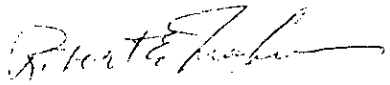


OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

March 18, 1976

To: Those listed below*

From: Robert E. Mahn, Secretary of the Board 

Subject: Minutes of February 14, 1976, meeting of Board

Enclosed for your file is a copy of the February 14 minutes. This draft will be presented for approval at the next regular meeting of the Board.

REM:cs

- * Chairman and Members of the Board
- Dr. Konneker
- Dr. Ping
- Mr. Mahn
- Senior Administrators
- Archivist
- Resident Auditor

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Saturday, February 14, 1976, 9:30 a.m.
Room 319, Vernon R. Alden Library
Athens, Ohio

I. ROLL CALL

All members were present, namely Dr. Charles E. Holzer, Jr., Chairman, Mrs. Dorothy Johns, G. Kenner Bush, Fred H. Johnson, J. Grant Keys, William A. Lavelle, Mrs. J. Wallace Phillips, Donald A. Spencer and Milton J. Taylor. Also present were President Charles J. Ping and Secretary Robert E. Mahn. Wilfred R. Konneker, who sits with the Board by invitation as President of the Ohio University Alumni Board, was unable to attend.

II. ACTION ON MINUTES OF MEETING OF
NOVEMBER 15, 1976 (previously distributed)

No corrections were offered for the minutes as distributed. The Chairman declared them approved.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

The Secretary stated that a letter received from the Athens Citizens for United Farmworkers had been referred to the Board-Administration Committee.

IV. ANNOUNCEMENTS

The Secretary reported that there were no announcements.

V. REPORTS

Chairman Holzer stated that President Ping would present a statement on the faculty representation election, that Vice President Bryant would have a report on relations with Belmont Technical College and Mr. Johnson on plans for the inaugural.

A. President Ping
Faculty Representation Election

President Ping stated that Chairman Richard Bald of the Faculty Senate would report on the election. He stated that the Faculty Senate had supervised the election fairly and carefully. The vote was 314 in favor of representation and 354 opposed. He said that he recognized as concerns of the faculty those that were raised in preparing for the election.

Dr. Bald, too, stressed the fairness of the election, which, he said, was not subjected to any irregularities or improprieties. The faculty took the matter as a significant concern and made an effort to inform itself of the pros and cons. The Faculty Senate was complimented for having planned and conducted the election, and all parties involved with it were thanked for the seriousness of their efforts in behalf of a correct procedure. Dr. Bald emphasized that, in response to an issue that had been raised in election preliminaries, exploration of how the faculty can more effectively operate through the Faculty Senate would commence immediately.

Chairman Holzer congratulated the faculty and the Faculty Senate for the enthusiasm and for the manner in which election activities were pursued. It was something, he said, of which the University could be proud.

B. Dr. Bryant
Relations with Belmont Technical College

Dr. Bryant stated that there was no material change in the Belmont situation from that reported in the President's last memo to the Board on the subject. The Belmont Advisory Council, he stated, had asked him to convey to the President and the Board its appreciation for cooperation. Dr. Holzer assured Dr. Bryant of the full support of the Board.

C. Mr. Johnson
Plans for the Inaugural

Plans, Mr. Johnson stated, were proceeding nicely. Events were outlined. Expenses incident to the inaugural, he stated, would be covered from other than University appropriated funds.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

Chairman Holzer announced that agenda items had been discussed by the respective Board committees. He stated that the respective chairmen would read the resolutions and report the recommendations of their committees for discussion and action.

A. EDUCATIONAL POLICIES COMMITTEE MATTERS

Chairman Holzer asked Committee Chairman Johns to present the recommendations of the Committee for discussion and action.

1. FORENSIC CHEMISTRY PROGRAM

Mrs. Johns reported Committee endorsement of the proposal, stating that members were convinced of its usefulness. She moved approval of the resolution, which Mr. Taylor seconded. Approval was unanimous.

RESOLUTION 1976--243

WHEREAS, the new program leading to the Bachelor of Science degree in Forensic Chemistry has been recommended for approval by the President, and the Board, after study of the program, believes it is sound and in the best interests of Ohio University,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the program and directs the President to take the necessary steps to secure approval of this program by the Ohio Board of Regents.

Materials relating to the Program appear as Attachment I.

2. PROMOTION AND TENURE

Mrs. Johns reported that Provost Culbert and Associate Dean of Faculties Joseph Tucker had discussed with the Committee the philosophy of promotion and tenure. The view of the Committee, she stated, was that tenure was something that was important to the University and that procedures had to be as flexible as possible. No action on the report, which follows, beyond entering it in the record for information, was recommended.

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE February 9, 1976

TO Dr. Charles Ping, President

FROM Joseph Tucker, Associate Dean of Faculties *JT*

SUBJECT Tenure Study

The attached table provides a comparison of the tenured faculty positions with all teaching positions in the University. The summary reflects all promotion and tenure decisions made as of February 1, 1976, even though they will not become effective until next September. In order to obtain a complete picture of the degree of tenurization of the faculty, the data also includes all academic administrators who, if they were to return to their departments, could claim a tenured position. It is important to keep in mind that since the table includes academic administrators as well as faculty on leave or other assignment, the figures do not represent actual teaching capability.

The teaching categories presented are: continuous appointments, term and terminal appointments, part-time positions, and teaching assistantships. Continuous appointments represent faculty positions already tenured or those which could become tenured. Individuals are appointed to term appointments for one or two years with no possibility of tenure. Terminal positions are for one year and are held by individuals whose employment has been terminated by the University. The other two categories are self-explanatory. All figures represent full time equivalent positions.

JT:jm

004

A COMPARISON OF TENURED POSITIONS TO ALL TEACHING CATEGORIES

SUMMARY -- ALL COLLEGES

<u>College</u>	<u>Continuing Appointments</u>					<u>Term and Terminal</u>	<u>Part-time</u>	<u>TAs</u>	<u>Totals</u>
	<u>Prof</u>	<u>Asso</u>	<u>Asst</u>	<u>Instr</u>	<u>Lect</u>				
Arts & Sciences	123.5T	128T	25T 21NT	3T 5NT	7T	4	2.63	35.83	286.5T 68.46NT 80.7%
Afro-American Studies		2NT	2T 2NT	1T					3T 4NT 42.8%
Business Administration	28T	19T	5T 2NT			5	3.27		52T 10.27NT 83.5%
Communication	11T	17T	7T 4NT	4NT		4	2.83	8.61	35T 23.44NT 59.8%
Education	24T	30T 1NT	27T 2NT	2T 4NT	1NT	18	4.24	4.32	83T 34.56NT 70.6%
Engineering	35T	8T	2T	2T 1NT			.33	1	47T 2.33NT 95.2%
Fine Arts	21T	28.66T	9.5T 10NT	6NT	1T	15	3.14	21	60.2T 55NT 52.3%
University Totals	242.5T	230.66T 3NT	77.5T 41NT	8T 20NT	8T 1NT	46	16.44	70.76	566.5T 198.2NT 74%

T = Tenured
NT = Non Tenured

3. COLLEGE OF OSTEOPATHIC MEDICINE ADMISSION
PROCEDURES AND GUIDELINES

Mrs. Johns explained that the proposed action was necessary under the provisions of the enabling legislation relating to the commitment to practice in Ohio (see Attachment 2). Mr. Keys moved approval of the resolution, which Mrs. Phillips seconded. Approval was unanimous.

RESOLUTION 1976--244

WHEREAS, the General Assembly passed Amended Substitute House Bill No. 229 creating the Ohio University College of Osteopathic Medicine, and

WHEREAS, The Board of Trustees has pursuant to resolution 1975--210 established the College of Osteopathic Medicine as a component college of Ohio University, and

WHEREAS, Section 3337.14 of the Ohio Revised Code authorizes the Board of Trustees to adopt procedures relating to the admission of nonresidents of the state to the College,

THEREFORE, BE IT RESOLVED that the Board of Trustees adopts the Contract of Admission to the Ohio University College of Osteopathic Medicine for use by nonresidents for admission to the College, and

BE IT FURTHER RESOLVED that the Board of Trustees delegates the authority to the Dean of the College and Associate Dean for Student Affairs, in consultation with the Admissions Policy Committee of the College of Osteopathic Medicine, to implement the admission procedures, including use of the Contract of Admission, and select the students for admission to the College of Osteopathic Medicine.

Ohio University

College of Osteopathic Medicine

1976 Application Information

The College will accept applications for admission from all qualified candidates without regard to age, sex, creed, race, or national origin. Preference is given to Ohio residents. All applicants must be able to ensure meeting the minimum course requirements outlined below no later than June, 1976; science and over all grade point average requirements indicated below must be met at the time your application is filed.

Minimum Requirements

- 1) completion of
 - a) a four-year high school course or its equivalent acceptable for matriculation in a college or university accredited by a Regional Accrediting Commission of Higher Education;
 - b) a four-year baccalaureate from a college or university accredited by a Regional Accrediting Commission of Higher Education, by no later than June, 1976;
 - c) a full academic year (generally 8 semester or 12 quarter hours), with no grade below C (2.0 on a 4 point scale), by no later than June, 1976, in each of the following: (1) English; (2) biology; (3) general chemistry; (4) physics; (5) organic chemistry; (6) behavioral sciences; and
 - d) the Medical College Admission Test, no later than the October, 1975, administration;
- 2) at the time the application is filed, a pre-professional
 - a) science grade point average of at least C+ (2.5 on a 4 point scale); and
 - b) over-all grade point average of at least C+ (2.5 on a 4 point scale);
- 3) a completed
 - a) application postmarked no later than January 15, 1976.
 - b) file, the transcript(s), personal evaluation(s), and MCAT portions of which must be postmarked no later than February 15, 1976.

NOTE: APPLICATIONS POSTMARKED AFTER JANUARY 15, 1976, WILL NOT BE ACCEPTED.

- 4) be available for a formal on-campus interview with the College's Admissions Director or designates at the Director's request.

NOTE: Due to the large number of candidates for each place, completion of the above requirements will guarantee consideration of your application, but unfortunately is not adequate to insure admission. Only those applicants passing an initial review by the College will be asked for an interview.

Instructions

Enclosed you will find two application forms, an envelope, four Confidential Pre-professional Evaluation forms, and six mailing labels.

- 1) Complete the application forms, noting the following points:
 - a) We suggest you copy the forms, complete the copy, and transfer the information to the originals. You may wish to keep your work copy of the completed original forms for your own records.
 - b) Keep in mind that falsification of records by any means, including omission, will result in immediate rejection of your application, regardless of its status in the admissions process.
 - c) Since preference must be given to Ohio residents, be sure you correctly identify your legal residence. To be considered an Ohio resident, you must maintain a 'bona fide residence' in Ohio for twelve continuous months immediately preceding your enrollment. Details concerning 'bona fide residence' establishment and maintenance may be obtained by contacting the Graduate College, Graduate Bldg., Ohio Univ., Athens, Ohio 45701.
 - d) To calculate your grade point averages (pages 2 and 3), list credit hours for all courses (i.e., already taken in progress, or to be taken, including those failed—unless they have been repeated with a higher grade at the same institution), except physical education, ROTC, and the like. List all hours as semester or quarter (not mix); to convert quarter hours to semester hours, multiply by 2/3; semester to quarter, by 3/2.
 - e) The personal statement should address any yes responses to questions 24 - 28 in the application and should indicate your reasons for attending Ohio University College of Osteopathic Medicine, your motivation for osteopathic medicine as well as any additional information you feel would be helpful in furthering your application.
 - f) Include with the signed, completed application form and signed personal statement
 - 1) a personal copy of your most recent MCAT scores;
 - 2) the six mailing labels, self addressed; and
 - 3) a check or money order for \$25.00 payable to Ohio University.
- 2) Official transcripts must be forwarded directly to the College by the registrar of every college, university, and professional school attended since high school; a list of transferred credits is not sufficient. If you are currently enrolled at such an institution, the registrar must send, at the end of each succeeding term; a supplementary transcript covering any work done that term.

- 3) The pre-professional committee of your college must submit an evaluation of your work and accomplishments; if your college has no such committee, you may substitute evaluations from no less than three of your classroom professors, two of whom must be in the sciences. A recommendation from an osteopathic physician is suggested, but not required. You may also be required to submit additional letters upon the College's request, in addition a letter from your employer or person in charge of your volunteer activities may be requested.
- 4) Official Medical College Admissions Test (MCAT) scores must be sent directly to the College by the American College Testing Program. Requests for MCAT application forms, scores, and general information concerning the test should be directed to Medical College Admission Test, The American College Testing Program, Box 451, Iowa City IA 52240 (319-351-4470). *If you have not yet taken the MCAT, you must do so in September, 1975, to be considered for admission the following fall.*

NOTE: Have your scores forwarded to the address below.

It is your responsibility to contact all institutions, and all persons from whom you wish a recommendation. All Materials (in sections 2-4) above are to be sent by the persons responsible for them directly to:

**Application Office
College of Osteopathic Medicine
Graduate Building
Ohio University
Athens, Ohio 45701**

All material noted in sections 2-4 above must be post-marked no later than February 15, 1976.

Mailed inquiries about the status of your application may be sent to the above address.

Only candidates whose files are completed by materials received before or postmarked by February 15, 1976, can be considered for fall, 1976.

Your file will be complete when it contains:

- | | Postmarked by |
|--|---------------|
| 1) a completed, signed application form | 01/15/76 |
| 2) a signed personal statement | 01/15/76 |
| 3) six self-addressed mailing labels | 01/15/76 |
| 4) a check or money order covering the \$25.00 nonrefundable application fee payable to Ohio University College of Osteopathic Medicine | 01/15/76 |
| 5) transcripts from all colleges, universities, and/or professional schools attended since high school | 02/15/76 |
| 6) at least one pre-professional committee evaluation or evaluations by three classroom professors (two of whom must be in the sciences) | 02/15/76 |
| 7) official MCAT scores | 02/15/76 |

No candidates will be reviewed for admission until his/her application is complete. It is the obligation of the applicant to determine that the application is complete.

Acceptance and Deposit

Upon notification of acceptance, the applicant has 10 days in which to accept a place in the charter class. A letter of acceptance must be accompanied by a non-refundable deposit of \$250.00. This deposit is credited toward the first term's tuition. If the applicant does not matriculate, the deposit is forfeited.

18. Have you held summer jobs during college? Yes No (if yes, specify type of work, average hours per week, and year)

19. Have you been employed during the regular school year while in college or graduate school? Yes No (if yes, specify type of work and approximate hours per week)

- A. Currently _____
- B. Previous to this year _____

20. What percentage of college expenses did you earn? _____ %

21. Will you need financial assistance? Yes No

22. In what extracurricular, community and/or avocational activities have you participated while in college or subsequently? (Include office held)

23. What honors did you receive while in college? (Include honorary societies)

SAMPLE

Please attach your personal copy of your most recent MCAT scores.

Test Date		Verbal		Quantitative		General Information		Science		
Mo.	Yr.	Score	Band	Score	Band	Score	Band	Score	Band	
			±		±		±		±	
			±		±		±		±	
			±		±		±		±	
How many times have you taken the MCAT test? <input type="checkbox"/>						If you plan to take or retake MCAT - Enter date			Mo.	Yr.

If any answer to questions 24-28 is YES, please explain fully in Personal Statement

24. Have you ever matriculated in or attended any medical school as a candidate for the MD or DO degree?

Yes No

25. Were you ever required to leave any college or denied readmission because of conduct or scholarship deficiencies? Yes No

26. Do you have or have you had any chronic or recurrent illnesses, emotional problems, or bodily defects?

Yes No

27. Has your schooling or employment ever been interrupted because of the health problems referred to in question 26? Yes No

28. Have you ever been convicted of a felony or misdemeanor other than a parking violation? Yes No

29. Indicate the name, title, and address of each person submitting a personal evaluation on your behalf.

I certify that all the answers I have given in this application are complete and accurate to the best of my knowledge.

Signature of Applicant _____ Date _____

243/17
MAR 12 1976

Dear

The College is at present reviewing the files of applicants for the 1976 entering class.


As you know, the College must give preference to Ohio residents for admission purposes. Eighty per cent of the students enrolled at any one time in the College shall be either Ohio Residents or Non-Residents who have indicated their intention to practice medicine in this state for at least five years after completion of their undergraduate and post graduate medical training. Such indication of intent shall be made in writing in accordance with procedures adopted by the Board of Trustees of the University.

The Ohio University Board of Trustees has approved the Contract of Admission which is enclosed. Agreeing with the terms of this contract will allow the College to consider your admission without regard for the legal limitation on numbers of non-resident students we can accept. If admitted to the College you will still be required to pay fees on the basis of your legal residence. Non-resident fees are expected to be \$2565.00 for the 1976-77 academic year.

If you are willing to commit yourself to contributing to health care delivery in the state of Ohio after completing your training, I believe you should give serious consideration to this opportunity.

Please complete the enclosed form indicating your intention concerning this contract. It should be signed and returned immediately in the self-addressed envelope.

Sincerely,



J. Langdon Taylor, Ph.D.
Associate Dean for Student Affairs

JLT:cci

013

CONTRACT OF ADMISSION TO THE OHIO UNIVERSITY COLLEGE OF
OSTEOPATHIC MEDICINE

This contract of admission is hereunto made between the President and Board of Trustees of Ohio University through the College of Osteopathic Medicine, hereinafter referred to as the College of Medicine and the undersigned, a non-resident of Ohio for tuition purposes, for the purpose of granting admission to the College of Medicine, hereinafter referred to as the applicant.

Both the College of Medicine and the applicant hereby agree to the following terms and conditions of this Contract of Admission:

1. The applicant agrees that in consideration of admission to the College of Medicine and for the medical education to be provided by the College of Medicine he/she will become licensed and practice medicine in the State of Ohio for a period of at least five years from the date of completion of both undergraduate and post graduate medical education, with the date of completion to be determined by the College of Medicine.
2. The applicant agrees that his/her residency status will be determined according to the residency rules promulgated by the General Assembly of Ohio, the Ohio Board of Regents or the Board of Trustees of Ohio University which are applicable as of the date the applicant signs this contract with the College of Medicine; and that any change in the applicants' residency status to that of an Ohio resident for any purpose, according to such rules or other rules, will not affect the binding nature of this contract of admission.
3. The applicant agrees that in the event of his/her breach of this contract of admission for failure to fulfill the terms and conditions contained in paragraph 1 above and upon failure to fully correct this breach within a reasonable time set by notice given the College of Medicine, the Attorney General of the State of Ohio, the Board of Regents, Ohio University, or any authorized representative of the College of Medicine, the applicant shall pay to the College of Medicine for its use and benefit as liquidated damages, the total sum of the then existing subsidized costs, at the time of breach for the College of Medicine to provide medical education to one medical student to be determined by accepted accounting methods by the College of Medicine, Further, the applicant agrees that he/she will pay to the College of Medicine the amount of liquidated damages within thirty (30) days after official notice of the breach and the specific amount of liquidated damages, and that he/

she will be responsible for all costs, including attorney fees, if the College of Medicine or other agency or instrumentality of the State of Ohio must commence litigation to recover the liquidated damages. Further, the applicant agrees that he/she will annually notify the College of Medicine according to its prescribed procedures whether he/she is fulfilling the obligations as set forth by this contract of admission.

4. The College of Medicine and applicant agree that this contract of admission is void if the College of Medicine gives the applicant notice that he/she will not be admitted to the College of Medicine, or the applicant does not matriculate at the College; and it is voidable by the College of Medicine if the applicant, after being admitted, is terminated from the College of Medicine for reasons including but not limited to, academic performance, disciplinary action, or financial reasons. Further, the College of Medicine may release an applicant from his/her obligation as set by this contract of admission for reasons solely within the discretion of the College of Medicine.

OHIO UNIVERSITY COLLEGE OF
OSTEOPATHIC MEDICINE

APPLICANT

Dr. Gerald A. Faverman
Acting Dean

Name

Date

Date

Dr. J. Langdon Taylor Jr.
Associate Dean for Student Affairs

Address

Date

I do not wish to be considered under the special terms of the Contract of Admission.

Name _____
TYPE OR PRINT

Signature _____

Date _____

I wish to be given the opportunity to have my application for admission to the Ohio University College of Osteopathic Medicine considered without regard for the legal restriction on the number of non-resident students, and intend to sign the Contract of Admission if called for an interview on the Athens Campus.

Name _____
TYPE OR PRINT

Signature _____

Date _____