To: Those Listed Below*

From: Robert E. Mahn, Secretary

Re: Minutes of March 10, 1975 Board Meeting

These minutes, of which you received a copy on April 7, were approved without change at the May 19, 1975 meeting.

You may wish to substitute the enclosed copy of the signature sheet for the blank sheet in your copy.

REM:ed

P.S. The minutes of the emergency meeting of May 5, 1975 were also approved. These had been signed by the Secretary before being mailed.

*President Crewson
   Dr. Ping (copy mailed on May 2)
   Senior Administrators
   Archivist (2)
   Resident Auditor
To: Senior Administrators
From: Robert E. Mahn
Re: Draft of March 10 Board Minutes

Please review this draft (documents are excluded) and report corrections and suggested changes by April 3. You need not return the copy.

REM:ed

Enclosure
To: Those Listed Below*

From: Robert E. Mahn, Secretary, Board of Trustees

Re: Minutes of March 10, 1975 Board Meeting

Enclosed for your file is a copy of the March 10 minutes. This draft will be presented for approval at the next meeting which is scheduled for May 19.

If approval is with changes, the changes will be forwarded for inclusion in the copy.

REM:ed

* Chairman and Members of the Board
  Dr. Konneker
  President Crewson
  Mr. Mahn
  Senior Administrators
  Archivist (2)
  Resident Auditor
MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Monday, March 10, 1975, 9:30 A.M.
The Ohio University Inn, Athens, Ohio

I. ROLL CALL

The only member unable to be present was J. Grant Keys. Members present were Charles E. Holzer, Jr., Mrs. Dorothy Johns, Fred H. Johnson, Edwin L. Kennedy, William Lavelle, Mrs. J. Wallace Phillips, Donald A. Spencer, and Milton J. Taylor. Also present were President Harry B. Crewson and Secretary Robert E. Mahn.

Wilfred R. Konneker, President of the Ohio University Alumni Board was present. Executive Vice President and Dean of Faculties Taylor Culbert, Vice President and Treasurer John F. Milar, Vice President for Administrative Services W. Charles Culp, and Vice President for Regional Higher Education James C. Bryant were present to present agenda items.

Chairman Phillips announced that each agenda item had been considered by the appropriate Board committee at an open meeting at 2:00 P.M. on March 9, and would be introduced by the appropriate committee chairman for Board consideration. Further reference, therefore, to committee endorsement is not made in these minutes.

II. WELCOME OF NEW MEMBER, MILTON J. TAYLOR

Chairman Phillips welcomed Mr. Taylor to the Board, explaining that he replaced William R. Morris, resigned.

President Crewson welcomed Mr. Taylor for the University.

A copy of Mr. Taylor's letter of appointment and oath of office follow.
By the name and under the Authority of THE STATE OF OHIO

JAMES A. RHODES
Governor of said State

To all to whom these Presents shall come, Greeting:

Know Ye, That Whereas MILTON J. TAYLOR

of LANCASTER FAIRFIELD County has been duly appointed to the office of

TRUSTEE, OHIO UNIVERSITY
Therefore, By virtue of the authority vested in the Governor by the Constitution, and in pursuance of a provision of the Statutes, I do hereby commission him, the said

MILTON J. TAYLOR

TRUSTEE, OHIO UNIVERSITY FOR AN UNEXPRIRED TERM BEGINNING FEBRUARY 1, 1975, AND ENDING AT THE CLOSE OF BUSINESS MAY 13, 1976, authorizing and empowering him to execute and discharge all and singular, the duties appertaining to said office, and to enjoy all the privileges and immunities thereof.

In Testimony Whereof, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 1ST day of FEBRUARY, in the year of our Lord, one thousand nine hundred and SEVENTY-FIVE.

By the Governor:

Fed. W. Brown

Secretary of State.
OATH OF OFFICE

I, Milton J. Taylor, promise and swear to support the Constitution of the United States and the Constitution of this State, and faithfully to discharge the duties of the office of Trustee, Ohio University, to which I have been appointed for an unexpired term beginning February 1, 1975 and ending at the close of business on May 13, 1976.

STATE OF OHIO
COUNTY OF Fairfield, ss

Personally sworn to before me, a Notary Public in and for said county, and subscribed to in my presence this 21 day of March, 1975.

Notary Public
Notary for Fairfield County
My commission expires 2-8-80
III. ACTION ON MINUTES OF MEETING OF JANUARY 18, 1975
( previously distributed)

No corrections were offered for the minutes. The Chairman declared them approved.

IV. COMMUNICATIONS, PETITIONS AND MEMORIALS

The Secretary stated that none had been received.

V. ANNOUNCEMENTS

There were no announcements.

VI. RESOLUTIONS OF APPRECIATION FOR RESIGNED MEMBERS,
WILLIAM R. MORRIS AND WILLIAM L. KIRCHER

Mr. Johnson offered two resolutions. Both received a unanimous second and unanimous approval.

RESOLUTION 1975-174

WHEREAS, William R. Morris has a record of faithful service as a member of the Board of Trustees of his alma mater from 1968 to 1975, and

WHEREAS, added business responsibilities and reasons of health suggested the wisdom of terminating that membership, a suggestion he accepted, and

WHEREAS, through diligence and persistence Mr. Morris saw many of his aspirations for Ohio University become accomplishments and many of his concerns for all of higher education become public record,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees expresses appreciation to Mr. Morris for a job well done and extends to him best wishes for a future of consistent good health and satisfying business and recreational activity.

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.
RESOLUTION 1975-175

WHEREAS, William L. Kircher served his alma mater and the State of Ohio with diligence and concern as a member of the Board of Trustees of Ohio University during the period 1972 to 1975, and

WHEREAS, circumstances of residence and the opportunity to serve another institution prompted him to terminate his membership on the Board,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees expresses to Mr. Kircher its appreciation for dedication and service to Ohio University and best wishes for a productive future.

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

VII. REPORTS

A. REPORT ON FACULTY PROMOTIONS

Vice President and Dean of Faculties Culbert made the following report:
TO: Members of the Board of Trustees
FROM: Taylor Culbert, Executive Vice President and Dean of Faculties
SUBJECT: Report on Promotion of Faculty Members

In accord with established policy, I submit the following report concerning promotions of faculty members recently approved by the University administration.

A total of 61 faculty members were promoted, 28 to the rank of full professor, 26 to the rank of associate professor, 5 to the rank of assistant professor, and 2 to the rank of part-time assistant professor.

Taking those promotions into account, as well as the known terminations of other faculty members, we project for next fall (1975-76 academic year) a staff distributed as follows:

<table>
<thead>
<tr>
<th>Position</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>228</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>230</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>134</td>
</tr>
<tr>
<td>Instructor</td>
<td>53</td>
</tr>
<tr>
<td>Lecturer</td>
<td>12</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>657</td>
</tr>
</tbody>
</table>

I point out that the distribution of faculty members is skewed heavily toward the upper ranks--458 or 70% are in the ranks of associate professor and professor. This unusual pattern results from our financial inability over the last few years to hire new faculty; our reducing staff, not only through normal attrition, but also through formal discontinuance of faculty by reason of financial exigency; and the operation of time and seniority on promotions. Until we are able to hire new (younger) faculty, we will continue to move towards a bulge in distribution at the upper ranks.

While unusual, our status has one large advantage: we have a highly experienced faculty.

TC/1jl
In respect to the statement that we have a highly experienced faculty, Mrs. Johns observed that this is a great plus for students, a fact we should publicize.

VIII. UNFINISHED BUSINESS

A. MATTERS CONSIDERED BY THE EDUCATIONAL POLICIES COMMITTEE AND PRESENTED BY MRS. JOHNS, CHAIRMAN

1. FACULTY SALARY SCHEDULE FOR 1975-76

Executive Vice President and Dean of Faculties Culbert had presented the proposed salary schedule for faculty for 1975-76, which follows:
TO  Harry B. Crewson, President
FROM  Taylor Culbert, Executive Vice President and Dean of Faculties
SUBJECT  Proposed Salary Schedule for 1975-76

I propose these minima and maxima for academic year salaries for the main campus and regional campuses for the 1975-76 Fiscal Year. I forward the schedule to you for your approval and for transmission to the Board of Trustees for their approval.

<table>
<thead>
<tr>
<th></th>
<th>Min.</th>
<th>Max.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>$15,000</td>
<td>$38,000</td>
</tr>
<tr>
<td>Associate</td>
<td>12,500</td>
<td>26,500</td>
</tr>
<tr>
<td>Assistant</td>
<td>10,000</td>
<td>19,500</td>
</tr>
<tr>
<td>Instructor</td>
<td>9,000</td>
<td>16,000</td>
</tr>
<tr>
<td>Lecturer</td>
<td>9,500</td>
<td>18,000</td>
</tr>
</tbody>
</table>

For convenience in comparisons I append the corresponding figures in effect for the 1974-75 year.

<table>
<thead>
<tr>
<th></th>
<th>Min.</th>
<th>Max.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>$14,500</td>
<td>$35,500</td>
</tr>
<tr>
<td>Associate</td>
<td>12,500</td>
<td>24,000</td>
</tr>
<tr>
<td>Assistant</td>
<td>9,500</td>
<td>18,000</td>
</tr>
<tr>
<td>Instructor</td>
<td>6,500</td>
<td>16,000</td>
</tr>
<tr>
<td>Lecturer</td>
<td>7,500</td>
<td>19,000</td>
</tr>
</tbody>
</table>

cc: James Bryant, Vice President for Regional Higher Education
Robert Mahn, Secretary to the University

I approve the proposed salary schedule for 1975-76 and recommend that it be submitted to the Board of Trustees on March 10, 1975.

KBE 2/26/75
The Secretary had issued the following addendum to the Agenda relative to the salary schedule:

It will be premature to act on this. Dr. Culbert, therefore, will recommend that the Board-Administration Committee be authorized to act for the Board at the appropriate point in the budget procedure. (The Bylaws provide that salary recommendations are to be considered by the Board-Administration Committee for recommendation to the Board. The Guidelines provide that the salaries of faculty members are to be established by the President and Administration within the limits of the annual schedule, with the Educational Policies Committee being kept informed as to standards and procedures being followed. For that reason the item was placed on the agenda of the Educational Policies Committee. No agenda was prepared for the Board-Administration Committee of which Mrs. Phillips is Chairman and Dr. Holzer a member. Dr. Holzer is also a member of the Educational Policies Committee.)

Mrs. Johns offered the following resolution, which Mr. Spencer seconded. Approval was unanimous.

RESOLUTION 1975-176

BE IT RESOLVED by the Board of Trustees of Ohio University, that, in the absence of a Board meeting at an appropriate juncture in the budget procedure, the Board-Administration Committee be authorized to act for the Board in approving the schedule of minima and maxima for academic year faculty salaries for the main campus and regional campuses for the 1975-76 Fiscal Year.

2. NEW MAJOR PROGRAM IN COMPREHENSIVE BUSINESS EDUCATION IN THE COLLEGE OF EDUCATION

Description of the program and actions relative to it follow:
DATE January 10, 1975

TO  Harry B. Crewson, President

FROM  Taylor Culbert, Executive Vice President and Dean of Faculties

SUBJECT  New Major Program in the College of Education

          Comprehensive Business Education

          I submit for your approval and for forwarding to the Board of
          Trustees the following new major in the College of Education in Comprehensive
          Business Education. This new degree program has been through the proper
          channels and has the endorsement of the University Curriculum Council.

          I have read the rationale for the establishment of the new major
          in the current baccalaureate degree program as set forth by Dean Goldman
          in the attached materials and find it a convincing argument for such a major.

          The minutes of the December 10 meeting of the University
          Curriculum Council are attached and contain the positive discussions of
          that Council and its approval of the new major.

          If this new major in Comprehensive Business Education is
          approved by the Board of Trustees, we must inform the Ohio Board of
          Regents and seek its approval.

          I recommend approval of the new major in Comprehensive Business
          Education for submission to the Board of Trustees for its approval. Attached
          you will find a draft resolution for submission of the new major to the
          Board of Trustees.

          If you approve this recommendation, I suggest distribution of
          your approval as indicated below.

          [Signature]

          Harry B. Crewson
          President

          * March 10, 1975

          TC/1jl
          Attachments
          Distribution: Senior Administrators
          Deans' Council
          James Bryant, Acting V.P. for Regional Higher Education
          Jerry Reese, Director of Admissions
          John O'Neal, Dean, Registration, Student Records and Scheduling
          Peg Black, Director, Public Information

Form P-38
YOUNG UNIVERSITY COUNCIL MINUTES

Tuesday, December 19, 1974, 3:15 p.m., Alden Library 319
(Third Meeting of 1974-75)

REQUIREMENTS SUBCOMMITTEE. No report.

INDIVIDUAL COURSE SUBCOMMITTEE. Mr. Tucker presented the minutes of
the November 19, 1974, meeting of the Subcommittee and moved their
adoption. Motion seconded. With the correction that History 652 is a
4-hour course, the motion was carried. Dr. Tucker stated that four
courses in the Human Services Technology Program at Chillicothe had been
referred to Dr. Max Pullen's Committee, Research and Investigation
Involving Human Subjects, for study and had NOT been included in
these minutes. It was clarified that no course exists similar to the
new ET 360 Communication Technology course.

REVIEW SUBCOMMITTEE. Dean Peterson gave a progress report. Departments
to be studied this year by the Subcommittee are: Library Science,
History, Modern Languages, Mathematics, Economics, Journalism, ABSEL
(Applied Behavioral Sciences and Educational Leadership), Electrical
Engineering, and Comparative Arts. He stated that his Committee mem-
bers will have detailed information from the Departments in January and
will then prepare an in-depth report for spring, as scheduled. Like last
year's report, this will be included in the five-year study to include
all Departments. In reply to queries, he stated that these Depart-
ments were selected at random this fall (one change was made in that
Mathematics was substituted at random for first-selected English as
that Department was undergoing many changes).

NEW PROGRAMS SUBCOMMITTEE. This report was an added item not included
in the agenda. Mr. Baker moved the adoption of the Major in Compre-
hsive Business Education in the College of Education. Motion seconded.

Some discussion ensued:

1. This Program is simply the reestablishment of a former program and
does NOT involve any new courses.
2. The College of Business has approved this major in Business Education.
3. Vice President Bryant briefly discussed the program and stated that
it was his feeling that such a major would enable Ohio University
students to be in a more competitive position for job opportunities.
4. It was determined that courses could be taken at our Lancaster or
Chillicothe campuses or at other accredited colleges or technical
institutions.
5. Corrections: page 4, "Journalism should read \"2 hours\"; page 6
of the added sheets, \"General and Professional Education Require-
ments,\" strike Psychology 375 and insert 275.
6. Changes: page 4, line 1 should read \"C. Electives in Business and
related areas--10 hrs.\" Line 6 of the footnote: strike \"must\" and
insert \"should.\" Lines 7-8: after \"College of Education,\" insert
\"to ensure applicability toward certification.\"

With the corrections and changes, the motion was carried.
Dr. Taylor Culbert, Executive Vice-President and Dean of Faculties

Samuel Goldman, Dean, College of Education

SUBJECT Comprehensive Business Education Major

Attached is material concerning the new major in Comprehensive Business Education which I believe you will find satisfactory to forward to the Board of Trustees of Ohio University and to the Ohio Board of Regents.
This is a new major within the existing degree programs in the College of Education. The degree which will be granted to students completing this major is a Bachelor of Science in Education. The purpose of this program is to prepare teachers to meet certification requirements in Ohio in the field of Comprehensive Business Education. In 1965 when Ohio University dropped courses in typing, shorthand and office practices, the College of Education was forced to drop its Comprehensive Business Education major. Recently, Ohio University has developed associate degrees in general secretarial technology on the Lancaster and Chillicothe campuses. Courses in typing, shorthand, and office practices are now being taught as part of these programs. Also, the Admissions Office is now willing to accept such courses from four-year and approved technical institutes if the student is following a major which requires these courses. As a result of these changes in programs and policies at Ohio University, a major in Comprehensive Business Education is now possible. The reestablishment of a major in Comprehensive Business Education does not require any new courses. All courses utilized for this major currently exist and are offered regularly on the major campus and/or the Lancaster and Chillicothe campuses.

OHIO UNIVERSITY
College of Education

Comprehensive Business Education - 80 Hrs.

Methods Course: EdSe 470 - Teaching Bookkeeping and Business 3 hrs.

A. Typewriting and Office Procedures - 30 hrs
   CS 252 - Introduction to Digital Computer Programming for Business 5 hrs.
QM 200 - Quantitative Methods and QM 430 - Quantitative Methods 8 hrs.

MGT 325 - Communications Behavior in the Modern Organization 4 hrs.

*Courses must be taken to fulfill each of the following areas:

A course in Office Procedures 3 hrs.
A course in Office Machines 3 hrs.
Courses in Typing 6 hrs.
Courses in Shorthand 6 hrs.

Sufficient elections in any one or combinations of the above to bring total to 30 quarter hours.

B. Business and Economics - 40 hrs.

ACCT 101 - Managerial Accounting 4 hrs.
ACCT 102 - Managerial Accounting 4 hrs.
ACCT 303 - Accounting Principles and Procedures 4 hrs.
BUSL 255 - Law and Society 4 hrs.
ECON 101 - Principles 4 hrs.
ECON 102 - Principles 4 hrs.
MKT 301 - Marketing Principles 4 hrs.
MGT 300 - Management 4 hrs.
FIN 325 - Managerial Finance 4 hrs.

C. Electives in Business and Related Areas - 10 hrs.

Select 10 quarter hours of electives from the following:

JOUR 250 - Advertising Principles 5 hrs.
MKT 444 - Consumer Behavior 4 hrs.
MKT 458 - Sales Management 4 hrs.
GEOG 332 - Geography of Manufacturing 4 hrs.
MATH 163A - Introduction to Calculus 4 hrs.
and
MATH 163B - Introduction to Calculus 4 hrs.
Accounting courses
Economics courses
Business and Industrial Communications courses

*Ohio University does not offer courses in these areas except on the Chillicothe and Lancaster campuses. Students following this major must take these courses at the Chillicothe and Lancaster campuses or at another institution. Courses could be taken at a four-year accredited institution or at certain technical institutions. Any courses taken to fulfill these requirements should be approved by the Student Personnel Office in the College of Education to insure applicability towards certification.

The Comprehensive Business Education major will be one of many undergraduate teacher education programs within the School of Curriculum and Instruction of the College of Education. As with most of the teacher education majors, the Director of the School of Curriculum and Instruction will be in charge of the program. This program does not require any additional faculty or any additional courses since all courses required are already being taught at the University.

Ever since the College of Education dropped the Comprehensive Business Education major, we have had requests to start the program again because there are no institutions in Southeastern Ohio which have such a program and there is a demand for teachers with this major. According to the Placement and Intership Office, 145 position notices for persons qualified in the Comprehensive Business Education Major were received in 1972-73. Ohio University has a program in Bookkeeping-Basic Business, but in 1972-73 only 20 position notices were received for persons prepared in the major.

It is expected that this program will attract approximately twenty students per year. This estimate is based upon the number of inquiries we have received from prospective students and from students already attending Ohio University.
The Comprehensive Business Education major was approved by the University Curriculum Council on December 10, 1974. This program was initially developed by Fred Dressel, Ass't Dean, College of Education, and James Thompson, Acting Director, School of Curriculum and Instruction, with review and assistance by James Patrick, Academic Dean, Hocking Technical College. The proposed program was then submitted to the Undergraduate Program Committee of the School of Curriculum and Instruction. This Committee carefully reviewed the program and forwarded it with the Committee's approval to the faculty of the School of Curriculum and Instruction on May 1, 1974. The total faculty of the School reviewed the program and voted approval on May 17, 1974.

The College of Education Curriculum Committee reviewed the program July 30, 1974 and voted for its approval.

The program was reviewed by the New Program sub-committee of the University Curriculum Council on December 2, 1974, with Fred Dressel present to speak in behalf of the program for the College of Education.
Mrs. Johns offered the following resolution, which Dr. Holzer seconded. Approval was unanimous.

RESOLUTION 1975-177

WHEREAS, the Curriculum Committee of the College of Education recommended the new major in Comprehensive Business Education, and the Dean of the College of Education approved that recommendation, and

WHEREAS, the University Curriculum Council approved the new major in the School of Curriculum and Instruction, and

WHEREAS, the President concurs with the Executive Vice President and Dean of Faculties in recommending approval of this new major,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the new major in Comprehensive Business Education in the current baccalaureate degree program in the College of Education, and directs the appropriate officials of Ohio University to effect the new major and to forward the necessary information concerning this major to the Ohio Board of Regents.

3. RESOLUTION AUTHORIZING THE EDUCATIONAL POLICIES COMMITTEE TO ACT FOR THE BOARD IN APPROVING THE NEW BACCALAUREATE DEGREE PROGRAM IN NURSING IF APPROVED BY THE CURRICULUM COUNCIL BEFORE WHICH IT IS PENDING

Mrs. Johns stated that the Committee had reviewed the proposed program and that Dr. Holzer would present an appropriate resolution. The description of the program follows:
REVISED COPY

BACCALAUREATE PROGRAM IN NURSING

Ohio University
Athens, Ohio
February 24, 1975
<table>
<thead>
<tr>
<th>TOPIC</th>
<th>PAGE</th>
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</thead>
<tbody>
<tr>
<td>Prefatory Note</td>
<td>1</td>
</tr>
<tr>
<td>Introduction</td>
<td>3</td>
</tr>
<tr>
<td>Program Description</td>
<td>8</td>
</tr>
<tr>
<td>Curriculum</td>
<td>15</td>
</tr>
<tr>
<td>Need</td>
<td>19</td>
</tr>
<tr>
<td>Students</td>
<td>21</td>
</tr>
<tr>
<td>Faculty and Staff</td>
<td>22</td>
</tr>
<tr>
<td>Library and Other Special Resources</td>
<td>24</td>
</tr>
<tr>
<td>Facilities</td>
<td>24</td>
</tr>
<tr>
<td>Administration of Program</td>
<td>25</td>
</tr>
<tr>
<td>Accreditation</td>
<td>25</td>
</tr>
<tr>
<td>Effect on Related Fields</td>
<td>25</td>
</tr>
<tr>
<td>Projection of the Nature and Abilities of the Baccalaureate Nursing Product</td>
<td>26</td>
</tr>
<tr>
<td>New Courses in Nursing</td>
<td>27</td>
</tr>
</tbody>
</table>
The epigraph on the gateway to this great University are words from the Ordinance of 1787 for the Government of the Northwest Territory:

Religion, Morality, and Knowledge being necessary to good Government and the happiness of mankind, School and the means of education shall forever be encouraged.

Now, 1975 is upon us. In a sense, each of us is asked to renew this historical mandate. Each of us is asked to encourage the University to provide the means of expanding education. In our concern for our charge and responsibility, we are no doubt troubled with the factors related to acquiring the necessary means to promulgate the encouragement of education—at whatever level. No doubt, these concerns will be a part of each person’s reaction to this program proposal. Because of this, every effort will be made to give an appraisal of the anticipated costs of this new program and the assets which can be expected to offset the expenditures inherent in this expansion.

Three carefully conducted feasibility studies of nursing and nursing education have been carried out. The University has provided many necessary resources for these studies. These studies have been compiled for your chairman and are available for the interested reader. One pressing theme thrusts forth from these studies: it is the need for more professional nurses to meet the demands for care and service for the 765,000 people of this region. These studies tell us of the long-existing need for an educational program which would make it possible for nurses graduated from hospital diploma programs and nurses graduated from associate degree programs to obtain a professional degree within a realistic time span. This need is seen as a mandate for the University to provide a two-year, upper
Perhaps it will be striking to you to realize that a mere 127 baccalaureate nurses make up the cadre of professionals to fill the positions of leadership and teaching for the entire health care system in the 19 counties surrounding the University. This means that of the 2153 employed registered nurses in our region, only 2.7% hold baccalaureate degrees. When these data are compared with the state and the nation, we see that Ohio has 9.2% of its total nurses holding baccalaureate degrees, while the nation as a whole has 14% of the total registered nurses employed holding the baccalaureate degree. The number of master prepared nurses for this region can be counted on the fingers of your hands (1973 data from the Ohio State Board of Nursing).

Perhaps it is important to report that no nurse employed in public health agencies in Southeastern Ohio holds the Baccalaureate Degree in Nursing. Nearly the same description applies to the school nurses. More pointedly is the fact that many directors of nursing in our region's hospitals have no academic credentials; and the situations for extended care, nursing homes and similar facilities are staffed entirely with practical nurses and ancillary personnel, with names of registered nurses "in charge" or "on call" used in reports for licensing and accrediting purposes, but who are never involved in the direct care of clients.

It is heartwarming to know that it is the nurses themselves who are seeking new avenues to continued professional development. They are the force behind this proposal and its design. They are the ones most eager to improve the services and care needs of the people they serve.
Introduction

Contemporary nursing practice includes participation in a wide range of activities concerning the promotion of health, the prevention of disease, and the treatment of illness. The scope of current nursing services encompasses a concern for the well-being of each member of the community wherever he may be—in the hospital, at home, in school, or at work.

Although the nursing needs of individuals range from simple to the highly complex and may be met by persons with various kinds and levels of education and experience, nevertheless, the professional nurse is the fulcrum about which the total practice of nursing revolves.

The future of nursing as a profession and its ultimate effectiveness as a social instrument is contingent upon the degree to which it is able to develop an organized body of knowledge capable of predicting with accuracy the effects of nursing practice. This theory development is dependent on nurses who are not only well grounded in the bio-psycho-social sciences from which nursing derives its theoretical base but who are also able to synthesize this knowledge into a unique nursing science. The focus of nursing science must continue to be on a practice-oriented, theoretical base capable of assisting the nursing practitioner in developing prescriptive goals with clients.

This baccalaureate nursing program proposal has been conceptualized and developed during a crucial time in nursing's history. As professional nurses accept expanding responsibility in the health delivery system, it is imperative that they take stock of their special contributions and talents. Man as an integrated bio-psycho-social being is subjected to many stresses because of the rapid rate of social and technologic change. Nursing's special contribution to health services lies in its ability to help man cope with his environment by providing holistic, continuous, and...
Man's adaptation and the role of nursing

Nursing in its study of man as a unified whole

Theoretical framework for proposed program

The living, growing, developing, maturing, aging organism is an open system... with continual inputs and outputs. It is compelled as an organism to maintain continuous intercourse with the environment and... to learn as a personality, to live in a symbolic, cultural world, exhibiting purpose, goal-seeking conduct. Moreover, each individual is a unique organism, with his unique heredity, his own body size, shape, rates of growth and development and aging, and his own individualized...
Adaptation as an organizing theme throughout the nursing core courses

Because health and disease represent patterns of biological adaptive change, effective nursing care for various clients—each with his particular need—becomes that which will:

1. help the healthy individual to sustain adaptive mechanisms that favor continued maintenance of well-being;
2. help the ill individual to alter adaptive mechanisms in ways that foster his return to well-being;
3. help the ill individual to maintain such optimal adaptation as is possible for him;
4. help the person utilize the full resources of the community and health care delivery system to maintain optimum conditions of well-being.

This curriculum is predicated on the belief that every individual has a right to good health and health care. The program proposal is an expression of responsiveness to current and pressing health care needs and is designed to prepare practitioners who have the primary skills necessary to meet the complex health needs of the people of this region.

The concept of primary care in the 1970's is defined by the National League for Nursing in their statement, "Nursing Education in the Seventies." There are two key definitions of primary care:

(a) A person's first contact in any given episode of illness with the health care system that leads to a decision of what must be done to help resolve his problem;

(b) The responsibility for the continuum of care—that is, maintenance of health, evaluation, and management of symptoms and appropriate referrals.

There are many other definitions of primary care, but all of them support the concept of long-term health maintenance care for individuals and families through a relationship with one professional who (1) is fully aware of their level of health and health problems; (2) can plan, provide and coordinate necessary health services; and (3) will make appropriate referrals for care in collaboration with the client and the health team members.

The preparation of such a primary care provider calls for an academic professional orientation, the background of knowledge and theory, and the necessary skills, techniques, and competencies.

The National League for Nursing, in its statement, "Nursing Education in the Seventies," speaks to the challenge of educational facilities to prepare nurses to assume greater responsibility in hospitals, in community settings, in clinical nursing, in acute and chronic care settings, in rehabilitation, and in health services to all age groups. The League's statement speaks to flexibility in educational programming; to cooperation

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and collaborative and inter-disciplinary practice, professional
planning for nursing education. The League believes that nursing educators
provide a broad base for expanding the domain of the nurses to meet
society's needs for health services. It is also the goal of the League
to foster and promote the highest qualities and standards within nursing
education. Particularly pertinent to these goals are the manner in which
students are selected; the make-up of the faculty; methods for continuous
scrutiny of the curriculum and nature of ongoing evaluation; and the re-
sources to support research in strengthening the science of nursing and
nursing education. These criteria of the National League for Nursing
have been carefully interwoven into the fabric of this proposal.

Ohio University enjoys the support of this program proposal from the
hospitals in this vicinity and their staff. These include: O'Bleness
Hospital, The Marietta Memorial Hospital, The Camden-Clark Memorial
Hospital, St. Joseph's Hospital, Holzer Hospital and Clinic, Athens
Mental Health Center, and numerous clinics, agencies, school programs,
community health centers and the like. In addition, the program can profit
from exchanges made possible through the microwave medical service directed
from Ohio State University Medical School and through telelecture from West
Virginia University School of Nursing. All of these agencies have spoken
to their willingness to provide for students from this program. An explana-
tion related to this willingness is the fact that our students will be
licensed to practice nursing; their new role will be to expend their knowl-
edge of the arts and science of nursing. This makes them welcome adjuncts
to supporting quality care practices and in promoting optimum conditions
for clients in continued wellness or maximum recovery from illness.
Approximately half of the credits for courses in this curriculum will be for specialized nursing courses and half for non-nursing courses. Each of these course divisions, nursing and non-nursing, will contain about half required credits and half elective. Thus, a common core of courses will be required for all students. In addition, this program will enable the student to select areas of interest and provide the time necessary to pursue them. It will spare the student from repeating courses in which he/she has acquired the desired level of competency for his/her career goals.

Description of the Proposed Program

The nursing program proposed herein would be designed to prepare:

1) practitioners with the primary skills necessary to meet the complex health needs of a widening age range of clients;

2) practitioners with abilities to utilize research findings in planning, giving, and evaluating nursing care;

3) practitioners with decision-making ability;

4) practitioners with individual and family centered community orientation;

5) practitioners with a sense of commitment for high quality nursing care;

6) practitioners with skills in health teaching and health maintenance;

7) practitioners with a sense of accountability for their practice and with an understanding of their collegial relationships with others in providing interdisciplinary approaches to health care;

8) and finally, practitioners with skills and abilities to make critical nursing judgments based on the art and science of nursing.
The purpose of the proposed program is to provide for the higher development of nursing skills and higher levels of attainment of factual knowledge of the expanding bio-psycho-social sphere within which the nurse serves.

Fortunately, all of the principal health care facilities, clinics, nursing homes, hospitals contacted by the author have given permission to use their facilities for student experiences. In several situations, the administrator has mentioned that schedules of nurses wishing to pursue this program would be arranged to avoid conflicts with class work; another administrator indicated a desire to provide scholarships; another spoke of leave time and stipends for nurses participating from his hospital. Numerous physicians have expressed strong feelings of support for this program design which provides an emphasis on clinical nursing and new skills in physical assessment.
It is believed that by carefully selecting the required courses and objective content in nursing, the health center will not be over-crowded nor any patient overwhelmed by too many student contacts.

The reader is given referral to the background report for further documentation of support across the broad range of health providers. Numerous letters from every principal agency have spoken of the need for primary care nurses and of their willingness to provide clinical experiences in their agencies.

As a guide to the reader, the following represent goals and expectations of the nursing program:

a. Optimum accuracy of student's program selection based on a rational choice derived from a clear understanding of the nursing program's objectives and contents.

b. The courses in nursing will be designed in modules. The objectives for each unit will be expressed in behavioral learning outcomes. The student will be assisted in mastery of the objectives.

c. Educational methodologies to meet individual needs and interests and learning styles: a mixture of teaching and learning strategies including the more traditional approaches as well as independent, programmed, computer-assisted, multi-media, laboratory, simulated experiences, and the like.

d. Maximum accuracy in job placement of graduates and careful analysis of the effect of the educational experience on career patterns in nursing.

e. Application of a systematic method for evaluation of instructions and core program.
I. Coordination and full utilization of an advisory committee to assure curriculum relevance to the dynamics inherent in the health delivery system and nursing care systems.

g. Elective course design would permit each student the maximum flexibility in meeting individual interests and needs and broad opportunity for students to enrich themselves in selecting courses across the gamut of disciplines provided by the University.

h. Imaginative and innovative approaches to clinical teaching and full utilization of the region's health care facilities and personnel. Consortium arrangements with other nursing programs would be encouraged to share scarce nurse faculty expertise.

i. Out-reach community educational offerings in nursing topics will be arranged and coordinated with other agencies and professional groups to provide continuing educational experiences. Nursing courses will be designed in modules to permit extracting units to meet short course or mini course requests from nurses in the region.

j. Fill the gap in preparing professional nurse practitioners to meet the extending scope of nursing practice.

Credit to be accrued for graduation

It is proposed that the Baccalaureate Degree in Nursing be granted to students successfully completing the 192 credit-hour program.

The nursing program will include the following course offerings:

These courses and proposed curriculum have been developed under the direction of an advisory committee, in consultations with nurse specialists, following the guidelines promulgated by the National League for Nursing, in accordance with the laws regulating the practice of nursing in the State of Ohio, in response to prospective students and in response to the
needs of our region for increased number of nurses prepared at the professional level of nursing. This proposal would recommend that approximately one-half of the credits be nursing courses and one-half of the credits be non-nursing; and that each of these, nursing and non-nursing, be one-half elective and one-half required. Thus, this proposal would provide a common core for all students, but permit each student the opportunity to select areas of interest and the time to pursue them.
Curriculum

Conceptual Model of the Process involved in Planning and Implementing Teaching Programs in Nursing

Registered Nurse Student

Needs Expressed by Society

Subject Specialists in General and Nursing Education

Professional Standards in Baccalaureate Nursing

Philosophy of Ohio University

Theories of Learning

Hierarchy of Objectives

OBJECTIVES OF TOTAL CURRICULUM
- General Education
- Nursing Courses
- Objectives of Specific Subject Areas
- Clinical Nursing Objectives
- Objectives for Daily Planning in Nursing Courses and Clinical Areas

Selection of Appropriate Clinical Experiences

Organization of Nursing Experiences

Evaluation of Educational Outcomes

Advisory Council

Liaison Agency Committee
Required Courses in Nursing Core

- Concepts in Health Care I 5 credits
- Concepts in Health Care II 5 credits
- Concepts in Health Care III 5 credits
- Concepts in Health Care IV 5 credits
- Concepts in Health Care V 5 credits

Elective Courses in Nursing

Select Five

- Concepts in Health Care VI 5 credits
- Concepts in Health Care VII 5 credits
- Concepts in Health Care VIII 5 credits
- Concepts in Health Care IX 5 credits
- Concepts in Health Care X 5 credits
- Concepts in Health Care XI 5 credits
- Concepts in Health Care XII 5 credits
- Concepts in Health Care XIII 5 credits
- Concepts in Health Care XIV 5 credits
- Concepts in Health Care XV 5 credits
- Concepts in Health Care XVI 5 credits
- Concepts in Health Care XVII 5 credits
- Concepts in Health Care XVIII 5 credits
- Concepts in Health Care XIX 5 credits

Required Courses in General Education Core

Select one: STATISTICS

- Psychology 121 - Elem. Stat. for the Behavioral Sciences 5 credits
- Sociology 350 - Social Statistics 4 credits

Select one: PSYCHOLOGY

- Psychology 315 - Psychology of Human Differences 5 credits
- Psychology 332 - Abnormal Psychology 5 credits
- Psychology 333 - Psychology of Personality 5 credits
- Psychology 336 - Social Psychology 5 credits

Select two: SOCIOLOGY

- Sociology 220 - Introduction to Family Sociology 4 credits
- Sociology 309 - Sociology of Appalachia 4 credits
- Sociology 329 - Minority Group Relations 4 credits
- Sociology 425 - Rural Sociology 4 credits
- Sociology 424 - Urban Sociology 4 credits
Sociology 430 - Sociology of Organizations 4 credits
Sociology 431 - Social Stratification 4 credits
Sociology 433 - Sociology of Occupations & Professions 4 credits
Sociology 465 - Social Change 4 credits
Black Studies 362 - Black Family 5 credits

Select one: HUMAN RELATIONS AND COMMUNICATIONS
EDGS 410 - Human Relations 3 credits
Inco 205 - Group Discussion 4 credits
EDGS 440 - Foundations in Group Dynamics 4 credits

Select two: PHYSIOLOGY AND PATHOLOGY
HSS 313 - Respiratory and Phonatory Mechanism 3 credits
HSS 314 - Auditory and Neurological Mechanisms 3 credits
HSS 422 - Diagnostic Procedures in Speech Pathology 3 credits
Psy 312 - Physiological Psychology 5 credits
Soc 361 - Deviant Behavior 4 credits
Zoo 4190 - Biology and the Future of Man 5 credits
Zoo 450 - Principles of Endocrinology 4 credits

Approximately 25 additional credits will be required from the general education sector. Students will be encouraged to select courses of special interest to them. Guidance from the faculty will assist students with questions and permit sharing of experience. Students considering continuing their education into the masters programs should seek careful guidance in making selections to insure the maximum background and foundation in the particular discipline. For example, a student interested in earning the Master's of Arts in Sociology, would want to select elective courses with that goal in mind and learn through advisement which courses would best provide the foundation for continuing that pursuit. Likewise, a student wishing to pursue the Masters in psychiatric nursing would be advised to select more electives in the nursing domain dealing with psychiatric and emotional health.
Transfer of credits

A study of the program in basic nursing offered in the region indicates that approximately 90 credits can be accepted in transfer to Ohio University. This finding compares with the assessment made by Joan McFarland in her study of nursing education. (Please see study Report.) Each student's basic nursing program will be evaluated on its own merits.

However, as in any higher level goal, certain prerequisites must be met by the applicant. First of these is being graduated from a State Board of Nursing approved program of nursing, either in the two-year associate degree level or in the three-year hospital diploma program. The second is to score in the first standard deviation below the mean or at least 400 on all five parts of the State Board Test Pool Examination for Registered Nurse Licensure. The other prerequisites to applying to the program are:

One course in college English or Communication (100 level English or Inco 101 or 103)*

Introduction to Sociology (Sociology 101)*

High school Chemistry or one course in beginning Chemistry or equivalent (Chemistry 121)*

Introduction to Psychology (Psychology 101)*

Nutrition and Diet Therapy (content may be integrated within nursing courses) (HEFN 128)*

Psychology of Growth and Development or equivalent (Psychology 173 or HECF 160 or EdEd 200)*

*The information given in parenthesis is the Ohio University equivalent.
The applicant will need to complete these basic requirements before being considered for admission. The admission criteria are given on page 21. While it is not the intent of the program to block the way of interested students nor to frustrate goals for further education, the nature of the upper two years requires students capable of dealing with the complexities of the curriculum and the responsibilities trusted to professional nurses.
Successful Completion of Basic Program as Approved by Board of Nursing

Graduation from High School

Meet Admission Criteria for Basic Nursing Program

Attend School of Nursing Accredited by Board of Nursing

Successful Completion of Basic Program as Approved by Board of Nursing

Graduation from Basic Nursing Program

Recommendation and Admission to Licensing Examination Given by Board of Nursing

Conceptual Schematic Model of the Processes Followed by Applicant to Become Eligible for Admission to the Proposed Baccalaureate Program at Ohio University

Graduation from High School

Meet Admission Criteria for Basic Nursing Program

Attend School of Nursing Accredited by Board of Nursing

Successful Completion of Basic Program as Approved by Board of Nursing

Graduation from Basic Nursing Program

Recommendation and Admission to Licensing Examination Given by Board of Nursing

Undertake State Board Test Pool Examination. A two-day Series of Tests Covering:
- Medical Nursing
- Surgical Nursing
- Maternity Nursing
- Nursing of Children
- Psychiatric Nursing

Become "Registered" by Meeting the Requirements Set in the Law.
1. Passing Score of 350 or more on each test in S.B.T.P. Examination.
2. Be of good moral character.
3. Payment of fees.

Enter World of Work

Continuing Education for Professional Development
1. Join Professional Organizations
2. Read Professional Journals
3. Actively engage in the practice of nursing
4. Attend conferences, workshops, or short courses in nursing
5. Participate in In-Service Education Program
6. Seek additional formal education
A unique program for Ohio

Feasibility studies and recommendations

Role of Advisory Council

The Need for the Proposed Program in Nursing

An upper-division, two-year program in nursing has never been offered by the Ohio University nor within the system of higher education governed by the Board of Regents of Ohio.

The studies of nursing and nursing education in Ohio have been made by multi-disciplinary committees. Such a committee has also been a guiding resource for this proposal. Complementing and supplementing its recommendations and suggestions have been consultants in nursing from the National League for Nursing; nurse experts in community nursing, maternal-child nursing, in psychiatric nursing, in medical-surgical nursing; in supervision and administration; health care facilities; and Board of Nursing in Ohio. (See Appendix for site visit report from National League for Nursing.) Specialists, already serving Ohio University, have given freely of their skills, particularly in dealing with the handicapped person, personality disorders, speech and hearing problems and many more. Without exception these sources have all recognized the need for the proposed program in nursing and have spoken to the deficiencies in numbers of prepared primary nurses to meet the region's nursing needs.

Through the Advisory Council, this proposed program would maintain liaison with employers of nurses and encourage nurses who are currently employed to undertake the program. Although some students obviously will complete the program and leave the area, many other students will be permanent residents who will be prepared to return to their native habitat trained in primary nursing care skills and ready to meet the requirements of expanded roles in their practice. The greatest needs for nursepower reflected by the data are for practitioners who have the primary care skills necessary to meet the complex health needs and services of a
An opportunity to study career patterns & ladder concept

Few areas of employment offer a better outlook for qualified people than careers in nursing. This proposed program would provide an educational opportunity for graduates of Diploma and Associate degree programs for preparation in career development. This Career Ladder concept would provide an economical and highly profitable method of adding to the supply of highly skilled and professional health manpower by upgrading from within the ranks of those already holding less skilled and sub-professional positions in the health field. Moreover, with careful evaluation of each candidate’s nursing skills and knowledge, the candidate can be fitted into this education program to prepare for a higher rung on the nursing career ladder without any danger that quality nursing nor nursing education will suffer in any way.

The data show that all principal employing agencies in the region have budgeted positions unfilled for nursing personnel with baccalaureate preparation.

Clearly there exists a need to match the needs. Interests and motivation of nurse practitioners for higher levels of practice meet with the demands of the health care delivery system for the baccalaureate prepared nurse.
This program is limited to nurses holding license to practice registered nursing in Ohio. Other criteria for admission include:

1. Transcript from basic nursing program.
2. Licensure in Ohio and current registration.
3. Letters of recommendation from an employer who can give reference to the qualities of applicant's practice; from an associate or friend who can give character reference; and from a physician (M.D.) who can give reference to applicant's health status.
4. Score of 400 or more in each of the five areas of nursing examined on the State Board Test Pool Examination for registered nurse licensure (350 is minimum passing score in all states).
5. ACT score.
6. Must hold liability insurance coverage.
8. Counseling interview with Program Director or designate.
9. Course prerequisites (see page 16).

Source of students in all probability will be individuals who would not have otherwise attended Ohio University. It is anticipated that there will be a few students who will change from existing programs, but it is not anticipated that any of the existing programs will suffer from a lack of students due to the addition of this program. Eighty per cent of the students are expected to come from Ohio. The enrolled students will generate fees and subsidies for the University.

Students will be admitted to the Baccalaureate Nursing Program on the basis of need for people with the qualities and abilities provided by this educational experience. It is estimated that 50 F.T.E. will be admitted to the program each year.
Transfer of credit and policies for accepting basic educational experiences will follow the rules and regulations established by Ohio University and the Board of Regents. Students may demonstrate their competency through testing and receive credit under present policies.

A number of candidates will wish to pursue part-time course work and others will wish to undertake elective courses off campus. Other students may wish to retain their identity with Ohio University while undertaking the basic nursing courses at Hocking Valley Technical College and/or at the Zanesville Branch.

**Faculty and Staff**

Present faculty will be directly involved in the general education component of the program. No new general education courses seem to be needed at this time. The resources of the University faculty, with its expertise in health, speech and hearing, human resources, home economics, communications, pathophysiology, psychology, mental health technology, black studies, sociology, and rich offerings across the full gamut of disciplines, will provide an abundance of support and enrichment to the proposed program in nursing.

Special centers of the University will be employed fully in enhancing the learning opportunities; included are the library, media centers, cultural resources, health care and the like.

The number of new faculty in nursing needed to initiate the program for the first five years is as follows:
ENROLLMENT (EST) | YEAR | FULL TIME FACULTY
---|---|---
50 students | 1975-76 | Full-time Secretary
+200 continuing education students each year | | Full-time Director
50 students (new) | 1976-77 | Masters Teachers in Public Health (1½)
50 continuing | | Med-Surgery (2)
50 students (new) | 1977-78 | Psychiatric (1)
50 continuing | | Continuing Educ. (1)
50 students (new) | 1978-79 | Masters Teachers in Gerontology (1)
50 continuing | | Maternal-Child (1)
50 students (new) | 1979-80 | Nursing Admin. (1)
50 continuing | | Associate Clinical Teachers generalists (3)

Masters prepared teachers with experience in baccalaureate education command salaries from $12,000-$15,000/9-month contract.

Consultants and guests - Funds should be allocated to permit sharing of scarce expertise in nursing to teach and consult with the faculty and students on a regular basis.

Skilled secretary services would be needed. Supplemental services from work-study students would be needed at peak workload periods.

Assistant clinical faculty may be needed in larger numbers than currently anticipated—to supplement and complement the faculty in nursing because of the logistics problems inherent in the clinical component of the program.

A broad program in continuing education would be offered to nurses in counties surrounding the University. Mandatory education and voluntary
Education: The new conditions for school nurses and for relicensure for practice. Nursing courses will be designed in such a way to permit units to be presented as mini-courses to such persons who cannot participate in the campus programs. The HSMSA has offered to fund the chair for continuing education personnel.

Travel and costs of transportation of faculty to distant clinical sites should be considered in overall expenses of the program.

Learning Resources

The library holdings should be expanded by 1000 volumes over the next five years. Nursing and related health periodicals and journals will be needed. Broad collection of multi-media materials in Nursing, Communication Skills, Law, Leadership, Human Development, and Anatomical Models will be needed. Resources to fund these needs are being explored with the Bureau of Nursing.

Library expenditures for the next five years would be:

Initial year - 600 volumes @ $10.00/vol. = $6000.00

100 volumes/year = $1000.00

5 year total = $10,000.00

Agencies in which students will have clinical experience have rich learning resource collections and will be made available to students for reference and information during clinical practice.

Facilities and Additional Equipment

Facilities to house the program will need to be identified. A grant request has been initiated to secure funds to assist in financing renovations and furniture needs to meet educational specifications of the nursing...
program. A second request has been submitted to secure funds for library materials, multimedia materials, additional projectors, recorders and the like.

Office furniture and sundries will be needed for the nursing faculty and staff.

**Administration**

The nursing program will be a school within the College of Education. The program will add to the administrative function but will not require any structural change. The Director of the nursing program will report to the Dean of the College of Education.

The program will provide a unique opportunity to registered nurses in the region to continue their education into new professional levels. The program will permit a study of career mobility in an established profession.

**Accreditation**

The program will not require State Board of Nursing approval but should enjoy its support.

The program will seek to meet the standards of accreditation of the National League for Nursing, Department of Baccalaureate and Higher Degree Programs.

**Related Fields**

The program will be supplemented by several related subject matter fields. They include: English, Sociology, Psychology, Biology and Physical Sciences, Communications, Home Economics, Human Resources, and Statistics.

The supporting fields are capable of meeting requirements imposed by the nursing program.
Projection of the Nature and Abilities of the Baccalaureate Nursing Program Product

The preparation of a primary care provider calls for an innovative academic program and non-traditional teaching approaches. This program hopes to delineate the cognitive and supportive areas of knowledge that will enable the undergraduate student to grow into an independent and responsible practitioner. This, in turn, calls for a detailed projection of the nature and abilities of the professional nurse. The following defines the product of the curriculum plan for this proposed program:

A nurse with appropriate preparation who has been educated to function independently with clients and families and interdependently with colleagues in nursing and other disciplines. The nurse assumes accountability for clients and their families in the health care setting and in all stages of wellness and illness. The nurse not only collects data and diagnoses client problems and resources, but also has independent responsibility for initiating and managing the therapeutic and/or health regimen. Other health disciplines and community resources are used as either supportive or major services for clients as appropriate.
Nursing 300: Concepts of Health Care I - focuses on levels of wellness and maintenance of health in individuals and groups. Emphasizes the scope of current nursing practices which help the healthy individual to sustain adaptive mechanisms favoring continued maintenance of well-being. Reinforcement of previous experiences and their application to high-level wellness will be part of the teaching strategies.

The units of the course include: Assumptions and Beliefs about Man; Assumptions and Beliefs about Health; and Assumptions and Beliefs about the Recipient of Health Care. The purpose of this course will be to provide an in-depth knowledge of man and his basic human needs. It provides perspective and framework for the synthesis and extension of knowledge of man. Guided learning experiences will assist the student in assessing needs of families and groups. Laboratory components of the course will provide opportunities for implementing new skills in physical and nutritional assessment, in data collection, interviewing, and in collaborative professional actions. These opportunities will provide the nurse with new experiences in which to interpret human needs in wellness and also when a person is faced with a threat of illness. 5 CREDITS

Nursing 302: Concepts in Health Care VII - focuses on transition from technical to professional nurse practitioner.
The focus is on the interface between technical and professional practice. Analysis of the interrelation between members of the health team; their depth and scope of practice. Explores current trends and issues relative to ways in which nursing is changing. Deals with the role and responsibilities of the individual nurse as a leader, a practitioner, and citizen. 5 CREDITS

Nursing 320: Concepts of Health Care II - focuses on the restoration of health or reintegration of health.

This course presents medical content to provide information in terms of direct or indirect relationships to the client's nursing requirements. Pathophysiological and psychopathological processes relating to major health problems and their accompanying methods of treatment or nursing measures will be strongly emphasized and woven throughout the content of the course. The laboratory component will provide the experience for the student in mastering the complex nursing care approaches which help the ill person use adaptive mechanisms in returning to well-being. Examples and models will be used to facilitate learning. 5 CREDITS

Nursing 330: Concepts of Health Care III - focuses on man's adaptive process to stress and strain.

This course covers the adaptive processes of man in allocating his energy in adjusting to altered circumstances and the concomitant
Nursing 400: Concepts of Health Care IV - focuses on Family-Centered Community Nursing.

This course covers the basic principles of community health nursing, trends in health care services, issues in health promotion, and expanding roles in nursing. The laboratory component will permit the student to develop sensitivity and interpersonal skills in working with clients and families from various ethnic groups and social classes; to learn to work collaboratively with a host of related professional and ancillary people who have input into health planning and the delivery of services at the community level. The course assists the student in understanding the family and community as interactive systems that are mutually interdependent in a dynamic, evolving society. The whole community will be utilized as a laboratory. 5 CREDITS
Nursing 420: Concepts of Nursing Care V - focuses on Assurance of Quality of Nursing Care.

This course presents the student with maximum opportunities to learn primary care skills necessary to meet the complex health needs of a widening age range of clients. Emphasizes the holistic, continuous, and integrated approaches to people's care needs. The course covers principles of patient-centered management for optimum quality in patient care. The laboratory component provides the student with a creative climate in which to plan, implement, supervise, and evaluate quality nursing care. Through case-study methods, students analyze typical problems encountered in health care situations which influence quality or interfere with optimum conditions for quality of health services, or which tend to promote the most favorable environment for assurance of quality nursing care. 5 CREDITS

Nursing 430: Concepts in Health Care VI - focuses on advanced concepts in clinical nursing.

This is an elective course with a major emphasis on the hospital and the hospitalized person. The purpose of this course is to provide the student with advanced understandings of complex illnesses across the age groups. In-depth studies of the use of chemotherapy, isotope treatment, and artificial devices to replace missing parts of the body will provide part of the substantive portion of this course. The student will be presented with models of nursing care which will assist in promoting the maximum understanding and approach to the seriously ill or markedly injured.
person. Attention will focus on the ways the nurse assists the ill person to maintain the optimal adaptation possible within the nature of the diagnosis. This course will bring the student into collaborative team efforts. Contracts with students and faculty will permit a wide range of activities and individualization of the experiences. 5 CREDITS

Nursing 450: Concepts in Health Care VIII - focuses on coping with stress.

This course is directed toward the student's realization of the role of the psychiatric nurse and increasing her ability to function in this role. Patient-centered learning experiences with emotionally ill persons are selected which emphasize acceptance and understanding of these persons. The focus of this second course in coping with stress and strain will be on the prevention, rehabilitation, and interdisciplinary team approach to the client and the client's family. This focus will require the nursing student to become involved in mental health maintenance programs, working with "Help Line," and numerous other community-oriented groups. In the hospital setting the focus will be on nursing interventions which strengthen the therapeutic milieu. These experiences will broaden the knowledge base of the student in understanding complex mental health problems and advances in chemotherapy, in group therapy, and in one-to-one relationships. The interface between the scope of practice of the psychiatrist and the nurse specialist will be studied. Nursing intervention which reduces stress and promotes health will be discussed, implemented, and evaluated. 5 CREDITS
Nursing 452: Concepts in Health Care IX - focuses on the dynamics of nursing leadership.

This course is designed to assist the student to further develop concepts of leadership and to give an understanding of the administrative process as applied to the nursing situation.

Exploration of selected administration and organizational theories and the issues and trends affecting the delivery of health care services in relation to their application to nursing leadership in a coordinated interdisciplinary approach to health care services. Seminars, observation and selected experiences in administration of organized nursing services will be included in the laboratory component. Field trips will be taken to provide opportunities to compare and contrast various approaches to nursing administration. 5 CREDITS


This course is directed toward the student's realization of the role of the critical care nurse and increasing the person's ability to function in this role. Patient-centered learning experiences in the Emergency Room and Intensive Care Units will emphasize the skills and knowledge necessary to assist the critically ill or injured person. Nursing interventions to promote optimum conditions for recovery will be discussed, implemented, and evaluated.

The didactic content will provide intensive background in early signs of change, particularly important in working with
the critically ill or injured person. Monitoring devices, specific laboratory data, physical signs, emotional reactions will be studied carefully as they relate to the needs of the critically ill or injured person.

The practicum for this course will provide the student with the role models necessary in gaining the proficiencies necessary in the care of such clients.

Nursing 456: Concepts in Health Care XI - focuses on nursing care and people with long-term handicapping conditions.

This course includes discussion, investigation, and assessment of the nursing problems of individuals who have sustained alteration of body image due to hereditary, chemical, physical, or surgical trauma. Nursing interventions to reduce stress and promote maximum conditions for individual adaptation to the person's handicap will be discussed, implemented, and evaluated. Problems related to tissue destruction, mobility, sensory loss, and the like will be emphasized. Case incident process will be used to help students develop skills in reflective thinking leading to decision-making.

The laboratory component will be carried out in various settings including the school, the nursing home, the rehabilitation center, and the client's home. 5 CREDITS

Nursing 458: Concepts in Health Care XII - focuses on the impact of illness on the individual.
This course includes individual or group exploration of nursing practice related to some special problems selected by the student and approved by the faculty. Nursing clinics will be used as a teaching strategy by the faculty to present the student with the principles and practices of nursing care relative to a given patient. Such experiences will permit the student to have direct experience in discussing in the classroom the various routes to providing the nursing needs of individual patients. While the individual students will be focusing on a particular impact of illness, the faculty will group these experiences into a meaningful whole. Vicarious learning and sharing will permit learning the impact of selected illnesses across the age groups, across various cultural groups, and in many levels of adaptation. A mix of clinical facilities will be used.

Nursing 460: Concepts in Health Care XIII - focuses on the principles of nursing administration in the community hospitals and nursing home.

Standards of accreditation and legal aspects of administration in community hospitals and nursing homes will be studied. Explorations of selected administrative and organizational theories and the issues and applications to nursing leadership in a coordinated interdisciplinary approach and health care services. This includes participant observation in the administrative processes in such health care facilities. Class project will permit students to carry out selected administration practices and procedures on a small scale. 5 CREDITS
Nursing 462: Concepts in Health Care XIV - focuses on teaching strategies in meeting individual and group learning needs.

This course includes teaching and using role playing methods in the classroom and in the clinical area. Individualized planning, case management, and evaluation will be studied. Appropriate teaching strategies based on the client and his family learning needs will be selected, implemented, and evaluated. The role of the patient advocate will be emphasized. Needs of people across the age groups and from various socio-economic and educational backgrounds will be compared and contrasted. 5 CREDITS

Nursing 464: Concepts in Health Care XV - focuses on the legal aspects of nursing.

This course will examine the laws effecting nursing: the rights of nurses and clients under the law. Issues concerning institutional licensure, mandatory licensures, continuing education requirements, boards of nursing will be presented. The professional responsibilities of the nurse under the law will be reviewed. 5 CREDITS

Nursing 466: Concepts of Health Care XVI - focuses on the advanced techniques and practices of Community Nursing.

This course focuses on the critical study of the scope, trends, and issues in Community Nursing. The use of concepts drawn from major public health studies will be presented. This advanced course is directed toward the student's realization of the role of the community based practitioner and designed to increase the student's ability to function in this role.
Interdisciplinary approaches will be continued.

The didactic portion of this course will develop the student's knowledge of processes involved in planning for community health, the partnership concepts between the local community and the larger community in health legislation and in the specialized role of nursing in bringing community services to the clients who are in need. In the field experiences, students will work in pairs and follow through with programs and treatment regimens established between community agencies and participate in planning sessions for evaluating care programs and services conducted by the agencies. These practical experiences will greatly increase the competency of the student to assume beginning professional positions in the world of work. 5 CREDITS

Nursing 468: Concepts in Health Care XVII - focuses on transactions in gerontologic nursing.

This course deals with theories of aging, methods used in maximizing opportunities for independent living within the community, appropriate nursing interventions for the aging, and trends influencing direction of nursing in its relationship to the older citizen. Various client-centered experiences identifying the common variables among the elderly will be selected to emphasize acceptance and understanding of these people. 5 CREDITS

Nursing 470: Concepts in Health Care XVIII - focuses of Rural Community Nursing

In a rural community setting, health problems of people are studied in relation to the economy, industry, and available
health services within the community. The student is given the
opportunity to apply knowledge from all previous learning
situations in identifying the health problems and making plans
for their possible solutions. A comparison is made of respons-
sibilities of professional nurses in urban and rural settings.
5 CREDITS

Nursing 490: Concepts in Health Care XIX - Independent study course.
This elective is by arrangement with the faculty for carry-
ing out a self-study project or reading program. 1-5 CREDITS
APPENDIX B

SUPPORTING LETTERS
DATE January 30, 1975

TO Dr. John Nasla, College of Education

FROM Richard Ham, Associate Dean, College of Communication

SUBJECT Consultation in re nursing program

This is to verify to you that this College has been in contact with Ms. Wyatt relative to possible subject areas and course options for nursing students who might take classes in the School of Hearing and Speech Sciences.

After initial discussions with Ms. Wyatt, I prepared a draft outline which was reviewed with Dr. Donald Fucci, Director, School of Hearing and Speech Sciences. With his approval, a final draft was sent to Ms. Wyatt.

If you require additional information, please feel free to contact me.

Richard Ham
OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE: January 29, 1975

TO: John Masla, Associate Dean, College of Education

FROM: James A. Laverne, Director, School of Health, Physical Education & Recreation

SUBJECT: Baccalaureate Nursing Program Proposal

This is to verify that the faculty of The Department of Health Education has reviewed and concurs with the proposed Baccalaureate Nursing Program.
TO  Curriculum Committee, College of Education

FROM  Bruce E. Steiner, Chairman, College of Arts and Sciences Curriculum Committee

SUBJECT  Proposed Bachelor of Science in Nursing Degree Program for Registered Nurses

Through membership in Dean Masla's Steering Committee, the College of Arts and Sciences was given the opportunity to review the Nursing Program proposal. Also, representatives of our departments of sociology, zoology, and others reviewed the program in conference with Margaret Wyatt.

It is our opinion that departments in this College which will be affected by the requirements of the Nursing Program will be able to provide the necessary services.

BES/ckg
February 3, 1975

Mrs. Margaret Wyatt  
Director of Nursing  
McGuffey Hall  
Ohio University

Dear Mrs. Wyatt:  

During this quarter, I have been visiting several two-year technical institutions. Many of these have nursing programs. There seems to be great interest in this program. Many students have inquired as well as faculty and staff. Some of those who have indicated such an interest are Hocking Technical Institute (Mansfield), Parkersburg Community College (Parkersburg), Northcentral Technical Institute (Mansfield), and Columbus Technical Institute (Columbus). I am certain that many more will be interested.

I will look forward to receiving information on the nursing programs when it has been finalized. I had indicated to many students, staff, etc., that this information would be forthcoming in the near future.

Cordially,

Ms. Geogann McCune  
Assistant Director of Admissions
Agenda for February 10, 1975
Visitation
National League for Nursing
Cutler Hall Conference Room
Ohio University

9:00 a.m. Welcome to Ohio University by Dr. Harry B. Crowson, President's Office.

Guests: Dr. Dorothy Ozimek, Director of Baccalaureate and Higher Degree Programs in Nursing, N.L.N.
Dr. Susan Leddy, staff member, N.L.N.

9:00-9:30 a.m. Greetings from other Senior Administrators, Cutler Hall Conference Room, by Dr. Taylor Culbert, Executive Vice President and Dean of Faculties; Dr. Francis Borkowski, Associate Dean of Faculties; Dr. Samuel Goldman, Dean of the College of Education; and Dr. James C. Bryant, Vice President for Regional Higher Education.

9:30-10:30 a.m. Review of Feasibility Study and Nursing Need Reports by Mrs. Ann Fugate, Ohio Valley Health Services Foundation; Dr. Francis Borkowski; and Dr. James C. Bryant.

10:30-11:00 a.m. Rest period.

11:00-12:00 Noon Review of the curriculum plan for the proposed two-year upper division program in Nursing by Dr. John Masla, Associate Dean of the College of Education; and Miss Margaret Wyatt, Project Director.

12:00-1:30 p.m. Luncheon (University Inn Dining Room).

1:30-2:30 p.m. Critique and recommendations by Dr. Ozimek and Dr. Leddy to Dr. Borkowski, Dr. Masla, and Miss Wyatt.
February 29, 1975

Miss Margaret A. Wyatt
Director, Baccalaureate Nursing Program
101 McGuffey Hall
Ohio University
Athens, Ohio 45701

Dear Margaret:

Thank you for the gracious hospitality and the many kindnesses extended to Dr. Susan Leddy and me by you and the administrators of the University during the one-day consultation visit on February 10, 1975. Please express my appreciation to all for a socially and intellectually stimulating experience.

An application for Council membership is enclosed. We look forward to a long and fruitful association with Ohio University.

The following is an outline of the points made during the visit and suggestions that might be considered as the development of a nursing program proceeds:

1. If a baccalaureate degree program in nursing is offered at the University it is suggested that a curriculum be designed that facilitates the admission of beginning nursing students, persons with previous experience in nursing, such as medics, practical nurses, nurse aides and registered nurses, as well as college graduates, and transfer students from other disciplines.

2. If a baccalaureate degree program in nursing is offered by the University exclusively for RNs the program should be planned to assure that the graduates of the program have the profession's expected baccalaureate level competencies.

3. The need for a school nurse program should be thoroughly investigated. If there is a need for numbers of school nurses, certification as a school nurse could be obtained after the completion of a bona fide baccalaureate degree with an upper division major in nursing. A separate baccalaureate degree program in school nursing would not be required.
4. Technical education in nursing provided by diploma and associate degree nursing programs does not provide the base needed for the baccalaureate degree program in nursing. However, every opportunity through an evaluation process should be provided for the placement of a technical nurse graduate in a bona fide baccalaureate degree program without unnecessary re-learning.

5. The focus in a baccalaureate degree program in nursing is on intellectual skills, problem solving, critical thinking, making nursing judgments, interpersonal skills and technical skills. The graduate of a baccalaureate degree program in nursing is prepared for independent and interdependent nursing practice.

6. The baccalaureate degree program in nursing has a dual purpose. The first is to prepare a beginning professional practitioner of nursing as a generalist who can provide health care to persons, families and groups in a variety of settings through the utilization of a nursing process that incorporates both scientific and humanistic concepts. The second is to provide an educational base upon which graduate study for specialization as a clinician, teacher, administrator or researcher may be built.

7. The baccalaureate degree program offers the nursing major in the upper division and is built upon a broad foundation in the biologic, physical, social and behavioral sciences. Liberal learnings are progressively developed throughout the program and provide the base of the rationale for the nursing major.

8. It appears that the purposes, aims and resources of the University and community would allow the development of a quality baccalaureate degree program in nursing.

9. A baccalaureate degree program in nursing requires curriculum offerings in these areas, general education, physical biological and behavioral sciences and nursing.
10. The organizational structure and the policies now governing other professional programs in the University would be and should be identical for faculty and students in the nursing program to be constructed.

A useful plan for the development of a baccalaureate degree program in nursing follows:

- Statements of philosophy, purposes and objectives for the program should be developed that includes:
  - the dual purposes of baccalaureate nursing education
  - the philosophy of the University
  - a definition of professional nursing
  - the present and emerging roles of the professional nurse practitioner
  - the nursing process that will be taught
  - the focus of the nursing major

- An organizational structure comparable to the structure of similar programs in the University.

- Commitment to and financial support of the program appropriate to the program's needs.

- An administrator of the program educationally and experientially prepared to conduct the program be appointed to plan the program and to recruit faculty for the program in advance of the initiation of the program, at least a year before the nursing program is offered.

- Faculty be recruited and appointed in advance of the start of the program to participate in the development of the curriculum and to select agencies for learning experience. A baccalaureate degree program in nursing requires faculty members with graduate preparation in teaching of nursing in the areas of psychiatric-mental health nursing, maternal-child health nursing, community health nursing and medical-surgical nursing. A number of the faculty should have experience teaching nursing at the baccalaureate degree level.

Sincerely yours,

Dorothy Ozimek, Director
Department of Baccalaureate and Higher Degree Programs

DO:cm
Enc: Application for Council membership
cc: Dr. Harry B. Crewson
Nursing Education in the Seventies

A Statement by the Board of Directors
National League for Nursing
Approved February 1972

The NLN Board of Directors presents this statement as a challenge to all types of nursing education — graduate, baccalaureate, diploma, associate degree, practical, and continuing — to make a substantive reappraisal of their current approaches and to respond appropriately in view of the needs of society for nursing personnel in the seventies and beyond.

The National League for Nursing is committed to the improvement of health services for all the people. Meeting this commitment calls not only for efforts to improve the delivery of health services, nursing service and nursing education, but also for the involvement of nurses and nursing services with other health care providers and with consumers in the planning and action that will achieve these ends.

This statement is an effort to provide a philosophical framework within which nursing education can develop the flexibility, creativity, and diversity it needs to meet the challenges of a rapidly changing health care system. The present stresses within this system and the demands that it be changed are having profound effects on methods of selecting, educating, and utilizing health service personnel and on the functions of these personnel. Increasingly health education and services are being held accountable to the consumer for the optimum use of personnel and resources and increasingly they are being expected to assume new and interdependent responsibilities. New health occupations are emerging to fill new needs. Consequently, the challenge to education is to look ahead and institute the changes necessary to produce the numbers and kinds of qualified practitioners that will be needed in the coming decades.

Nursing's Role and Responsibility

Nursing is an inherent and vital service within the health care system. It exerts an influence on, and in turn is influenced by, the newly developing patterns of providing services, the roles of other members of the health team, scientific and technological advances, and the social and economic pressures which contribute to the complexity of health care services. Although nursing's functions have always encompassed care, cure, and coordination, its primary focus historically has been on care. Nursing's approach to service has been personalized and humanizing. Nursing has nurtured and acted for the patient who is under stress and unable to cope satisfactorily alone. Nursing has been, for the individual, the most consistent and continuing point of contact with the health system.

At the present time, the perception of nursing's role and responsibilities is clouded by many ambiguities, as traditional distinctions between the functions of the different health professions become blurred. On the one hand a variety of new health occupations have developed, some of whose functions overlap some of the traditional functions of nursing, causing alterations in nursing's relationships with other health professions and with consumers. On the other hand, nursing practice has become increasingly complex as nursing has taken on many functions that formerly lay exclusively within the domain of medical practice. This process is not reversible, and in fact many indicators point to its acceleration.

Demands for increased services are being joined by demands that the skills of each member of the health team be utilized to the maximum. As a result, nurses are being called upon to expand the scope of their practice in primary care, in community settings, in clinical nursing in acute and chronic care settings, in rehabilitation, and in health services to all age groups. They are also being expected to assume greater responsibility for decision making and for leadership in the operation of the health team, in research, in planning for and developing community health resources and services.
Yet even though nursing responsibilities are evolving in response to the changing needs of society, the care function remains constant. Nursing will continue to bear a unique responsibility for assuring a holistic, personalized, humanistic approach to the individual, family, and community. Nursing education in the seventies must not only provide sufficient numbers of personnel prepared for the evolving functions, but it must continue to emphasize preparation for the traditional role as well.

**Nursing Education**

To meet society's need for safe, responsible nursing services, the educational system must provide adequate numbers of practitioners qualified to give these services. This responsibility cannot be carried out unless current approaches to nursing education are re-examined.

It is evident that to meet health needs, nursing must have an expanded corps of personnel, made up of practitioners who have been prepared in programs that differ in purposes and length, and that prepare for varying kinds of practice, entailing different degrees of responsibility. Included in this corps must be individuals with a high degree of preparation who can make maximum contributions in all areas of nursing practice (preventive, curative, and rehabilitative), in research, and in the education of nurses and other health personnel.

Education in the health occupations will continue to increase in depth and breadth. Placement of emphasis within a given program will continue to depend on the purposes of the program and the role for which the student is being prepared. Achievement of competence will be emphasized. The physical, biological, behavioral and social sciences will continue to form the base for health science education. The real challenge to nursing education is that of preparing practitioners who are flexible, creative, and tolerant in their approach to assessing and solving health service problems. They must be skilled in teamwork, able to understand and cope with change, and innovative in adapting to changed circumstances. To further enhance their ability to deal constructively with change, a comprehensive coordinated continuing education system needs to be developed for practitioners, teachers, and administrators.

To prepare the numbers and kinds of qualified personnel needed for the future, the system of nursing education will need increased flexibility, additional cooperative and collaborative arrangements, broadened support, and increased emphasis on evaluation and research. In order to establish increased movement toward the development of these characteristics, the following actions should be taken:

A. Flexibility

1. Recruit students from all sectors of society. Make financial assistance available to the educationally and economically disadvantaged and provide them with opportunities which will help them to meet program requirements essential to success in nursing.

2. Provide for student mobility according to the individual's ability, changing career goals, and changing aspirations. Recognize the potential of mobility from other health related fields.

3. Provide opportunity for students to validate the knowledge and skills they have acquired in previous education or experience.

4. Develop curriculums which (1) are based on evolving as well as present need; (2) are flexible enough to adapt to changing conditions and student needs; and (3) provide diverse opportunities for student experience, including extrahospital laboratory experiences. Encourage independent study, elective experiences, and early concentration in areas of special interest.
B. Cooperation and Collaboration

1. Institute interdisciplinary and intra-professional planning for nursing education. Establish ways for nursing faculty to collaborate with faculties preparing practitioners for other health professions and occupations, and for nursing students to share learning experiences with students in other health disciplines.

2. Encourage the participation of students and faculty in governance, curriculum planning, and the development of policies affecting student welfare.

3. Collaborate with other health personnel in providing better coordination of services and improvement of practice.

C. Broadened Support

1. Solicit community representation in planning, expanding, and improving nursing education resources and programs.

2. Establish effective liaison between nursing service personnel and personnel in other related disciplines to provide for input regarding educational programs, learning experiences, and evaluation of graduates.

3. Enlist broad support for the financing of programs and for the support of qualified students who might otherwise be lost to nursing.

4. Promote visibility for educational programs by encouraging the participation of students and faculty in community activities that render service — and also broaden the learning of the participants.

D. Evaluation and Research

1. Carefully scrutinize and reappraise procedures for analyzing the quality of educational programs in nursing in the light of changing conditions in education and in the health care system.

2. Maintain ongoing research that is relevant to both nursing practice and education, with particular attention to research that will expand the science of nursing.

3. Stimulate active participation by nursing personnel in interdisciplinary research directed toward improvement of the delivery of health services.

4. Provide opportunities for students to learn to interpret research, to understand its methods and significance, to assess its findings, and to adapt those which have value.

Bibliography


CERTIFICATE PROGRAM FOR SCHOOL NURSES

Ohio University
Athens, Ohio
February 24, 1975
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SCHOOL NURSING EDUCATION

The Need - Why the New Program Was Developed

The School Nursing Education program is designed to provide preparation for a Registered Nurse to work in the schools. The program will enable interested and qualified nurses to pursue a Baccalaureate degree in Education. The program is designed to prepare the nurse to work more effectively in the health services as an educator. It may also allow the qualified nurse to pursue a major or minor in an area of her interest. Nurses in Southeastern Ohio have requested an evaluation of their nursing preparation for admission to Ohio University to pursue a degree and some nurses have requested preparation in health education.

Today there is a demand for nurses in the school systems. In the years 1966-69, 13,099 new school nurses were employed by boards of education under Title I of the Elementary and Secondary Education Act of 1965.\(^1\) In the 1969 Facts About Nursing\(^2\) it was reported that there was a consistent trend by boards of education to employ school nurses. The report also stated that less than 40% of the nurses had obtained the baccalaureate degree.\(^3\) In the School Staffing Survey\(^4\) by the Office of Education in 1970, it was reported that there were 36,500 nurses in schools. This report reflects an increase of over 15,000 school nurses


\(^3\)Ibid.

since the 1969 Facts About Nurses was published. Yet in many cases these nurses were not prepared in school nursing. The performance of the school nurse depends upon the professional preparation. It should be noted that school nurses have a great diversity in education preparation—a diversity that represents a wide range in nursing education. Some school nurses have associate degrees, some have nursing diplomas and some nurses hold baccalaureate and masters degrees. Most of our school nurses have little preparation in the area of school nursing. If academic preparation can be provided for the nurses, a high level of professional expertise can be expected.

Nursing education has been one of disease orientation in a hospital where care and treatment had priority. School nurses need education that stresses health promotion, health education, and the health maintenance orientation needed in a school system. Nursing education offers little knowledge and understanding of the school system. Furthermore, in a small school setting the supportive specialists are few in number if there are any at all. It would be beneficial to the community if the school nurse was prepared to do her job. In Southeastern Ohio the school nurse can play a vital role in the health area when her preparation has included school nursing. Appalachian schools are in need of services which the well prepared nurse can provide. Oberteuffer has stated:

If our values are straight and we value human life above all else, then health education becomes one of the master areas in all of American education...It deals, or should deal, with the nature of life and problems of life management, with all those phenomena that are indigenous to being human, which develop or retard, create or kill. Nothing is more important. Time must be found for it.5

The nurse prepared in school nursing can be a vital, contributing member in the promotion of better health education.

In Ohio, state certification requirements for nurses went into effect on January 1, 1975. The universities—higher education—must provide a curriculum which allows and promotes the school nurse to meet the qualifications for state certification.

Relation to Other Programs

The School Nursing Curriculum is planned to provide an avenue by which the Registered Nurse may become better prepared for the role of a school nurse. The program will be flexible and allows for emphasis in health education, social sciences and understanding of the school environment. To provide the necessary background, the curriculum utilizes existing courses in the various background areas.

How Will the New Program Operate Financially?

Existing courses will be utilized, thus having little financial obligation in starting the program. As the nurses in the schools become aware of the possibilities of meeting state certification and of obtaining more professional training for the positions they hold, it is believed that the program will carry itself financially.

Sixteen students are expected to apply for the program. As in the BSN proposal, this program is designed for the registered nurse. The prerequisites are the same as those outlined in the BSN material.
The School Nursing Program has been designed to prepare persons to meet requirements in the State of Ohio for certification as a school nurse.

Persons completing this program will be graduated with a Bachelor of Science in Education Degree with a major in School Nursing. Although the School Nursing Program is considerably different from the Baccalaureate Program in Nursing, it has been developed in conjunction with the Baccalaureate Program in Nursing and will be a part of the administrative unit housing the Baccalaureate Program in Nursing.

Students enrolled in the Baccalaureate Program in Nursing who wish to become certified as a school nurse would need to contact their advisor in order to modify the standard program to accomplish this certification.

The admission requirements for the BSEd in the School Nursing Program will be the same as for the Baccalaureate Program in Nursing.

The curriculum for the School Nursing Program has been designed to meet certification requirements and is divided into four categories and requires 192 quarter hours for graduation.

1. Professional Education - 27-28*

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>HDCI 275</td>
<td>Learning Processes in the Classroom, or Psych 275</td>
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<tr>
<td>EdEl 200</td>
<td>Studies of Children, or HECF 160 - Intro to Child</td>
<td>4</td>
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<tr>
<td>EdSc 480</td>
<td>School and Society, or EdEl 460 - Child and the</td>
<td>3-4</td>
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<tr>
<td>EdEl 461</td>
<td>Study Teach El Sch,EdPl 463-Stud Teach Secondary</td>
<td>12</td>
</tr>
<tr>
<td>EdPl 465</td>
<td>Student Teaching Seminar</td>
<td>3</td>
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2. Major - 37-39

Psych 131 - Psychology of Adjustment, or
Psych 332 - Abnormal Psychology                   4-5 credits
HPER 204 - Drugs, Alcohol and Tobacco           3 credits
HPER 333 - Theory Adapted Activities           3 credits
HPER 370 - Community Health Programs           4 credits
HPER 380 - Safety Education                    4 credits
HPER 495 - School Health Problems              5 credits
HECF 360 - Human Sexuality                      3 credits
HECF 470 - Family Living, or
HECF 471 - Family Life Education               3-4 credits
EdSp 271 - Introduction to the Exceptional Child      3 credits
Nursing 300 - Health Care I                     5 credits

3. General Education - 20

(Students will be entering with the following general education
courses or take them in addition to their degree requirements:
Psych 101, Soc 101, English at 100 level or Inco 101 or 103,
and will have sufficient science courses.)

a. One math course                                5 credits
b. Two humanities courses                          6 credits
c. One 100 level English course or Inco 103
   whichever has not been met as an admission
   requirement                                       4-5 credits
d. Select one course in general education          5 credits

4. Electives - 18

*Persons following this program who also wish to be certified to teach
health must complete the following courses which may be counted within
the elective block:

EdSe 250 - Analysis of Teaching                         4 credits
EdSe 251 - Instructional Process & Curriculum          5 credits
EdPI 464 - Student Teaching Secondary School           6 credits
Dr. Holzer stated that the resolution that was being proposed was designed to expedite approval of the program. He moved approval.

Mr. Lavelle seconded the motion. Approval was unanimous.

RESOLUTION 1975-178

WHEREAS, The University Curriculum Council is considering approval of the new baccalaureate program in Nursing, and

WHEREAS, approval is expected before the next meeting of the Board of Trustees and prompt action by the University will be necessary to implement the program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees empowers the Educational Policies Committee to review the proposed new baccalaureate degree program in Nursing and act on behalf of the Board of Trustees, subject to confirmation at a later date by the Board of Trustees.

4. REAPPOINTMENTS AND APPOINTMENTS TO THE REGIONAL COORDINATING COUNCILS OF THE REGIONAL CAMPUSES

Vice President Bryant had prepared the resolutions that follow and the supporting information.
OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE February 20, 1975

TO Robert E. Mahn, Secretary, Board of Trustees

FROM Norma Riggle, Regional Higher Education

SUBJECT Attached are agenda items for consideration at the March 10 Board meeting. All three resolutions pertain to appointments to the Regional Coordinating Councils of the Regional Campuses of Ohio University.

Approved for submission to the Board of Trustees on Mar. 10, 1975. 

Form P-37
BE IT RESOLVED THAT the following named persons are hereby approved for reappointment to the Regional Coordinating Councils of the Regional Campuses of Ohio University for terms to expire December 31, 1983; each has served previous terms; and each is eligible for reappointment under the terms of the By-Laws for the Coordinating Councils adopted by the Board of Trustees:

James D. Diehl  
Belmont County

Robert E. Quinn, M.D.  
Chillicothe

Dwight Heister  
Lancaster

Clay Littick  
Zanesville
RESOLUTION 1975-180

BE IT RESOLVED THAT the following named person is hereby approved for appointment to the Regional Coordinating Councils of the Regional Campuses of Ohio University for the term to expire December 31, 1978 (replaces Ross Michener, deceased); and is eligible for appointment under the terms of the By-Laws for the Coordinating Councils adopted by the Board of Trustees:

Richard L. Lancione  Belmont County
RESUME

RICHARD L. LANCIONE

Attended Bellaire Public Schools.


Three years, Ohio State University. 1960-1963. Attained Bachelor of Science in Business Administration degree.


Practiced law two years in Columbus in association with Nelson Lancione.

Returned to Bellaire to practice law with A. G. Lancione and Bernard Lancione in March, 1968.


Professional Associations: Belmont County Bar Association, 1968-1974. (1st Vice-President-1974); Ohio Bar Association, American Bar Association, American Academy of Trial Lawyers.

Business Associations: Member Board of Directors American Bancorporation; Member, Board of Directors, Eastern Ohio Bank (chairman, 1974)
RESOLUTION 1975-181

BE IT RESOLVED THAT the following named person is hereby approved for appointment to the Regional Coordinating Councils of the Regional Campuses of Ohio University for the term to expire December 31, 1975 (replaces George Pringle, deceased); and is eligible for appointment under the terms of the By-Laws for the Coordinating Councils adopted by the Board of Trustees:

Wyman "Cy" Rutledge  Chillicothe
PERSONAL DATA

Wyman "Cy" Rutledge
Update - 1973-74

District 5 Vice President, Instrument Society of America
National Board, Instrument Society of America
Chairman, Academic Committee, Pulp & Paper Department, Miami University
Vice President & Executive Board, Mid-Ohio Health Planning Federation
Chairman, Ross County Health Planning Council
Vice President, Ross County Hospital Commission
OUC Foundation member
PERSONAL DATA

Wyman "Cy" Rutledge


BA in Physics, Math and Chemistry - Hiram College, 1944
MS in Physics, University of Michigan, 1948
Phoenix Predoctoral Fellow - University of Michigan, 1950-52
PhD in Physics - University of Michigan, 1952, Thesis on Nuclear Physics.

Positions

1956-72, The Mead Corporation, Fellow, Instrumentation Systems Consultant, Manager of Instrumentation and Automation, Senior Physicist
1952-56, Philips Laboratories, Research Physicist
1950-52, Argonne National Laboratory, Jr. Physicist
1947-50, Univ. of Michigan, Engineering Research Institute, Research Assoc.
1946-47, Woods Hole Oceanographic Institution, Physicist
1944-46, U.S. Army, Infantry and Combat Engineers

Technical Areas

He has specialized in on-line instrumentation systems in the paper industry, and especially for paper machines and air and water pollution abatement. Recently he has taken additional training in noise abatement, and initiated work in this area. He has served as project leader of a group which applied instrumentation and statistical techniques to digital and analog computers to control the process of paper manufacturing, in the oldest existing successful application in the industry. For smaller process systems, he has investigated the application of mini-computers. He has been in charge of the application of new physical phenomena and instruments to papermaking with some emphasis of video tape training for sophisticated instruments.

He has been the project leader of a development of a fast-reading and fast-writing application for computers, where the emphasis was on silicon diode photodetectors and arrays and on integrated circuit module logic. This involved non-impact writing with ultrasonic and electrical control of ink droplets.

He has developed corrective techniques for absorption of X-rays from tubes and radioactive sources in mixtures of fillers and
coatings in paper. He has done early work in the cuttings of paper by lasers. He has employed radioactive tracers of gold and rubidium to 5 curies to follow dilutions of $10^{12}$. He has applied computers in the rapid calculation of color difference and control equations developed at Mead.

He developed instruments at Mead for quality control and inspection, electrical measurement instrumentation for electrophotographic paper, and special gas-handling and dilution systems. He has served as a consultant to related groups.

Before working at Mead, he did basic research in high density thermionic emission from barium-on-oxygen-on-tungsten on a porous tungsten matrix. He worked in ultra-high vacuum physics to $10^{-14}$ mm Hg. He developed new equipment and techniques for very short half-life nuclear spectroscopy. He designed instruments for V-2 rocket tests for the study of shock waves, pressure and gas composition. He designed sensors and analog computing networks for more automatic operation of submarines, and oceanographic salinity and density instrumentation.

Activities - 1972:

Columbus Technical Council, Technical Man of the Year Award
Alternate National Delegate, ISA
Columbus Technical Council Representative from ISA
National Chairman of the Board, Symposiarchs of America
Vice President, Ross County Hospital Commission
Co-Chairman, Program Committee, and Panel Moderator, Columbus ISA Central Ohio Instrumentation Exhibit and Conference, April
Member, Executive Committee, Mid-Ohio Health Planning Council
American Paper Institute Research Instrumentation Committee
Academic Committee, Pulp and Paper Foundation, Miami University
Advisory Board of Trustees, Ohio University Chillicothe
Simulation Council
American Physical Society, National and Ohio Section
Air Pollution Control Association
American Optical Society
ISA, Intersociety Committee for Methods on Air Sampling and Analysis, and Environmental Measurement Technical Committee (PUPID Representative)
Sigma Xi
Intersociety Color Council
TAPPI Vice Chairman, Process Systems and Controls Committee, Continuous Color Control Sub-Committee
Measurement and Data Society of America
American Field Service Committee
Chairman, Program Committee, Second National Symposium on On-Machine Paper Testing Instrumentation, Miami University, June 19-22


Chairman, Program Session on Process Systems and Control, TAPPI Engineering, November, 1973, Boston

Co-Chairman, Program Committee, Continuous Monitoring Instrumentation for Air and Water Quality Symposium, Miami University, June 18-21, 1973.

Activities - Recent - 1971:

ISA, National Delegate, District V Program Chairman
President, Vice President and Secretary ISA, Columbus Section
Chm. of the Board, Vice-President and Treasurer, Chillicothe Hospital Board of Directors (1966-72)
National President, Vice President and local president, Symposiarchs of America (University fraternity group)
Layman of the Year Award, Kiwanis, Chillicothe, 1970
Jaycee Community Development Award, 1968
Mayor's Advisory Committee, 2 years
Co-Chairman, Downtown Mall Committee
Vice Chairman, Citizen's Advisory and Urban Renewal Committee
Assistant Director, Ross County Civil Defense, 5 years
Part-time Instructor, physics and math, Ohio University Chillicothe Boy Scout Leader and Associate Advisor of Explorer Scouts, 6 years
President, Burton Stevenson Endowment Fund

Paper, "On-Line Sensing Devices for Water Pollution Measurements", TAPPI Engineering, 1971
Program Co-Chairman, Midwestern Simulation Council meeting on Analog and Digital Computation in Process Control, 1971
Panel Moderator, TAPPI Testing Conference, Minneapolis, 1970
Panel Moderator, Mini-computers, Columbus ISA, Exhibit and Conference, 1970
Paper, "Extended Outputs from a System with an On-Line Tristimulus Colorimeter and a Digital Computer", TAPPI Engineering, Denver, 1970

Patents on density gauge, salinity meter, paper strength tester, erasability tester, and nuclear device to measure coating weight. Co-authored forty-odd other papers.
Mr. Lavelle moved approval of the reappointment and new appointment resolutions. Mr. Kennedy seconded the motion, approval of which was unanimous.

5. STUDENT GOVERNING BOARD STATEMENT ON FRESHMAN VISITATION POLICY

Mrs. Johns reported on the Committee's review with Mr. Karp and Mr. Liebman of "a bone of contention of long standing" as reflected in the following statement:

Memorandum
To: Dr. Mahn
From: Andrew Karp, Vice Chairman of Internal Affairs, Student Governing Board
Concerning topics to be discussed at the Board of Trustees meeting
Time Limit: Approximately 15 minutes, including question and answer period
Speakers: Philip Liebman, Andrew Karp

The issue of freshman self-determination has been argued over throughout this year, and has provoked controversy and confrontations between students and the administration on a number of occasions. The opposing views on this issue have been presented numerous times, but we would like to make the Board of Trustees aware of the situation as it now exists, in its entirety.

In the hopes of avoiding future confrontations, and in easing the political deadlock which has resulted, the Student Governing Board, in appealing to the Board of Trustees, feels that it could take effective measures in opening up the channels for student input into University affairs, and increasing the University's responsiveness to its students, who are its primary concern.

We hope that the Board will attempt to view the situation in the true and sincere light in which it is being presented, rather than in terms of the power struggle it has grown into. We would like the Board to realize that the students, just as much as the administration, are interested in improving the educational atmosphere at Ohio University.

Sincerely,
Andrew Karp
Mrs. Johns stated that the Committee considered it a report made in good faith. She stated that the Committee recognized a fundamental difference of opinion existed, but that the Administration was committed to a review of the total residential program, of which visitation was only a part. She expressed the hope that the report would reflect a consensus among all groups, including parents. Relative to the third paragraph of Mr. Karp's memo, Mrs. Johns expressed the hope that no further confrontation would occur over the issue and that there would be a year-end resolution of all issues for all concerned. No further action by the Board was recommended.

6. STATEMENT ON ESTABLISHMENT OF OHIO UNIVERSITY PUBLIC INTEREST RESEARCH GROUP

Mrs. Johns reported that the Committee had been favorably impressed with the aims of the Public Interest Research Group as presented by Mr. Koch, and as outlined in the materials which he had presented and which are all included here, with the exception of a reprint of Samuel M. Loescher's article, "Student Public Interest Research Groups (PIRGs): Educational Internships for Responsible, Active Citizenship," Indiana Business Review, August/September 1972.
Dear Sirs:

The information enclosed is pertaining to the Ohio Public Interest Research Group (OPIRG) which is presently becoming established in the state of Ohio.

To begin, we will explain the purpose of having OPIRG. The purpose of OPIRG is to articulate and pursue through the media, the institutions of government, the courts, and other legal means the concerns of students on issues of general public interest. This will be accomplished through careful and factual research. Faculty and administrators will be called on continually to aid this group through their expertise and vast experience on certain subject matters. We feel that this is essential in order to establish ourselves as a professional group doing professional research. OPIRG will be a relevant educational facet of the university which will apply the students educational background for constructive purposes.

Issues will include environmental preservation, human rights, consumer protection, and the role of corporations and governmental agencies in the lives of average citizens. Making the general public aware of social problems is the biggest step toward social change and awareness. OPIRG encourages active citizen participation in the institutions which affect their lives.

What we are asking from you is the chance to establish an Ohio University Public Interest Research Group. We will be appearing before you March 10, 1975, in order to supply you with all information on OPIRG and to answer any of your questions. Your approval of establishing this group on our campus can enhance the lives of our students, our university, and our community. This is an opportunity to help everyone.

Thank you.

Sincerely,

Michael S. Koch
Treasurer-Student Governing Board
Vice President-Lincoln Hall
Concerned Student and Citizen
January 12, 1973

Coordinating Committee
Colorado Public Interest Research Group
209 Sixteenth Street, #200
Denver, Colorado 80202

Gentlemen:

I have reviewed with interest the materials on the proposed Colorado Public Interest Research Group.

Citizen participation for orderly and constitutional change is a fine goal, and I am enthusiastic about the opportunity for student involvement in the problems of our State, both for the positive contribution to Colorado and the very rich educational experience in the commitment.

I recognize that because of the wide range of projects with which you will be concerned, we may not be in complete agreement on every issue. Progress, however, has not been achieved in this country through unanimity.

It is with my best wishes for success in this endeavor that I endorse the concept of the proposed Colorado Public Interest Research Group.

Best regards.

Sincerely,

Peter H. Dominick  
United States Senator

PHD: tdm
Dear Mr. Gulley,

As the North Carolina Public Interest Research Group begins its second year at Duke University, I would like to take this occasion to tell you of my satisfaction with the work which you have begun here.

I consider the PIRG concept to be one of the significant products of responsible student activism in recent years. The notion that college students should leave the "real world" alone until after graduation can lead to deficiencies in both the quality of education and of student development. While the first priority for the college years is academic excellence, education must take the student beyond the classroom into an understanding of and involvement in practical concerns of the community around him. Such an involvement helps students see themselves as active citizens with a stake in their community and its future.

The work NC PIRG is currently carrying on in Durham - the dangerous toy survey, the prescription drug project, and the grocery price survey - firmly contributes to this broader concept of education. It gives evidence of your commitment to the well-being of the people and institutions of this state. I wish you continued success.

With best wishes always,

Sincerely,

Mr. Wib Gulley
State Project Coordinator
NC PIRG
Box 4522, Duke Station
Durham, North Carolina 27706
March 29, 1972

Mr. Nick Apoltola
Western Massachusetts Public Interest Research Group
Campus Center
University of Massachusetts
Amherst, Massachusetts 01001

Dear Mr. Apoltola:

I am pleased to be able to support and endorse the concept and goals of the Western Massachusetts Public Interest Research Group and the Massachusetts Public Interest Research Group East.

There is a critical need for citizen oversight of private and public efforts regarding environmental preservation, consumer protection, health care delivery, equality of opportunity and other matters of concern to the people of Massachusetts.

Without defining whether any particular financing mechanism is most appropriate, the response thus far from students at many colleges and universities in the state is a remarkable statement of commitment to force the system to work in the interests of all of the people rather than simply for a few special interests.

I have sponsored legislation in the past to establish a public counsel corporation and an ombudsman to provide a mechanism for the individual citizen to apply leverage within the system. I believe the purposes of MASS PIRG East and WMPIRG reflect the same basic determination to ensure that private and public institutions respond to the needs of all citizens.

Therefore, I thoroughly commend your efforts and wish you every success.

Sincerely,

Edward M. Kennedy

Edward M. Kennedy
March 2, 1973

Mr. John Melrose  
State Coordinator  
Maine Public Interest Research Group  
Memorial Union, LMO  
Orono, Maine

Dear Mr. Melrose:

I am pleased to learn of the progress the Maine Public Interest Research Group is making toward the formation of a state-wide and professionally staffed organization.

The basic goal of the Maine-PIRG to improve the responsiveness of our public institutions to the needs of our citizens is one which I enthusiastically share. I am equally enthusiastic with the enormous potential for accomplishing this goal by organizing the interest, energy, talent and research capabilities of Maine students in an effective manner. By focusing your efforts on specific social and economic problems, I am confident that Maine PIRG could have a substantial impact on their successful resolution. The experience of PIRG's in other states with which I am familiar demonstrates this.

I wish you every success in your efforts. If I or my staff may be of assistance to you, please let me know. I shall follow your activities with interest.

With best wishes, I am

Sincerely,

Edmund S. Muskie
United States Senator
Cordially,

JSM:fo
cc: Vico-Chnec, J. J. Meng
Mr. M. Litvak

May 10, 1973

Chancellor Robert J. Kibbee
The City University of New York
535 East 80 Street
New York, New York 10021

Dear Chancellor Kibbee:

I am writing to express my support of efforts at the College to establish a chapter of the New York Public Interest Research Group (NYPING). It seems to me that this consumer-oriented program is very much in keeping with the University's commitment to provide a wide range of innovative and meaningful educational experiences. The proposal would provide an opportunity for students to engage in thought-ful and productive research of environmental protection, consumer problems, occupational safety, health services and other areas of social concern. The channeling of student energies toward constructive problem-solving would be a welcome change from emotional rhetoric and disruptions of the past.

The Academic Senate and Student Senate at the College have considered and endorsed the program. A rather expansive petition drive was conducted as student leaders attempted to demonstrate viable support.

The establishment of the program would necessitate an increase of $2.00 per semester in the Student Activity Fee through the defined procedures of the board. My staff has informed me that provision for a refund mechanism for students who do not wish to participate is administratively feasible.

It seems to me that University involvement in the NYPING merits serious consideration particularly in light of our very unique role as a vitally important institution within an urban surrounding of increasing social needs. I look forward to discussing the proposal with you in more detail.

Warmest personal regards.

Cordially,

Joseph S. Murphy
President
Queens College
Of The City University of New York
Flushing - New York 11367

Office of the President

May 10, 1973

Chancellor Robert J. Kibbee
The City University of New York
535 East 80 Street
New York, New York 10021

Dear Chancellor Kibbee:

I am writing to express my support of efforts at the College to establish a chapter of the New York Public Interest Research Group (NYPIRG). It seems to me that this consumer-oriented program is very much in keeping with the University's commitment to provide a wide range of innovative and meaningful educational experiences. The proposal would provide an opportunity for students to engage in thoughtful and productive research of environmental protection, consumer problems, occupational safety, health services and other areas of social concern. The channeling of student energies toward constructive problem-solving would be a welcome change from emotional rhetoric and disruptions of the past.

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The establishment of the program would necessitate an increase of $2.00 per semester in the Student Activity Fee through the defined procedures of the Board. My staff has informed me that provision for a refund mechanism for students who do not wish to participate is administratively feasible.

It seems to me that University involvement in the NYPIRG merits serious consideration particularly in light of our very unique role as a vitally important institution within an urban surrounding of increasing social needs. I look forward to discussing the proposal with you in more detail.

Warmest personal regards,

Cordially,

Joseph S. Murphy
President
January 3, 1975

Mr. Ronald E. Bogard
Executive Director
Mass PIRG
120 Boylston Street
Boston,
Massachusetts
02116

Dear Mr. Bogard:

I am glad to have this opportunity to endorse the work of the unified Mass PIRG as I had earlier supported the efforts of the separate Eastern Massachusetts and Western Massachusetts groups. And I am pleased that students of the University of Massachusetts, through their voluntary contributions, so strongly support its work.

Mass PIRG's efforts in the fields of consumer health and safety, as well as in bringing to public attention questionable business practices, have been in the best tradition of public service.

Equally important for the University is that its students, by active participation in PIRG research and educational programs, bring to their academic work a strengthened understanding of the complexity of community problems.

Both as a public service agency and as an opportunity for responsible student involvement with the community, Mass PIRG has been an asset to the University of Massachusetts and the Commonwealth.

With every good wish,

Robert Wood
President
RESOLUTION

March 10, 1975

RE: Ohio University Public Interest Research Group

Whereas the Ohio Public Interest Research Group is based on an educational foundation and,

Whereas the student's research will be used for the benefit of the general public interest of students and Ohio citizens and,

Whereas, the studies will serve to enhance the image of the quality educational atmosphere at Ohio University and portray an attitude towards achieving responsible and active citizenship,

Be it resolved that the Ohio University Student Governing Board encourages and approves the establishment of the Ohio University Public Interest Research Group.
RESOLUTION
March 10, 1975

MEm: Ohio University Public Interest Research Group

Whereas the Ohio Public Interest Research Group is based on an educational foundation and,

Whereas, the student's research will be used for the benefit of the general public interest of students and Ohio citizens and,

Whereas, the studies will serve to enhance the image of the quality educational atmosphere in Ohio University and portray an attitude towards achieving responsible and active citizenship and,

Whereas an advisory board to the Public Interest Research Group made up of faculty and administrators will be established and,

Whereas, the students must vote a two dollar per quarter surcharge tax on themselves which is voluntarily paid but fully refundable the third week of each quarter,

Be it resolved that the Ohio University Board of Trustees encourages and approves the establishment of the Ohio University Public Interest Research Group.
Mrs. Johns stated that the Committee had concerns about which local issues would be of interest to the group, and the legality of the funding plan, calling attention to the materials that follow:
TO: Dr. Harry B. Crewson, President
FROM: John F. Burns, Director of Legal Affairs
SUBJECT: Legality of the Ohio Public Interest Research Group's (OPIRG) Proposal

I have discussed the proposal of the Ohio Public Interest Research Group with representatives of the organizers at Ohio University, and I have reviewed the memorandum of law submitted by the organizing committee pertaining to the legality of the proposal (a copy of which is attached).

As a result of these discussions, I believe there are a number of academic and administrative, as well as legal, questions raised by this proposal which should be given serious consideration before the proposal is granted. Specifically as to the legal questions involved, there are two basic broad issues that have to be resolved.

The first issue is whether the University has the authority to enter into an agreement with OPIRG to collect refundable fees from students, which would be designated for OPIRG operations and transferred to it. Although the University's Trustees have broad authority under Chapter 3345 of the Ohio Revised Code and relevant case law to administer the University's affairs, issues involving the Legislature's establishing of student fees and permissibility of the refund procedure should be considered. The second question is whether the expenditure of such fees is proper. All monies collected by the University are clearly public monies, and the general principle of law is that the University must expend these monies for "a public purpose" "reasonably incidental" to the "educational" mission of the University. Public monies can be granted to private non-profit associations, such as OPIRG, if the grant is for a public purpose; and the University's case for an "educational" purpose. The issue of whether the OPIRG proposal would be considered "reasonably incidental" to the "educational" mission of the University is a very complex and subjective one which clearly has no definitive answer.

It is my opinion that since we have no definitive ruling on whether the OPIRG proposal would be considered legally proper, the Attorney General would have to rule in favor of its legality before it could be granted.

JFB:stf

cc: Robert E. Mahn, Secretary to the Board of Trustees
MEMORANDUM OF LAW

In Support of the Establishment of
the
OHIO PUBLIC INTEREST RESEARCH GROUP
at
Ohio University

Submitted by:
Ohio University
Organizing Committee

Date:
Memorandum of Law in Support of OPIRG

The Ohio Public Interest Research Group (OPIRG) will be a non-profit, non-partisan, tax-exempt organization under 26 U.S.C. Section 501(c)(4), incorporated as a non-profit corporation under the laws of the State of Ohio. OPIRG will have a Board of Directors which will consist of students elected by and from the student body. The Board of Directors will have the responsibility of supervising and coordinating the efforts of OPIRG.

The purpose for which this corporation will be organized is to provide an educational experience for students at this university by sponsoring and directing a variety of research projects into issues related to the "public interest." Some of the areas of OPIRG concern will include consumer protection, resource planning, protection of natural areas and environmental quality, racial and sexual discrimination, delivery of health care and similar matters of urgent or long-range concern to the welfare of the people of the State of Ohio.

The OPIRG will also have an advisory committee and a professional staff. The advisory committee will be selected by the OPIRG Board of Directors and will include members of the faculty and staff as well as representatives from the community. As the name suggests, the advisory committee will advise OPIRG on matters which come before its Board of Directors.

The professional staff of OPIRG will consist of professionals from any of a variety of disciplines including law, the Social Sciences, and applied Natural Sciences. By hiring full-time professionals to work with them and the community, students are developing instruments of change while using their educational experience to assess the problems and to provide the forums and instrumentalities that can work on solutions. OPIRG's major projects will be under the direction of a small, full-time professional staff, in consultation with faculty and community resource persons. Students, in addition to serving on the Board of Directors and its committees, will do much of the study and work during the academic year and during vacations.

Research by this group will primarily involve obtaining existing information in an area under investigation. The tasks will include gathering documents, searching government files, legal research in law libraries, interviewing public officials, conducting statistical surveys, collecting samples and performing laboratory analyses. The educational value of this activity is obvious.

OPIRG is seeking to be organized at this University only if there is a majority of student support of its organization and most particularly its funding mechanism.
It is, of course, the mechanism for collection of student dues which poses the question presented to this Board of Trustees. If a majority of students here declare their support of OPIRG and its funding mechanism, we will request that this university undertake to contract with OPIRG to collect a $2.00 quarterly fee from each student when he or she registers at the beginning of each new quarter. All students who later decide not to contribute to OPIRG will be entitled to a refund. Refunds will be available during the third week of each quarter through either the OPIRG office or the University, after proper and public notice has been given to the student body. The refund procedure will be simple and easily accessible to all students.

The contract between OPIRG and the University will stipulate that OPIRG will account to the University for all monies received and expended during the budget year. In addition, the contract will also stipulate that an audit will be performed at the end of each fiscal year and the results submitted to the University. Quarterly or semi-annual budget statements will be issued to the University upon request.

If the OPIRG fee collected by the University is considered state funds, the legal issue presented then, is whether state funds may be used to fund a Public Interest Research Group supported by a refundable fee.

Unless prohibited by statute, the Board of Trustees of a state university has broad powers to carry on the University. Cincinnati v. Jones, 16 Ohio Dec. 343 (1905). The Board of Trustees of any college or university which receives state funds in support thereof, shall have full power and authority on all matters relative to the administration of such college or university. (§3345.021, O.R.C.)

The rule in Ohio is stated in Long v. Bd. of Trustees, 24 O. App. 261, 157 N.E. 395 (1926), where the court held, in the case of the operation of a student bookstore, that absent express statutory or constitutional prohibition, an activity incidental to the main objects and purposes of the University is within the power of the University. (emphasis added)

A review of cases in this and other jurisdictions reveals that the courts have upheld such expenditures as establishing a student bookstore, Long v. Bd. of Trustees, supra; erecting a house for the university president, Cincinnati v. Jones, supra; the maintenance of a student infirmary, Davis v. Bd. of Regents, 66 Cal.App. 693 (1924); the maintenance of agricultural experimental stations, State ex rel. v. Whitmore et al., 85 Neb. 5 (1909); and expenditures for the construction of athletic fields, Bd. of Directors v. City of Cincinnati, 1 Ohio N.P. (n.s.) 105 (1903). "The thread running through these decisions is that such expenditures are connected with the well being of the communal body of the university and promote the purposes for which the university was founded." (emphasis added) Opinion No. 71-051, Opinions of the Attorney General for 1971.
The Supreme Court of Oklahoma, in ruling that collection of mandatory fees from students to underwrite construction of an autonomous student-operated union building was within the authority of the Board, stated:

"...the board of regents have implied power to do everything necessary and convenient, where it is not prohibited, either express or implied by law, to accomplish the objects for which the institution was founded."

Under that rule we are not required to look for grants of power the Board of Regents of the university, but for limitations on its power, in order that we may determine whether or not the act of the defendants...has been prohibited. Our attention has been called to no legislative enactment prohibiting the Board...from requiring the payment of fees...


The rule cited above has invariably been followed in other states. See Villyard v. Regents 204 Ga. 517, 50 S.E. 2d 313 (1948) (acquisition and operation of commercial laundry by the University even when a number of its patrons were not students or employees of the University was within the authority of the University); and Iowa Hotel Association v. Board of Regents, 253 Iowa 870, 114 V.W. 2d 539 (1962) (Construction of hotel facility to house campus visitors held to comport with educational objectives).

"It is, of course, well settled that public funds are to be spent only for a public purpose. The following passage from Opinion No. 71-058, Opinions of the Attorney General for 1971, briefly summarizes the law on this subject: (emphasis added)

'All public money constitutes a public trust fund, State, ex rel. Smith v. Mahany, 97 Ohio St. 272 (1918), and the expenditure of such funds is limited to a public purpose, Kohler v. Powell, 115 Ohio St. 418 (1926).

While it is true that public funds can be granted to a private, non-profit association, the grant must be clearly for a public purpose and it must contain limitations which insure that the funds will be expended for that purpose only.'"

State ex rel. Defenbacher 164 Ohio St. 14 (1955) [Opinion No. 72-023, Opinions of the Attorney General for 1972.]
The "public purpose" limitation on the use of State funds as provided for in Article VIII, Section 4 of the Ohio Constitution, which reads as follows:

"The credit of the State shall not, in any manner, be given or loaned to, or in aid of, any individual association or corporation whatever; nor shall the state ever hereafter become a joint owner, or stockholder, in any company or association in this state, or elsewhere, formed for any purpose whatever.

But the purpose of Section 4 was to prohibit financial aid by the state to private business enterprises; it does not prohibit the use of public funds for a public purpose. (emphasis added.) Opinion No. 73-018, Opinions of the Attorney General for 1973.

"State, ex rel. Leaverton v. Kerns, 104 Ohio St. 550 (1922), has held that such provision does not prevent grants being made to corporations or associations not for profit where the purpose of the grant is a public one." (emphasis added) Opinion No. 72-023, Opinions of the Attorney General for 1972.

"Under the language of O.R.C. 3345.05, the Board of Trustees is authorized to hold and administer - that is, to spend - the funds of the university for any purpose which is reasonably incidental to the statutory end for which the university was created." Opinion No. 73-018, Opinions of the Attorney General for 1973.

"The University trustees, thus, have the authority to permit the expenditure of public funds which they administer, for any purpose which is reasonably incidental to the statutory end for which the University was created. The public purpose for which the General Assembly established the University is the inculcation of higher education and the trustees have been granted considerable discretion in their choice of means to attain that end." Opinion No. 72-023, Opinions of the Attorney General for 1972; Long v. Board of Trustees, 24 Ohio App. 261 (1926); Carrell v. State, 11 Ohio App. 281 (1919). (emphasis added)

In Opinion No. 71-051, Opinions of the Attorney General for 1971, it was held that:

"State funds may not be used to finance an office of student defender at a state university, where such office is to be devoted primarily to providing legal representation of students in criminal and civil proceedings."

"...it is difficult to conceive a manner in which the office of a student defender could be realistically justified as advancing the well-being of the communal body..."
or promoting the purpose of education. . . . This legal representation is so remote to the private rights of the individual and so remotely connected with the communal side as not to be connected with the university. . . . Viewing such an office as an educational pursuit is unrealistic, since student contact with the office would be restricted to the positions of trustee, office clerk, and client."

In Opinion No. 72-023, Opinions of the Attorney General for 1972, it was held that public funds may not be used to finance a legal aid clinic at a state university staffed by a private attorney whose duties would be, primarily, to counsel those students who seek his advice as to their legal rights; and secondarily to process class action suits on behalf of the student body.

In this same opinion, the Attorney General stated: "...the expenditure of public funds for a legal services program would, unlike similar expenditures on other university activities, operate to the economic benefit of an already privileged class, university students, and quite possibly to the economic and legal detriment of other members of the public with whom they deal. This type of private interest clearly may not be supported by public funds." (emphasis added)

All the aforementioned legal opinions and precedents have established certain criteria (which have been emphasized in this memorandum reg. underlined) for the use of public funds:

(1) A proposed program must involve the expenditure of funds for a public purpose and there must be some reasonable limitation which guarantees expenditures for that purpose only.

(2) Besides the expenditure of funds for a public purpose, that purpose must also follow certain criteria. Some of these are the following:

(a) The public purpose of the program must have a reasonable connection with the purpose of the university.

(b) The purpose of the program must advance the well-being of the communal body of the University.

(c) The purpose of the program must promote the purpose of education, and also involve "active" participation from the students themselves.

(d) Finally, the purpose of a proposed program must be devoted to the "public interest" as opposed to private interests.
As stated previously, the purpose of the Ohio Public Interest Research Group (OPIRG) will be to provide an educational experience for students at this University by sponsoring and directing a variety of research projects into issues related to the "public interest." By hiring full-time professionals to work with them and the community, students are developing instruments of change while using their educational experience to assess the problems and to provide the forums and instrumentalities that can work on solutions. The educational value of this activity is obvious. OPIRG thus meets all the aforementioned legal criteria for the proper use of public funds, in our opinion.

Moreover, in light of the truly intellectual and educational content of OPIRG projects, it can be persuasively argued that execution and performance of this contract is an integral part of the University's academic pursuits.
Mrs. Johns stated that the Committee had suggested to the group that it recommend alternate means of funding. The Committee, she said, had encouraged the group to proceed with planning. Action by the Board at this time was not recommended.

Mr. Koch stated that he had anticipated the opportunity of making a presentation to the Board. The Secretary stated that he had made it clear to Mr. Koch that his presentation would be to the Committee, and that the Committee would determine whether or not a further presentation would be made. The Chairman reaffirmed this procedure, as did Mr. Kennedy. Mr. Kennedy stated that the Committee was expressing interest in the project but pausing to get information to get it over very doubtful territory.

B. MATTERS CONSIDERED BY THE BUDGET, FINANCE AND PHYSICAL PLANT COMMITTEE AND PRESENTED BY MR. JOHNSON

1. RESOLUTION TO APPLY KROGER LEASE INCOME TO PURCHASES FROM THE OHIO UNIVERSITY FUND

Mr. Johnson asked Vice President and Treasurer Milar to present the resolution, adoption of which Mr. Johnson moved. Mr. Kennedy seconded the motion. Approval was unanimous.

RESOLUTION 1975-182

WHEREAS, the Board of Trustees have taken prior actions to authorize The Ohio University Fund, Inc. to purchase real estate in the City of Athens and in Albany, and

WHEREAS, said actions further contained provisions to hold The Ohio University Fund, Inc. harmless from loss if such real estate were purchased, and

WHEREAS, there is a need to establish a fund in order to purchase said real estate from The Ohio University Fund, Inc.

NOW, THEREFORE, BE IT RESOLVED that the proceeds from the lease to Kroger Company for the East State Street property of Ohio University be appropriated for the purchase of land from The Ohio University Fund, Inc.

Mr. Kennedy explained that the resolution, by providing income to the Fund on a regular basis, should permit the Fund to gradually relieve itself of a heavy burden incurred in the interest of meeting the land needs of Ohio University which could not have been met through other means.
2. REVISED TRAVEL AND ENTERTAINMENT POLICY RESOLUTION

Vice President Milar referred to the material relating to the desired change in the policy and procedure. This follows:
TO: John F. Miller, Vice President and Treasurer

FROM: William L. Kennard, Controller

SUBJECT: REVISION TO POLICY AND PROCEDURE
NO. 41.121 TRAVEL AND ENTERTAINMENT

Attached is the revision to the travel and entertainment policy and procedure. The revision includes the changes made by the senior administrator which were:

Page 2 - Approvals Required

1. Adds Assistant Vice President for Academic Services.

2. Deletes reference to entertainment only for the Secretary of the Board of Trustees.

William L. Kennard

I approve and recommend that this item be submitted to the Board of Trustees on March 10, 1975.
OHIO UNIVERSITY
INTER-OFFICE COMMUNICATION

DATE February 11, 1975

TO John F. Milar, Vice President and Treasurer

FROM William L. Kennard, Controller

SUBJECT PROPOSED REVISION TO POLICY AND PROCEDURE
NO. 41.121 - TRAVEL AND ENTERTAINMENT

Attached for approval is a proposed revision to Policy and Procedure No. 41.121 - Travel and Entertainment. Significant changes to the present procedure are as follows:

1. Paragraph B. BASIS FOR REIMBURSEMENT

Provides for credit card receipts in lieu of itemized receipts for all expenditures except lodging and common carrier transportation.

2. Paragraph C. APPROVALS REQUIRED

Deletes Assistant to the President for Planning, Budgeting & Information Systems. Adds Regional Campus Directors which have been approved by the Vice President and Treasurer and the President.

3. Paragraph 3. TRANSPORTATION EXPENSES

Common Carrier

Deleted second paragraph which requires presentation of tax exempt certificates for exemption of federal taxes. Federal taxes are no longer exempt by law.

Personal Automobile

Provides for reimbursement at a rate of twelve cents per mile which was approved by the Board of Trustees at their March 11, 1974 meeting.

Rental of Automobiles

Provides for rentals to and from Columbus Airport as well as for the campus vicinity provided prior written approval is obtained from authorized University Officials. Harold Graham suggested the written approval.
February 11, 1975
Page 2

Other changes to the procedure consists of changing references from "State" to "University" on pages four and five.

Please call should you have any questions concerning the proposed revisions.

William L. Kennard

WLK:bjq

Attachments
Purpose: This procedure outlines the policy and regulations for reimbursement of travel and entertainment expenses incurred by Ohio University personnel.

Policy: A. REASONABLE AND NECESSARY EXPENSES WILL BE PAID BY THE UNIVERSITY:

It is the policy of Ohio University to reimburse its personnel for reasonable and necessary travel and entertainment expenses incurred while traveling on official university business and for reasonable and necessary expenses incurred while entertaining campus visitors on official university business. Reasonable and necessary expenses include:

a. Lodging
b. Meals
c. Transportation
d. Miscellaneous expenses such as services, rental of conference rooms, entertainment of university guests, etc.

Expenses shall be reported within 30 days after the expenses are incurred. Travel and entertainment away from the campus will be reported on the Ohio University Travel Expense Report, see section D. Entertainment expense on campus will be reported on Entertainment Expense-On Campus report form, no. AP-1, see section E. Form AP-1 will also be used for requests for direct payment to local vendors when expenses are incurred on a charge basis.

B. BASIS FOR REIMBURSEMENT:

The basis for reimbursement is actual cost incurred. Receipts must support the following expenditures:

a. Lodging
b. Transportation excluding taxi and limousine fares.
c. Any other individual item in excess of $5 including meals. (Reasonable individual items of $5 or less need not be supported by receipts).

Note: Should receipts not be available, an explanation as to the reason they are not available shall be made on an attached sheet. Except for lodging and common carriers, credit card receipts may be used in lieu of itemized receipts, provided such receipt clearly indicates the payee.
C. APPROVALS REQUIRED:

Claims for reimbursement must be approved by the university official responsible for the expenditure. His signature constitutes his approval. The officials authorized to approve requests are listed below:

- President
- Vice Presidents
- Deans
- Director of Athletics
- Regional Campus Directors
- Asst. Vice President for Academic Services
- Assoc. Dean of Faculties
- Asst. Dean of Faculties
- Director of Libraries
- Secretary of the Board of Trustees

D. REIMBURSEMENT OF TRAVEL AND ENTERTAINMENT:

The Ohio University Travel Expense Report (see exhibit F) must be completed per the following instructions and forwarded to the responsible university official for approval. After being approved, the expense report will be sent to Accounts Payable for payment within 30 days after expenses are incurred.

Instruction for preparation of travel expense report.

1. General Instructions

Please note that a requisition is no longer required. The Travel Expense Report includes a place for the appropriate account number, all authorized signatures, and an explanation of the purpose of the travel.

Each set contains a worksheet the traveler may complete prior to typing. Both the pink and yellow copies, after being approved, must be sent to Accounts Payable.

2. Meals and Lodging Expenses

Each day, or segment thereof, contains a space for listing the appropriate Breakfast, Lunch, Dinner, or Hotel expenses, coded B, L, D, H respectively. Each day's total should be entered in the appropriate section and totalled in block (A) at the foot of the column.

Meals may be reimbursed for travel outside the county in which the person is headquartered as follows:

a. Breakfast - If departure from headquarters is before 7:00 a.m.
2. **Meals and Lodging Expenses, Continued**

   b. **Lunch** - If departure is prior to 11:00 a.m. or arrival back to headquarters is after 1:00 p.m.

   c. **Dinner** - If departure is prior to 4:00 p.m. or arrival back to headquarters is after 6:00 p.m.

3. **Transportation Expenses**

   **Common Carrier**

   When available, air travel is to be at coach rates. Other common carrier transportation must be at the lowest available rate.

   Unused travel reservations must be released within the time limits specified by the carriers or the individual may be personally liable for any charges assessed.

   Transportation purchased on a personal charge account should be paid by the individual and the cost included on the appropriate travel expense report.

   When charging transportation to the University, the person traveling should instruct the carrier or agency to forward invoices to him for payment. Upon receiving the invoice, he should initiate a requisition requesting payment to the carrier. The invoice and used tickets should be attached to the requisition. When transportation is charged, it should be so indicated on the requisition or travel report for information purposes only.

   Expenses claimed under this section should be supported by ticket stub, or receipt or similar evidence of expense.

   **Personal Automobile**

   Personnel will be reimbursed at a rate of twelve cents per mile for use of privately owned automobiles when traveling on official business, provided such mode of transportation is advantageous to the University over other means of transportation.

   Mileage is payable to only one of two or more individuals traveling on the same trip and in the same vehicle. The name of all persons traveling together on the same trip and in the same vehicle must be listed on the travel report.
3. Transportation Expenses, Continued

Personal Automobile, Continued

The mileage rate includes all expenses incurred by use of the privately owned automobile when traveling on official university business including insurance.

Liability insurance must be paid for by the individual to protect himself against suits and claims for personal injury and property damage while he is operating a private vehicle in the course of university employment.

Personal Aircraft

Personnel will be reimbursed on a mileage rate for use of personal aircraft when traveling on official business provided such mode of transportation is advantageous to the University over other means of transportation. The mileage rate must be based upon a cost study prepared by the aircraft owner and submitted to the Vice President and Treasurer for his review. The mileage rate must be approved by the Treasurer in advance of its usage.

Rental of Automobiles

Personnel will be reimbursed for rental of automobiles when traveling on official business provided such mode of transportation is advantageous to the University over other means of transportation. Automobile rentals to and from the Columbus Airport, as well as for the campus vicinity, shall have the written prior approval of the appropriate university official listed in paragraph C.

Other Transportation Expenses

Reimbursement for parking charges, ferry fares, taxi fares, and bridge, highway and tunnel tolls may be claimed. Any other out-of-pocket expense, such as road service and towing charges, directly chargeable to the operation of a state owned vehicle, may be reimbursed. All items reimbursed under this section must be listed separately.

4. Miscellaneous Expenses

Services

Expenses incurred for stenographic fees, and the rental of equipment or temporary meeting or office facilities necessary to the conduct of official university business are reimbursable. All items reimbursed under this section must be separately itemized.
4. **Miscellaneous Expenses, Continued**

**Official Entertainment Away From Campus**

Reimbursement will be made for reasonable expenses incurred in connection with entertainment provided such expenses are in connection with the conduct of official business away from campus.

A complete detail of the entertainment expenses and the nature of the entertainment should be reflected on an attached sheet. The detail should consist of the following:

1. Explanation of the benefit to be derived by the University.
2. Number of people entertained.
3. Total cost of the entertainment claimed.

Enter the total amount claimed for each day in the appropriate miscellaneous column of the Travel Expense Report.

5. **Expenses Charged Directly to the University**

Where expenses such as hotel bills are charged directly to the University, the vendor should be instructed to send the bill to the person incurring the expense. That person should submit to the Accounts Payable Department, within 30 days after the expenses are incurred, a requisition approved by the appropriate University official listed in paragraph C.

6. **Exceptions**

Any exceptions to the foregoing must be approved by the appropriate University officials listed in paragraph C.

7. **Form Supply**

The reports are available in the Central Storeroom under Stock No. 7.6270 in packages of 25 sets.

E. **Reimbursement of On Campus Entertainment Expense**

Entertainment expense on campus report form no. AP-1 (see exhibit C) must be completed per the following instructions and forwarded, along with a payment requisition, to the responsible university official for approval. After being approved, the expense report and payment requisition will be sent to Accounts Payable for payment within 30 days after expenses are incurred.
E. REIMBURSEMENT OF ON CAMPUS ENTERTAINMENT EXPENSE, CONTINUED

Instructions for Preparation of Entertainment On Campus Report
Form No. AP-1

1. Preparation of Form
   a. DESCRIPTION OF COSTS - Itemize expenditures by type
      i.e. Hotel, Meals, Travel Expense, etc.
   b. PLACE OF ENTERTAINMENT - Check Appropriate Block.
   c. DESCRIPTION OF GROUP AND NUMBER OF PERSONS ENTERTAINED -
      Where applicable the requestor should include himself in
      the number of persons entertained.
   d. PURPOSE OF ENTERTAINMENT - Specify the purpose, such as
      recruiting, Martha Jenning's Foundation Conference, etc.
   e. SIGNED BY - The requestor incurring the entertainment
      expense signs the form.
   f. APPROVED BY - The appropriate University Official listed
      in paragraph C.

2. Attached receipts where individual items exceed $5. Should
   receipts not be available, an explanation as to the reason
   they are not available must be made on Form No. AP-1.

3. Attach the entertainment expense record form to the requi-
   sition and forward to the designated University official
   for approval. Where direct payment is requested to more
   than one local vendor, a copy of the entertainment expense
   record form should be attached to each requisition. In the
   event that all vendors have not submitted their invoices at
   approximately the same time, then it may be necessary to
   submit separate entertainment expense record forms for each
   requisition so that payments to vendors are made on a timely
   basis.

4. Any exceptions to the foregoing should be approved by the
   appropriate University official listed in paragraph C
   prior to incurring any expense.

Form Supply

1. Form Number AP-1 may be ordered from the Central
   Storeroom, Stock Number 7.6260.
<table>
<thead>
<tr>
<th>ITINERARY</th>
<th>TRAVEL POINTS</th>
<th>TIME</th>
<th>MEALS AND LODGING</th>
<th>TRANSPORTATION EXPENSE</th>
<th>MISCELLANEOUS EXPENSES</th>
</tr>
</thead>
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<td>Athens to Columbus</td>
<td>7:00 a.m.</td>
<td>$1.50 L $</td>
<td>$1.50 D</td>
<td>75 $</td>
</tr>
<tr>
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<td>9:30 a.m.</td>
<td>2.00</td>
<td></td>
<td></td>
</tr>
<tr>
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<td>Washington, D.C.</td>
<td>10:30 a.m.</td>
<td>3.50 H 8.00</td>
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<td>15.00 D</td>
<td>Air 26.00</td>
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<td>Columbus</td>
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<td>1.46</td>
<td>Athens</td>
<td>9:30 a.m.</td>
<td>1.50</td>
<td></td>
<td>75 $</td>
</tr>
</tbody>
</table>

**EXAMPLE**

- B. BREAKFAST
- L. LUNCH
- D. DINNER
- H. HOTEL

**MEALS & LODGING CODE**
- B. BREAKFAST
- L. LUNCH
- D. DINNER
- H. HOTEL

**COLUMN TOTALS**
- (A) $46.50
- (B) $52.00
- (C) $29.40

**PURPOSE OF TRAVEL**
- Trip to Washington, D.C., to Attend a Seminar Sponsored by the American Association of History Professors.

**TOTAL PERSONAL CAR MILEAGE**
- 150 miles

**TOTAL (A) + (B) + (C)**
- $127.90

**TOTAL EXPENSES (1) + (2)**
- $145.90

**TOTAL AMOUNT TO BE REIMBURSED**
- $145.90

**AUTHORIZATION**
- John Doe
  - 5-6-71
  - WHITE WORK SHEET
  - PINK ACCT'S PAYABLE
  - GREEN DEPARTMENT
  - SALMON TRAVELER

- Joe Smith
  - 5-7-71
  - YELLOW ACCT'S PAYABLE

- Bill Jons
  - 5-8-71
  - ACCT'S PAYABLE COPY
SUBJECT:

TRAVEL AND ENTERTAINMENT
(Exhibit G)

Ohio University
Athens, Ohio 45701

REQUISITION
No. 030230

EXPENSES INCURRED AT THE ANNUAL BOARD OF TRUSTEES MEETING HELD AT THE O.U. INN ON 2-21-72.

Dinner - O.U. Inn 2-21-72

$112.54

TOTAL $112.54

PLACE OF ENTERTAINMENT

☐ Home

☐ Restaurant

☐ Other

DESCRIPTION OF GROUP AND NUMBER OF PERSONS ENTERTAINED

Ohio University Board of Trustees meeting 25 persons involved.

PURPOSE OF ENTERTAINMENT

To review travel expenditures.

SIGNED BY:

APPROVED BY:

Senior Administrator
Mr. Johnson moved approval of the resolution, which Mr. Spencer seconded. Approval was unanimous.

RESOLUTION 1975-183

BE IT RESOLVED by the Board of Trustees of Ohio University that the Revised Policy and Procedure No. 41.121, Travel and Entertainment (Kennard IOC of February 20, 1975), is hereby approved.

3. RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND AWARD OF CONVOCATION CENTER NOTES OF 1975

Mr. Johnson asked Vice President and Treasurer Milar to present the resolution.
Providing for the issuance, sale and award of $5,975,000 Convocation Center Notes of 1975 of The Ohio University for the purpose of refunding the $5,975,000 principal amount of Convocation Center Notes of 1974 heretofore issued to refund prior notes issued for the purpose of constructing and equipping a building to be used for and in connection with an auditorium and athletic purposes.

WHEREAS, the Board of Trustees (herein called the "Board") of The President and Trustees of The Ohio University is vested with the control and the management of The President and Trustees of The Ohio University (herein called the "University", or when the context admits collectively with the Board called the "University"), under and by virtue of Chapter 3337 of the Revised Code of Ohio; and

WHEREAS, under Chapter 3345, of the Revised Code of Ohio, the Board has authority to construct, equip, maintain and operate the Project described below and to issue bonds and notes to pay the costs thereof, and to issue bonds and notes to refund bonds and notes previously issued for such purpose; and

WHEREAS, the Board has previously determined, and does hereby confirm, that it is necessary to provide additional student facilities and, therefore, to construct and equip a building, referred to in the plans therefor as the Convocation Center, and facilities to be used for and in connection with an auditorium and athletic purposes of its campus and related facilities to be used in connection therewith (the said building and facilities constructed from the proceeds of the below mentioned Project Bonds and the within authorized notes, excluding the dormitory facilities therein which are to be paid for from surplus dormitory receipts presently on hand, being herein called the "Project"), the cost of which as completed was $7,490,000 (excluding the cost of the dormitory facilities therein which cost $1,000,000); and

WHEREAS, pursuant to resolutions heretofore duly adopted by the Board, the University has issued and there are outstanding $5,975,000 principal amount of Convocation Center Notes of 1974, dated as of May 17, 1974 maturing May 16, 1975, and having been issued to refund other notes issued to pay part of the costs of the Project (the said 1974 notes being herein called the "Outstanding Notes"); and

WHEREAS, the University proposes to borrow funds to pay part of the costs of the Project, and for such purpose, to issue its revenue bonds (herein called the "Project Bonds") for the permanent financing of part of the costs of the Project, pursuant to resolution duly adopted January 5, 1966, as supplemented, (the said resolution, as heretofore or hereafter amended, supplemented or superseded, being herein called the "Bond Resolution") and pursuant to authorizing provisions of law; and

WHEREAS, it is hereby determined to be necessary to issue the below authorized $5,975,000 Convocation Center Notes of 1975, to refund the Outstanding Notes prior to the completion of permanent financing of the Project to be represented by the Project Bonds;
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of The President and
Trustees of The Ohio University:

Section 1. It is hereby confirmed and declared that it is necessary to construct
and equip the Project and to issue and there shall be issued, pursuant to Chapter 3345,
of the Revised Code of Ohio, The Ohio University Convocation Center Notes of 1975,
(herein sometimes called the "1975 Notes"), in the aggregate principal amount of
$5,975,000 for the purpose of refunding the presently outstanding The Ohio University
Convocation Center Notes of 1974, dated as of May 17, 1974, issued for the purpose
of refunding prior notes issued to pay part of the Project Costs, as defined in the
Bond Resolution.

Section 2. The principal of and interest on the 1975 Notes shall be payable
solely from (a) the "Pledged Receipts" after provision for "Operating and Maintenance
Expenses," if any, of the "Pledged Facilities," as such terms are defined in the Bond
Resolution, but subject to any existing or future pledge thereof to the Project Bonds
or other bonds issued pursuant to Section 3345.07 or 3345.11, Revised Code; and (b)
the proceeds of the sale of revenue bonds or notes issued pursuant to Chapter 3345,
of the Revised Code or other authorizing provisions of law to refund the Notes
authorized hereby; provided that neither the University or its Board nor the State
of Ohio is obligated to pay the principal of or interest on such Notes from any other
funds or source, nor shall such 1975 Notes be a claim upon or lien against any other
property of the University or the State, except the Pledged Receipts, and such 1975
Notes are not debts or bonded indebtedness of the State, are not general obligations
of the State or the University, and the full faith and credit thereof are not pledged
thereto and the noteholders shall have no right to have any taxes or excises levied
by the General Assembly of the State of Ohio for the payment of the principal thereof
or the interest thereon.

In consideration of the loan evidenced by the 1975 Notes, the University and its
Board of Trustees covenant and agree that they will do all things necessary to effect
the issuance and delivery, prior to the maturity of the 1975 Notes, of revenue bonds
or notes for the refunding of the 1975 Notes, pursuant to authorizing provisions of
law, in such principal amount as shall be necessary to pay the principal of and
interest on the 1975 Notes and shall apply the proceeds thereof to such purpose;
that they will do all things necessary to sell such bonds or notes at the time
provided above and will accept such price and such interest rate as shall be necessary
in order to effect such sale; and these obligations are established as duties speci-
fically enjoined upon the University, its Trustees and officers, by law and result
from their respective offices, trusts or stations within the meaning of Section 2731.01
of the Revised Code of Ohio.

Section 3. The 1975 Notes shall be issued as bearer notes without coupons; shall
be dated as of May 16, 1975, shall mature at such time as approved by the Fiscal
Officer, but not later than May 14, 1976; shall bear interest at the rates per annum
described in Section 4 hereof; shall be in denomination of $5,000 or any multiples
thereof as requested by the Original Purchasers and approved by the Fiscal Officer;
shall be numbered as determined by the Fiscal Officer; and shall be executed by the
Executive Officer or by the Fiscal Officer, and may have the seal of the University
impressed or imprinted thereon.

The definitive notes shall be substantially in the forms attached hereto as
Exhibit A, the terms and covenants of which are incorporated herein with such modi-
fications therein and additions thereto as may be appropriate for the issuance of the
1975 Notes in bearer form, as may be not substantially adverse to the University, as the officers executing same and the Original Purchaser may agree upon, provided that the entire issue may be represented by a single note if so agreed.

If agreeable to the Original Purchaser, prior to delivery of the definitive notes, said 1975 Notes may be delivered as one or more temporary manuscript notes to be surrendered to the University at the principal office of the Original Purchaser in exchange for definitive notes of like aggregate principal amount and related interest rates when the University shall notify the Original Purchaser thereof that the definitive notes are available. Such exchange shall be made at no expense to the Original Purchaser.

Both the principal of and the interest on all bearer notes shall be payable at such place or places and in whatever form of funds both as agreed upon by the Fiscal Officer and the Original Purchaser (such place or places of payment hereinafter called "Paying Agents") without deduction for their services as the University's Paying Agents, upon presentation and surrender of the Notes as the same fall due.

Title to any bearer note shall pass by delivery in the same manner as a negotiable instrument payable to bearer.

If the owner (in this paragraph called the "Owner") of a note issued pursuant to this Resolution claims that such note has been lost, destroyed, or wrongfully taken, the Executive Officer or the Fiscal Officer are each authorized to cause to be executed and delivered a new note (in this paragraph called the "Replacement Note") of like tenor and date (specifying on its face, however, that it is issued in place of the original note) in place of the original note, in accordance with and subject to the provisions of Section 1308.35 of the Revised Code of Ohio and of this paragraph. The Owner's notification and request pursuant to said Section 1308.35 shall be in writing, addressed to the Fiscal Officer of the University, and shall include evidence satisfactory to said Fiscal Officer of such loss, destruction, or wrongful taking and of his ownership. The Executive Officer or in his absence the Fiscal Officer, is authorized to approve, so long as satisfactory to such officer, the indemnity bonds that the Owner shall file with the University as a condition to the issuance of a Replacement Note, and is further authorized to impose other reasonable requirements, including a requirement that the Owner pay the reasonable expenses and charges of the University in connection with the issuance, execution and delivery of such Replacement Note, as conditions to the delivery of a Replacement Note.

For the purposes of this Resolution, "Executive Officer" shall mean the Chairman of the Board of Trustees or the President of the University; and "Fiscal Officer" shall mean the Treasurer of the University.

Section 4. The 1975 Notes shall be sold by negotiation, solicitation of proposals or advertisement for bids by the Fiscal Officer upon such terms and conditions, not inconsistent with this Resolution, as may be determined, but at a purchase price of not less than par plus accrued interest, if any, payable in Federal Reserve Funds, and at an interest rate or rates not exceeding 6% per annum to maturity, and not exceeding 8% per annum thereafter, and the officer so acting is further authorized to enter into an agreement providing for the sale and purchase of the 1975 Notes and conditions therefor and the better security of the holders of the 1975 Notes. The University will provide printed notes at its expense, if approved by the Fiscal Officer. The sale and award of the 1975 Notes by the Fiscal Officer shall be evidenced.
by a Certificate of Sale and Award signed by him (the purchaser(s) designated therein, being in this Resolution called the "Original Purchaser"). The Executive Officer and the Fiscal Officer of the University and the Secretary of this Board, are authorized and directed to do all things necessary for the delivery of said 1975 Notes in accordance with such sale and award, this Resolution and the Agreement with the Original Purchaser.

Section 5. The proceeds of the 1975 Notes shall be applied as promptly as possible to the payment and discharge of the Outstanding Notes, and the Fiscal Officer is hereby directed to apply to the payment of interest on said Outstanding Notes such amount from the construction funds for the Project or from other funds available therefor.

The University will restrict the use of the proceeds of the 1975 Notes in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the 1975 Notes are delivered to the Original Purchaser, so that they will not constitute arbitrage bonds under Section 103(d) of the Internal Revenue Code and the regulations prescribed under that section. The Treasurer or any other officer, including the Secretary of the Board of Trustees, having responsibility with respect to the issuance of the 1975 Notes, is authorized and directed, alone or in conjunction with any of the foregoing or with any other officer of the University, to give an appropriate certificate on behalf of the University, for inclusion in the transcript of proceedings for the 1975 Notes, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to said Section 103(d) and regulations thereunder. Such Secretary shall furnish to the Original Purchaser a true transcript of proceedings, certified by the Secretary of all proceedings had with reference to the issuance of the 1975 Notes along with such information for the records as is necessary to determine the regularity and validity of the issuance of said Notes.

Section 6. Any reference herein or in Exhibit A hereto to Sections 3345.11 and 3345.12 of the Revised Code of Ohio shall mean said sections as they now exist and as they are from time to time amended, supplemented or affected by later legislation, and shall include any provision enacted in substitution thereof or as a supplement thereto.
No. §

KNOW ALL MEN BY THESE PRESENTS that the President and Trustees of The Ohio University and its Board of Trustees (herein collectively called the "University"), for value received, hereby promise to pay, solely from the sources hereinafter set forth, to the bearer on (or before) _______________, 1976 the principal sum of DOLLARS

and to pay, solely from said sources, interest thereon from the date hereof at the rate of percent (%) per annum until maturity and thereafter at the rate of percent (%) per annum until payment of such principal sum has been made or provided for, such interest payable at maturity upon presentation and surrender of this note. The interest on this note and the principal hereof are payable solely from (a) the "Pledged Receipts" after providing for "Operating and Maintenance Expenses," if any, of the "Pledged Facilities," as such terms are defined in the Resolution authorizing the Student Facilities Revenue Bonds of the University (herein called the "Project Bonds") duly adopted by said Board of Trustees on January 5, 1966, and as amended, but subject to any existing or future pledge thereof to the Project Bonds or other bonds issued pursuant to Section 3345.07 and 3345.11, Revised Code, and (b) the proceeds of the sale of revenue bonds or of notes issued pursuant to Chapter 3345. of the Revised Code of Ohio, or other authorizing provisions of law, to refund this note; and neither the State of Ohio nor the University or its Board of Trustees is obligated to pay the same from any other funds or source, nor shall this note be a claim against or lien upon any property of the State, or any property of or under the control of the University or Board except the aforesaid Pledged Receipts, and this note, as to both principal and interest, is not a debt or bonded indebtedness of the State, is not a general obligation of the State or the University, and the full faith and credit thereof are not pledged thereto and the noteholder shall have no right to have any taxes or excises levied by the General Assembly of the State of Ohio for the payment of the principal hereof or interest hereon.

The interest on this note and the principal hereof are payable in __________ at the principal office of __________, or, at the option of the holder, at the principal office of __________ (hereinafter called the "Paying Agents") without deduction for either of their services as the University's Paying Agents.

This note is one of a duly authorized series of notes of like tenor and effect, (except as to number and denomination, numbered to both inclusive, note Nos. to , both inclusive, being of the denomination of each, and note Nos. to , both inclusive, being of the denomination of ) aggregating in amount Five Million Nine Hundred Seventy-Five Thousand Dollars ($5,975,000), issued for the purpose of refunding the $5,975,000 principal amount of Convocation Center Notes of 1974 heretofore issued to refund prior notes issued for the purpose of paying part of the costs of constructing and equipping a building to be used for and in connection with an auditorium and athletic purposes on the campus.
of the University, pursuant to and in full compliance with the general laws of the State of Ohio, particularly Section 3345.11 and 3345.12 of the Revised Code of Ohio, and pursuant to a Resolution of the Board of Trustees of said University duly adopted on March 10, 1975.

In consideration of the loan evidenced by this note, the University and its Board covenant and agree that they will do all things necessary to effect the issuance of and delivery, prior to the maturity of this note, of revenue bonds or notes for the refunding of this note, pursuant to Sections 3345.11 and 3345.12 of the Revised Code of Ohio or other authorizing provisions of law, in such principal amount as shall be necessary to pay the principal of and interest on this note; that they will do all things necessary to sell such bonds or notes at the time provided above and will accept such price and such interest rate as shall be necessary in order to effect such sale; and these obligations are established as duties specifically enjoined by law upon the University and its offices, and result from their respective offices, trusts or stations within the meaning of Section 2731.01 of the Revised Code of Ohio.

This note is executed on behalf of said Board of Trustees solely in their capacity as such Trustees and shall not constitute their personal obligations, either jointly or severally, in their individual capacities.

AND IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Ohio, to happen, exist and be performed precedent to and in the issuance of this note, in order to make it a legal, valid and binding obligation of said University and its Board of Trustees, have happened, exist and been performed as so required.

IN WITNESS WHEREOF, the President and Trustees of The Ohio University and its Board of Trustees, jointly and severally, have caused this note to be signed by the Treasurer of the University and the official seal of the University to be impressed thereon all as of the ___ day of May, 1975.


(SEAL)

Treasurer of The Ohio University
Mr. Johnson, in moving approval of the resolution, expressed the hope that at some future time another method of financing might be found. Mr. Kennedy, in seconding the motion, urged Mr. Milar to move as rapidly as possible on the establishment of terms of the funding.

On roll call, the following votes were recorded, with all members who were present voting:

- Johns: Yes
- Holzer: Yes
- Kennedy: Yes
- Johnson: Yes
- Taylor: Yes
- Lavelle: Yes
- Spencer: Yes
- Phillips: Yes

The motion was declared unanimously approved.

4. RESOLUTION GRANTING RIGHT OF ENTRY TO STATE DEPARTMENT OF HIGHWAYS

Mr. Johnson had Vice President for Administrative Services Culp illustrate, by referring to a map, the impact of the right-of-entry proposal. Documents pertaining to this follow:
TO Dr. Harry B. Crewson, President

FROM Wm. Charles Culp, Vice President for Administrative Services

SUBJECT STATE DEPARTMENT OF HIGHWAYS' REQUEST FOR RIGHT-OF-ENTRY

The State of Ohio, Department of Highways, has requested that Ohio University grant Right-of-Entry over property owned by the University in the area south of the Hocking River upon which new highways are to be constructed. The construction projects include completion of the State Route 682 By-pass, relocation of Hooper Street, and construction of a segment of the Appalachian Highway.

The Highway Department has designated the areas of University property involved as parcel numbers 270WL, 270WL-1, 270WL-2, 270AWD, 270T and 270X.

A number of discussions have been held with officials of the Highway Department concerning the impact that the proposed construction will have upon the affected property. A particular focus of concern has been placed upon finding a means of providing suitable access to an area of river bottom land which essentially becomes landlocked by the new limited-access highways.

Several alternatives for access have been examined and others are now under consideration. Additional evaluation and study of the alternatives is desirable in order to safeguard the interests of the University to the greatest extent possible with respect to future land needs.

There have been numerous delays since initial plans for the highway construction projects were first proposed, but officials from Division 10 of the Highway Department now indicate that bids could be taken as early as June 1975. In order to allow the taking of bids to proceed without delay, it has been agreed that it would be in the best interests of both parties for a Right-of-Entry to be executed. The document would be executed subject to completion of negotiations with respect to compensation and damages at a later time. This would provide the University additional time to evaluate alternatives and to develop a plan which best serves the anticipated land requirements of the University.

A Right-of-Entry document and the accompanying letter of request are attached for your review. (See Exhibit #1) With your approval, I request that this item be placed on the agendas of the Budget, Finance and Physical Plant Committee and the Board of Trustees March 10, 1975, meeting.

WCC:nsa
Attachments
Dear Mr. Culp:

On December 22, 1971, Mr. W.K. Minnick, Right of Way Agent for the Ohio Department of Transportation, met with you concerning request for Right of Entry on Parcels 352WL, 270WL, 270WL-1, 270WL-2, 270AWD, 270X and 270T. Rights of Entry were approved for Parcels 352WL, 270WL-2 and 270T. The remaining parcels were withheld from approval until attendant problems could be resolved. A letter dated February 11, 1972 from you to the District Deputy Director detailed the problems as follows.

"1. Limited access construction through Parcel 270WL-1 will landlock it. This area is integral to the campus and it is important that we retain suitable access for maintenance and possible future development purposes. An alternate that is not mentioned in the memo is the possibility of a study being made to determine the feasibility of a service road being provided through the F.T. Paige property.

"2. Parcel 270X is required for the construction of drainage facilities to the Hocking River. I would be interested in obtaining more information concerning the type of construction anticipated. An open ditch of rip-rap construction would, no doubt, prove to be quite detrimental to future maintenance and use of the area.

"3. Parcel 270AWD also provides our only suitable access to the tract of land south of proposed State Route 682."
The problem is that plan changes have resulted in final plans not being available in sufficient time to allow the property to be appraised and a negotiated settlement reached prior to the deadline needed to process this project for a June, 1975 sale date. The all out efforts of the Ohio University staff and the Department of Transportation personnel over the last few years resulted in many plan changes that will help mitigate damages. I strongly feel we have explored all known avenues of relief and have arrived at the only possible changes that would be mutually acceptable. Therefore, we sincerely request that you present to the Board of Trustees the urgency of our request for these Rights of Entry.

Discussion and results of our meeting follow:

Proposed limited access of State Route 682 extension from Richland Avenue through Ohio University land to the proposed Appalachian Highway, the relocation of Hooper Street and various ramps and drainage ditches connected with this construction will alter the University's present access and impair the future use of its residual land. The following alternate access points have been explored:

1. The Department of Transportation rejected Ohio University's request for direct access from the proposed limited access State Route 682 extension because its narrow median would make a cross over and entrance a severe traffic hazard. An alternate access by way of a locked gate in the limited access fence from Richland Avenue has been approved by the District's Design Section and highway plans are now being altered to show this change. The locked gate access would service the needs of Ohio University, City of Athens and Hocking Conservancy District for maintenance purposes.

The area between the relocated Hocking River and the proposed right of way will be accessible due to the following design changes:

A. Box culvert over Coates Run will be extended beyond the proposed limited access line for State Route 682, making vehicular access possible.

B. All other drainage ditches were designed so that maintenance vehicles could cross them.

C. The proposed construction of the drainage ditch (shown as Parcel 270X) is being designed so that the drainage pipe will extend beyond the proposed right of way limits. This drainage ditch that connects with the relocated Hocking River will be lined with concrete and have a very gentle slope near the river's edge so maintenance vehicles may cross during low water plus being able to cross over the drainage pipe near the proposed right of way lines at all other times.
2. At the University's request another alternate to gain entry from the south by way of relocated Hooper Street was considered. To offer a selection, Alternates A and B were designed. Their only significant difference is that one would provide access in a westerly direction and the other in an easterly direction. Both would have the same termini with relocated Hooper Street. The access roads would both have to be partially constructed as public access roads as third party properties would be occupied. Due to the elevation differential and limited area, either alternate would have at least a 12% grade. Ohio University personnel rejected both proposals because erosion on a 12% grade would be severe and the anticipated cost of maintaining a passable field drive on such a steep grade would be excessive.

3. The University's concern over proposed access from Hooper Street to the area located on the hilltop east of Ohio University Inn has resulted in another plan change to provide access by way of its original location on Hooper Street over Parcel 270AWD.

We appreciate very much the consideration which you, Bob King, Allen Geiger and Bob Jones have given. If there are any questions regarding this letter, please contact me or Mr. W.K. Minnick.

Very truly yours,

Glenn A. Smith
District Deputy Director

W.G. Smith
Right of Way Engineer

cc - File
Pending completion of negotiations with regard to compensation and damages for subject parcels of land, the State of Ohio, Ohio University, does hereby grant to the Ohio Department of Transportation, the right for its employees, authorized agents, or either of them, to enter upon the aforementioned parcels of real estate for the purpose of constructing a highway thereon, or incidental facilities thereto.

Ohio University executes this agreement on its property subject to recorded easement granted to the Hocking Conservancy District as recorded in Athens County Courthouse on April 25, 1973, Volume 314, Page 305. It is further understood this Right of Entry is not to interfere with the continued maintenance of the relocated Hocking River.

Owner acknowledges that the State has explained that no owner is required to surrender possession of real property before the State pays the total agreed purchase price, or deposits with the local court for the benefit of the owner, an amount not less than the State's approved appraisal of the fair market value of such property or if no deposit had been made at the time of filing the condemnation action and no deposit of the fair market value made by the State prior to the determination by a jury, then only upon the deposit of such award assessed by said jury. Notwithstanding this right, the owner in executing this instrument waives such right with respect to the property herein described.

Granting this Right of Entry does not relinquish any rights whatsoever not contained herein.

IN WITNESS WHEREOF, the parties have caused their respective names to be signed hereto on the ______________ day of 195
WITNESSES:

Ohio University

Robert E. Mahn
Secretary Board of Trustees

STATE OF OHIO

ss:

COUNTY

Before me, a in and for said County and State, personally appeared the above named who acknowledged that did sign the foregoing instrument and that the same is free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal at this day of , A.D. 19.

My Commission expires , 19.
Mr. Johnson reminded the Board of the events leading to the present possibility of completion of this Appalachian Highway segment and urged continued support of the project. He moved approval of the resolution, which Mr. Spencer seconded. Approval was unanimous.

RESOLUTION 1975-185

WHEREAS, the State of Ohio, Department of Highways, has developed plans for construction of the State Route 682 By-pass, the relocation of Hooper Street and the Appalachian Highway, all of which will affect property owned by Ohio University, and

WHEREAS, the Department of Highways now anticipates that bids for the projects could be taken as early as June 1975, and has requested that Ohio University grant Right-of-Entry over parcels designated as 270WL, 270WL-1, 270WL-2, 270AWD, 270T and 270X so the bidding process can proceed, and

WHEREAS, it has been agreed that said Right-of-Entry is to be granted pending completion of negotiations with regard to compensation and damages for University property affected directly or indirectly by highway construction over subject parcels of land, and

WHEREAS, in order not to delay progress on the construction projects and to provide additional time for officials of the University to evaluate the impact said construction will have upon the tracts of land involved,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the President, or his designated representative, to execute the attached Right-of-Entry document.

5. RESOLUTION GRANTING EASEMENTS TO THE OHIO POWER COMPANY--ZANESVILLE CAMPUS

Mr. Johnson asked Vice President for Regional Higher Education Bryant to present this. Referring to the material that follows, Dr. Bryant stated that he considered this an acceptable proposal.
TO: Harry B. Crewson, President
FROM: James C. Bryant, Acting Vice President for Regional Higher Education
SUBJECT: Ohio Power Company Easement Requests – Zanesville Campus

The Ohio Power Company has requested that Ohio University grant two (2) easements over property on the Zanesville Campus for the purpose of providing electrical power to facilities being constructed for the Muskingum Area Technical Institute.

One easement provides access for the installation of an underground primary power feed to the new M.A.T.C. building. (See Exhibit #1)

The other easement grants permission to set a pole and install an overhead extension line from an existing line located on the property to a maintenance building. (See Exhibit #2)

The documents for both easements have been prepared in proper form for execution and are attached for your review.

With your approval I request that the easements be placed on the March 10 agenda for consideration by the Board of Trustees.

nir
Attachments

Approved for submission to the Board of Trustees on Mar. 10, 1975.
Mr. Alan Geiger  
300 Graduate Building  
College Green  
Ohio University  
Athens, Ohio 45701  

February 10, 1975  

Dear Mr. Geiger:  

Our Canton office has reviewed the right of entry and the draft easement attached thereto concerning facilities on Ohio University, Zanesville Regional Campus. Our legal department has accepted similar easement from the State of Ohio in the past and will accept the draft easement as written.  

With respect to the right of entry, Canton has objected to Item 4 in which the university and Ohio Power Company cannot agree on an easement that we will remove our facilities and restore the area to its original condition. It is my understanding that the permit to enter will be null and void when the easement is approved and signed by the state officers. Please inform me if this observation is incorrect.  

Attached is a copy of our description for the underground primary easement to serve the technical college and a drawing showing the location of the easement.  

We have an additional request from M.A.T.C. for service to a maintenance building located approximately 300 feet behind the college. Our engineering department proposes serving this building overhead from the existing pole line that served the old dog pound site. It would necessitate an additional pole on the university land as shown in red on the attached drawing. We will need to have a right-of-way memo signed giving permission to construct this extension. Also attached is a copy of the easement that covers existing pole lines on your property. Construction will commence when we have your approval of our plan.  

Yours truly,  

William Crawford  

Attachments
THIS EASEMENT, made and entered into this ______ day of ______, 19___, pursuant to the provisions of Section 123.01 (A) (9), Revised Code, by and between THE STATE OF OHIO, through the Department of Administrative Services, and the Governor of Ohio, duly approved as to form by the Attorney General of Ohio, acting for and on behalf of said State, Party of the First Part, and Ohio Power Company, Party of the Second Part,

WITNESSETH:

WHEREAS, the Party of the Second Part applied to the President and Board of Trustees of Ohio University for an easement over the hereinafter described State land for the following improvement: underground primary power feed to M.A.T.C. Building ______, and

WHEREAS, said the President and Board of Trustees of Ohio University by_______, on ______, 19___, approved the granting of said easement; and

WHEREAS, the Party of the First Part, having considered such application of said Second Party, duly resolves to grant said easement for a period of ______, upon the terms and conditions and under the restrictions, as hereinafter set forth, said easement being described as follows:

DESCRIPTION:

Situated in the Fourth Quarter of Falls Township, Muskingum County, Ohio. Beginning, for a point of reference, at the point of intersection of the West line of Ohio University lands and the center line of St. Rt. 146 as it exists this date, said point also being the Southwest corner of Ohio University lands as described in Muskingum County Deed Book Vol. 538, pg. 801; thence S 65° 59' E along the center line of said St. Rt. 146 a distance of 577.0 ft. to a point, thence N 24° 01' E a distance of 42.6 ft. to a point, the true point of beginning of the following described strip of land, said strip being 5.0 ft. each side of the following described courses; thence continuing N 24° 01' E a distance of 433.4 ft. to a point; thence N 29° 29' W a distance of 97.2 ft. to a pad mounted transformer location.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and the payment of ($1.00) by the Party of the Second Part, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Party of the First Part hereby grants to the Party of the Second Part,
its successors and assigns, the easement hereinafter described, together with
the right and privilege to said Second Party, its successors and assigns, to
occupy and use said easement for the construction, operation, maintenance,
repair and replacement of the improvement described herein for a term of
fifteen (15) years effective this date, and under the conditions and restric-
tions hereinafter provided, to wit:

1. This right-of-way easement is granted with the understanding that
said improvement shall be constructed, operated, maintained, repaired,
reconstructed or replaced in accordance with good engineering practice, and
the Party of the Second Part agrees, for itself, its successors and assigns,
to indemnify and save harmless the Party of the First Part from all damages
and claims thereof arising out of any act, omission or neglect by the Party
of the Second Part or any of its agents during the period of construction,
operation and maintenance as herein authorized.

2. This easement is granted on the condition that no special assess-
ment to pay the direct cost of constructing said improvement shall be made
against the Party of the First Part, its successors or assigns, on the within
named property, and no cost of any kind shall accrue to said Party of the
First Part, its successors or assigns, except such usage charges as are
contracted for by the Party of the First Part.

3. The Improvement shall be constructed on the line and to the
grade and within the easement limits as outlined in foregoing descrip-
tion and shown on Ohio Power Company Drawing Number 4-D-45-E, dated 11/15/73.

4. The Party of the Second Part shall, for a period of one year from
completion of construction, provide necessary fill and make such repairs and
replacements as may be needed by reason of settlement or similar causes in
areas which have been disturbed by said construction.

5. It is understood and agreed that in any portion of the right-of-way
easement that is now grassed lawn, the sod for the width of the trench and
the temporary construction area shall be removed, stored and replaced, pro-
viding it is of sufficient depth to assure regrowth when replaced, or in lieu
thereof, the top soil shall be replaced and the area seeded.

6. All field tile, sewers or other public utility underground installa-
tions or property of the State of Ohio, encountered in the construction of said
improvements shall be replaced if disturbed, and the Party of the Second Part
shall notify the Party of the First Part when drainage lines or any other unusual
conditions are encountered in the field.

7. The Party of the Second Part, its successors and assigns, agree to
replace in kind, rather than money, the loss of or damage to all fences, bollards,
fences or any other structures, the amount of such loss or damage to be de-
termined through mutual agreement between the Party of the First Part and the Party
of the Second Part.

8. In the event that it should become necessary, in order to operate,
unlarge, repair, reconstruct or maintain said improvement, to disturb the
surface of the ground, the Party of the Second Part shall restore the same to
its former condition or pay for all damage done thereto.
9. The rights granted herein shall not be construed to interfere with or restrict the Party of the First Part, its successor assigns, in the use of the premises with respect to the construction and maintenance of property improvements along and over the premises herein described so long as the same are so constructed as not to impair the strength or interfere with the use and maintenance of said improvement. Provided, however, that in the event the Party of the First Part decides to construct a building or buildings in such location as to interfere with said improvement, its operation and maintenance, then said Party of the Second Part shall relocate and reconstruct said improvement, or part thereof, without expense to the State of Ohio. The Party of the First Part will provide a mutually agreed upon easement to accommodate such relocation for the duration of time remaining under terms of this easement.

10. It is understood and agreed that the Party of the First Part shall have the right to use said improvement as provided in Section 2 of these conditions and such usage shall be restricted only by the accepted usage limitations of a property owner of such restrictions as are contained herein.

THE STATE OF OHIO

This instrument was acknowledged before me this [date] day of [date], 19.

By: ____________________________
James A. Rhodes, Governor

By: ____________________________
Richard L. Krabach, Director
Dept. of Administrative Services

PARTY OF THE FIRST PART

Witnesses as to Signature of Party of the Second Part:

By: ____________________________

OHIO POWER COMPANY

By: ____________________________

PARTY OF THE SECOND PART

APPROVED: ___________ 19

Attorney General of Ohio
Ref. Ohio Power Co.
Dwg. No. 4-D-45-E
Dated 11/15/73
Mr. Alan Geiger  
300 Wilson Hall  
College Green  
Athens, Ohio 45701

Dear Mr. Geiger:

Please find enclosed the description you requested for our overhead service to the M.A.T.C. maintenance building. I would appreciate knowing as soon as possible after your Board of Trustees approve our plan so we can begin construction.

Yours truly,

William Crawford

FWC:clw  
Enclosure
EASEMENT

THIS EASEMENT, made and entered into this ___ day of __________ 19___, pursuant to the provisions of Section 123.01 (A) (9), Revised Code, by and between THE STATE OF OHIO, through the Department of Administrative Services, and the Governor of Ohio, duly approved as to form by the Attorney General of Ohio, acting for and on behalf of said State, Party of the First Part, and Ohio Power Company, Party of the Second Part,

WITNESSETH:

WHEREAS, the Party of the Second Part applied to the President and Board of Trustees of Ohio University for an easement over the hereinafter described State land for the following improvement: overhead electrical primary to serve M.A.T.C. Maintenance Building, and

WHEREAS, said President and Board of Trustees of Ohio University by __________ on __________ 19___, approved the granting of said easement; and

WHEREAS, the Party of the First Part, having considered such application of said Second Party, duly resolves to grant said easement for a period of fifteen (15) years upon the terms and conditions and under the restrictions, as hereinafter set forth, said easement being described as follows:

DESCRIPTION:

Situated in the Fourth Quarter of Falls Township, Muskingum County, Ohio. Beginning, for a point of reference, at the point of intersection of the West line of Ohio University lands and the center line of St. R. 146 as it exists this date, said point also being the Southwest corner of Ohio University lands as described in Muskingum County Deed Book Vol. 538, page 801; thence S 65° 59' E along the center line of said St. R. 146 a distance of 792.8 ft. to a point; thence N 7° 31' E a distance of 42.6 ft. to a point, said point being the start of the overhead pole line to serve the old dog pound site; thence continuing N 7° 31' E along the center line of said pole line a distance of 1,189.3' to a point, the true point of beginning of this easement; thence N 83° 59' W a distance of 250 ft. to a point, said point being along the south side of a maintenance building.

NOW, THEREFORE, in consideration of the mutual covenants hereto contained and the payment of ($1.00) by the Party of the Second Part, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Party of the First Part hereby grants to the Party of the Second Part,
its successors and assigns, the easement hereinafter described, together with
the right and privilege to said Second Party, its successors and assigns, to
occupy and use said easement for the construction, operation, maintenance,
repair and replacement of the improvement described herein for a term of
fifteen (15) years, effective this date, and under the conditions and restric-
tions hereinafter provided, to wit:

1. This right-of-way easement is granted with the understanding that
said improvement shall be constructed, operated, maintained, repaired,
reconstructed or replaced in accordance with good engineering practice, and
the Party of the Second Part agrees, for itself, its successors and assigns,
to indemnify and save harmless the Party of the First Part from all damages
and claims thereof arising out of any act, omission or neglect by the Party
of the Second Part or any of its agents during the period of construction,
operation and maintenance as herein authorized.

2. This easement is granted on the condition that no special assess-
ment to pay the direct cost of constructing said Improvement shall be made
against the Party of the First Part, its successors or assigns, on the within
named property, and no cost of any kind shall accrue to said Party of the
First Part, its successors or assigns, except such usage charges as are
contracted for by the Party of the First Part.

3. The Improvement shall be constructed on the line and to the grade
and within the easement limits as outlined in foregoing description and shown
on attached drawing from Ohio Power Company on February 10, 1975.

4. The Party of the Second Part shall, for a period of one year from
completion of construction, provide necessary fill and make such repairs and
replacements as may be needed by reason of settlement or similar causes in
areas which have been disturbed by said construction.

5. It is understood and agreed that in any portion of the right-of-way
easement that is now grassed lawn, the sod for the width of the trench and
the temporary construction area shall be removed, stored and replaced, pro-
viding it is of sufficient depth to assure regrowth when replaced, or in lieu
thereof, the top soil shall be replaced and the area seeded.

6. All field tile, sewers or other public utility underground installations
or property of the State of Ohio, encountered in the construction of said
improvements shall be replaced if disturbed, and the Party of the Second Part
shall notify the Party of the First Part when drainage lines or any other unusual
conditions are encountered in the field.

7. The Party of the Second Part, its successors and assigns, agree to
replace in kind, rather than money, the loss of or damage to all roads, su-
mergences or any other structures, the amount of such loss or damage to be deter-
mined through mutual agreement between the Party of the First Part and the Party
of the Second Part.

8. In the event that it should become necessary, in order to operate,
enlarge, repair, reconstruct or maintain said Improvement, to disturb the
surface of the ground, the Party of the Second Part shall restore the same to
its former condition or pay for all damage done thereto.
9. The rights granted herein shall not be construed to interfere with or restrict the Party of the First Part, its successor assigns, in the use of the premises with respect to the construction and maintenance of property improvements along and over the premises herein described so long as the same are so constructed as not to impair the strength or interfere with the use and maintenance of said improvement. Provided, however, that in the event the Party of the First Part decides to construct a building or buildings in such location as to interfere with said improvement, its operation and maintenance, then said Party of the Second Part shall relocate and reconstruct said improvement, or part thereof, without expense to the State of Ohio. The Party of the First Part will provide a mutually agreed upon easement to accommodate such relocation for the duration of time remaining under terms of this easement.

10. It is understood and agreed that the Party of the First Part shall have the right to use said improvement as provided in Section 2 of these conditions and such usage shall be restricted only by the accepted usage limitations of a property owner of such restrictions as are contained herein.

THE STATE OF OHIO

This instrument was acknowledged before me this _____ day of ____________, 19__.

By: ________________

James A. Rhodes, Governor

By: ________________

Richard L. Krabach, Director
Dept. of Administrative Services

PARTY OF THE FIRST PART

Witnesses as to Signature of Party of the Second Part:

______________

______________

OHIO POWER COMPANY

By: ___________________

PARTY OF THE SECOND PART

APPROVED: ____________, 19__

__________________________

Attorney General of Ohio
Mr. Johnson moved approval of the resolution. Mr. Spencer seconded the motion, which was unanimously approved.

RESOLUTION 1975-186

WHEREAS, the Muskingum Area Technical College is constructing two buildings on property leased from Ohio University on the Zanesville Campus, and

WHEREAS, the Ohio Power Company has requested that the University grant an easement for the purpose of providing an underground primary electrical power feed to a new classroom building, and an additional easement to allow the installation of an overhead extension line that will provide service to a maintenance building, and

WHEREAS, it has been determined by officials of the University that the easements are necessary and the construction involved will not interfere with any foreseeable future development of the property,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby approve granting of the attached easements to the Ohio Power Company for a period of fifteen (15) years.

6. STUDENT GOVERNING BOARD STATEMENT ON ROOM AND BOARD CHARGES

Mr. Johnson, referring to the statement that follows, stated that Mr. Karp and Mr. Mitchell had made a fine presentation. He complimented them on their courtesy.
Memorandum
To: Dr. Mahn
From: Andrew Karp, Vice Chairman of Internal Affairs, Student Governing Board
Concerning topics to be discussed at the Board of Trustees meeting
Time Limit: Approximately 15 minutes, including question and answer period
Speakers: Bruce Mitchell, Andrew Karp

It is the opinion of the Student Governing Board that the room and board rate increase, slated to go into effect next September, is entirely inappropriate at this time. The increase would ultimately work against the University, turning away prospective students, and forcing many Ohio University students out of the dormitory system and into outside housing. We feel that many students, when faced with the $75 a year raise, would opt to attend local colleges, where the costs are not as prohibitive.

The cost of education, especially for out of state students, is already quite high here in relation to other Ohio schools; the room and board increase would only compound the problem of rising costs, rather than lessen it. Although we realize the perplexing problems of inflation and rising costs, we propose that the University seek other methods of meeting their budget, rather than passing the cost of education on to the students, who already pay dearly.

Sincerely,
Andrew Karp

2/19/75
Approved for the agenda of the Board of Trustees meeting on Mar 10, 1975.

AK:
Mr. Johnson reminded the Board of its action at the January 18 meeting to increase room and board rates. The vote, he recalled, was not unanimous. He recommended that the Board not rescind this action. He encouraged students to study room and board problems and to offer suggestions for changes and improvements in services which could assure the continuance of favorable rates.

IX. PROGRESS REPORT ON BUDGET STABILIZATION PLAN

Mr. Johnson, speaking as Chairman of the Budget, Finance and Physical Plant Committee, reported on the steps taken to date in developing and following through on a four-year plan to stabilize the University's enrollment at 13,500 and solve the University's financial problems. He thanked Dr. Culbert, Mr. Milar, Mr. Hecht, Trustees Phillips and Keys, and former Trustee Morris for their efforts in support of the project, prompted in large measure by the request from Regents' Chancellor Norton that Ohio University develop an alternative funding plan for a university with 10,000 enrollment. Although the report that the University was being mandated to move to 10,000 was erroneous, the Board, on January 18, asked that the report based on that figure not be filed with the Regents.

Following these preliminary remarks, and a statement that the Committee had talked with the Governor, members of the General Assembly, and Regents about the special financial problems faced by the University, Mr. Johnson read for the record the following statement:

OHIO UNIVERSITY-MAIN CAMPUS
FOUR-YEAR PLAN

The long-term interest of the State of Ohio is best served by insuring the health of its senior institution of higher education. Since Ohio University is one of the largest employers in Southeastern Ohio, the maintenance of the current employment level is essential for the economy of the region. Moreover, the original cost of Ohio University's physical plant was $154,000,000. We must continue to put this substantial investment of public funds to the best possible use. Therefore, the University requests four years of planned financial assistance at a level which will produce stabilization.

The present decline in budget, enrollment and staff must be reversed to produce a sound base for the future. Student recruitment efforts will be most successful when a stable future is assured.

We will reduce maintenance costs by elimination of old, non-functional buildings and by renovation of other buildings
to render them more suited to our present and projected needs.

The State and the University must accept proportional shares of the financial burden of the Dormitory and Dining Hall system so that the system as a whole will be self-supporting.

At the successful conclusion of the requested four-year period of planned financial assistance, Ohio University will be able to operate with prevailing State funding practices.

Mr. Johnson stated that he could not report that the efforts had been completely successful. He said that he had been informed that the Governor's budget, due on March 12, would be helpful, but to what extent he did not know. Very frankly, he said, the name of the game is students, and if we can stabilize at 13,500 by the fall of 1978, we can be successful. A stabilized enrollment of 10,000, he said, would be disastrous, and he read for the record the following statement to illustrate this.

1. Such a drop in enrollment from 12,000 would equate to an income reduction of four million dollars, in addition to a 1975-76 drop of three million.

2. Such a reduction from 12,000 to 10,000 would cause the elimination of an additional 122 faculty members and 148 additional contract and classified civil service positions.

3. To reshape the physical plant to fit an enrollment of 10,000 would demand the abandonment of 900,000 square feet of presently existing space, or, in other words, one third of our total space.

4. Such a reduction in persons employed by the University would have a severe impact upon many aspects of the Athens community -- upon real estate, upon merchants catering to University trade, upon the city's income, property, and other taxes, and hence upon its services.

5. Since the University is the major employer in the Athens area, such a decrease in University employment would give the Athens area an extremely high unemployment rate.

6. The University would be forced to narrow severely the number of courses and academic program offerings for students. This would render us far less attractive to potential students.
7. The University would have to abandon over 50% of the dormitory and dining hall system.

8. The University would be forced to discontinue many academic programs.

9. The University would be forced to drop out of the Mid-American Conference.

10. The University would be forced to so reduce library operations that the library would fall behind in all its programs in book purchasing. This would cause problems in the future for the library by demanding large retrospective purchases at some future date.

11. Such a reduction in size would create severe problems in computer services, which have a cost of $480,000 a year. We would have to either go back to a quill pen system or move to a much smaller and less sophisticated computer, which move would in turn call for revision of all of our computer programs. This requires time.

12. The reduction would create an atmosphere of despair on the part of students, faculty, support personnel, alumni, and friends of the University.

13. Many elements of the University in which the members of the University community take pride would be eroded or eliminated. From being a distinguished University, we would be reduced to being a lackluster educational operation.

14. The losses of excellence and of morale would impair greatly our ability to recruit new students. This would cause further reductions in enrollment below the 10,000 level. We would, in other words, be in an unstoppable cycle of continually decreasing enrollment in which each decrease causes further decreases.

The following paraphrases Mr. Johnson's summarizing statements:
In meetings with the Chancellor and members of the Regents' staff, there was always a return to the 10,000 figure. It was our view that the plan was for us to go to 10,000. The preceding summary shows the effects of doing that.

The Chancellor will testify again and present the view that we will be unable to attract more than 10,000 students. We feel that an enrollment of 13,500 by the fall of 1978 is both feasible and necessary. So, with enrollment being the name of the game, all will have to get into the game to supplement the effort that is going on in the Committee. We are not afraid of change. We are not afraid of doing some things wrong. All we want is an opportunity to correct what is wrong.
To accomplish fully the goal set, a committee of dedicated alumni, students, faculty, trustees and citizens is needed immediately. Visits to institutions where problems we face do not exist are necessary to find out where we need to change and how. It adds up to faith in all areas. If we do not follow such a program and do not take the recruitment problem seriously, we cannot be assured of special assistance. To shoot for 13,500 students may be like shooting at fish in a barrel compared to problems we have solved in the past. Collective efforts and cooperation brought us a four-lane highway from Columbus, a convocation center, a library, flood control and O'Bleness Hospital. This was not easy, but it illustrates what has happened and what will happen in respect to our current problems if we all accept the challenge.

We will continue our meetings with members of the General Assembly. Today we can report progress, but we are not home free. We need a cooperative effort to get there.

Mr. Kennedy asked for an explanation of the meaning of stabilization at 13,500. Mr. Johnson explained that we believe we can go up in enrollment, while the Regents believe that we can only go down. Our plan is based on the belief that at the end of a four-year period we can have 13,500 students. If we do not, then decisions that need to be made will be made.

Chairman Phillips invited comments from members on the stabilization plan and the committee concept to implement it.

Mr. Spencer termed as necessary the committee approach. To think in terms of 10,000 students, he said, projected a negative and non-progressive image, one we must reject.

Mr. Lavelle termed the proposal an excellent idea, one on which to move forward.

Mrs. Phillips stated that she wished publicly to commend Dr. Culbert, Mr. Milar and Mr. Hecht for their assistance. Mr. Kennedy said that he wished to make a statement that the people involved would not make—that, as the plan evolved, Mrs. Phillips and Mr. Johnson had devoted their time almost exclusively to preaching this gospel in a most effective way, even though that could never be measured fully. He expressed hearty concurrence in the idea of a committee of people as willing and dedicated as Mr. Johnson and Mrs. Phillips. Otherwise it would not be effective, and great care should therefore be taken in selecting members. Maximum effort, he said, would be required in a reasonable approach to the revitalization effort.

Mr. Johnson invited comments from Dr. Culbert, Mr. Milar and Mr. Hecht. Dr. Culbert said he would add his voice to the commendation accorded Mr. Johnson and Mrs. Phillips. The fundamental concepts for the plan, he said, came from them. Mr. Milar seconded the statement.
In response to a question from Mrs. Phillips to Mr. Johnson on who, in conjunction with him, would name the committee, Mr. Johnson stated that the faculty, students, alumni and City should name their representatives. Visits to institutions, he said, should start immediately. Recommendations for drastic action to accomplish a turnaround, he said, would be welcome.

Dr. Konneker termed the plan an excellent one. Alumni cooperation, he said, was assured.

President Crewson, referring to the special student recruitment effort being coordinated by Dr. Penson, said he would be pleased to work with Dr. Penson in coordinating that effort with the one proposed. He went on to say that because of the many uncertainties an internal budget had not yet been developed, stating that to make such a budget in the face of the many unknowns would be irresponsible. He pledged the Administration to work hard on the basic problems and on the promotion of the many quality programs of which the University is justly proud. The University, he emphasized, had excellent students, programs and graduates.

X. ANNOUNCEMENT BY CHAIRMAN OF NEXT MEETING DATE AND SITE

Subject to change, May 18-19 will be the time for the next meeting in Athens.

XI. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Mrs. Johns expressed regret at the misunderstanding with Mr. Koch over procedure. Her hope, she said, was that he would not interpret the procedural mechanism as a rebuff. She stated that she had hoped for creative, positive leadership to meet our current problems and that she concurred in the plan put forward by Mr. Johnson.

Dr. Holzer and Mr. Spencer said they had no further comments. Mr. Kennedy said that Mr. Johnson had said it all.

Mr. Taylor expressed gratitude for the opportunity to serve as a trustee, and the hope that he would be able to make a contribution.

Mr. Lavelle asked Mr. Milar about plans of The Ohio University Fund for shielding the Berry lot and improving the face of the adjoining building. Mr. Milar said that a select committee of the Fund Board was developing a plan, and that it felt it had a direction it could go. With improved weather it should be possible to correct the matters cited.
Mrs. Phillips stated there was no report on presidential search except that interviews with candidates were continuing.

XII. ADJOURNMENT.

The Chairman, determining that there was no further business to come before the Board, declared the meeting adjourned at 11:00 A.M.

Mrs. J. Wallace Phillips  
Chairman

Robert E. Mahn  
Secretary