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### AGENDA -

# Board Assembly 12:00 M, June 27, 1975

(Review of items at assembly will determine which items will be considered at the 3:00 P.M. meeting)

- 1. 1975-76 Budget Proposal--Crewson, Milar
- Discussion of Procedure for Approving 1975-76 Dormitory and Dining Budget--Culp
- 3. Termination and Educational Benefits Proposal--Culp
- Reinstatement Request of Student Dismissed Under Provisions of H.B. 1219--Culp
- 5. Information Report by President
  - a. Measures initiated to conserve energy and improve utilization of space
  - b. Faculty Senate statement on Osteopathic College issue
  - c. Miscellaneous matters

Robert E. Mahn

Secretary

#### OHIO UNIVERSITY

#### BOARD OF TRUSTEES ASSEMBLY

# Noon, June 27, 1975 The Ohio University Inn Athens, Ohio

Present were the following: Trustees Holzer (arrived at 2:30), Johnson, Keys, Lavelle (left at 2:00), Phillips, Spencer and Taylor; President Crewson and President-elect Ping; Secretary Robert E. Mahn; Vice President\_Bryant, Culbert, Culp, Hecht, Milar and Penson; Dr. Mattmiller (with Penson).

### 1. 1975-76 BUDGET PROPOSAL -- Crewson, Milar

Dr. Crewson reported that Dr. Ping had had a part in the development of the budget plan. Each senior administrator, he said, was present to answer questions. Dr. Crewson described the exhibits and Mr. Milar outlined the procedure followed and the assumptions made in arriving at figures. In response to a question by Mr. Lavelle, Mr. Milar stated that a cut of 209 in personnel was contemplated.

Mr. Taylor, referring to the proposed ICA budget, stated that it was necessary to keep in mind that the era of large income from athletic events was past, that it was necessary to stay competitive in the MAC, and that it was a miscarriage of justice to make coaching a part-time responsibility. ICA, he said, was the only department whose load had remained constant. A viable athletic program, he concluded, kept us known and was the one means of bringing us back.

Dr. Ping responded by stating that absorption by the University of a \$3,000,000 cut in one year was an enormous burden. Ohio University, he said, was relatively very competitive in the MAC, and more than competitive in released time for coaches for recruitment and other activities. Mr. Milar and Dr. Culbert, he stated, had been asked to accomplish to the extent possible the following: (1) to minimize the cutting of people and the disruption of employment, (2) to provide a reasonable salary adjustment for faculty and administrative staff, and (3) to provide a realistic intercollegiate and and a second and

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athletics budget. After yesterday's review of figures, he said, he had to accept a cut in staff.

Dr. Ping cited the following unresolved dilemmas: (1) The number of faculty (further reductions would begin eroding quality), (2) The low level of compensation of faculty (the level for administrators might also be low), (3) The painful correctives mandated by the figures (the fact that simply too many people are on the payroll). To Mr. Taylor Dr. Ping stated that he did not know how ICA would live with its figure, but that it would have to do so.

Mr. Johnson, referring to Mr. Milar's reference to special funds accruing to ICA from the Ohio University Fund, stated that it should be made clear that these were funds earmarked for ICA by donors, and that it would be inappropriate to earmark a fund drive for ICA, as some might interpret the reference to Fund monies.

Mr. Johnson suggested a return of the discussion to the effect of enrollment decline and budget on people. Peoples he said, was his concern. He asked whether heads of departments had constructive suggestions relative to closing buildings to save dollars. Mr. Milar characterized the general attitude toward the proposed budget as one of dissatisfaction and a feeling that we can't operate effectively with it. Constructive notions, he said, had not come forward. Dr. Penson said that budget planning had represented an exercise in restraint. Mr. Johnson emphasized the need to put a positive face on the budget before the public, a view Dr. Penson seconded. Dr. Culbert observed that if we got the 1976-77 projected enrollment we would be living under our entitlement, which would give us something to fight for.

Mr. Spencer objected to any cut in Equal Opportunity funding. More staff, he said, was needed in the area. President Crewson stated the belief that there would be no reduction in the services of the office. In response, Mr. Spencer stated that he would abstain from voting to approve the budget if a stance was not taken to hold or increase the Equal Opportunity budget.

Mr. Johnson stated that at the Board meeting he would move adoption of the budget as presented.

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2. DISCUSSION OF PROCEDURE FOR APPROVING 1975-76 DORMITORY AND DINING BUDGET -- Culp

Mr. Culp explained that the dormitory and dining auxiliary was faced with a \$500,000 problem. He suggested that when figures were more nearly complete the budget be presented for approval to the Budget, Finance and Physical Plant Committee, for approval and subsequent ratification by the Board. There was no disagreement with the proposal.

### 3. TERMINATION AND EDUCATIONAL BENEFITS PROPOSAL -- Culp

Mr. Milar stated that no money would be lost on the program. Mr. Johnson said he was for it.

# 4. REINSTATEMENT REQUEST OF STUDENT DISMISSED UNDER PROVISIONS OF H.B. 1219 -- Culp

Mr. Johnson asked what was being recommended to the Board. Mr. Culp stated that all facts had been reviewed and that in his opinion in terms of the time that had gone by, the tone of letters received from Bobby Hall, the relevance of Federal law to the case, and the blame being credited to University personnel, he could not recommend readmission. He added that he might recommend readmission to the second term of the summer quarter on condition that the student not reside in a dormitory, and that he be on strict probation under probationary supervision and observation as a basis for continuation in the fall.

Mr. Keys expressed the view that summer would be a better time for readmission than fall. Mrs. Phillips stated that a toeing of the mark would have to be a requirement. Mr. Johnson said that if a motion were made to readmit for the summer, without finalization for fall, he would vote favorably.

### 5. MISCELLANEOUS

President Crewson had planned a report on a number of matters, but deferred this because of lack of time. Dr. Culbert asked whether the Board would sanction approval by the Educational Policies Committee of the Police Administration Program for later ratification by the Board, if internal approval procedures moved fast enough to have the program ready for implementation in the fall. The answer was affirmative.

The meeting adjourned at 3:00 p.m.

Robert E. Mahn Secretary

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Prepared for record No distribution made

### OHIO UNIVERSITY ATHENS, OHIO 45701

BOARD OF TRUSTEES

November 17, 1975

To: 1

Those listed below\*

From: Robert E. Mahn, Secretary of Board of Trustees R.M.

Subject:

Board minutes of May 19,1975, and June 27, 1975

These minutes, of which you received copies on June 3 and July 8, respectively, were approved without change on November 15. You may wish to substitute the enclosed copies of the signature sheets for the unsigned sheets you have.

REM:cs

Enclosure

\*President Ping Senior Administrators Archivist Resident Auditor BOARD OF TRUSTEES

### July 8, 1975

To: Those Listed Below\*

From: Robert E. Mahn, Secretary of the Board of Trustees

Re: Minutes of June 27, 1975 Board Meeting

Enclosed for your file is a copy of the June 27 minutes. This draft, along with the draft of the May 19 minutes which were sent earlier, will be presented for approval at the next regular meeting of the Board.

If approval is with changes, the changes will be forwarded for inclusion in the copy.

Mart E hak

REM:ed

Chairman and Members of the Board Dr. Konneker Dr. Crewson Dr. Ping Mr. Mahn Senior Administrators Archivist (2) Resident Auditor

# MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

### Friday, June 27, 1975 The Ohio University Inn, Athens, Ohio

### I. ROLL CALL

The meeting was convened at 3:15 P.M. Mrs. Dorothy Johns, Edwin L. Kennedy and William A. Lavelle were unable to be present (Mr. Lavelle had been present at the luncheon meeting of Board members.)

Members present were Charles E. Holzer, Jr., Fred H. Johnson, J. Grant Keys, Mrs. J. Wallace Phillips, Donald A. Spencer and Milton J. Taylor. This constituted a quorum. Also present were President Harry B. Crewson, President Elect Charles J. Ping and Secretary Robert E. Mahn.

Executive Vice President and Dean of Faculties Taylor Culbert, Vice President and Treasurer John F. Milar, Vice President for Academic Services Edward M. Penson, Vice President for Administrative Services Wm. Charles Culp, Vice President for University Relations Martin L. Hecht, and Vice President for Regional Higher Higher Education James C. Bryant also were in attendance.

### II. WELCOME TO DR. PING

In opening the meeting, Chairman Phillips expressed the Board's pleasure at Dr. Ping's presence.

#### III. CONSIDERATION OF 1975-76 BUDGET PROPOSAL

Dr. Crewson presented the revised projected income for 1975 and the projected income for 1976. He stated that the senior administrators, Dr. Ping, and the Budget, Finance and Physical Plant Committee had been kept informed of, and been consulted in respect to, budget developments.

<sup>'</sup> Mr. Milar presented the Budget Resolution. He explained that a separate budget had been developed for the regional campuses and that, therefore, two separate budgets were being considered.

Mr. Johnson, speaking as Chairman of the Budget, Finance and Physical Plant Committee, stated that many hours had been spent preparing the budget and that, although the total amounts were not what had been hoped for, a positive educational program was assured. He stated that an upturn in enrollment was anticipated. The University, he said, should be able to operate effectively. The budget proposal, he stated, had the unanimous approval of the Budget, Finance and Physical Plant Committee, and that the Committee was recommending it to the Board for approval. He moved approval of the resolution, which Mr. Spencer seconded.

### RESOLUTION 1975 - 202

RESOLVED: That the 1975-76 budgets of expected income and expenditures as presented in Exhibits I, II, III, IV and V are hereby appropriated subject to the following provisions:

- Vice President and Treasurer, with the approval of the President, may make adjustments in instructional and general operating expense allocations (Schedules III and V), providing the total of such expenditures does not exceed available unrestricted income.
- Should available unrestricted income exceed the income shown on Exhibits I and IV, the expenditures of such additional income shall be subject to the approval of the Board of Trustees.

	1974-75	1975-76	1976-77
Beginning Balance	\$ 330,878	\$ -0-	\$ <b>-</b> 0-
Appropriation Supplement Less R.C.C.	\$22,203,892 -0- (838,572)	\$19,103,000 2,000,000 (880,000)	\$21,001,000 500,000 (880,000)
Sub-Total Appropriation	\$21,365,320	\$20,223,000	\$20,621,000
Fees Instructional General	»	\$10,546,000 _1,653,000	\$10,323,000 _1,621,000
Sub-Total Fees	\$13,303,700	\$12,199,000	\$11,944,000
Other Income	1,011,990	1,206,000	1,206,000
Branch O. H.	1,138,845	611,000	611,000
Total	\$37,150,733	\$34,239,000	\$34,382,000

# OHIO UNIVERSITY REVISED INCOME ESTIMATE AND COMPARISON ATHENS CAMPUS

# OHIO UNIVERSITY 1975-76 CONTROL TOTAL SUMMARY ATHENS CAMPUS

	Adjus <b>t</b> ed <u>1974-75</u>	<u> 1975-76</u>	<u>Difference</u>
President	\$ 207,460	\$    207,000	\$ 460
Executive Vice President	20,049,599	19,330,000	719,599
Vice President and Treasurer	2,932,952	2,910,000	22,952
Vice President for Academic Services	5,016,435	4,539,000	477,435
Vice President for Administrative Services	5,474,984	4,500,000	974,984
Utilities	1,302,957	1,200,000	, 102,957
Central Pool	1,643,767	1,128,000	515,767
Telecommunications	490,281	425,000	65,281
Reserve	32,298		32,298
Total	\$37,15 <b>0</b> ,733	\$34,239 <b>,</b> 000	\$ 2,911,733

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### OHIO UNIVERSITY 1975-76 BUDGET INSTRUCTIONAL & GENERAL OPERATING EXPENSES

	Proposed 1975-76 Budget	Area <u>Totals</u>
President's Office	\$ 207,000	\$    207,000
Executive V. P. & Dean of Fac. Arts & Sciences Business Administration Communication Education Engineering Fine Arts	<pre>\$ 8,072,000 1,591,000 1,429,000 2,554,000 1,100,000 2,199,000</pre>	
Sub-Total	\$16 <b>,9</b> 45,000	
International Studies Afro-American Studies University College Honors College Faculty Senate Graduate College & Research Scholarships Waivers Ohio University Press Executive Vice President's Office Affirmative Action Reserve	<pre>\$ 160,000 235,000 225,000 126,000 30,000 311,000 • 112,000 930,000 65,000 123,000 39,000 29,000</pre>	
Sub-Total	\$ 2,385,000	
• •		19,330,000
Vice President and Treasurer V. P. Office Controller Development Info. Systems/Computer ICA Support	\$ 97,540 587,231 156,586 1,234,643 834,000	

2,910,000

I. & G. Operating Expenses

Special ServicesAdmissions23Unified Health Services88Library1,42Registration44Learning Resources Center14Ombudsman2Placement12Student Financial Aids (Office)24Student Financial Aids (Awards)63Student Life Programs6Public Occasions5Galbreath Chapel1University Judiciaries4University Student Activities Council4Cultural Activities Committee4Post (support)2Student Governing Board2V. P. Reserve1Vice President for Administrative Services9Legal Affairs2Materials Mgmt. & Purchasing35Personnel14Physical Plant3,00	oosed 5-76 Area lget Totals
Vice President for Administrative Services V. P. Office \$ 9 Legal Affairs 2 Materials Mgmt. & Purchasing 35 Personnel 14 Physical Plant 3,00	30,000   7,650   37,000   37,680   21,535   45,585   43,000   25,000   26,200   46,000   30,000   5,300   40,250   49,000   25,000   3,000   10,000
V. P. Office\$ 9Legal Affairs2Materials Mgmt. & Purchasing35Personnel14Physical Plant3,00	\$ 4,539,000
Security & Univ. Garage54Architect & Engineer-Baker Center19	91,000 28,000 57,500 48,000 08,500 58,500 48,500 -0- 95,000 55,000

Utilities

\$ 1,200,000

4,500,000

1,200,000

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# I. & G. Operating Expenses

			Proposed 1975-76 Budget		Area Totals
Central Pool					
Facilities Fee			-0-		
Unemployment Compensation		Ş	80,000		
Capital Improvements			75,000		
PERS Back Credit			3,000		
Medicare Payments			2,000		
Legal Counsel			25,000		
Rental Properties			39,000	·	
General Expense			21,000		
Educational Benefits				•	
Employees			107,000		
Children of Employees			146,000		
Spouse of G.A.'s			42,000		
G.A.'s Summer			179,000		
Recruitment			100,000		
Trisolini Gallery			10,000		
Retirees Sick Pay			8,000		
University Memberships			10,000		
Administrative Senate			9,000		
President Local 1699			12,000		
Lindley Hall Center			10,000		
Public Information		-	250,000		
				\$	1,128,000
Telecommunications		Ş	425,000		425,000
Reserve			-0-	. –	
	Total			\$3	4,239,000

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# OHIO UNIVERSITY RHE - REGIONAL CAMPUSES

INCOME

Income Summary

	1974-75	1975-76
Instructional and General		
State Appropriation	\$ 3,100,267	\$ 2,520,881
Student Fees	2,285,440	2,170,495
Other	63,922	63,922
• Sub-Total	\$ 5,449,629	\$ 4,755,298
Extension Division	911,090	1,240,225
GRAND TOTAL	\$ 6,360,719	\$ 5,995,523

# OHIO UNIVERSITY RHE - REGIONAL CAMPUSES

# EXPENSES

# Instructional and General Operating Expenses

	1974-75	1975-76
Vice President's Office	112,193	112,193
Belmont County	<del>ه</del> 757,361	811,062
Chillicothe	725,682	759,815
Ironton Academic Center	160,951	239,998
Lancaster	958,566	1,106,380
Portsmouth	696,669	156,974
Zanesville	899,362	857,876
Sub-Total	\$ 4,310,784	\$ 4,044,298
Overhead to Athens Campus	1,138,845	611,000
Transfer to Athens Campus		100,000
Sub-Total	\$ 5,449,629	\$ 4,755,298
Extension Division	911,090	1,240,225
GRAND TOTAL	\$ 6,360,719	\$ 5,995,523

# OHIO UNIVERSITY CENTRAL POOL ITEMS

	<u>Adjusted</u> <u>1974-75</u>	<u>Recommended</u> <u>1975-76</u>	Difference
Facilities, Fee	403,000	- 0 -	(403,000)
Unemployment Compensation	60,000	80,000	20,000
Capital Improvements	220,000	75,000	. (145,000)
PERS Back Credit	10,000	3,000	(7,000)
Medicare Payments	-0-	2,000	2,000
Legal Counsel	30,000	25,000	(5,'000)
Rental Properties	97,900	39,000	(58,900)
General Expense	24,800	21,000	(3,800)
Educational Benefits			
Employees Children of Employees Spouse of G.A.'s G.A.'s Summer	85,000 118,000 34,100 187,800	107,000 146,000 42,000 179,000	22,000 28,000 7,900 (8,300)
Recruitment	71,200	100,000	28,300
Trisolini Gallery	15,000	10,000	(5,000)
Retirees Sick Pay	4,000	8,000	. 4,000
University Memberships	6,100	10,000	3,900
Administrative Senate		9,000	9,000
President 1699		12,000	12,000
Lindley Hall		10,000	10,000
Group Insurance	(791)		. 791
Public Information	277,658	250,000	(27,658)
TAL	1,643,767	1,128,000	(515,767)

On roll call, the following votes were cast:

Spencer	Yes	Taylor	Yes
Holzer	Yes	Phillips	Yes
Keys	Yes	Johnson	Yes

The motion was declared unanimously approved.

### IV. CONSIDERATION OF TERMINATIONS AND EDUCATIONAL BENEFITS PROPOSAL

Mr. Culp presented the proposal that had been drafted by Mr. Wilson.

Mr. Keys moved approval of the following resolution, which Mr. Johnson seconded. Approval was unanimous.

### RESOLUTION 1975 - 203

BE IT RESOLVED by the Board of Trustees of Ohio University that the University's Educational Benefits Policy be amended to provide that the benefit for employees' children be continued through the Summer Quarter of 1976 for any Faculty members, administrators or classified employees of the University who, at the time of layoff or termination, (or within the first year thereafter) are eligible for participation in the Educational Benefits Program.

# OHIO UNIMERSITY

### INTER-OFFICE COMMUNICATION

DATE June 26, 1975

10	Mr. Ma. Charles Culp, Vice President for Administracive Section
FROM	Ward Wilson, Personnel Director Aland Wallson

SUEJECT Terminations and Educational Benefits

With severe budget restrictions, 1 am aware that many department heads are anticipating personnul cutbacks.

Not knowing the extent of retrenchment, it is impossible to determine exactly which employees will be affected by layoff and termination. However, it is reasonable to assume that some of those who will be terminated have children eligible for enrollment in the University's Educational Benefits program.

In most cases, with a loss or reduction of income, any employee terminated because of the budget reduction, will be hard pressed to continue the educational opportunicies for their children at Ohic University.

I recommend that our Educational Banefits Policy be amended to provide that the benefit for employee children be continued through the Summer quarter of 1976 for any faculty member, administrator or classified employee of the University, who, at the time of layoff or termination, (or within the first year thereafter) is eligible for participation in the Educational Banefits Program.

If approved, the plan will:

- Provide a program which will assist the terminated employee in making a drastic financial adjustment during the year, and
- Provide incentive for the terminated employees' children to enroll or continue as students at Ohio University.

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JUN 26 1975

# V. CONSIDERATION OF BOBBY LEE HALL'S APPLICATION FOR READMISSION

Mr. Culp presented the following documentation in respect to the request.

# OHIO UNIVERSITY

PRESIDENTS OFFICE

JUN-27 1975

INTER-OFFICE COMMUNICATION

DATE June 27, 1975

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### TO Dr. Harry B. Crewson, President

# FROM . Wm. Charles Culp, Vice President for Administrative Services MUL

SUBJECT APPLICATION FOR RE-ADMISSION FROM BOBBY LEE HALL.

Bobby Lee Hall was suspended from Ohio University on May 23, 1974 under provisions of H.B.1219 after pleaing no contest in the Athens County Common Pleas Court of burglary under Section 2911.12 of The Ohio Revised Code.

Under H.B.1219 burglary is a trigger offense and the court conviction automatically mandated that he be dismissed from the University for one year.

The Office of University Judiciaries subsequently reviewed the case and also suspended Mr. Hall from the University for one year. This suspension was to run concurrently with the dismissal resulting from the H.B.1219 conviction.

During the past year, Mr. Hall has been in contact with the University, and by a letter dated June 7, 1975 has requested that he be permitted to re-enroll for the current summer sessions. The Director of University Judiciaries considers the suspension imposed by his office completed and has granted permission for the enrollment, subject to the required approval of the Board.

The provisions of H.B.1219, specifically Section 3345.23(A) Ohio Revised Code, state that the Board of Trustees has within its discretion the authority to permit a student who has been dismissed under H.B.1219 the right to re-enroll, but only under terms of strict disciplinary probation. If the Board elects to grant Bobby Lee Hall's request for re-admission to the University, I would suggest that the terms of strict disciplinary probation include the following provisions; 1) the appointment of a probation officer by the Director of University Judiciaries; 2) a prohibition from residing and visiting in University residence halls.

With your approval, I request that this item be placed before the Board of Trustees for consideration on June 27, 1975.

WCC:jm

Attachments

Office of the Delection of Judiciany and the Second of Transfer Backer corrected and the Second of the Second of Transfer of the Second of the Badar Ent. 5 athens, 0-110 45201 • To whom is may an way in This is my written sames of the second of th for the summer decision in Segura ing on le 12-75 in the second second Jones Linces Links and the second sec 

Mr. Bobby See Hall 245 Cady Hall Ohic University Athens, Ohio 45701 University Dear Mr. Hall:

In accordance with my responsibilities under Section 3245 (9) of the ChiorRevised Code, I am hereby notifying your immediate dinmissal from Ohio University as a result of your conviction of an offenso listed in Division (D) of Section 3345.23 of the Revised Code,

Pursuante to the provisions of the "Compus Disorder Act," (Cuic Revision Code Sections 3345:22 - 3345:26), you day not enter or remain dight the or premises of Ohio University for a period of some dynamic from this date which the express permission of the Board of the student from this date which honors, instructional credit of grades will be given build or student assingators scholarship funds, salaries or wages will be gald or credited to you during the period in which you are under dismissed. Upon the layer of characters year from this date, the Board of Trustoes of this or any other college or university which receives funds from the State of Ohio in the support ther so may, in its discretion, admit you, but only upon terms of stript disciplinary

If you have any questions, please lost free to contact Mr. Bruce E. Gaynor, Director of University Judiciarius 204 Baker Center, telephone 594-3161 (Ext. 33).

Clause H. Sovie,

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Prosident Sow

cc: Dr. James A. Norton Mr. Bruce E. Gaynor Mr. Robert B. Guing Mr. John R. O'Neel Mr. M. Michael L'Heur Mr. Keys moved approval of the following resolution, stating his feeling that it would be better to readmit Mr. Hall for a summer session during which he might be evaluated for admission in the fall. Dr. Holzer seconded the motion. Approval was unanimous.

#### RESOLUTION 1975 - 204

BE IT RESOLVED by the Board of Trustees of Ohio University that Bobby Lee Hall, a suspendee under provisions of H.B. 1219, be permitted to reenroll at the University for the second summer term 1975 under terms of strict disciplinary probation, which probation shall include supervision by a probation officer assigned by the Director of University Judiciaries, and a prohibition from residing in and visiting University residence halls.

BE IT FURTHER RESOLVED that during the second summer term Mr. Hall be observed and evaluated by appropriate University officers for continuation in the fall.

#### VI. ROLL CALL OF THOSE PRESENT

Dr. Ping was asked by the Chairman for comments. He expressed his pleasure at being present, stating that he looked forward to being here on September 1.

Dr. Crewson reported that Dr. Penson would be leaving the University to assume a college presidency. He expressed his and the University's appreciation for Dr. Penson's many years of dedicated service.

Mr. Johnson offered the following resolution, which Mr. Keys seconded. Approval was unanimous.

#### RESOLUTION 1975 - 205

BE IT RESOLVED by the Board of Trustees of Ohio University that Edward M. Penson, upon leaving the University to assume a college presidency, be commended for his many years of dedicated and effective service to Ohio University, and for his many contributions to its development.

BE IT FURTHER RESOLVED that the Board wishes Dr. Penson well in his new presidential assignment. Mr. Mahn reported that Mrs. Erma Dean was retiring as Secretary to the Secretary of the Board on July 31. Mr. Johnson offered the following resolution, which Mr. Spencer seconded. Approval was unanimous.

### RESOLUTION 1975 - 206

BE IT RESOLVED by the Board of Trustees of Ohio University that, with announcement of her retirement as Secretary to the Secretary of the Board, Mrs. Erma Dean be commended for her many years of dedicated service to Ohio University and for her effective service to the Board.

BE IT FURTHER RESOLVED that best wishes be extended to Mrs. Dean for a satisfying retirement.

### VII. ADJOURNMENT

The Chairman, determining that there was no further business to come before the Board, declared the meeting adjourned at 3:30 P.M. She stated that the next meeting of the Board would probably be called two or three weeks after Dr. Ping had established himself on campus.

Robert E. Mahn, Secretary

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Mrs. J. Wallace Phillips, Chairman