TO: Those listed below*
FROM: Robert E. Mahn, Secretary, Board of Trustees
SUBJECT: Minutes of the April 12, 1980, Meeting of the Board

Enclosed for your file is a copy of the April 12 minutes. This draft will be presented for approval at the next regular meeting of the Board.

REM: vg

Enclosure

* Chairman and Members of the Board
  Mr. Johnson
  Mr. Jones
  Dr. Ping
  Mr. Mahn (2)
  Dr. Bucklew
  Mr. Peebles
  Mr. Kurlinski
  Dr. Harter
  Mr. Kennard
  Archivist (2)
  Resident Auditor
  Mr. Burns
MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Saturday, April 12, 1980, 11:00 A.M.
Room 319, Alden Library, Ohio University Campus
Athens, Ohio

I. ROLL CALL

Seven members were present, namely, Donald A. Spencer,
Chairman, William A. Lavelle, Vice Chairman, G. Kenner Bush,
Charles E. Holzer, Jr., Dean W. Jeffers, J. Grant Keys and
Milton J. Taylor. This constituted a quorum. Frank C. Baumholtz
and William D. Rohr were unable to attend.

President Charles J. Ping and Secretary Robert E. Mahn also
were present. Trustee Emeritus Fred H. Johnson and John M.
Jones, who sits with the Board by invitation as President of the
Ohio University Alumni Board of Directors, did not attend.

II. APPROVAL OF MINUTES OF THE
MEETING OF FEBRUARY 2, 1980
(previously distributed)

Mr. Keys moved that the minutes be approved as distributed.
Dr. Holzer seconded the motion, Approval was unanimous.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

There were no communications, petitions or memorials.

IV. ANNOUNCEMENTS

There were no announcements.
V. REPORTS

President Ping introduced Provost Neil Bucklew and Vice President and Dean of Students Carol Harter for reports on Operating Budget Plan and Residence Hall Budget Plans, respectively. Dr. Harter also reported on Financial Aid.

The reports referred to are included in the minutes with the resolutions pertaining to them. The report "Undergraduate Fees and Financial Aid, 1967-1979" is filed with the official minutes. The President described mission and access as the key issues in the formulation of these reports.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

Chairman Spencer stated that Board committees as constituted for 1979-80 had, at their respective meetings, discussed those matters now being presented to the Board. Chairmen, or committee members designated by them, were invited to present the matters for action.

A. BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE MATTERS

1. ACCEPTANCE FOR DEPOSIT WITH SECRETARY OF REPORT OF EXAMINATION OF AUDITOR OF STATE OF NDSL, CWS, SEO, BEOG, LEE, NSLS, AND HPL PROGRAMS OF OHIO UNIVERSITY FOR 1976-1978

Mr. Bush moved approval of the resolution. Mr. Lavelle seconded the motion. Approval was unanimous.
RESOLUTION 1980--513

WHEREAS, the Auditor of State submitted his report of Examination of National Direct Student Loan, College Work-Study, Supplementary Educational Opportunity, Basic Educational Operating Grant, Law Enforcement Educational, Nursing Student Loan and Scholarship, and Health Professions Loan Programs of Ohio University for the period July 1, 1976 through June 30, 1978, Fiscal Years Audited under GAAS 1977, 1978, and

WHEREAS, findings contained in the Report were acknowledged and recommended improvements in procedures instituted,

THEREFORE, BE IT RESOLVED that the Report of Examination is deposited with the Secretary.

The Report, selected pages of which accompany the resolution, is filed with the official minutes.
STATE OF OHIO

BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES

REPORT OF EXAMINATION

OF

NATIONAL DIRECT STUDENT LOAN, COLLEGE WORK-STUDY,
SUPPLEMENTAL EDUCATIONAL OPPORTUNITY,
BASIC EDUCATIONAL OPPORTUNITY GRANT, LAW ENFORCEMENT EDUCATIONAL,
NURSING STUDENT LOAN AND SCHOLARSHIP, AND HEALTH PROFESSIONS LOAN PROGRAMS

OF

OHIO UNIVERSITY

70705-77-3000-01

DISTRICT 7

ATHENS COUNTY

REGULAR EXAMINATION

July 1, 1976 thru June 30, 1978

FISCAL YEARS AUDITED UNDER GAAS 1977, 1978

STATE OF OHIO

THOMAS E. FERGUSON
Auditor of State
PART I INTRODUCTION

Background

The Ohio University is an institution of higher education established by the Ohio General Assembly and operating under the Ohio Law. The University is approved by the Office of Education to participate in the Student Financial Aid Programs. My examination of the National Direct Student Loan Program, College Work-Study Program, Supplemental Educational Opportunity Grants Program, Health Professions and Nursing Scholarship and Loan Programs of Ohio University, was for the period ending June 30, 1978. The examination was directed toward the objectives set forth in the Audit Guides and Information Manuals prepared by the Department of Health, Education, and Welfare. The Guideline Manual for Law Enforcement Education Programs was followed for the examination period for the Law Enforcement Education Program was July 1, 1976 to September 30, 1978.

National Direct Student Loan Program:

A. The program was established in 1958.
B. $6,809,795.00 was advanced to 7,489 students.
C. As of June 30, 1978 the default rate of total loans in default was 18.8%.
D. The period covered by this audit was July 1, 1976 to June 30, 1978.

College Work-Study Program:

A. The program was established on January 25, 1965.
B. There was $1,657,295.00 expended for student compensation during the audit period.
C. During the audit period 2,809 students participated in the program.
D. July 1, 1977 the Job Location and Development Program was established expending $6,842.00 at the end of the audit period.

Supplemental Educational Opportunity Grants Program:

A. On July 1, 1973 the program was established.
B. There was $448,695.00 awarded to students during the audit period.
C. 930 students participated in the program during the audit period.

Basic Educational Opportunity Grant Program:

A. The program was established on July 1, 1973.
B. There were awards of $4,390,071.00 to 5,683 students for the period of the audit.

Law Enforcement Education Program:

A. The program was established on September 1, 1970.
B. There were expenditures of $122,490.00 for 131 students participating in the program during the audit period.

Nursing Student Loan and Scholarship Program:

(1) Associate Degree Program - Zanesville Campus:
A. Program was established October 22, 1965.
B. Loans of $5,815.00 and scholarships of $6,530.00 were awarded during the audit period to 26 students.
C. Audit period was from July 1, 1976 to June 30, 1978.
PART I INTRODUCTION (Cont'd)

Nursing Student Loan and Scholarship Program: (Cont'd)

(2) Baccalaureate Degree Program - Main Campus:
A. This program was started on July 1, 1976.
B. Loans of $4,550.00 and scholarships of $2,950.00 were awarded during the audit period to 13 students.
C. Audit period was from July 1, 1976 to June 30, 1978.

Health Professions Loan Program:
A. The program started July 1, 1976.
B. $16,065.00 was expended for loans to 16 students during the two year audit period.
C. The audit period was from July 1, 1976 to June 30, 1978.

The university officials responsible for overall administration of the programs are the Treasurer and the Director of Student Financial Aid. The Financial Aid Office is responsible for application processing and loan approval, as well as the school's compliance with the various U.S. Office of Education regulations governing the school's participation in Federal and State Student Financial Aid Programs.

The treasurer's office is responsible for the program's financial management, general ledger accounting, payments, collections, and quarterly financial reports of the loan fund.

Scope of Audit

The audit of the National Direct Student Loan, College Work-Study, Supplemental Educational Opportunity, Basic Educational Opportunity Grant, Law Enforcement Education, Nursing Student Loan and Scholarship and Health Professions Loan Programs was performed in accordance with the financial and compliance elements of the "Standards for Audit of Governmental Organizations, Programs, Activities and Functions" issued by the Comptroller General in June 1972 (Reprint 1974) and the Audit Guide prescribed by the Department of Health, Education and Welfare dated July 1978. The Guideline Manual "M 5200.13" issued by United States Department of Justice was followed for the Law Enforcement Educational Program. The purpose of the audit was to formulate an opinion on the basic financial statements taken as a whole and to determine if these programs were administered in accordance with applicable law regulations, terms of agreements, and OE directives which are set forth in the audit guide.

The audit included:

1. Expressing an opinion on the balance sheets, related statement of changes of fund balances, and supplementary schedules.
2. Evaluation of the institution's policies, procedures, and practices used to administer the program.
4. Evaluation of the institution's systems of internal control, accounting, reporting, and the controls maintained in the operation of the accounting for the funds provided for the program.
5. Reconciliation of the information reported on the appropriate financial statements, with OE forms 1152-1, 1152-2, 1152-3, and 1152-4. Also forms LEEP5, HAR-36-13, and OE-255-3 for the years audited.

Due to the audit being performed during the summer when school was not in session confirmations from students were not requested. A study of the file and records were reviewed in depth.

The audit covered the period July 1, 1976 through June 30, 1978.
PART II - HIGHLIGHTS OF AUDIT RESULTS

My qualified opinion on the financial statements appears elsewhere in the report. During the audit nothing of a major nature came to our attention which caused me to believe that the Ohio University had not generally administered its Student Aid Programs in accordance with the Federal regulations and directives cited in the HEW Audit Guide for the various programs. However, certain areas of the institution's management of Student Aid Programs were in need of improvement, specifically, (1) the absence of a self-evaluation check list of the programs was noted, (2) improvement is needed in the process concerned with collection of loans made under the NDSL Program, and (3) the filing system did not provide adequate data to ensure adequate backup on awards and loans made to students. These matters are discussed more fully under the "Findings and Recommendations" section of this report. The administration agreed to perform a self-evaluation of the Federal Programs and the improvement of the NDSL billings and filing systems.
PART III - FINANCIAL

Auditor's Report on Financial Statements

We have examined the balance sheets of the programs covered by this audit of Ohio University as of June 30, 1978, and the related statements of change in the fund balances for the two year period then ended. The examination was made in accordance with the financial and compliance elements of the "Standards for Audits of Governmental Organizations, Programs, Activities and Functions" issued by the Comptroller General, in June 1972 (1974 Reprint).

Accordingly, we conducted such tests of the accounting records and such other auditing procedures as considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of the programs covered by this audit of the Ohio University at June 30, 1978, and the changes in fund balances for the two year period then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

The examination referred to above was directed primarily toward formulating an opinion on the aforementioned financial statements as of and for the two year period ended June 30, 1978, taken as a whole, and was not directed toward formulating an opinion on the balance sheets at June 30, 1977, or the statements of changes in fund balance for the individual years ended June 30, 1977 and 1978. The supplementary data included in Schedules 1 through 10, are presented for supplementary analysis purposes and are not necessary for a fair presentation of the financial position as of June 30, 1978 and the changes in fund balance for the two year period then ended. The supplementary data included in Schedule 1 through 10, have been subjected to the auditing procedures applied in the examination of the basic financial statements and, in our opinion, are stated fairly in all material respects only when considered in conjunction with the financial statements of the NDSL, CWS, SEOG, BEOG, LEEP, NSLP, and HPL Programs taken as a whole.

Exhibits and Schedules

The amounts reported on the statement of change in fund balance for: The NDSL, CWS, SEOG, agree with the amounts reported on OE form 1152-2, 1152-3, 1152-4; the BEOG Program agree with the amounts reported on OE Form 255-3; the LEEP agree with the amounts reported on form LEEP-5; and the NSLP and HPLP agree with the amounts reported on Form HRA-36-13.

Findings and Recommendations - Financial

During the course of the examination it was determined that the percentage of loans in default was 18.82%. As is noted in the "Guide for Audits of NDSL, CWS, and SEOG, Program, Department of Health, Education, and Welfare," dated July 1978, requirement that a default rate in excess of 10% be reported as a finding.

A billing service or reappraisal of the billing system now being used would aid in decreasing the default rate.

The administration felt with the assignment of loans to the Federal Government and an updating of the billing system the default rate would come into line.
PART IV - INTERNAL ACCOUNTING AND ADMINISTRATIVE CONTROLS AND COMPLIANCE

We have examined the balance sheets of the National Direct Student Loan, College Work-Study, Supplemental Educational Opportunity, Basic Educational Opportunity Grant, Law Enforcement Educational, Nursing Student Loan and Scholarship, and Health Professions Loan Programs, Ohio University for the period ended June 30, 1978. Our opinion on the above statements is contained on page 4 of this report. As a part of the examination, we made a study of the institution's system of internal accounting control to the extent considered necessary to evaluate the system as required by "Standards for Audits of Governmental Organizations, Programs, Activities and Functions". Under these standards the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements.

We also made a study of those internal accounting control and administrative control procedures of the Ohio University that were considered relevant to the criteria established by the Department of Health, Education, and Welfare as set forth in Section's 3.2, 3.3, and 3.4 of its Audit Guide issued July 1978. Our study included tests of compliance with such procedures during the period from July 1, 1976 through June 30, 1978.

The objective of internal accounting control is to provide reasonable, but no absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The objective of administrative control procedures comprehended in the Department of Health, Education and Welfare criteria is to provide similar assurance as to compliance with its related requirements. The concept of reasonable assurance recognizes that the cost of a system of internal control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily require estimates and judgements by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgement, carelessness, or other personal factors. Control procedures whose effectiveness depend upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management with respect either to the execution and recording of transaction or with respect to the estimates and judgements required in the preparation of financial statements. Further, projection of any evaluation of internal control to future periods is subject to the risk that the procedures may become inadequate because of change in conditions and that the degree of compliance with the procedures may deteriorate.

We understand that procedures in conformity with the criteria referred to in the second paragraph of this report are considered by the Department of Health, Education and Welfare to be adequate for its purpose in accordance with the provisions of the Higher Education Act of 1965 and related regulations, and that procedures not in conformity therewith indicate some inadequacy for such purposes. Based on this understanding and on our study, we believe the Ohio University procedures were adequate for the department's purposes except for the conditions described on page 4 under "Findings and Recommendations - Internal Accounting and Administrative Controls and Compliance" section of this report. We believe the exceptions are not in conformity with the criteria referred to above.

This report is intended for use in connection with the grant to which it refers and should not be used for any other purposes.

Finding and Recommendations - Internal Accounting and Administrative Controls and Compliance

In the course of the examination it was disclosed that the university lacked a self-evaluation checklist of the Student Aid Programs. It is required that a checklist for self-evaluation be used for administration to determine compliance of Federal regulations and to evaluate its practices and principles. Another purpose is to provide continuous monitoring of the programs to assure that they are being operated in an effective, efficient, and economical manner.

NDSL, CWS, SEOG, BEOG, LEFP, NSLP, & HLPF
Ohio University
Athens County
PART IV - INTERNAL ACCOUNTING AND ADMINISTRATIVE CONTROLS AND COMPLIANCE (Cont'd)

Finding and Recommendations - Internal Accounting and Administrative Controls and Compliance (Cont'd)

It was also recommended that a review of the processing and collection of NDSL loans be made.

Not only did it appear that the system used was ineffective but also lacked the necessary internal controls. There was not the segregation of duties to safeguard against, errors or misunderstandings, carelessness of risk of theft. It is also recommended that at least three people divide the duties of receipt of cash, depositing of receipts, posting of ledger, and the formulation of financial statements.

In the course of the audit it was also found that the filing system was not providing, the important data needed, a safe or convenient system. It was recommended that a system be adopted to enable documents to be maintained neatly and orderly.

PART V - PRIOR AUDIT REPORTS

Recommendations from the prior audit were met.
CONCLUSION

The audit report, including recommendations and citations, were reviewed with and acknowledged by the following officials on November 6, 1979:

1. Dr. Charles J. Ping, President
2. William L. Kennard, Treasurer
3. John O'Neal, Director of Student Financial Aid

These officials were informed that they had five working days from the date of the post audit conference to respond to or contest the citations made. No such written response was received.
EXAMINER CERTIFICATION

I, [Name], hereby certify that I, [Date], have examined the books, records and accounts of the within named, [Ohio University, Athens County], and I, [Name], further certify that the foregoing is a true and accurate summation of the same as I, [Date], verily believe.

BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES - STATE OF OHIO

[Signature]
State Examiner
Angela Irvin

State Examiner

TYPIST CERTIFICATION

I hereby certify that the foregoing report is a true and correct copy of the original report of the examination of said taxing district.

Date: 1/6/80
Signed: [Signature]

[Signature]
Proofreader

Area Supervisor

BUREAU CERTIFICATION

A true and correct copy of this report is filed in the Offices of the Bureau of Inspection and Supervision of Public Offices at Columbus, Ohio.

THE BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES

[Signature]
Clerk

Date: JAN 8 1980

NDSL, CWS, SEOC, SEOG, LEFP, NSLP, HLP
Ohio University
Athens County

-31-
2. **RECOGNITION OF SPACE UTILIZATION AND MANAGEMENT PLAN AS GUIDE FOR NEXT DECADE**

President Ping stated that the Plan was designed to systematically make space serve the University in an efficient manner. Mr. Jeffers moved approval of the resolution. Mr. Bush seconded the motion and asked that the record reflect commendation of the Administration for the quality of the study and foresight in having it made.

Approval of the motion was unanimous.

**RESOLUTION 1980--514**

WHEREAS, on January 15, 1977, the Board of Trustees, with the encouragement of the Board of Regents and in conjunction with the Ohio Division of Public Works, authorized the selection of a consultant to undertake a space management and utilization study, and

WHEREAS, Richard Fleischman Architects, Inc. was selected to conduct the study, and

WHEREAS, after a preliminary assessment of progress, the Board on June 24, 1978, approved "Proposed Guidelines for Space Planning," and

WHEREAS, the consultant presented his final report dated December, 1979,

THEREFORE, BE IT RESOLVED that the consultant's report be accepted as a guide to campus development and capital requests, with the provision that specific plans for biennial capital funding and recommendations for demolition of buildings require further Board action.

A copy of the Space Utilization and Management Study is filed with the official minutes.
3. OPERATING BUDGET PLAN AND SALARY INCREMENTS SCHEDULE

Provost Bucklew commented on planning and procedures behind the budget recommendations. He complimented the University Planning Advisory Council for its contributions.

Mr. Lavelle moved approval of the resolution, which Mr. Bush seconded. Approval was unanimous.

RESOLUTION 1980--515

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees received the "1980-81 General Program Planning Report" and approves the outline of the 1980-81 budget plan.

BE IT FURTHER RESOLVED that the Board of Trustees will review and act on the operational budget for 1980-81 at the next meeting of the Board. Further that the Board of Trustees authorizes the President to prepare contracts to implement adjustments for faculty and staff in the next fiscal year in accordance with the General Program Planning Report for 1980-81 presented at the April 12, 1980 Meeting of the Board of Trustees. The President is authorized to prepare recommended compensation for University Executive Officers for 1980-81. The recommendations will be reviewed with the Board of Trustees at their next board meeting.
The General Program at Ohio University includes undergraduate and graduate academic programs, student services, operations and, university relations. There are three other major divisions of the University which, while part of the overall planning process, are budgeted separately and conduct their own planning activities. These units include Medical Education (1979-80 budget = $6,166,000), Regional Higher Education (1979-80 budget = $9,244,000), and the Dormitory and Dining System (1979-80 budget = $12,957,000). One additional source of income involves grants and contracts (restricted and designated income during 1979-80 = $12,563,000).

General Program Planning Process

The Ohio University annual planning process as implemented during 1977-78 had as its major objectives, 1) encouragement of programs which show greatest potential for long range benefit to the institution, 2) cost effectiveness through cooperation among units and 3) enhancement of scholarship, educational opportunities and quality of campus life at Ohio University. To the extent possible, decisions regarding planning and budgeting for 1980-81 continue to reflect these objectives.

The planning program decisions are based on recommendations generated by the colleges and administrative units of the University. The deans and vice presidents have played a critical coordinating role at that level. The final review and recommendation is performed by the University Planning Advisory Council which includes students, faculty and administrators (Appendix A). Although individual members of the University Planning Advisory Council might disagree with various recommendations, this report reflects their consensus and has their general support.
Enrollments

At the start of the planning cycle in October, preliminary enrollment forecasts were prepared based upon the actual enrollments of Fall 1979. These projections incorporated estimates of new entering students based upon fall experience and information provided by the Regents regarding the expected number of high school graduates for the coming year.

Through the planning process, admissions data were carefully monitored to validate the earlier projections and to detect any unanticipated changes in attendance rates, attrition patterns or shifts in program enrollment. The fall headcount projections on which the budget is based are presented in Appendix B. There will be a review and update of enrollment projections during the next few months as more information becomes available. It is possible that the enrollment forecasts will be raised slightly at that time.

General Program Income Budget

Income to Ohio University in 1980-81 will be generated from four sources: state subsidy, student fees, paybill, and other income from grants, investments, etc. Estimates of general program income generated from these four sources for 1980-81 are as follows:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Subsidy</td>
<td>$27,500,000</td>
</tr>
<tr>
<td>Student Fees</td>
<td>20,840,000</td>
</tr>
<tr>
<td>Other Income</td>
<td>3,500,000</td>
</tr>
<tr>
<td>Paybill</td>
<td>728,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$52,568,000</strong></td>
</tr>
</tbody>
</table>

Several assumptions are involved in making the above estimates. The $27,500,000 estimate from state subsidy assumes that the enrollment/subsidy ceiling established for Ohio University will be exceeded and a small amount of subsidy over-earnings received. While enrollments in excess of the ceiling will generate additional tuition, our experience during 1979-80 does not lead us to believe that significant over-earnings of state subsidy will be possible. Income from student fees assumes enrollments at the projected level and an average fee increase of approximately 12%. The estimate of
other income assumes that revenues generated through investments and other sources will increase by $520,000 over the original 1979-80 estimates. The source of the $728,000 paybill income is a state appropriation to cover the cost of mandated civil service pay increases.

General Program Tuition, Fee and Out-of-State Surcharge Increases

While an average fee increase of 12% may appear high, three factors must be taken into account. First, the budget approved by the state includes a ceiling for each of the higher education institutions which limits subsidy earnings. Second, there was no tuition and only a small increase in the general fee and out-of-state surcharge last year; thus, the average increase for the 1979-81 biennium will approximate 7% per year. Finally, a 12% increase for 1980-81 is still considerably below the average annual rate of inflation.

Although fee increase data from other institutions are still incomplete, it appears that the proposed increases at Ohio University will not exceed the average in the state for undergraduate and graduate students. (See Appendix C for a summary of the recommended tuition, fee and surcharge increases.)

General Program Expenditure Allocation

The expenditure allocations for 1980-81 again reflect a deliberate, structured analysis of program needs and priorities. These priorities are then implemented to the extent fiscal limits permit. Although the proposed expenditure allocations are not sufficient to include all of the items desired, the result reflects a stable fiscal plan that continues to move the University in directions consistent with its major objectives.

A preliminary distribution of resources is presented in Appendix D. The total of the planning base allocations for the various units is $48,606,971. Included in the base allocations for the units is $200,000 to fund a $300 per year average increase for graduate stipends. A special effort ($200,000) was made to address the severe problem caused by the rapid cost increases of equipment and supplies. This allocation represents a first step toward a commitment made last year that special priority be given to increasing the funds available for equipment and supplies.
In addition to the above, planning pool funds totaling $594,700 will be distributed plus, a pool of $150,000 has been set aside for allocation by the Provost to address special needs in areas such as affirmative action, student wage increases, continuing education, and general education.

The current planning base amounts presented in Appendix D include authorized expenditures for the current year, planned expenditure reductions for next year, adjustments to base budgets which became known after completion of last year's planning process, and institutional adjustments such as increased utility costs. Contract compensation and civil service step increases are yet to be allocated to each unit and, are therefore, presented as summary line items. The total of these preliminary allocations, including all of these items, is $52,568,000.

Compensation

Compensation increases for full-time continuing faculty and staff will average 10% and include both fringe benefits and salary increases. In addition to the 10% increase for 1980-81, affirmative action adjustments as well as equity adjustments were made for faculty and staff. It is also important to note that a special 3% adjustment of faculty salaries was made at mid-year during 1979-80.

The increase in contract salaries as a result of these several steps will total nearly 14% over the beginning 1979-80 base compensation levels. The cost of these increases which are part of a multi-year commitment to improve compensation will be nearly $3,000,000.

Evaluation also was undertaken of compensation issues related to summer school and other overload activities. After considerable deliberation, an increase of $30 per credit hour was recommended. This will bring the compensation for faculty at the instructor level to $300 per credit hour and for those at the assistant professor level and above to $340 per credit hour. Further analysis of this compensation issue will be undertaken by the University Planning Advisory Council during next year's planning process.

In addition to the increases for contract faculty and staff, $728,000 has been allocated for mandated step increases and paybill adjustments for civil service personnel. Of that total amount, $499,000 (see Appendix D) remains to be distributed during 1980-81.
Planning Pools

The process for consideration of planning pool requests was basically the same as that employed last year. Approximately 60% of the funds were designated for program enhancement and 40% for the maintenance of existing programs. Proposals selected for funding were expected to demonstrate that they would:

A. Improve Ohio University's ability to recruit and retain high quality students.

B. Increase the quality of scholarship, education and life at Ohio University.

C. Increase the income or reduce costs.

D. Effect long-range benefits to the institution.

E. Enhance cooperation and resource utilization among departments and various planning units.

The final review by the University Planning Advisory Council identified 33 proposals costing $594,700 which can be grouped according to the following categories (see Appendix E for a detailed description).

A. Improve recruitment or retention:
   - Minority recruiter
   - Equipment and supplies for Admissions Office
   - Travel costs for Admissions Office
   - Student Financial Aids equipment and supplies
   - Alumni student recruitment
   - Journalism, INCO and Fine Arts TA's
   - WICA grants-in-aid

B. Increased quality of scholarship, education or campus life:
   - Business faculty position
   - Language laboratory renovation
   - Health care management faculty position
   - Musical equipment
   - Visual arts equipment
   - Film department equipment
   - Sound equipment for lecture rooms
   - Computer Science faculty position
   - Engineering equipment and supplies
C. Increased income or reduced costs
   Matching funds for equipment grant requests
   Fulbright matching funds
   Research grant promotion funds

D. Special long-term benefits
   Acquisitions for Library
   Improvements of Inter-library loan process
   Operations and plant maintenance equipment and supplies
   Vehicle replacement
   Repair and replacement of equipment in Arts & Sciences
   and Journalism graphics lab
   Rental inflation for computer equipment
   Test scoring machine

E. Enhanced cooperation and resource utilization
   Radio-TV equipment - Communications and Telecom
   Graduate Assistant - Telecom and Electrical Engineering
   Support to departments for Honors Tutorial program
   Computer operator position
   Reduction of stores mark-up charges

Additional General Program Planning Activities

The planning process is currently moving forward in three additional areas. During the 1978-79 Fall quarter, a Structural Review Committee was appointed to serve as a sub-committee of the University Planning Advisory Council. After devoting several months to analysis of the administrative structure at Ohio University, extensive interviews and discussions with other similar institutions, and, evaluations of our structure in relation to institutional goals and objectives, the committee prepared in May 1979 a final report suggesting that a large number of counseling units existed on campus and greater effectiveness and efficiency might be achieved through consolidation.

The report from the committee to the University Planning Advisory Council elicited considerable comment and discussion. Out of these discussions emerged a consensus that of great importance was the need for a more integrated advising process which directly involves faculty. Such an advising program which guarantees interaction of faculty with students appears to be critical for increasing retention levels. As a result of this consensus, a plan is now being instituted which not only will increase counseling effectiveness and efficiency, but
also will insure the availability of a comprehensive advising program for freshmen who are undecided or in need of special assistance in meeting developmental education requirements.

A second area of special activity involves staff planning. At the end of the first planning cycle, two of the major needs identified were for establishment of parameters and guidelines to assist planning units, and, identification of those areas where resource and staff allocation would most benefit the University.

Distribution of the guidelines and staffing parameters to the planning units was undertaken during the 1979-80 academic year and final discussions between the Provost's Office and the heads of the planning units are now being completed. These discussions will result in the initiation of staffing reductions and reallocations which will 1) assure preparation for the significant reduction during the 1980's of 18-22 year olds who constitute the major population from which Ohio University draws its students, and 2) permit reallocation of staff into areas of extremely high student demand or special program development.

The third area involves implementation of an evaluation process to assess the degree to which planning units who received pool funds actually met their stated objectives. All proposals submitted for funding must include a statement of specific goals to be achieved and, how the achievement of these goals might be evaluated. Formal education of the degree of success achieved by units receiving funds during 1979-80 will be undertaken during the fall quarter of 1980-81. Similarly, pool funds allocated to units for expenditure during 1980-81 will be evaluated during the subsequent fall quarter. Use of this follow-up evaluation process assures that the goals stated by units receiving pool funds actually have been met.

Conclusion

The presentation of this report represents the conclusion of much of the planning activity in the third full year of the planning process. Priority program needs are being identified and resources allocated to those ends. A schedule for improving compensation has been implemented; every effort to hold down fee increases is being made; and fiscal stability has been accomplished. Analysis of new program options is occurring, and at the same time, organizational improvement is being undertaken. In summary, a planning process which directly affects resource allocation has been implemented and is operating.

NSB/jc
Attachments
Appendix A

UNIVERSITY PLANNING ADVISORY COUNCIL
1979-80

Name	 Area
Neil Bucklew	 Provost's Office
Robert Baker	 Journalism
Cathy Barrett	 University Relations
William Dorrill	 Arts & Sciences
Nancy Ellis	 Undergraduate Student
Felix Gagliano	 Political Science
Pat Jones-Witters	 Zoology
Eric Kramer	 Graduate Student
Henry Lin	 Fine Arts
Carla Mattmiller	 Student Life
Hilda Richards	 Health & Human Services
Roger Rollins	 Faculty Senate
Joel Rudy	 Administrative Senate
Duane Schneider	 English
Tim Smith	 Undergraduate Student
John Stinson	 Management
Seldon Strother	 Curriculum & Instruction
Robert Williams	 Industrial & Systems Engineering

Invited to Participate in UPAC Sessions
Gene Peebles	 Vice President for Operations
William Smith	 Affirmative Action
Don Sunderman	 RHE - Zanesville

Planning Staff
James Bruning	 Provost's Office
Francis Cornelius	 Operations
Charles Harrington	 Provost's Office
William Kennard	 Treasurer
Ted Kohan	 Student Affairs
## SUMMARY OF ENROLLMENT PROJECTIONS
FOR 1980-81 BUDGET PLANNING

<table>
<thead>
<tr>
<th></th>
<th>1979 Actual</th>
<th>1980 Projection</th>
<th>Change</th>
</tr>
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<tbody>
<tr>
<td><strong>Athens Regular</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>11,685</td>
<td>11,586</td>
<td>(99)</td>
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<tr>
<td>Graduate</td>
<td>1,802</td>
<td>1,823</td>
<td>21</td>
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<tr>
<td>Sub-total</td>
<td>13,487</td>
<td>13,409</td>
<td>(78)</td>
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<tr>
<td>Medical</td>
<td>150</td>
<td>190</td>
<td>40</td>
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<tr>
<td><strong>TOTAL ATHENS REGULAR</strong></td>
<td>13,637</td>
<td>13,599</td>
<td>(38)</td>
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<tr>
<td><strong>Continuing Education</strong></td>
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<tr>
<td>Undergraduate</td>
<td>170</td>
<td>195</td>
<td>25</td>
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<tr>
<td>Graduate</td>
<td>47</td>
<td>55</td>
<td>8</td>
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<tr>
<td>Sub-total</td>
<td>217</td>
<td>250</td>
<td>33</td>
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<tr>
<td><strong>TOTAL MAIN AND C.E.</strong></td>
<td>13,854</td>
<td>13,849</td>
<td>(5)</td>
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<td><strong>Branch</strong></td>
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<td>59</td>
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<td>Sub-total</td>
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<td>6,393</td>
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<td><strong>GRAND TOTAL ALL CAMPUSES</strong></td>
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<td>20,242</td>
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## Appendix B (cont'd.)

### ESTIMATE OF NEW ENTERING STUDENTS

#### SUMMARY

<table>
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<tr>
<th>YEAR</th>
<th>NEW FRESHMEN</th>
<th>NEW TRANSFERS</th>
<th>RE-ENROLLING UNDERGRADS</th>
<th>RELOCATE</th>
<th>SPECIAL</th>
<th>OHIO HIGH SCHOOL GRADUATES b</th>
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<tr>
<td>1972</td>
<td>3,496</td>
<td>742</td>
<td>527</td>
<td>584</td>
<td>147</td>
<td>169,481</td>
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<tr>
<td>1973</td>
<td>2,987</td>
<td>606</td>
<td>595</td>
<td>499</td>
<td>166</td>
<td>171,297</td>
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<tr>
<td>1974</td>
<td>2,314</td>
<td>485</td>
<td>540</td>
<td>453</td>
<td>148</td>
<td>172,248</td>
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<tr>
<td>1975</td>
<td>2,443</td>
<td>536</td>
<td>483</td>
<td>351</td>
<td>178</td>
<td>176,227</td>
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<tr>
<td>1976</td>
<td>2,836</td>
<td>642</td>
<td>404</td>
<td>336</td>
<td>159</td>
<td>175,081</td>
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<td>1977</td>
<td>3,015</td>
<td>626</td>
<td>397</td>
<td>214</td>
<td>127</td>
<td>175,137</td>
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<tr>
<td>1978</td>
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<td>583</td>
<td>414</td>
<td>241</td>
<td>125</td>
<td>172,468</td>
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<td>1979</td>
<td>3,000</td>
<td>529</td>
<td>449</td>
<td>180</td>
<td>123</td>
<td>173,257</td>
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<tr>
<td>1980</td>
<td>2,900</td>
<td>540</td>
<td>445</td>
<td>190</td>
<td>120</td>
<td>166,626</td>
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<tr>
<td>1981</td>
<td>2,795</td>
<td>540</td>
<td>435</td>
<td>195</td>
<td>125</td>
<td>160,222</td>
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<tr>
<td>1982</td>
<td>2,780</td>
<td>535</td>
<td>440</td>
<td>195</td>
<td>130</td>
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<tr>
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<td>535</td>
<td>440</td>
<td>195</td>
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<td>520</td>
<td>415</td>
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<td>135</td>
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<tr>
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<td>415</td>
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<td>145</td>
<td>138,159</td>
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<tr>
<td>1986</td>
<td>2,430</td>
<td>515</td>
<td>415</td>
<td>175</td>
<td>145</td>
<td>134,682</td>
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<tr>
<td>1987</td>
<td>2,450</td>
<td>515</td>
<td>390</td>
<td>175</td>
<td>150</td>
<td>136,666</td>
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<tr>
<td>1988</td>
<td>2,550</td>
<td>515</td>
<td>390</td>
<td>160</td>
<td>150</td>
<td>143,017</td>
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<tr>
<td>1989</td>
<td>2,285</td>
<td>515</td>
<td>340</td>
<td>160</td>
<td>150</td>
<td>124,690</td>
</tr>
<tr>
<td>1990</td>
<td>2,200</td>
<td>515</td>
<td>340</td>
<td>150</td>
<td>150</td>
<td>118,876</td>
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</tbody>
</table>

#### NOTES:
- a. Fall 1979 Actuals.
- b. January 1978 Projections by Ohio Board of Regents
Appendix C

Schedule of Graduate and Undergraduate Student Fees

Athens Campus
1979-80 to 1980-81

<table>
<thead>
<tr>
<th>Rate Increases per Quarter</th>
<th>Graduate</th>
<th>Undergraduate</th>
</tr>
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<tbody>
<tr>
<td>Instructional</td>
<td>40</td>
<td>35</td>
</tr>
<tr>
<td>percent</td>
<td>12%</td>
<td>12.6%</td>
</tr>
<tr>
<td>General</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>percent</td>
<td>12.5%</td>
<td>12.5%</td>
</tr>
<tr>
<td>Non-Resident Surcharge</td>
<td>55</td>
<td>55</td>
</tr>
<tr>
<td>percent</td>
<td>11.7%</td>
<td>11.7%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1979-80 Fees</th>
<th>1980-81 (Proposed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
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<td></td>
</tr>
<tr>
<td>Instructional Fee</td>
<td>277</td>
<td>312</td>
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<tr>
<td></td>
<td>831</td>
<td>936</td>
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<tr>
<td>General Fee</td>
<td>80</td>
<td>90</td>
</tr>
<tr>
<td></td>
<td>240</td>
<td>270</td>
</tr>
<tr>
<td>Non-Resident Surcharge</td>
<td>470</td>
<td>525</td>
</tr>
<tr>
<td></td>
<td>1,410</td>
<td>1,575</td>
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</tbody>
</table>

Graduate

<table>
<thead>
<tr>
<th>Instructional Fee</th>
<th>333</th>
<th>999</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fee</td>
<td>80</td>
<td>240</td>
</tr>
<tr>
<td></td>
<td>90</td>
<td>270</td>
</tr>
<tr>
<td>Non-Resident Surcharge</td>
<td>470</td>
<td>525</td>
</tr>
<tr>
<td></td>
<td>1,410</td>
<td>1,575</td>
</tr>
</tbody>
</table>
## Appendix D

### Ohio University

**Preliminary Distribution of Resources**  
**General University Programs**  
**Fiscal Year 1980-81**

<table>
<thead>
<tr>
<th>Planning Unit</th>
<th>Planning Budget Base</th>
<th>Planning Pool Awards</th>
<th>Preliminary Allocations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Afro-American Affairs</td>
<td>$ 315,730</td>
<td>$</td>
<td>$ 315,730</td>
</tr>
<tr>
<td>Arts &amp; Sciences</td>
<td>12,294,407</td>
<td>140,600</td>
<td>12,435,007</td>
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<tr>
<td>Athletics</td>
<td>1,117,538</td>
<td>80,000</td>
<td>1,197,538</td>
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<tr>
<td>Business</td>
<td>1,621,863</td>
<td>20,000</td>
<td>1,641,863</td>
</tr>
<tr>
<td>Communications</td>
<td>1,669,612</td>
<td>38,200</td>
<td>1,707,812</td>
</tr>
<tr>
<td>Education</td>
<td>2,615,271</td>
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<td>2,615,271</td>
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<tr>
<td>Engineering</td>
<td>1,846,834</td>
<td>26,000</td>
<td>1,872,834</td>
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<td>Fine Arts</td>
<td>3,341,896</td>
<td>47,800</td>
<td>3,389,696</td>
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<td>Graduate Programs</td>
<td>840,085</td>
<td>3,000</td>
<td>843,085</td>
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<td>Institutional Services²</td>
<td>1,511,779</td>
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<td>1,513,879</td>
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<td>International Studies</td>
<td>458,862</td>
<td>1,000</td>
<td>459,862</td>
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<tr>
<td>Library</td>
<td>2,019,194</td>
<td>42,800</td>
<td>2,061,994</td>
</tr>
<tr>
<td>Operations</td>
<td>9,810,811</td>
<td>75,000</td>
<td>9,885,811</td>
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<tr>
<td>Telecommunications</td>
<td>517,073</td>
<td>3,500</td>
<td>520,573</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>3,912,601</td>
<td>44,500</td>
<td>3,957,101</td>
</tr>
<tr>
<td>University College</td>
<td>330,797</td>
<td></td>
<td>330,797</td>
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<tr>
<td>University Relations</td>
<td>607,108</td>
<td>5,000</td>
<td>612,108</td>
</tr>
<tr>
<td>Information Systems</td>
<td>1,589,995</td>
<td>31,100</td>
<td>1,621,095</td>
</tr>
<tr>
<td>Health &amp; Human Services</td>
<td>1,948,631</td>
<td>29,500</td>
<td>1,978,131</td>
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<tr>
<td>Honors College</td>
<td>156,884</td>
<td>4,600</td>
<td>161,484</td>
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</table>

**Total**  
$48,526,971  
$594,700  
$49,121,671

### Allocations to be Distributed

- Faculty and contract staff compensation: $2,512,329
- Part-time teaching rate increase: 85,000
- Civil Service Compensation Increases: 499,000
- Allocation for non-compensation expenditures: 200,000
- Miscellaneous expense commitments³: 150,000

Sub-total: $3,446,329

**Notes:**

1. WICA grants-in-aid. These are budgeted through the financial aids office under Student Affairs.
2. Institutional Services allocation includes reserve contingency of $400,000.
3. Miscellaneous expense commitments includes such items as affirmative action funding, unfunded tenure commitments, overhead return on training grants, English composition and pre-tier I math expenses, etc. Exact expense requirements for these items are unknown at this time.
### Appendix E

**Summary of Pool Allocations**

<table>
<thead>
<tr>
<th>Type</th>
<th>Funding</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Afro-American Affairs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No pool requests were</td>
<td></td>
<td></td>
</tr>
<tr>
<td>submitted to UPAC</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Arts &amp; Sciences</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matching Equipment Funds</td>
<td>one time</td>
<td>$19,000</td>
</tr>
<tr>
<td>Equipment Repair/Replacement</td>
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<td>$56,800</td>
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<tr>
<td>Computer Science Faculty</td>
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<tr>
<td>Language Lab</td>
<td>one time</td>
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<tr>
<td><strong>sub-total</strong></td>
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<td><strong>Athletics</strong></td>
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<td>WICA grants-in-aid</td>
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<td><strong>Business</strong></td>
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</tr>
<tr>
<td>Business Comptuer Systems Faculty</td>
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<td>$20,000</td>
</tr>
<tr>
<td><strong>Communications</strong></td>
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<td></td>
</tr>
<tr>
<td>RTV-Telecom Equipment</td>
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<td>Journalism TA stipends</td>
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<tr>
<td>INCO TA stipends</td>
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<td>Graphics Lab maintenance</td>
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<td><strong>sub-total</strong></td>
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<td>300-900 base adjustment</td>
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<tr>
<td><strong>Fine Arts</strong></td>
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<tr>
<td>Graduate assistants</td>
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<tr>
<td>Musical equipment replacement</td>
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<td>Visual arts equipment</td>
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<tr>
<td>Film equipment</td>
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<td><strong>Graduate Programs</strong></td>
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<tr>
<td>Research grant promotion</td>
<td>base</td>
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<tr>
<td>Type</td>
<td>Funding</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>------------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>Institutional Services</strong></td>
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<td></td>
</tr>
<tr>
<td>Sound equipment</td>
<td>one time</td>
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<tr>
<td><strong>International Studies</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fulbright matching with</td>
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<td></td>
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<tr>
<td>Arts &amp; Sciences</td>
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<tr>
<td><strong>Information Systems</strong></td>
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<td>Inflation on computer rentals</td>
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<td>Computer operator position</td>
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<tr>
<td>Test scoring machine rental</td>
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<td><strong>sub-total</strong></td>
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<td><strong>Health &amp; Human Services</strong></td>
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<td>Health care management position</td>
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<tr>
<td><strong>Honors Tutorial College</strong></td>
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<td></td>
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<tr>
<td>Support to participating departments</td>
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<td><strong>Library</strong></td>
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<td>Acquisitions</td>
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<td>Inter-library loan</td>
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<td>Plant non-compensation costs</td>
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<td>Stores mark-up elimination</td>
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<td>Plant vehicle replacement</td>
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<td><strong>sub-total</strong></td>
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<tr>
<td><strong>Student Affairs</strong></td>
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<td>Admissions non-compensation costs</td>
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<tr>
<td>Admissions travel costs</td>
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<tr>
<td>Admissions minority recruiter</td>
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<td>Financial Aids non-compensation costs</td>
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<td><strong>sub-total</strong></td>
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<td>$44,500</td>
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### Summary of Pool Allocations

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<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telecommunications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate assistant with elect. eng.</td>
<td>base</td>
<td>$3,500</td>
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<tr>
<td>University Relations</td>
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<td></td>
</tr>
<tr>
<td>Alumni Student recruitment</td>
<td>one time</td>
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</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td></td>
<td><strong>$594,700</strong></td>
</tr>
</tbody>
</table>
4. **FEE SCHEDULE PLAN**

Mr. Bush observed that although the increases being recommended might appear high, all could understand the reasons behind them. He moved approval of the resolution, which Mr. Lavelle seconded. Approval was unanimous.

**RESOLUTION 1980--516**

WHEREAS, the proposed budget plan for fiscal year 1980-81 contains program enhancements after extensive review, and

WHEREAS, the proposed budget plan for fiscal year 1980-81 contains fixed and mandated cost increases, as well as faculty and staff compensation increases,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees adopt the attached schedules of fees effective with the Summer Quarter 1980.
## OHIO UNIVERSITY
### FEE SCHEDULE
**EFFECTIVE SUMMER QUARTER 1980**

**ATHENS CAMPUS**

<table>
<thead>
<tr>
<th></th>
<th>Approved 1979-80</th>
<th>Proposed 1980-81</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tr>
<tr>
<td><strong>Full-Time Students</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Undergraduate (11-20 hours inclusive)</strong></td>
<td></td>
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<tr>
<td>Instructional</td>
<td>$277</td>
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<tr>
<td>General</td>
<td>80</td>
<td>90</td>
<td>10</td>
</tr>
<tr>
<td>Non-Resident Surcharge</td>
<td>470</td>
<td>525</td>
<td>55</td>
</tr>
<tr>
<td><strong>Medical</strong></td>
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<tr>
<td>Instructional</td>
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<tr>
<td>General</td>
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<td>90</td>
<td>10</td>
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<tr>
<td>Non-Resident Surcharge</td>
<td>470</td>
<td>525</td>
<td>55</td>
</tr>
<tr>
<td><strong>Graduate (9-18 hours inclusive)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional</td>
<td>333</td>
<td>373</td>
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<tr>
<td>General</td>
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<td>90</td>
<td>10</td>
</tr>
<tr>
<td>Non-Resident Surcharge</td>
<td>470</td>
<td>525</td>
<td>55</td>
</tr>
<tr>
<td><strong>Part-Time Hours</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohio Resident</td>
<td>35</td>
<td>40</td>
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<tr>
<td>Non-Resident</td>
<td>82</td>
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<td><strong>Graduate</strong></td>
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<tr>
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<td>50</td>
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<tr>
<td>Non-Resident</td>
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<td>122</td>
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<tr>
<td><strong>Excess Hours</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
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<tr>
<td>Ohio Resident</td>
<td>17</td>
<td>19</td>
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<tr>
<td>Non-Resident</td>
<td>42</td>
<td>47</td>
<td>5</td>
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<tr>
<td><strong>Graduate</strong></td>
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</tr>
<tr>
<td>Ohio Resident</td>
<td>32</td>
<td>36</td>
<td>4</td>
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<tr>
<td>Non-Resident</td>
<td>65</td>
<td>73</td>
<td>8</td>
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</table>
### OHIO UNIVERSITY

**FEE SCHEDULE**

**EFFECTIVE SUMMER QUARTER 1980**

**REGIONAL CAMPUSES, IRONTON AND PORTSMOUTH**

<table>
<thead>
<tr>
<th></th>
<th>Approved 1979-80</th>
<th>Proposed 1980-81</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full-Time Students</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Undergraduate (11-20 hours inclusive)</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Regional Campuses:</td>
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<tr>
<td>Instructional</td>
<td>$260</td>
<td>$295</td>
<td>$ 35</td>
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<tr>
<td>General</td>
<td>35</td>
<td>40</td>
<td>5</td>
</tr>
<tr>
<td>Non-Resident Surcharge</td>
<td>470</td>
<td>525</td>
<td>55</td>
</tr>
<tr>
<td>Ironton and Portsmouth:</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Instructional</td>
<td>255</td>
<td>290</td>
<td>35</td>
</tr>
<tr>
<td>General</td>
<td>5</td>
<td>5</td>
<td>5</td>
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<tr>
<td>Non-Resident Surcharge</td>
<td>30</td>
<td>30</td>
<td>0</td>
</tr>
<tr>
<td><strong>Part-Time Hours</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Campuses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohio Resident</td>
<td>29</td>
<td>33</td>
<td>4</td>
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<tr>
<td>Non-Resident</td>
<td>76</td>
<td>85</td>
<td>9</td>
</tr>
<tr>
<td>Ironton and Portsmouth:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohio Resident</td>
<td>25</td>
<td>29</td>
<td>4</td>
</tr>
<tr>
<td>Non-Resident</td>
<td>28</td>
<td>32</td>
<td>4</td>
</tr>
<tr>
<td><strong>Excess Hours</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Campuses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohio Resident</td>
<td>15</td>
<td>17</td>
<td>2</td>
</tr>
<tr>
<td>Non-Resident</td>
<td>39</td>
<td>44</td>
<td>5</td>
</tr>
<tr>
<td>Ironton and Portsmouth:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohio Resident</td>
<td>15</td>
<td>17</td>
<td>2</td>
</tr>
<tr>
<td>Non-Resident</td>
<td>15</td>
<td>17</td>
<td>2</td>
</tr>
</tbody>
</table>
5. RESIDENCE HALL BUDGET PLAN AND RATES

Vice President and Dean of Students Carol Harter reported that a healthy occupancy rate and a reduction in the annual debt service requirement made possible the relatively modest increase in rates. She called attention to the need to further increase rates if the General Assembly enacted a supplemental pay bill.

Mr. Jeffers moved approval of the resolution, which Mr. Taylor seconded. Approval was unanimous.
I am pleased to report that projected residence hall occupancy for next year once again represents a healthy picture for Ohio University. Indeed, favorable occupancy projections together with excellent returns on our investment income result in a comparatively modest rate increase recommendation for next year despite the double-digit inflation which characterizes many of our expenditure items, particularly raw food and utilities.

With an 8% increase in room, apartment, and board charges, all traditional expenditures can be met; in addition, a number of critical needs will be addressed:

1. an additional $50,000 to the Residence Life budget will ensure a staffing level designed to maximize programming, counseling, and supervision of resident students, particularly in freshman halls;

2. a $60,000 increase in capital improvements will assist in upgrading the physical environment;

3. a $150,000 transfer to the repair and replacement reserve will further enhance our attempts to build needed funding for major projects in the future.

While stringent cost containment measures and operational efficiencies continue to characterize residence hall management, we believe the proposed budget and rate increases also reflect careful attention to the basic needs of our resident students.
Ohio University
Residence and Dining Hall Current Auxiliary Fund
Financial Premises for the 1980-81 Budget
March 18, 1980

Rate increase request:

A proposed rate increase averaging 8.0% has been applied to all room, apartment, and board charges.

Income consideration:

In addition to the above rate increases, certain other categories have been increased slightly including:

a. Workshops
b. Garage rent
c. Linen service
d. Snack bar, catering and banquets, and guest meals
e. Guest housing

Facility utilization:

All available residence halls will be operative for the 1980-81 academic year. The University will designate Crook Hall as a guest housing facility until the start of construction and renovation for the College of Engineering.

Occupancy levels:

<table>
<thead>
<tr>
<th></th>
<th>Fall Quarter</th>
<th>Yearly Average</th>
<th>Retention %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1979-80 Budget</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>student residents</td>
<td>6,400</td>
<td>6,000</td>
<td>93.75</td>
</tr>
<tr>
<td>dining hall students</td>
<td>6,160</td>
<td>5,775</td>
<td>93.75</td>
</tr>
<tr>
<td>1980-81 Budget</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>student residents</td>
<td>6,589</td>
<td>6,231</td>
<td>94.56</td>
</tr>
<tr>
<td>dining hall students</td>
<td>6,251</td>
<td>5,887</td>
<td>94.18</td>
</tr>
</tbody>
</table>

Fall quarter occupancy and retention based upon 1979-80 actual adjusted for recent occupancy projections.

Cost containment measures:

Cost containment efforts maintained over the last four years are to be continued for fiscal 1980-81.

Debt service requirements:

The 1980-81 budget reflects the refunding of bonds made possible by capital funds provided by the State of Ohio for the acquisition of Crook Hall.
Inflationary consideration:

The following inflationary increases over the previous year (1979-80) have been applied to the most current forecast of operating expenditures:

- average civil service step increases: 5.0%
- contract salaries: 10.0%
- student wages ($2.90 to $3.10 per hour): 7.0%
- retirement: 1.5%
- civil service group insurance: 34.0%
- raw food: 12.0%
- utilities: 12.0%
- waste collection: 20.0%
- all other expense areas: 8.0%

The overall inflationary increases amount to approximately 9.5% over the current forecast for operating cost for fiscal 1979-80.

Repair and replacement reserve:

The Residence and Dining Hall Auxiliary will continue the efforts in establishing a modest repair and replacement reserve by designating $150,000 for this purpose this fiscal year.

3/20/80
## OHIO UNIVERSITY

Residence and Dining Hall Current Auxiliary Fund

1980-81 Budget

March 18, 1980

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence halls</td>
<td>$7,026,200</td>
<td>$7,485,525</td>
<td>$8,051,700</td>
</tr>
<tr>
<td>Dining halls</td>
<td>5,931,500</td>
<td>6,033,230</td>
<td>6,514,200</td>
</tr>
<tr>
<td><strong>Total income</strong></td>
<td>12,957,700</td>
<td>13,518,755</td>
<td>14,565,900</td>
</tr>
</tbody>
</table>

### Operating expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>1979-80</th>
<th>1980-81 Preliminary Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence life</td>
<td>763,215</td>
<td>862,100</td>
</tr>
<tr>
<td>Director of residence services</td>
<td>139,621</td>
<td>162,400</td>
</tr>
<tr>
<td>Housing office</td>
<td>209,327</td>
<td>232,300</td>
</tr>
<tr>
<td>Upholstery and sewing shop</td>
<td>122,923</td>
<td>127,800</td>
</tr>
<tr>
<td>Laundry</td>
<td>166,133</td>
<td>175,500</td>
</tr>
<tr>
<td>Housekeeping</td>
<td>1,646,279</td>
<td>1,817,600</td>
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<tr>
<td>Food service</td>
<td>4,491,057</td>
<td>4,770,400</td>
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<tr>
<td>Direct maintenance</td>
<td>762,108</td>
<td>874,400</td>
</tr>
<tr>
<td>Purchased utilities</td>
<td>1,442,400</td>
<td>1,786,000</td>
</tr>
<tr>
<td>Capital improvements</td>
<td>282,411</td>
<td>400,000</td>
</tr>
<tr>
<td>Other administrative and legal</td>
<td>115,000</td>
<td>119,800</td>
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<tr>
<td>General fund indirect cost</td>
<td>928,339</td>
<td>1,070,500</td>
</tr>
<tr>
<td>Unemployment compensation</td>
<td>46,200</td>
<td>58,900</td>
</tr>
<tr>
<td>Repair and replacement reserve</td>
<td>100,000</td>
<td>150,000</td>
</tr>
<tr>
<td>Civil service pay bill</td>
<td>(29,809)</td>
<td>-</td>
</tr>
<tr>
<td>Other contingencies</td>
<td>26,538</td>
<td>60,800</td>
</tr>
<tr>
<td><strong>Total operating expenditures</strong></td>
<td>11,211,742</td>
<td>12,668,500</td>
</tr>
</tbody>
</table>

### Net income from operations

- 1,745,958
- 1,858,069
- 1,897,400

### Investment income from debt service

- Reserve and reduction to requirement: $330,100
- 289,700
- 357,900

### Total net income before debt service

- 2,076,058
- 2,147,769
- 2,255,300

### Debt service - mandatory

- 2,344,800
- 2,380,000
- 2,292,500

### Net income (deficit)

- (268,742)
- (232,231)
- (37,200)

### Beginning fund balance

- 269,409
- 269,409
- 37,200

### Ending fund balance

- $667
- $37,178
- $0

---

(1) Assumes Crook buy out will take place October 1, 1980.

_tl_ 3/20/80
WHEREAS, sustained effort has been made to achieve financial stability for Ohio University's dormitory and dining hall auxiliary while still providing necessary services for student residents, and

WHEREAS, the dormitory and dining hall auxiliary is legally obliged to budget for all operating expenses and debt service obligations by means of fees which are collected from students who use the residential and dining hall facilities, and

WHEREAS, the dormitory and dining hall auxiliary fund is experiencing additional expense due to inflation and service costs, a series of new rate structures has been developed for rooms, board, married student apartments, and other services which will generate additional revenue, and

WHEREAS, the executive officers of the University have reviewed and evaluated the proposed increases in conjunction with a preliminary budget for the 1980-81 fiscal year, and have concluded that the rates are commensurate with projected costs of operation, they hereby recommend that the following rate changes be approved.

### ROOM RATES - (QUARTERLY)

<table>
<thead>
<tr>
<th>Type</th>
<th>Current Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>$375.00</td>
<td>$405.00</td>
</tr>
<tr>
<td>Single staff</td>
<td>338.00</td>
<td>364.00</td>
</tr>
<tr>
<td>Double - standard</td>
<td>303.00</td>
<td>327.00</td>
</tr>
<tr>
<td>Double - New South green</td>
<td>338.00</td>
<td>364.00</td>
</tr>
<tr>
<td>Triple</td>
<td>252.00</td>
<td>272.00</td>
</tr>
<tr>
<td>Quad</td>
<td>284.00</td>
<td>307.00</td>
</tr>
<tr>
<td>Boyd Hall large single</td>
<td>--</td>
<td>415.00</td>
</tr>
</tbody>
</table>

### BOARD RATES - (QUARTERLY)

<table>
<thead>
<tr>
<th>Plan</th>
<th>Current Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>14-Meal flexible plan</td>
<td>$299.00</td>
<td>$323.00</td>
</tr>
<tr>
<td>20-Meal plan</td>
<td>320.00</td>
<td>346.00</td>
</tr>
</tbody>
</table>

### MARRIED STUDENT APARTMENT RENTAL RATES - (MONTHLY)

Wolfe Street

<table>
<thead>
<tr>
<th>Apartment Type</th>
<th>Current Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Efficiency, furnished</td>
<td>$146.00</td>
<td>$158.00</td>
</tr>
<tr>
<td>1 Bedroom, furnished</td>
<td>169.00</td>
<td>183.00</td>
</tr>
<tr>
<td>Bedroom, nursery, furnished</td>
<td>186.00</td>
<td>201.00</td>
</tr>
<tr>
<td>2 Bedroom, furnished</td>
<td>206.00</td>
<td>222.00</td>
</tr>
</tbody>
</table>
WHEREAS, the 1980-81 budget incorporates Board of Trustee action on room and board rates for the next fiscal year, and

WHEREAS, the executive officers of the University have reviewed the financial premises and the 1980-81 budget and recommend its adoption,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees does hereby adopt the 1980-81 Residence and Dining Hall Fund Budget including rate increases dated April 12, 1980.

BE IT FURTHER RESOLVED that in the event the Ohio General Assembly should adopt legislation increasing the pay rates for classified employees, the Board of Trustees does hereby authorize the President or his designee to increase room and board rates in direct proportion to the amount mandated by a supplemental pay bill.
### Room and Board Rates

<table>
<thead>
<tr>
<th></th>
<th>1979-80 Quarterly Rate</th>
<th>Total Increase</th>
<th>1980-81 Quarterly Rate (8% Increase)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Single Room</td>
<td>$375.00</td>
<td>$30.00</td>
<td>$405.00</td>
</tr>
<tr>
<td>Single Staff Room</td>
<td>338.00</td>
<td>26.00</td>
<td>364.00</td>
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<tr>
<td>Standard Double Room</td>
<td>303.00</td>
<td>24.00</td>
<td>327.00</td>
</tr>
<tr>
<td>New South Green Double Room</td>
<td>338.00</td>
<td>26.00</td>
<td>364.00</td>
</tr>
<tr>
<td>Triple</td>
<td>252.00</td>
<td>20.00</td>
<td>272.00</td>
</tr>
<tr>
<td>Quad</td>
<td>284.00</td>
<td>23.00</td>
<td>307.00</td>
</tr>
<tr>
<td>Boyd Hall Large Single Room</td>
<td>--</td>
<td>--</td>
<td>415.00</td>
</tr>
<tr>
<td>Board - 14-Meal Flexible Plan</td>
<td>299.00</td>
<td>24.00</td>
<td>323.00</td>
</tr>
<tr>
<td>Board - 20-Meal Plan</td>
<td>320.00</td>
<td>26.00</td>
<td>346.00</td>
</tr>
<tr>
<td>Linen Service</td>
<td>$14.00</td>
<td>$1.00</td>
<td>$15.00</td>
</tr>
<tr>
<td>Garage Parking</td>
<td>32.00</td>
<td>3.00</td>
<td>35.00</td>
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</tbody>
</table>

### Married Student Apartments

<table>
<thead>
<tr>
<th>Apartment Type</th>
<th>1979-80 Monthly Rental</th>
<th>Total Increase</th>
<th>1980-81 Monthly Rental (8% Increase)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Wolfe Street Apartments</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Efficiency, furnished</td>
<td>$146.00</td>
<td>$12.00</td>
<td>$158.00</td>
</tr>
<tr>
<td>One-Bedroom, furnished</td>
<td>169.00</td>
<td>14.00</td>
<td>183.00</td>
</tr>
<tr>
<td>Bedroom, Nursery, furnished</td>
<td>186.00</td>
<td>15.00</td>
<td>201.00</td>
</tr>
<tr>
<td>Two-Bedroom, furnished</td>
<td>206.00</td>
<td>16.00</td>
<td>222.00</td>
</tr>
<tr>
<td><strong>Mill Street Apartments</strong></td>
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<td></td>
</tr>
<tr>
<td>One-Bedroom, unfurnished</td>
<td>$190.00</td>
<td>$15.00</td>
<td>$205.00</td>
</tr>
<tr>
<td>One-Bedroom, furnished</td>
<td>214.00</td>
<td>17.00</td>
<td>231.00</td>
</tr>
<tr>
<td>Two-Bedroom, unfurnished</td>
<td>225.00</td>
<td>18.00</td>
<td>243.00</td>
</tr>
<tr>
<td>Two-Bedroom, furnished</td>
<td>248.00</td>
<td>20.00</td>
<td>268.00</td>
</tr>
</tbody>
</table>
6. CONSULTANT FOR UTILITY DISTRIBUTION SYSTEMS STUDY

Mr. Lavelle moved approval of the resolution. Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1980--518

WHEREAS, Ohio University currently distributes the basic utilities of steam, water, electricity and gas through an underground distribution system of approximately 3.8 miles in length, and

WHEREAS, given the age and condition of the existing tunnels and distribution systems, many of which require major repairs and replacement at this time, and

WHEREAS, the current distribution system is inefficient due to high energy loss, inadequate distribution controls, etc., and

WHEREAS, the University desires to proceed with an overall analysis of its Utilities Distribution Systems and related energy conservation matters,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby empower the President or his designee in consultation with the Budget, Finance, and Physical Plant Committee to hereby recommend a consulting engineer to serve as the project engineer for the Utilities Distribution Systems Study Project, to the Deputy Director, Division of Public Works, and do hereby authorize administrative officials to proceed with the development of the Utilities Distribution Systems Study at a cost not to exceed $50,000.

7. APPLICATION FOR NECPA TITLE III FUNDS

Mr. Bush moved approval of the resolution. Mr. Lavelle seconded the motion. Approval was unanimous.
TO  Dr. Charles J. Ping

FROM  Alan H. Geiger, University Facilities Planner
       and Director of Construction

SUBJECT  APPOINTMENT OF A CONSULTING ENGINEER FOR THE PROPOSED UTILITIES DISTRIBUTION SYSTEMS STUDY

I spoke with Mr. Donald Welsch, State Architect, on Tuesday, March 25, 1980 about Ohio University's desire to interview and select a consulting engineer to assist us with the study of our basic Utilities Distribution Systems and related energy conservation matters. Mr. Welsch concurred with our desire to undertake a study in this matter and will provide us a list of engineers to interview.

I believe a study of our utilities distribution systems is needed given the age of the University, the building additions and renovations that have been made over numerous years, and the more sophisticated technology that is available today. The institution's utilities distribution systems are less efficient in terms of energy usage, service to buildings, safety and general maintenance than they could be. Numerous tunnel systems are seriously in need of major upgrading at the present time. Additional buildings could also be added to the Heating Plant, thereby permitting the heating and cooling of buildings with coal rather than with more expensive gas and/or electricity.

My thoughts on the development of a program to catch up with needs of the campus utilities supply and distribution systems are as follows. Areas to be considered might include utility source, supply and cost; utility distribution and control systems; energy conservation and insulation techniques; and utility maintenance and upkeep requirements. The scope of our dealings in this broad utility area should extend from the source of the energy supply on or to the campus into the mechanical equipment rooms of individual facilities, and then into the facilities themselves.

I believe that Mr. Welsch will provide us with the names of three(3) engineering firms to interview within the next few weeks. I trust that the enclosed Board of Trustees Resolution will be sufficient to permit us to make a selection of a consultant and then proceed with this important project so as to have adequate information on which to base our 1981-1983 State capital improvement requests.

AHG:lfw

cc: Mr. Gene Peebles
RESOLUTION 1980--519

WHEREAS, the Federal Government has made funding available for energy conservation projects under the National Energy Conservation Policy Act, and

WHEREAS, the Ohio Department of Energy in conjunction with the Ohio Board of Regents is participating in this energy conservation endeavor by providing monies to be used by other governmental agencies as a dollar match necessary to earn Federal monies, and

WHEREAS, the Federal Government requires that the Ohio University Board of Trustees pass a resolution in order to make application for Federal monies for energy conservation projects and to authorize and direct an official representative to administer the application and implement the approved projects,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby ratifies the submission of the application for Federal funds under the National Energy Conservation Policy Act (NECPA) Title III Funds, and ratifies the appointment of Neil S. Bucklew as Project Director to administer the approved projects.

BE IT FURTHER RESOLVED that the Ohio University Board of Trustees concurs with all necessary Program Assurances, including compliance with OMB Circular No. A-102 and FMC 74-4 and other appropriate requirements as they relate to the application, acceptance and use of Federal funds for these projects.
Applications for grant money for energy conservation projects under the National Energy Conservation Policy Act (NECPA) Title III program have been submitted for nineteen buildings on the Athens Campus. This program is voluntary and provides funding on a 50-50 match basis (50% Federal, 50% State) up to the limits defined in the Federal Register. Ohio University's portion of the matching funds will be provided by the State through the Ohio Board of Regents.

In order to fulfill the requirements of the "Act", it will be necessary for the Ohio University Board of Trustees to adopt the resolution as outlined on the following page. We request this be taken up at the April 12, 1980, meeting of the Board of Trustees.
Mr. Lavelle asked the Chair's permission to introduce an item of new business relative to the lease of Scott Quadrangle. Permission was granted, and he moved approval of the resolution that follows, which Dr. Holzer seconded:

**RESOLUTION 1980--520**

WHEREAS, the City of Athens has authorized JEMO Associates to pursue acquisition of Scott Quadrangle on Ohio University property in order to submit an application to the Department of Housing and Urban Development (H.U.D.) to construct up to 145 units of elderly housing under federal law and H.U.D. regulations; and

WHEREAS, JEMO Associates, a developer, submitted a proposal to the City of Athens on February 19, 1979, to construct such facilities, and was authorized to seek acquisition of the Scott Quadrangle location by letter of May 22, 1979; and the University has entered into negotiations for a long-term lease under the provisions of Section 123.09 of the Ohio Revised Code authorizing such leases,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees has determined that the long-term lease of Scott Quadrangle to JEMO Associates for the above described purposes is compatible with the present and planned uses of University facilities; and the particular use of Scott Quadrangle for elderly housing is a use fully supported and approved by the Board of Trustees of Ohio University.

AND, BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the President or his designee to enter into a long-term lease, for an advance rental of not less than $825,000 and according to final terms and provisions approved by the President, using the attached DRAFT lease as the basic document, with JEMO Associates for conversion of Scott Quadrangle to elderly housing, and approve the final plans and specifications for renovation of the facility.
The Federal Government has a program to provide elderly housing in a community, which is administered by the Department of Housing and Urban Development, (HUD) pursuant to Section 8 of the Substantial Rehabilitation Program, and the City of Athens has a preliminary reservation of 145 units of elderly housing assigned it.

Basically, this federal program involves local governments and private developers, and attempts to provide housing for senior citizens through rehabilitation of designated facilities in the community. It understandably involves a number of laws, regulations and procedures; and pertinent aspects at this time are that the City has authorized JEMO Associates, a private developer, to prepare a proposal which includes the acquisition of Scott Quadrangle, which is to be submitted to HUD for approval by June 30, 1979.

The matter before the Board of Trustees involves the leasing of Scott Quadrangle by JEMO Associates. After a review by University officials the most favorable way for JEMO to acquire Scott Quadrangle is by a long-term lease (twenty-five years with a twenty-five renewal totalling fifty years) pursuant to the authority to the Board of Trustees under Section 123.09 of the Ohio Revised Code. This alternative was selected over a possible sale of the land and building or a lease arrangement similar to the development of the Athens Mall for numerous reasons; the prime considerations being the time involved and the fact the facility, with its improvement, will revert to the University after the expiration of the lease period.

At this time there are a number of lease provisions that have to be negotiated. These include the period of the lease; prepayment of the leasehold rent of $626,000 during the first years of the lease; relocation expenses; arrangements for financing and other matters. The President will not sign such a lease until all these matters are satisfactorily resolved in his and the University's staff judgment; and of course the lease will only be operative if JEMO Associates' and the City of Athens' application to HUD for the housing is approved.
There are a number of issues that will be resolved after the Board meets, and you are being requested at this time due to the timeliness of the application deadline to approve this potential lease of Scott Quadrangle and authorize the President or his designee to execute it when the President approves the final terms and provisions.

The accompanying resolution is designed to accomplish this purpose.

xc: Mr. Gene Peebles, VP for Operations
    Mr. Alan Geiger, University Planner
STATE OF OHIO LEASE

THIS INDENTURE OF LEASE, made and entered into this __________ day of __________, 19__, in the City of Columbus, in Franklin County, Ohio, by and between the State of Ohio, through its Department of Administrative Services, approved by the Attorney General, signed by the Governor and all officers of the State of Ohio acting for and on behalf of said State, Party of the First Part, and JEMO Associates, successors or assigns, whose address is 6120 Sunbury Rd., Columbus, Ohio, 43081, hereinafter referred to as the Party of the Second Part; Witnesseth:

WHEREAS, the Department of Administrative Services has found that the real estate hereinafter described is the property of the State of Ohio, under the jurisdiction of Ohio University; and

WHEREAS, the said President and Board of Trustees of Ohio University on July 6, 1979, approved the granting of this lease; and

WHEREAS, the Director of Administrative Services has determined that the use of said real estate, if leased for the purposes herein stated, will not materially injure or interfere with the maintenance of any of the adjacent State land; and

WHEREAS, the Party of the First Part, having considered such application of said Second Party, duly resolves to lease such real estate for the term of twenty-five (25) years commencing on the date of execution with an option to renew for another twenty-five (25) years, upon the terms and conditions and under the restrictions hereinafter set forth; NOW THEREFORE:

The Party of the First Part hereby leases to the Party of the Second Part, its successors or assigns, the real estate herein described, together with the right and privilege to said Second Party, its successors or assigns, to occupy and use said real estate under the conditions and restrictions as hereinafter set forth, said lease being described as follows:

DESCRIPTION

(To be added)
THIS LEASE IS GRANTED SUBJECT TO THE FOLLOWING CONDITIONS AND RESTRICTIONS:

(1) It is distinctly understood and agreed that the Party of the Second Part shall not permit the premises to be used for immoral purposes, nor allow to be sold* thereon any spirituous or intoxicating drinks under penalty of forfeiture of this lease.

(2) The Party of the Second Part agrees to indemnify and save harmless the Party of the First Part from any and all damages and claims arising out of any act, omission or neglect on the part of the Party of the Second Part or any of its agents during the continuance of this lease.

(3) The Party of the Second Part shall keep removed from the adjacent lands not subject to this lease any and all material or debris which may be deposited thereon by reason of the use of the premises leased herein by said Party of the Second Part, and the Party of the First Part, at any time, may remove such material or debris at the expense of said Party of the Second Part. The Party of the Second Part agrees to maintain the exterior of any buildings herein being leased and agrees to keep the grass, on the said real estate, cut in the summer and any driveways cleared of snow in the winter.

(4) The Party of the Second Part hereby agrees to keep the premises herein leased clean and sanitary and free from weeds, vines, deadfall, and debris of all kinds in compliance with this lease and other State and local requirements.

(5) The Party of the Second Part agrees that the real estate herein being leased shall be so used and maintained at all times as not to interfere with the maintenance of any part of the adjacent land of the State.

(6) This lease is hereby expressly made subject to all prior leases and grants heretofore made for any portion of the real estate embraced in this lease, and subject to the renewal of such leases and grants during the entire term of this lease.

(7) The Party of the Second Part hereby agrees to pay, when due, any and all taxes and/or assessments duly levied against the herein described real estate, including every building or other valuable structure erected thereon.

(8) If the Party of the Second Part commits any act or permits anything to be done that is prohibited by any State or local regulation, the Party of the First Part shall notify the Party of the Second Part and the Party of the Second Part shall have ten (10) days to correct the action so noted by the Party of the First Part. If the Party of the Second Part does not agree that the notification is proper it may request a review by the Director of Administrative Services who shall hear any of the Party of the Second Part's arguments and decide whether the notification is proper. If such notification is proper the Party of the Second Part will have thirty (30) days to remedy the matter or be considered in default of the lease.

(9) The Party of the Second Part shall pay to the Treasurer of Ohio University at Athens, Ohio, or such other agent as the Party of the First Part may authorize, $ in advance, the payment(s) being due as determined by Ohio University and the Party of the Second Part.

(10) It is further understood and agreed that, if any payment of rent agreed to be paid under this lease shall not be paid at the time same shall fall due, or within thirty (30) days thereafter, whether a demand therefor shall or shall not be made, then this lease shall, at the option of the Party of the First Part hereunto, become and be null and void and the Party of the Second Part shall yield possession of the same to the said Party of the First Part or its authorized agent; and, in the case of default of the
payment of the rent as aforesaid, the Party of the First Part, at any time, without any demand or notice whatever given the Party of the Second Part or the party in possession of the premises may enter upon and take possession of the premises herein leased on behalf of the State.

It is also agreed and understood that the State of Ohio reserves the right to grant pole, pole line, communication line or cable, and pipe line leases or easements on and in the land herein leased, the same to be in connection with similar rights for like purposes over adjacent lands.

(11) It is also further agreed and understood that, if said Second Party fails to comply with any of the conditions of this lease as herein set forth, then this lease shall, at the option of the said Party of the First Part hereof, become null and void, and it is expressly agreed and understood that the receipt of rental after any act of forfeiture hereof by the Party of the Second Part hereto shall not be held to be a waiver by the Party of the First Part of its right to declare such forfeiture and cancel this lease and the Party of the First Part may enter upon and take possession without notice or other legal process.

(12) Upon any default under this lease which authorizes the cancellation thereof by the Party of the First Part, it shall give notice to the mortgagees and the Federal Housing Commissioner, and the mortgagee and the Federal Housing Commissioner, their successors and assigns, shall have the right within any time within six (6) months from the date of such notice to correct the default and reinstate the lease unless the Party of the First Part has first terminated the lease as provided herein.

At any time after two (2) months from the date a notice of default is given to the mortgagee and the Commissioner, the Party of the First Part may elect to terminate the lease and acquire possession of the demised premises. Upon acquiring possession of the demised premises the Party of the First Part shall notify Commissioner and mortgagee. Mortgagee and Commissioner shall have six (6) months from the date of such notice of acquisition to elect to take a new lease on the demised premises. Such new lease shall have a term equal to the unexpired portion of the term of this lease and shall be on the same terms and conditions as contained in this lease, except that the mortgagee's and Commissioner's liability for ground rent shall not extend beyond their occupancy under such lease. The Party of the First Part shall tender such new lease to the mortgagee or Commissioner within thirty (30) days after a request for such lease and shall deliver possession of the demised premises immediately upon execution of the new lease. Upon executing a new lease the mortgagee or Commissioner shall pay to the Party of the First Part any unpaid ground rentals due or that would have become due under this lease to the date of the execution of the new lease, including any taxes which were liens on demised premises and which were paid by the Party of the First Part, less any net rentals or other income which the Party of the First Part may have received on account of this property since the date of default under this lease.

(13) All notices, demands and requests which are required to be given by the Party of the First Part, the tenant, the mortgagee or the Commissioner shall be in writing and shall be sent by registered or certified mail, postage prepaid, and addressed to the address of the party as given in this instrument unless a request for a change in this address has been sent to the party giving the notice by registered or certified mail prior to the time when such notice is given.

(14) It is further distinctly understood and agreed that this lease shall not be assigned, transferred or sublet without the written consent of the Director of Administrative Services and the President of Ohio University.
The Party of the First Part, through the President and Board of Trustees of Ohio University, has approved as a condition of this lease the plans and specifications for the rehabilitation of the leased facility; and the Party of the Second Part agrees to not make any major alterations or additions to the premises without the written approval of the Party of the First Part.

The Party of the Second Part shall be responsible for any damage to the leased premises caused by the Party of the Second Part, its employees, residents, invitees, or agents.

During the term of this lease, the Party of the Second Part shall, at its sole cost and expense, carry and maintain a policy of fire and extended coverage insurance insuring any buildings for actual cash value and insuring all fixtures, furnishings, equipment, inventory, other personal property at any time located upon the premises, and all additions, alterations and improvements to the same, against damage and destruction by all causes generally insured against in policies of fire and extended coverage insurance written on properties in Athens, Ohio, in the amount of 100% of the full insurable value thereof, as determined by the insurance company issuing such policy of insurance. Such policy of insurance shall bear an endorsement to the effect that the insurer agrees to notify the Party of the First Part not less than ten (10) days in advance of any modification or cancellation thereof. Such policy of insurance shall be issued by an insurance company, and shall be in form acceptable to the Party of the First Part. Upon the execution thereof, the Party of the Second Part shall deposit with the Party of the First Part such policy of insurance or a certificate thereof. Not less than ten (10) days prior to the termination date of such policy of insurance, the Party of the Second Part shall deposit with the Party of the First Part evidence satisfactory to the Party of the First Part of the renewal of such policy of insurance.

During the term of this lease, the Party of the Second Part shall, at its sole cost and expense, carry and maintain, for the mutual benefit of itself and the State of Ohio any anyone claiming by, through or under the Party of the First Part, a policy of general liability insurance against claims for personal injury, wrongful death or property damage occurring on or about the premises provided to the Party of the Second Part hereunder, with minimum amount of coverage of $1,000,000 on account of bodily injury to or death of one person, $1,000,000 on account of bodily injury to or death of more than one person as a result of any one accident or disaster, and $1,000,000 on account of damage to property. Such policy of insurance shall be issued by an insurance company, and shall be in form acceptable to the Party of the First Part. Such policy of insurance shall bear an endorsement to the effect that the insurer agrees to notify the Party of the First Part not less than ten (10) days in advance of any modification or cancellation thereof. The Party of the First Part and the Party of the Second Part and anyone claiming by, through or under the Party of the First Part or the Party of the Second Part, shall be named as insureds under such policy of insurance. Upon the execution thereof, the Party of the Second Part shall deposit with the Party of the First Part such policy of insurance or a certificate thereof. Not less than ten (10) days prior to the termination date of such policy of insurance, the Party of the Second Part shall deposit with the Party of the First Part evidence satisfactory to the Party of the First Part of the renewal of such policy of insurance.

Insurance policies shall be in an amount, and in such company or companies and in such form, and against such risks and hazards, as shall be approved by such mortgagee and/or the Federal Housing Commissioner.

The Party of the First Part shall not take out separate insurance concurrent in form or contributing in the event of loss with that specifically required to be furnished by the Party of the Second Part to the mortgagee. The Party of the First Part may at its own expense, however, take out separate insurance which is not concurrent in form or not contributing in the event of loss with that specifically required to be furnished by the Party of the Second Part.
(20) If all or any part of the demised premises shall be taken by condemnation that portion of any award attributable to the improvements or damage to the improvements shall be paid to the mortgagee or otherwise disposed of as may be provided in the insured mortgage. Any portion of the award attributable solely to the taking of land shall be paid to Ohio University. After the date of taking, the annual ground rent shall be reduced ratably by the proportion which the award paid to Ohio University bears to the total value of the land.

In the event of a negotiated sale of all or a portion of demised premises in lieu of condemnation, the proceeds shall be distributed and ground rents reduced as provided in cases of condemnation, but the approval of the Commissioner and the mortgagee shall be required as to the amount and division of the payment to be received.

(21) The Party of the First Part hereby authorizes Ohio University to enter into any and all agreements with the Party of the Second Part for utilities, such as steam and hot water, whose rates will be set on an annual basis by Ohio University and whose rates will not be arbitrary or unreasonable.

(22) This lease shall be renewed for another twenty-five (25) year period at the option of the Party of the Second Part by giving one (1) years written notice from the date of termination of this lease to the President and Board of Trustees of Ohio University and the Director of Administrative Services, their successors or assigns. At the date of termination of this lease the premises will be returned with all improvements to the President and Board of Trustees of Ohio University.

(23) This lease shall not be modified without the consent of the Federal Housing Commissioner and the President and Board of Trustees of Ohio University.

STATE OF OHIO
PARTY OF THE FIRST PART

By Governor of Ohio

The foregoing instrument was acknowledged before me this ______ day of ______, 19 . By Director, Department of Administrative Services

Title or Rank

Title or Rank

Witnesses as to the signature of Party of the Second Part:

PARTY OF THE SECOND PART

By JEMO Associates

Approved ______, 19

Attorney General of Ohio
ARCHITECTURAL NARRATIVE

In response to a publicly advertised Section-8 NOFA awarded to Jemo Associates, Inc., we submit the following architectural proposal for 120 elderly living units (of 1 and 2 bedroom types) rehab for Athens, Ohio.

Scott Quadrangle, Athens, Ohio, which we propose to rehabilitate and adapt, was built over a period of 13 years in 3 sections: 1936, 1938 and 1948. It's a reinforced concrete structure built as a dormitory with central bath and central dining facilities. It has since become obsolete and is used as space for miscellaneous Ohio University Administrative offices. It is presently less than half occupied. Original construction drawings have been copied and reduced and are available for review at the office of the architect.

The building's unique courtyard feature gives it great spontaneous appeal when considered for elderly housing. Such functional appeal coupled with its Quasi-Georgian Federalistic styling and excellent lively location near the downtown will make an unusually appropriate and desirable example of Section-8 housing. Such a unique opportunity should not be missed. (See attached photographs).

Scott Quadrangle's present condition is deteriorated but sound. Interior mechanical and electrical systems are of obsolete design. The building's total area and layout are easily adapted to the various needs of the elderly. Lower level areas will serve well as community spaces. There is ample space for all community needs. (See attached plans). Handicapped entrance is at the lower level where grade falls away downhill.
Some living units will have windows oriented to window wells, but this will be minimized where possible. The windows opening on wells have roughly half of their height above grade.

**INTERIOR**

Our proposal retains corridor partitions and party walls as well as some interior walls and door openings. It requires new chases for new heating, electrical and plumbing risers. Existing fenestration will be retained, but new windows will replace existing outdated but sound wood sash. Interiors will be finished in permanent coating over existing masonry walls and paint on new gypsum wall board partitions.

Individual units would be carpeted with kitchen and bath floors in resilient flooring. Kitchen cabinets and plastic laminate countertops of conventional design will be used. The proposed fin-tube heating/cooling unit in the corners would be boxed-in and covered.

The corridors would remain their present width except for widening at corners and at elevators. Certain stairs would be closed, but all existing cut stone courtyard doors would be retained and integrated into the new amenities.

The building with its 2 new elevators would be totally accessible to the handicapped with new ramps servicing the refurbished courtyard.

The court will be equipped with benches, shuffleboard and planting beds. Any retained brick or stonework would be repaired. It is hoped that a small greenhouse facility can be added to this exterior space.
EXTERIOR

Landscaping will be replaced where needed with new, healthy low maintenance species. The courtyard gate will be equipped with security hardware for after-hours control of the building access.

The exterior materials will be patched and repaired in the mortar joint and parapet areas. The existing roof will be replaced.

The rehabilitation will be in compliance with the new Ohio Building Code, with United States Department of Housing and Urban Development, local architectural requirements and HUD 4940.4 rehab guidelines.

See attached structural and mechanical narratives for additional comments.
Mr. Taylor asked whether introduction of the resolution was in order. The Chairman declared it in order. Mr. Jeffers questioned the Chair's ruling, stating that it was not a new matter. Mr. Bush stated his desire to appeal its acceptance on the basis that it was not appropriate to present it for reconsideration. Also that it could lead to ongoing difficulties in respect to Board deliberations.

Mr. Lavelle stated that the change in monetary considerations made this a new proposal. He stated that a new operating procedure was not being introduced and that what he was doing would not interfere with Board members working together in the future.

President Ping stated that, given the basic limitations of the building, it would not be in the best interests of the University and the elderly to grant the lease. He observed that if the Board proceeded as was proposed, someone could again raise the issue at the next meeting.

Mr. Jeffers asked the Board to consider that the proposed action could be challenged on procedural grounds.

Chairman Spencer stated that he saw no flaunting of the democratic process in what was proposed; that time had elapsed and that the situation for action was more satisfactory than it had been. He asked the Board to proceed.

Mr. Bush observed that two discussions had evolved, one dealing with Board procedure, the other with Scott Quadrangle. Mr. Taylor added that there was a difference of opinion about the Chairman's ruling in respect to the motion being in order. He moved to table the motion made by Mr. Lavelle. Mr. Jeffers seconded the motion.

RESOLUTION 1980--521

Resolved that the revised resolution for the lease of Scott Quadrangle introduced by Mr. Lavelle be tabled.

On roll call, the following votes were cast:

<table>
<thead>
<tr>
<th>Lavelle</th>
<th>No</th>
<th>Keys</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bush</td>
<td>Yes</td>
<td>Spencer</td>
<td>No</td>
</tr>
<tr>
<td>Holzer</td>
<td>No</td>
<td>Taylor</td>
<td>Yes</td>
</tr>
<tr>
<td>Jeffers</td>
<td>Yes</td>
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The Chairman declared the motion defeated.
Mr. Lavelle reminded members that even though Board approval was required for the razing of Scott and other buildings, that the Space Plan did call for the demolition of Scott. Consideration of finances alone, he said, made it a correct decision to preserve it and to put it to the use proposed. We should be a good neighbor, he said. He asked for unanimous support of his resolution.

Mr. Bush repeated his concerns about procedure and whether this was a new matter. Also his feeling that action on the Scott lease should be postponed until the next stated meeting of the Board.

In response to Chairman Spencer's questions as to his intentions, Mr. Bush said he wished to move that the Scott Quadrangle lease issue be continued at the next stated meeting of the Board of Trustees, a motion Mr. Taylor said he wished to second. The Chairman declared that such a motion would be improper.

Mr. Jeffers called for a return to orderly procedure. Mr. Keys called for the question on Mr. Lavelle's motion.

Following further discussion, Mr. Keys moved to recess for five minutes, which Mr. Lavelle seconded. The motion was unanimously approved.

RESOLUTION 1980--522

RESOLVED that the Board declare a five-minute recess.

At the conclusion of the recess, Mr. Lavelle requested the privilege of adding an amendment to his motion on Scott Quadrangle. Dr. Holzer, who had seconded the motion, did not object.

Chairman Spencer expressed the hope that other members would not object to this request for special privilege. Mr. Jeffers said he would not object but that the procedure being followed was completely out of order.

Following further efforts to clarify procedure, Mr. Keys withdrew his call for the question on Mr. Lavelle's motion. Mr. Lavelle then withdrew his motion and made the following motion, which Dr. Holzer seconded:
RESOLUTION 1980--523

WHEREAS, the City of Athens has authorized JEMO Associates to pursue acquisition of Scott Quadrangle on Ohio University property in order to submit an application to the Department of Housing and Urban Development (H.U.D.) to construct up to 145 units of elderly housing under federal law and H.U.D. regulations; and

WHEREAS, JEMO Associates, a developer, submitted a proposal to the City of Athens on February 19, 1979, to construct such facilities, and was authorized to seek acquisition of the Scott Quadrangle location by letter of May 22, 1979; and the University has entered into negotiations for a long-term lease under the provisions of Section 123.09 of the Ohio Revised Code authorizing such leases,

THEREFORE, BE IT RESOLVED that the Board of Trustees has determined that the long-term lease of Scott Quadrangle to JEMO Associates for the above described purposes is compatible with the present and planned uses of University facilities; and the particular use of Scott Quadrangle for elderly housing is a use fully supported and approved by the Board of Trustees of Ohio University.

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the President or his designee to enter into a long-term lease for an advance rental of not less than $825,000 and according to final terms and provisions approved by the President, with JEMO Associates for conversion of Scott Quadrangle to elderly housing, and approve the final plans and specifications for renovation of the facility, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the President or his designee to develop a proposal for a long-term lease of Scott Quadrangle which will include the following considerations:

1. That the lease terminate at the end of 25 years, unless two years prior to that date the lessee wishes to request consideration of an extension; that no commitment for extension or intention to extend is given or is implied in the lease.
2. That Ohio University's Board of Trustees have final authority to approve all exterior architectural considerations, such as, for example, graphics, lighting, painting, landscaping and parking.

3. That an adequate advance monetary reserve be required of the lessee for maintaining the facility according to University standards and specifications.

4. That a time schedule for relocating present occupants to suitable quarters be agreed to and that the lessee provide adequate funding for the renovation of facilities for the accommodation of present occupants.

5. That the program of accommodating present occupants be in accordance with the principles of the Space Utilization and Management Plan.

6. That lease buy-out provisions be incorporated in the lease agreement.

7. That the lease define the programs and services to be provided the elderly occupants.

8. That the University be provided a description of all waivers required by the Federal government and under the State Code to make Scott Quadrangle an acceptable facility for renovation.

Mr. Bush moved to table the motion, which Mr. Jeffers seconded.

RESOLUTION 1980--524

RESOLVED that the Scott Quadrangle resolution be tabled for consideration at the next stated meeting of the Board of Trustees.
The roll call vote on the resolution to table was as follows:

Taylor       Yes 
Lavelle      No 
Bush         Yes 
Holzer       No 
Jeffers      Yes 
Keys         No 
Spencer      No 

The Chairman declared the motion defeated.

The roll call vote on the Scott Quadrangle resolution was as follows:

Keys         Yes 
Jeffers      No 
Holzer       Yes 
Bush         Abstain 
Lavelle      Yes 
Taylor       Abstain 
Spencer      Yes 

Mr. Bush and Mr. Taylor explained that their abstentions resulted from new considerations having been introduced with which they had not had the opportunity to acquaint themselves. The Chairman declared the motion approved.

B. EDUCATIONAL POLICIES COMMITTEE MATTERS

1. EMERITUS AWARDS

a. JOHN R. WILHELM

Mr. Taylor read the resolution which colleagues had submitted and moved its approval. There was a unanimous second to the motion and unanimous approval to naming John Wilhelm Dean Emeritus of the College of Communication. Dean Wilhelm, who was in attendance, was recognized and congratulated.
RESOLUTION- 1980--525

WHEREAS

John R. Wilhelm became in 1968 the third director of Ohio University's then 44-year old School of Journalism, and

WHEREAS

John R. Wilhelm soon thereafter helped organize, and became the founding dean of, Ohio University's College of Communication, and

WHEREAS

John R. Wilhelm during these thirteen years of exemplary service brought to the School of Journalism, the College of Communication and Ohio University such outstanding achievements as the inauguration of the internationally regarded Communication Week and later the International Communication Conference; the creation of the Carr Van Anda award which is acknowledged today as the highest honor that can be bestowed on a journalist for enduring contributions to his profession; the establishment of a Doctoral degree program in mass communication which has granted more than fifty degrees; the formation in conjunction with the College of Fine Arts of the unusually successful Institute of Visual Communication; the conception and inauguration of a new academic program - the Center for Communication Management; the augmenting of research areas such as the Center for Communication Studies and the Broadcast Research Center, as well as inspiring in 1979 the founding of the Bush Research Endowment within the School of Journalism, and

WHEREAS

John R. Wilhelm, who is today Ohio University's senior dean, has been instrumental in the creation of funds and grants from such sources as the Twentieth Century Fund, the National Association of Broadcasters, the American Newspaper Publishers Association, the Gannett Foundation, the American Newspaper Foundation, the Scripps Howard Foundation, the O'Bleness Foundation, the Hearst Foundation and
WHEREAS

John R. Wilhelm encouraged the attainment of high academic standards through his aid in creating the Richard O. Linke scholarship, the Jesse and Ruth Zousmer scholarship, the Robert E. Coe scholarship, the Robert Considine scholarship and internship, the Cornelius Ryan foreign internship, the McGraw-Hill minority scholarships, the George Starr Lasher Living Legacy, the Elizabeth Andersch award, the William and Shirley Fleischer foreign internship, and the Paul Schutzer memorial scholarship, and

WHEREAS

John R. Wilhelm's contributions to both Ohio University and his professional field of journalism have been internationally recognized through such honors as the University of Missouri Honor Award for Distinguished Service in Journalism, and the Doctor of Humanities honorary degree from the University of the Americas, and

WHEREAS

John R. Wilhelm's writings and books have brought him both fame and fortune, and

WHEREAS

John R. Wilhelm through it all has been a patient counselor to thousands of students, a recruiter of talented faculty and administrators for Ohio University, a friend of the famous people of our time many of whom have visited the campus at his invitation to share their world with Ohio University's students, an innovator of academic courses and a noted classroom teacher, the classic perfect host and World War II geriatric,

THEREFORE

We, the Trustees of Ohio University, confer upon John R. Wilhelm upon his retirement the title Dean Emeritus for him to wear from this time forward to the great honor of his achievements and Ohio University.
b. OTHERS

Mr. Keys moved approval of the resolution. Dr. Holzer seconded the motion. Approval was unanimous.

RESOLUTION 1980--526

WHEREAS, the following individuals have rendered dedicated and outstanding service to Ohio University and whereas their colleagues and deans have recommended action to recognize this service.

NOW, THEREFORE, BE IT RESOLVED that emeritus or emerita status be awarded to the following individuals upon their retirement:

Paul Boase	Professor Emeritus of Interpersonal Communication
Lewis Hicks	Professor Emeritus of Mechanical Engineering
Florence Hill Manring	Assistant Professor Emerita of Curriculum & Instruction (posthumous award)
Carl L. Shermer	Professor Emeritus of Civil Engineering
Clyde Thompson	Professor Emeritus of Music
William Snyder	Distinguished Professor Emeritus of Psychology
Stanley Fisher	Professor Emeritus of Geology
Willard Phelps	Associate Professor Emeritus of Geology
March 25, 1980

Dr. James Perotti
Associate Provost
Cutler Hall 307
Ohio University
Athens, Ohio 45701

RE: Dr. Paul Boase, Emeritus Status

Dear Dr. Perotti:

Dr. Paul Boase has been a member of the Ohio University faculty since September, 1964, as professor of dramatic art and speech area chairman in public address. He was awarded tenure in 1965.

He was made Director of the new School of Interpersonal Communication, which was created as part of the then-new College of Communication on May 4, 1968. He has served in that capacity since that time.

Dr. Boase has elected early retirement to become effective on July 1, 1980.

He is a well-liked and highly-admired member of this faculty, and he is considered to be a gentleman and a scholar, as well as a very understanding and compassionate person. His wife, Marjorie Boase, is equally well-liked by the faculty, and over the years she has served as an admirable hostess for many INCO functions and has appeared at many official occasions, to the great advantage of the School.

As Dean, I have found Dr. Boase to be a loyal and hard-working director who has helped put together the national champion Forensics Team and many other of the notable achievements of the School of Interpersonal Communication.

I highly recommend Dr. Paul Boase for Emeritus Status.

Sincerely,

John R. Wilhelm
Dean

JRW/ss
Ohio University
Inter-Office Communication

Date: March 26, 1980

To: Dr. Neil S. Bucklew, Provost

From: Roy A. Lawrence, Chairman, Mechanical Engineering Department

Subject: Emeritus Status for Professor Lewis F. Hicks.

On the behalf of the Mechanical Engineering Department, I would like to request Emeritus Status for Professor Lewis F. Hicks who has chosen early retirement at the end of the Spring Quarter, 1980. The following information is relevant:

1. Length of Service
   Professor Hicks has served Ohio University since 1949, starting as an Instructor and progressing through the academic ranks to his present position of Professor.

2. Teaching Accomplishments
   Professor Hicks has taught courses in Thermodynamics, Heat Transfer, Introduction to Engineering, Engineering Problem Solving, Power Plant Design, Lubrication and Bearing Analysis and Thermal Engineering Laboratories. Students consistently rate him as one of the top engineering instructors; tough, but good. He was a "University Professor" in 1975.

3. Service to Ohio University
   Through the years, Professor Hicks has given his time unselfishly to academic advising of students, committee work and serving as advisor to student groups. He has been the advisor for the engineering honor society, Tau Beta Pi, and for the student chapter of The American Society of Mechanical Engineers for many years. He has organized refresher courses for the "Engineer in Training" Examination for graduating students in engineering and for engineers in industry. During numerous summers he has served as the director of groups of engineering students involved in performance analysis of electrical power plants at the power plant sites.

4. Other Accomplishments
   Professor Hicks is a registered engineer in the State of Ohio. He is active in consulting work. He has served as President and member of the Executive Committee for the Ohio Valley Section of the American Society of Mechanical Engineers.

RAL: aeh
To Whom It May Concern:

It is a pleasure and an honor to support the Department of Mechanical Engineering's request of Emeritus status for Professor Lewis Hicks, who is retiring this year (June 30, 1980).

Professor Hicks has been a loyal and faithful employee of Ohio University for over 30 years. He has gained the respect of both his colleagues and students over his many years of service to the University.

His effectiveness in the classroom is evidenced by many favorable evaluations of his students and by his election as a University Professor for the 1975-76 academic year. In addition to carrying out his teaching duties, he has been actively involved in student activities during his tenure. Most noteworthy is his faithful participation in the Engineering honorary Tau Beta Pi, where he has served as the advisor ("Grandfather") since its existence on our campus.

Although he has not been associated to any great extent with externally funded research, he has kept current over the years by practicing the engineering profession, primarily in industrial power plants. He is a registered Professional Engineer in the State of Ohio and has participated as consultant to several industrial organizations.

The few comments above cannot, and do not, claim to document all of Professor Hicks' accomplishments over the years; rather, they are intended to serve as an indicator of his deserving the status of Emeritus Professor. I wholeheartedly support this appointment.

Sincerely,

Joseph E. Essman
Assistant Dean
TO: Dr. Allen Myers, Dean, College of Education
FROM: John J. Evans, Director, Field Experience, College of Education
SUBJECT: Recommendation for Emeritus Status for Florence Hill Manring (Posthumous)

Florence Hill Manring, Assistant Professor of Curriculum and Instruction, completed her regular teaching and supervisory duties for Winter Quarter, 1980 and died unexpectedly March 11, 1980. Mrs. Manring was a dedicated teacher and served Ohio University with distinction for a period of eighteen years. She was an alumnus, having received both the Bachelors and Masters degrees from this university.

As a teacher of young children in the Rufus Putnam Elementary School of Ohio University from 1962 until the school closed in 1972, she touched the lives of hundreds of children with her kindness, compassion and concern. She defined realistic expectations for her students and devoted her entire energy to helping children achieve.

Mrs. Manring was active in School and College committees and served as Supervisor of Elementary Education student teachers in the Zanesville center as well as in the Athens area. She was widely respected in the public schools and at the Regional Campus in Zanesville. For many years she was active at the state and national levels in the Association of Teacher Educators. She was honored, while teaching in the public schools in the State of New York, by being elected State President of the New York Association of Teacher Educators, the first public school teacher, to serve in that capacity.

She served as an adviser of many elementary education majors in the College of Education and contributed in a very important way in accurate program planning with many Zanesville campus students pursuing elementary education as a major. In her work with the coordination of early field experiences, she was an effective organizer and being highly skilled in human relations, she related effectively to her colleagues and to the public school principals and teachers participating in this important teacher education activity.

Mrs. Manring was genuinely respected by her colleagues and loved as a true and loyal friend. She brought a truly human touch to her relationships with all of us who were privileged to know and work with her.

With the full support of the faculty, I recommend that Emeritus Status be granted to Florence Hill Manring.

APPROVED: Allen Myers, Dean
College of Education
DATE 3-27-80

APPROVED: Neil S. Bucklew
Provost
DATE

JJE: skb
OHIO UNIVERSITY
Inter-Office Communication

DATE 26 March 1980

TO Dr. Neil S. Bucklew, Provost

FROM R. M. Olson, Chairman, Civil Engineering

SUBJECT Emeritus Status for Prof. Carl. L. Shermer

On behalf of the Civil Engineering Department I request Emeritus Status for Professor Carl L. Shermer who is to retire at the end of Spring Quarter 1980.

Dr. Shermer has been a Professor of Civil Engineering since 1959, and was Chairman of the department for 16 of his 21 years of service. He has taught both undergraduate and graduate courses in the field of structural engineering, as well as freshman and sophomore courses in other areas of civil engineering.

He has served on the Faculty Senate, and was a member of the Ohio University Press board.

He has written excellent textbooks on structural engineering, been an invited speaker at national engineering meetings, served as an expert engineering witness in the courts, and is a Fellow of the American Society of Civil Engineers. He has a national reputation as a structural engineer.

RMO;hs

xc: Dean R. S. Mayer
College of Engineering and Technology
Dr. Clyde Thompson was nominated by a School of Music faculty member for emeritus status. His nomination came to our committee for discussion.

In view of Dr. Thompson's leadership and tenure as Director of the School of Music, the Promotion/Tenure Committee supports the nomination and recommends that he be given Faculty Emeritus status, an honor he has earned and justly deserves.
The College of Fine Arts wishes to nominate Dr. Clyde Thompson for emeritus status. Dr. Thompson will retire from his position as Director of the School of Music and Professor of Music at the end of the current fiscal year. Dr. Thompson has had a very distinguished career as an administrator and a professor at Ohio University since 1968. During his tenure as director of the School of Music, that area has developed into a nationally recognized school.

Attached are materials describing Clyde Thompson's career as well as a statement from the faculty of the School of Music in support of his nomination for emeritus status. I strongly support their request and forward this nomination for your subsequent action.

If additional materials are needed, please let me know.

HUL/BFM/b

Attachments
March 26, 1980

TO WHOM IT MAY CONCERN:

I wholeheartedly endorse Dr. Olson's request for Emeritus status for Professor Carl L. Shermer, who has requested retirement at the conclusion of the 1979/80 academic year. Dr. Shermer has been a faithful and loyal employee of Ohio University for over 20 years. He has performed more than the required minimum duties with integrity and dedication.

Dr. Shermer is a registered professional engineer in the State of Ohio and has served as consultant in problems related to structural design. He is a member of several professional organizations, and has participated in many community related activities, in addition to his numerous education contributions.

I believe Dr. Shermer possesses in excess of the minimum credentials for Emeritus status, and deserves to be an Emeritus Professor. I recommend, without reservation, that the University bestow this honor upon him.

Sincerely,

Joseph E. Essman
Assistant Dean

JEE:jcy
OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE March 28, 1980

TO William Derrill, Dean, College of Arts and Sciences

FROM Gary Schumacher

SUBJECT Emeritus status for Dr. William Snyder

The Psychology Department recommends the conferring of emeritus status for Dr. William Snyder who has been a member of the Ohio University faculty from 1962 to the present. Dr. Snyder, who was granted the rank of Distinguished Professor in 1970, will begin the Early Retirement Plan beginning the academic year 1980-81. Prior to his employment at Ohio University Dr. Snyder had a long and illustrious career at Pennsylvania State University. Dr. Snyder was brought to Ohio University to initiate the doctoral clinical training program. Because of his excellent leadership, the program had a strong beginning and quickly achieved full accreditation by the American Psychological Association. Through his tireless efforts he brought hundreds of thousands of dollars in NIMH clinical training grants to the University from the period of 1963 to 1978. It can truly be said that without his efforts our clinical program would not have the status it has today.

Dr. Snyder also made outstanding contributions to the field of Psychology. He published over 60 articles and four books, achieved the Diplomat in Clinical Psychology, received numerous certificates and awards from state and national groups and served on numerous panels and counsels in the field. He is currently working on a book dealing with aspects of the aging process.

In sum, Dr. Snyder has been an outstanding member of the department whose contributions to the department, to the University and to the field of Clinical Psychology make his recommendation for emeritus status most appropriate. We sincerely hope this title is conferred upon him.

/g
It is with genuine pleasure that I nominate Dr. Stanley Fisher for the position of Emeritus Professor in Geology, effective when he retires at the end of the current academic year.

Dr. Fisher has taught at Ohio University since 1960, and served as Chairman of the Department from 1970 to 1974. For the last two years, he has served the College of Arts and Science as Associate Dean. Throughout his teaching career, Dr. Fisher has been an inspiring and demanding instructor. His students have always received close personal guidance and thorough professional training. Many have been stimulated to obtain advanced degrees at some of the finest schools in the country. Many others have pursued highly successful careers as professionals, not only in this country, but also in a number of foreign countries.

Dr. Fisher's research has provided the basis for understanding the problems of landslides and slope instability problems in southeastern Ohio. He is recognized as an authority on the subject, and has published scientific articles and provided professional consulting service to a variety of agencies on the subject of slope instability problems in this area.

Dr. Fisher holds membership in a number of scientific societies. He has served as Vice-President of the Geology Section of the Ohio Academy of Science, and has served actively as a member of each of these societies.

In sum, Dr. Fisher has provided the University outstanding service as a teacher of the highest quality, and as a scientist committed to the application of his expertise to resolution of a variety of geological problems that effect this part of the country.
OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE March 28, 1980

TO William Dorrill, Dean, College of Arts and Sciences

FROM Geoffrey Smith, Chairman, Department of Geology

SUBJECT

It is with genuine pleasure that I nominate Willard Phelps for the position of Emeritus Professor in Geology, effective when he retires at the end of the current academic year.

Mr. Phelps has served as a member of the geology faculty at Ohio University since 1952, and has been a most competent and conscientious teacher as evidenced by the success of his students and the esteem that his students hold for his courses. The undergraduate program in geology achieved full status, and the MS program was initiated largely through his efforts and commitment to the goals of the University. Students who have graduated from these programs under his guidance have been stimulated to pursue advanced degrees at some of the finest departments in the country or have been highly successful in professional careers in geology.

Mr. Phelps is, to a large degree, responsible for the existence of the geology program at Ohio University. His commitment to the Department and the University for nearly 30 years is truly deserving of recognition.
2. **HONORARY DEGREES**

Mr. Keys moved approval of the resolution. Dr. Holzer seconded the motion. Approval was unanimous.

RESOLUTION 1980--527

WHEREAS, the University Committee on Honorary Degrees has recommended that Ohio University honor the persons listed below through conferral of an honorary degree, and

WHEREAS, it remains for the President to determine whether these persons wish to accept this award,

THEREFORE, BE IT RESOLVED that the degrees recommended be conferred at appropriate times in the future after the President has determined that the persons recommended wish to be so honored.

John S. Denslow, Doctor of Science

Patricia R. Harris, Doctor of Laws

Wilfred R. Konneker, Doctor of Laws

Malcolm S. Forbes, Doctor of Humane Letters
OHIO UNIVERSITY
Inter-Office Communication

DATE March 28, 1980

TO President Charles J. Ping

FROM Peter R. Griffiths, Chairman, Honorary Degrees Committee

SUBJECT Recommendations for Honorary Degrees

The Honorary Degrees Committee recommend that honorary degrees be awarded to the following people:

John S. Denslow
Patricia R. Harris
Wilfred R. Konneker
Malcolm S. Forbes

I have enclosed the nomination material on each of these nominees.

rc

cc: Dr. Charles Alexander
    Dr. Margaret Cohn
    Dr. Arthur Marinelli
    Mr. Jasmer Narag
    Mr. Richard Slavin
    Dr. Roman Warmke

[Signature]

Peter R. Griffiths
HONORARY DEGREE - NOMINATION FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: John Stedman Denslow

Place and Date of Birth: Hartford, Conn., Dec. 19, 1906

Position: Consultant to the President, Kirksville College of Osteopathic Medicine

Academic Degrees Earned and Institutions Granting Them:

Kirksville College of Osteopathic Medicine, Doctor of Osteopathy (D.O.), 1929

Massachusetts Osteopathic Hospital, Boston, Mass., Internship, 1929-30

Honorary Degrees and Institutions Granting Them:

Chicago College of Osteopathic Medicine, Doctor of Science, 1941
Vocations Experience:

1930-32  Assistant Director of Clinic, Chicago College of Osteopathy, Chicago, Illinois

1932-38  Director of Clinic, Chicago College of Osteopathy, Chicago, Illinois

1938-63  Chairman, Department of Osteopathic Theory & Methods, Kirksville College of Osteopathic Medicine, Kirksville, Missouri

1938-65  Director, Research Affairs, Kirksville College of Osteopathic Medicine, Kirksville, Missouri

1938-Present  Member, Staff, Kirksville Osteopathic Hospital

1940-Present  Director, Still Memorial Research Trust

1945-65  Director, Biomechanics Laboratory, Kirksville College of Osteopathic Medicine

1965-76  Vice President, Kirksville College of Osteopathic Medicine

1976-Present  Consultant to the President, Kirksville College of Osteopathic Medicine

Other Experience or Activities Relevant to Nomination:

Recent Grant Responsibilities

1976-77  Program Director, Emergency Medical Service Technician Training, The Division of Health of Missouri

1976-77  Program Director, Emergency Medical Service Public Education, Missouri Regional Medical Program

1976-Present  Program Director, Health Underserved Rural Area Program, DHEW-PHS Bureau of Community Health Services, KCOM

1976-Present  Project Director, NIH Biomedical Research Development Program, KCOM

Boards and Commissions

1957-63  Advisory Committee, U.S. National Health Survey

1964-67  Member United States Public Health Service (USPHS) Scientific Review Committee on Construction of Schools of Medicine and Osteopathy

1966-Present  Advisor, USPHS National Center for Health Statistics

1967-Present  Consultant, USPHS Health Manpower Bureau

1967-75  Member, Governor's Advisory Council on Comprehensive Health Planning

1967-72  Member & Chairman, Missouri State Board of Health

1976-Present  Member, Governing Body, Area II Health Systems Agency, Inc.
Important Publications:


Membership in Learned Societies, Professional Associations, Civil Organizations:

American Association for Advancement of Science

American Osteopathic Association

American Physiological Society

Basic Science Council, The American Heart Association

Missouri Association of Osteopathic Physicians and Surgeons

New York Academy of Science

Northeast Missouri Osteopathic Association
Important Publications - continued

Significant Honors Attained:

1. Listed in *Who's Who in the Midwest*

2. Appointed to numerous boards and commissions in the public health and medical research areas on both the state and national level.

3. Honorary degree listed in previous section


Exceptional Achievements or Contributions:

Dr. Denslow in 1941 became the first osteopathic physician to be published in a non-osteopathic refereed journal. Since that time, he has continued an impressive record of research and publication in scientific journals. He is generally considered the foremost clinical researcher in the profession. His work—both on a scientific and personal level—has been a major factor in the increased federal acceptance of osteopathic medicine which occurred in the 1950s and 1960s. Also, over the years Dr. Denslow has developed a strong interest in rural health care delivery. He played a large role in the start-up of KCOM's unique rural clinic program in the 1940s. He has since worked with federal officials to obtain government support for these clinics. Through his work with officials at HEW, he has helped shape the direction of federal support programs for rural health care.
Special Relationship to Ohio University:

Although Dr. Denslow has no direct relationship to Ohio University, his impact on the osteopathic profession has been overwhelming. The scientific investigations in OU's Somatic Dysfunction Research Institute received their impetus from his pioneering work. He was instrumental in developing the rural clinic program at KCOM in the 1940s. This approach to rural health care delivery has left a legacy for us to work with at Ohio University as we begin to develop our own rural clinic network here in Southeastern Ohio. Most importantly, the climate of recognition that all colleges of osteopathic medicine now enjoy was fostered by the efforts of this giant of the profession.

Other Sources of Information Which Could be Consulted About the Nominee:

1. Carl Jon Denbow, Ph.D., Medical Information Director, College of Osteopathic Medicine, Ohio University

2. Irwin M. Korr, Ph.D., Professor of Medical Education, Texas College of Osteopathic Medicine, Camp Bowie at Montgomery, Fort Worth, Texas 76107

3. John W. Measel, Jr., Ph.D., Assistant Professor of Microbiology and Immunology, Texas College of Osteopathic Medicine

4. H. Charles Moore, Ph.D., President, Kirksville College of Osteopathic Medicine, Kirksville, Missouri 63501

5. Harold Thompson, D.Sc. (Hon), President-emeritus, Kirksville College of Osteopathic Medicine

6. Dennis Waller, Director of Grants Administration, Kirksville College of Osteopathic Medicine
Personal Evaluation of Nominee:

I believe that J. S. Denslow, D.O., is an ideal candidate for an honorary degree from Ohio University at the June 1980 Commencement. This ceremony will mark the first graduation of doctors of osteopathy at Ohio University, and it seems fitting that an osteopathic scholar of Dr. Denslow's stature be recognized.

Dr. Denslow has dedicated his life to the scientific investigation of research questions stemming from the osteopathic philosophy of health care. Yet, he has still found the time to be a medical school administrator, a director of numerous grant projects in a variety of areas, a clinical faculty member and a practicing physician. Each of these jobs would have been a full-time responsibility for many men of lesser talent, energy and drive.

As dean of the medical school, I am amazed that during Dr. Denslow's 13 years as Vice President at KCOM, he was able to continue to conduct major research projects and author articles about them. None of our top-level administrators here, myself included, have been able to even think about getting into research—the time constraints are just too great. I am, along with the rest of the osteopathic profession, in awe of this man's ability to accomplish so many tasks so well during his long active career.

On a personal level, Sted is well-liked by those who work for and with him. He is known as being a demanding scientist who requires high levels of performance from his associates. However, he is considered a fair and compassionate administrator and physician.

Although not, per se, a reason to grant him an honorary degree, it is interesting to note that Dr. Denslow is married to the former Jane Laughlin, granddaughter of the founder of osteopathy—Andrew Taylor Still.

All in all, I think it would be in keeping with the highest academic standards and make good political sense to award an honorary degree to Dr. Denslow on June 7, 1980. It would be a proud moment for us to have the opportunity to honor this outstanding researcher. Likewise, it would be an honor for Dr. Denslow to receive recognition for his work from an institution as respected as Ohio University.

Nominator's Name  
Frank W. Myers, D.O.

Address  
Dean, College of Osteopathic Medicine

Phone Number  
614-594-6401, ext. 200

Return to:  
Peter R. Griffiths  
Department of Chemistry  
Clippinger Laboratories
HONORARY DEGREE - NOMINATION FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: Patricia Roberts Harris

Place and Date of Birth: Mattoon, Illinois - May 31, 1924

Position: Secretary, Health, Education & Welfare

(To be Department of Health & Human Services)

Academic Degrees Earned and Institutions Granting Them:

J.D. with honors - George Washington University Law Center

A.B. summa cum laude - Howard University

Honorary Degrees and Institutions Granting Them:

Lindenwood College, St. Charles, Missouri (LL.D.) (1967)
Moraine State College, Baltimore, Maryland (LL.D.) (1967)
Miami University, Oxford, Ohio (D.H.L.) (1967)
Beaver College, Glenside, Pennsylvania (D.C.L.) (1968)
Tufts University, Medford, Massachusetts (LL.D.) (1970)
Dartmouth College, Hanover, New Hampshire (LL.D.) (1970)
The Johns Hopkins University, Baltimore, Maryland (LL.D.) (1971)
MacMurray College, Jacksonville, Illinois (LL.D.) (1971)
University of Maryland, Baltimore, Maryland (LL.D.) (1971)
Williams College, Williamstown, Massachusetts (LL.D.) (1971)
Ripon College, Ripon, Wisconsin (LL.D.) (1972)
Brown University, Providence, Rhode Island (LL.D.) (1972)
Wilberforce University, Wilberforce, Ohio (LL.D.) (1973)
Aquinas College, Grand Rapids, Michigan (LL.D.) (1973)
Colby College, Waterville, Maine (LL.D.) (1973)
Brandeis University, Waltham, Massachusetts (LL.D.) (1973)
Northern Michigan University, Marquette, Michigan (LL.D.) (1973)
University of Michigan, Ann Arbor, Michigan (LL.D.) (1973)
Smith College, Northampton, Massachusetts (LL.D.) (1974)
Wittenberg University, Springfield, Ohio (LL.D.) (1974)
University of Massachusetts, Amherst, Mass. (LL.D.) (1975)
University of Portland, Portland, Oregon (LL.D.) (1975)
Chester College, Philadelphia, Pennsylvania (LL.D.) (1975)
College of New Rochelle, New York (LL.D.) (1975)
Atlanta University, Atlanta, Georgia (LL.D.) (1976)
Adelphi University, Garden City, Long Island, New York (LL.D.) (1976)
Kent State University, Kent, Ohio (LL.D.) (1976)
Spelman College, Atlanta, Georgia (LL.D.) (1977)
Knox College, Galesburg, Ohio (LL.D.) (1977)
Elmira College, Elmira, N.Y. (LL.D.) (1979)
Vocations Experience:
1979-Present  Secretary of the Department of Health, Education and Welfare
1977-79  Secretary of the Department of Housing and Urban Development
1970-77  Partner in Law Practice
Fried, Frank, Harris, Shriver and Kampelman
1967-69  Howard University
Professor of Law
(1969 - Dean of School of Law)
1965-69  United States Ambassador to Luxembourg
1963-65  Assistant & Associate Professor of Law - Howard University
1961-63  Associate Dean of Students, Lecturer in Law
1960-61  Department of Justice (Trial Attorney)
1953-59  Delta Sigma Theta Sorority
Executive Director
1949-53  American Council on Human Rights
Assistant Director in Civil Rights Agency
1946-49  YWCA of Chicago, Illinois
Program Director for Work With Industrial Women

Other Experience or Activities Relevant to Nomination:

- Member, Commercial Panel of Arbitrators of the American Arbitration Association (1976- )
- Public Service Advisory Board of the American Federation of State, County and Municipal Employees (1976- )
- Chairperson, District of Columbia Law Revision Commission (1975-1977)
- Committee on Grievances, United States District Court for the District of Columbia (1975-1977)
- Administrative Conference of the United States (1967-1971)

- United States Alternate Delegate, 20th Plenary Meeting of the Economic Commission for Europe (1967)
- D.C. Advisory Committee, United States Civil Rights Commission (1957-1959)
- Advisory Committee, Mayor's Commission on Human Rights, Chicago, Illinois (1946-1949)
Important Publications:


"To Fill the Gap." Many Shades of Black, ed. by Wormely and Penderson, William Morrow and Co., 1969

"The Negro College and Its Community." Daedalus, Summer 1971, p. 20


Membership in Learned Societies, Professional Associations, Civil Organizations:
Federal Bar Association
D.C. Bar Association
Kappa Beta Phi Legal Sorority
Delta Sigma Theta Sorority
Women's Bar Association of the District of Columbia
Member, Board of Directors, Chase Manhattan Bank
Member, Board of Directors, Scott Paper Company
Member, Board of Directors, National Bank of Washington
Member, Board of Directors, IBM
Trustee of 20th Century Fund
Trustee of American Bar Foundation
Significant Honors Attained:

Phi Beta Kappa
Order of the Coif
American Academy of Arts and Sciences
Order of the Oaken Crown, Luxembourg

Exceptional Achievements or Contributions:

See attached vita.
Special Relationship to Ohio University:

None

Other Sources of Information Which Could be Consulted About the Nominee:

Who's Who

Who's Who Among Black American (attached)
Personal Evaluation of Nominee:

Patricia Roberts Harris has shown a life-long commitment to "people who are unlucky and cannot provide for themselves decently from their own resources". This concern has led to her involvement in law, civil rights and political policy dealing with urban and welfare problems. She is forceful in expressing her opposition to waste in these areas, feeling that it adds to deprivation of a group already at a severe disadvantage.

Her recent roles in the Department of Housing and Urban Development and the Department of Health, Education and Welfare illustrate her capacity to provide leadership in carrying out the law of the land in matters of equal opportunity, as exemplified by her recent ruling on Title IX - Women's Athletics.

Nominator's Name Dr. Margaret F. Cohn, Director, Honors Tutorial College
Address Ohio University, Wilson Hall 307, Athens, Ohio 45701
Phone Number 594-5810 or 594-6672
Return to: Peter R. Griffiths
Department of Chemistry
Clippinger Laboratories

Return to: Peter R. Griffiths
Department of Chemistry
Clippinger Laboratories
PATRICIA ROBERTS HARRIS
Secretary of Health, Education, and Welfare

Patricia Roberts Harris was sworn in as Secretary of Health, Education, and Welfare by Justice Thurgood Marshall on August 3, 1979. President Carter nominated her for the post, her second cabinet appointment, on July 20. She was confirmed by the Senate on July 27.

Mrs. Harris had served as Secretary of Housing and Urban Development since January 23, 1977.

She is a former Ambassador to Luxembourg, serving in that diplomatic post from 1965 to 1967.

She served as Alternate Delegate to the 21st-22nd General Assemblies of the United Nations, and was a member of the Commission on Causes and Prevention of Violence and the Advisory Committee on Reform of Federal Criminal Law.

Mrs. Harris was a partner in the Washington, D.C. and New York law firm of Fried, Frank, Harris, Shriver and Kampelman and a director of the Chase Manhattan Bank, Scott Paper Company, National Bank of Washington, and IBM. She is a Trustee of the 20th Century Fund, and of the American Bar Foundation.

Born in Mattoon, Ill., she received her AB degree, summa cum laude, from Howard University and the Juris Doctor degree, with honors, from George Washington in 1960. A member of Phi Beta Kappa and the Order of the Coif, she has been elected to the American Academy of Arts and Sciences.

Mrs. Harris was admitted to the D.C. Bar in 1960. She served as a trial attorney in the Department of Justice from 1960 to 1961 and joined the Howard University staff as associate dean of students and lecturer in law, and later became a professor of law and dean of the School of Law.

She has served as a member of a number of Boards and Commissions. At the time of her appointment as Secretary of Housing and Urban Development, she was Chairperson of the District of Columbia Law Revision Commission.

She and her husband, William Beasley Harris, live in Washington, D.C.

August 1979
HARRIS, PATRICIA ROBERTS, attorney; b. Mattoon, Ill.; J.D., hon., Geo. 
Sec., Dept. of Housing & Urban Devt., Wash., DC, present; partner, Fried, 
Frank, Harris, Shriver & Kampelman, Attys., Wash., DC; Dean, prof. Law, 
Howard U. Sch. of Law; U.S. Ambassador to Luxembourg; Assn. Dean of 
Students, Lectr. in Law, Howard U.; Atty., Dept. of Justice, Appeals & 
Research Sec., Criminal Div.; Exec. Dir., Delta Sigma Theta, Nat. Hdqs.; 
Council of Bicentennial Youth Debates of Nat. Endowment for the 
Humanities, 1975--; Am. Bar Found., bd. trustee, Chmn., Nat. Commn. on 
Bar Assn.; Kappa Beta Pi Legal Soc.; Delta Sigma Theta Sor. Mem., Com. on 
Commn. for Europe, 1967; Presd. Elector for DC, 1964; Delegate to 1964 
Dem. Nat. Conv.; U.S.-P.R. Commn. on Status of P.R., 1964-65; Chmn., 
1973--; Bd. Dir., Chase Manhattan Bank; Bd. Dir., IBM Corp; Bd. Dir., 
Special Commn. on Study of Legal Edn., Am. Bar Assn.; Bd. Govs., Atlantic 
Inst.; Bd. Dir., Twentieth Century Fund; Exec. Bd., N.A.A.C.P. Legal 
Defense Fund; Council on Foreign Relations; mem., Rockefeller U. Council; 
Crown, Luxembourg, 1967; Centennial Citation, Wilson Coll., 1969; Emma 
V. Kelly Award, Daughters, Elks, 1968; Distinguished Achievement Award, 
Commn. of Yeshiva U., 1968; Woman of Yr., Womens Aux. Jewish War 
Vets., 1968; Distinguished Alumni Award, Howard U., 1968; Alumni 
Achievement Award, Geo. Wash. U., 1965; Distinguished Sch. Award, Wash. 
Alumnae Chpt., Delta Sigma Theta, 1963; Aquinas Award, Aquinas Coll., 
1972; One Nation Award, Phi, Alpha Xi, 1972; Woman of Yr., 
in Bus. & Profes., Ladies Home Journal Award, 1974; Woman of the Yr., in Bus. 
& the Professions, Ladies Home Journal, 1974; Black Enterprise Achievement 
Award, 1976; Catalyst, Award in Honor of Women Divs. of Corp., 1976; 
Medal of Achievement, Yale Women's Forum, 1976. Office: Dept. of Housing & 
Urban Devt. Rm 1000 451 7th St SW Washington DC 20410.
I wonder if you could just tell us so that we, in the Senate, could have some ideas as to whether or not we should confirm you; frankly, what our personal views are in some of the basic areas that confront us, whether on the basic three that have been mentioned—national health insurance, cost containment, or welfare reform—or whether there are some other areas.

But if you could give us a little sense of who Pat Harris is, it would be helpful.

Ms. Harris. Well, I was a little worried, Senator, because I sent you an extensive biography which indicates a number of past identifications which I had hoped would suggest that. [The bibliography referred to follows:]
HOWARD UNIVERSITY

Assistant and Associate Professor of Howard University
Associate Dean of Students and Lecturer in Law

DEPARTMENT OF JUSTICE

Served as a trial attorney in the Appeals and Research Section, Criminal Division

DELTA SIGMA THETA SORORITY

Executive Director at their National Headquarters in Washington, D. C.

AMERICAN COUNCIL ON HUMAN RIGHTS

Assistant Director in the Civil Rights Agency in Washington, D. C.

YWCA OF CHICAGO, ILLINOIS

Program Director for work with industrial women.

PUBLIC SERVICE (continued)

United States Alternate Delegate, 20th Plenary Meeting of the Economic Commission for Europe (1967)
D.C. Advisory Committee, United States Civil Rights Commission (1957-1959)
Advisory Committee, Mayor's Commission on Human Rights, Chicago, Illinois (1946-1949)

COMMISSIONS,BoARDS AND COMMITTEES

American Bar Foundation, Board of Trustees (1974-)
American Council on Foreign Relations (1971-)
20th Century Fund (Foundation) (1969-)

FORMER MEMBERSHIPS

Advisory Council of the Bicentennial Youth Debates of the National Endowment for the Humanities (1975-1977)
Practicing Law Institute, Board of Trustees (1974-1976)
Marshall Scholarship Program, Advisory Council (1973-1977)
American Bar Association, Special Commission on the Study of Legal Education (1973-1977)
Member, The Rockefeller University Council (1972-1977)
Chase Manhattan Bank, Board of Directors (1971-1977)
International Business Machines Corporation, Board of Directors (1971-1977)
Scott Paper Company, Board of Directors (1971-1977)
1971 Dartmouth Conference, Kiev, U.S.S.R.
The Twentieth Century Fund, Board of Directors (1969-1977)
National Educational Television, Board of Directors (1969-1971)
1966 Dartmouth Conference, Rye, New York
Chairman, National Committee on Household Employment (1968)
Atlantic Institute, Board of Governors (1967-1977)
NAACP Legal Defense Fund, Executive Board (1967-1977)
Atlantic Institute, Board of Governors (1967-1977)
National Women's Committee for Civil Rights, Co-Chairman (1963-1964)
National Capital Area Civil Liberties Union, Vice-Chairman (1962-1965)
Family and Child Services of the District of Columbia, Board of Trustees (1962-1965)
FORMER MEMBERSHIPS: (Continued)

Washington Urban League, Chairman, Housing Committee (1956-1960)
YWCA of the District of Columbia, Board of Directors (1956-1960)
American Veterans Committee Clubhouse, Board of Directors (1953-1955)
American Council on Human Rights, Board of Directors (1953-1957)
Washington Urban League, Chairman, Welfare Committee (1953-1955)
Adams-Morgan Community Council (1954-1955)

AWARDS AND CITATIONS

Athena Award, Intercollegiate Assn. of Women Students (1978)

HONORARY DEGREES

Lindenwood College, St. Charles, Missouri (LL.D.) (1967)
Morgan State College, Baltimore, Maryland (LL.D.) (1967)
Miami University, Oxford, Ohio (D.H.L.) (1967)
Beaver College, Glenside, Pennsylvania (D.C.L.) (1968)
Tufts University, Medford, Massachusetts (LL.D.) (1970)
Dartmouth College, Hanover, New Hampshire (LL.D.) (1970)
The Johns Hopkins University, Baltimore, Maryland (LL.D.) (1971)
Macmurray College, Jacksonville, Illinois (LL.D.) (1971)
University of Maryland, Baltimore, Maryland (LL.D.) (1971)
Williams College, Williamstown, Massachusetts (LL.D.) (1971)
Ripon College, Ripon, Wisconsin (LL.D.) (1972)

PUBLICATIONS


PUBLICATIONS (Continued)

"To Fill the Gap." Many Shades of Black, ed. by Wornely and Fenderson, William Morrow and Co., 1969

"The Negro College and Its Community." Daedalus, Summer 1971, p. 20


PROFESSIONAL AND FRATERNAL ASSOCIATIONS

Federal Bar Association
District of Columbia Bar Association
Kappa Beta Pi Legal Sorority
Delta Sigma Theta Sorority
Bar Association of the District of Columbia
Women's Bar Association of the District of Columbia

HONORARY SOCIETIES

Phi Beta Kappa
Order of the Coif
American Academy of Arts and Sciences

CLUBS

Cosmopolitan Club, New York, New York

EDUCATION

George Washington University Law Center (J.D., with honors) (1960)
(Awarded John Bell Lerner Award as 1960 First Scholar)
Howard University (A.B., summa cum laude) (1945)
(Majored in Political Science and Economics)
Attended Graduate School of the University of Chicago (1945-1947)
(Studied in the fields of Industrial Relations and Government)
Postgraduate work at American University (1949-1950)
Elementary and secondary education in the public schools of Mattoon and Chicago, Illinois

Admitted to practice before the Courts of the District of Columbia and the United States Supreme Court (1960)

Born in Mattoon, Illinois May 31, 1924

Married to William Beasley Harris, Administrative Law Judge, Federal Maritime Commission

Ms. Harris, let me say that in my opening statement—Senator Baucus. The main point here is do believe that most policy is initiated on the Cabinet level, so that is why I am trying to determine the degree to which—what your views are in some of these areas.

Ms. Harris, well, let me say, Senator, that the need to provide a rational and acceptable system of support for people who are unlucky in our society—what other people call the welfare system—is a concept that I support. How we deal with particular needs is the major policy issue of our time.

What do we do about people who are unable to find jobs? People who do not have the skills to work? Who are ill?

What kinds of systems do we put into place?

I no longer debate, if I ever did, the question of whether government has a duty to help people who are unlucky and cannot provide for themselves decently from their own resources. I believe that the Government has a major responsibility to meet needs that people cannot meet for themselves—not to meet them in terms of degradation; not to provide indignity for people who are unlucky.

Therefore, I support a rational welfare system. I support a fair welfare system. I support a system in which there is not waste because I indicated earlier, that every dollar wasted that is devoted to the poor is a dollar that somebody who is poor and needy does not have.

With respect to health, it seems to me that I could spend the balance of this day discussing the health needs of our society that range from the needs of individuals who are ill, the needs for preventive systems, the need for health care delivery systems, and that assumes my belief that when the private sector cannot, for a variety of reasons, meet these needs, the Government there has the responsibility, the Government as the collective representative of the people, to come forward and meet those needs.

In education, there is no doubt that, in this society, education and quality education has been a determinant of status, a determinant of opportunity, or a determinant of lack of opportunity and underclass status in this society.
HONORARY DEGREE - NOMINATION FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: WILFRED R. KONNEKER

Place and Date of Birth: AKRON, OHIO February 20, 1922

Position: Director and Executive Vice President of Spaulding Racquetball Clubs; Consultant to Mallinckrodt Chemical Company

Academic Degrees Earned and Institutions Granting Them:

BS Ohio University 1943
MS Ohio University 1947
PhD Washington University 1950

Honorary Degrees and Institutions Granting Them:
Vocations Experience:

See Biographical Sketch attached.

Other Experience or Activities Relevant to Nomination:

Vice President, Nuclear Research & Development, 1950-1955
Vice President, Nuclear Corporation of America, 1955-1958
President, Nuclear Consultants Corporation, 1958-1966
Vice President, Mallinckrodt Chemical, 1966-1973
Consultant, Mallinckrodt Chemical, 1973-
Biographical Data - W. R. Konneker

Dr. Konneker has had extensive experience in business and investment management, beginning in 1950 with the formation of Nuclear Consultants Corporation, a major manufacturer of radiopharmaceuticals. After successfully operating this business for fifteen years, the business was sold in 1965 to Mallinckrodt, Inc., in what has proven to be an exemplary merger for both parties. For the next several years, Dr. Konneker served as Vice President in charge of the Diagnostic Products Division during which time he was responsible for several acquisitions within this field as well as manufacturing and marketing of several major product lines in addition to radiopharmaceuticals. In 1970, a New Ventures Division was formed by Mallinckrodt and placed under the leadership of Dr. Konneker as a result of his earlier successes in the area of acquisitions. During the next three years, several new business enterprises were initiated through the activities of the New Ventures Division. In 1973, Dr. Konneker retired from Mallinckrodt to devote his time to personal business interests, although he still serves Mallinckrodt as a consultant.

Among other business ventures, Dr. Konneker built the first two clubs operated by Spaulding Racquetball Clubs and was one of the early investors in SRC, Inc. Dr. Konneker has since built an additional club in Kansas City, which is also operated by Spaulding.

Dr. Konneker, therefore, brings to the organization over twenty-five years of business management and investment analysis as well as familiarity with Spaulding Racquetball Clubs.
Important Publications:

Membership in Learned Societies, Professional Associations, Civil Organizations:
- American Institute of Physics
- American Physical Society
- Society of Nuclear Medicine
- Health Physics Society
- American Nuclear Society
- Engineering Club of St. Louis
- American Society of Physicists in Medicine
- American Association for the Advancement of Science
- American Society of Bio Analysts

Masons
Delta Tau Delta
Significant Honors Attained:

Sigma Xi
Sigma Pi Sigma
Board of Directors, St. Louis College of Pharmacy

Exceptional Achievements or Contributions:

Established joint venture in radiopharmaceuticals in Germany, 1968; Japan 1969
Missouri Atomic Energy Commission, 1960-1966
Special Committee for AEC, 1967-1969
AEC Advisory Committee 1970-
Medical Physics consultant on staff of some 12 major hospitals. Consultant to various major corporations in research related activities
Director of Atomic Industrial Forum

Special Competencies:
  Health and Medical Physics
  Nuclear and Radiochemical
  Nuclear Decay and Radioactivity
  X-Rays and Gamma Rays
Special Relationship to Ohio University:

Alumni Board member, Vice President and President

Ohio University Fund Board member

Member, Presidential Search Committee

General Chairman, 1804 Fund

Benefactor

Other Sources of Information Which Could be Consulted About the Nominee:
Personal Evaluation of Nominee:

Nominator's Name: JACI EINIS

Address: Director of Development, Ohio U

Phone Number: 

Return to: Peter R. Griffiths
Department of Chemistry
Clippinger Laboratories
HONORARY DEGREE - NOMINATION FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: Malcolm Stevenson Forbes

Place and Date of Birth: Brooklyn, New York October 19, 1919

Position: Publisher, FORBES Magazine; President, Forbes, Inc.

Academic Degrees Earned and Institutions Granting Them:

- A.B. Princeton, 1941

Honorary Degrees and Institutions Granting Them:

- L.H.D. Nasson College, 1966
- L.L.B. Oklahoma Christian College, 1973
Vocations Experience:

Owner and publisher, *Fairfield Times*, weekly, Lancaster, Ohio, 1941
Established *Lancaster Tribune*, weekly, 1942
Associate publisher, *Forbes Magazine*, New York City, 1946-54
Publisher, editor, *Forbes Magazine*, New York City, 1954-57
Publisher, editor-in-chief, *Forbes Magazine*, New York City, 1957-
Vice President, *Forbes, Inc.*, New York City, 1947-64
President, *Forbes, Inc.*, New York City, 1964-present
Vice-President, Investor's Advisory Institute, New York City, 1948-54
President, Investor's Advisory Institute, New York City, 1954-56
Director, Investor's Advisory Institute, New York City, 1960-
Important Publications:

*Fact and Comment*, Knopf, 1974

Membership in Learned Societies, Professional Associations, Civil Organizations:

National Aerospace Association

International Balloonist's Association

Balloon Federation of America
Significant Honors Attained:

Princeton Class of 1901 Medal -- 1941 class member who contributed the most to Princeton as an undergraduate.

Exceptional Achievements or Contributions:

State Senator, New Jersey, 1952-58
Republican candidate for governor, New Jersey, 1957
Delegate-at-large, 1960 Republican National Convention
Special Relationship to Ohio University:

As owner and publisher of the Fairfield Times, a weekly newspaper in Lancaster, Ohio, and founder of the Lancaster Tribune, Malcolm Forbes, had a significant effect on the Lancaster-Fairfield County area in the early 1940's. The community where he began his journalistic career shares close ties with Ohio University through its regional campus at Lancaster.

Other Sources of Information Which Could be Consulted About the Nominee:

Who's Who In America, 1974-75
Current Biography, Feb, 1975
Personal Evaluation of Nominee:

Malcolm S. Forbes, millionaire publisher, former New Jersey politician, enthusiastic art collector and motorcyclist and internationally famous balloonist is the nucleus of the Forbes, Inc. business empire. Forbes joined his father's staff of the lively semi-monthly journal of business and finance, Forbes Magazine, in 1946 and has been its publisher, president, editor-in-chief, and the owner since the mid 1960's.

Forbes began his journalistic career in Lancaster, Ohio in 1941. Following his graduation from Princeton (where he was awarded the "Class of 1901 Medal" as the member of his class who contributed the most to Princeton as an undergraduate) Forbes became the owner and publisher of the Fairfield Times and founded the Lancaster Times.

After World War II, Forbes joined his father's business magazine as assistant to the publisher and in 1947 he became associate publisher and vice-president of the parent company, Forbes, Inc. Forbes embarked on a career in New Jersey politics in 1949, served as state senator from 1951 to 1958 and was the unsuccessful candidate for governor in 1957. Also, in 1957, Forbes became editor-in-chief, as well as publisher of Forbes Magazine, and in 1964 took over as president of Forbes, Inc.

In the ten years that Malcolm Forbes has been in control of the family business, the circulation of Forbes has grown from about 400,000 to 625,000 and its advertising revenues have nearly caught up with those of its competitors, Business Week, and Fortune. The dramatic recovery of Forbes from its prewar doldrums has been attributed partly to increased interest in the stock market since the 50's, partly to the breezy style cultivated by Malcolm Forbes, and partly to his success in advertising and promotion.

Concentrating on Forbes, Inc. during the 1960's, he diversified his company's holdings to reflect his broad range of interests, including art (the firm's large collection of Fabergé art objects made for the Russian czars), motorcycles (Cleges-Forbes, the largest motorcycle dealership in the East Coast), and exotic real estate (a chateau in France, a palace in Tangiers, Far Western ranches, and a couple of South Pacific retreats). At age fifty-two he took up ballooning. Soon after, he set up a balloon division of Forbes, Inc., and in 1973 he became the first person to successfully fly from coast-to-coast in one hot-air balloon.

Nominator's Name: Raymond S. Wilkes, Dean
Address: Ohio University-Lancaster, Lancaster, OH 43130
Phone Number: 614-654-6711
Return to: Peter R. Griffiths
Department of Chemistry
Clippinger Laboratories
John Henry of Newsday comments that "the aura of barely controlled tension that radiates from many corporate heads... seems to be missing" in this publishing giant. It is clear that he brings a diversified and witty approach to financial publishing and indeed to the entire journalistic community.
March 4, 1980

Peter R. Griffiths
Professor of Chemistry
Chairman, Ohio University
Honorary Degree Committee
Clippinger Lab 177
Ohio University
Athens, Ohio 45701

RE: Malcolm Forbes

Dear Peter:

I understand that Malcolm Forbes, an internationally-known figure and publisher of FORBES Magazine, has been nominated for an honorary degree, to be conferred by Ohio University.

As a journalist, I would like you to know that Mr. Forbes is held in the highest esteem in our profession. His publications are of the highest quality, and he is well-respected in the business community.

He is also a public-spirited citizen who seeks to promote the general good and welfare of the American people. At the same time, he is a courageous man who has had some most exciting adventures in the wilderness.

Mr. Forbes is a native of Ohio and was quite active in Lancaster service clubs. He has many friends there and here on the campus in Athens.

If he comes to Ohio University to receive an honorary degree, I hope that I can prevail upon him to speak to our Journalism students and others.

Please call me at my office (594-6936) if I can provide any further information for your consideration.

Cordially,

John Wilhelm
Dean

cc: Dr. Raymond Wilkes, Dean, Lancaster Campus
    Dr. James Bryant, Vice Provost, Regional Higher Education
3. UNIVERSITY FACULTY FELLOWSHIPS

Dr. Holzer moved approval of the resolution. Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1980--528

WHEREAS, the proposed University Faculty Fellowships on the attached lists have been reviewed in accordance with University policy and found to be meritorious,

THEREFORE, BE IT RESOLVED that the attached University Faculty Fellowships for 1980-81 are approved.

BE IT FURTHER RESOLVED that the Provost can approve changes in the conditions of the Fellowships but not the total number of Fellowships.
### FACULTY FELLOWSHIPS 1980-81

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>LEAVE DATES</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Stinson</td>
<td>Management</td>
<td>Winter</td>
<td>Original research in Management of Coal Mines.</td>
</tr>
<tr>
<td>Thomas Bolland</td>
<td>Quantitative Meth.</td>
<td>Fall</td>
<td>Go to Wharton School to study decision sciences.</td>
</tr>
<tr>
<td>Joseph Berman</td>
<td>Radio-TV</td>
<td>Winter, Spring</td>
<td>Study the developing communications technologies.</td>
</tr>
<tr>
<td>Dru Evarts</td>
<td>Journalism</td>
<td>Winter, Spring</td>
<td>She will join the staff of the <em>News Media and The Law</em>.</td>
</tr>
<tr>
<td>Charles Carlson</td>
<td>InCo</td>
<td>Winter</td>
<td>Revise the Listening, InCo 104, by using current literature &amp; adding audio-visual materials.</td>
</tr>
<tr>
<td>Ronald Socciarelli</td>
<td>Music</td>
<td>Winter, Spring</td>
<td>Study conducting and the potential use of computers in writing marching band shows.</td>
</tr>
<tr>
<td>Pauline Gagliano</td>
<td>Music</td>
<td>Fall, Winter, Spring</td>
<td>Study non-western music to supplement the Music Education Program.</td>
</tr>
<tr>
<td>Alvin Kaufman</td>
<td>Theater</td>
<td>Fall, Winter, Spring</td>
<td>To prepare an anthology of American drama from 1920-60, and to study at the Old Globe Theater in San Diego.</td>
</tr>
<tr>
<td>Robert Borchard</td>
<td>Art</td>
<td>Fall, Winter, Spring</td>
<td>To spend a year at Birmingham Polytechnic studying art therapy.</td>
</tr>
<tr>
<td>Arnold Gassan</td>
<td>Art</td>
<td>Fall, Winter, Spring</td>
<td>To investigate the use of photography in therapy and counseling with Guidance and Counseling.</td>
</tr>
<tr>
<td>Robert Smith</td>
<td>Music</td>
<td>Spring</td>
<td>To research the historical background of the 18th century Moravian Trombone Choir as it relates to present day trombone choirs.</td>
</tr>
<tr>
<td>R. K. Koshal</td>
<td>Economics</td>
<td>Winter</td>
<td>To analyze data from a national survey about the realization between fertility and wealth in the United States.</td>
</tr>
<tr>
<td>NAME</td>
<td>DEPARTMENT</td>
<td>LEAVE DATES</td>
<td>PURPOSE</td>
</tr>
<tr>
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<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Reid Huntley</td>
<td>English</td>
<td>Fall, Winter</td>
<td>To complete final preparation of a book manuscript on Thomas Wolfe.</td>
</tr>
<tr>
<td>Edward Stone</td>
<td>English</td>
<td>Fall, Winter, Spring</td>
<td>To teach American Literature as a Fulbright Lecturer at the Ain Shams University in Cairo.</td>
</tr>
<tr>
<td>Geoffrey Smith</td>
<td>Geology</td>
<td>Fall, Winter</td>
<td>To do advanced research at the University of Maine in the areas of glaciology and glacial geology.</td>
</tr>
<tr>
<td>Alan Booth</td>
<td>History</td>
<td>Winter, Spring</td>
<td>To do research into the causes and consequences of labor migration in Swaziland, Africa.</td>
</tr>
<tr>
<td>Marvin Fletcher</td>
<td>History</td>
<td>Winter, Spring</td>
<td>To prepare a biography of Benjamin O. Davis, Sr., the first black general in the US Army.</td>
</tr>
<tr>
<td>John Gaddis</td>
<td>History</td>
<td>Fall, Winter, Spring</td>
<td>To work in London on the preparation of a second book on the &quot;Cold War.&quot;</td>
</tr>
<tr>
<td>Donald Richter</td>
<td>History</td>
<td>Fall, Winter, Spring</td>
<td>To investigate in England the concept of mercy in criminal cases as handled by the home office during the last half of the 19th century.</td>
</tr>
<tr>
<td>Hari Shankar</td>
<td>Mathematics</td>
<td>Winter</td>
<td>To prepare a manuscript for a book on mathematical modeling and to pursue research on complex variables.</td>
</tr>
<tr>
<td>H. Gene Blocker</td>
<td>Philosophy</td>
<td>Fall, Winter, Spring</td>
<td>To complete research on the aesthetics of primitive art for illustrated book now in progress.</td>
</tr>
<tr>
<td>Earle Hunt</td>
<td>Physics</td>
<td>Fall, Winter, Spring</td>
<td>To do research in the field of ultralow temperature cryogenics.</td>
</tr>
<tr>
<td>James Barnes</td>
<td>Political Science</td>
<td>Winter</td>
<td>To analyze a French Basque separatism and the influence of foreign workers in France.</td>
</tr>
<tr>
<td>Jack Arbuthnot</td>
<td>Psychology</td>
<td>Fall, Winter</td>
<td>To develop and evaluate curricula used in moral education.</td>
</tr>
<tr>
<td>NAME</td>
<td>DEPARTMENT</td>
<td>LEAVE DATES</td>
<td>PURPOSE</td>
</tr>
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</tr>
<tr>
<td>Homer Bradshaw</td>
<td>Psychology</td>
<td>Fall</td>
<td>To study how three university affiliated centers assess handicapped children.</td>
</tr>
<tr>
<td>T. Koertvelyessy</td>
<td>Socio/Anthro.</td>
<td>Fall, Winter, Spring</td>
<td>To study evolutionary changes in a segment of the population of Louisiana.</td>
</tr>
<tr>
<td>Don Shamblin</td>
<td>Sociology</td>
<td>Winter, Spring</td>
<td>Research on the Sociology of mental health.</td>
</tr>
<tr>
<td>Girard Krebs</td>
<td>Sociology</td>
<td>Winter, Spring</td>
<td>To do research in the areas of Rural Sociology, Developmental Sociology, and Sociology of Appalachia.</td>
</tr>
<tr>
<td>Eric Wagner</td>
<td>Sociology</td>
<td>Fall, Winter, Spring</td>
<td>To prepare a monograph on the structural ecology of Cali, Columbia; a manuscript describing the effect of class size on student performance; and a third manuscript on orienteering.</td>
</tr>
<tr>
<td>Jerome Rovner</td>
<td>Zoology</td>
<td>Fall</td>
<td>To conduct a comparative investigation in the energetics of acoustic communication in spiders.</td>
</tr>
<tr>
<td>Max Evans</td>
<td>ABSEL</td>
<td>Winter</td>
<td>To do research in Human Assessment as it relates to the selection of personnel as employees in educational instances.</td>
</tr>
<tr>
<td>Larry Jageman</td>
<td>C &amp; I</td>
<td>Fall, Winter, Spring</td>
<td>To gain knowledge of the services for the adult mentally retarded and to prepare a program in this area.</td>
</tr>
<tr>
<td>Roman F. Warmke</td>
<td>C &amp; I</td>
<td>Fall, Winter, Spring</td>
<td>To attempt to expand cooperative arrangements between OU's Economic Education program and those of Southeast Asia.</td>
</tr>
<tr>
<td>Melisa Bixler</td>
<td>Nursing-Zanesville</td>
<td>Winter, Spring</td>
<td>To expand knowledge in the Health Services area for pursuing work in Health Education at OSU.</td>
</tr>
</tbody>
</table>
4. **CHANGE IN REGIONAL CAMPUS COUNCIL BYLAWS**

Dr. Holzer moved approval of the resolution. Mr. Keys seconded the motion. Approval was unanimous.

**RESOLUTION 1980--529**

WHEREAS, the Central Coordinating Council was established as a coordinating, information sharing and advisory body whose functions are now being adequately performed by each individual campus Council, and

WHEREAS, the Regional Coordinating Councils at Lancaster, Belmont County, Zanesville, and Chillicothe have discussed this issue and agree with the above conclusion, and

WHEREAS, if the need for a Central Coordinating Council meeting arises, it can be called by the Chairman of any Regional Coordinating Council or the Vice Provost for Regional Higher Education,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University excise from the By-Laws the provision for two meetings per year of the Central Coordinating Council.
COORDINATING COUNCILS FOR THE REGIONAL CAMPUSES
OF OHIO UNIVERSITY

BY-LAWS

Article I.

Establishment of Councils

Section 1. Since by law of the State of Ohio, "there shall be and forever remain in the said university, a body politic and corporate, by the name and style of 'The President and Trustees of the Ohio University,'" the Ohio University Board of Trustees, hereinafter referred to as the Board, chooses to establish and confer, through these by-laws, certain responsibilities and prerogatives, regarding consultation and communication, to regional Coordinating Councils of the University's regional campuses, hereinafter referred to as Regional Councils, and to the Central Coordinating Council, hereinafter referred to as the Central Council. Hereinafter, references to "Councils" signifies application of a statement to both Regional Councils and the Central Council. All actions of Councils must be consistent with Board policies and procedures.

Section 2. The adoption of these by-laws by the Board automatically nullifies all previous regional campus advisory committees or councils or boards.
Section 3. No by-law shall be enacted, amended, or repealed, except by a majority vote of the Central Council and by a majority vote of the Board, and then only after thirty days' notice of a proposed change has been given to all members of Central Council and Board.

Article II.

Officers of the Councils and Their Duties

Section 1. Officers of the Regional Councils and the Central Council shall be as follows:

(a) Chairman
(b) Vice-Chairman
(c) Secretary

Section 2. The Chairman shall preside at all meetings of the Council, and unless otherwise ordered by the Council, shall have the authority to appoint members of and fill vacancies on all standing and special committees. Subject to these by-laws, he shall fix the date and time of all regular and special meetings, and perform such other duties as may be pertinent to the office. He shall prepare and transmit to the Board, through the Vice Provost for Regional Higher Education and the President, an annual report on or before May 30.

Section 3. The Vice-Chairman, in the absence or incapacity of the Chairman, shall assume the duties and obligations of the Chairman.

Section 4. The Secretary shall keep minutes of all Council meetings and shall promptly distribute copies of same to all Council and Board members, the President, the Vice Provost for Regional Higher Education, and the Dean and/or Director of the respective regional campus, except in
the case of Central Council meetings, all regional campus Deans and/or Directors. The secretary shall be responsible for the orderly preservation of all records pertaining to Council business, and shall perform all other duties usual to the office or imposed by the Chairman or by Council action. To aid the Secretary of a Regional Council in the performance of his duties, the Dean and/or Director of the Regional Campus shall serve as liaison between the Secretary and the administration and shall be responsible for obtaining clerical assistance and for implementing the functions of the Secretary. In the case of the Central Council, this liaison and clerical support shall be provided by the Vice Provost for Regional Higher Education.

Article III.

Election of Officers

Section 1. The Chairman, Vice-Chairman, and Secretary shall be elected annually by the Council at its last meeting of the fiscal year.

Section 2. The Chairman, Vice-Chairman, and Secretary shall each serve for one year and shall be eligible for re-election to their respective offices for no more than one additional term.

Section 3. Succession of Officers; Regional Councils. It shall be the policy of the Regional Council, but not mandatory, that the regular voting Regional Council member, senior in current term to other regular, voting members of the Regional Council, who has held no office on the Regional Council, except that of Vice-Chairman, during his current term, shall serve as Chairman of the Regional Council, and that the regular voting Regional Council member, next senior to the Chairman in current
term, shall serve as Vice-Chairman of the Regional Council -- similar rotation to continue from year to year, (except in accordance with succession in office as described in Section 2 above).

Section 4. Succession of Officers; Central Council. It shall be the policy of the Central Council that the Chairman, Vice-Chairman, and Secretary shall be elected annually. Whenever possible, the Vice-Chairman shall be elected as Chairman for the year subsequent to his service as Vice-Chairman (except in accordance with Section 2 above).

Article IV.

Membership of Councils

Section 1. Each member of the Regional Council shall be appointed by the President with the approval of the Board.

Section 2. Each Regional Council shall be comprised of eleven members.

Section 3. Terms of Regional Council Membership. Each Regional Council shall have two members who are appointed for nine years, two for eight years, one for seven years, one for six years, one for five years, one for four years, one for three years, one for two years, and one for one year. Thereafter, each appointment shall be for nine years. No person who has served a full nine year term or more than six years of a term shall be eligible for reappointment.

Section 4. In the case of a vacancy occurring during a member's term, the appointment will be for the unexpired period of the term.
Section 5. Each member of the Central Council shall be a member of a Regional Council and shall be elected by that Regional Council.

Section 6. The Central Council shall be comprised of three members elected by each of the Regional Councils.

Section 7. Terms of Central Council Membership. Initially one of three representatives of the Regional Councils to the Central Council shall serve a term of three years, one for two years, and one for one year. Thereafter each term shall be for three years. No member may be re-elected for successive terms. A Central Council member may serve fewer years on the Central Council than on his Regional Council, but he cannot serve on the Central Council while not serving on his Regional Council.

Section 8. Ex-officio members.

(a) The Dean and/or Director of a regional campus shall be an ex-officio, non-voting member of their respective campus' Regional Council, and

(b) The Vice Provost for Regional Higher Education shall serve as an ex-officio, non-voting member on each Regional Council and the Central Council. Ex-officio members shall be notified of meetings and shall receive minutes of Council meeting.

Article V.

Meetings

Section 1. Regular Meetings of Regional Councils. The Regional Councils shall hold no fewer than three regular meetings a year on their respective campuses. The first of these meetings shall be held during
the month of October; the second during February; and the third during May.

Section 2. Regular Meetings of the Central Council. The Central Council shall hold no fewer than two meetings a year. The first of these meetings shall be held during the month of December; the second during the month of June. The dates of these meetings must not conflict with regular meetings of the Board or Regional Councils.

Section 3. Special Meetings. Special meetings may be held upon the call of the Chairman, or upon the written request to the Secretary of three voting Council members.

Section 4. Notice of Meetings. Except in cases of emergency, the Secretary shall give at least five days' notice of all meetings to Council members and to the ex-officio members.

Section 5. Attendance. It shall be the policy of the Councils to require full attendance at all meetings of the Council and Committees. Excuses for absence from meetings shall be communicated to the Secretary of the Council at least two days before meetings. The Council reserves the right to pass on the reasonableness of excuses for absence. Persistent unreasonable absences shall be cause, at the pleasure of the Chairman, for reporting such delinquency to the appointive authority of the President.

Section 6. Quorum. For the purpose of doing business, a majority of the Council membership shall constitute a quorum.

Section 7. Order of Business. The order of business at all meetings shall be as follows:
(a) Roll call
(b) Action on preceding minutes
(c) Communications, petitions, memorials
(d) Comments and reports by university administrators
(e) Reports of committees
(f) Unfinished business
(g) New business
(h) General discussion - roll call of members
(i) Election of Officers
(j) Adjournment

Section 8. Agenda

(a) The Chairman of the Regional Council and the Campus Dean and/or Director, in consultation with the Vice Provost for Regional Higher Education, except in emergencies, shall prepare and place in the hands of the Secretary a suggested agenda of each Regional Council meeting in time for the Secretary to include it in the notice provided for in Section 4 of this Article.

(b) The Chairman of the Central Council, and the Vice Provost for Regional Higher Education, except in emergencies, shall prepare and place in the hands of the Secretary a suggested agenda of each Central Council meeting in time for the Secretary to include it in the notice provided for in Section 4 of this Article.
Article VI.

Responsibilities and Prerogatives of Councils

Section 1. The general and essential function of the Councils is to ensure, for the University and the regional communities they serve, that there exist opportunities for sharing of information and exchange of viewpoints and ideas between members of the communities and the appropriate University officials. Councils shall be provided information about and have opportunity to examine, discuss, and advise upon the following matters:

(1) Budget, Finance, and Physical Plant - (a) The budgets of regional campuses, schedule of student fees, financial operations, business organization and practices, borrowing of funds, investment of funds, and submission of appropriation requests; (b) solicitation of funds, relations with local, state, and federal legislative and administrative agencies; (c) naming, location, and maintenance of the respective regional campus plant and grounds.

(2) Educational Policies - (a) areas of instruction; (b) awarding of degrees; (c) student financial aids; (d) club sports and intra-murals; (e) student life and student services; (f) student admissions and enrollment; (g) continuing education programs and planning.

(3) General Administrative Practices - (a) Salary, wage, and benefit policies; (b) public and community relations.

Section 2. (1) Regional Councils shall be consulted on the following particular matters:

(a) Appointment of their respective campus dean and/or director.
(b) Termination of appointment of that dean and/or director.
(c) Purchase and sale of lands and buildings.
(d) Capital improvement planning and construction of new buildings.
(e) The securing and use of private gifts and bequests.
(f) General policies regarding use of buildings.

(2) The Central Council shall be consulted on the following particular matters:

(a) Appointment of the Vice Provost for Regional Higher Education.
(b) Termination of appointment of the administrator described in (2), (a) above.
(c) Comprehensive planning in all areas of system wide importance.

Article VII.

Committees

Section 1. Ad hoc committees, consisting of no fewer than three members each, may be appointed by the Chairmen of Councils as they each consider necessary. Such appointments of committees should be considerate of the University administrators' time to respond to the committees, Councils, and Boards to whom they must relate while performing their ongoing duties.
Section 2. Only voting Council members shall be eligible to serve as chairmen of committees.

Section 3. The Chairman of a Council shall be an ex-officio, member of all committees; however, is not eligible to serve as voting member of any committee. However, the Chairman may serve as voting member of the "Council-Administration Committee" described immediately below.

Section 4. The Chairmen of Councils shall each appoint one standing committee comprised of himself, the Vice-Chairman and two other members, this committee to be called, "Council-Administration Committee". This committee shall have broad powers to act in all matters not deemed by the Chairmen of the Councils and the Senior Administrator described above as of sufficient importance to command the immediate attention of the whole Council. All actions of the Council-Administration Committee shall be subject to approval by the Council, except those wherein the Council has delegated to the Council-Administration Committee full power to act for the Council.

Article VIII.

Parliamentary Authority

Section 1. When not in conflict with any of the provisions of these by-laws, the Roberts' Rules of Order, Revised shall govern the proceedings of the Councils, and the Chairmen's interpretation of said rules will follow consultation with Sturgis, Parliamentary Procedure.
5. AMENDMENT TO EARLY RETIREMENT POLICY

Mr. Keys moved approval of the resolution. Dr. Holzer seconded the motion. Approval was unanimous.

RESOLUTION 1980--530

WHEREAS, the State Teachers Retirement Board of the State of Ohio has extended the number of days a retired faculty member may teach from 70 to 85, and

WHEREAS, the Faculty Senate in its review of the Early Retirement Policy has urged that we bring it into compliance with the revision,

THEREFORE, BE IT RESOLVED that the Early Retirement Policy be amended to reflect the change.
EARLY RETIREMENT POLICY

General

Assuming a tenured faculty member is eligible for early retirement under the STRS and wishes to continue to teach part-time, the following arrangements will prevail until mandatory retirement age or until the faculty member wishes to cease part-time teaching before reaching mandatory retirement age for faculty members.

Teaching

Following early retirement, the faculty member will be permitted to teach the equivalent of one quarter each academic year or the equivalent if the University moves to a different calendar. STRS stipulates that a retired faculty member may teach a maximum of 85 full-time days per fiscal year. The term taught each year (fall, winter, or spring) will be determined by the faculty member after discussion with his academic department and after consideration of the needs of the department.

Compensation

The standard arrangement will be that the faculty member teaches the equivalent of one quarter for one third of the academic year salary. The salary amount will be determined according to the following pattern: initially, to determine the salary for the year after retirement, the faculty member's nine-month salary for the last year of full-time teaching will be used as a base. The appropriate part of that salary will be adjusted by the average percentage increase afforded the faculty as a whole. An adjustment based upon a similar procedure will be made annually.

Insurance

Beginning at retirement and continuing throughout the period of the faculty member's service, the University shall provide life insurance under the University's group policy for faculty. The University shall provide the insurance for the total amount which the staff member would receive with full-time employment.

STRS provides medical insurance for the retiree and his spouse similar to that provided by Ohio University's Lincoln National Life policy at no cost to the retiree.

Special Arrangements

Since upon termination of full-time service, the faculty member would be in a state of retirement, the usual perquisites of that status would be extended: appropriate office space, parking privileges, use of facilities, etc.

Approval

Specific arrangements for part-time teaching after early retirement must be approved by the Chairman and Dean. The Provost must approve special financial arrangements for each individual teaching part-time under this policy.
VII. ANNOUNCEMENT OF NEXT STATED MEETING
DATE AND SITE (June 21, 1980, Athens, Ohio)

Chairman Spencer asked members to note the date and plan to attend. Committee meetings will commence on Friday, June 20.

IX. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Chairman Spencer expressed regret that the term of a dedicated member was ending on May 13. The Board, he said, wanted to bestow honor on Dr. Holzer for his fine service and wanted him to know that he would always be welcome at meetings and that he would be expected to attend the June meeting.

Each member, in turn, seconded the comments of the Chairman. President Ping remarked that Dr. Holzer was a member of the Board when he came to the University. He complimented him for his patience and help, for the time and energy he had expended on behalf of the University, and for his affection for the University. In his praise, he said, he was including Mrs. Holzer.

Mr. Bush, reflecting on the Scott Quadrangle debate, and on not having had an opportunity to fully explain his position, stated that in their respective positions he and Mr. Lavelle were working on senior citizen and other community issues. In this instance, he said, he had felt compelled to work for what he saw as being in the best interests of the University. He assured members that he would leave the meeting with no hard feelings, but with reservations about procedure--that he wanted the Board to work in a constructive and consistent manner.

Mr. Taylor expressed disappointment at the way the Board had handled the Scott issue. Mr. Lavelle expressed regret that Mr. Taylor felt as he did, saying that he too had expressed what to him appeared to be in the best interests of the University. To him it would be wasteful to raze Scott. Deep differences in view, he said, could not hurt the Board.

Mr. Jeffers stated that in view of today's activities, he felt compelled to remind members that being a trustee was to be taken seriously so that actions would not reflect adversely on the integrity of the University and its mission. Today, he said, the Board had gone beyond its assigned trust. Running a home for senior citizens, he said, might incur liabilities for the University that it should not have. He said that he accepted the action as official and would help to make it work.
Mr. Keys stated that, with the business of the meeting concluded, he held members and the President in the highest respect, as he felt others did.

Dr. Holzer expressed appreciation for the compliments extended to him and Mrs. Holzer and for the interesting times afforded them through Board activities. Knowing the quality of the membership, he said, he was not concerned about the ability of the Board to carry out its mission.

X. ADJOURNMENT

At 1:25 p.m., Chairman Spencer, determining that there was no further business to come before the Board, declared the meeting adjourned.

XI. CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975--240 of the Board, which resolution was adopted on November 15, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administrative Procedures Act.

Donald A. Spencer
Chairman

Robert E. Mahn
Secretary
OHIO UNIVERSITY
UNDERGRADUATE FEES AND FINANCIAL AID
1967 - 1979

Office of Analytical Research
April, 1980
80-SI-2
Information presented in this report tracks student fees and financial aid at Ohio University and provides a comparison to the Consumer Price Index. Column 1 in Table I represents the Consumer Price Index (CPI) with its base year of 1967 pegged at 100.0. Column 2 presents the undergraduate resident fees since 1967. Tuition and fees had to be combined in this column, as it was not possible to separate them in our data from 1967 to 1969. As you will note, fees have increased from $165 in 1967 to $357 per quarter in 1979. Column 3 provides a fee index which can be compared to the CPI. This index indicates that the CPI has accelerated at a faster pace than have fees.

Financial aid was included as a part of this report to provide a clearer understanding of out-of-pocket costs to the student. Financial aid was computed per FTE on an annual basis from information gathered from the Ohio University Financial Aids Office. The amounts of financial aid (Column 4) have increased from $177 per FTE in 1967 to $1,125 per FTE in 1979. The index in Column 5 shows that this increase is about three times the current CPI.

Another interesting way to view fees and financial aid is by comparing dollar amounts in 1967 dollar terms assuming there was no inflation. In 1967 terms, our current resident fees would be $155 or $10 less than in 1967, our nonresident fees would be $359, and the average financial aid would be $505 per FTE.

In viewing detailed information on types of financial aid programs, dramatic changes in the scope and breadth of programs indicate that comparisons prior to 1977 would not be useful. In Table II, data since 1977 indicates that the percentage of Athens campus undergraduates receiving financial aid increased from 44.5% in 1977 to 58.4% in 1979, with a projected increase to 61.7% in Fall 1980. The average aid per recipient increased from $1602 in 1977 to $2036 in 1979. The two aid programs that have shown the greatest growth over this period are the B.E.O.G. grant program and the Guaranteed Student Loan Program. Graphic displays of much of these data are also presented in this report.

In summary, fees at Ohio University are very reasonable compared to the CPI. In addition, the students out-of-pocket costs have significantly decreased since 1967 with the increase in financial aid making current fees even more of a bargain.
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<td>1125</td>
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*Financial Aid computed on a yearly basis, fees were computed on a quarterly basis.
OHIO UNIVERSITY 1967 - 1979

FEE DOLLAR COMPARISON - RESIDENT UNGRAD

CURRENT DOLLARS

1967 DOLLARS

YEARS

DOLLARS

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<th></th>
<th>AVE. AID 1977</th>
<th>NO. OF RECIP'TS</th>
<th>% OF TOTAL</th>
<th>AVE. AID 1978</th>
<th>NO. OF RECIP'TS</th>
<th>% OF TOTAL</th>
<th>AVE. AID 1979</th>
<th>NO. OF RECIP'TS</th>
<th>% OF TOTAL</th>
<th>AVE. AID 1980*</th>
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<td>Average Aid</td>
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<td>4899</td>
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*Projected Aid
**Excludes student employment and other state aid programs.

(GM 4/3/80)
PERCENTAGE ON FINANCIAL AID

ATHENS TOTAL UNDERGRADS

PERCENTAGE OF UNDERGRADS

1977

1978

1979

1980*

1981

PROJECTED AID

**Excludes student employment and other state aid programs.

(GM)
OHIO UNIV. FINANCIAL AID

ATHENS TOTAL UNDERGRADS

DOLLARS

1977

1978

1979

1980

TYPE OF AID

OIG  SEDG  SEDG  NDSL  GSL  VRASTDY  SCHSHIP  AVE. AID
Board mtg. 2

Minister: Angler "Un."

Reports: (Here we didn't get to yesterday)


Harter: Fin. Aid. (Student charged in respect to them)

Can basis for members handling responsibilities

$747 mill. in stud. aid next year, ask 7 1/2

Can: Keeping in mind only merit school determined by university,
Others are entitlements under other agency determination,

Jeffers: Should we interpret as financial going to outside

agency or increase in need? Yes?

Pres: Debate 16-60's to make ability not

lack of income, barrier to access to aid.

Above 60's (age, instead: employ) on aid next year,

Spencer: Students who have need have oppurtunities to take

advantage of loans? Outside prog. are need

prog. in US, basically merit prog. (although may go hand in hand)

Pres: Suggest we hold subsidy com. until next mtg.

V1. Old Bdy? No

VII. New Bdy: Jeffers presented item by item

1. Bush moved -- no specific findings; need more

   internal controls and strong procedures -- Farrell, Hi,
1. Roll Call
2. This morning and on May 12
   new: Effort to deal with total campus - efficiency,
   systematically make space more useful, in
   efficient manner.
   Jeffers moved. Rushed. 4.

3. ...more to record concern Admin for
   quality of study and try to
   forestall in making study,
   (accepted as statement)
   in欺负 present

4. If complicated structure $90$ mil. more built,
   (54 held. sot)
   this dealt with in intensive way
   by VPAC

   Reluctant to see, per increase
   * income:
   State subsidy fully set
   Tuition rise last year
   critical affection

   * Expenditures
     * Willy
     * And supplies
     * Expanding (last time in decade)
     * Compensation
     * Planning tools

   Lavelle moved. Rushed. 4.

4. Rushed moved (appears high, but we know what is
5. Jeff called on Hartzell. Healthy occupancy makes possible investment income only if we:

allow better staffing patterns in sec. Sales, particularly first, general upgrading, repair or replacement reserve if suff. pay bill, and permit to raise rate to cover.

Pres. Have reduced annual debt service reg.

Jeffers moved, Taylor 2d.


7. Bank Lavelle

8. –

Lavelle intro. matter – Scott Quade lease offered revised resolution

Moved adoption Holzer second

Taylor: In resol. in order. Chairman declared it in order. Jeffers questioned
In my opinion, the position is clear. On one hand, the open door policy, which encourages dialogue and understanding, is a cornerstone of good governance. On the other hand, the need for security and order requires a firm hand. It is important to balance these two aspects, ensuring that both openness and security are maintained.

In the context of regime change, it is crucial to consider the implications for the legal system and the rule of law. The temporary order is necessary to stabilize the situation, but it must be replaced by a more permanent solution. This involves addressing the root causes of instability and promoting democratic institutions.

Perhaps it would be helpful to consult with international organizations and experts in this field. This could provide additional insights and potentially lead to more effective solutions.

On what basis, then, do we proceed with this change?
attitude shown only do impossible
come to U.

Spencer: See no flouting of decision
process. Time has elapsed.
Situation is more satisfactory.
Feel we must proceed.

Bush: Two discussions here:
How we operate
Scott Quad issue

Taylor: Difference of opinion of Chair's
ruling.

Feel moved to table.
Taylor moved to table. Hefner 2nd.
Lavelle No
Bush Yes
Hefner No — 4 to 3
Jeffery Yes
Kepa No
Spencer No
Taylor Yes

Lavelle: Even though in space plan calls for action.
In joint finances this a correct decision.
Don't live in isolation. Have to be good
neighbor
Still a housing issue.

Developer says there is nothing in draft lease wording eminent domain.

Ask for same support.

Bush: While not running for office am concerned for all citizens. This is not first or last controversial decision. So still concerned over how we operate and can't see how.

Bush: Feel we should postpone to next mtg.

Kemp: Feel we should have your remarks about 'no office' withdrawal.

Bush: Reconsider Scott quad issue at next stated mtg of the Bd of Tr

Taylor see.

Jeffers: Let's

Spencer
Call for questions — Lavelle’s motion

Keya — moved recess for 5 min.
Lavelle — second
Carried

Lavelle: Technical amend. to make to any orig. amend.

Be it further resolved —
with leave of recorder and with
Keya did not object.

Spencer: I see the only allow
the special privilege.

Keya: withdraw motion to order.
Lavelle: withdraw motion.
Levelle: Then moved:
Hofer: Second

moved to Table
Brock: offered amendment
That this be considered at next stated meeting?
Dyson second.

Levelle: You could move to table until
next meeting.

Taylor: Yes
Levelle: No
Brock: Yes
Hofer: No
Dyson: Yes
Logan: No
Spencer: No

Jeffers called for questions?

Motion ruled passed by Chairman.
1. Taylor read long resolution - moved
   Unanim. second

Keep rec. other amendments - moved

2. Keyp

3. Hooper

4. Hooper

5. Keyp

6. Keyp

VII. Next item on
1. Roll Call

3. Taylor from Hoge. Sorry, but things were handled today.

Lowell: Same as Hoge. Have thick skin. I only cared that as a part of a community, way back, what I turned me was when we walked into it. Felt it wasn't to tear down. Sorry, Taylor felt sorry, don't hurt on both.

2. Bush: Join with you and to Hoge.

Since didn't have chance to state my position, Holger, I could ref. was taken as anything other than intended. Saying in our positions, we take sort of heat. Came until eyes open on that. Both in many ways, working on an arm, and other community issues. Felt on that issue, had to wear one hat - that I best interests of.

Joey: Holger. Like would be welcomed. Come away with no hard feelings but reservations about interesting times. Knowing quality of people on Poi, not concerned as others.

4. Here: Commented Holger. Compelled to remind members, that being trustee is serious, particularly today. So no actions that may reflect on integrity of. Imply that we did that. Running home for, citizens may incurr liabilities. Keeping: Someone to Hoge. Have we shouldn't have stopped completed titles. Held onto, and outside assigned trust, paid in highest interest, accept as PF and financial and will keep members.
Dr. Spencer: Three of dedicated sub. in these last nine years.
want to give honor, but want him not always welcome,
and want him at most out. I treat regrets.

Mrs. Hoffer stuff when I came aboard. Grateful
for patience and deep time, energy and
affection for Y. and Mrs. Hoffer.

1:25 adjourn

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Ohio University Board of Trustees Meeting, Saturday, April 12, 1980
11:00 A.M., Room 319 Alden Library, Ohio University, Athens, Ohio

I. Roll Call

Present: Mr. Spencer, Chairman, Mr. Lavelle, Vice Chairman, Mr. Keys, Mr. Jeffers, Dr. Holzer, Mr. Bush, Mr. Taylor, President Ping, Mr. Mahn, Secretary to the Board. Unable to attend, Mr. Baumholtz and Mr. Rohr.

The Secretary indicated there was a quorum.

II. Mr. Spencer stated that the minutes of the February 2, 1980 meeting had been previously distributed and asked for a motion of their approval. Mr. Keys moved they be approved and seconded by Dr. Holzer, all members voted aye.

III. Communications, Petitions and Memorials

None

IV. Announcements

None

V. Reports

None have been scheduled

Mr. Spencer then asked if Dr. Ping had a comment to make.

Dr. Ping stated that considerable time had been spent on Friday at the Committee of the Whole on the General Program Planning Report this report being the same report which is an annual action item at the spring meeting of the Board. It leads to the formal budget presentation at the June meeting. There were three issues for decision 1) Tuition and Fees 2) Compensation adjustments and 3) Planning Pool or priority change in level of support.

Dr. Harter then presented facts and figures on Student Financial Aid. She said that the average amount awarded has increased dramatically when compared to fee increases. She said 61.7 percent of next fall's undergraduates will receive financial aid, compared to 44.5 per cent in 1977. The total amount has risen $7 million in the past three years. Her report supplemented proposals to raise dorm and dining fees 8 percent and tuition an average of 12 per cent next year. Since occupancy projections were up 189, she said the 8 per cent was a modest figure.

Dr. Bucklew then cited the high cost in utility rates as one reason for higher tuition. Dr. Bucklew also reported on the General Program Planning Process, Enrollments, Income Budget, Expenditure Allocations, Compensation for full-time faculty and staff. In conclusion Dr. Bucklew said his report represents the conclusion of much of the planning activity for the third full year of the planning process.
Dr. Holzer - Chairman - Educational Policies Committee.

Emeritus Awards. Mr. Taylor read the resolution giving Dean Emeritus to Dr. John Wilhelm. There was unanimous second.

Mr. Keys moved the adoption of the resolution for emeritus or emerita status be awarded to the following individuals - (name individuals) seconded by Dr. Holzer, all members voted aye, motion carried.

Mr. Keys moved the adoption of the resolution for Honorary Degrees be given to the following: (name people), Dr. Holzer seconded the motion, all members voted aye, motion carried.

Dr. Holzer moved for its adoption the resolution for University Faculty Fellowships, seconded by Mr. Keys, all members voted aye, motion carried.

Dr. Holzer read and moved its adoption the resolution for the Change in Regional Campus Council Bylaws, seconded by Mr. Keys, all members voted aye, motion carried.

Mr. Keys presented the resolution and moved its adoption for the amendment to the Early Retirement Policy, seconded by Dr. Holzer, all members voted aye, motion carried.

Board-Administration Committee Matters

None

Announcement of next stated meeting will be June 21, 1980 at Athens, Ohio.

Roll Call:

Mr. Spencer: We have had over the past 9 years a very dedicated person at Ohio University, he has been chairman of the board, and he has a more exhaustive schedule I think than anyone. Dr. Holzer will retire from the Board and we would like to have him know he is welcome to come here at any time. Thank you Dr. Holzer.

Mr. Bush: Mr. Chairman, I wish I would work as hard as he does. Dr. Holzer it has been a pleasure to serve with you. Bill I apologize about the remark I made about your candidacy,

Mr. Taylor - I too have enjoyed working with Dr. Holzer. (by Mr. Lavelle) I still believe Charlie and Kenner, what I said. I believe this to be of the best interest to the University. It would be wasteful to turn this resolution down.
Budget, Finance and Physical Plant Committee by Chairman Jeffers reported the committee had met twice since the last board meeting, meeting on March 12 and again April 11.

Mr. Jeffers called on Mr. Bush to offer the report of the Auditor of State Report for examination of the first action item. The Auditor made three recommendations; (1) absence of a self-evaluation check list of the programs was noted, (2) improvement needed in the process concerned with collection of loans made under the NDSI Program and (3) the filing system did not provide adequate data to ensure adequate back up on awards and loans made to students. Mr. Bush recommended the Auditor's Report be deposited with the Secretary and moved its adoption, a second was made by Mr. Lavelle, all members voted aye. Motion carried.

Mr. Jeffers proposed the Resolution of the Space Utilization and Management Plan be approved and moved its adoption, seconded by Mr. Bush, all members voted aye, motion carried.

Mr. Lavelle offered the next three items for consideration. Operating Budget Plan and Salary Increments Schedule; Fee Schedule Plan and Residence and Dining Hall Budget Plan and Rates. Mr. Lavelle read resolution for Operating Budget Plan and Salary Increments Schedule and moved its adoption, seconded by Dr. Holzer, all members voted aye, motion carried.

Mr. Bush read and moved for adoption said resolution on Fee Schedule Plan, seconded by Mr. Lavelle, all members voted aye, motion carried.

Mr. Jeffers presented resolution for Residence Hall Budget Plan and Rates and moved for its adoption, seconded by Mr. Taylor, all members voted aye, motion carried.

Mr. Lavelle offered the resolution for the proposed Utilities Distribution Systems Study and moved its adoption, seconded by Mr. ________, all members voted aye, motion carried.

Mr. Bush offered resolutions for approval to submit application for National Energy Conservation Policy Act Title III Funds, seconded by Mr. Lavelle, all members voted aye, motion carried.

Mr. Lavelle offered a resolution regarding the leasing of Scott Quad. He read a new resolution with some changes one in particular was the leasing for the sum of $825,000. He offered the resolution and invited discussion, seconded by Dr. Holzer. Mr. Jeffers asked if this resolution was in order, Mr. Jeffers said it is a new matter and he questions this before the Board. Chairman Spencer said that it was a new matter. Mr. Bush appealed the decision of the Chairman, stating he felt more consideration should be made of the matter, that it should not come before the board until all members were present. Mr Lavelle responded saying that rarely were all 9 members present, and that it was no secret that the board was divided on this question. Dr. Ping said he had analyzed as completely as he could the arguments for and against doing this.
Mr. Jeffers said he the Trustees should realize the position they have put the president in. The President has made a recommendation to the Trustees. Mr. Spencer defended his ruling he said there was nothing undemocratic about the procedure. This was brought back to us with a substantial change - it is a new matter. Mr. Bush still felt that there was no major change. Mr. Taylor said in view of the facts stated, he would like to table any action of this so that all board members could be present to act on said matter. Mr. Jeffers seconded the motion.

Roll call for said tabling of resolution: Mr. Lavelle No - Mr. Bush Yes, Mr. Holzer, No - Mr. Jeffers, Yes, Mr. Keys No, Mr. Spencer, No, Mr. Taylor Yes.

Mr. Lavelle continued to say that in the plans for the future Scott Quad was to be torn down in 1985, he felt that the $825,000 to a public university was a good financial action, and a correct decision. He felt this was an excellent opportunity for the university to help the city of Athens on this matter. I urge the members to support this. In response Mr. Bush said he was not running for public office, and he too lives in this community. But this debate is more complicated that than. The procedure in wrong, only through direct open sincere debate can be made good decision. I am more concerned about this board and how it works together, and I cannot agree with the Chair that this is a new matter.

Mr. Keys: Mr. Bush I take exception with your statement about running for public office. I would like to have you withdraw your remarks from the record.

Mr. Keys asked for a call for the question. Mr. Spencer seconded to the call of the question. Mr. Bush, point of clarity, offered a motion that we continue the question of Scott Quad at the next board of trustees meeting, seconded by Mr. Taylor.

Mr. Keys moved for a 5 minute recess, all members voted aye.

After the recess, Mr. Keys withdrew his motion to call so that Mr. Lavelle could offer a new motion. With some technical changes and my original resolution be amended, Mr. Lavelle said. However Mr. Bush moved to table this resolution and it was seconded by Mr. Jeffers.

Roll Call vote - Taylor - Yes; Lavelle - No; Bush - Yes; Holzer - No; Jeffers - Yes; Keys - No; Spencer - No.

One final vote - Bush, abstained (because I do not understand these conditions) Holzer - Yes; Jeffers - No; Keys - Yes; Taylor; abstained, Lavelle-Yes. Spencer-Yes. Mr. Spencer declared the motion has been passed.
Mr. Jeffers: I like everyone else commend you for what you have contributed to this University Dr. Holzer. I feel compelled to remind the trustees of their service to the University and that it should not take lightly their duties as trustees.

Dr. Ping: I would like to say that Dr. Holzer was chairman of the board when I began my duties as President. I want to thank him for his time and energy spent on this board.

Dr. Holzer: I appreciate everyone and I will miss being here very much. If we can be of service we will. It's been a good 9 years.