in Internal Steering Committee

Department and Faculty

Related Specialty Area  
or Program Responsibility

Department of Political Science

- |                  |                                                                     |
|------------------|---------------------------------------------------------------------|
| * David Dabelko  | Program Evaluation, Computer Analysis,<br>Criminal Justice Director |
| Ernest Collins   | Personnel Administration,<br>Administrative Law                     |
| Joy Huntley      | Appalachian Politics                                                |
| Patricia Richard | Survey Research                                                     |
| Joseph Tucker    | State and Local Government,<br>Life-Long Learning Director          |
| ** Mark Weinberg | Public Policy Analysis and Budgeting                                |

Department of Sociology

- |                  |                                         |
|------------------|-----------------------------------------|
| Bruce Ergood     | Appalachian Studies                     |
| Girard Krebs     | Community Environmental Impact Analysis |
| Bruce Kuhre      | Appalachian Studies                     |
| Susan Rodgers    | Rural Development                       |
| Robert Shelly    | Data Analysis, Research Methodology     |
| David Sutherland | Rural Gerontology Program Director      |
| * David Watts    | Criminal Justice Administration         |

Department of Social Work

- |                       |                            |
|-----------------------|----------------------------|
| Umesh C. Bhardwaj     | Alcoholism                 |
| Mary Jo Blazek        | Developmental Disabilities |
| Julius L. Harrington  | Gerontology                |
| * Thomas D. Oellerich | Human Services Planning    |

Members of Steering Committee from other Colleges

College of Business Administration

- |                    |            |
|--------------------|------------|
| * Ellsworth Holden | Accounting |
|--------------------|------------|

College of Engineering

- |                  |                      |
|------------------|----------------------|
| * Glenn A. Hazen | Materials and Design |
|------------------|----------------------|

- \* Designates membership in Internal Steering Committee  
\*\* Designates Program Coordinator Position

## VI. Estimate of Resource Requirements and Funding Sources

The fiscal strategy of the Institute will be to make maximum use of existing University resources, to seek outside funding support, and to eventually receive continued state and local support for Institute activities. Effective utilization of existing faculty members avoids the acquisition of permanent staff. To the extent that incremental costs occur, these costs will be covered by internal adjustments (e.g. adjustment of faculty loads and graduate student positions) to support Institute activities. Also, the Institute will seek planning and start-up money from UPAC Pool II and the 1804 Fund.

External funding strategies to be pursued include a Section 302 Grant Proposal that has been submitted for 1981 to the Appalachian Regional Commission through the Buckeye Hills Hocking Valley Regional Development District. This proposal will fund one staff position (\$20,000). Similarly, a grant to undertake our own needs and facilities assessment will be submitted to ARC through The Ohio Valley Regional Development District (FY 1981 - \$30,000). A curriculum development grant was submitted to the National Science Foundation asking for \$225,000. for a three year period. The decision on this grant is still pending. Additional plans call for submission of proposals under Section III of the Rural Development Act administered by the FMHA, to the Economic Development Administration and to appropriate Foundations. The Ohio University Office of Development has been consulted and has promised to aid the Institute in seeking Foundation support. (A complete grants package is still being developed at this time.)

Finally, it is hoped that in Phase III permanent state and local support will be available for the Institute's activities. This appears to be a

realistic appraisal since legislation is being introduced in the State Legislature to create an office of small governments management.

(1982 - \$50,000.; 1983 - \$75,000.). Since the implementation of the Institute's activities are phased in three stages, adjustments can be made depending on available funds in each stage.

## VII. Estimate of Space and Equipment Needs

### Office Space

Initially administrative space will be in the College of Arts and Sciences on the second floor of Wilson Hall. Faculty participating in Institute activities are already housed in their various departments.

### Analysis Center

An important component of the Institute will be a data analysis center consisting of computer hardware and a data base system. Funds for the purchase of this equipment and data tapes are being sought in a CAUSE Grant Proposal to the National Science Foundation.

### Library

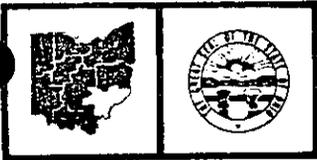
The Institute's Information Center, which will have a direct link to the Institute Analysis Center, will be housed in Alden Library. The Center will include information on grants, resources, technological and systems data, and small community and rural development materials.

LETTERS OF SUPPORT

FROM THE

LOCAL DEVELOPMENT DISTRICTS

# BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT



Suite 410, St. Clair Building  
216 Putnam Street  
Marietta, Ohio 45750  
Telephone (614) 374-9436

December 1, 1980

Dean William F. Dorrill  
College of Arts and Sciences  
Ohio University  
35 Park Place  
Athens, Ohio 45701

Dear Dean Dorrill:

On behalf of the Buckeye Hills-Hocking Valley Regional Development District, I would like to extend our support to the University in its venture for establishing the Institute for Local Administration and Rural Development.

The institute could enhance the capability of the local elected officials, our counties and communities through the utilization of vast resources at Ohio University.

We supported the inclusion of \$19,150 in the State's FY'81 Appalachian Regional Commission Project Package and are prepared to work with the members of your staff in establishing and making the institute a success.

Please feel free to contact me or members of our staff if we can be of assistance.

Sincerely,

BUCKEYE HILLS-HOCKING VALLEY  
REGIONAL DEVELOPMENT DISTRICT

Thomas A. Closser  
Executive Director

TAC:cmw

cc: Hon. Donald L. Barrett, President, BH-HVRDD  
Hon. Max Adkins, Executive Committee Member, Athens County

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MAIN OFFICE  
P. O. Box 130  
326 Highland Avenue  
Cambridge, Ohio 43725

**Ohio Mid-Eastern  
Governments Association**  
HARRY F. SMOCK, *Executive Director*  
PHONE (614) 439-4471

BRANCH OFFICE  
P. O. Box 666  
172 North Broadway  
New Philadelphia, Ohio  
44663

November 28, 1980

Dean William F. Dorrill  
Ohio University  
College of Arts and Sciences  
35 Park Place  
Athens, Ohio 45701

Dear Dean Dorrill:

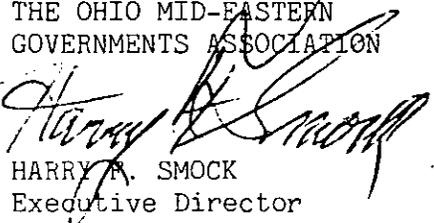
I would like to take this opportunity to endorse the proposed Institute for Local Administration and Rural Development.

I feel that your plan for service to local governments as discussed in your recent meetings with the three local development districts of Appalachian Ohio would be of assistance to local government officials and would give visibility to the service potential of Ohio University to local government.

We look forward to further consultation with you in this matter and would encourage the Ohio University Board of Trustees to support your efforts for the proposed Institute.

Sincerely,

THE OHIO MID-EASTERN  
GOVERNMENTS ASSOCIATION



HARRY F. SMOCK  
Executive Director

HFS:ks

3. POLICY ON LOSS OF TENURE  
THROUGH ELIMINATION OF  
A DEPARTMENT OR PROGRAM

Mrs. D'Angelo moved approval of the resolution. Mr. Bush seconded the motion. Approval was unanimous.

RESOLUTION 1981--559

WHEREAS, Ohio University desires effective and useful standards to provide guidance for the implementation of its commitment to tenure, and

WHEREAS, various national organizations in higher education have recommended that colleges and universities review their current policies regarding loss of tenure because of department and program elimination, and

WHEREAS, the Faculty Senate and the University administration have worked together in the development of a proposed policy to provide guidance in this regard,

THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees approves the policy on Loss of Tenure Through Elimination of a Department or Program and directs the President to implement and administer this policy in the best interest of Ohio University.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE November 13, 1980

TO Dr. Roger Rollins, Chairman of the Faculty Senate  
Dr. James Coady, Chairman of the Professional Relations Committee, Faculty Senate  
FROM Neil S. Bucklew, Provost

SUBJECT Recommended Policy on Loss of Tenure through Elimination of a Department or Program

During recent weeks I have reviewed this recommended policy on several occasions with the Deans' Council. I asked them to read the final recommendation closely and offer any final observations. There is general consensus that the recommended policy should function effectively in providing guidance on how to handle elimination of a program or department if that involves loss of tenure for a faculty member. However, that review has illustrated that some editorial changes would clarify the intent of the policy. A revision with the editorial changes is attached. The changes are not designed to modify the recommended policy but to assure that the policy will provide clear process and guidance if used. The editorial modifications are:

1. Educational Reasons - The policy states, in the first paragraph, that elimination will be based on educational considerations. However, it is the fifth paragraph that defines educational reasons. I believe this separation in the text results from the number of drafts of the policy that were prepared. The fifth paragraph is moved to the end of the first paragraph so that the discussion of educational reasons is in one place in the policy.

Another modification is to add appropriate punctuation to the sentence describing factors that are examples of educational reasons (first sentence in paragraph five of the recommended policy). In discussions with Dr. Coady he made it clear that the intent was to state two reasons that could be mutually exclusive, each of which is educational in nature. We discussed using "and/or" or "either/or" instead of "and" in this sentence:

Educational reasons for discontinuance would include the lack of a continuing need for the program AND a lack of educational quality.

He assured me that the use of "and" accomplished this intent. Many individuals who have reviewed the recommended policy are not sure that it will be clear to readers. It is acknowledged that the use of "and/or" or "either/or" is normally not desirable. The modification

made is to use the semi-colon to make the intent clear. It now reads:

Educational reasons for discontinuance would include the lack of a continuing need for the program; they would also include a lack of educational quality.

Another way to clarify this matter would be to describe the two reasons separately. For example, a revised first paragraph that does this without changing the intent of the recommended policy is:

Termination may also arise from the elimination of a program or department of instruction for lack of continuing need for the program or department or lack of educational quality. If so, the procedures set forth in this section, rather than regulations described below under "loss of tenure" will be invoked. Considerations about the need for the program would include a significant and persistent trend of insufficient enrollment. Educational quality considerations would include the quality of instruction. Scholarly achievement, intrinsic academic worth, or curricular value to other academic areas. Schools and regional campus divisions are equivalent to departments for purposes of this policy.

Either change accomplishes the clarification without changing the intent.

2. College Review Process - It was the intent that the normal curricular review steps within the college will be followed. The actual wording of the third paragraph in the recommended policy might be interpreted so that the recommendation of the college curriculum committee is sent directly to the university level without the involvement of the dean. The modification clarifies the steps without changing the process.
3. Recommendation to the Board of Trustees - The copy of the recommended policy you sent me on October 30 has dropped a line from the version voted on and passed by the Faculty Senate. The line dropped is the fourth line in the sixth paragraph of the October 20 version. When that is corrected and added back into the recommended policy, it would also be appropriate to clarify that the recommendation from the Provost goes to the President and from the President to the Board of Trustees. These modifications are made in the enclosed document.

These modifications are editorial in nature. They are designed to make the policy clear. No change of intent is involved. I will rely on you to decide whether these changes can be made administratively or whether you would prefer to review them with the full Senate.

I appreciate the cooperative way you have worked with my office in the development of the recommended policy. The purpose of this letter is to successfully conclude this matter.

jm  
Attachment

The Faculty Senate recommends the following policy to replace the current paragraph IID.4.c in the Faculty Handbook.

IID.4.c.

If the termination arises from the elimination of a program or department of instruction for educational reasons, the procedures set forth in this section, rather than regulations described below under "loss of tenure" will be invoked. The decision to eliminate a program or department will be based on educational considerations. Educational reasons for discontinuance would include the lack of a continuing need for the program; they would also include a lack of educational quality. Considerations about the need for the program would include a significant and persistent trend of insufficient enrollment. Educational quality considerations would include the quality of instruction, scholarly achievement, intrinsic academic worth, or curricular value to other academic areas. Schools and regional campus divisions are equivalent to departments for purposes of this policy.

A program is defined as a course of studies leading to a degree or associate degree, a recognized major under a degree, or an option or concentration under a degree that is generally comparable to a major at the University.

A proposal for elimination of a program or department will be considered at the college level before being submitted to the University Curriculum Council. The college curriculum committee will consider the proposal and submit its recommendation to the dean. The dean will also consider the matter and provide a recommendation. The dean will forward the proposal to the University Curriculum Council if either his recommendation or that of the college curriculum committee is for elimination of the program or department. The department or program can submit evidence to each of the committees considering the proposal.

The programs subcommittee of the University Curriculum Council will be charged with determining whether (1) the activities to be eliminated are consistent with the definition of program; (2) the reasons stated for elimination are indeed educational in nature; (3) the individual(s) designated for loss of tenure are primarily identified with the program. In the case of the proposed elimination of a graduate program, the programs subcommittee will obtain the recommendation of the Graduate Council. For the purpose of this policy, to be primarily identified with a program it must be shown that a majority of the faculty member's teaching effort is in that program. In addition, if a faculty member whose position is being eliminated has been within the last five years at Ohio University primarily identified with another existing program or programs, he or she will have the right to return to that program. A positive decision of all three determinations is necessary to forward the proposal to the UCC.

The University Curriculum Council by a majority vote of the membership will then determine whether the stated reasons are of sufficient gravity to warrant discontinuance of a program leading to loss of tenure. Only a positive recommendation will be forwarded to the Provost. If the Provost favors the recommendation, it will be forwarded to the President and through him to the Board of Trustees. Faculty members affected by such a decision may appeal the Provost's decision to a committee consisting of all faculty senators in the third year of their term. This committee shall consider only whether the faculty member(s) has received due process in the above procedure. Elimination of a program or department which leads to the loss of tenured faculty requires favorable action by the Board of Trustees.

Before terminating a tenured appointment through elimination of a program or a department, the administration shall make a bona fide effort to place the faculty member concerned in another suitable position in the University. If successful, and the new employing unit desires additional training for the faculty member, the University will provide financial and other support for a reasonable period of training. When the new position is tenurable, tenure may be granted in the new department immediately (See IIC.6). Transfers of this nature, being within the University, do not require advertisement of the new position to which the faculty member is appointed.

In the event that the program or department is re-established within a period of three years, the released faculty member shall be offered reappointment. In all cases of termination based on elimination, the faculty member concerned shall be given 12 months' terminal notice or severance salary equivalent to his current contract base amount. The University shall determine which option is to be used.

#### 4. POLICY ON USE OF UNIVERSITY FACILITIES

Mr. Rohr moved approval of the resolution. Mr. Keys seconded the motion. Approval was unanimous.

#### RESOLUTION 1981--560

WHEREAS, Ohio University assumes an obligation to extend use of its facilities to university and non-university groups for activities compatible with the educational mission of the University.

THEREFORE, BE IT RESOLVED that the Board of Trustees adopt "Policy on Use of Ohio University Facilities."

## POLICY ON USE OF OHIO UNIVERSITY FACILITIES

While the following policy applies specifically to non-University groups, it should be understood that use of University facilities or space by all groups, internal and external, is governed by the principle of compatibility with the educational mission of the University. Moreover, no activities or events may be of a character that explicitly or implicitly discriminates against, demeans or exploits any persons or groups, nor may they be of a nature that threatens the security, safety or health of the University community in any way or that poses a hazard to environmental/ecological systems or historic sites.

- (1) It is the policy of Ohio University to make maximum use of its facilities and services for the benefit of the citizens of the State of Ohio in keeping with the specifications of Ohio Revised Code (3313.76).
- (2) The University will make its facilities available for use by non-University organizations at times when these facilities are not in use for University activities, provided the proposed use and users are compatible with the overall purposes of the University. Preference will be given organizations whose programs and missions relate directly to those of Ohio University.
- (3) Use of campus facilities by a given organization does not imply University endorsement of the views, beliefs or purposes of the members of the organization, its mission or orientation.
- (4) All costs to the University must normally be recovered through fees, rentals and charges for use of facilities and services and materials provided.
- (5) The following classes or categories of organizations will not normally be permitted to use University facilities:
  - Those whose purpose for using campus facilities is wholly commercial or for private gain.
  - Non-University groups wishing to hold fund-raising events or activities.
- (6) Under no circumstances will the following be permitted to use University facilities:
  - Organizations which practice discrimination in violation of University codes and standards.
  - Groups or organizations whose presence on campus would pose a threat to the safety of the University community and/or the security and well-being of its members.
- (7) The President of the University or his designee(s) will implement this policy, make decisions based upon it, and determine procedures, fees, costs, insurance and other requirements, consulting with the Trustees at his discretion.

DISCUSSION PAPER: USE OF CAMPUS FACILITIESBackground

In recent years, various University officers have become concerned about basic policy to guide the institution in deciding what groups can and should use facilities and in what order of priority, and what kind of usage best serves the University. The Office of Workshops, Conferences and Institutes which receives many of the requests and had traditionally made decisions where there was no element of doubt or controversy, has operated under a 10-point set of guidelines of eligibility which is attached (Exhibit 1).

In addition, the Revised Ohio Code has a section entitled, "Schoolhouses available for educational and recreational purposes." While it appears to deal primarily with local schools, the language refers to "buildings maintained by taxation under the laws of this state." The relevant section states that "upon application of any responsible organization ... (facilities) shall be available for use, etc." However, it points out, "such occupation should not seriously infringe upon the original and necessary uses of such properties." And, "the public officials in charge of such buildings shall prescribe such rules and regulations for their occupancy and use as will secure a fair, reasonable, and impartial use of the same." The page from the Code is also attached (Exhibit 2).

Discussion

Lacking a formal policy, the University has been acting on the basis of these guidelines, state law, and commonly understood and accepted criteria, articulating those criteria where they require public statement or amplification.

Some states -- New York is the most extreme -- prohibit religious groups from using state facilities. They are similarly restrictive regarding political organizations, organizations meeting for fund-raising purposes, and private profit-making organizations. New Jersey seems less restrictive and Rutgers University has in recent years developed a detailed set of policies and procedures that would appear to be most relevant. The key sentence in the Rutgers statement is that "the University will make its facilities available for use by non-University organizations at times when these facilities are not in use for University activities, provided the proposed uses are compatible with the overall purposes of the University."

Rutgers insists as a condition of use that all costs to the University be recovered. It also lists classes of organizations prohibited from using University facilities:

- All commercial or private profit-making enterprises;
- All groups whose purposes are wholly unrelated to the University program;
- Any organization with a past record of violation of standards or outstanding bills;
- All non-University organizations wishing to hold fund raising activities.

The attached proposed policy is based on Ohio University's past practice and experience, the aforementioned guidelines, and the experience of other universities such as Rutgers.

GROUPS ELIGIBLE TO UTILIZE OHIO UNIVERSITY FACILITIES

The following groups are eligible to use the facilities of the university programs administered by the Office of Workshops, Conferences and Institutes:

1. Educational meetings sponsored by schools or departments of the institution.
2. Educational meetings sponsored by schools or departments of the institution in conjunction with outside organizations.
3. Professional, scientific, and learned organizations having state or national recognition.
4. Educational organizations which are professionally recognized or have a direct relationship to elementary or secondary schools or to colleges and universities, either public or private.
5. Organizations other than educational which present programs that are directly related to institutional academic programs or that make use of the academic resources of the institution.
6. Student groups which have membership representation at any of the institutions or the meetings of which have a relationship to academic programs or to campus activities.
7. Non-college or non-university groups upon invitation for meetings of public or social significance that are a desirable contribution to general community welfare.
8. Meetings, short courses, institutes, and conferences requiring facilities unique to those of the institution.
9. Local activities contributing to the welfare of the communities in which the institution or its branches are located.
10. Non-university groups whose presence on campus would have recruiting, public relations or public service value to the university and to the state.

actual use for public school purposes, to be used and occupied by an organization for the purpose of giving religious instruction to school pupils and others, under proper rules and regulations: 1941 OAG No.3580.

18. A board of education may allow pupils leave of absence for one hour each week for moral or religious instruction where it is determined that such absence will not injuriously affect the standing of said pupils in their class work: 1941 OAG No.3580.

**★ § 3313.76 Schoolhouses available for educational and recreational purposes. (GC § 4839-1)**

Upon application of any responsible organization, or of a group of at least seven citizens, all school grounds and schoolhouses, as well as all other buildings under the supervision and control of the state, or buildings maintained by taxation under the laws of this state, shall be available for use as social centers for the entertainment and education of the people, including the adult and youthful population, and for the discussion of all topics tending to the development of personal character and of civic welfare, and for religious exercises. Such occupation should not seriously infringe upon the original and necessary uses of such properties. The public officials in charge of such buildings shall prescribe such rules and regulations for their occupancy and use as will secure a fair, reasonable, and impartial use of the same.

**HISTORY:** GC § 4839-1; 120 v 475 (533), § 1. Eff 10-1-53. For an analogous section, see former GC § 7622-1. 106 v 552; 107 v 449.

**Discussion**

For discussion of this section, see Drury Text §§ 5.34, 5.36.

**Cross-References to Related Sections**

See RC §§ 3313.78, 3313.79 which refer to this section.

**Research Aids**

Use of schoolhouse  
Page: Schools § 25  
O-Jur2d: Schools §§ 219, 220  
Am-Jur: Schools § 67

**ALR**

Constitutionality, construction, and application of statutes declaring that school buildings are civic centers or otherwise providing for use of such buildings for other than school purposes. 161 ALR 1308.  
Power of local school authorities as to grant of lease of school property. 111 ALR 1051.  
Use of public school premises for religious purposes during nonschool time. 79 ALR2d 1148.

**CASE NOTES AND OAG**

**INDEX**

Control outside school hours, 14.  
Duty to decide fitness of organization, 1  
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Renting field house, 2  
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School grounds, use of, 15

Tort liability, 17  
Town hall, use of, 18

1. This section imposes on a board of education the duty of ascertaining whether an organization desiring to use the school property is a responsible organization within the meaning of this statute: State ex rel Creisinger v. Board of Education, 88 App 364, 45 OO 170, 100 NE(2d) 294.

2. A petition, in an action to enjoin a board of education from renting a field house, which alleges among other things "the Struthers Board of Education and its members have entered into an agreement, whereby said Field House has been rented by defendant John Scott for the purpose of holding sporting events," which allegation if proven establishes that the board of education violated this section, rendering the contract unlawful in that the contract was made to an individual and not to "any responsible organization or group of at least seven citizens," is not subject to demurrer for failure to state a cause of action: Serich v. Board of Education, 74 OLA 221, 140 NE(2d) 31 (App).

**DECISIONS UNDER FORMER GC § 7622-1**

12. General Code § 7622-1 (see now RC § 3313.76) contemplates the right to use public property when application therefor is properly made, and such use will not seriously infringe upon the ordinary and intended use thereof. The legislature meant to make available a meeting place for organizations and persons and not to divest the legal trustee or custodian of properly exercised discretion in selecting a responsible meeting place from among several available and adequate places under its control: State ex rel Richland Parent Teachers Assn. v. Board of Education, 19 OO 497 (CP).

13. A board of education which has made available an adequate meeting place in the schoolhouse immediately adjacent to the building demanded has complied with the mandatory requirements of GC § 7622-1 (see now RC § 3313.76): State ex rel Richland Parent Teachers Assn. v. Board of Education, 19 OO 497 (CP).

14. The board of education has control of school buildings and has authority to regulate meetings and entertainments held outside of school hours: 1920 OAG vol.1, p.274.

15. A school district joining with a city in equipping and maintaining playgrounds, may permit the use of the school grounds adjacent to the several school buildings of such district for the carrying on of a recreational program: 1925 OAG p.342.

16. A board of education may permit the use of the auditorium in a school building for playing basketball under the auspices of any responsible organization, including a church basketball league, even though a fee is charged for admission to the games; such fee is not violative of GC § 7622-3 (see now RC § 3313.77) that "such meetings shall be nonexclusive and open to the general public": 1928 OAG p.280.

17. A board of education which permits the use of playgrounds, under its jurisdiction, by others, for the playing of baseball, football or other games, and exacts a reasonable and proper charge for the use of said grounds, is not liable in tort for any damages by reason of negligence in the construction or maintenance of the said playgrounds or the grandstands or bleachers thereon: 1931 OAG Nos.2804, 2826.

18. A town hall may be used for the purposes mentioned in GC § 7622-1 (see now RC § 3313.76) so long as such use does not seriously infringe upon the original and necessary uses of such property: 1933 OAG No.4014.

5. TELECOMMUNICATIONS CENTER MISSION STATEMENT

Mrs. D'Angelo moved approval of the resolution. Mr. Rohr seconded the motion. Approval was unanimous.

RESOLUTION 1981--561

WHEREAS, on November 19, 1973, the Board of Trustees adopted the Statement of Aims for Ohio University of which the "Mission Statement of the Ohio University Telecommunications Center" was a part, and

WHEREAS, services and the range of activities of the Center have changed, and

WHEREAS, the Public Broadcasting Advisory Council has reviewed and recommended for adoption a revised Mission Statement, which statement has the approval of the Director, Provost and President,

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the "Mission Statement: Ohio University Telecommunications Center."

## MISSION STATEMENT

### OHIO UNIVERSITY TELECOMMUNICATIONS CENTER

Ohio University will operate a Telecommunications Center applying radio, television and related technologies to strengthen its teaching, research and public service roles.

1. As the licensee of WOUB-AM, WOUB-FM and WOUC-TV, and as the operator of TV cable channels, the University will offer a variety of programs designed to serve public interests and needs. Statements of Purpose for each program service will be consistent with this Mission Statement.
2. The resources of the Center will be made available to support teaching, research, and administrative activities for the University and other institutions cooperating in these activities.
3. The Center's services will be carried out in close cooperation with related degree programs in order to provide laboratory opportunities for students.
4. The Center will, where appropriate, engage in the broader sharing of locally produced program materials to be used by audiences throughout the world.
5. The Center may make its facilities available, as appropriate, to address the telecommunications needs of other organizations.
6. The Center will work to foster the development of public telecommunications services in the region.

NOV 6 1980

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATIONDATE November 3, 1980TO President Charles PingFROM J. Welling

SUBJECT : TELECOMMUNICATIONS CENTER MISSION STATEMENT

Due to changes in our services and in the range of activities which are before us, it seemed wise to initiate a review of the Center's Mission Statement which was last revised in 1973. The enclosed statement was developed here and reviewed by the Public Broadcasting Advisory Council in its meeting on October 27. They made some clarifying changes and recommended that it be adopted by the University.

I am forwarding it to your attention in the belief that it would be best for you to provide the final review and approval of this document. I would, of course, be pleased to discuss its implications with you. I have attached a copy of the earlier statement as a reference.

Thank you for your help with this.

Encls.

cc: J. Bryant

JW/gr

OHIO UNIVERSITY  
TELECOMMUNICATIONS CENTER  
MISSION STATEMENT\*

The University will operate a Telecommunications Center engaged in public broadcasting as well as in education, research, and administrative support services.

1. Broadcasting activities will be conducted in close cooperation with the degree programs in radio and television in order to provide laboratory facilities and related support for students.
2. The services of the Telecommunications Center will be made available to support teaching, research, and administrative programs through systems design consultation, operation of central production and distribution facilities, and maintenance of related TV systems at various locations.
3. As licensee of WOUB-AM, WOUB-FM, WOUB-TV, and WOUC-TV, the University will offer a variety of programs designed to serve the interests and needs of the audiences of these stations.

\*Approved by the Ohio University Board of Trustees on  
November 19, 1973.

January 28, 1981

OHIO UNIVERSITY  
TELECOMMUNICATIONS CENTER  
PUBLIC BROADCASTING ADVISORY COUNCIL

HEALTH SERVICES

APPOINTMENT

Ms. Ann Fugate  
Director of Grant Programs  
College of Osteopathic Medicine  
Grosvenor 301  
Ohio University  
Athens, Ohio 45701      Phone: 594-6401

March, 1977

Mr. Rick Abel  
Deputy Director  
Consortium for Health Education  
in Appalachian Ohio, Inc.  
P.O. Box 825  
Athens, Ohio 45701      Phone: 593-5526

February, 1980

SOCIAL SERVICES

Ms. Kay Atkins  
Executive Director  
Planned Parenthood of  
Southeastern Ohio, Inc.  
8 North Court Street  
Athens, Ohio 45701      Phone: 593-3375

October, 1976

Mr. William Jones  
Chairperson, Public  
Services Division  
Parkersburg Community College  
P.O. Box 167A  
Parkersburg, WV 26101      Phone: (304) 424-8310

February, 1980

MINORITY AFFAIRS

Mrs. Alice Curtis  
RSVP Director  
20 Kern Street  
Athens, Ohio 45701      Phone: 593-7382

February, 1980

ELEMENTARY/SECONDARY EDUCATION

APPOINTMENT

Mr. Lowell E. Anderson  
Superintendent  
Caldwell Exempted Village Schools  
Caldwell, Ohio 43724  
(Chairman, Educational TV for  
Southeastern Ohio, Inc.) Phone: (614) 732-2558 March, 1977

Mr. Robert Reed  
Superintendent  
Washington County Public Schools  
Court House Annex  
Marietta, Ohio 45750 Phone: (614) 373-6623 February, 1980

ECONOMIC DEVELOPMENT

Mr. John M. Jones  
Executive Vice President  
Athens Area Chamber of Commerce  
331 Richland Avenue  
Athens, Ohio 45701 Phone: 593-5202 February, 1980

Mr. Wesley Windish  
President  
Quaker City National Bank  
850 Wheeling Avenue  
Cambridge, Ohio 43725 Phone: (614) 439-4444 or February, 1980  
439-1122

THE ARTS AND HUMANITIES

Mr. Ora E. Anderson  
State Route 56  
Athens, Ohio 45701 Phone: 593-8324 February, 1980

BUSINESS AND LABOR

Mr. Gene Oiler  
United Mine Workers  
Local 18-86  
674 Plum Street  
Middleport, Ohio 45760 Phone: (614) 992-6163 February, 1980

Mrs. Judy Cumberland  
Personnel Supervisor  
Anchor Hocking  
Fifth and Pierce  
Lancaster, Ohio 43130 Phone: (614) 687-2643 January, 1981

THE MEDIA

APPOINTMENT

Mr. Francis R. Hollendonner Publisher <u>The Parkersburg News</u> 519 Juliana Street Parkersburg, WV 26101	Phone: (304) 485-1891	October, 1977
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Mr. William R. Coffey General Manager WILE Box 338 Cambridge, Ohio 43725	Phone: (614) 432-5605	February, 1980
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AGRICULTURE AND ECOLOGY

Mr. William Shaw Rural Sociologist and Area Extension Agent (retired) Box 85 Sarahsville, Ohio 43779	Phone: (614) 732-2627	February, 1980
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Mr. Robert W. Donohoe Supervisor, Ohio Forest Wildlife Research Program Division of Wildlife New Marshfield, Ohio 45766	Phone: 664-2745	February, 1980
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PUBLIC AFFAIRS

Ms. Susan Isaac, President Athens League of Women Voters P.O. Box 1223 Athens, Ohio 45701	Phone: 592-2597 (home) (614) 374-2200 (work)	February, 1980
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Ms. Caroline Putnam Marietta League of Women Voters 100 Alden Devola Marietta, Ohio 45750	Phone: (614) 373-4510	February, 1980
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POST-SECONDARY EDUCATION

APPOINTMENT

Dean James Long  
Muskingum Area Technical College  
1555 Newark Road  
Zanesville, Ohio 43701 Phone: (614) 454-2501

February, 1980

Ms. Jean L. Cooper  
Coordinator of Personnel  
Rio Grande College  
Box 969  
Rio Grande, Ohio 45674 Phone: (614) 245-5353

February, 1980

FACULTY SENATE LIAISON

Dr. Max Evans  
School of Applied Behavioral Sciences  
and Educational Leadership  
College of Education  
McCracken 313B  
Ohio University  
Athens, Ohio 45701 Phone: 594-5289

May, 1975

ADMINISTRATIVE SENATE LIAISON

Ms. Cathy Barrett  
Assistant Director  
Alumni Relations  
Konneker Alumni Center  
52 University Terrace  
Ohio University  
Athens, Ohio 45701 Phone: 594-5128

October, 1980

COLLEGE OF COMMUNICATION LIAISON

Dean John Wilhelm  
College of Communication  
Radio-TV Communication Building  
Ohio University  
Athens, Ohio 45701 Phone: 594-6936

May, 1975

STUDENTS

Ms. Christina Layne Miller  
32 Elliott Street  
Athens, Ohio 45701 Phone: 593-6152

February, 1980

6. EMERITUS AND EMERITA AWARDS

Mr. Rohr moved approval of the resolution. Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1981--562

WHEREAS, the following individuals have rendered dedicated and outstanding service to Ohio University, and

WHEREAS, their colleagues and deans have recommended action to recognize this service,

THEREFORE, BE IT RESOLVED that emeritus or emerita status be awarded to the following individuals upon their retirement:

Clifford C. Heffelfinger	Associate Professor Emeritus of Health, Physical Education and Recreation
Arthur H. Blicke	Associate Professor Emeritus of Botany
Alice S. Lockard	Assistant Professor Emerita of Home Economics

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE October 15, 1980

TO Dean Hilda Richards, College of Health and Human Services

FROM James A. Lavery <sup>gpc</sup> Director, School of HPER

SUBJECT Emeritus Status - Mr. Clifford C. Heffelfinger

Mr. Clifford C. Heffelfinger, Associate Professor in the School of Health, Physical Education and Recreation has decided effective September 1980 to change his faculty status from full time to part time through the utilization of the early retirement plan. Since his decision to take advantage of the early retirement plan was made too late for his name to be submitted for the May 1980 awards Mr. Heffelfinger's name is being submitted for consideration in 1981.

Mr. Heffelfinger has served Ohio University with distinction for twenty-nine years. During that time he served as a defensive line coach for the Intercollegiate Athletic Department. Incorporated in his duties as an assistant football coach was the responsibility for recruiting student athletes to Ohio University. In conjunction with his student athlete recruiting trips would be meetings and visiting with other students interested in Ohio University.

In addition to his dedicated efforts on behalf of Ohio University's Intercollegiate Athletic Department, Mr. Heffelfinger was a popular faculty member whose academic responsibilities span the professional preparation programs in Health, Physical Education and Recreation and the Physical Education Activity Programs.

Mr. Clifford C. Heffelfinger is recommended for Emeritus Status by both the faculty of the School of Health, Physical Education and Recreation and the coaches and staff of the Department of Intercollegiate Athletics. I wish to add my personal recommendation that Mr. Heffelfinger be awarded the status of Associate Professor Emeritus at Ohio University.

Approved

Hilda Richards  
Dr. Hilda Richards, Dean  
College of Health and Human Services

Date

10/17/80

Approved

Neil S. Bucklew  
Neil S. Bucklew, Provost

11/2/80

# OHIO UNIVERSITY

Department of Botany, Athens, Ohio 45701

August 28, 1980

TO: W. F. Dorrill, Dean, College of Arts and Sciences  
FROM: C. E. Miller, Chairman, Department of Botany  
SUBJECT: Conferral of Emeritus Status for Dr. Arthur H. Blickle

The Department of Botany would like to recommend conferral of Emeritus status for Dr. Arthur H. Blickle, Associate Professor of Botany, Department of Botany, Ohio University.

Dr. Blickle has been a member of the faculty at Ohio University continuously, except for leave during World War II, since the 1940-41 academic year. He will have completed 40 years of service to the Department of Botany and Ohio University at the end of this present quarter. He very probably holds the University record for length of service among current full-time teaching faculty. He was appointed instructor of Botany in September 1940, Assistant Professor in 1942, and Associate Professor in 1947.

Over the years Dr. Blickle has taught at least once, almost every course offered by the Botany Department. He developed several new courses in new areas of botanical science and as new faculty members were added to the Department, he encouraged them to take over these areas. His major area of teaching and specialization is paleobotany and plant morphology.

Dr. Blickle has taught literally thousands of students during his tenure at Ohio University. During the past ten years, since I have been Chairman of the Department of Botany, Dr. Blickle has taught approximately nine courses per year including General Biology, General Botany, Plant Morphology, and two popular courses, Biology of Plants and Man, and Trees and Shrubs. Students seek out his classes, as evidenced by the fact that his classes are generally the first ones filled in the multi-section offerings.

Dr. Blickle has been very popular with majors in botany who must take undergraduate research. In the past ten years he has had more students in undergraduate research (Botany 404) than all other faculty members together. Dr. Blickle has directed, also, more than 35 M.A. or M.S. theses in the Department of Botany. A number of his students, at his urging and with his help, have completed Ph.D. degrees in other institutions. He has been responsible for attracting many undergraduate students to the Master's program in botanical science. He has done this throughout his career, and even though he has not been active in the graduate program



during the last ten years.

Dr. Blickle has published the following papers and abstracts. (He has presented, during the years, other research results to the Ohio Academy of Science and other scientific societies, which were not abstracted.)

1943. *Callixylon newberryi* Arnold from the Devonian rocks of Ohio. Amer. Mid. Nat. 53:

1976. (With G.W. Rothwell) Species determination in psaroniaceae axes. Abstracts, Botanical Society of America, 1976: 31. (Presented at meetings of Botanical Society of America, Tulane University, New Orleans, June 1976).

1978. The periphyton and geobotany of an acid mine outfall in southeastern Ohio. Ohio Journal of Science (abstract supplement) 78: 20. (Presented at Meetings of the OAS, Wright State University, Dayton, Ohio, April 1978.)

1979. Some additions to our knowledge of the "Periphyton-Aufwüchs" microbiota of coal mine outfalls in southeastern Ohio. The Ohio Journal of Science (abstract supplement) 79: 24. (Presented at Meetings of OAS, Heidelberg College, Tiffin, Ohio, April 1979.)

1980. (With G.W. Rothwell) *Psaronius magnificus* n. comb., marattialean stems from the upper Pennsylvanian of North America. Journal of Paleontology (in press).

Dr. Blickle has served in the Department of Botany and Ohio University in several administrative categories, many of which have long been forgotten. He served as Chairman of the Department of Botany for a total of six years (1947 through 1954). He was a member of the Faculty Advisory Council, the forerunner of the present Faculty Senate, for eight years (1945-1953), and he served as its Secretary for one year (1946-1947).

Ohio University used to have a Museum of Natural History until a previous administration decided that the space utilized by this museum was needed for another purpose. The museum articles were scattered to various parts of the campus and have since disappeared. Dr. Blickle was the curator of the Ohio University Museum of Natural History for a period of 18 years from 1947-1965.

He was elected President of the local chapter of the Society of *Sigma Xi* in 1950-1951. He has been faculty advisor to *Chi Psi Omega* and to the Ohio University sailing club during earlier years. He served on various University,

W. F. Dorrill, Dean, College of Arts and Sciences  
August 28, 1980  
Page 3

Arts and Sciences College, and departmental committees throughout 40 years tenure. He was a member of the AAUP Committee on advancement of salaries and rank for two years (1946-47).

There is hardly anyone in academic circles in southeastern Ohio and perhaps, also Columbus, who does not know Dr. Blickle or has not in some way come in touch with him during his years of teaching and service at Ohio University.

He was a member of a High School Visitation Program from 1946-1949, speaking to science classes throughout southeastern Ohio, and also served as a member of discussion panels on Biological and Chemical Sciences in 1965. Dr. Blickle has been a high school commencement speaker twelve times, including schools at Kyger Creet, Portsmouth, Harrisonville, Nelsonville, Albany, Shade, Gallipolis, Racine, Middleport, Ironton and Mason, W.VA.

He has spoken on the subject of botany and fossil plants to civic organizations including Kiwanis, Rotary, Grange, and Lion's on botanical subjects. He has presented illustrated talks to garden clubs and sports clubs.

Dr. Blickle received an A.B. Degree from Marietta College in 1934; M.S. Degree from the University of Cincinnati in 1936; and a Ph.D. from the University of Cincinnati in 1940. The subject of his doctoral dissertation was The Ohio Psaronii. He has also taken advanced study and refresher courses at various institutes for teachers of college botany and biology: University of Minnesota, Summer 1959, 1960 (Plant ecology, taxonomy, and phycology); U.S. Public Health Seminars for College Teachers, Taft Center, Cincinnati, Summer 1958, 1965, on the subject of algae and acid mine water biota; University of Pittsburgh Medical Center to learn electron microscopy (1967). He has served as consultant in the following organizations: Ohio State Department of Agriculture, 1950-1957, Division of Plant Industry and Pest Control; U.S. Department of Agriculture, 1947-1953, Plant Quarantine Division; Ohio State Department of Forestry, 1950-1958; Ohio Division of Wildlife, 1958-1960; Dawes Arboretum, 1966-1968.

CEM:mk

*Approved:*  
*Wm F. Dorrill*

# OHIO UNIVERSITY

Department of Botany, Athens, Ohio 45701

TO: W. F. Dorrill, Dean, College of Arts & Sciences

FROM: C. E. Miller, Chairman, Department of Botany **CEM**

DATE: August 12, 1980

SUBJECT: Retirement of Dr. A. H. Blickle

Enclosed please find a letter of resignation from Dr. A. H. Blickle, Associate Professor of Botany.

Dr. Blickle has been a member of the faculty at Ohio University continuously (except for leave during World War II) since the 1940-41 academic year. Dr. Blickle would have retired at the end of the 1981-82 academic year, during which year he would have reached compulsory retirement age.

Because of the need for Dr. Blickle to be attendant to his wife who has a terminal illness, he has requested that he be released from his 1980-81 contract. He wishes to retire at the end of the Fall Quarter, 1980, specifically as of December 31, 1980.

Dr. Blickle will be missed by his colleagues and students. He has served Ohio University and the Department of Botany well, but more importantly, he has served well, literally, thousands of students during his tenure at Ohio University.

I recommend, with regrets, that we accept the resignation of Dr. Blickle as he has requested.

CEM:mk

cc: Dr. A. H. Blickle



# OHIO UNIVERSITY

Department of Botany, Athens, Ohio 45701

July 23, 1980

Charles E. Miller, Chairman  
Department of Botany  
Ohio University  
Athens, Ohio 45701

Dear Dr. Miller:

It is with deepest regret that I find it necessary to tender my resignation from the staff of the Botany Department of the Ohio University to you.

My spouse's resignation from her position at Alexander High School and the demand for further surgery and for biweekly medical treatment in Columbus, Ohio make for an inflexible schedule for us in 1981. I would therefore appreciate your efforts in fixing the final date of my regular employ by and/or for the Department of Botany of Ohio University as December 31, 1980. In the future, I hope that I will be invited to teach courses in my field specialty.

Sincerely yours,



*Arthur H. Blicke*

Arthur H. Blicke, Ph.D.  
Department of Botany  
Ohio University

AHB:mk



**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE November 12, 1980

TO Hilda Richards, Dean, College of Health and Human Services

FROM Shirley Slater, Director, School of Home Economics

*Shirley Slater*

SUBJECT Recommendation for Emeritus Status for Alice Lockard.

Alice S. Lockard, Assistant Professor of Home Economics, retired August 1980. Mrs. Lockard was a loyal and dedicated member of the faculty for many years.

Alice received her undergraduate degree from Purdue University with a B.S.H.E. in Home Economics Education. She received a Masters Degree from Purdue in 1945 with a major in Child Development. Mrs. Lockard did post Masters work in Child Development at the Merrill-Palmer Institute in 1963 and at Temple University in 1965.

Mrs. Lockard's professional experiences included teaching Vocational Home Economics in several high schools in Indiana from 1937-1943. She was a Day Care Teacher during 1943 in Texas. She was a graduate assistant at Purdue University from 1944-1945 and was appointed an Instructor in Home Economics at Ohio University in 1945. She served in this capacity until 1948 and returned as a part-time instructor in 1951-52. She came back to Ohio University in 1962 and served as a faculty member in home economics and as a teacher in the Putnam Nursery Child Care Center.

Alice was a member of several professional organizations and attended a variety of professional meetings. She served on many committees and taught a variety of courses in the Child Development area. She served as a willing advisor to many students in home economics and always did more than her share as a faculty member in the School of Home Economics.

Mrs. Lockard has served Ohio University well. She has strived to recruit students, improve curriculum and promote a positive image of the university. She offered support to the faculty and staff in the School of Home Economics as we progressed through curriculum revision and accreditation self study. Alice was a model teacher in the Nursery Child Care Center and will be well remembered for her talent in working with young children.

On the event of her retirement Alice did make a \$1,500 contribution to the School of Home Economics to establish a fund for the support of professional growth activities for child development majors. This fund will promote the professional development of undergraduate students. We appreciate Mrs. Lockard's generosity and faith in The School of Home Economics.

We, the faculty members in the School of Home Economics unanimously recommend Alice S. Lockard for emeritus status.

SS/ljs

*Approved H. Richards 11/17/80*

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C. BOARD-ADMINISTRATION COMMITTEE MATTERS

1. AFFIRMATIVE ACTION PLAN

Mr. Keys moved approval of the resolution. He invited President Ping to comment.

President Ping stated that the Plan reaffirmed the University's commitment to justice and social responsibility. Executive Assistant to the President for Affirmative Action William Smith stated that it provided the framework for best achieving educational justice at Ohio University.

In response to a question by Mr. Jeffers, President Ping stated that at each fall meeting he would report on progress under the Plan.

Mr. Rohr seconded Mr. Keys' motion. Approval was unanimous.

RESOLUTION 1981--563

WHEREAS, since the adoption of its first formal Affirmative Action Plan on April 2, 1973, Ohio University has pursued numerous strategies for improving equal opportunity and affirmative action, and

WHEREAS, a base of experience and a staff are now in place to provide a comprehensive approach to the affirmative action effort as outlined in the Affirmative Action Plan dated January 31, 1981, and

WHEREAS, by this Plan the University pledges to continue to actively advance the objectives of equal opportunity and affirmative action as defined in Section II of the Plan -- equal opportunity being the application of the concept of merit based solely upon a person's ability to perform job duties, and affirmative action being the application of policies to assure the recruitment, employment and promotion of members of groups previously excluded,

THEREFORE, BE IT RESOLVED that the aforesaid Plan is adopted by the Board of Trustees as the official Plan for Ohio University.

A copy of the Affirmative Action Plan is filed with the official minutes.

## 2. APPOINTMENTS TO REGIONAL COUNCILS

Mr. Keys moved approval of the resolution. Mr. Bush seconded the motion. Approval was unanimous.

### RESOLUTION 1981--564

BE IT RESOLVED by the Board of Trustees of Ohio University that the following roster of persons recommended for appointment by the President to membership on the Coordinating Councils for the Regional Campuses of Ohio University be approved.

#### Ohio University - Chillicothe

Mickie K. Timmons	Nine year appointment January 1, 1981 - December 31, 1989
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#### Ohio University - Lancaster

Harold Schwendeman	Nine year appointment January 1, 1981 - December 31, 1989
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#### Ohio University - Zanesville

Ray G. Miller	Nine year appointment January 1, 1981 - December 31, 1989
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Milman Hart Linn III	Nine year appointment January 1, 1981 - December 31, 1989
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Fred H. Johnson	Nine year re-appointment January 1, 1981 - December 31, 1989
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BIOGRAPHICAL DATA

Mickie K. Timmons, President & Publisher  
Chillicothe Gazette, Chillicothe, Ohio

Started at Chillicothe Gazette in October 1955 as Secretary to Publisher and Payroll Clerk; assumed duties of head bookkeeper in addition to being Secretary to Publisher in 1964; became Office Manager January 1970 and Office/Promotion Manager in 1975 until appointed President and Publisher in March 1979.

Graduate of Chillicothe High School 1951 and attended the following seminars to enhance career in newspaper business:

- 1972 - Office Managers Seminar, Speidel Newspapers Inc., Reno, Nevada
- 1973 - Mechanical Seminar, Speidel Newspapers Inc., Reno, Nevada
- 1975 - Mini Promotion Seminar - International Newspaper Promotion Association, Chicago, Illinois
  - Women in Management - American Management Research, Atlanta Georgia
  - Mechanical Seminar - Speidel Newspapers Inc., Reno, Nevada
- 1976 - Marketing Seminar - Speidel Newspapers Inc., Poughkeepsie, New York
  - Office Managers Seminar - Gannett Co., Inc., Reno, Nevada
  - Gannett Women in Management - Gannett Co., Inc., Athens, Ohio
- 1978 - Gannett Management Seminar - Gannett Co., Inc. Rochester, New York
- 1979 - Management & Cost Seminar - American Press Institute, Reston, Virginia
- 1980 - Publishers Seminar - American Institute, Reston, Virginia
- Member & past president Altrusa Club, Chillicothe
- Director AAA Automobile Club, Ross County
- Trustee Billy Ireland Memorial
- Member of AEJ-ANPA (American Education in Journalism/American Newspaper Publishers Assn.) Foundation Cooperative Committee on Journalism Education
- Member of Ohio Newspaper Women's Association
- Member of League of Women Voters
- Cabinet member United Way of Ross County - 1980
- Member of Ohio Newspaper Women's Association

BIOGRAPHICAL DATA

Mickie K. Timmons, President & Publisher  
Chillicothe Gazette, Chillicothe, Ohio

Started at Chillicothe Gazette in October 1955 as Secretary to Publisher and Payroll Clerk; assumed duties of head bookkeeper in addition to being Secretary to Publisher in 1964; became Office Manager January 1970 and Office/Promotion Manager in 1975 until appointed President and Publisher in March 1979.

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1972 - Office Managers Seminar, Speidel Newspapers Inc., Reno, Nevada

1973 - Mechanical Seminar, Speidel Newspapers Inc., Reno, Nevada

1975 - Mini Promotion Seminar - International Newspaper Promotion Association, Chicago, Illinois

Women in Management - American Management Research, Atlanta Georgia

Mechanical Seminar - Speidel Newspapers Inc., Reno, Nevada

1976 - Marketing Seminar - Speidel Newspapers Inc., Poughkeepsie, New York

Office Managers Seminar - Gannett Co., Inc., Reno, Nevada

Gannett Women in Management - Gannett Co., Inc., Athens, Ohio

1978 - Gannett Management Seminar - Gannett Co., Inc. Rochester, New York

1979 - Management & Cost Seminar - American Press Institute, Reston, Virginia

1980 - Publishers Seminar - American Institute, Reston, Virginia

-----Member & past president Altrusa Club, Chillicothe

-----Director AAA Automobile Club, Ross County

-----Trustee Billy Ireland Memorial

-----Member of AEJ-ANPA (American Education in Journalism/American Newspaper Publishers Assn.) Foundation Cooperative Committee on Journalism Education

-----Member of Ohio Newspaper Women's Association

-----Member of League of Women Voters

-----Cabinet member United Way of Ross County - 1980

-----Member of Ohio Newspaper Women's Association

H. SCHWENDEMAN, M. D.  
208 N. COLUMBUS STREET  
LANCASTER, OHIO 43130  
TELEPHONE OL 3-1123

September 18, 1980

Dr. Raymond Wilkes  
Ohio University-Lancaster  
1570 Granville Pike  
Lancaster, Ohio 43130

Dear Dr. Wilkes,

Please find enclosed my resume, Harold John Schwendeman.

Born November 2, 1927 near Lowell, Ohio, Washington County.

Primary School - Fisher. Secondary School - Lowell High School.

Attended Ohio University, Athens, Ohio - 1945. Enlisted into the U.S. Navy for 2 years and was discharged as a 2nd class petty officer at which time I returned to Ohio University and graduated with an AB degree, 1950. Was a member of the national honorary, Phi Beta Kappa.

University of Cincinnati Medical College 1950-1954, Doctor of Medicine Degree. Internship - St. Mary's Hospital, Cincinnati, Ohio, 1954-1955.

General Practice - Lancaster, Ohio, 1955 until present time.

Staff member and past president of the Lancaster-Fairfield County Hospital, 1955 til present. Presently, President of the Fairfield County Medical Society. Part-time Industrial Medicine at Anchor Hocking Glass Corporation.

Member of the St. Bernadette's Church.

Sincerely,

*H. Schwendeman, M.D.*  
H. Schwendeman, M.D.

PERSONAL RESUME - JUDGE RAY G. MILLER

Home 2739 West Ridgewood Circle, Zanesville, Ohio 43701

Born Elwood, Indiana, October 18, 1928

Family Wife, Martha (Elementary Teacher, Newton School, White Cottage, Ohio)

Two daughters, Leslie (Graduate Student, University of Iowa.); Lisa (Junior Student, Muskingum College)

Education Indiana University, B.S. in Insurance, 1950  
Indiana University School of Law, J.D. 1954

Military Service U. S. and European Theatre; Weapons and Drill Instructor and Company Commander

Bar Admissions Ohio and Indiana

Public Office Municipal Court Prosecutor; City of Zanesville, Muskingum County Judge, 1969 to present (Past President, Ohio Association of County Court Judges); Member Supreme Court Committee on Revision of Uniform Traffic Rules; Common Pleas Judge-Elect.

Law Practice Law firm of Kincaid, Micheli, Geyer, Ormond and Zinn, Cultice and Miller

Previous Employment Westfield Insurance Group, Westfield Center, Ohio

Bar Associations Muskingum County (Past President), Ohio State (Antitrust Committee and Traffic Law Committee), American Bar Association

Church Grace United Methodist Church, Zanesville (Former Lay Leader, Conference Delegate, Administrative Board and Chairman of Council of Ministries; President, Newark District)

Political Muskingum County Republican Policy Committee (Past Secretary), Young Republican Club (Past President), Teen Age Republican Club (Former Advisor), Ohio League of Young Republicans (Past Parliamentarian)

Civic Rotary Club of Zanesville (President); Community Improvement Corporation (Vice President); Muskingum Motor Club AAA - President; Muskingum Comprehensive Mental Health Center (Board Member); United Way (Past President); Muskingum Valley Boy Scouts (Former Board Member); Zanesville and Area Girl Scout Council (Past Board Member); Zanesville Jaycees (Past Secretary and Board Member); Muskingum Area Technical College (Law Enforcement Advisory Committee); Zanesville Area Chamber of Commerce

Fraternal Honor Lodge F & A M; Scottish Rite; Shrine; Grotto; Timber Run Grange; Muskingum County Farm Bureau; United Commercial Travelers

Milman Hart Linn III  
1169 Parkview Dr.  
Zanesville, OH 43701

Native of Zanesville, Ohio

Married Lynn Fitz of Zanesville on Dec. 29, 1954

3 children: Timothy, 24, graduated from Bucknell Univ. in civil engineering  
Andrew, 20, attending Wittenberg Univ,  
Amy, 16, attending Phillips Academy, Andover, Mass.

Education: graduated 1949 from Phillips Academy, Andover, MA  
graduated 1953 from Harvard College with AB degree  
graduated 1957 from Harvard Business School with MBA degree

Military Service: commissioned in August 1953 in U.S. Naval Reserve;  
served 2 years on active duty in the Atlantic aboard the  
USS Mindoro (CVE-120)

Work Experience: joined the Zanesville Stoneware Co. in June 1957 as  
Assistant to the President; became General Manager in 1960;  
and President in 1965. The Company is a family-owned manufacturer  
of pottery for the floral and food service industries.

Boards and Directorships: Zanesville Canal and Manufacturing Co.  
The Abbot Home for Elderly Men  
Past-President of Zanesville Rotary Club  
Past-Secretary of Zanesville Rotary Club  
Past board member of the Zanesville YMCA  
Former chairman of the Major Firms Division of  
the United Way of Muskingum Cty.  
Cub Scout Pack Master for 2 years  
Vestry of St. James Episcopal Church for 6 years  
Treasurer of the Muskingum Cty. Easter Seal Society

Memberships: Zanesville Country Club  
Zanesville Area Chamber of Commerce  
Southeastern Ohio Ceramic Society  
Zanesville YMCA

Hobbies: Running (10,000 meters)  
Tennis  
Do-It-Yourself home improvements

3. NAMING OF TRUSTEE REPRESENTATIVE TO THE  
INTER-UNIVERSITY COUNCIL

Although not an action item, this is included for information and record.

By Resolution 1978--381, February 11, 1978, the Chairman names the Board member to serve with the President on the Council. Mr. Bush has served a three-year term and the Chairman must name a member to serve during 1981, 1982 and 1983.

RESOLUTION 1978--381

WHEREAS, a purpose of the Inter-University Council of Ohio is "to interrelate action among...participating... institutions in all matters of policy or practice which concerns more than one of the institutions," and

WHEREAS, continuity of membership to accomplish this and other purposes would be advantageous,

THEREFORE, BE IT RESOLVED that the one Board member who in accordance with IUC Bylaws serves with the President on the Council be named by the chairman of the Board to a three-year term.

Chairman Lavelle named Mr. Spencer. Mrs. D'Angelo was designated the alternate.

President Ping stated that the Board owed Mr. Bush a debt of gratitude for effective and faithful service. He mentioned the initiation by Mr. Bush of quarterly meetings of Board representatives and a trustees' bulletin.

VIII. ANNOUNCEMENT OF NEXT STATED MEETING  
DATE AND SITE

Chairman Lavelle reminded members that the next meeting was scheduled for April 11 in Athens. Committee activities are scheduled for April 10.

## IX. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Mr. Baumholtz stated that as a student he had been proud of Ohio University and that following a tour of the campus and Court Street he was doubly proud. Seeing the great change for the better in all aspects of University life, he said, made him proud to be serving as a trustee.

Mr. Bush expressed appreciation for the privilege of serving as Inter-University Council representative. He said the responsibility should be shared and urged support of the IUC Trustees' organization as a means of assuring local autonomy. He announced that the IUC trustees' bulletin would be distributed soon and that there would be a workshop on budget and other matters in March. He stressed the need for universities to identify what they must do in the next two decades.

Mrs. D'Angelo expressed pleasure at being on the Board. A review of three histories of the University, she said, contradicted the view attributed to her by the media that a term on the Board represented a long time.

Mr. Jeffers congratulated Mr. Bush for his contributions to the IUC trustees' organization, and Mr. Joseph Welling for the work of the telecommunications Center. Referring to the worldwide social and economic challenges, he stressed the need to program to meet them. He expressed the hope that in this endeavor there would be accountability and responsibility from the media.

Mr. Rohr, saying that he was conscious of the effort that went into budget revision, urged all to persist in their efforts.

Mr. Keys asked that the record show his appreciation to President Ping for the privilege of meeting outgoing Dean Richard Mayer and incoming Dean Richard Robe at dinner Friday. He expressed appreciation for the services of Dean Mayer, which others shared. He expressed appreciation for the courtesies extended to him during his tenure as trustee by deans, other administrators and students.

Mr. Lavelle echoed the congratulations to Mr. Bush for a job well done as IUC representative. He expressed regret at the need to again increase fees. He observed that books must be balanced and belts tightened.

Mr. Johnson and President Ping had no comments.

## X. ADJOURNMENT

At 10:35 A.M., Chairman Lavelle, determining that there was no further business to come before the Board, invited a resolution to adjourn. Mr. Keys' motion, which Mr. Bush seconded, was unanimously approved.

## XI. CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 15, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administrative Procedures Act.

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William A. Lavelle  
Chairman

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Robert E. Mahn  
Secretary