

mid
3-11-76
CS

OHIO UNIVERSITY
ATHENS, OHIO 45701

BOARD OF TRUSTEES

March 9, 1976

To: Those listed below*

From: Robert E. Mahn, Secretary, Board of Trustees



Subject: Board minutes of November 15, 1975

These minutes, of which you received a copy on December 8, were approved without change on February 14. You may wish to substitute the enclosed signature sheet for the unsigned sheet you have.

REM:cs

*President Ping
Senior Administrators
Archivist
Resident Auditor

Minutes were sent December 8, 1975.

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Saturday, November 15, 1975, 9:00 a.m.
Room 319, Vernon R. Alden Library
Athens, Ohio

I. ROLL CALL

Members unable to be present were Mrs. Dorothy Johns and Donald A. Spencer. Members present were Fred H. Johnson, Mrs. J. Wallace Phillips, Dr. Charles E. Holzer, Jr., J. Grant Keys, William A. Lavelle, Milton J. Taylor and G. Kenner Bush. This constituted a quorum. Also present were President Charles J. Ping and Secretary Robert E. Mahn. Wilfred R. Konneker, who sits with the Board by invitation as President of the Ohio University Alumni Board, also was present.

Chairman Holzer announced that agenda items had been discussed by the respective Board committees. He stated that the respective chairmen would report committee recommendations for discussion and action.

II. ACTION ON MINUTES OF MEETINGS OF
MAY 19, 1975, AND JUNE 27, 1975
(previously distributed)

No corrections were offered for the minutes. The Chairman declared them approved.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

The Secretary stated that none had been received.

IV. ANNOUNCEMENTS

President Ping announced that G. Kenner Bush was attending his first meeting as a new member of the Board, having been appointed by Governor James A. Rhodes for a term beginning May 14, 1975, and ending May 13, 1984. He welcomed him to the Board.

A copy of Mr. Bush's letter of appointment and oath of office appear as Attachment 1.

Mr. Bush, in responding to the welcome, stated that on July 1, 1975, he had submitted to Chairman Holzer a statement, taken under oath, which he wished to have made a part of the official records of the Board. This statement appears as Attachment 2.

Mrs. Phillips moved acceptance of the statement. Mr. Lavelle seconded the motion, which was unanimously approved.

RESOLUTION 1975--207

BE IT RESOLVED that "A Statement," taken under oath on July 1, 1975, and submitted by G. Kenner Bush for inclusion in the official records of the Board of Trustees is hereby accepted for record.

V. REPORTS

President Ping stated that there were three reports to be presented to the Board: a report on plans for the Presidential Inaugural by Mr. Johnson; a report by Vice President for Educational Services E. Dale Mattmiller on the new Undergraduate Financial Aids and Scholarship Policy; and a report by Vice President for Regional Higher Education James Bryant on the status of discussions on the possible establishment of a State General and Technical College through a merger of the Belmont Regional Campus and the Belmont Technical College.

A. Mr. Johnson

Mr. Johnson stated that he and Mrs. Phillips were co-chairing the Inaugural Committee. In connection with the Inaugural scheduled for March 5-6, he reported that Dr. Philip Handler would present a Kennedy Lecture on Friday evening, and that President Emeritus John C. Baker would speak at a dinner honoring Mr. and Mrs. Edwin Kennedy on Saturday evening. Inaugural ceremonies, he said, would be conducted on Saturday morning, with Dr. Ping giving the inaugural address.

B. Dr. Mattmiller

The transcript of Dr. Mattmiller's report on the new Financial Aids and Scholarship Policy appears as Attachment 3.

C. Dr. Bryant

The transcript of Dr. Bryant's report on the situation in Belmont County appears as Attachment 4.

In response to Chairman Holzer's invitation to comment on the Belmont situation, Dr. Ping stated his view that the best interests of the area would be served by a continued relationship of the Belmont campus with the Athens campus. He quoted his response to the Regional Council that Ohio University would be willing to accept the incorporation of the Belmont Technical College into the Belmont County regional campus operation. He stated that, in his view, the creation of the study commission was good.

VI. UNFINISHED BUSINESS

The Secretary reported no unfinished business.

VII. NEW BUSINESS

A. EDUCATIONAL POLICIES COMMITTEE MATTERS

Chairman Holzer asked Mr. Lavelle, in the absence of Committee Chairman Johns, to present the recommendations of the Educational Policies Committee for discussion and action.

1. AWARD OF TRUSTEES PROFESSORSHIP TO Dr. Harry B. Crewson; AUTHORIZATION TO HAVE PORTRAIT OF DR. CREWSON PAINTED

Mr. Lavelle moved approval of the award to Dr. Crewson. Mr. Keys seconded the motion, which was approved unanimously.

Chairman Holzer asked Dr. Crewson to come forward to receive the award. He read the citation, which followed the text of the resolution. Dr. Ping presented the certificate.

RESOLUTION 1975--208

WHEREAS, before being named the seventeenth president of Ohio University, Harry B. Crewson served with distinction as a teacher of economics, and

WHEREAS, during his year as President he exercised a calm, quiet and strong leadership which helped build a solid foundation for the future of the University in which teaching will continue to hold an honored place, and

WHEREAS, Dr. Crewson has resumed with enthusiasm his role as teacher,

NOW, THEREFORE, BE IT RESOLVED that in recognition of his service to Ohio University as administrator and teacher and as a mark of the esteem in which he is held, the Board confers upon Dr. Crewson the title of Trustee Professor of Economics.

In responding, Dr. Crewson stated that he was in his twenty-seventh year of service to Ohio University. He said that he accepted the award as reflective of these years of service. He pledged himself to continued service.

Chairman Holzer asked for action on an addendum to the resolution honoring Dr. Crewson, authorization to the Administration to have a portrait of Dr. Crewson painted. Mr. Lavelle moved that this be done. Mr. Keys seconded the motion, which was unanimously approved.

RESOLUTION 1975--209

BE IT RESOLVED that the Board of Trustees authorizes the Administration to arrange to have a portrait of Dr. Crewson painted.

2. FORMAL ACCEPTANCE OF THE COLLEGE OF OSTEOPATHIC MEDICINE

Mr. Lavelle moved approval of the motion to formally accept the College of Osteopathic Medicine as a component part of Ohio University. Mrs. Phillips seconded the motion, which was unanimously approved.

RESOLUTION 1975--210

WHEREAS, the Ohio General Assembly has enacted and the Governor signed Amended House Bill Number 229 establishing the Ohio University College of Osteopathic Medicine pursuant to Sections 3337.10 to 3337.14 of the Revised Code, and

WHEREAS, Section 3337.10 establishes the Ohio University College of Osteopathic Medicine as a component college of Ohio University and Section 3337.12 empowers the Board of Trustees of Ohio University to do all things necessary for the creation, proper maintenance and continuous and successful operation of the college, and

WHEREAS, under Section 3337.13 the General Assembly shall support the Ohio University College of Osteopathic Medicine along with tuition, fee, charges and other support;

NOW, THEREFORE BE IT RESOLVED that the Ohio University Board of Trustees hereby accepts and establishes the Ohio University College of Osteopathic Medicine and pledges that the Board of Trustees shall endeavor to insure that the Ohio University College of Osteopathic Medicine will provide the highest quality of medical education for the use and benefit of the citizens of Ohio pursuant to the responsibilities of the Ohio University Board of Trustees set forth in Chapter 3337 of the Revised Code.

Chairman Holzer called on President Ping to introduce guests who were present to witness the official acceptance of the College, and others who had become affiliated with the College.

Introduced were Dr. Martin Levitt, President of the Ohio Osteopathic Association, and Dr. J. Richard Costin, a past president of the Association. Drs. Levitt and Costin are members of the Association's College Development Committee. Dr. Levitt is also a member of the College's Curriculum Advisory Committee. Dr. Costin is a member of the College's Admissions Policy Committee. Also introduced were Mr. Chris H. Kindsvatter, Executive Director of the Association, and Mr. George F. Dunigan, the Association's Director of Governmental Affairs.

President Ping stated that the Association is a strong supporting arm of the University. He invited Dr. Levitt to come forward for remarks.

Dr. Levitt expressed appreciation to the Board for the opportunity to participate in the initiation of the College of Osteopathic Medicine at Ohio University. The Association and the Osteopathic Medicine profession, he said, is committed to the success of the College and is ready to assist Ohio University financially and in other ways to assure that the new College will become the finest anywhere. He expressed pride at Ohio University having become the site of the first College of Osteopathic Medicine in Ohio.

President Ping also introduced Dr. Richard E. Ham, Chairman of the University Planning Committee for the College, Acting Dean Gerald Faverman and Associate Dean J. Langdon Taylor.

3. BACCALAUREATE DEGREE IN CRIMINAL JUSTICE

Mr. Lavelle moved approval of the resolution. Mr. Bush seconded the resolution, which was approved unanimously.

RESOLUTION 1975--211

WHEREAS, a proposed new baccalaureate degree program in Criminal Justice, a 2 plus 2 program, leading to the degree Bachelor of Criminal Justice, has been approved by the University College Curriculum Committee and by the New Programs Subcommittee of the University Curriculum Council and is currently under consideration by the University Curriculum Council; and this degree program calls for the use of already existing courses and requires no new courses,

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the President, after consultation with members of the Educational Policies Committee, to give final approval to this program on behalf of the University and to submit it to the Ohio Board of Regents for approval by that Board.

President Ping explained that this was an enabling, rather than a confirming, resolution. Without prejudging approval, it would make possible presentation to the Regents if approval came from the Curriculum Council before the next meeting of the Board.

4. ASSOCIATE IN APPLIED SCIENCE DEGREE IN ELECTRONICS TECHNOLOGY

Mr. Lavelle moved approval of the resolution, which Mrs. Phillips seconded. Approval was unanimous.

RESOLUTION 1975--212

WHEREAS, the new program leading to the degree Associate in Applied Science in Electronics Technology has been recommended for approval by the President, and the Board, after study of the program,

believes it is sound and in the best interests of Ohio University,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the program and directs the President to take the necessary steps to secure approval of this program by the Ohio Board of Regents.

5. ASSOCIATE IN APPLIED SCIENCE DEGREE IN
MANUFACTURING TECHNOLOGY

Mr. Lavelle moved approval of the resolution. Mrs. Phillips seconded the motion. Approval was unanimous.

RESOLUTION 1975--213

WHEREAS, the new program leading to the degree Associate in Applied Science in Manufacturing Technology has been recommended for approval by the President, and the Board, after study of the program, believes it is sound and in the best interests of Ohio University,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the program and directs the President to take the necessary steps to secure approval of this program by the Ohio Board of Regents.

6. ASSOCIATE IN APPLIED BUSINESS DEGREE IN
ACCOUNTING TECHNOLOGY

Mr. Lavelle moved approval of the resolution. Mr. Bush seconded the motion. Approval was unanimous.

RESOLUTION 1975--214

WHEREAS, the new program leading to the degree Associate in Applied Business in Accounting Technology has been recommended for approval by the President, and the Board, after study of the program, believes it is sound and in the best interests of Ohio University,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the program and directs the President to take the necessary steps to secure approval of this program by the Ohio Board of Regents.

7. SCHEDULING OF HOLIDAYS

Dr. Culbert was asked to elaborate on the proposal. He explained that "floating" of the holidays (designating other than regularly observed dates) related to the observance of these holidays by classified personnel, who must be on duty when classes are in session. It has no bearing on celebrations associated with these holidays on their regularly observed dates.

Mr. Lavelle moved approval of the resolution. Mr. Taylor seconded the motion, which was unanimously approved.

RESOLUTION 1975--215

WHEREAS, legislation enacted under Amended House Bill 635 amends Section 124.19 of the Ohio Revised Code to permit the Board of Trustees of a State University or College, a Technical College, Community College, or a General and Technical College, to designate as paid holidays, President's Day, Columbus Day, and Martin Luther King Day on days other than those on which they are to be observed, and

WHEREAS, University administrative officers have agreed upon a schedule for designation of these holidays during the fiscal years of 1975-76 and 1976-77, and

WHEREAS, the recommended schedule provides that in fiscal year 1975-76 the scheduled paid holiday for Martin Luther King Day be on December 26, 1975, and President's Day be scheduled for January 2, 1976, and in fiscal year 1976-77 Columbus Day be scheduled on November 26, 1976, Martin Luther King Day be scheduled on December 23, 1976, and President's Day be scheduled on December 30, 1976,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University does hereby approve the recommended schedule and authorizes the President, or his designee, to incorporate these holidays into the University calendar.

BE IT FURTHER RESOLVED that the Board delegates authority to the President to designate dates for the three aforementioned holidays in succeeding years.

8. AWARD OF EMERITUS STATUS TO FRED SCHLEICHER

Mr. Lavelle read the resolution and moved its approval.
Mr. Bush seconded the motion which was approved unanimously.

RESOLUTION 1975--216

BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve change in status for Fred Schleicher from Assistant Professor of Health, Physical Education and Recreation at the time of his retirement at the conclusion of the second summer session, 1975, to Assistant Professor Emeritus of Health, Physical Education and Recreation.

The communication recommending emeritus status for Professor Schleicher appears as Attachment 5, *page 352*.

9. CONFERRAL, POSTHUMOUSLY, OF HONORARY DEGREE
UPON KOHEI MIURA

Mr. Lavelle read the resolution and moved its adoption.
Mr. Keys seconded the motion.

Dr. Culbert was asked to elaborate on the reasons for conferral of the degree. He explained that, beyond the individual involved, this action gave recognition to the existence of an exchange program with Chubu Institute.

Approval of the motion was unanimous.

RESOLUTION 1975--217

WHEREAS, the Honorary Degree Committee, prior to the death of Kohei Miura, had recommended that the honorary degree, Doctor of Engineering Science Education, be conferred upon him, and

WHEREAS, the Committee considers the death of Kohei Miura not to alter the basis of the Committee's recommendation,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees confers upon Kohei Miura this degree posthumously.

Documents relating to this award appear as Attachment 6.

B. BUDGET, FINANCE AND PHYSICAL PLANT
COMMITTEE MATTERS

Chairman Holzer asked Committee Chairman Johnson to present the recommendations of the Committee for discussion and action.

1. RESIDENCY RULE FOR 1975-76 (IN LIEU OF REGENTS
RULE 2 WHICH WAS VETOED BY THE GOVERNOR)

Mr. Johnson read the resolution contained in the Agenda and moved its approval. Mr. Keys seconded the motion.

Mr. Lavelle expressed the view that it would be beneficial for the University to be able to plan for a reduced surcharge, if, after study, it was determined that subsidy would be available for additional students that would result from a reduced surcharge. He offered to amend the resolution to accomplish this, suggesting that the close of the last paragraph be altered to read, "NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees adopts the policy titled Residency Determination and Reclassification Policy to be effective for the Fall and Winter Quarters 1975-76" (instead of, "to be effective for Fall Quarter 1975, and to remain in effect until the Ohio Board of Regents adopts further residency rules."

Mr. Johnson moved acceptance of the amendment, which Mr. Bush seconded, approval was unanimous.

The vote to approve the original resolution was unanimous. The resolution, in amended form, is as follows:

RESOLUTION 1975--218

WHEREAS, the Ohio University Board of Trustees has the authority under its general powers as set forth in the Ohio Revised Code and amended H.B. 155 to set the tuition, fees and charges for its students, including a non-resident tuition surcharge, and

WHEREAS, the policies for determination of residency and residency reclassification that were adopted by the Ohio Board of Regents and applicable to Ohio University are no longer in effect as of Fall Quarter 1975,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees adopts the policy entitled "Residency Determination and Reclassification Policy" to be effective for the Fall and Winter Quarters 1975-76.

The background statement and text of the "Residency Determination and Reclassification Policy" appear as Attachment 7.

2. FEE SCHEDULE FOR THE COLLEGE OF OSTEOPATHIC MEDICINE

Mr. Johnson read the resolution and moved its approval. Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1975--219

WHEREAS, a fee schedule must be established for the Ohio University College of Osteopathic Medicine, and

WHEREAS, the fee schedule here noted is in line with State-wide practices in medical colleges and with current University practices,

NOW, THEREFORE, BE IT RESOLVED that this fee schedule is hereby approved:

Application fee for admission	\$25.00
Acceptance deposit	250.00
If the student matriculates, the fee is applied to the first quarter's bill; if he fails to matriculate, the fee is forfeited.	
Comprehensive instructional fee per quarter	400.00
General fee per quarter	50.00*
Non-resident surcharge per quarter	400.00

*See Resolution 220 which increased this to \$55.00.

3. FEE INCREASE PROPOSAL

Mr. Johnson read the resolution and moved its approval.
Mrs. Phillips seconded the motion. Approval was unanimous.

RESOLUTION 1975--220

WHEREAS, the Governor, acting under authority of Section 126.08 of the Revised Code, has reduced state subsidy appropriations by 2%, or \$404,000, on the Athens Campus,

WHEREAS, the Civil Service paybill adopted by the legislature will cost during the current year \$238,000 more than originally anticipated,

WHEREAS, dramatic increases in utility rates have more than offset savings generated through energy conservation measures,

WHEREAS, other state universities have either taken action to increase fees or are contemplating such action, and

WHEREAS, the instructional fee has not been raised for a period of three and one half years, and the general fee has not been raised since 1968, or seven years, and costs have risen dramatically,

NOW, THEREFORE, BE IT RESOLVED that the Athens Campus Instructional Fee be increased by \$10 per quarter and that the Athens Campus General Fee be increased \$5 per quarter, said increases being effective the Winter Quarter 1975-76, and that the attached Schedule of Fees reflecting these changes be adopted.

PROPOSED FEES

EFFECTIVE WINTER QUARTER, 1975-76

	<u>Current</u>	<u>Proposed</u>	<u>Increase</u>
<u>Undergraduate Fees</u> (11-18 hours inclusive)			
Athens Campus:			
Instructional	210	220	10
General	50	55	5
Non-Resident Surcharge	400	400	-
Regional Campus:			
Instructional	210	210	-
General	30	30	-
Non-Resident Surcharge	400	400	-
<u>Graduate Fees</u> (9-16 hours inclusive)			
Instructional	260	270	10
General	50	55	5
Non-Resident Surcharge	400	400	-

* * * * *

	<u>Part-Time</u>		<u>Excess Hours</u>	
	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
<u>Part-Time and Excess Hours Charges</u>				
Undergraduates				
Ohio Resident:				
Athens Campus	26	27	14	14
Regional Campus	22	22	12	12
Non-Resident:				
Athens Campus	66	67	36	36
Regional Campus	64	64	34	34
Graduates				
Ohio Residents	38	39	27	27
Non-Residents	88	89	52	52

Mr. Johnson emphasized that funding of the College of Osteopathic Medicine had no bearing on the need for a fee increase. The budgeted amount for the College, he stated, was a flow-through amount, independent of other operations on the campus.

In respect to the bearing of the fee increase on the College of Osteopathic Medicine, the General Fee of \$50 becomes \$55 to accomplish uniformity in that fee category for all students on the Athens campus.

4. BUDGET REVISION--1975-76 GENERAL FUND

Mr. Johnson presented the resolution and moved approval, which Mr. Taylor seconded. Approval was unanimous.

RESOLUTION 1975--221

REVISED BUDGET RESOLUTION 1975-76

RESOLVED: That the revised 1975-76 budgets of expected income and expenditures as presented in Exhibits I, II, III, IV, V, VI, VII, VIII, and IX are hereby appropriated subject to the following provisions:

1. The Vice President and Treasurer, with the approval of the President, may make adjustments in instructional and general operating expense allocations, providing the total of such expenditures does not exceed available unrestricted income.
2. Should available unrestricted income for the Athens Campus exceed the income shown on Exhibit III, the expenditures of such additional income shall be subject to the approval of the Board of Trustees.
3. Should available unrestricted income for the Regional Campuses exceed the income shown on Exhibit VIII, the expenditures of such additional income shall be subject to the approval of the President and Vice President and Treasurer.
4. Expenditures for designated and restricted funds estimated on Exhibits I and VI shall be limited to the income generated.

OHIO UNIVERSITY
1975-76 REVISED BUDGET
INCOME AND EXPENSE SUMMARY
ATHENS CAMPUS

	<u>Unrestricted</u>	<u>Designated and Restricted (A)</u>	<u>Total</u>
Beginning Balance			
Unappropriated	\$ 140,560	\$ -0-	\$ 140,560
Appropriated	<u>64,866</u>	<u>108,189(B)</u>	<u>173,055</u>
Total Beginning Balance	205,426	108,189	313,615
Income			
Instructional and General	34,987,956	2,596,500	37,584,456
Organized Research	-0-	840,000	840,000
Public Service	-0-	1,010,000	1,010,000
Auxiliary Enterprises	-0-	883,634	883,634 (C)
Student Aid	<u>-0-</u>	<u>1,606,000</u>	<u>1,606,000</u>
Total Income	34,987,956	6,936,134	41,924,090
Total Beginning Balance and Income	35,193,382	7,044,323	42,237,705
Expense			
Instructional and General	35,193,382	2,704,689	37,898,071
Organized Research	-0-	840,000	840,000
Public Service	-0-	1,010,000	1,010,000
Auxiliary Enterprises	-0-	883,634	883,634 (C)
Student Aid	<u>-0-</u>	<u>1,606,000</u>	<u>1,606,000</u>
Total Expense	35,193,382	7,044,323	42,237,705
Ending Balance	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>

Notes:

- (A) Included are funds received for specific purposes (Restricted) and funds generated by departments for goods and services rendered which have been designated by the administration to offset expenditures applicable to those goods and services.
- (B) Beginning Balances for Rotaries.
- (C) Excludes Residence and Dining Halls.

OHIO UNIVERSITY
1975-76 REVISED BUDGET
BEGINNING BALANCE AND INCOME SUMMARY
ATHENS CAMPUS

EXHIBIT II

	Unrestricted	Designated and Restricted (A)	Total
Beginning Balance	\$ 205,426	\$ 108,189	\$ 313,615
Instructional and General			
State Appropriation	19,989,756	550,000	20,539,756
Student Fees	12,684,000	76,000	12,760,000
Other Income	1,917,000	1,970,500	3,887,500
Incremental Student Fee Income			
Equal to Incremental Expenditures	397,200	-0-	397,200
Total Instructional and General	34,987,956	2,596,500	37,584,456
Organized Research			
Private Gifts and Grants		190,000	190,000
Governmental Gifts and Grants		650,000	650,000
Total Organized Research		840,000	840,000
Public Service			
Private Gifts and Grants		50,000	50,000
Governmental Gifts and Grants		800,000	800,000
Other Sources		160,000	160,000
Total Public Service		1,010,000	1,010,000
Auxiliary Enterprises		883,634	883,634 (B)
Student Aid			
Endowment Income		41,000	41,000
Private Gifts and Grants		190,000	190,000
Government Grants		1,375,000	1,375,000
Total Student Aid		1,606,000	1,606,000
Total Income	<u>\$ 35,193,382</u>	<u>\$7,044,323</u>	<u>\$42,237,705</u>

Notes:

(A) Included are funds received for specific purposes (Restricted) and funds generated by departments for goods and services rendered which have been designated by the administration to offset expenditures applicable to those goods and services.

(B) Excludes Residence and Dining Halls.

OHIO UNIVERSITY
REVISED UNRESTRICTED INCOME ESTIMATE
ATHENS CAMPUS
FISCAL YEAR 1975-76

EXHIBIT III

	<u>Original</u>	<u>Revised</u>	<u>Increase (Decrease)</u>
Beginning Balance			
Unappropriated	\$ -0-	\$ 140,560	\$ 140,560
Appropriated Excluding Rotaries			
O.U. Research	-0-	(2,736)	(2,736)
O.U. Research Fellows	-0-	17,229	17,229
Nursery Child Care Center	-0-	6,586	6,586
Capital Improvements	-0-	5,131	5,131
Accelerator Laboratory	-0-	1,861	1,861
Retirement For Personnel On Leave	-0-	9,194	9,194
Intercollegiate Athletics	-0-	6,322	6,322
Library Book Purchases	-0-	10,482	10,482
College of Business Salary	-0-	6,652	6,652
Outstanding Administrators Award	-0-	750	750
Accounts Receivable and Student			
Financial Aids Relocation	-0-	2,000	2,000
Electrical Engineering Lease	-0-	1,395	1,395
Sub-Total Appropriated	-0-	64,866	64,866
Total Beginning Balance	-0-	205,426	205,426
Income			
State Appropriations			
Subsidy	19,103,000	18,720,656	(382,344)
Supplement	2,000,000	1,960,000	(40,000)
Osteopathic College Development	-0-	171,500	171,500
Less Resident Credit Centers	(880,000)	(862,400)	17,600
Total Appropriations	20,223,000	19,989,756	(233,244)
Student Fees	12,199,000	12,684,000	485,000
Other Income	1,206,000	1,206,000	-0-
Branch Overhead	611,000	611,000	-0-
Transfer from Regional Campuses	-0-	100,000	100,000
Sub-Total Income	34,239,000	34,590,756	351,756
Sub-Total Beginning Balance and Current Income	34,239,000	34,796,182	557,182
Incremental Student Fee Income Equal to Incremental Expenditures			
Summer School	-0-	67,600	67,600
Teacher Corp	-0-	67,600	67,600
Nursing	-0-	132,000	132,000
Graduate Programs	-0-	130,000	130,000
Total Incremental Income			
Equal to Incremental Expenditures	-0-	397,200	397,200
Total	<u>\$34,239,000</u>	<u>\$35,193,382</u>	<u>\$ 954,382</u>

OHIO UNIVERSITY
REVISED 1975-76 UNRESTRICTED CONTROL TOTAL SUMMARY
ATHENS CAMPUS

EXHIBIT IV

	<u>Original</u>	<u>Adjustments July-September (A)</u>	<u>Appropriated June 30, 1975 (A)</u>	<u>October 1, 1975 Budget</u>	<u>Revised</u>	<u>Increase (Decrease)</u>
President	\$ 207,000	\$ (4,018)	\$ -0-	\$ 202,982	\$ 202,982	\$ -0-
Executive Vice President	19,330,000	10,000	29,126	19,369,126	19,369,126	-0-
Vice President And Treasurer	2,910,000	(665)	6,322	2,915,657	2,915,657	-0-
Vice President for Academic Services	4,539,000	74,800	10,482	4,624,282	4,674,282	50,000
Vice President for Administrative Services	4,500,000	-0-	-0-	4,500,000	4,500,000	-0-
Telecommunications	<u>425,000</u>	<u>-0-</u>	<u>-0-</u>	<u>425,000</u>	<u>438,000</u>	<u>13,000</u>
Sub-Total	31,911,000	80,117	45,930	32,037,047	32,100,047	63,000
Planned Expenditure Reduction of 1%	-0-	-0-	-0-	-0-	(319,000)	(319,000)
Utilities	1,200,000	-0-	-0-	1,200,000	1,347,000	147,000
Central Pool	1,128,000	(80,117)	17,075	1,064,958	1,124,958	60,000
Appropriated June 30, 1975 (Accelerator Laboratory)	-0-	-0-	1,861	1,861	1,861	-0-
Reserve	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>96,816</u>	<u>96,816</u>
Sub-Total	<u>\$ 34,239,000</u>	<u>\$ -0-</u>	<u>\$ 64,866</u>	<u>\$ 34,303,866</u>	34,351,682	47,816
Osteopathic College Development					171,500	171,500
Civil Service Pay Bill					238,000	238,000
Required Increases for Scholarships and Fringe Benefits Related to Fee Increase					35,000	35,000
Incremental Expenditures Equal to Incremental Income						
Summer School					67,600	67,600
Teacher Corp					67,600	67,600
Nursing					132,000	132,000
Graduate Programs					<u>130,000</u>	<u>130,000</u>
Total					<u>\$35,193,382</u>	<u>\$ 889,516</u>

Note (A) Previously reported to the Chairman of the Budget, Finance and Physical Plant Subcommittee.

OHIO UNIVERSITY
REVISED 1975-76 CENTRAL POOL ITEMS
ATHENS CAMPUS

EXHIBIT V
Page 1 of 2

	<u>Original</u>	<u>Adjustments July-September (A)</u>	<u>Appropriated June 30, 1975 (A)</u>	<u>October 1, 1975 Budget</u>	<u>Revised</u>	<u>Increase (Decrease)</u>
Unemployment Compensation	\$ 80,000	\$ (6,778)	\$ -0-	\$ 73,222	\$ 136,222	\$ 63,000
Capital Improvements	75,000	865	7,131	82,996	82,996	-0-
PERS Back Credit	3,000	-0-	-0-	3,000	3,000	-0-
Medicare Payments	2,000	-0-	-0-	2,000	2,000	-0-
Legal Counsel	25,000	-0-	-0-	25,000	25,000	-0-
Rental Properties	39,000	-0-	-0-	39,000	39,000	-0-
General Expense	21,000	-0-	-0-	21,000	21,000	-0-
Educational Benefits						
Employees	107,000	-0-	-0-	107,000	107,000	-0-
Children of Employees	146,000	-0-	-0-	146,000	146,000	-0-
Spouse of G.A.'s	42,000	-0-	-0-	42,000	42,000	-0-
G.A.'s Summer	179,000	-0-	-0-	179,000	179,000	-0-
Recruitment	100,000	(100,000)	-0-	-0-	-0-	-0-
Trisolini Gallery	10,000	(10,000)	-0-	-0-	-0-	-0-
Retirees Sick Pay	8,000	-0-	-0-	8,000	8,000	-0-
University Memberships	10,000	-0-	-0-	10,000	10,000	-0-
Administrative Senate	9,000	-0-	750	9,750	9,750	-0-
Total carried forward	<u>\$ 856,000</u>	<u>\$ (115,913)</u>	<u>\$ 7,881</u>	<u>\$ 747,968</u>	<u>\$ 810,968</u>	<u>\$ 63,000</u>

308

OHIO UNIVERSITY
REVISED 1975-76 CENTRAL POOL ITEMS, Continued
ATHENS CAMPUS

	<u>Original</u>	<u>Adjustments July-September (A)</u>	<u>Appropriated June 30, 1975 (A)</u>	<u>October 1, 1975 Budget</u>	<u>Revised</u>	<u>Increase (Decrease)</u>
Total brought forward	\$ 856,000	\$ (115,913)	\$ 7,881	\$ 747,968	\$ 810,968	\$ 63,000
President 1699	12,000	-0-	-0-	12,000	12,000	-0-
Lindley Hall	10,000	-0-	-0-	10,000	10,000	-0-
Public Information	250,000	-0-	-0-	250,000	297,000	47,000
Ombudsman	-0-	35,796	-0-	35,796	35,796	-0-
Retirement for Personnel on Leave	-0-	-0-	9,194	9,194	9,194	-0-
Overhead Return Policy	-0-	-0-	-0-	-0-	30,000	30,000
Over Accrual - Group Insurance	-0-	-0-	-0-	-0-	(80,000)	(80,000)
Total	<u>\$1,128,000</u>	<u>\$ (80,117)</u>	<u>\$ 17,075</u>	<u>\$1,064,958</u>	<u>\$ 1,124,958</u>	<u>\$ 60,000</u>

Note (A) Previously reported to the Chairman of the Budget, Finance and Physical Plant Subcommittee.

OHIO UNIVERSITY
1975-76 REVISED BUDGET
INCOME AND EXPENSE SUMMARY
REGIONAL CAMPUSES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Income			
Instructional and General	\$5,279,298	\$200,000	\$5,479,298
Public Service	791,225	25,000	816,225
Student Aid	<u>-0-</u>	<u>229,000</u>	<u>229,000</u>
Total Income	\$6,070,523	\$454,000	\$6,524,523
Expense			
Instructional and General	\$5,279,298	\$200,000	\$5,479,298
Public Service	791,225	25,000	816,225
Student Aid	<u>-0-</u>	<u>229,000</u>	<u>229,000</u>
Total Expense	\$6,070,523	\$454,000	\$6,524,523
Ending Balance	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

EXHIBIT VII

OHIO UNIVERSITY
1975-76 REVISED BUDGET
INCOME SUMMARY
REGIONAL CAMPUSES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Instructional and General			
State Appropriation	\$2,533,447	\$ -0-	\$2,533,447
Student Fees	2,681,929	-0-	2,681,929
Other Income	<u>63,922</u>	<u>200,000</u>	<u>263,922</u>
Total Instructional and General	\$5,279,298	\$200,000	\$5,479,298
Public Service			
Private Gifts and Grants	\$ -0-	\$ 25,000	\$ 25,000
Other Sources	<u>791,225</u>	<u>-0-</u>	<u>791,225</u>
Total Public Service	\$ 791,225	\$ 25,000	\$ 816,225
Student Aid			
Endowment Income	\$ -0-	\$ 4,000	\$ 4,000
Governmental Grants	<u>-0-</u>	<u>225,000</u>	<u>225,000</u>
Total Student Aid	\$ -0-	\$229,000	\$ 229,000
Total Income	<u>\$6,070,523</u>	<u>\$454,000</u>	<u>\$6,524,523</u>

EXHIBIT VIII

OHIO UNIVERSITY
REVISED 1975-76 UNRESTRICTED INCOME
REGIONAL CAMPUSES

	<u>Original</u>	<u>Revised</u>	<u>Increase (Decrease)</u>
Income			
State Appropriation	\$1,640,881	\$1,671,047	\$ 30,166 (A)
Resident Credit Center	<u>880,000</u>	<u>862,400</u>	<u>(17,600)</u>
Total Appropriations	\$2,520,881	\$2,533,447	\$ 12,566
 Student Fees	 2,170,495	 2,232,929	 62,434
 Other Income	 63,922	 63,922	 -0-
 Extension Division	 <u>1,240,225</u>	 <u>1,240,225</u>	 <u>-0-</u>
 Total Available for Expense Budget	 \$5,995,523	 \$6,070,523	 \$ 75,000

Notes:

(A) Increase in state appropriation is due to:

1. \$64,269 Misstatement of original budget (\$1,640,881 vs. H.B. 155 \$1,705,150)
 2. (34,103) 2% reduction of H.B. 155 (2% x \$1,705,150)
- \$30,166 Total

OHIO UNIVERSITY
REVISED 1975-76 UNRESTRICTED EXPENSE BUDGET
REGIONAL CAMPUSES

	<u>Original</u>	<u>Revised</u>	<u>Increase (Decrease)</u>
Vice President's Office	\$ 112,193	\$ 112,193	\$ -0-
Belmont County	811,062	788,567	(22,495)
Chillicothe	759,815	738,734	(21,081)
Ironton Academic Center	239,998	234,664	(5,334)
Lancaster	1,106,380	1,153,440	47,060
Portsmouth	156,974	182,620	25,646
Zanesville	<u>857,876</u>	<u>884,080</u>	<u>26,204</u>
Sub-Total	\$4,044,298	\$4,094,298	\$ 50,000
Overhead to Athens Campus	611,000	611,000	-0-
Transfer to Athens Campus	100,000	100,000	-0-
Civil Service Pay Bill	<u>-0-</u>	<u>25,000</u>	<u>25,000</u>
Sub-Total	\$4,755,298	\$4,830,298	\$ 75,000
Extension Division	<u>1,240,225</u>	<u>1,240,225</u>	<u>-0-</u>
Grand Total	<u>\$5,995,523</u>	<u>\$6,070,523</u>	<u>\$ 75,000</u>

5. 1975-76 BUDGET FOR RESIDENCE AND DINING HALL
AUXILIARY

Mr. Johnson read the resolution and moved its adoption.
Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1975--222

WHEREAS, the members of the Budget, Finance and Physical Plant Committee reviewed a proposed 1975-76 Residence and Dining Hall Auxiliary budget, dated August 12, 1975, on August 26 and agreed to recommend it for adoption by the Board of Trustees, and

WHEREAS, a revised 1975-76 budget, dated October 15, 1975, has been prepared to reflect increased occupancy data over that contained in the budget dated August 12, 1975, and

WHEREAS, the Budget, Finance and Physical Plant Committee has subsequently reviewed the revised 1975-76 Residence and Dining Hall Auxiliary budget, dated October 15, 1975, and has recommended same to the Board of Trustees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby adopt the 1975-76 Residence and Dining Hall Auxiliary budget, dated October 15, 1975.

Additional materials pertaining to the development of the Auxiliaries budget appear as Attachment 8.

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE October 15, 1975

TO Mr. Wm. Charles Culp, Vice President for Administrative Services

FROM Mr. Robert A. Hynes, Director, Residence Services and Auxiliaries

SUBJECT The 1975-76 Residence and Dining Hall Auxiliary Fund Budget

Attached you will find a revised income and expense budget as of October 13, 1975. This update represents the best assessment of projected income and expense concomitant with the most current level of occupancy and food service requirements. The budget revision should be considered as an amendment to the fiscal plan approved by the Budget, Finance and Physical Plant Subcommittee of the Board of Trustees last August.

For purposes of emphasis the following items in the 1975-76 budget plans require special mention:

1. The actual cost of the legislative pay bill is still not determined. It is quite possible that the current expense allocation for this area will not be sufficient.
2. The entire matter of utility cost continues to be highly variable thus resulting in significant difficulty in precisely forecasting year-end cost.
3. Capital improvements are grossly underfunded recognizing the extremely large physical plant of the auxiliary and the requirements of maintaining a marketable position in relationship to outside housing.
4. The raw food budget is to be considered marginal recognizing continuing inflationary increases. Specifically, the cost of all meat products will have major impact upon the Food Service Department staying within the prescribed control total.
5. The projection of income is quite susceptible to fluctuation dependent upon student retention, school system sales, guest housing and workshops, vending and the like. The reduction of income will have a proportionate effect upon the ability of the auxiliary to provide the planned income contribution to debt service.
6. It should be understood that the 5,400 student occupancy, for income purposes, is a final figure at the completion of the Fall Quarter, 1975.

October 15, 1975

7. In the interest of maximizing operational economy, the Housekeeping and Residence Life Departments staffing levels have been adjusted to partially accommodate the opening of additional halls.

In conclusion, the residence and dining hall budget is a workable plan for the 1975-76 fiscal year. Careful attention to the achievement of all possible operating economies will be maintained. However, the instability of the overall economy precludes certainty as to whether the budget as presented herein can be realized.

tl

Attachment

cc: Mr. John F. Milar, Vice President and Treasurer
Mr. Ray Wineland, Assistant Controller

OHIO UNIVERSITY
RESIDENCE AND DINING HALL CURRENT AUXILIARY FUND
ADJUSTMENTS TO 1975-76 BUDGET

EXHIBIT A

I Income Increase

A. An additional 83 regular quarter students	\$ 120,480
B. Sale of food to regional school systems	<u>525,000</u>
Total Income Increase	<u>\$ 645,480</u>

II Operating Expenditure Increases

- A. Opening of six residence halls that were not in the original budget and feeding an additional 83 students.
(Biddle, Parks, Atkinson, Cady, Foster and True)

(1) Residence Life

Wages and benefits for one full-time Resident Director, three graduate Resident Directors or Assistant Resident Directors and nine Resident Assistants.	<u>\$ 28,574</u>
---	------------------

(2) Housekeeping

Wages and benefits for four housekeepers	\$ 36,880
Residence room telephones	<u>16,900</u>
Total	<u>\$ 53,780</u>

(3) Food Service

Raw food for 83 additional regular quarter students	<u>\$ 19,951</u>
---	------------------

(4) Direct Maintenance

Gas	\$ 4,367
Coal	4,636
Light and Power	7,354
Water and Sewage	<u>4,516</u>
Total	<u>\$ 20,873</u>

B. Other operating expenditure adjustments

(1) Food Service

Raw food sold to regional school systems	\$ 500,000
--	------------

Settlement of Canter vs. Ohio University	
--	--

Adjudication	<u>30,000</u>
--------------	---------------

Total	<u>\$ 530,000</u>
-------	-------------------

(2) Unemployment Compensation

Estimated reductions due to a decrease in the number of lay-offs	<u>(\$ 7,698)</u>
---	-------------------

Grand total operating expenditure adjustments	<u><u>\$ 645,480</u></u>
---	--------------------------

OHIO UNIVERSITY
RESIDENCE AND DINING HALL CURRENT AUXILIARY FUND
1975-76 BUDGET
October 13, 1975

	1974-75 Actual	1975-76 Budget As of Aug. 12, 1975 (5317 Students)	Adjustments to 1975-76 Budget Per Exhibit A	1975-76 Revised Budget (5400 Students)
Income:				
Residence Halls	\$5,102,645	\$5,125,681	\$ 65,520	\$5,191,201
Dining Halls	3,834,735	4,030,309	579,960	4,610,269
Less Support to Workshops	-	(75,000)	-	(75,000)
Total Income	<u>8,937,380</u>	<u>9,080,990</u>	<u>645,480</u>	<u>9,726,470</u>
Operating Expenditures:				
Residence Life	543,194	623,000	28,574	651,574
Director of Residence Services	56,292	75,856	-	75,856
Housing Office	135,960	140,469	-	140,469
Upholstery and Sewing Shop	76,775	80,854	-	80,854
Laundry	115,461	126,650	-	126,650
Housekeeping	1,577,575	1,512,869	53,780	1,566,649
Food Service	3,292,848	3,231,541	549,951	3,781,492
Direct Maintenance	1,654,690	1,786,330	20,873	1,807,203
Capital Improvements	58,056	50,420	-	50,420
Other Administrative and Legal	65,430	77,528	-	77,528
General Fund Allocations	574,180	574,195	-	574,195
Unemployment Compensation	98,763	106,343	(7,698)	98,645
Legislative Pay Bill - Estimate	-	200,000	-	200,000
Additional Workshop Housekeeping Labor	-	70,000	-	70,000
Total Operating Expenditures	<u>8,249,224</u>	<u>8,656,055</u>	<u>645,480</u>	<u>9,301,535</u>
Net Income Before Debt Service	688,156	424,935	-	424,935
Debt Service	<u>2,223,122</u>	<u>2,734,100</u>	<u>-</u>	<u>2,734,100</u>
Net Income (Deficit)	(1,534,966)	(2,309,165)	<u>\$ -</u>	(2,309,165)
Beginning Fund Balance	839,773	-	-	-
Other Adjustments:				
From Bond Pledge Fund	695,193	1,859,165	-	1,859,165
Debt Service State Subsidy	<u>-</u>	<u>450,000</u>	-	<u>450,000</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	-	<u>\$ 0</u>

6. KROGER LEASE

Mr. Johnson offered, and moved approval of, two resolutions, the first pertaining to approval of a) Plans and Specifications, and the other to b) Granting Authority to President to approve Subleases. Mr. Taylor seconded the motions. Approval was unanimous.

a. RESOLUTION 1975--223

WHEREAS, the Board of Trustees of Ohio University has heretofore, on May 9, 1973, approved a lease between the Division of Public Works of the State of Ohio and the Kroger Company for the development of the former Ohio University East State Street lands, and

WHEREAS, said lease requires that the President and Board of Trustees of Ohio University shall exercise a continuing responsibility in connection with the administration of the lease and the development to be undertaken thereunder, and

WHEREAS, the Kroger Company submitted on October 3, 1975, plans and specifications for the construction of a Kroger Food Supermarket and a Super X Drug Store in accordance with the provisions of Article 1 of said Lease, and

WHEREAS, said plans and specifications have been reviewed by the Budget, Finance and Physical Plant Committee of the Board of Trustees in accordance with Policy and Procedure #01.020,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University does hereby approve said plans and specifications and directs the President, or his designee, to so inform the Director of the Division of Public Works of the State of Ohio and the Kroger Company that construction may commence in accordance with the referenced plans and specifications.

b. RESOLUTION 1975--224

WHEREAS, the Board of Trustees of Ohio University has heretofore, on May 9, 1973, approved a lease between the Department of Public Works of the State of Ohio and the Kroger Company for the development and lease of the former Ohio University East State Street lands; and

WHEREAS, the lease provisions establish continuing responsibility by the President and Trustees of Ohio University in connection with the administration of the lease and the development to be undertaken thereunder, which responsibilities include, but are not necessarily limited to, building, development, sub-leasing or assignment of leases, and accounting for rent receipts; and it is anticipated that decisions on matters of administration must be decided promptly. Further the Board of Trustees deems it advisable to delegate its authority in matters regarding the administration of the lease, has adopted Resolution 1975--172 passed January 18, 1975 for the purpose of delegating such authority, and presently deems it advisable to change the procedure regarding such delegation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby delegates its authority to administer the lease to the President or his designee to approve continuing building, development, sub-leasing, assignment of leases and accounting for rent receipts and all other related matters. This authority shall be exercised after consultation with and review by the Budget, Finance and Physical Plant Committee of the Board of Trustees subject to the guidelines set forth below, and this resolution revokes former resolution 1975--172.

1. All communications, notices and documents related to or affecting said lease shall be directed to the Secretary of the Board of Trustees of Ohio University.

2. The Secretary of the Board of Trustees of Ohio University shall, upon direction of the President, distribute or refer such communications and notices affecting the lease development to appropriate administrative officials and Trustees for review and action.

3. The following matters are hereby specifically delegated to the President or his designee for approval in consultation with and review by the Budget, Finance and Physical Plant Committee:

A. All sub-leases, assignments or similar transactions involving or derived from the prime lease-development agreement dated May 18 and 30, 1973.

B. Proposed architectural style and features for all structures, planned or constructed pursuant to said prime lease-development agreement.

C. Questions involving the uses contemplated under the prime lease-development agreement and/or any sub-leases, assignments or similar transactions pursuant to or derived therefrom.

D. Determinations whether the above are in "the best interests of Ohio University".

E. Determination that the prime lease-development and all sub-leases and assignments thereunder and all transactions related to or derived therefrom are done in full accord with Section 123.77, Ohio Revised Code, as well as the general laws of the United States, the State of Ohio and the City of Athens, and the Department of Public Works.

4. It shall be the responsibility of the Vice President and Treasurer to report, at least annually, to the Board of Trustees upon the financial aspects of the revenue received by Ohio University by reason of the prime lease-development of the East State Street Airport.

Background documents appear as Attachment 9.

7. 1975-76. CAPITAL IMPROVEMENT PLAN FOR THE ATHENS CAMPUS

Mr. Johnson read the resolution and moved its approval. Mr. Keys seconded the motion, which was unanimously approved.

RESOLUTION 1975--225

WHEREAS, the 111th Ohio General Assembly appropriated \$4,183,224 under Amended Substitute House Bill 687 to be expended for capital improvements on the Athens Campus during the 1975-77 biennium, and

WHEREAS, administrative officers of Ohio University have developed a proposed Capital Improvements Plan for expenditure of the appropriated funds which includes the Hocking Conservancy District Assessment, Porter Hall Air Conditioning, Central Environmental Control System, Lausche

Heating Plant Modification, Clippinger Hall Remodeling, Chemistry Building Renovation, Utility Systems Extension to Clippinger Hall, Grover Center Renovation, and Facility Renovation and Razing, and

WHEREAS, on September 18, 1975, the Budget, Finance and Physical Plant Committee of the Board of Trustees reviewed and approved the proposed plan which incorporates the aforementioned projects,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University hereby approves the 1975-77 Capital Improvements Plan as outlined in the appended documents dated August 26, 1975 and September 24, 1975.

The documents referred to in the Resolution appear as Attachment 10.

8. ARCHITECTS AND CONSTRUCTION BIDS APPROVALS (a through h)

Mr. Johnson presented for approval Resolutions a through h. Resolutions a and b were seconded by Mr. Taylor and c through h by Mr. Keys. Approval was unanimous in each instance.

a. APPROVAL OF ARCHITECT FOR CLIPPINGER HALL REMODELING AND CHEMISTRY BUILDING RENOVATION

RESOLUTION 1975--226

WHEREAS, as a part of Ohio University's program to more effectively utilize space it is proposed that the basement level of Clippinger Hall be remodeled to provide the departments of Chemistry and Physics with facilities in which to consolidate their undergraduate and graduate programs, and to renovate the vacated Chemistry Building for use by the Zoology-Microbiology Departments, and

WHEREAS, the 111th General Assembly has appropriated \$1,000,000 under Amended Substitute House Bill 687 to fund the remodeling project, and

WHEREAS, administrative officers of Ohio University have interviewed the firm of Tully, Ames, Elzey and Thomas of Columbus, Ohio,

who were referred by the Deputy Director, Ohio Division of Public Works as being potential consulting architects for the project, and

WHEREAS, said administrative officers find the aforementioned firm to be highly qualified to render satisfactory architectural services for the remodeling project, and request that the Board give favorable consideration to recommending that the firm be retained to develop the necessary construction plans and specifications,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby approves the selection of the firm of Tully, Ames, Elzey and Thomas of Columbus, Ohio, to serve as consulting architects for the aforementioned project, and recommends to the Deputy Director, Ohio Division of Public Works that the firm be retained to prepare construction plans and specifications for the Remodeling of Clippinger Hall and for the Renovation of the Chemistry Building.

b. APPROVAL OF ENGINEERS FOR UTILITY SYSTEMS
EXTENSION TO CLIPPINGER HALL

RESOLUTION 1975--227

WHEREAS, the additional laboratory space created by remodeling the basement level of Clippinger Hall will require more heating and cooling capacity than the existing gas-fired system can generate under present gas allocation guidelines, and

WHEREAS, the facility is currently operating under a gas curtailment program, which, if intensified, could jeopardize future use of the entire facility, and

WHEREAS, in order to resolve this problem it is proposed that an estimated \$650,000 of 1975-77 capital improvements funds appropriated under amended Substitute House Bill 687 be expended to construct a new utility tunnel from Clippinger Hall to Richland Avenue, through which utilities from the Lausche Heating Plant could be extended to the facility, and

WHEREAS, administrative officers of the University have interviewed prospective engineering firms which were referred by the Deputy Director, Ohio Division of Public Works, and have selected Kral, Zepf, Freitag & Associates of Cincinnati, Ohio as being qualified to develop engineering plans and specifications for the project,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby approves the selection of Kral, Zepf, Freitag & Associates of Cincinnati, Ohio, to serve as consulting engineers for the Utility Systems Extension to Clippinger Hall project, and recommends to the Deputy Director, Ohio Division of Public Works that the firm be retained to prepare engineering plans and specifications for the project.

c. APPROVAL OF CONSULTANTS FOR CENTRAL
ENVIRONMENTAL CONTROL SYSTEM

RESOLUTION 1975--228

WHEREAS, the 111th General Assembly appropriated \$2,458,224 under amended Substitute House Bill 687 for Utilities and Renovations on the Athens Campus of Ohio University, and

WHEREAS, it is proposed that \$700,000 of this amount be expended for the installation of a Central Environmental Control System which would be capable of continuously monitoring and controlling basic utility systems in approximately thirty-nine major general fund buildings, and

WHEREAS, the proposed system will provide the mechanism for more efficiently and economically utilizing resources by conserving energy, reducing maintenance and utility costs, and providing improved comfort levels for building occupants, and

WHEREAS, administrative officers of the University have interviewed prospective consulting firms which were referred by the Deputy Director, Ohio Division of Public Works, and have ascertained that Automated Construction Technology, Inc. of Dayton, Ohio, is most qualified to perform the necessary work,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University hereby approves the selection of Automated Construction Technology, Inc. of Dayton, Ohio, to provide consulting services for the Central Environmental Control System, and recommends to the Deputy Director, Ohio Division of Public Works that the firm be retained to prepare drawings and specifications for the project.

d. APPROVAL OF ENGINEERS FOR LAUSCHE HEATING PLANT
MODIFICATION AND AIR CONDITIONING OF PORTER HALL

RESOLUTION 1975--229

WHEREAS, the 111th General Assembly appropriated \$2,458,224 under Amended Substitute House Bill 687 for Utilities and Renovations on the Athens Campus of Ohio University, and

WHEREAS, Ohio law requires that the Lausche Heating Plant be modified prior to July 1, 1977 to comply with Ohio Environmental Protection Agency standards for particulate emissions and boiler effluent discharge; said modification to cost an estimated \$350,000, and

WHEREAS, providing a central air conditioning system in Porter Hall has been given priority consideration for a number of years, and it is proposed that the first phase of this project be initiated by installing a system to provide air conditioning for instructional space with provisions for expanding the system to include the entire building at a later date; said first phase to cost an estimated \$100,000, and

WHEREAS, administrative officers of Ohio University have interviewed the firm of Fosdick and Hilmer, Inc. of Cincinnati, Ohio, which was referred by the Deputy Director, Ohio Division of Public Works as being potential consulting engineers for the projects, and

WHEREAS, said administrative officers find that the firm possesses the necessary engineering skills to complete the work required, and request that the Board give favorable consideration to recommending that the firm be retained to develop plans and specifications for the projects,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby approves the selection of the firm of Fosdick and Hilmer, Inc. of Cincinnati, Ohio, to serve as consulting engineers for the aforementioned projects, and recommends to the Deputy Director, Ohio Division of Public Works that the firm be retained to develop engineering plans and specifications for completing the required modifications and installations.

e. APPROVAL OF ARCHITECTS FOR RENOVATION, RAZING
AND GROVER CENTER RENOVATION

RESOLUTION 1975--230

WHEREAS, the 111th General Assembly appropriated \$2,458,224 under amended Substitute House Bill 687 for Utilities and Renovations projects on the Athens Campus of Ohio University, and

WHEREAS, it will be necessary to provide renovated space for departments which are displaced from buildings that are razed or closed as a result of the space consolidation program, and architectural services may be required for razing projects; said renovation and razing to cost an estimated \$358,224, and

WHEREAS, Grover Center is heavily used by men and women for intramural sports programs, recreation, Health, Physical Education and Recreation Department classes and other activities, and

WHEREAS, it is proposed that a balcony area be renovated for physical education uses and that the gymnasium floor which was irreparably damaged by the Hocking River floods of 1964, 1967 and 1968 be replaced; said renovation and replacement to cost an estimated \$300,000, and

WHEREAS, administrative officers of the University have interviewed architectural firms which were referred by the Deputy Director, Ohio Division of Public Works, and request that the Board give favorable consideration to their selection of Granzow and Guss of Columbus, Ohio,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby approves the selection of Granzow and Guss of Columbus, Ohio, to serve as consulting architects for the aforementioned projects, and recommends to the Deputy Director, Ohio Division of Public Works that the firm be retained to develop plans and specifications for the projects.

f. APPROVAL OF CONSTRUCTION BIDS FOR LANCASTER
PHYSICAL EDUCATION BUILDING

RESOLUTION 1975--231

WHEREAS, on May 19, 1975, the Ohio University Board of Trustees approved construction drawings and specifications for a Physical Education Facility to be constructed on the Lancaster Campus, and authorized administrative officers of the University to solicit competitive bids for the project through the Ohio Division of Public Works when funds were appropriated by The Legislature, and

WHEREAS the 111th General Assembly appropriated \$900,000 under Amended Substitute House Bill 687 for the project, and

WHEREAS, on November 5, 1975, competitive bids were opened and the lowest and best total bid received was found to be \$818,644, which is \$63,366 below the filed estimate of cost for the project, and

WHEREAS, in a letter dated November 7, 1975, the Deputy Director, Ohio Division of Public Works recommends that construction contracts be awarded to firms submitting the lowest and best bids, and administrative officers of the University concur with his recommendation,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby concurs with the recommendations made by the Deputy Director, Ohio Division of Public Works, and authorizes that construction contracts be awarded to firms hereinafter designated, subject to required State Controlling Board approval.

<u>CONTRACTOR</u>	<u>BID</u>	<u>ESTIMATE</u>
Mosser Construction, Inc. 122 S. Wilson Avenue Fremont, Ohio 43420		
ITEM #1 - General Contract		
Base Bid	\$557,400.00	\$581,290.00
Alternate G-1 (Provide masonry fill insulation in exterior walls)	2,900.00	3,500.00
Alternate G-2 (Epoxy paint in lieu of masonry paint)	5,200.00	4,550.00
TOTAL GENERAL CONTRACT		
RECOMMENDED	\$565,500.00	\$589,340.00
Farnham Equipment Company 610 West Third Street Greenville, Ohio 45331		
ITEM #2 - Athletic Equipment Contract		
Base Bid	\$25,824.00	\$24,590.00
J. A. Croson Plumbing & Heating, Inc. 2130 Franklin Road Columbus, Ohio 43209		
ITEM #3 - Plumbing Contract		
Base Bid	\$35,216.00	\$49,090.00
National Corporation 219 King Avenue Columbus, Ohio 43201		
ITEM #4 - Heating, Ventilating and Air Conditioning Contract		
Base Bid	\$78,300.00	\$90,330.00
Alternate HVAC-1 (Add fire dampers to existing air handling units and return air fans)	1,800.00	5,000.00
TOTAL HEATING, VENTILATING AND AIR CONDITIONING CONTRACT	\$80,100.00	\$95,330.00
Advanced Electric Company 1020 Brentnell Avenue Columbus, Ohio 43219		
ITEM #5 - Electrical Contract		
Base Bid	\$110,000.00	\$120,106.00
Alternate E-1 (Smoke Detection and fire damper controls)	2,000.00	3,550.00
TOTAL ELECTRICAL CONTRACT	\$112,000.00	\$123,656.00
TOTAL CONTRACTS RECOMMENDED	\$818,640.00	\$882,006.00

g. APPROVAL OF ARCHITECTS FOR PHASE I RENOVATION OF
GROSVENOR HALL FOR COLLEGE OF OSTEOPATHIC MEDICINE

RESOLUTION 1975--232

WHEREAS, the 111th General Assembly, Regular Session, 1975-76, did pass Amended House Bill Number 229 creating the Ohio University College of Osteopathic Medicine, said Bill being signed by the Governor, August 18, 1975, and

WHEREAS, University administrators and College of Osteopathic Medicine officials have begun development of curricula and facility requirements in order to establish the Ohio University College of Osteopathic Medicine, and

WHEREAS, Grosvenor Hall, West Green, has been designated as the location for the College of Osteopathic Medicine,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the appropriate administrative officers of Ohio University to proceed with the development of plans for the renovation of Grosvenor Hall, Phase I, including the hiring of architects to prepare detailed plans for a project with an estimated construction cost of \$750,000, and

BE IT FURTHER RESOLVED that the firm of Dan A. Carmichael, Columbus, Ohio, be recommended to the Deputy Director, Division of Public Works, Department of Administrative Services to serve as consulting architect for the project.

h. APPROVAL OF ARCHITECT FOR OHIO UNIVERSITY-ZANESVILLE
MUSKINGUM AREA TECHNICAL COLLEGE PHYSICAL EDUCATION BUILDING

RESOLUTION 1975--233

WHEREAS, the 111th Ohio General Assembly has appropriated a sum of \$2,500,000 under Amended Substitute House Bill 687 for the construction of a Physical Education Building on the Ohio University-Zanesville Campus, said construction to be undertaken in cooperation with the Muskingum Area Technical College, and

WHEREAS, all parties desire to proceed with the selection of architects and the development of plans and specifications as rapidly as possible following facility program approval by the Ohio Board of Regents,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby empowers the President, or his designee, in consultation with the Budget, Finance and Physical Plant Committee, to recommend the selection of architects to the Deputy Director, Ohio Division of Public Works, and to proceed with the development of plans and specifications.

9. BUILDING RAZING
(a and b)

Mr. Johnson presented for approval Resolutions a and b. Mr. Keys seconded both resolutions, which were unanimously approved.

a. AUTHORIZATION TO RAZE SUPER HALL

RESOLUTION 1975--234

WHEREAS, Super Hall was closed in September, 1975, after instructional and research activities were relocated to other University facilities, and

WHEREAS, the Building Priorities Committee, the senior administrators and the President have carefully considered the age, condition and future need for the structure and have recommended that it be razed, and

WHEREAS, the Division of Public Works has inspected the facility and concurs with the recommendation to raze the building given the fact Ohio University has no intended future use for it,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the President to proceed with the razing of Super Hall with funds from Am. Sub. H.B. 687.

b. AUTHORIZATION TO RAZE LINDLEY HALL ANNEX,
58 STEWART STREET, AND 48 UNIVERSITY TERRACE

RESOLUTION 1975--235

WHEREAS, Lindley Hall Annex, 58 Stewart Street and 48 University Terrace have been, or will be, closed by the end of the current academic year, and

WHEREAS, the senior administrators, the Building Priorities Committee and the President have carefully considered the age, condition and future need for the structures and have recommended that they be razed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the President to proceed with the razing of the Lindley Hall Annex, 58 Stewart Street and 48 University Terrace when all occupants have been relocated to other University facilities.

10. TRAVEL REIMBURSEMENT POLICY

Mr. Johnson read the resolution and moved its approval. Mr. Taylor seconded the motion. Approval was unanimous.

RESOLUTION 1975--236

WHEREAS, Am. Sub. H.B. 155 requires Boards of Trustees to adopt in-state and out-of-state travel regulations, and

WHEREAS, the in-state travel regulations must conform to Amended Rule No. 2, issued by the Office of Budget and Management, and the out-of-state travel regulations must conform to guidelines established by the Ohio Board of Regents,

NOW, THEREFORE, BE IT RESOLVED that the Office of Budget and Management's Amended Rule 2 be adopted as the official in-state travel policy, and that out-of-state travel regulations are hereby amended to include the guidelines established by the Ohio Board of Regents; and that the administrative officers implement the specific changes in present policy as soon as it is possible to redraft Ohio University Policy No. 41.121.

A statement on the fiscal effect of the changes, and documents referred to in the Resolution appear as Attachment 11.

11. REPORT OF EXAMINATION OF THE AUDITOR OF STATE FOR THE PERIOD JULY 1, 1973 TO JUNE 30, 1974

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1975--237

WHEREAS, the Auditor of State made no exceptions in his Report of Examination of Ohio University for the period July 1, 1973 to June 30, 1974, and

WHEREAS, he did comment on the Ohio University Press as follows: "...it is suggested to the institution's Board of Trustees that a good hard look should be taken at this operation to determine if the prestige of the Ohio University Press is worth what has been invested in it," and also commented concerning the improvement in the management of operating the Ohio University Press;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees determines that the best interests of the University are served by a continuation of the Press under revised management principles already instituted and that the Report of Examination is deposited with the Secretary without further comment.

Excerpts from the Report appear as Attachment 12.

12. INTER-UNIVERSITY COUNCIL BYLAWS

Mr. Johnson read the resolution and moved its approval, which Mr. Keys seconded. Approval was unanimous.

RESOLUTION 1975--238

WHEREAS, the Inter-University Council on June 16, 1975, approved new Bylaws which update the current Bylaws in respect to relations with the Board of Regents and the membership of the State universities created since the current Bylaws became effective in 1962, with amendments in 1966, and

WHEREAS, these Bylaws to be effective must be ratified by the Board of Trustees of each member institution of the Inter-University Council,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby ratifies the Bylaws approved on June 16, 1975.

A copy of the proposed Revised IUC Bylaws is on file with the Secretary.

13. NAMING OF ALL-WEATHER TRACK

Mr. Johnson read the resolution and moved its approval.
Mr. Lavelle seconded the motion, which was unanimously approved.

RESOLUTION 1975--239

WHEREAS, members of the Athletic Committee of the Alumni Board, representatives of the Green and White Club, and others have endorsed the proposal by the Director of Intercollegiate Athletics that the all-weather track now being constructed at Peden Stadium be named in honor of Dr. Blaine R. Goldsberry, and

WHEREAS, to so name the track will link in the stadium setting the names of two close friends, and honor a man who has contributed much to Ohio University's athletic program as participant, team physician and financial donor,

NOW, THEREFORE, BE IT RESOLVED that the track at Peden Stadium be named the Blaine R. Goldsberry Track.

C. BOARD-ADMINISTRATION COMMITTEE MATTERS

Chairman Holzer, also Chairman of the Board-Administration Committee, asked Mrs. Phillips, a member of the Committee, to present the recommendations of the Committee for discussion and action.

1. ADOPTION OF OPEN MEETINGS LAW INVOLVING CHANGES IN BOARD'S BYLAWS

Mrs. Phillips moved approval of the resolution, which Mr. Bush seconded. Approval was unanimous.

RESOLUTION 1975--240

WHEREAS, the General Assembly has passed HB 74, establishing section 121.22 Ohio Revised Code, and

WHEREAS this section is applicable to the Ohio University Board of Trustees as a "public body" as defined within the provisions of this section, and

WHEREAS, the Ohio University Board of Trustees agrees with the principles underlying the establishment of this section,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby adopts the Policy designated "Notification Procedures for Meetings, " and hereby amends Article V Section 3 of the Board's Bylaws to read:

Section 3, Notice of Meetings; The Secretary shall notify all Board members and the President at least five days in advance of all regular and special meetings and at least one day in advance of all emergency meetings. The policy designated "Notification Procedures for Meetings," which has been adopted by the Board pursuant to Section 121.22 (F) Ohio Revised Code is hereby incorporated by reference into this section, and the Secretary shall carry out his responsibilities under that policy in accordance with its provisions for all meetings.

BE IT FURTHER RESOLVED that in accordance with the provisions of Section 121.22 Ohio Revised Code Article VI Section 2 of the Board's Bylaws is amended to read as follows:

Section 2. The Chairman of the Board and the President of the University shall be ex-officio members of all committees; however, neither is eligible to serve as a voting member of a committee in his ex-officio capacity.

A copy of Amended Substitute Senate Bill No. 74 appears as Attachment 13. A copy of the Revised Bylaws of the Board appears as Attachment 14.

2. ADMINISTRATIVE REORGANIZATION

Mrs. Phillips read the resolution and moved its approval. Mr. Johnson seconded the motion.

President Ping stated that these are the first parts of his effort to focus the structure of the University upon the basic purpose of the University. Structure, he stated, will illustrate that we are an educational institution. While these are not all the parts, these clearly are those requiring Board approval, he stated.

RESOLUTION 1975--241

WHEREAS, the Ohio University Board of Trustees has been granted the full power and authority on all matters relative to the administration of the University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the establishment of the position of Provost to serve with the President as chief academic officer and executive vice president;

BE IT FURTHER RESOLVED that Dr. Taylor Culbert be given the title of Provost with an appropriate redefinition of duties. Further, given Dr. Culbert's announced intention to retire from administration in the near future, that the President is hereby authorized to initiate a search and to appoint, following appropriate consultation, a Provost;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the establishment of the position of Dean of Students with administrative responsibility for residence hall life, student activities and services. Further, that the President is hereby authorized to initiate a search and to appoint, following appropriate consultation, a Dean of Students.

3. FACULTY REPRESENTATION ELECTION

Mrs. Phillips read the resolution, and moved its approval. Mr. Keys seconded the motion. Approval was unanimous.

RESOLUTION 1975--242

WHEREAS, the Ohio University Board of Trustees had been granted the full power and authority on all matters relative to the administration of the University;

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees hereby authorizes the scheduling of an election in the second quarter of the current academic year to determine the will of the faculty on the question of representation by a bargaining agent. If a majority of faculty who vote indicates that it is their will to be represented by an agent, the Board will regard this decision as binding and hereby authorizes the scheduling of a second election to determine which agent will represent the faculty for the purpose of collective bargaining.

BE IT FURTHER RESOLVED that the Board hereby authorizes the President or his designee to review, establish and implement guidelines and procedures for conducting the election to determine the will of the faculty on unionization.

BE IT FURTHER RESOLVED that if an election to determine which agent will represent the faculty is necessary, the Board hereby grants full authority to the President or his designee to negotiate with all interested parties the guidelines and procedures for this election.

Following approval of the Resolution, Mr. Keys stated that the proposal for an election had received the complete attention of the Board. He challenged members of the Faculty to fully inform themselves on the issue, and expressed the hope that there would be a 100 per cent election turnout.

D. OTHER BUSINESS (ALL COMMITTEES)

Committee chairmen reported that all business had been completed.

VIII. ANNOUNCEMENT BY CHAIRMAN OF NEXT MEETING DATE AND SITE

The chairman reported that dates previously agreed upon were February 14, May 15, and July 31, with sites still not determined. He indicated that the February 14 meeting would very likely be in Athens.

IX. GENERAL DISCUSSION -- ROLL CALL OF MEMBERS

On roll call, Mrs. Phillips said that she was pleased to have Mr. Bush on the Board. She expressed the hope that Mr. Keys' wishes in respect to the Representation Election would prevail.

Chairman Holzer also expressed pleasure at having Mr. Bush on the Board, reminding members that his father and Mr. Bush's father had served simultaneously on the Board. He, too, expressed the hope that the wishes of Mr. Keys in respect to the representation election would prevail.

X. ADJOURNMENT

The Chairman, determining that there was no further business to come before the Board, declared the meeting adjourned at 10:30 a.m.

XI. CERTIFICATION OF SECRETARY

Although Amended Substitute Senate Bill No. 74 is not effective until November 28, 1975, this meeting was conducted in accordance with the provisions of that act.

Charles E. Holzer, Jr.

Charles E. Holzer, Jr.
Chairman

Robert E. Mahn

Robert E. Mahn
Secretary

STATE OF OHIO
Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, James A. Rhodes, Governor of the State of Ohio, do hereby appoint G. Kenner Bush, Athens, Athens, County, Ohio, as a Member, Ohio University Board of Trustees, for a term beginning May 14, 1975 and ending at the close of business May 13, 1984, vice Edwin L. Kennedy, whose term expired.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed at Columbus this 26th day of June, in the year of our Lord, one thousand nine hundred and seventy-five.

Governor

OATH OF OFFICE

I, G. Kenner Bush, promise and swear to support the Constitution of the United States and the Constitution of this State, and faithfully to discharge the duties of the office of Member, Ohio University Board of Trustees, to which I have been appointed for a term beginning May 14, 1975 and ending at the close of business May 13, 1984.

G. Kenner Bush

STATE OF OHIO

County of Athens ss,:

Personally sworn to before me, a Notary Public in and for said County, and subscribed to in my presence this 7th day of July, 1975.

Wilda Shank
Wilda Shank - Notary Public

My Commission Expires on November 23, 1979

A STATEMENT

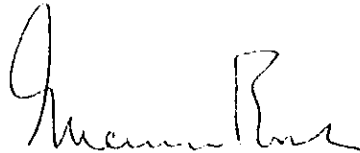
G. KENNER BUSH, being first duly sworn, says the following statements are true:

I am Publisher of The Athens Messenger and as such hold a "policy making" position with the newspaper. The Messenger is the prime product and business of The Messenger Publishing Company of which I am a Stockholder and Director, holding the offices of President and Treasurer.

The Messenger Publishing Company performs some printing services for Ohio University and The Athens Messenger is involved with Ohio University in the Messenger - Journalism School Laboratory Program.

1. Ohio University does not uniformly solicit bids for all of its printing requirements. However, it does advertise for bids on some of its printing and this Company has been a successful bidder thereon at times.
2. The relationship that exists between The Messenger Publishing Company and Ohio University is on the same or on a more favorable basis than exists between the Company and other customers in similar matters.
3. The proceeds of printing services performed by the Company for Ohio University does not constitute a significant portion of the gross revenue or profit of the Company. During the year 1974 gross revenue from printing work for Ohio University represented 3.34 per cent of total Company revenue.
4. The Journalism Laboratory Program represents a relationship between The Messenger Publishing Company and Ohio University that has been in existence for 50 years. The program was founded in 1925 and has remained substantially the same ever since.
5. The Company does not directly receive any compensation for the educational services rendered in the Laboratory Program. Messenger employees involved in the Program are reimbursed directly as part-time instructors under contract with Ohio University.
6. The services rendered by students participating in the Journalism Laboratory Program (under guidance and direction of employees of The Athens Messenger) have some value to the newspaper but are not indispensable to the publishing of the newspaper. And the educational value of the Laboratory has always been considered to far exceed any benefits received by The Messenger Publishing Company.

During the period of my service as a member of the President and Board of Trustees of Ohio University I will not participate in the deliberations, discussions or decision making process of the Board with respect to the above matters directly or indirectly involving The Messenger Publishing Company.



G. Kenner Bush

Sworn to and subscribed before me this 1st day of July.
1975.



Notary Public, Wilda Shank
My comm. exp. Nov. 23, 1979

State of Ohio

County of County

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

NOVEMBER 15, 1975

TO: OHIO UNIVERSITY BOARD OF TRUSTEES
FROM: E. DALE MATTMILLER, ACTING VICE PRESIDENT FOR ACADEMIC SERVICES
SUBJECT: REPORT ON THE NEW UNDERGRADUATE FINANCIAL AIDS AND SCHOLARSHIP POLICY

DURING THE 1975 SUMMER MONTHS A FACULTY-ADMINISTRATION AD HOC COMMITTEE WAS APPOINTED TO REVIEW THE UNIVERSITY FINANCIAL AIDS POLICY AND PRACTICES. A POLICY STATEMENT BASED ON THE REPORT OF THAT COMMITTEE UNDERWENT A SERIES OF DRAFT REVISIONS AFTER SEPTEMBER 1. REVIEW AND CRITIQUE OF THE VARIOUS DRAFTS BY THE ORIGINAL COMMITTEE, DEANS, THE EXECUTIVE VICE PRESIDENT, THE VICE PRESIDENT FOR ACADEMIC SERVICES, AND OTHERS PRODUCED A FINAL POLICY STATEMENT ON FINANCIAL AIDS AND SCHOLARSHIPS WHICH WAS APPROVED BY PRESIDENT PING ON OCTOBER 20, 1975.

THE APPROVED POLICY DRAWS TOGETHER THE TWO COMPONENTS OF FINANCIAL AID AND SCHOLARSHIPS AND DISTINGUISHES BETWEEN THE TWO. IT EMPHASIZES THE UNIVERSITY'S COMMITMENT TO PROVIDE ACCESS TO EDUCATION BY REMOVING ECONOMIC BARRIERS THROUGH THE FINANCIAL AID PROGRAM. FROM VARIOUS SOURCES, PRIMARILY STATE AND FEDERAL, OVER \$9,000,000 HAVE BEEN DISTRIBUTED ANNUALLY TO STUDENTS AT OHIO UNIVERSITY.

IN ADDITION TO REMOVING ECONOMIC BARRIERS TO ACCESS, THE UNIVERSITY'S COMMITMENT TO RECOGNIZE ACADEMIC ACHIEVEMENT AND SPECIAL TALENTS IS ALSO MADE EXPLICIT IN THE POLICY

STATEMENT. THE BASIC THRUST OF THE STATEMENT IS TO DEVELOP A COHERENT SCHOLARSHIP PROGRAM FOR THE UNIVERSITY IN THE YEARS AHEAD. SELECTION CRITERIA ARE BASED ON ACADEMIC EXCELLENCE AND DEMONSTRATED TALENT.

THE TEXT OF THE POLICY INCLUDES THE FOLLOWING GENERAL CHANGES FROM PREVIOUS FINANCIAL AIDS PROGRAMS:

- 1.) A LIST OF ACADEMIC AWARDS FOR UNDERGRADUATES, INCLUDING NEWLY CREATED MANASSEH CUTLER AWARDS AND TRUSTEE SCHOLARSHIPS.
- 2.) CREATION OF A UNIVERSITY SCHOLARSHIP COMMITTEE TO PROVIDE COORDINATION AND LEADERSHIP IN THE DETERMINATION OF POLICY, INCLUDING THE ESTABLISHMENT OF GUIDELINES FOR AWARDS, AND THE DEVELOPMENT OF PROCEDURES TO IMPLEMENT THE POLICY.
- 3.) A CALL FOR THE ESTABLISHMENT OF COLLEGE SCHOLARSHIP COMMITTEES TO ASSIST IN THE IDENTIFICATION, RECRUITMENT, AND SELECTION OF STUDENTS WITH HIGH LEVELS OF ACADEMIC ACHIEVEMENT AND DEMONSTRATED TALENT IN SUCH AREAS AS MUSIC, DRAMA, FORENSICS, CREATIVE WRITING, DANCE, ETC.
- 4.) THE ASSIGNMENT OF ORIGINAL RESPONSIBILITIES FOR RECOMMENDATION ON THE AWARD OF SOME SCHOLARSHIPS TO THESE COLLEGE COMMITTEES.
- 5.) THE ESTABLISHMENT OF A REGULARIZED PROCESS FOR ANNUAL REVIEW AND CRITIQUE OF UNIVERSITY POLICIES IN THIS AREA.

- 3 -

TO DATE THERE HAS BEEN WIDE ACCEPTANCE AND APPROVAL OF
THE NEW UNDERGRADUATE FINANCIAL AIDS AND SCHOLARSHIP POLICY
BY THOSE PERSONS EITHER INVOLVED AND/OR AFFECTED BY THE
POLICY.

EDM:HR

Dr. Max Lerner of the Ohio Board of Regents recently initiated meetings in Belmont, Harrison and Monroe counties to investigate why approximately 1300 student from these areas were not taking part in post secondary education. An ad hoc advisory committee from the three counties was recruited by Dr. Lerner.

A series of meetings were conducted by the Ohio Board of Regents which included presentations by the Belmont County Regional Campus and the Belmont Technical College of their academic programs. The result of these meetings was a recommendation by Belmont Technical College that a State General and Technical College be established by merging the existing branch campus and the technical college. This recommendation was released by the technical school board to the press and received wide distribution.

The advisory council of the Ohio University Belmont Campus agreed that there might be some advantages to an amalgamation of the two institutions, but felt that there was another alternative to that of a State General and Technical College which is a comprehensive branch.

A meeting was held on November 12 at the Sheraton Inn, St. Clairsville. In attendance was the Technical College Board, Ohio University Advisory Council, Ohio Board of Regents ad hoc Committee, Dr. Lerner and administrators from the two campuses. It was apparent from

the questions and discussions that the local people felt that the consolidation problem was a local one and that the publicity in the media had polarized the community. In order to resolve the problem with a minimum of controversy, 3 members of the Technical Board and 3 members of the OU Advisory Council will attempt to investigate the alternatives and develop recommendations to be presented to the ad hoc committee and the Ohio Board of Regents. It was apparent from the comments of the members present that the publicity accompanying the earlier meetings had increased local tensions and reduced the possibility of a reasonable solution.

The position of the Belmont County Regional Council and the University has been that the ultimate determination should be made by the community. It has also been stressed though that there are models available other than a State General and Technical College, the position of the Technical School Board, which is reinforced by the Ohio Board of Regents.



OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

117-D-2
PRESIDENTS OFFICE

245730
MAY 30 1975

DATE May 29, 1975

TO Dr. Samuel Goldman, Dean, College of Education

FROM James A. Lavery, Director, School of HPER

SUBJECT EMERITUS STATUS FOR MR. FRED SCHLEICHER

Mr. Fred Schleicher, Assistant Professor of Health, Physical Education and Recreation, will retire from Ohio University at the conclusion of the second Summer Session, 1975. Mr. Schleicher has served Ohio University with dignity and honor for 28 years.

Mr. Schleicher has distinguished himself as a teacher, coach, and student adviser. He has taught a wide range of courses in both the required physical education and the professional preparation programs. He developed and taught the basic Introduction to Physical Education course which was and still is used as an evaluation of potential teachers of Physical Education. He was also responsible for developing a course in Drugs, Alcohol, and Tobacco which is one of the most popular courses offered by the School of HPER. During the past seven years, he has been devoting full time to teaching with emphasis in the area of Health. His sections of Personal and Community Health are among the most popular primarily because of his sincere interest in his students.

Mr. Schleicher's first 21 years at Ohio University were devoted to Coaching and Teaching. He served in the following capacities for the Intercollegiate Athletic Department: Head Wrestling Coach-19 yrs., Head Athletic Trainer-10 yrs, Freshman Track Coach-4 yrs., and Asst. Football Coach-1 yr. While carrying out these duties he also carried an 8-10 hour academic assignment in the professional and required programs. The fact that he developed 21 individual Conference Champions and won three Mid-American Conference Championships is positive proof of his ability as a coach.

The combination of teacher/coach has provided him with insight into the problems of young people in their quest to obtain knowledge and maturity. His popularity as a student advisor is apparent by the number of students that daily seek his advise on personal health related matters and academic guidance. He has developed that knack for almost instant faculty/student rapport.

353

His efforts on behalf of Ohio University have not gone unnoticed. He has been awarded the Alumni Certificate of Merit for Service to Ohio University and The Green and White Club Certificate of Merit for Athletic Service to Ohio University. During the past seven years Mr. Schleicher has also been actively involved in the promotion of non-smoking clinics for The American Cancer Society. The Society awarded him the Certificate of Merit for his services as a volunteer lecturer and participant in Smoking Clinics.

Mr. Schleicher is also a very dedicated and loyal alumnus of Ohio University. He sincerely feels a deep rooted love and devotion for Ohio University. The awarding of Emeritus Status to this alumnus could not be more appropriate and deserving.

Mr. Fred Schleicher is unanimously recommended for Emeritus Status by the faculty and Director of the School of Health, Physical Education and Recreation.

APPROVED/DISAPPROVED

Samuel Goldman
Samuel Goldman, Dean

DATE

5-29-75

APPROVED/DISAPPROVED

Taylor Culbert
Taylor Culbert, Executive Vice President and
Dean of Faculties

DATE

30 May 75

TO: Harry B. Crewson, President

May 30, 1975

FROM: Taylor Culbert, Executive Vice President and Dean of Faculties *TC*

I forward this to you for your consideration with my recommendation that you approve it and forward it to the Board of Trustees for their next meeting. I believe that the award of emeritus status should be effective upon Trustees approval of this recommendation.

TC/ljl

*Approved and recommended to the
Board of Trustees for approval, 5/30/75*

HBE

RM 11/3
NOV 3 1975OHIO UNIVERSITY
INTER-OFFICE COMMUNICATIONDATE November 3, 1975TO President Charles PingFROM John H. Timmis III, Chairman Honorary Degrees CommitteeSUBJECT Posthumous Honorary Degree for Kohei Miura.


On April 21, 1975, the Honorary Degree Committee unanimously recommended that Ohio University award the honorary degree, Doctor of Engineering Science Education, to Kohei Miura, President and Founder of the Chuba Institute of Technology, Nagoya, Japan.

This recommendation was made after extensive study and deliberation by the committee. I consider the advice to be the present wisdom of the committee.

Procedurally, the committee has acted and given its recommendation to the president. The unfortunate circumstance of Kohei Miura's death does not alter the basis of the committee's recommendation, and it seems to me that the decision of the committee may stand and need not be considered.

I consider the question of a posthumous Honorary Degree to be rightfully a decision to be made by the president and the Trustees. As chairman of the committee, I endorse the award and recommend that the degree be conferred.

Sincerely yours,



John H. Timmis III, Ph.D.
Chairman

cc. Robert Mann, University Secretary
James Gilfert, Eng. & Tech.

Enclosure to President Ping: Committee Memo of April 21, 1975

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE April 21, 1975

TO President Harry Crewson

FROM R. C. Quisenberry, Chairman, Honorary Degree Committee

SUBJECT

The Honorary Degree Committee unanimously recommends that Ohio University award the honorary degree, Doctor of Engineering Science Education, to Kohei Miura, President and Founder of the Chubu Institute of Technology, Nagoya, Japan.

President Miura began his distinguished career in higher education in 1921. By far-sighted post-war real estate dealings, he was able to multiply his limited financial resources to the extent that he could construct and equip a superb College of Engineering and Technology with little outside support. Chubu Institute was founded in 1964. Today its enrollment of 5,000 is divided into eight degree disciplines in engineering, architecture, physics, and chemistry. Five areas at present have successfully operating graduate degree programs. President Miura was decorated in 1966 by the Emperor of Japan for his dedication to higher education.

In 1972, Ohio University and Chubu Institute established a continuing sister university relationship. Under this agreement, Chubu supports a visiting professorship for Ohio University professors in Japan, while Ohio University provides graduate assistantships for carefully selected graduates of Chubu to pursue graduate studies at Ohio University. The idea for this cross-cultural exchange was initiated by Kohei Miura. Future expansion of exchange professorships and scholarships is highly probable.

The Committee has been informed that President Miura's failing health will probably preclude his coming to Athens to receive the degree. Professors Gilfert and Tanaka, co-nominators of President Miura, have suggested that the specific location and timing of the degree award be at the convenience of the recipient. At least two alternatives to the conventional awarding of the degree at Athens may be considered: Professor Tanaka will be visiting Japan this summer and could award the degree there on behalf of Ohio University. Alternatively, Acting President Yamada, President Miura's son, could visit Athens to accept the degree on behalf of his father. These possibilities could be suggested to President Miura in the letter of notification if this award is approved.

Respectfully presented,

R. C. Quisenberry
Professor of Electrical Engineering

RCQ/rcb
Attachment

cc: Robert Mahn, University Secretary

357

Kohei Miura, President of Chubu Institute of Technology, was born in Handa, Aichi prefecture, Japan, in 1890. He graduated from the Tokyo College of Science in 1918.

He started his career in higher education in 1921 as an assistant professor at Nagoya National College of Technology, rising to the rank of professor in 1931. In 1938, he founded the First Nagoya Technical Institute, a school which, from its inception to the present day, continues to provide high-quality technician training so necessary to the technological and economic development of Japan.

Although the First Nagoya Technical Institute was and is a highly successful educational enterprise, Kohei Miura's long-term dream was to establish an engineering college of the finest calibre. As Japan was reconstructing from the ruins of war, he anticipated the growth of land values in Nagoya area, and by ~~some~~ far-sighted dealings over some fifteen years, he was able to multiply many-fold his limited financial resources to the extent that he could construct and equip a new four-year college of technology with little outside support or debt.

Chubu Institute of Technology was founded in 1964. Today, its student enrollment of 5000 is divided into eight degree disciplines in engineering, architecture, engineering physics, and engineering chemistry. Five of these degree areas have graduate degree programs, and the three remaining areas will offer graduate studies in the near future. Although the majority of the students come from nearby Nagoya's two million people, some students come hundreds of miles to attend Chubu Institute. In 1966, Kohei Miura was decorated by the Emperor of Japan with the Third Order of Merit for his dedication to higher education in the sciences and engineering.

In 1972, Ohio University and Chubu Institute of Technology established a sister university relation. Under this agreement, Chubu Institute supports a visiting professorship for Ohio University professors in Japan, while Ohio University provides graduate assistantships for carefully-selected graduates of Chubu who desire to pursue graduate studies at Ohio University. The idea for this cross-cultural exchange was

initiated by Kohei Miura, and the program is now in its second year of operation. As the program continues, expansion into exchange professorships and exchange scholarships is possible.

Kohei Miura is a man of few words but of effective action. His dedication, determination, and wisdom have created and sustained, both spiritually and financially, two major institutes of advanced technical study serving a need not adequately met by national and municipal schools. His educational objective is to train engineers who will have broad knowledge and who will be able to make decisions from an interdisciplinary perspective. He has succeeded in providing students with excellent educational facilities, the equal of most of the national universities of Japan, or of most western universities.

The Chubu campus is located on a large hilltop just past the outskirts of metropolitan Nagoya, where the sky is blue, the hills are green, and the air is clear and fresh. The campus is one of the largest and most beautiful in all Japan. The carefully-selected faculty, excellent physical facilities, and ideal location are the realization of the dream to which Kohei Miura has devoted his life.

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

OCT 21 1975

DATE October 16, 1975TO The President and Board of TrusteesFROM John F. Burns, Director of Legal Affairs *JB*SUBJECT Residency Rules

During recent years there has been a great deal of litigation involving the validity of states residency requirements for tuition purposes and the resultant surcharges for nonresident students. The issues were finally resolved by the United States Supreme Court in the case of *Kline v Vlandis*, and the Ohio Board of Regents adopted a subsidy, Ohio Instructional Grant and residency reclassification rule in 1973 pursuant to the authority vested in the Board of Regents to do so by the 1973-75 biennial appropriation act. These rules were applicable to all state universities during the past two years, and the reasonable expectation was that they would continue to be as the 1975-77 biennial appropriation act vested the same authority in the Board of Regents and they were to readopt these rules. However, the Governor vetoed certain portions of the appropriation act, including the language that empowered the Board of Regents to establish residency reclassification rules.

The result is that the authority to establish such rules now rests with the individual institutions; and on the grounds of consistency and operating efficiency the Presidents of the state universities agreed on August 11, 1975 at an IUC meeting to abide by the former residency reclassification rule adopted by the Board of Regents.

It is interesting to note that the authority to establish residency rules for subsidy and Ohio Instructional Grants was not vetoed, and the Board of Regents has adopted such a rule that comports with the former residency reclassification rule. What this basically means is that once the fall quarter subsidy determination is made, which shall include Ohio residents but exclude non-residents, a student who achieves residency during the school year will gain in-state tuition rates but the University does not gain any additional pro-rata subsidy. Fortunately, this does not affect many students as most reclassification decisions are made effective fall quarter before the subsidy is determined.

The University has also agreed to treat the Vietnamese students who apply for Refugee status the same as non-residents with respect to achieving Ohio residency for tuition purposes; and intends to pursue including such students in the subsidy calculation.

Therefore, I would request that the Board of Trustees adopt the attached Residency Determination and Reclassification Policy by Resolution, which shall be effective for fall quarter 1975, until such time as the Board of Regents adopts a residency reclassification rule.

If I can be of any assistance in providing further information regarding this matter please contact me.

OHIO UNIVERSITY RESIDENCY DETERMINATION AND
RECLASSIFICATION POLICY

A. Authority Effective Date

1. It is the intent of the Ohio University Board of Trustees in promulgating this policy to exclude from treatment as residents, as that term is applied here, those persons who are present in the State of Ohio primarily for the purpose of receiving the benefit of a state supported education while insuring that that same benefit is conferred on all bona fide domiciliaries of this State whose permanent residence and legal citizenship is in Ohio, and whose actual source of financial support is subject to Ohio taxation.
2. This policy is adopted pursuant to the power vested in the Ohio University Board of Trustees under chapters 3337 and 3345 of the Revised Code and Am. Sub. H.B. 155.
3. This policy shall be effective as of September 1, 1975, and shall continue in effect until its rescission, amendment, or adoption of residency rules by the Ohio Board of Regents.

B. For purposes of this policy

1. A resident of Ohio "for all other legal purposes" shall mean any person who maintains a 12-month place or places of residence in Ohio, who is qualified as a resident to vote in Ohio and receive state welfare benefits, and who may be subjected to tax liability under Section 5747.02 of the Revised Code; provided such person has not, within the time prescribed by this rule, declared himself or herself to be or allowed himself or herself to remain a resident of any other state or nation for any of these or other purposes.
2. "Financial support" as used in this rule, shall not include grants, scholarships and awards from persons or entities which are not related to the recipient.

3. An "institution of higher education" as used in this rule shall mean any university, community college, technical institute or college, general and technical college, medical college or private medical or dental college which receives a direct subsidy from the state of Ohio.

C. General Residency for Subsidy and Tuition Surcharge Purposes

The following persons shall be classified as residents of the State of Ohio for subsidy and tuition surcharge purposes:

1. Dependent students, at least one of whose partents or legal guardian has been a resident of the State of Ohio for all other legal purposes for 12 consecutive months or more immediately preceeding the enrollment of such student in an institution of higher education.
2. Persons who have resided in Ohio for all other legal purposes for at least 12 consecutive months preceeding their enrollment in an institution of higher education and who are not receiving, and have not directly or indirectly received in the preceeding 12 consecutive months, financial support from persons or entities who are not residents of Ohio for all other legal purposes.
3. Persons who reside and are gainfully employed on a full-time or part-time and self-sustaining basis in Ohio and who are pursuing a part-time program of instruction at an institution of higher education.

D. Specific Exception and Circumstances

1. A person on active duty status in the United States military service who is stationed and resides in Ohio and his or her dependents shall be considered residents of Ohio for these purposes.
2. A person who enters upon active duty status in the United States military service while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes as long as Ohio remains the state of such person's domicile.

3. Any alien holding an immigration visa shall be considered a resident of the State of Ohio for state subsidy and tuition surcharge purposes in the same manner as any other student.
4. No person holding a student or other temporary visa shall be eligible for Ohio residency for these purposes.
5. A dependent person classified as a resident of Ohio who is enrolled in an institution of higher education when his or her parents or legal guardian remove their residency from the State of Ohio, shall be considered a resident of Ohio for these purposes during continuous full-time enrollment and until his or her completion of any one academic degree program.
6. Any person once classified as a non-resident, upon the completion of 12 consecutive months of residency in Ohio for all other legal purposes, may apply to the institution he or she attends for reclassification as a resident of Ohio for these purposes. Should such person present clear and convincing proof that no part of his or her financial support is or in the preceeding 12 consecutive months has been provided directly or indirectly by persons or entities who are not residents of Ohio for all other legal purposes, such person shall be reclassified as a resident.

Evidentiary determinations under this Rule shall be made by the institution which may require, among other things, the submission of information regarding the sources of a student's actual financial support to that end.

7. Any reclassification of a person who was once classified as a nonresident for these purposes shall have prospective application only from the date of such reclassification.

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE October 17, 1975

TO Dr. Charles J. Ping, President

FROM Wm. Charles Culp *WCC*

SUBJECT 1975-76 RESIDENCE AND DINING HALL AUXILIARY BUDGET

On August 26, members of the Budget, Finance and Physical Plant Committee of the Board of Trustees reviewed a proposed 1975-76 budget for the Residence and Dining Hall Auxiliary, dated August 12, 1975, and agreed to recommend it for adoption by the Board of Trustees at the next scheduled meeting. Mr. Robert Mahn has forwarded the August 12 proposed budget to members of the Board.

Per your request, we have revised the August 12 budget to reflect changes in income and expense that are associated with an increase in occupancy beyond that anticipated in the August 12 budget. Attached is a revised budget, dated October 15, 1975, which notes the changes made to the budget proposed on August 12.

I recommend that the attached budget, dated October 15, 1975, be submitted to the Budget, Finance and Physical Plant Committee and the Board of Trustees for consideration and approval. I have attached a resolution for the consideration of the Board.

WCC:jm

Attachments

xc: Mr. Robert Mahn
Mr. Robert Hynes
Mr. John F. Milar

MINUTES
BUDGET, FINANCE & PHYSICAL PLANT COMMITTEE
BOARD OF TRUSTEES
OHIO UNIVERSITY
August 26, 1975

Prior to August 26, members of the Budget, Finance and Physical Plant Committee had received information regarding the 1975-76 budget for the dormitory and dining hall auxiliary.

On August 26, John F. Milar, Vice President and Treasurer, and Wm. Charles Culp, Vice President for Administrative Services, discussed the proposed budget with committee members Johnson, Phillips, Taylor and Keys by telephone.

The Committee agreed that they would recommend the adoption of the attached 1975-76 budget to the Board of Trustees at the next scheduled meeting.

Prepared by
Wm. Charles Culp

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE September 10, 1975

TO Mr. Wm. Charles Culp, Vice President for Administrative Services

FROM Mr. Robert A. Hynes, Director, Residence Services and Auxiliaries

SUBJECT 1975-76 Residence and Dining Hall Budget

Attached you will find an update of the 1975-76 residence and dining hall budget. This material reflects the income, expense and debt service categories reviewed by the Budget, Finance and Physical Plant Subcommittee of the Board of Trustees during the month of August. It is submitted for the purpose of attaching it to the minutes covering the subcommittee's review as recorded by the secretary to the Board.

tl

Attachment

cc: Mr. John F. Milar, Vice President and Treasurer
Mr. Ray Wineland, Assistant Controller

RECEIVED

SEP 11 1975

Administrative Services

369

OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND
FINANCIAL PREMISES FOR 1975-76 BUDGET
August 12, 1975

1. Closed Facilities

1974-75 - Eight and one-half residence halls and three dining halls.

1975-76 - Thirteen residence halls and three dining halls.

2. Occupancy Levels - Students

	<u>Fall Quarter</u>	<u>Yearly Average</u>
1974-75	5,540	5,318
1975-76	5,317	5,104

The yearly average is 96% of the fall quarter occupancy for the 1974-75 actual and for the 1975-76 budget. Prior to 1974-75 the actual average was only 94%.

3. Quarterly Rate Increase or (Decrease)

1974-75	
New South Green Single	\$22.00
All Other Singles	42.00
All Quads	(18.00) (Decrease)
1975-76	\$25.00

4. Summary of Quarterly Rates

See Attached

The 1975-76 budget is based on an average room rate of \$271 and an average board rate of \$229 per quarter; which were obtained from the prior year's experience.

5. Operating Cost Increases

The following cost increases or rates over the prior year's actuals have been used in the 1975-76 budget; Civil Service step increase effective July 1, 1975; contract and GA salary of 6%; student minimum wage \$2.00 per hour July, \$2.20 in January; Civil Service insurance 18%; retirement 1.6%, Workmen's Compensation 23.6%; natural gas 20 1/2%; water 18%; waste collection 20%; electric 7 1/2%; and coal 31%.

5. Operating Cost Increases - Continued

An estimated 12.3% Civil Service legislative pay increase effective January 1, 1976 has been included.

The General Fund Allocation has been held constant with the prior year's charges.

The previous General Fund subsidy of \$134,200 has been removed from the income projection.

OHIO UNIVERSITY
RESIDENCE AND DINING HALL
CURRENT AUXILIARY FUND
1975-76 BUDGET
August 12, 1975

	1974-75 <u>Actual</u>	1975-76 <u>Budget</u>
Income:		
Residence Halls	\$5,102,645	\$5,125,681
Dining Halls	3,834,735	4,030,309
Less Support to Workshops	-	(75,000)
Total Income	<u>8,937,380</u>	<u>9,080,990</u>
Operating Expenditures:		
Residence Life	543,194	623,000
Director of Residence Services	56,292	75,856
Housing Office	135,960	140,469
Upholstery and Sewing Shop	76,775	80,854
Laundry	115,461	126,650
Housekeeping	1,577,575	1,512,869
Food Service	3,292,848	3,231,541
Direct Maintenance	1,654,690	1,786,330
Capital Improvements	58,056	50,420
Other Administrative and Legal	65,430	77,528
General Fund Allocations	574,180	574,195
Unemployment Compensation	98,763	106,343
Legislative Pay Bill - Estimate	-	200,000
Additional Workshop Housekeeping Labor	-	70,000
Total Operating Expenditures	<u>8,249,224</u>	<u>8,656,055</u>
Net Income Before Debt Service	688,156	424,935
Debt Service	<u>2,223,122</u>	<u>2,734,100</u>
Net Income (Deficit)	(1,534,966)	(2,309,165)
Beginning Fund Balance	839,773	-
Other Adjustments:		
From Bond Pledge Fund	695,193	1,859,165
Debt Service State Subsidy	<u>-</u>	<u>450,000</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>

OHIO UNIVERSITY
RESIDENCE AND DINING HALL
DETAIL OF EXCESS FUNDS IN
BOND PLEDGE FUND.
August 12, 1975

	<u>1974-75</u>	<u>1975-76</u>
Beginning Balance:	\$ 87,831	\$1,619,165
Transfer from Current Operating Funds	134,200	
Transfer from Unexpended Plant Funds (Construction)	6,630	
Transfer to General Receipts Bond Sinking Fund Reserve	(165,443)	
Transfer from the Revenue Bond Sinking Fund Reserve and Repair and Replacement Reserve after Refunding	2,000,535	
Antitrust Refund on Construction Cost	7,401	
Interest Income from the General Receipts Bond Sinking Fund Reserve	123,540	198,000
Interest Income in the Pledge Fund	<u>119,664</u>	<u>42,000</u>
Sub-Total	2,314,358	1,859,165
Transfer to the Residence and Dining Hall Current Auxiliary Fund	<u>(695,193)</u>	<u>(1,859,165)</u>
Ending Fund Balance:	<u><u>\$1,619,165</u></u>	<u><u>\$ -0-</u></u>

NOTE:

The \$2,840,891 legally required General Receipts Bond Sinking Fund Reserve has not been used except to generate interest income.

1975 - 76 ROOM AND BOARD RATES

	OUTSIDE BOARDER	SINGLE (ANY HALL)	DOUBLE- GRADUATE (A QUAD FOR TWO STUDENTS)	DOUBLE (NEW SOUTH GREEN)	DOUBLE (ANY HALL EXCEPT NEW SOUTH GREEN)
Room Only	\$ 00	\$295	\$295	\$273	\$253
7-A 7 Day 3 Meals	\$245	\$540	\$540	\$518	\$498
7-B 7 Day Breakfast and Dinner	\$224	\$510	\$519	\$497	\$477
7-L 7 Day Lunch and Dinner	\$224	\$519	\$519	\$497	\$477
5-A 5 Day (Monday thru Friday) 3 Meals	\$215	\$510	\$510	\$488	\$468
5-B 5 Day (Monday thru Friday) Breakfast and Dinner	\$200	\$495	\$495	\$473	\$453
5-L 5 Day (Monday thru Friday) Lunch and Dinner	\$200	\$495	\$495	\$473	\$453

Housing Office
February 23, 1975

2-10/6
OCT 16 1975OHIO UNIVERSITY
INTER-OFFICE COMMUNICATIONDATE October 16, 1975TO Dr. Charles J. Ping, PresidentFROM Wm. Charles Culp *WCC*SUBJECT PLANS AND SPECIFICATIONS FOR KROGER FOOD SUPERMARKET AND
SUPER X DRUG STORE

Under the provisions of the master lease with the Kroger Company, the Board of Trustees must approve the proposed architectural style and features of all structures which are planned or constructed pursuant to the prime lease-development agreements. On January 18, 1975, the Board delegated final authority to the Budget, Finance and Physical Plant Committee on matters relating to the continued development of the lease approved by the Board on May 9, 1973. The attached Policy and Procedure #01.020 describes the subjects that are to be submitted to the Budget, Finance and Physical Plant Committee for consideration and final approval.

The delegation of responsibilities to the Committee was made by the Board in recognition of their desire to expedite decision making related to the prime lease development agreement. At the time when the delegation of authority was approved by the Board, the Chairman of the Committee, Mr. Fred Johnson, stated that matters pertaining to the lease with the Kroger Company should be submitted to the full Board for approval, if the schedule for Board meetings permitted timely consideration.

On October 3, officials of the Kroger Company presented plans and specifications for the construction of the Kroger Food Supermarket and the Super X Drug Store to Alan Geiger, University Planner, and me. We were advised that the Kroger Company plans to begin moving fill dirt into the area adjacent to the City of Athens recreational complex prior to the end of October. Under the terms of the lease, this area is defined as Parcel 2. Actual construction of the two stores should begin at the first of the year, and the stores should be open for business by November of 1976.

In accordance with the provisions of the Lease and the provisions of Policy and Procedure #01.020, I recommend that the "Approval of Plans and Specifications for the Kroger Food Supermarket and Super X Drug Store" be placed on the agendas of the Budget, Finance and Physical Plant Committee and the Board of Trustees for their meetings on November 14 and 15. A proposed resolution for consideration by the Board is attached.

376

Dr. Charles J. Ping
Page 2

In addition to the plans and specifications for the two stores, pictures of similar facilities at other locations and masonry samples will be available by the date of the meetings. Please advise as to other materials, or information, you desire.

WCC:jm

Attachment

xc: Mr. John F. Milar, Vice President & Treasurer

KROGER COMPANY LEASE

PROCEDURE NO.	PAGE NO.
01.020	Page 1 of 2
DATE ISSUED	DATE EFFECTIVE
1/18/75	1/18/75
ISSUED BY	APPROVED BY
W. C. Culp	Board of Trustees

PURPOSE: To establish a policy and procedure for administering the lease between the Department of Public Works of the State of Ohio and the Kroger Company for lands owned by Ohio University that are located on East State Street

POLICY: Under terms of a lease approved by the Ohio University Board of Trustees on May 9, 1973, Ohio University has the responsibility for administration of the lease and for development to be undertaken thereunder, including, but not necessarily limited to continued building, continued development, sub-leasing or assignment of leases, and accounting for rent receipts. By Resolution 1975-172 dated January 18, 1975, the Board of Trustees delegated final authority for making decisions concerning the foregoing aspects of the lease to the Budget, Finance and Physical Plant Committee of the Board.

All decisions are subject to the following guidelines:

1. All communications, notices and documents related to or affecting said lease shall be directed to the Secretary of the Board of Trustees of Ohio University.
2. The Secretary of the Board of Trustees of Ohio University shall, upon direction of the President, distribute or refer such communications and notices affecting such lease development to appropriate administrative officials for review and action (to include preparation of recommendations for consideration by the Budget, Finance and Physical Plant Committee).
3. The Vice President for Administrative Services, in cooperation with the Vice President and Treasurer, is primarily responsible for administration of all questions arising under the East State Street Airport lease.
4. The following matters shall be submitted for consideration and final approval by the Budget, Finance and Physical Plant Committee of the Board of Trustees:
 - a. All sub-leases, assignments or similar transactions involving or derived from the prime lease-development agreement dated May 18 and 30, 1973.

KROGER COMPANY LEASE

PROCLAMATION NO.	Page 2 of 2
01 020	
DATE ISSUED	DATE EFFECTIVE
1/18/75	1/18/75
ISSUED BY	APPROVED BY
W. C. Culp	Board of Trustees

- b. Proposed architectural style and features for all structures, planned or constructed pursuant to said prime lease-development agreement.
 - c. Questions involving the uses contemplated under the prime lease-development agreement and/or any sub-leases, assignments or similar transactions pursuant to or derived therefrom.
 - d. Determinations whether the above are in "the best interests of Ohio University".
 - e. Determination that the prime lease-development and all sub-leases and assignments thereunder and all transactions related to or derived therefrom are done in full accord with Section 123.77, Ohio Revised Code, as well as the general laws of the United States, the State of Ohio and the City of Athens, and the Department of Public Works.
5. It shall be the responsibility of the Vice President and Treasurer to report, at least annually, to the Board of Trustees upon the financial aspects of the revenue received by Ohio University by reason of the prime lease-development of the East State Street Airport.

Attachment 10 (8 pages)



OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE September 25, 1975

TO Dr. Charles J. Ping, President

FROM Wm. Charles Culp *WCC*

SUBJECT 1975-77 CAPITAL IMPROVEMENT APPROPRIATION

The language of the appropriation bill stated that Ohio University is to submit a plan for the expenditure of the appropriated funds within one month after the passage of the appropriation. This date is considered to be September 29.

Given the fact that the next meeting of the Board of Trustees is scheduled for November, Alan Geiger and I discussed the attached proposal for the expenditure of the Athens campus appropriation with Mr. Johnson, Chairman of the Budget, Finance and Physical Plant Committee, on the evening of September 17 in Columbus at the request of Dr. Holzer and you. The proposal was then presented to committee members Keys, Phillips and Taylor by telephone on September 18.

The Budget, Finance and Physical Plant Committee agreed to authorize the administration to submit the attached proposal to the Board of Regents with the understanding that the renovation of McGuffey Hall in the 1977-79 biennium would be a must project and with the understanding that the attached plan would be placed on the agenda of the November meeting of the Board of Trustees for consideration with the recommendation of the Budget, Finance and Physical Plant Committee.

With the approval of the Committee and you, Alan Geiger will submit the attached proposal to the Board of Regents. At the direction of the Budget, Finance and Physical Plant Committee, these minutes of the Committee meeting should be distributed to the members of the Board of Trustees, and the attached plan should be placed on the November agenda of the Board of Trustees.

If any members of the Board have any questions regarding the attached plan, I would appreciate their calling me.

WCC:jm

Attachment

xc: Mr. Robert Mahn, Secretary to the Board of Trustees
Mr. Alan Geiger, University Facilities Planner
Mr. Clarence Lefler, Director of Physical Plant

OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE September 24, 1975

TO Wm. Charles Culp, Vice President for Administrative Services

FROM Alan H. Geiger, University Facilities Planner *AHG*

SUBJECT

I have attached an updated copy of the memorandum submitted to President Harry Crewson on August 26, 1975, in which I outlined the projects that were being recommended for funding by state appropriations for capital improvements during the 1975-77 biennium.

The original recommendations have been revised as follows:

1. McGuffey Hall Renovation, (Project #5), has been deleted from the list and will be placed on the 1977-79 biennium request list as a "must" priority project.
2. Central Environmental Control System—Phase I, (Project #3), has been expanded to also include Phase II. This will provide funds for the installation of monitor, alarm, and control systems in nearly all of the University's general fund buildings, thereby maximizing our ability to prevent the waste of energy and reduce utility costs.
3. The Facility Renovation and Razing Item, (Project #9), was increased to permit the closing of facilities and to provide funds for renovations necessary for the relocation of displaced occupants to other buildings.

This proposal has been reviewed by the Building Priorities Committee, the Senior Administrators and the Budget, Finance and Physical Plant Committee of the Board of Trustees.

If you have any questions, please call me.

AHG:bkb
Attachment

OHIO UNIVERSITY

INTER-OFFICE COMMUNICATION

DATE August 26, 1975TO President Harry B. CrewsonFROM Alan H. Geiger, University Facilities Planner*A. Geiger*SUBJECT IMPLEMENTATION OF CAPITAL IMPROVEMENT APPROPRIATIONS IN THE
1975-77 BIENNIUM

I am writing to you regarding the implementation of capital improvement appropriations at Ohio University, Athens Campus, during the 1975-77 Biennium, and the final identification of specific capital improvement projects to be recommended to the Board of Regents for their approval. Recently, Chancellor Norton has written us regarding the appropriations bill and the need for each institution to provide the Regents, as soon as possible, with a written project schedule for their use in reporting to the Legislature. In addition, I understand the Chancellor made a similar request to those attending the President's meeting on August 7, 1975, in Columbus.

I have enclosed a summary table which outlines the original University request concerning capital improvements for the 1975-77 Biennium; the Ohio Board of Regents recommendation regarding Ohio University capital improvement needs for the 1975-77 Biennium; and finally, my recommendation to you and the Building Priorities Committee regarding the final identification of capital improvement projects. My recommendation to you is based upon the need of reducing the total amount of space used by the University, while at the same time making the operation of the remaining space as financially efficient as possible.

I present my recommendations to you knowing full well that there will not be unanimous agreement with those projects identified. However, I have tried to assess all university capital and related space needs, including how much space all departments need to more nearly be in line with the Regents guidelines, and feel my recommendations can serve as a sound starting point.

There is significant written, as well as verbal history involved with the development of our original capital improvement requests for the Athens Campus and the Regents' recommendations. I will not attempt to reconstruct the past, but have available, as do others, all past documents for review and interpretation by those who desire.

DATE August 26, 1975

TO President Harry B. Crowson

FROM Alan H. Geiger, University Facilities Planner

A. Geiger

SUBJECT IMPLEMENTATION OF CAPITAL IMPROVEMENT APPROPRIATIONS IN THE 1975-77 BIENNIUM

I am writing to you regarding the implementation of capital improvement appropriations at Ohio University, Athens Campus, during the 1975-77 Biennium, and the final identification of specific capital improvement projects to be recommended to the Board of Regents for their approval. Recently, Chancellor Norton has written us regarding the appropriations bill and the need for each institution to provide the Regents, as soon as possible, with a written project schedule for their use in reporting to the Legislature. In addition, I understand the Chancellor made a similar request to those attending the President's meeting on August 7, 1975, in Columbus.

I have enclosed a summary table which outlines the original University request concerning capital improvements for the 1975-77 Biennium; the Ohio Board of Regents recommendation regarding Ohio University capital improvement needs for the 1975-77 Biennium; and finally, my recommendation to you and the Building Priorities Committee regarding the final identification of capital improvement projects. My recommendation to you is based upon the need of reducing the total amount of space used by the University, while at the same time making the operation of the remaining space as financially efficient as possible.

I present my recommendations to you knowing full well that there will not be unanimous agreement with those projects identified. However, I have tried to assess all university capital and related space needs, including how much space all departments need to more nearly be in line with the Regents guidelines, and feel my recommendations can serve as a sound starting point.

There is significant written, as well as verbal history involved with the development of our original capital improvement requests for the Athens Campus and the Regents' recommendations. I will not attempt to reconstruct the past, but have available, as do others, all past documents for review and interpretation by those who desire.

August 26, 1975

The capital improvement appropriations bill (Substitute House Bill 687) for the Athens Campus, as passed by the General Assembly, but not yet signed by the Governor, contains the following items and amounts.

<u>Appropriation Item</u>	<u>Total Funds</u>
300-020 Utilities and Renovations	\$2,458,224
300-021 Hocking River Conservancy District Assessment	725,000
300-032 Clippinger Hall Remodeling	<u>1,000,000</u>
TOTAL	\$4,183,224

My recommendation for the implementation of capital improvement projects for the Athens Campus for the 1975-77 Biennium is as follows:

1. Hocking Conservancy District Assessment

This item is for the biennial payment of an assessment derived on a cost benefit basis for providing flood protection to university land. The Conservancy District has protected land on the southern portion of the campus by relocating the Hocking River, providing a wider and deeper channel and constructing a levee. This item is to pay for the University's 7th and 8th year capital and operating assessment payment, based upon a 25-year indebtedness period. This is a specific line item appropriation and legal obligation in the amount of \$725,000.

2. Porter Hall Air Conditioning

This item has been considered and requested by the Building Priorities Committee for many years. My recommendation to you is that we now air condition only the classrooms, teaching laboratories and unscheduled teaching laboratories contained in Porter Hall. Presently, more than 25 percent of the building is air conditioned with window air conditioners. These window conditioners essentially air condition office and research space. My recommendation would allow us to now air condition the instructional space, and at the same time begin the first phase of a central air conditioning system which could be expanded to the entire building at a later date. My recommendation is that this item be budgeted at \$100,000.

3. Central Environmental Control System - Phase I

This item will provide a monitoring, alarm and control system for the basic utility systems of the University. This item will provide a skeletal control system serving most of the major buildings where central

systems presently exist, or where existing systems can easily adapt to the control system. The project is envisioned to save manpower, money and energy since malfunctions or inefficient operations can be centrally detected and corrected before extensive damage is done, or excessive high use of utilities takes place. With reduced staff level in building maintenance, this system will assist in maintaining proper maintenance levels. My recommendation is that this item be budgeted at \$400,000. (This item is now recommended to be budgeted at \$700,000.)

4. Heating Plant Modification

A. Gager 9/24/75

The present heating plant built in 1967 does not meet the Ohio EPA Act standards for particulate emissions and boiler effluent discharge. As a result of field tests conducted by engineering consultants and monitored by the Ohio EPA, it was determined that the fly ash collectors need modification or replacement and the boiler plant effluent must be discharged into settling tanks or other sanitary systems in order to comply with current EPA standards. Ohio University has been given a variance until July 1, 1977, by Ohio EPA to correct this matter. My recommendation is that this item be budgeted at \$350,000.

5. McGuffey Hall Renovation

This building was constructed in 1839 and has never undergone major renovation. The building presently is classified as nonfireproof, and is totally inaccessible to the handicapped. This project would renovate the entire exterior and interior of the building with the thought of providing an efficient, functioning building, while preserving the historical value of the structure. My recommendation is that this item be budgeted at \$333,224. (This item has been recommended to be delayed until the 1977-79 biennium.)

A. Gager 9/24/75

6. Clippinger Hall Remodeling and Chemistry Building Renovation

This project proposes to relocate the undergraduate Chemistry teaching laboratories from the Chemistry Building to the basement of the Clippinger Building, Physics Department space from Bentley Hall to the Clippinger Basement; and convert the Chemistry Building for use by the Zoology-Microbiology Department. The Regents have said very loud and clear that we should not expect to receive the Morton Laboratory Replacement Building or any other new science facility in the foreseeable future. Given this, and possible agreement on the amount of space needed by the Chemistry, Physics and Zoology-Microbiology Departments, I feel this project is both needed and workable. This is a line item appropriation in the amount of \$1,000,000.

7. Utility Systems Extension to the Clippinger Building

This item is essential if the Basement Area of Clippinger is to be remodeled. The University is currently under a gas curtailment program in this facility, and if additional space is to be constructed, it is impossible to use the existing system, or allocation, of gas to operate the new total area. The project not only speaks to the immediate needs of Clippinger, but should be evaluated in terms of continued use of that facility with possible further gas curtailments, and the possible utility and manpower cost savings by eliminating the need for operating the gas fired heating and cooling system, except on a standby basis, currently in the building. In addition, this project serves as a beginning to put other university facilities on the heating plant system since upon its completion it will not be necessary to immediately cross the railroad tracks with this utility extension. My recommendation is that this item be budgeted at \$650,000.

8. Grover Center Renovation

This request was a part of a larger physical education capital request. The Regents stated that the Natatorium Replacement project would not be recommended by them this Biennium. They did, however, agree to recommend a project to replace the flood damaged floor in Grover Center and to convert one balcony to physical education uses. Grover Center is used intensively by the student body and the condition of the floor is such that it is not only expensive to continuously repair, but is less than adequate for the kinds of activities that take place on it. My recommendation is that this item be budgeted at \$300,000.

9. Facility Renovation and Razing

The Regents have agreed to assist the University with the razing of obsolete facilities. This item includes funds needed to raze certain facilities and provides money to renovate operating facilities to house the occupants of the obsolete buildings. For example, Super Hall and 58 Stewart Street are obsolete facilities to be razed, while Ellis Hall, McCracken Hall and Alden Library are facilities to be renovated. My recommendation is that this item be budgeted at \$325,000. This project has been recommended to be funded at \$358,224.

A. Gieger 9/24/15

After your review, and possible discussion with Dr. Ping, this matter should be referred to the Building Priorities Committee for their recommendation. Current time schedules indicate that we should finalize the matter of capital improvements as early as possible in September 1975. This will enable us to meet the Regents' timeframes, keep previous facility commitments to the Regents and Legislature, show support for the Governor's plan of new construction and new jobs, and finally, the sooner we begin, the more each dollar will mean to us.

AHG:bkb
Enclosure
cc: Wm. Charles Culp

Ohio University 1975-77 Biennium
Requested Capital Improvements

Ohio Board of Regents 1975-77 Biennium
Recommended Capital Improvements

Ohio University Facilities Planning Office
Recommended Capital Improvements Based Upon
Capital Improvements Appropriation Bill
(Substitute House Bill 687)

<u>Project</u>	<u>Cost</u>	<u>Project</u>	<u>Cost</u>	<u>Project</u>	<u>Cost</u>
Hocking Conservancy District Assessment	\$ 725,000	Hocking Conservancy District Assessment	\$ 725,000	Hocking Conservancy District Assessment	\$ 725,000
Porter Hall Air Conditioning	575,000	Porter Hall Air Conditioning	700,000	Porter Hall Air Conditioning	100,000
Richland Avenue Tunnel and Utilities	100,000	Richland Avenue Tunnel and Utilities	125,000	---	---
Heating Plant Monitoring Equipment (Central Environmental Control System)	335,000	Central Environmental Control System	400,000	Central Environmental Control System	(400,000) \$700,000
Heating Plant Modification	265,000	Heating Plant Modification	325,000	Heating Plant Modification	350,000
McGuffey Hall Renovation	350,000	McGuffey Hall Renovation	425,000	McGuffey Hall Renovation	(333,224) \$ -0-
Morton Laboratory Renovation	3,000,000	---	---	---	---
---	---	Clippinger Hall Remodeling	1,000,000	Clippinger Hall Remodeling & Chemistry Building Renovation	1,000,000
Performing Arts Center	3,900,000	---	---	---	---
Natatorium Replacement & Grover Center Renovation	2,750,000	Grover Center Renovation	300,000	Grover Center Renovation	300,000
---	---	Demolition of Obsolete Structures	175,000	---	---
---	---	---	---	Facility Renovation & Razing	(325,000) \$358,224
---	---	---	---	Utility Systems Extension to Clippinger	650,000
TOTALS	\$12,000,000		\$4,175,000		\$4,183,224

* Recommended funding revisions.

A. Geiger 9/24/75

Travel Regulations

The major fiscal effect of adopting Rule 2 of the Office of Budget and Management and the guidelines of the Board of Regents is to increase the current mileage rate from 12¢ to 15¢ per mile.

The other substantive change is with respect to establishing a maximum per day meal and lodging limit when traveling overnight of \$30 in state unless undue hardship can be demonstrated by the traveler.

All other provisions concerning authorization, approval, receipting parallel our existing regulations.

Make

OHIO BOARD of REGENTS

30 East Broad Street, 36th Floor
Columbus, Ohio 43215

(614) 466-6000

Dr. James A. (Dolph) Norton, Chancellor



Marvin L. Warner, Chairman
Robert F. Doolittle, Vice Chairman
David C. Hill, Vice Chairman
Paul E. Belcher, Secretary
Thomas L. Conlan
James J. Flannery
Donald L. Huber
Mary Ellen Ludlum

105-H-2
PRESIDENTS OFFICE

AUG 28 1975
A.M. 8/28

X/c Senior
Admin.
R. 8/28

August 27, 1975

MEMORANDUM TO: Presidents of all Public Institutions
FROM: James A. (Dolph) Norton, Chancellor
SUBJECT: Standardized Travel Reimbursement Policies

The general appropriations bill, Am. Sub. H. B. 155, on page 126, contains the following paragraphs:

Out-of-state travel regulations for official travel by officers, staff, and students of state-assisted institutions of higher education shall be determined by the board of trustees of each respective institution. As of December 31, 1975, and for each six months thereafter ending June 30, 1977, each institution shall submit to the board of regents a report on official out-of-state travel in such form and in such detail as the board of regents may prescribe. The board of regents shall develop standardized travel reimbursement policies for all state-supported and state-assisted institutions of higher education for both in-state and out-of-state travel and such policies shall be uniformly applied on and after October 1, 1975.

No part of an appropriation made in this act, including student instructional fees, rotary funds, local tax levies, restricted funds, or public funds, shall be available to the board of trustees of a state-assisted institution of higher education for use as travel advance moneys to any administrative officer, faculty member, or classified employee of said institution. All travel expenditures except charges for the actual cost of commercial transportation shall be handled on a reimbursement basis according to regulations promulgated by the boards of trustees and within the guidelines established by the office of budget and management.

Memorandum To:
Presidents of all Public Institutions
Page 2
August 27, 1975

The general appropriations bill in the 1973-75 biennium, Am. Sub. H. B. 86 contained similar language, except there was no requirement that the Board of Regents develop policies.

In the winter of 1973-74 we provided the Department of Finance (now the Office of Budget and Management) with suggested guidelines, after consultation with the institutions. The guidelines which were proposed were acceptable to the institutions. Those guidelines were never made official by the Department of Finance.

Now we are faced with the problem of developing "standardized travel reimbursement policies" in accordance with the language in H. B. 155, to be applied uniformly on and after October 1, 1975.

We have taken last biennium's proposed guidelines and incorporated them into proposed policies. The results of our efforts are on the enclosed pages.

Since these policies are to be in effect by October 1st, this must be an item on the agenda for the Board of Regents meeting on September 19th. Accordingly any input which the institutions wish to make must come rather quickly. I hope that each of you will be prepared to join in a brief discussion of our proposed policies at the Presidents' meetings on September 8, 9, 15 and 16.

Ohio Board of Regents

Policies for Travel Reimbursement
for all State-Supported and State-Assisted
Institutions of Higher Education

Authority

Page 126, Section 2 of Am. Sub. H. B. 155, as enacted by the 111th General Assembly.

Introduction

Am. Sub. H. B. 155, on page 126 states: "The board of regents shall develop standardized travel reimbursement policies for all state-supported and state-assisted institutions of higher education for both in-state and out-of-state travel and such policies shall be uniformly applied on and after October 1, 1975."

In 1974, at the request of the Department of Finance, and with the advice of institutional representatives, the Ohio Board of Regents developed "Guidelines for Institutional Out-of-State Travel." These Guidelines serve as a base for the following policies.

Policies

1. The Board of Trustees of each state-supported and state-assisted institution of higher education is expected to develop regulations for in-state and out-of-state travel by institutional personnel.
2. The Ohio Board of Regents will maintain a file of the current travel regulations of all institutions.
3. Institutional personnel are considered to be employees of the State of Ohio. Accordingly, it seems appropriate that travel regulations issued by the Office of Budget and Management to operating departments, boards and commissions for in-state travel should form the basis for travel regulations issued by the Boards of Trustees of institutions of higher education. Deviations from the State regulations should occur only when the institutional staff presents to the Board of Trustees good and sufficient reasons for such deviations.
4. Out-of-state travel is regulated at the State level by the Emergency Board, rather than the Office of Budget and Management. Controls are exercised through a review of out-of-state travel requests from the state agencies, at meetings of the Emergency Board. Since such controls are not applied to the institutions of higher education, the regulations adopted by the institutional Board of Trustees should include at least the following elements:
 - a. Designation of persons authorized to approve out-of-state travel.
 - b. All travel expenditures except charges for the actual cost of commercial transportation shall be handled on a reimbursement basis. (This is a quotation from Am. Sub. H. B. 155). This restriction does not preclude the prepayment of registration fees for conferences and seminars by the institutions.

- c. Travel by common carrier shall be at the lowest available rate in the chosen method of travel.
- d. The mileage allowance for use of a personal car shall be no greater than the rate paid under Office of Budget and Management regulations for in-state travel, plus such increases as shall have been approved by the Board of Trustees for documented cost increases since the most recent adjustment in the state rate. Reimbursement for use of a personal car shall not exceed round trip coach air fare of all employees traveling in the car or the mileage allowance, whichever is the lesser.
- e. Reimbursement for lodging shall not exceed actual, reasonable expenses of the individual.
- f. Reimbursement for meals shall be limited to a specific daily maximum, except as a traveler can demonstrate that because of the nature of the conference or meeting, undue hardship will ensue, in which case actual, reasonable expenses may be paid. The specific daily maximum shall be limited to the normal rate for in-state travel, plus such increases as shall have been approved by the Board of Trustees for documented cost increases since the most recent adjustment in the state rate.
- g. Other expenses shall be reimbursed only if itemized on the travel expense report.
- h. Reimbursement shall be made only if receipts are submitted for the following types of expenditure: registration fees at conferences and meetings; commercial travel paid by the employee, except local fares; lodging; highway toll charges in excess of one dollar; and car rentals.
- i. Cost of travel of members of the employee's family is not reimbursable.

Effective Date

October 1, 1975

4 - N.B. replaces previous Memo -
Ohio Board of Regents

Policies for Travel Reimbursement
for all State-Supported and State-Assisted
Institutions of Higher Education

Authority

Page 126, Section 2 of Am. Sub. H. B. 155, as enacted by the 111th General Assembly.

Introduction

Am. Sub. H. B. 155, on page 126 states: "The board of regents shall develop standardized travel reimbursement policies for all state-supported and state-assisted institutions of higher education for both in-state and out-of-state travel and such policies shall be uniformly applied on and after October 1, 1975."

Section 141.15 of the Ohio Revised Code authorizes the reimbursement of any state officer or state employee of any department, office or institution for his actual and necessary expenses incurred while traveling within the state on official business. That Section further provides that "such reimbursement shall be made in the manner and at the rates provided by rules and regulations governing travel adopted by the Office of Budget and Management---." Under that authority, the Office of Budget and Management has issued Rule No. 2, entitled "Reimbursement of Expenses for Travel on Official State Business within the State of Ohio."

Out-of-state travel for operating departments, boards and commissions is regulated by the Emergency Board, rather than the Office of Budget and Management. Controls are exercised through a review of out-of-state travel requests from the state agencies, at meetings of the Emergency Board. Employees of institutions of higher education are no longer required to follow that process.

Am. Sub. H. B. 155, on page 126 further directs that "Out-of-state travel regulations for official travel by officers, staff and students of state-assisted institutions of higher education shall be determined by the board of trustees of each respective institution." On that same page of Am. Sub. H. B. 155, there is the additional requirement that "All travel expenditures except charges for the actual cost of commercial transportation shall be handled on a reimbursement basis according to regulations promulgated by the boards of trustees and within guidelines established by the office of budget and management."

The Office of Budget and Management advises that their Rule No. 2 is to be applied to institutions of public higher education. Accordingly, this statement of policies is directed primarily toward out-of-state travel.

Policies

1. For purposes of this policy statement, personnel of institutions of public higher education are considered to be employees of the State of Ohio. Accordingly, travel regulations issued by the Boards of Trustees of institutions of higher education for in-state travel should incorporate travel regulations issued by the Office of Budget and Management under Section 141.15 of the Ohio Revised Code.
2. In the case of out-of-state travel, the regulations adopted by the institutional Boards of Trustees should include at least the following elements:
 - a. Designation of employees authorized to approve out-of-state travel.
 - b. Travel by common carrier shall be at the lowest available rate in the chosen method of travel.
 - c. The mileage allowance for use of a personal car shall be at the rate paid under Office of Budget and Management regulations for in-state travel. Reimbursement for use of a personal car shall not exceed round trip coach air fare of all employees traveling in the car or the mileage allowance, whichever is the lesser.
 - d. Reimbursement for lodging shall not exceed actual, reasonable expenses of the individual.
 - e. Reimbursement for meals shall be limited to a specific daily maximum, except as a traveler can demonstrate that because of the nature of the conference or meeting, undue hardship will ensue, in which case actual, reasonable expenses may be paid. The specific daily maximum shall be limited to the normal rate for in-state travel.
 - f. Other expenses shall be reimbursed only if itemized on the travel expense report.
 - g. Reimbursement shall be made only if receipts are submitted for the following types of expenditures: registration fees at conferences and meetings; commercial travel paid by the employee, except local fares; lodging; highway toll charges in excess of one dollar; and car rentals.
 - h. Cost of travel of members of the employee's family is not reimbursable.
3. The Ohio Board of Regents will maintain a file of the current travel regulations of all institutions.

Effective Date

October 1, 1975

John J. Gilligan
Governor

FILED

State of Ohio • Office of Budget and Management
Suite 1301 • 30 East Broad Street • Columbus, Ohio 43215

(614) 466-3085

Office of the Director

Directive No: 74-01-OBM
Date of Issuance: 6/20/74

TO: ALL DEPARTMENTS, OFFICES, AND INSTITUTIONS

SUBJECT: OFFICE OF BUDGET AND MANAGEMENT -- RULES AND REGULATIONS

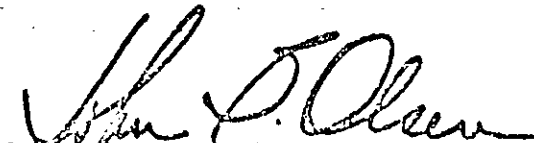
Under the authority of Section 141.15 and in accordance with and subject to the provisions of Chapter 119 of the Ohio Revised Code, the Office of Budget and Management has amended Rule No. 2 which concerns the reimbursement of expenses for travel on official state business within the State of Ohio. Attached to this Directive is a certified copy of Rule No. 2 as amended, which will become effective July 1, 1974.

The principal change in Rule No. 2 involves Section 3.2 entitled "Mileage Basis". The change is reflected as follows:

Mileage Basis

- The existing reimbursement rate of 10¢/mile for the use of privately-owned automobiles is replaced by a rate of 12¢/mile.
- An allowance of 6¢/mile is being introduced for the use of privately-owned motorcycles.

The other sections of Rule No. 2 have minor procedural changes consistent with the intent of Amended Senate Bill 174, which created the Office of Budget and Management and the Department of Administrative Services. These changes should be noted in the attached text of the amended rule under Section VI Implementation and Section VII Exceptions.


John B. Olsen, Director
Office of Budget and Management



OFFICE OF BUDGET AND MANAGEMENT

Rule No. 2
As Amended
-1974-

Reimbursement of Expenses for Travel on Official
State Business within the State of Ohio

FILED

RECEIVED 11/20/74

SECRET 11/20/74

PER *GC*

This rule is established under the authority of Section 141.15 of the Ohio Revised Code and supercedes any similar rules and regulations adopted by the Office of Budget and Management or other agency of the State. Notwithstanding any other provision of law, the application of this rule shall apply to all departments, institutions, boards, commissions, and agencies of the State as provided in Section 141.15 of the Ohio Revised Code.

I. AUTHORITY FOR TRAVEL

1.1 All travel within the State must be authorized or approved by the head of a department, office, or institution or by an official to whom such authority has been properly delegated.

1.2 The approval of travel vouchers either directly or by delegation of authority provided in Section 1.1 constitutes certification of the propriety of all expenses and allowances listed as actually necessary in the performance of travel on official business within the State.

II. HEADQUARTERS

2.1 The headquarters of an officer or employee is that office address at which he has his primary work assignment.

2.2 The headquarters of an officer or employee whose primary work assignment involves regularly scheduled and recurring travel shall be the place from which he can be most effectively dispatched in carrying out his assigned duties.

2.3 If the headquarters of an officer or employee is other than his office address, a notice must be filed by the head of his department, office, or institution with the Auditor of State.

III. ALLOWABLE TRANSPORTATION EXPENSES

3.1 Common Carrier

(A) Travel by air, rail, bus, or other common carrier must be at lowest available rate. No reimbursement will be made for chair or sleeping accommodations on common carriers. Whenever possible, tickets for common carrier transportation should be purchased with state credit cards.

(B) Officers and employees must use federal tax exemption certificates to purchase bus or railroad tickets.

(C) The officer or employee is personally liable for any charges assessed for unused travel reservations which are not released within the time limits specified by the carriers.

(D) Expenses claimed under this section must be supported by ticket stub, receipt, or similar evidence of expense if the expense is more than three dollars.

3.2 Mileage Basis

(A) An officer or employee may be reimbursed at a rate of 12 cents per mile for the use of privately-owned automobiles or at a rate of 6 cents per mile for the use of privately-owned motorcycles for official business within the State, if such mode of transportation is approved by the head of the department, office, or institution as advantageous to the State.

(B) Mileage is payable to only one of two or more employees traveling on the same trip and in the same vehicle. The names of all persons traveling together on the same trip and in the same vehicle as well as the employing agency of each person must be listed on the travel voucher.

(C) The mileage rates described in subparagraph (A) of this section are meant to cover all expenses incurred in using a privately-owned vehicle for official state business except those items claimed under subparagraph (A) of Section 3.3. No official or employee may be reimbursed for expenses on the mileage basis unless he carries motor vehicle liability insurance.

3.3 Other Transportation Expenses

(A) Reimbursement may be claimed for parking charges; ferry and taxi fares; and bridge, highway, and tunnel tolls.

(B) Any other out-of-pocket expenses, such as road service and towing charges directly chargeable to the operation of a State-owned vehicle incurred while traveling in such vehicle, may be reimbursed subject to approval of the head of the department, office, or institution.

(C) The use of private or rented aircraft requires written authorization by the head of the department, office, or institution. Reimbursement will be made on the basis of either a rate of 10 cents per air mile or the comparable commercial coach fare, whichever sum is less. The officer or employee must submit with his travel voucher a copy of the written authorization to use a private or rented aircraft.

(D) Each item of expense claimed under this section must be listed on the travel voucher. A receipt is required for each item of expense greater than one dollar, except ferry and taxi fares; and bridge, highway, and tunnel tolls for which receipts are not required.

IV. ALLOWABLE LIVING EXPENSES

4.1 Allowable living expenses consist of those direct expenditures made by an employee in meeting his own necessary and reasonable expenses while traveling on State business within the State. These living expenses will be reimbursed subject to the limitations described herein. Non-business expenses will not be reimbursed.

4.2 Meals, Lodging, and Incidentals

(A) An employee authorized to travel on official State business may claim a maximum of \$25.00 for any calendar day during which he is on travel status involving overnight lodging. An employee authorized to travel on official State business may claim a maximum of \$12.00 for each day or part of a day during which he is on travel status not requiring overnight lodging. These maximums allow an employee to be reimbursed for the actual, reasonable, and necessary expenses incurred for meals, lodging, and incidentals not otherwise provided for in this rule.

(B) Expenses claimed for meals, lodging, and incidentals must be itemized on the travel voucher. Claims for reimbursement for lodging must be accompanied by receipts.

FILED

4.3 Computation of Meal Allowance

(A) An employee authorized to travel on State business within the state may claim reimbursement of expenses incurred: (1) for meals during the day of a trip not requiring overnight lodging, (2) for meals on the day of departure for a trip requiring overnight lodging, or (3) for meals on the day of return from a trip requiring overnight lodging, under the following circumstances:

1. Breakfast, if the employee departs from his residence before 7:00 A.M. or returns to his headquarters after 8:00 A.M. from travel involving overnight lodging.
2. Lunch, if the employee departs from his headquarters before 11:00 A.M. or returns to his headquarters after 1:00 P.M.
3. Dinner, if the employee departs from his headquarters before 5:00 P.M. or returns to his residence after 7:00 P.M.

(B) Reimbursement will be paid for the reasonable and necessary expenses of meals without regard to the proximity of the employee's headquarters or residence. In order to be eligible for reimbursement of expenses incurred for meals, an employee must be away from his headquarters in accordance with the limitations described in 4.3, subsection (A) and he must be engaged in official State business.

(C) The head of a department, office, or institution, or any official to whom the authority to authorize travel within the State has been delegated, may reduce or disallow any claim for reimbursement for lodging, meals, or incidental expenses which is either excessive or in violation of the limitations described in 4.3, subsections (A) and (B).

4.4 Miscellaneous Expenses

(A) Expenses incurred for stenographic fees, storage of baggage, telephone calls on official State business, and rental of equipment or temporary meeting or office facilities necessary for the conduct of official State business may be reimbursed. Expenses incurred for entertainment and alcoholic beverages are not reimbursable.

(B) Expenses incurred for laundry, dry cleaning, and pressing may be reimbursed if the employee is in continuous travel status in excess of one week without returning home during that time.

(C) Expenses incurred for special purchases essential for the fulfillment of the travel or work assignment may be reimbursed upon approval of the head of the department, office, or institution.

(D) Reimbursement of miscellaneous expenses as described in this section may be claimed in addition to the \$25.00 maximum allowed for meals, lodging, and incidentals, while an employee is authorized to travel on official State business.

(E) Miscellaneous expenses must be itemized separately on the travel voucher. Receipts shall be submitted for all miscellaneous expenses.

4.5 No allowance for lodging or miscellaneous expenses may be claimed (1) within an employee's headquarters county, (2) within the county of residence from which the employee commutes to his headquarters, or (3) within thirty miles of the employee's residence.

4.6 Limitations on Reimbursement of Allowable Living Expenses

(A) No allowance for meals, lodging, incidentals, or miscellaneous expenses may be claimed when a traveler voluntarily returns to his headquarters or residence for non-work days. Mileage may be claimed for travel to his resi-

FILED

74 JUN 20 PM 2

SECRET

SW

dence and return to temporary headquarters for non-work days. However, the mileage claimed shall not exceed the amount allowable for living expenses had the traveler remained at his temporary headquarters for such non-work days.

(B) An officer or employee cannot claim an allowance for meals, lodging, incidentals, or miscellaneous expenses which he has incurred during a vacation leave or any kind of leave of absence.

V. CONFERENCES AND SPECIAL MEALS

5.1 Expenses incurred for registration fees for conferences or meetings attended shall be reimbursed. Any such expenses must be itemized on a travel voucher, which must be accompanied by a receipt.

5.2 Reimbursement may be made for the actual, reasonable expense of meals when such meals are an integral part of a seminar or similar working assembly provided:

(A) The meal is an integral part of such meeting.

(B) The attendance of the officer or employee at such meeting is necessary to the best interest of the State.

(C) The officer or employee must submit with his travel voucher a copy of a letter from the head of his department, office, or institution requesting him to attend the meeting, and a receipt.

5.3 Expenses incurred for registration fees for conferences and meetings and for special meals shall be reimbursable without regard to the proximity of such conferences or meetings to the employee's headquarters or residence.

VI. IMPLEMENTATION

Departments, offices, and institutions must submit claims for reimbursement, reports, and other information required for effective implementation of rules and regulations governing in-state travel in the manner and form prescribed by the Department of Administrative Services and/or the Office of Budget and Management.

VII. EXCEPTIONS

Any regulation included herein is subject to exception with the approval of the Director of the Office of Budget and Management upon written request by the head of a department, office, or institution filed at least thirty days prior to the effective date of the proposed exception. Approved exceptions shall be filed by the Director of the Office of Budget and Management with the Auditor of State. Exceptions shall be valid for the fiscal year for which granted, or for a shorter period, if specified; and all such exceptions expire on June 30 of each year.

VIII. SEVERABILITY

Each section of this rule and each part of each section is an independent section and part of a section.

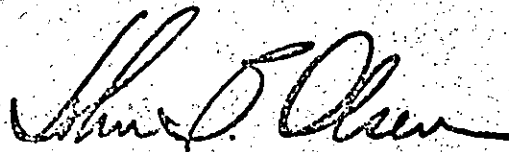
PER
24 JUN 20 PM 2:42
FILED

CERTIFICATION

FILED
74 JUN 20 7:42
SECRET

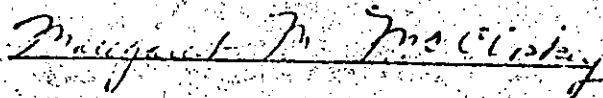
John B. Olsen, being duly sworn, deposes and says that he is the duly appointed Director of the Office of Budget and Management and that the preceding is a true and correct copy of the rule adopted by him and filed with the Secretary of State.

John B. Olsen, Director of the Office of Budget and Management, further deposes and says that the attached rule shall be effective on the 1st day of July, 1974.

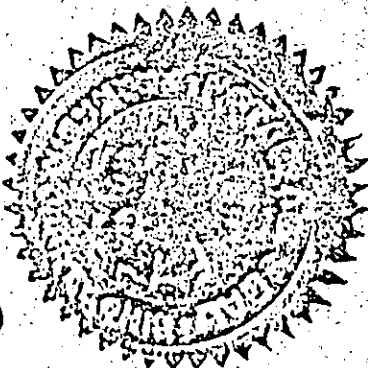


John B. Olsen, Director
Office of Budget and Management

Sworn to and subscribed before me a NOTARY PUBLIC for the State of Ohio on this 21st day of June, 1974.



MARGARET M. McCLOSKEY
NOTARY PUBLIC, KATHLEEN COUNTY, OHIO
MY COMMISSION EXPIRES J.N. 12, 1978



TO WHOM IT MAY CONCERN:

Any person or persons examining this report for the purpose of obtaining information for the general public, as to the results of this examination, should:

Always remember that it takes years for a man to build a reputation;

Always remember that one of the purposes of these examinations is to safeguard the honest, well-meaning official who might have made a mistake, even as you and I;

Always remember that a summary of findings, if any, as found in the front of this report, shows only the bare cold figures. Turn to the page indicated in the summary to ascertain precisely what the examiner says in explanation of his findings;

Always remember that if this course is followed, the general public, which is served by the official, will receive an unprejudiced, unbiased report.

Respectfully submitted,

BUREAU OF INSPECTION AND SUPERVISION
OF PUBLIC OFFICES - STATE OF OHIO

Thomas E. Ferguson

THOMAS E. FERGUSON,
Chief Inspector

OHIO UNIVERSITY
ATHENS, OHIO
JULY 1, 1973 TO JUNE 30, 1974

BOARD OF TRUSTEES

<u>Name</u>	<u>Date of Appointment</u>	<u>Term Expires</u>
Edwin L. Kennedy	November 25, 1966	May 13, 1975
William R. Morris (A)	June 6, 1968	May 13, 1976
Fred W. Johnson	June 7, 1968	May 13, 1977
Dorothy S. Johns	November 7, 1972	May 14, 1978
Mrs. J. Wallace Phillips (B)	September 6, 1970	May 13, 1979
Charles E. Holzer	July 31, 1971	May 14, 1980
William L. Kircher	June 9, 1972	May 14, 1981
J. Grant Keys (1)	June 21, 1974	May 13, 1982
Donald A. Spencer	June 21, 1974	May 13, 1983

- (A) Chairman
(B) Vice Chairman
(1) Appointed to unexpired term of Robert B. McAllister.

ADMINISTRATIVE PERSONNEL

<u>Title</u>	<u>Name</u>	<u>Annual Salary *</u>
President	Claude R. Sowle	\$ 42,000 (A)
Vice President and Dean of Faculties	Taylor Culbert	34,772
Vice President for Academic Services	Edward M. Penson	34,507
Vice President for University Relations	Martin L. Hecht	34,200
Vice President for Administrative Services	Wm. Charles Culp	32,450
Vice President and Treasurer	John F. Milar	33,600
Vice President for Regional Higher Education	Beaumont Davison	33,000
Controller	William L. Kennard	25,300
Bursar	J. William Roberson	17,075
Cashier	Danny W. Kasler	11,000

* Annual salary based on June 30, 1974 payroll.

- (A) An additional annual allowance of \$.12,000 for entertainment and expenses for the year authorized by the board of trustees.

AUTHORITY

Ohio University operates under the authority provided in Chapters 3337, 3345 and 3347 Revised Code of Ohio.

HISTORY AND LOCATION

Ohio University was established in 1804, in Athens, Ohio, by an enactment of the Ohio General Assembly, as a co-educational degree granting university. During the audit period, the business offices were located in the Administrative Annex Building, Smith Street, Athens, Ohio.

Ohio University
Athens, Ohio

RECORDS AND ACCOUNTS

Account Ledgers
Accounts Payable
Accounts Receivable
Bank Statements
Bond and Interest Account
Bond and Sinking Fund Transfers
Cash Disbursements
Cash Receipts Journals
Change and Petty Cash Funds
Computer Printouts for Responsibility Accounting
Construction Accounts
Construction Contracts
Deposit Tickets and Receipts
Distribution of Collections
General Ledger
Inventory Ledger
Investments Folio
Journal Entries
Loan Funds
Minute Book of Board Proceedings
Motor Vehicle Titles and Registrations
Notes Payable
Notes Receivable
Outstanding Check Lists
Paid and Cancelled Checks
Payroll Records
Personnel Contracts
Purchase Orders
Requisitions
Students General Fund
Vouchers Paid
Weekly Cash Summaries
Withholding Tax Reports

OFFICERS OF THE BOARD OF TRUSTEES

The President of Ohio University and the Officers of the Board of Trustees, elected on an annual basis, were elected at the May 20, 1974 meeting, for the year ending June 30, 1975. See REMARKS on President's resignation.

MINUTE BOOK OF BOARD PROCEEDINGS

The minutes of proceedings of the Board of Trustees of Ohio University were reviewed and it was found that the transactions of the institution were conducted within the scope of authority delegated by the Board to the administrative personnel.

HYPOTHECATION OF FUNDS

Sufficient securities were hypothecated by the respective depositories to satisfy the requirements of Section 135.16, Revised Code of Ohio.

THE OHIO UNIVERSITY FUND, INC.

The Ohio University Fund, Inc. was founded in 1945 as a private, non-profit corporation and serves as a gift receiving and holding agency for Ohio University. The balance sheet and summary of operations included in this report were provided through the courtesy of the Fund treasurer.

Ohio University
Athens, Ohio

AUDIT SCOPE

The examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

Cash receipts and expenditures of the operating account, residence and dining hall account, construction accounts, payroll accounts, bond and interest sinking fund account, repair and replacement reserve fund account, petty cash accounts, student aid and loan fund accounts, students general fund and member accounts and college work study program accounts were examined.

Bank reconciliations were made in all instances and outstanding check lists were verified.

Vouchers, refunds, purchase orders and payrolls were audited prior to payment.

Personnel contracts were examined and computed payments were in agreement with stated salaries.

Payroll earnings records were spot tested for accuracy.

Principal and interest payments on bond issues were reviewed and scheduled.

Income from investments were checked for the audit period.

Fund transfers and journal entry documents were reviewed.

Surety bonds and insurance policies in force at the close of the audit period were scheduled.

Property leases in effect during the audit period were scheduled.

Financial transactions of Federal and State funded projects were examined.

The results of the examination of the financial transactions of the Ohio University are set forth in the exhibits, schedules and cash statements included in this report.

COMMENTARY

Ohio University personnel cooperated fully during the course of the audit.

The Ohio University's accounts are classified into five (5) balanced fund groups as prescribed by the Uniform Manual of Accounts and Financial Reports for State-Assisted Colleges and Universities of Ohio.

Ohio University's accounts are maintained, generally, on an accrual basis and in balanced fund groups as set forth below.

- (1) Current Funds
- (2) Loan Funds
- (3) Endowment Funds and Funds Functioning as Endowment
- (4) Plant Funds
- (5) Agency Funds

For budget control purposes, expenditures are generally charged when the University commits itself to the receipt of goods and services.

Except for unpaid pledges, unrestricted gifts or bequests, amounts receivable, payable, prepaid or accrued are included in the balance sheet and appropriate statements of income, expense and fund balances. Gifts and bequests are accounted for when received.

COMMENTARY: (Cont'd)

Ohio University Press

An extensive review was made of the Ohio University Press operation and a management report submitted to the university administration presenting findings resulting from the examination.

The Ohio University Press, in its present form, started July 1, 1964.

In the intervening ten years 131 titles have been published. Of the total number of titles published, 39 were authored by Ohio University people, 59 were by United States writers not connected with Ohio University and 33 were foreign titles for which the Ohio University Press acquired publication rights.

Like most university presses, Ohio University Press is not self supporting, but is dependent upon the institution to subsidize the operation.

Under present reporting requirements in the Uniform Manual of Accounts and Financial Reports for State-Assisted Colleges and Universities a university press is classified as a Public Service. Consequently, fiscal data in the university annual financial report is limited.

In the examiner's review, press income and expense was reclassified, for purposes of clarity, into the Auxiliary Enterprise format. Because of a change in accounting methods comparable data for the years prior to 1968 was not available and would not have provided meaningful comparisons of costs. For this reason the fiscal year 1969 was chosen as a starting point. Prior to 1968, salaries were not charged to expenses.

At the same time, the present system of accounting for book costs was inaugurated. In effect, the university loans the Press the cost of new publications as these costs are not budgeted, the theory being that the university would be repaid via the "cost of books sold". With overproduction of books and sales not materializing up to expectations, it was necessary to writedown inventory. The first writedown was made in 1970 fiscal year in the amount of \$40,000. Royalty expense for 1973 was not paid until 1974 fiscal year, thus the 1974 figure was increased by approximately \$15,000.

COMPARATIVE FINANCIAL STATEMENTS
FOR THE FISCAL YEARS ENDING JUNE 30,

	<u>1969</u>	<u>1970</u>	<u>1971</u>	<u>1972</u>	<u>1973</u>	<u>1974</u>
Sales	\$ 72,470.	\$112,719	\$128,913.00	\$ 94,570	\$ 79,664	\$118,729.
Less:						
Cost of books sold	27,875	51,680	70,290	90,845	53,401	54,108
Inventory write-down		40,000	9,427	16,931	29,164	34,572
Total	\$ 27,875	\$ 91,680	\$ 79,717	\$107,776	\$ 82,565	\$ 88,680.
Gross profit or (loss)	<u>44,595.</u>	<u>21,039</u>	<u>49,196</u>	<u>(13,206)</u>	<u>(2,901)</u>	<u>30,049</u>
Selling Expenses:						
Royalties and Sales Comm.	8,898	16,853	22,585	15,084	10,344	27,075.
Advertising	11,706	17,951	21,880	8,813	7,319	10,277.
Postage and freight	6,206	5,784	5,523	7,469	5,986	6,800
Bad debt expense	968	588	467	706	529	2,875.
Telephone and telegraph	2,178	2,670	1,596	862	1,803	1,518
Total	\$ 29,976	\$ 43,846	\$ 52,051	\$ 32,934	\$ 25,981	\$ 48,545
General Expense:						
Salaries and benefits	58,588	66,959	79,619	73,228	64,995	56,983
Honoraria	3,456	3,346	2,634	1,744	839	1,413
Other expense (1)	27,076	18,553	17,499	12,137	4,347	4,611
Total	\$ 89,120	\$ 88,858	\$ 99,752	\$ 87,109	\$ 70,181	\$ 63,007.
Total Selling and General Expense	<u>119,096</u>	<u>132,704</u>	<u>151,803</u>	<u>120,043</u>	<u>96,162</u>	<u>111,552</u>
Operating Loss--						
University Support	(\$ 74,501.)	(\$111,665)	(\$102,607)	(\$133,249)	(\$ 99,063)	(\$ 81,503.)

(1) Includes supplies, travel, subscriptions, dues and equipment.

Due to the nature of a university press the greatest asset, and problem, it has is the valuation and size of its inventory. All costs, except overhead and advertising, are charged against each title while it is "in process". When books are received from the printer they are transferred to "finished inventory" at the total cost. The cost per book is developed and this is the figure used to establish the cost of sales. Thus the inventory is valued at cost.

Over seventy five per cent of the sales of a title are made within the first two years after publication. For this reason the inventory value of each title is written down on a predetermined schedule during the years three through seven. Thus, all books over seven years old are carried at zero dollar value for inventory purposes.

As of July 1, 1974, the Ohio University Press had \$ 235,864 in finished inventory \$69,921 of "in process inventory". The following recap summarizes all of the factors which affected the finished inventory value.

Publication Year	Total Cost of Finished Inventory	Books Sold	Inventory Value Of Adjustments	Writedown	7-1-74 Value of Inventory
1968-69	\$ 71,659	\$ 33,995	\$12,993	\$17,165	\$ 7,506
1969-70	128,872	63,597	2,271	24,516	38,488
1970-71	158,027	63,371	2,400	25,728	66,528
1971-72	93,104	46,438	9,089	5,637	31,940
1972-73	113,701	53,664	9,646		50,391
1973-74	<u>71,568</u>	<u>25,552</u>	<u>5,005</u>		<u>41,011</u>
Total	\$636,931	\$286,617	\$41,404	\$73,046	\$235,864

The \$ 235,864 inventory valuation is probably high if related to actual market value.

Normal practice in the publishing industry is to consider an account due in thirty days but not overdue until after ninety days. For this reason the accounts receivable of a university press are higher than for other kinds of business with a similar volume of sales. After deducting a reserve for bad debts, net accounts receivable at June 30 for the years covered by the audit were:

1969	\$32,004
1970	62,553
1971	80,586
1972	87,425
1973	69,147
1974	\$48,472

Compared to past levels the accounts receivable at June 30, 1974 for this type of business may not be unduly high. However, it is recommended that receivables be considered overdue after sixty days instead of ninety days as is now the custom.

Changes were made in 1974 to increase sales and cut costs. Better controls were initiated in the areas of production costs, accounts receivable, inventories and cost of books.

The following recap summarizes the operations of the Ohio University Press during its ten year history as well as a budgeting forecast submitted by its management for the next five years.

<u>Fiscal Year</u>	<u>Sales</u>	<u>Total Expense</u>	<u>University Support</u>	<u>Finished Inventory</u>
1965	\$ 9,995	\$ (NC-)	\$ (NC-)	\$ 16,000
1966	13,046	(NC-)	(NC-)	33,000
1967	42,229	(NC-)	(NC-)	43,000
1968	44,205	(NC-)	(NC-)	54,566
1969	72,470	146,971	74,501	58,820
1970	112,719	224,384	111,665	60,413
1971	128,913	231,520	102,607	155,919
1972	94,570	227,819	133,249	239,323
1973	79,664	178,727	99,063	253,177
1974	118,729	200,232	81,503	235,864

Total expense includes cost of books, writedown, selling and general expense.

	<u>Forecast</u>			
1975	\$125,000	\$205,500	\$ 80,500	\$198,338
1976	130,000	209,900	79,900	161,428
1977	138,000	206,000	68,000	136,408
1978	146,000	191,900	45,900	130,508
1979	150,000	190,000	40,000	130,508

Note: (NC-) Not Comparable

Assuming that the forecast could be reasonably accurate, the university will be required to furnish the Ohio University Press with \$ 314,300 over the next five years in addition to \$ 602,588 already provided for the preceeding six years. There was no comparable data from which to accurately calculate university support during the first four years of operation.

The operation of the Ohio University Press has been and will continue to be a drain upon the university's funds. In the case of Ohio University's Press, with a low sales volume and high operational cost, its value is questionable beyond the prestige factor.

In view of Ohio University's present financial straits it is suggested to the institution's Board of Trustees that a good hard look should be taken at this operation to determine if the prestige of the Ohio University Press is worth what has been invested in it.

OHIO UNIVERSITY FUND, INC.
OTHER FINANCIAL DATA
JUNE 30, 1971

<u>Purpose</u>	<u>Receipts</u>	<u>Expenditures</u>
Student Assistance	\$177,298	\$165,069
Research	85	11,132
Academic Development	160,070	190,564
Library	11,063	23,653
Special Development	23,980	28,303
 <u>PROJECTS:</u>		
Irreducible Debt	7,040	12,005
Ohio University Branches	20,378	13,711
Green and White Club	11,207	11,159
John C. Baker Fund	16,840	17,404
Other Endowed	134,517	132,164
Athens Land	33,500	57,177
Albany Land	2,985	15,094
Dysart Woods	-0-	2,811
Unallocated Contributions	189,287	945
Operations	-0-	80,615
 - Earned Income	 4,706	

EXAMINER CERTIFICATION

I, ~~XXXXX~~ the undersigned hereby certify that I, ~~XXXXX~~, have examined the books, records and accounts of the within named, Ohio University, Athens, Ohio and I, ~~XXXXX~~ and I, ~~XXXXX~~ further certify that the foregoing is a true and accurate summation of the same as I, ~~XXXXX~~ verily believe.

BUREAU OF INSPECTION AND SUPERVISION
OF PUBLIC OFFICES - STATE OF OHIO

H. S. Graham

State Examiner

State Examiner

TYPIST CERTIFICATION

I hereby certify that the foregoing report is a true and correct copy of the original report of the examination of said taxing district.

Date April 29, 1975

Signed:

Mrs. Sarah Watkins

Typist

Mrs. Sarah Watkins

Proofreader

Area Supervisor

BUREAU CERTIFICATION

A true and correct copy of this report is filed in the Offices of the Bureau of Inspection and Supervision of Public Offices at Columbus, Ohio.

THE BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES

By

Terence J. Rooney

Clerk

MAY 15 1975

Date:

Ohio University
Athens, Ohio

AN ACT

To amend section 121.22 of the Revised Code to eliminate executive sessions of state and local public bodies unless specifically authorized by law, and to insure open public meetings.

Be it enacted by the General Assembly of the State of Ohio:

SECTION 1. That section 121.22 of the Revised Code be amended to read as follows:

Sec. 121.22. (A) THIS SECTION SHALL BE LIBERALLY CONSTRUED TO REQUIRE PUBLIC OFFICIALS TO TAKE OFFICIAL ACTION AND TO CONDUCT ALL DELIBERATIONS UPON OFFICIAL BUSINESS ONLY IN OPEN MEETINGS, UNLESS THE SUBJECT MATTER IS SPECIFICALLY EXCEPTED BY LAW.

(B) AS USED IN THIS SECTION:

(1) "PUBLIC BODY" MEANS ANY BOARD, COMMISSION, COMMITTEE, OR SIMILAR DECISION-MAKING BODY OF A STATE AGENCY, INSTITUTION, OR AUTHORITY, AND ANY LEGISLATIVE AUTHORITY OR BOARD, COMMISSION, COMMITTEE, AGENCY, AUTHORITY, OR SIMILAR DECISION-MAKING BODY OF ANY COUNTY, TOWNSHIP, MUNICIPAL CORPORATION, SCHOOL DISTRICT, OR OTHER POLITICAL SUBDIVISION OR LOCAL PUBLIC INSTITUTION.

(2) "MEETING" MEANS ANY PREARRANGED DISCUSSION OF THE PUBLIC BUSINESS OF THE PUBLIC BODY BY A MAJORITY OF ITS MEMBERS.

(3) "REGULATED INDIVIDUAL" MEANS:

(a) ANY STUDENT IN A STATE OR LOCAL PUBLIC EDUCATIONAL INSTITUTION;

(b) ANY PERSON WHO IS, VOLUNTARILY OR INVOLUNTARILY, AN INMATE, PATIENT, OR RESIDENT OF A STATE OR LOCAL INSTITUTION BECAUSE OF CRIMINAL BEHAVIOR, MENTAL ILLNESS OR RETARDATION, DISEASE, DISABILITY, AGE, OR OTHER CONDITION REQUIRING CUS-

TODIAL CARE.

(C) All meetings of any board or commission of any state agency or authority and all meetings of any board, commission, agency, or authority of any county, township, municipal corporation, school district, or other political subdivision PUBLIC BODY are declared to be public meetings open to the public at all times. No resolution, rule, regulation, or formal action of any kind shall be adopted at any executive session of any such board, commission, agency, or authority.

The minutes of a regular or special session or meeting of any such board, commission, agency, or authority PUBLIC BODY shall be promptly recorded and such records shall be open to public inspection. THE MINUTES NEED ONLY REFLECT THE GENERAL SUBJECT MATTER OF DISCUSSIONS IN EXECUTIVE SESSIONS AUTHORIZED UNDER DIVISION (G) OF THIS SECTION.

(D) The provisions of this section do not apply to A GRAND JURY OR TO the pardon and parole commission ADULT PAROLE AUTHORITY when its hearings are conducted at a penal institution for the sole purpose of interviewing inmates to determine parole or pardon.

(E) THE OHIO DEVELOPMENT FINANCING COMMISSION, WHEN IT MEETS PURSUANT TO SECTION 122.451 OF THE REVISED CODE TO CONSIDER GRANTING MORTGAGE INSURANCE FOR A PROJECT AS DEFINED IN DIVISION (B) OF SECTION 122.39 OF THE REVISED CODE, IN ORDER TO PROTECT THE INTEREST OF THE APPLICANT AND THE POSSIBLE INVESTMENT OF PUBLIC FUNDS, MAY BY UNANIMOUS VOTE OF ALL COMMISSION MEMBERS PRESENT CLOSE THE MEETING DURING CONSIDERATION OF THE FOLLOWING INFORMATION CONFIDENTIALLY RECEIVED BY THE COMMISSION FROM THE APPLICANT:

- (1) MARKETING PLANS;
- (2) SPECIFIC BUSINESS STRATEGY;
- (3) PRODUCTION TECHNIQUES AND TRADE SECRETS;
- (4) FINANCIAL PROJECTIONS;
- (5) PERSONAL FINANCIAL STATEMENTS OF THE APPLICANT OR MEMBERS OF HIS IMMEDIATE FAMILY INCLUDING, BUT NOT LIMITED TO, TAX RECORDS OR OTHER SIMILAR INFORMATION NOT OPEN TO PUBLIC INSPECTION.

THE VOTE BY THE COMMISSION TO ACCEPT OR REJECT THE APPLICATION, AS WELL AS ALL OTHER PROCEEDINGS OF THE OHIO DEVELOPMENT FINANCING COMMISSION NOT SUBJECT TO THIS DIVISION SHALL BE OPEN TO THE PUBLIC AND GOVERNED BY THIS SECTION.

(F) EVERY PUBLIC BODY SHALL, BY RULE, ESTABLISH A REASONABLE METHOD WHEREBY ANY PERSON MAY DETERMINE THE TIME AND PLACE OF ALL REGULARLY SCHEDULED MEETINGS AND THE TIME, PLACE,

AND PURPOSE OF ALL SPECIAL MEETINGS. A PUBLIC BODY SHALL NOT HOLD A SPECIAL MEETING UNLESS IT GIVES AT LEAST TWENTY-FOUR HOURS ADVANCE NOTICE TO THE NEWS MEDIA THAT HAVE REQUESTED NOTIFICATION, EXCEPT IN THE EVENT OF AN EMERGENCY REQUIRING IMMEDIATE OFFICIAL ACTION. IN THE EVENT OF AN EMERGENCY, THE MEMBER OR MEMBERS CALLING THE MEETING SHALL NOTIFY THE NEWS MEDIA THAT HAVE REQUESTED NOTIFICATION IMMEDIATELY OF THE TIME, PLACE, AND PURPOSE OF THE MEETING.

THE RULE SHALL PROVIDE THAT ANY PERSON MAY, UPON REQUEST AND PAYMENT OF A REASONABLE FEE, OBTAIN REASONABLE ADVANCE NOTIFICATION OF ALL MEETINGS AT WHICH ANY SPECIFIC TYPE OF PUBLIC BUSINESS IS TO BE DISCUSSED. PROVISIONS FOR ADVANCE NOTIFICATION MAY INCLUDE, BUT ARE NOT LIMITED TO, MAILING THE AGENDA OF MEETINGS TO ALL SUBSCRIBERS ON A MAILING LIST OR MAILING NOTICES IN SELF-ADDRESSED, STAMPED ENVELOPES PROVIDED BY THE PERSON.

(G) THE MEMBERS OF A PUBLIC BODY MAY HOLD AN EXECUTIVE SESSION ONLY AT A REGULAR OR SPECIAL MEETING FOR THE SOLE PURPOSE OF THE CONSIDERATION OF ANY OF THE FOLLOWING MATTERS:

(1) UNLESS THE PUBLIC EMPLOYEE, OFFICIAL, LICENSEE, OR REGULATED INDIVIDUAL REQUESTS A PUBLIC HEARING, TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL, OR THE INVESTIGATION OF CHARGES OR COMPLAINTS AGAINST A PUBLIC EMPLOYEE, OFFICIAL, LICENSEE, OR REGULATED INDIVIDUAL. EXCEPT AS OTHERWISE PROVIDED BY LAW, NO PUBLIC BODY SHALL HOLD AN EXECUTIVE SESSION FOR THE DISCIPLINE OF AN ELECTED OFFICIAL FOR CONDUCT RELATED TO THE PERFORMANCE OF HIS OFFICIAL DUTIES OR FOR HIS REMOVAL FROM OFFICE.

(2) TO CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES, OR FOR THE SALE OF PROPERTY AT COMPETITIVE BIDDING, IF PREMATURE DISCLOSURE OF INFORMATION WOULD GIVE AN UNFAIR COMPETITIVE OR BARGAINING ADVANTAGE TO A PERSON WHOSE PERSONAL, PRIVATE INTEREST IS ADVERSE TO THE GENERAL PUBLIC INTEREST. NO MEMBER SHALL USE THIS DIVISION AS A SUBTERFUGE FOR PROVIDING COVERT INFORMATION TO PROSPECTIVE BUYERS OR SELLERS. A PURCHASE OR SALE OF PUBLIC PROPERTY IS VOID IF THE SELLER OR BUYER OF THE PUBLIC PROP-

ERTY HAS RECEIVED COVERT INFORMATION FROM A MEMBER THAT HAS NOT BEEN DISCLOSED TO THE GENERAL PUBLIC IN SUFFICIENT TIME FOR OTHER PROSPECTIVE BUYERS AND SELLERS TO PREPARE AND SUBMIT OFFERS.

IF THE MINUTES OF THE PUBLIC BODY SHOW THAT ALL MEETINGS AND DELIBERATIONS OF THE PUBLIC BODY HAVE BEEN CONDUCTED IN COMPLIANCE WITH THIS SECTION, ANY INSTRUMENT EXECUTED BY THE PUBLIC BODY PURPORTING TO CONVEY, LEASE, OR OTHERWISE DISPOSE OF ANY RIGHT, TITLE, OR INTEREST IN ANY PUBLIC PROPERTY SHALL BE CONCLUSIVELY PRESUMED TO HAVE BEEN EXECUTED IN COMPLIANCE WITH THIS SECTION INsofar AS TITLE OR OTHER INTEREST OF ANY BONA FIDE PURCHASERS, LESSEES, OR TRANSFEREES OF THE PROPERTY IS CONCERNED.

(3) CONFERENCES WITH AN ATTORNEY FOR THE PUBLIC BODY, CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMINENT COURT ACTION;

(4) PREPARING FOR, CONDUCTING, OR REVIEWING NEGOTIATIONS OR BARGAINING SESSIONS WITH PUBLIC EMPLOYEES CONCERNING THEIR COMPENSATION OR OTHER TERMS AND CONDITIONS OF THEIR EMPLOYMENT;

(5) MATTERS REQUIRED TO BE KEPT CONFIDENTIAL BY FEDERAL LAW OR RULES OR STATE STATUTES;

(6) SPECIALIZED DETAILS OF SECURITY ARRANGEMENTS WHERE DISCLOSURE OF THE MATTERS DISCUSSED MIGHT REVEAL INFORMATION THAT COULD BE USED FOR THE PURPOSE OF COMMITTING, OR AVOIDING PROSECUTION FOR, A VIOLATION OF THE LAW.

(H) A RESOLUTION, RULE, OR FORMAL ACTION OF ANY KIND IS INVALID UNLESS ADOPTED IN AN OPEN MEETING OF THE PUBLIC BODY. A RESOLUTION, RULE, OR FORMAL ACTION ADOPTED IN AN OPEN MEETING THAT RESULTS FROM DELIBERATIONS IN A MEETING NOT OPEN TO THE PUBLIC IS INVALID UNLESS THE DELIBERATIONS WERE FOR A PURPOSE SPECIFICALLY AUTHORIZED IN DIVISION (G) OF THIS SECTION AND CONDUCTED AT AN EXECUTIVE SESSION HELD IN COMPLIANCE WITH THIS SECTION.

UPON PROOF OF A VIOLATION OR THREATENED VIOLATION OF THIS SECTION IN AN ACTION BROUGHT BY ANY PERSON, THE COURT OF COMMON PLEAS SHALL ISSUE AN INJUNCTION TO COMPEL THE MEMBERS OF THE PUBLIC BODY TO COMPLY WITH ITS PROVISIONS.

A MEMBER WHO KNOWINGLY VIOLATES AN INJUNCTION ISSUED PURSUANT TO THIS DIVISION MAY BE RE-

MOVED FROM OFFICE BY AN ACTION BROUGHT IN THE COURT OF COMMON PLEAS FOR THAT PURPOSE BY THE PROSECUTING ATTORNEY OR THE ATTORNEY GENERAL.

SECTION 2. That existing section 121.22 of the Revised Code is hereby repealed.

Vernal G. Riffe, Jr.,
Speaker _____ *of the House of Representatives.*

Richard F. Celeste,
President _____ *of the Senate.*

Passed July 31, 1975.

Approved August 29, 1975.

James A. Rhodes,
Governor.

The section numbering of law of a general and permanent nature is complete and in conformity with the Revised Code.

David A. Johnston,
Director, Legislative Service Commission.

Filed in the office of the Secretary of State at Columbus, Ohio, on the 29th day of August, A. D. 1975.

TED W. BROWN,
Secretary of State.

File No. 134.

Effective Date November 28, 1975.

(Amended Substitute Senate Bill No. 74)

AN ACT

To amend section 121.22 of the Revised Code to eliminate executive sessions of state and local public bodies unless specifically authorized by law, and to insure open public meetings.

Introduced by

MESSRS. FREEMAN-McCORMACK-PEASE-
HEADLEY-CELEBREZZE-MS. VALIQUETTE-
MESSRS. ARONOFF-O'SHAUGHNESSY-WHITE-
VAN METER-GILMARTIN-NORRIS-
MRS. AVENI-MESSRS. BATCHELDER-
MADDUX-WILKOWSKI-TABLACK-DEL BANE-
CARNEY-MAIER-WARGO-DAMSCHRODER-
COOK-SWEENEY-WOJTANOWSKI-YOUNG-
LOCKER-TULLEY-ROCCO-R. JAMES-HEALY-
McLIN-McEWEN-RANKIN-NETZLEY-MALOTT-
DEERING-I. THOMPSON-TURNER-MALLORY-
SPECK-FRIES-QUILTER-BOWERS-
CRUZE-MRS. SMART-MESSRS. BROWN-
BRANDENBURG-STINZIANO-JONES-
COLONNA-LUKEN-J. THOMPSON-CROSSLAND-
HARTLEY-KOPP-JASKULSKI-BOGGS-HALE-
T. JAMES-ECKART-MRS. PANEHAL-
MESSRS. BRANSTOOL-OXLEY-ROBERTO-HINIG

Passed by Senate,

June 18, 1975

Passed by the House of Representatives,

July 28, 1975

*Filed in the office of the Secretary of State
at Columbus, Ohio, on the*

29th day of August, A. D. 1975.

TED W. BROWN

Secretary of State.

Attachment 14 (5 pages)

BOARD OF TRUSTEES

OHIO UNIVERSITY

BY-LAWS
AS AMENDED

November 15, 1975

Article I.

Corporate Authority and By-Laws

Section 1. Since by law, Federal and State, "there shall be and forever remain in the said university, a body politic and corporate, by the name and style of "The President and Trustees of the Ohio University," the Ohio University Board of Trustees, hereinafter referred to as the Board, chooses to be governed by these by-laws.

Section 2. The adoption of these by-laws by the Board automatically nullifies all previous by-laws.

Section 3. No by-law shall be enacted, amended, or repealed, except by a majority vote of the Board, and then only after thirty days' notice of a proposed change has been given to all members.

Article II.

Officers of the Board and Their Duties

Section 1. Officers of the Board shall be as follows:

- (a) Chairman
- (b) Vice-Chairman
- (c) Secretary

Section 2. The Chairman shall preside at all meetings of the Board, and unless otherwise ordered by the Board, shall have the authority to appoint members of and fill vacancies on all standing and special committees. He shall serve as Member-Chairman of the Board-Administration Committee. Subject to these by-laws, he shall fix the date and time of all regular and special meetings, and perform such other duties as may be pertinent to the office.

Section 3. The Vice-Chairman, in the absence or incapacity of the Chairman, shall assume the duties and obligations of the Chairman.

Section 4. The Secretary shall keep minutes of all Board meetings and shall promptly distribute copies of same to all Board members. He shall be responsible for the orderly preservation of all records pertaining to Board business, and shall perform all other duties usual to the office or imposed by the Chairman or by Board action.

Article III.

Election of Officers

Section 1. The Chairman, Vice-Chairman, and Secretary shall be elected annually by the Board at its Spring meeting.

Section 2. The Chairman and Vice-Chairman shall each serve for one year and shall not be eligible for re-election to their respective offices except in accordance with the rotation of these offices provided for in Section 3 of this Article.

Section 3. Succession of Officers. It shall be the policy of the Board, but not mandatory, that the Trustee, senior in current term to other members of the Board, who has held no office on the Board, except that of Vice-Chairman, during his current term, shall serve as Chairman of the Board, and that the Trustee, next senior to the Chairman in current term, shall serve as Vice-Chairman of the Board--similar rotation to continue from year to year. The Secretary shall be eligible to succession in office at the pleasure of the Board.

Article IV.

The President and His Duties

Section 1. On the basis of mutual good faith pointing to continuous service, the President of the University shall be elected from year to year, and shall be entitled at all times to one year's severance notice.

Section 2. The President shall attend all meetings of the Board, and shall, in an advisory capacity, have a voice in its deliberations. He shall have the authority to initiate any subject at Board meetings.

Section 3. The President shall be responsible to the Board for the administration and discipline of the University.

Article V.

Meetings

Section 1. Regular Meetings. The Board shall hold no fewer than four regular meetings a year, with the date and time fixed in accordance with the provisions of Article II, Section 2.

Section 2. Special Meetings. Special meetings may be held upon the call of the Chairman, or upon the written request to the Secretary of three Board members.

Section 3. Notice of Meetings. The Secretary shall notify all Board members and the President at least five days in advance of all regular and special meetings and at least one day in advance of all emergency meetings. The policy designated "Notification Procedures for Meetings," which has been adopted by the Board pursuant to Section 121.22 (F) Ohio Revised Code is hereby incorporated by reference into this section, and the Secretary shall carry out his responsibilities under that policy in accordance with its provisions for all meetings.

Section 4. Attendance. It shall be the policy of the Board to require full attendance at all meetings of the Board and Committees. Excuses for absence from meetings shall be communicated to the Secretary of the Board at least two days before meetings. The Board reserves the right to pass on the reasonableness of excuses for absence. Persistent unreasonable absences shall be cause, at the pleasure of the Chairman, for reporting such delinquency to the appointive authority of the State.

Section 5. Quorum. For the purpose of doing business, a majority of the Board membership shall constitute a quorum; however, a vote of two-thirds of the Board membership shall be necessary to elect or remove a president.

Section 6. Order of Business. The order of business at all meetings shall be as follows:

- (a) Roll call
- (b) Action on preceding minutes
- (c) Communications, petitions, memorials
- (d) Accounts
- (e) Comments and reports by the President
- (f) Reports of committees
- (g) Unfinished business
- (h) New business
- (i) General discussion--roll call of members
- (j) Election of officers
- (k) Adjournment

Section 7. Agenda. The Chairman of the Board, or the President of the University, except in emergencies shall prepare and place in the hands of the Secretary a suggested agenda of each Board meeting in time for the Secretary to include it in the notice provided for in Section 3 of this Article.

Article VI.

Committees

Section 1. (a) Standing committees of the Board, consisting of no fewer than three members each, shall be appointed yearly by the Chairman of the Board as follows:

- (1) Budget, Finance and Physical Plant
- (2) Educational Policies
- (3) Board-Administration

(b) Each standing committee shall consider and make recommendations for action by the Board on the various policy matters enumerated below:

(1) Budget, Finance and Physical Plant Committee --

(a) The University's budgets, schedule of student fees, financial operations, business organization and practices, borrowing of funds, investment of funds, and submission of appropriation requests; (b) solicitation of funds, relations with local, state, and federal legislative and administrative agencies, and promotion of alumni activities; (c) naming, location, planning, construction, and maintenance of the University's plant and grounds, and the purchase and sale of lands and buildings.

(2) Educational Policies Committee --

(a) Academic appointment, promotion, and tenure policies and procedures; (b) areas of instruction; (c) awarding of degrees; (d) student financial aids; (e) inter-collegiate athletics; (f) student life and student services; (g) student admissions and enrollment.

(3) Board-Administration Committee --

(a) Salary, wage, and benefit policies; (b) appointment of senior administrative officers; (c) general University policies and business not specifically assigned to another committee.

Section 2. The Chairman of the Board and the President of the University shall be ex-officio members of all committees; however, neither is eligible to serve as a voting member of a committee in his ex-officio capacity.

Section 3. The Board-Administration Committee shall have broad powers to act in all matters not deemed by the Chairman of the Board and the President of the University as of sufficient importance to command the immediate attention of the whole Board. All actions of the Board-Administration Committee shall be subject to approval by the Board, except those wherein the Board has delegated to the Board-Administration Committee full power to act for the Board.

Article VII.

Parliamentary Authority

Section 1. When not in conflict with any of the provisions of these by-laws, the Robert's Rules of Order Revised shall govern the proceedings of the Board.

Subsidy sought

Lavelle looking for loopholes to ease out-of-state plight

By Catherine Swardson
of The Post staff

A "vacuum" in the present law concerning residency requirements for state-subsidized students could, in effect, give the University a subsidy for out-of-state students, according to a University trustee.

The trustee, Athens attorney William Lavelle, suggested at last Saturday's trustees meeting that uniform residency requirement suggested by the Ohio Board of Regents for state colleges be adopted temporarily so that the Board of Trustees can take advantage of this loophole at its next meeting in February.

The board accepted his suggestion, and as a result, the present residency requirements will only be in force for the fall and winter quarters unless extended.

The vacuum developed when Gov. James Rhodes vetoed the language in the state budget defining residency for tuition purposes, leaving the matter up to each individual board of trustees.

Representatives of state institutions agreed to abide by the regents' suggested guidelines temporarily, for purposes of uniformity, according to Trustee Fred Johnson, chairman of the budget, finance and physical plant subcommittee.

Under the present guidelines, in-state students must have resided in Ohio "for all their legal purposes" for one year before attending college and have received no outside financial assistance.

Although Lavelle did not specify how these guidelines would be liberalized under his plan, he noted that the University could be so lenient as to require only an affidavit from the student stating that he is an Ohio resident.

More students would qualify for in-state tuition rates and state subsidy payments under a liberalized policy, saving students the \$1200 per year surcharge and making the University more attractive to them, with no loss of income to the University, Lavelle said.

the policy could be "sold" to the legislators by pointing up the University's unique problems caused by certain "historical facts" and by demonstrating the savings that should result from a liberalized policy.

Lavelle cited as "historical facts" propositions that "one: percentage-wise, Ohio University had more non-residents than other state schools; two: until 1968, residents and non-residents were treated the same; and three: Ohio University lost more enrollees percentage-wise than other state schools."

To Lavelle, these facts indicate that this University suffered disproportionately from the institution of residency requirements for subsidized students.

The state would ultimately save money from such a policy by eliminating the need for "bail-out money," as Lavelle terms this year's \$6.6 million special subsidy, by improving the University's efficiency, allowing it to operate closer to "capacity," and by providing employment to persons who are currently laid off and drawing unemployment compensation or welfare checks.

If a lenient residency policy were to be written into law, Lavelle advocated some sort of provision allowing this kind of policy only for a University or college operating "below capacity," instead of providing a uniform policy for all institutions.

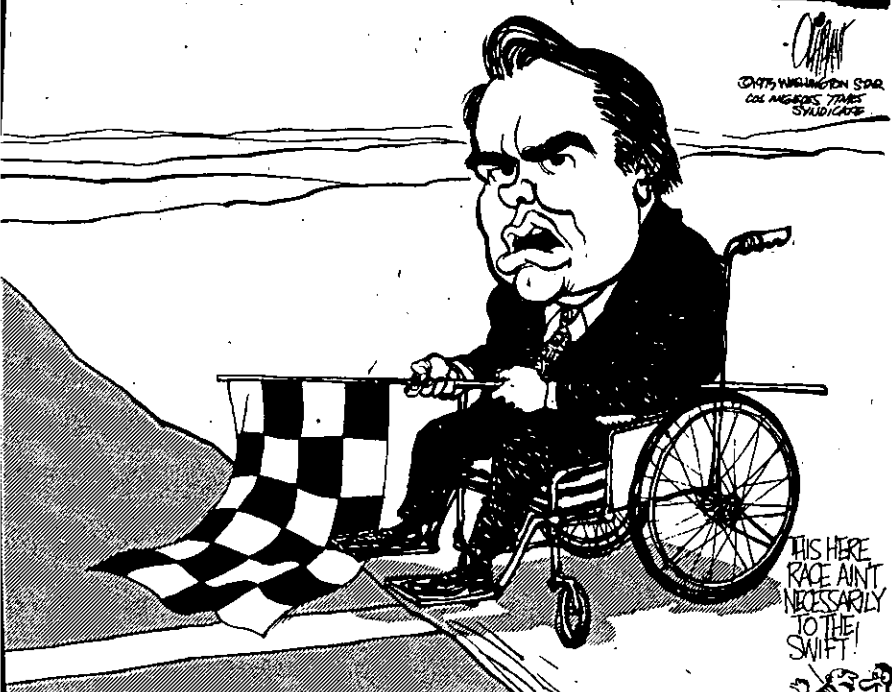
Lavelle conceded that the success of this long-range plan "depends on how the other schools react to this."

Econom

RAMBOUILLET, FRANCE

President Ford and leaders of five other free world industrial powers pledged yesterday to join forces to raise the world from its deepest recession since the great depression of the 1930s.

"The most urgent task is to assure the recovery of our economies," the six leaders said in a 1500-word



HERE IS MY KIND OF RACE!"

Trash — Russell Baker

It makes little sense to flail away at television for giving us nothing for nothing, as if it were in a class with industries that charge for 17th rate goods.

The dynamic men who control television have suffered this irrelevant criticism so long that many now take it seriously, become defensive when they hear it and fall into the trap of professing excellence as their goal. Their harshest critics, they are quick to note, like to boast that they never watch television. The more ethereal critics who yearn for television to abandon the cops and give the public "Rasselas" and "Erewhom" are at the same time looked upon with contempt for their ignorance of the economic realities of the Nielsen ratings.

Quite sensibly, television people point out that those who say they want "Rasselas" instead of "Rhoda" are the very people who boast that they don't watch television and who probably wouldn't watch if it did produce "Rasselas." I think they're right in this, but wrong in using it to justify their involvement in the trash business, just as their critics are wrong in denouncing them for a trashy product.

The root of the matter lies in the government's original decision that television should be used as a marketing device instead of an entertainment, cultural or educational medium. This decision, consonant with the traditional Philistinism of the government's vision of the American future, guaranteed that every home would eventually be furnished with a flickering billboard which would provide constant advice about what goods were available for purchase.

Naturally, it had to be provided without charge. People will not pay \$4 to enter a theater and watch a billboard for two hours. Nor would

enough not to move, disturb or exercise the minds of large numbers of people, since to do this might adversely affect the way people responded to the billboard. Television's purpose, after all, was to be salesmanship. The entertainment was to be only balm for the spielweary.

At the start, the salesmen obtained their lock on television with the mendacious argument that in their hands it would provide the best free—that we were, in fact, going to get something for nothing. Pay-TV was still not recovered from the stampede in which the public bought the salesmen's pitch. (In sports and network news coverage, they did indeed deliver very high quality goods, but for a glimpse of the trash threat hanging over all of us on the news front, one has only to watch any local news show, in which teeth, haircuts and talent for asinine banter have become criteria for selecting newscasters.)

The result of developing television as a billboard, and of licensing three networks to fight for one mass audience, has been to leave the networks no choice but to play to the lowest common denominator, which always produces trash.

Not all trash is bad. Some, in fact, is excellent. Offhand, I think of "Gone With the Wind," potato chips, Mary Jane bars, "Gunga Din" and Popsicles, which are truly classics of trash. Television entertainment has some that is very good, too, though nothing as good as these. Well—maybe "Gunsmoke" in the old days.

It is idle to criticize television for doing the only thing it can, considering its birthright. It is unduly sensitive of television people to fume

Over for
Tucker letter
11/17

THE

Trustees okay higher fees, bargaining referendum

By Mary Beth Sofranec
of The Post staff

The University Board of Trustees, meeting formally Saturday morning, put their official stamp of approval on numerous proposals, including administrative reorganization, elections concerning faculty collective bargaining, the new College of Osteopathic Medicine, and the \$15 tuition increase for winter quarter.

The Board-Administration Committee headed by trustees' Chairman Charles Holzer, resolved to accept the results of a faculty representation election, providing the faculty are in support of a union.

According to the committee's resolution, the first election, determining the will of the faculty regarding collective bargaining, is authorized for winter quarter.

This contradicts an intent of the Faculty Senate to complete the work of the collective bargaining study committee and have the first election by the end of this quarter.

Also in the resolution is the partial acceptance of the election guidelines developed by the senate last spring—namely, that the majority of those faculty members voting, as opposed to those eligible, will legally decide the election.

If a second election then is necessary, the resolution further empowers President Charles Ping or his designee to "negotiate with all interested parties the guidelines and procedures for this election."

In other committee action, Ping's proposed reorganization was approved, initiating two new administrative positions; provost and dean of students.

The provost position was

transferred to Taylor Culbert, former executive vice president and dean of faculties, with "an appropriate redefinition of duties" stipulated.

However, due to Culbert's impending retirement, the board directed a search committee be formed to select his replacement.

The dean of students, which will also require a search committee, will have responsibilities in residence life, student activities and services. The fate of the present Vice President for Academic Services, E. Dale Mattmiller, and Director of Residence Services and Auxiliaries Robert Hynes, was not announced.

Among other matters before the board was a resolution by the Educational Policies Committee, chaired by William Lavelle in the absence of Dorothy Johns, to formally approve the College of Osteopathic Medicine.

Martin Levitt, Ohio Osteopathic Association president, was present to welcome the college into the profession as well as the University.

Four proposed technical programs also were accepted by the board, even though the baccalaureate degree in the criminal justice program has not been approved yet by the University Curriculum Council.

In reference to the blanket acceptance of the program, Ping said, "This is an enabling, not confirming, motion," adding that the Curriculum Council must still decide whether or not to accept the proposal.

The scheduling of holidays for this school year also concerned committee members, resolving that, "in 1975-76, Martin Luther King Day be observed on Dec. 26, 1975, and Presidents Day Jan. 2, 1976."

"The proposed motion in no way changes the day it would be celebrated," explained Culbert in support of the date assignments during Christmas break. "It only pertains to when people in the classified services have the day off." He added, "When students are here, it's necessary that employees be here."

The tuition increase was handled by the Budget, Finance and Physical Plant Committee, chaired by Fred Johnson.

The increase of \$10 for instructional fees and \$5 for general fees goes into effect winter quarter.

Capital improvements approved include the remodeling of Clippinger Hall, the chemistry building renovation, Porter Hall air conditioning and the razing of University buildings in efforts of space utilization.

Study u

WASHINGTON

The treatment of American taxpayers by the Internal Revenue Service (IRS) frequently is "whimsical, inconsistent, unpredictable and highly personal," according to a year-long federal study made public yesterday.

The study charged that pressures on IRS agents to meet a "quota system, and the lack of broad guidelines have resulted in the IRS providing dissimilar treatment of similarly situated taxpayers."

The study said that the powers given the IRS by Congress makes its agency among the most powerful in government, but the general lack of laws and regulations made the application of these powers erratic. "By default, then, the agency and its commissioner have been left to forage

Proposed Agenda
BOARD OF TRUSTEES MEETING
November 15, 1975

- I. Roll Call
- II. Action on minutes of May 19 and June 27 meetings
- III. Communications, Petitions and Memorials
- IV. Announcements

Appointment of Kenner Bush

- V. Reports
 - Inaugural Committee
 - Scholarships and Financial Aids Policy

- VI. Unfinished Business

- VII. New Business

- A. Educational Policies Committee

- 1. Award of Trustee Professorship
 - 2. Acceptance of the College of Osteopathic Medicine
 - 3. Baccalaureate Degree in Criminal Justice ~~(tentative)~~
 - 4. Associate in Applied Science: Electronic Engineering Technology ~~(tentative)~~
 - 5. Associate in Applied Science: Manufacturing Technology
 - 6. Associate in Applied Science: Accounting Technology ~~(tentative)~~
 - 7. Scheduling of Holidays
 - 8. Award of Emeritus Status
 - 9. Conferral of Honorary Degree

*Present: Johns Ch.
Bush
Lavelle
Spencer*

Present: Johnson, Ch.
Keys
Phillips
Taylor

B. Budget, Finance and Physical Plant Committee

OK 1. Residency Rule

Similar to Culp invited in.

OK 2. Fee Schedule for College of Osteopathic Medicine

*{ Ping: Fee increase
approval will up
the general fee*

OK 3. Fee Increase Proposal

*{ Let's see fee inc. release
and use it as basis for
justification. OK*

OK 4. Budget Revision -- General Fund

{ Reduc. of income part.

OK 5. Budget for Residence and Dining Hall Auxiliary

Leaves problems re ongoing maintenance.

*That it not drain
on stud fees. re
freeing, release*

6. Plans and Specifications -- Kroger Lease

OK 7. Capital Improvement Plan

*Operation &
funding equality
to be stressed.*

OK 8. Architect and Construction Bids Approvals

a. Clippinger, Laboratories Remodeling

b. Utility Systems Extension to Clippinger

c. Central Environmental Control Systems

d. Lausche Heating Plant and Porter Hall Modifications

e. Grover Center

f. Lancaster Facility (tentative)

g. College of Osteopathic Medicine

h. Zanesville Facility

President explained reason for wording.

OK 9. Building Razing

a. Super Hall

b. Lindley Annex

c. 58 Stewart Street

) Joint Resolution

d. German House (48 University Terrace)

OK 10. Travel Reimbursement Policy

OK 11. Report of Examination of Auditor of State

*{ Ping: Would hope to continue
Pres. Adds to statute of U.*

OK 12. Inter-University Council Bylaws

OK 13. Naming of All-Weather Track

— next page —

*Tentative news
release reviewed.*

*OK skipped pending
decision on #4*

*Keys: All
Columbus area.
Reason? On
Bundy's approved
list? Yes.*

*OK - that is
what I wanted
to know.*

C. Board Administration Committee

1. Open Meetings
2. Administrative Reorganization
3. Faculty Representation Election

D. Other Business

VIII. Announcement of next meeting dates and site

IX. General Discussion -- Roll Call of Members

X. Adjournment

Present:
Nolger, ch
Johnson
Phillips

executive session
at 4:30

changed to Com. of Whole mtg. in

Baldmerent

Bd agree to hold elec.
define determining outcome
est. process for developing
guidelines

D. Bd-Admin. Com.

5:45

2.

Substitute
resolution on Bg.
handed out.

Distribution: Dr. Ping
Mr. Mahn
Mrs. Black, for distribution to media

Cont. from p. 2

Johnson commented on OI Fund land holdings (read Seizer report)
15A track along Redland

Will be looked at

Johnson - Saudi Arabia (offered to go at own expense)

Should be desig. as rep. of O.I.

Ping - at pt. where we may enter agreements with Whitaker Corp.

Resol.: Rep. Bd of Tr.

Whereas OI affords possib. prop.

Whereas Trustee Fred J. has offered to travel to SA as a rep. of the U.

and whereas Mr. J. has in the past been an ambassador

RESOLUTION 1975

WHEREAS, the Board of Trustees of Ohio University has heretofore, on May 9, 1973, approved a lease between the Department of Public Works of the State of Ohio and the Kroger Company for the development and lease of the former Ohio University East State Street lands; and

WHEREAS, the lease provisions establish continuing responsibility by the President and Trustees of Ohio University in connection with the administration of the lease and the development to be undertaken thereunder, which responsibilities include, but are not necessarily limited to, building, development, sub-leasing or assignment of leases, and accounting for rent receipts; and it is anticipated that decisions on matters of administration must be decided promptly. Further the Board of Trustees deems it advisable to delegate its authority in matters regarding the administration of the lease, has adopted Resolution 1975-172 passed January 18, 1975 for the purpose of delegating such authority, and presently deems it advisable to change the procedure regarding such delegation.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby delegates its authority to administer the lease to the President or his designee to approve continuing building, development, sub-leasing, assignment of leases and accounting for rent receipts and all other related matters. This authority shall be exercised after consultation with and review by the Budget, Finance and Physical Plant Committee of the Board of Trustees subject to the guidelines set forth below, and this resolution revokes former resolution 1975-172.

1. All communications, notices and documents related to or affecting said lease shall be directed to the Secretary of the Board of Trustees of Ohio University.

2. The Secretary of the Board of Trustees of Ohio University shall, upon direction of the President, distribute or refer such communications and notices affecting the lease development to appropriate administrative officials and Trustees for review and action.

3. The following matters are hereby specifically delegated to the President or his designee for approval in consultation with and review by the Budget, Finance and Physical Plant Committee:

A. All sub-leases, assignments or similar transactions involving or derived from the prime lease-development agreement dated May 18 and 30, 1973.

B. Proposed architectural style and features for all structures, planned or constructed pursuant to said prime lease-development agreement.

C. Questions involving the uses contemplated under the prime lease-development agreement and/or any sub-leases, assignments or similar transactions pursuant to or derived therefrom.

D. Determinations whether the above are in "the best interests of Ohio University" .

E. Determination that the prime lease-development and all sub-leases and assignments thereunder and all transactions related to or derived therefrom are done in full accord with Section 123.77, Ohio Revised Code, as well as the general laws of the United States, the State of Ohio and the City of Athens, and the Department of Public Works.

4. It shall be the responsibility of the Vice President and Treasurer to report, at least annually, to the Board of Trustees upon the financial aspects of the revenue received by Ohio University by reason of the prime lease-development of the East State Street Airport.

Reg

Stress operation and funding equality re
Osteopathy. That fee increase income
will not be applied to Osteo. College.

Kroger lease is an additional resolution
→ not a substitution. Is being
revised.

Called

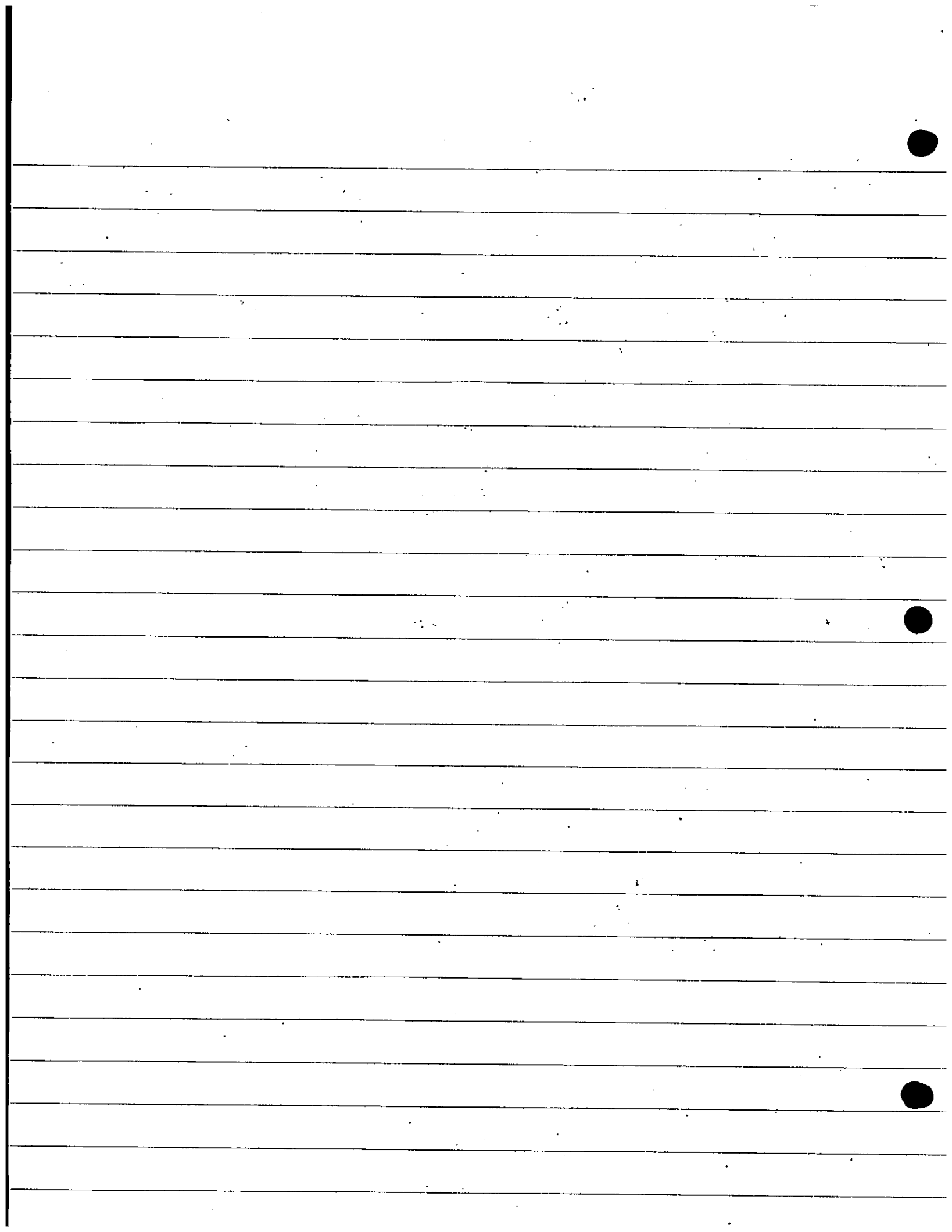
Ring: Collec. Bq.

outlined differences in his proposal and others
Handout A

Ring read OEA statement

Key issue: majority of total or of those voting
So OEA for majority of those voting

adj. sine die 5:45



1:10

Present:
Members
Kornacker
Cullbert (from Admin.)
Pres.
Burns (from Admin.)

Com. of Whole

Compose telegram, for delivery on Nov.

Mrs. Dorothy Johns

% Samuel J. Harper (sister)

1630 South Shore Rd.

Erie, Pa. 16305

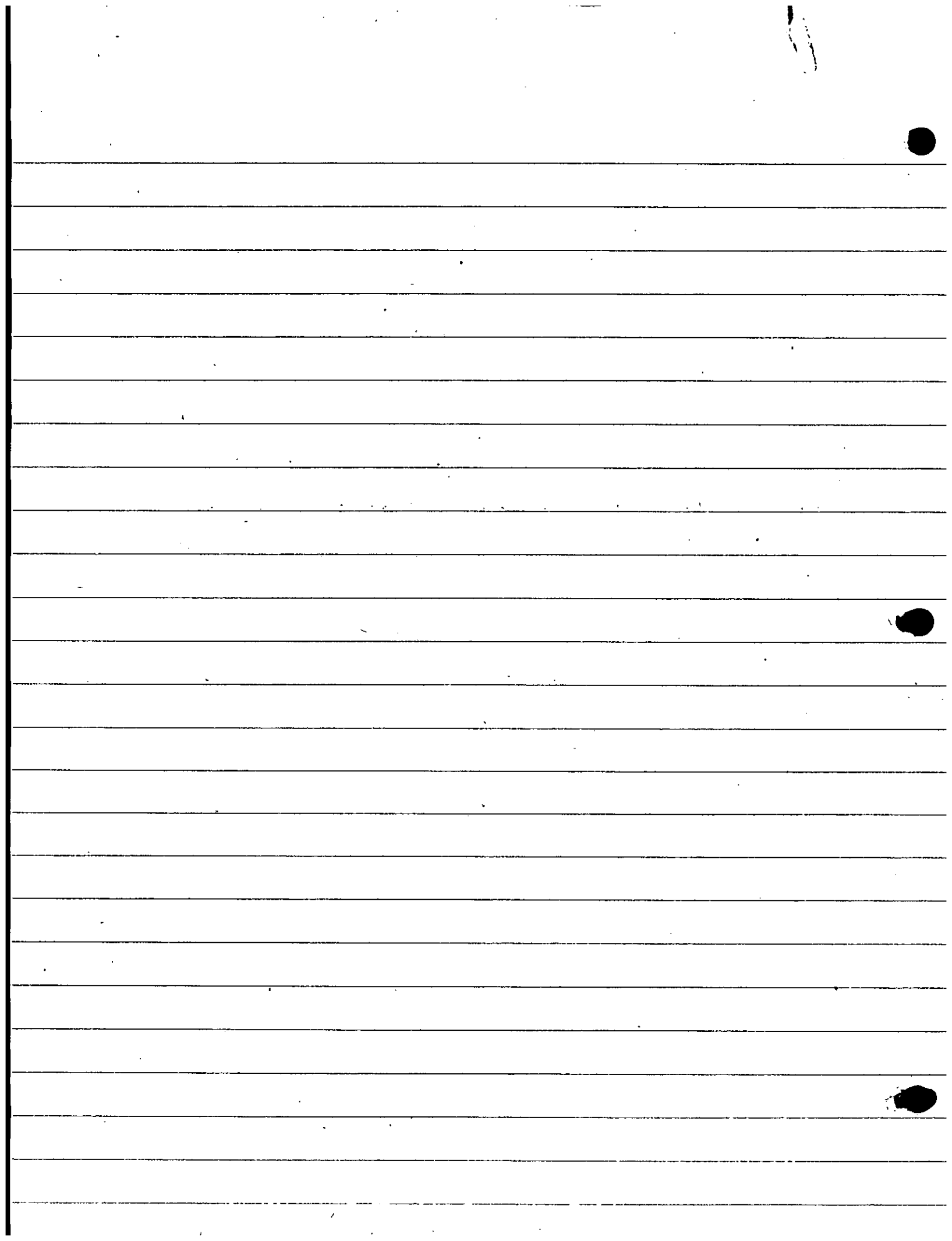
Ring: Dinspie Bill explanation

Keys: Follow prac. of com. being closed, followed
by open com. of whole mtg. Consensus.

Bd. - Admin. replaced at 4:30 with Com. of Whole
Intq. Post-Ch. of Fac Sen. invited

OK

1:40



OHIO UNIVERSITY
CUTLER HALL
ATHENS, OHIO 45701

OFFICE OF THE PRESIDENT

October 31, 1975

Dr. J. Arnold Finer
4054 Trun Drive
Uniontown, Ohio 44685

Dear Dr. Finer:

On Saturday, November 15, the Board of Trustees of Ohio University will take action to establish legally the College of Osteopathic Medicine. The Board and I would very much like to have you and Mrs. Finer join us and others in this important occasion and to be our guests for the other events of the day.

The Board meeting will begin at 9:00 a.m. in Room 319 of Alden Library. It is planned to have the action on the College take place at approximately 10:30 a.m. Parking is available opposite the Library and adjacent to the President's residence, 29 Park Place.

Following the Board meeting, a buffet luncheon will be served at Baker Center prior to the 1:30 p.m. football game in Peden Stadium - Cincinnati vs Ohio. After the game refreshments and a buffet dinner will be served at the President's residence. Transportation on campus will be provided.

We hope your schedule will permit you to join us. You may use the enclosure for your response. If you have any questions, please call Marty Hecht 614/594-5276.

Sincerely,

Charles J. Ping

CJP mw

Enclosure

cc: Mr. Hecht

OHIO UNIVERSITY
CUTLER HALL
ATHENS, OHIO 45701

OFFICE OF THE PRESIDENT

October 31, 1975

Dr. J. Arnold Finer
4054 Trun Drive
Uniontown, Ohio 44685

Dear Dr. Finer:

On Saturday, November 15, the Board of Trustees of Ohio University will take action to establish legally the College of Osteopathic Medicine. The Board and I would very much like to have you and Mrs. Finer join us and others in this important occasion and to be our guests for the other events of the day.

The Board meeting will begin at 9:00 a.m. in Room 319 of Alden Library. It is planned to have the action on the College take place at approximately 10:30 a.m. Parking is available opposite the Library and adjacent to the President's residence, 29 Park Place.

Following the Board meeting, a buffet luncheon will be served at Baker Center prior to the 1:30 p.m. football game in Peden Stadium - Cincinnati vs Ohio. After the game refreshments and a buffet dinner will be served at the President's residence. Transportation on campus will be provided.

We hope your schedule will permit you to join us. You may use the enclosure for your response. If you have any questions, please call Marty Hecht 614/594-5276.

Sincerely,

Charles J. Ping

CJP mw

Enclosure

cc: Mr. Hecht

210

Lavelle moved

Burr record

Unhappy.

Ping called on to intro.

Comment: Called attention to 1824 resol.

Dr. ^{Levitt} Levitt

Dr. J. Richard Korten

Kindsvatter

Dunigan

Levitt invited to speak:

Deep apprec. for offer, to share in initiation
of osteop. in connection with O.A.

Pleased with Favor, selection

Committed to success

Ham introd. - Ch. of U. Pl. Com.

2 staff mbrs. - Faverman

Taylor

