

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

These are the minutes of the Board of Trustees' meeting held in Athens, Ohio on Monday, March 10, 1969. Chairman Fred H. Johnson called the meeting to order at 11:20 a.m. with the following members present: Duncan M. Baxter; Don M. Casto, Jr.; Joseph B. Hall; Russell B. Herrold; Edwin L. Kennedy; William R. Morris; and C. Paul Stocker. In addition to the members of the Board of Trustees, also present were Vernon R. Alden, President of Ohio University; Provost Thomas S. Smith; James J. Whalen, Executive Vice President; Martin L. Hecht, Vice President for Development; Robert L. Savage, Vice President for Research and Industrial Liaison; John F. Milar, Treasurer; L. F. Lausche, University Architect and Engineer; and Paul R. O'Brien, Secretary to the Board of Trustees.

It was moved by Mr. Baxter, seconded by Mr. Casto and unanimously carried that the minutes of the meetings of the Board of Trustees held on December 12, 1968, and January 17, 1969, be approved as distributed by the Secretary.

The Secretary then read the following letter from Miss Anna B. Sands of Meriden, Connecticut.

Miss Anna B. Sands
64 Lincoln Street
Meriden, Connecticut 06450

Board of Trustees
Ohio University
Athens, Ohio

Gentlemen:

It was with the greatest pleasure and appreciation that I learned that Ohio University has named its new building in Lancaster after my great-grandfather, John T. Brasee. He was truly a wonderful man among the many fine members of the distinguished Lancaster bar and this honor that you have conferred upon him is most gratifying to his descendants.

I have a rare, out of print, four volume set of the first edition of "Battles and Leaders of the Civil War," (copyright 1887) which I should like to present to you, for the Lancaster building, in memory of Judge Brasee. It has seemed to me a particularly appropriate gift as General Sherman was also a resident of Lancaster. Mrs. Sherman was my mother's godmother, in fact.

If you will let me know if you approve this idea and would find the gift acceptable, I shall arrange to have the volumes packed and shipped according to your instructions.

Do not hesitate to tell me if you do not approve of the idea or perhaps do not have a suitable place for the volumes, in which case I shall plan for something else.

Very sincerely yours,

(Miss) Anna Brasee Sands

February 12, 1969

It was moved by Mr. Hall, seconded by Mr. Baxter, and unanimously carried that the gift of four volumes, a first edition of "Battles and Leaders of the Civil War," be accepted with deep appreciation and that the thanks of the Board of Trustees be expressed to Miss Anna B. Sands for this fine gift.

The Secretary then presented the following resolution adopted by the State of Ohio House of Representatives on February 3, 1969.

STATE OF OHIO
HOUSE OF REPRESENTATIVES
A Resolution

H. Con. R. No. 3

MESSRS. WELKER-VOINOVICH-COLLINS

Congratulating the Ohio University football team and coach Bill Hess on the remarkable record they achieved during the 1968 season.

WHEREAS, The members of the 108th General Assembly of the state of Ohio have learned of the outstanding success of the Ohio University football team; and

WHEREAS, The Ohio University "Bobcats" captured the championship of the Mid-American Conference, with a record of six wins, and no losses, and finished the regular season undefeated, with a record of ten

128

127

126

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

wins and no losses and, as a result of such an outstanding season, were selected to play in the Tangerine Bowl in Orlando, Florida, losing in a close and exciting battle to the University of Richmond, 49 to 42; and

WHEREAS, The 1968 Ohio University football team was the first Mid-American Conference team to ever rank among the "Top 20" in the United States in a final poll-tied for 18th in the U.P.I. poll and 20th in the A. P. poll; and

WHEREAS, The Ohio University football team, with 21 of the first 22 members being native Ohioans, led the nation in two statistical categories—pass interception avoidance and punt return defense, and was the fourth highest scoring college football team in the nation, averaging a fantastic 37.6 points per game, and smashing over 100 records on Ohio University's books; and

WHEREAS, Coach Bill Hess received a richly merited accolade by being named "Ohio College Football Coach of the Year" by the Columbus Dispatch and the highly coveted award of "Mid-American Conference Football Coach of the Year" by the Mid-American Conference News Media Association; therefore be it

RESOLVED, That in tribute to the members of the 1968 Ohio University football team and Coach Bill Hess, the members of the 108th General Assembly hereby enthusiastically adopt this Resolution with a "Well Done--Bobcats"; and be it further

RESOLVED, That the Clerk of the House of Representatives be instructed to cause a copy thereof to be spread upon the Journal and transmit properly authenticated copies of this Resolution to each member of the 1968 Ohio University Football team, to Coach Bill Hess, to all of the assistant coaches, and to Paul R. O'Brien, Secretary of the Board of Trustees of the Ohio University.

Adopted

February 3, 1969

Thomas A. White
Clerk

ATTEST:

(affixed the official seal
of the Ohio House of
Representatives)

The Secretary reported that he had received letters from graduate students William M. Cox and James F. Pruitt protesting the increase in rental rates on the Wolfe and Ulum Street apartments effective in June. He further reported that the Director of Housing was answering these protests. All of the members of the Board of Trustees had received copies of these protests and no further action was taken.

Executive Vice President James J. Whalen was then called upon to present a report on the financial condition of the University, both current and projected, for the next biennium. Vice President Whalen reported that the accounting and financial affairs of the University had been given additional support during the past year by obtaining experienced and competent assistance for the financial office as well as consultants from the Arthur Anderson Company.

Mr. John F. Milar, Treasurer, was then called upon for the financial report. He presented statistics from 1964 through 1968 showing the following information. The fall head-count of undergraduate students in 1964 was 11,009 and the head-count for graduate students was 809, making a total of 11,818. In 1968, this had grown to 15,479 undergraduates and 1514 graduate students, making a total of 16,993 students. He also presented statistics showing the 1964 state subsidy was \$6.2 million, student fees of \$6.4 million, and other unrestricted income of \$.4 million, making a total of instructional and general income in 1964 of \$13 million. In 1968, this had grown to state subsidy of \$15.2 million, student fees of \$12.6 million, other unrestricted income \$2.1 million for a total of \$29.9 million instructional and general income. Ohio University's total assets in 1964 were \$59.3 million while on June 30, 1968, they had grown to \$138.5 million.

Mr. Milar also presented a cost per student and per cent of distribution of cost by activity of the expenditures for the years 1964 through 1968.

126

125

124

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

OHIO UNIVERSITY
Cost Per Student and Percent Distribution by Activity
Main Campus

	1964	%	1968	%
Instructional Activity	\$ 662	60.7	\$1,014	64.2
Other Activity	171	15.7	206	18.8
Plant	211	19.3	225	14.3
Waivers and Transfers	47	4.3	43	2.7
Total	\$1,091	100.	\$1,578	100.

Mr. Milar then presented the following analysis of expenses versus income for 1964 through 1968.

OHIO UNIVERSITY
Analysis of Expenses vs Income
1964-1968
\$(000) Omitted

	1964	1965	1966	1967	1968
Total Main Campus	\$12,883	\$14,248	\$17,413	\$22,431	\$26,809
Total O.C.A.P.	653	774	1,072	2,125	3,119
Total Current General Expenditures	\$13,536	\$15,022	\$18,485	\$24,556	\$29,928
Adjusted Income	\$13,464	\$14,659	\$18,656	\$21,595	\$30,046
Gain or (Loss)	(72)	(363)	171	(2,961)	118
Surplus/(Deficit)	\$ 2,590	\$ 2,227	\$ 2,398	\$ (563)	\$ (445)

Mr. Milar pointed out that there was an increase of over \$6 million in expenditures from 1966 to 1967, and he presented the following figures indicating where the increased expenditure was made. Total instructional activity \$3,205,141; total support activity \$954,936; total plant \$805,658; total fees and transfers \$51,990; making a main campus total increase of \$5,017,725. The branches increased expenditures \$1,053,151 making a final total expenditure increase of \$6,070,876.

Mr. Gordon Sleeper, the Assistant Treasurer, was asked to present this year's financial operation compared to the budget previously approved. He reported that according to the following estimates, we should reduce our accumulated deficit by June of 1969 by \$400,000 leaving an estimated deficit of \$198,253. The method of accomplishing this reduction is explained in the following schedule.

OHIO UNIVERSITY
CURRENT GENERAL FUND
ESTIMATED INCOME, EXPENDITURES AND DEFICIT
Year Ending June 30, 1969

	PROJECTION	ANNUAL BUDGET
INCOME	\$31,957,392	\$31,978,661
EXPENDITURES		
Budgeted	\$31,495,228	\$31,967,817
Additional Expenditures not provided for in budget	373,446	-0-
	\$31,868,674	\$31,967,817
	\$ 88,718	\$ 10,844
POTENTIAL ADDITIONAL INCOME		
Reimbursements by federal and state governments		
Agency for International Development		
Overhead costs applicable to program		
1961-66	\$ 165,000	
1967	70,000	
1968	75,000	

124

123

120

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

Federal government		
Flood damage-general		
fund portion	\$35,000	
State of Ohio		
Airport project	\$55,000	
Hocking Conservancy		
District assessment	<u>\$88,000</u>	<u>\$488,000</u>
		\$576,718

POTENTIAL ADDITIONAL EXPENDITURES

Additional funds required for		
construction of Lancaster		
branch	\$26,000	
Purchase of electron microscope	\$17,500	
Patent search	\$20,000	
Contingencies		
Academic areas	\$100,000	
Other	<u>13,218</u>	<u>\$176,718</u>

ESTIMATED AMOUNT AVAILABLE FOR
REDUCTION OF DEFICIT

\$400,000

Unappropriated deficit at June 30, 1968

\$598,253

ESTIMATED DEFICIT AT JUNE 30, 1969

\$198,253

120

OHIO UNIVERSITY
ANALYSIS OF USE OF AVAILABLE INCREMENTAL FUNDS
1969-70 and 1970-71

	<u>1969-70</u>	<u>1970-71</u>
Funds Available	\$3,478,154	\$1,675,326
Less: Deficit Reduction	198,253	
Fixed Cost Increases	\$1,273,000	415,000
Planned Increases:		
Supplies and Equipment - 4%	160,000	
Salaries - 6.5%	<u>1,197,000</u>	
Balance to 1970-71	\$ 649,901	<u>649,901</u>
Balance available		\$1,910,227
Less: Planned Increases		
Supplies and Equipment - 4%		160,000
Salaries - 6.5%		<u>1,275,000</u>
Balance		\$ 475,227

OHIO UNIVERSITY
INCREMENTAL FIXED EXPENSE INCREASES
1969-70 and 1970-71

	<u>1969-70</u>	<u>1970-71</u>
Civil Service Statutory	\$ 354,000*	\$309,000
Statutory Retirement	287,000	
Civil Service Benefits	120,000	
Staffing and Operating New Buildings	296,000	\$106,000
Postal Increase	33,000	
Workmen's Compensation	127,000	
Fee Waivers	<u>56,000</u>	
Total	\$1,273,000	\$415,000

*Not including additional legislative proposal.

Insert
made,
which
explains
erratic
number-
ing

122

121

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

Mr. Milar presented figures showing the actual head count for the fall of 1968 at 16,993 and the estimated head count for the fall of 1969 is 17,590 or an increase of 3.5% in total head count enrollment.

Mr. Milar reported that the Board of Regents were recommending to the Legislature the elimination of state support for out-of-state students during the next biennium. However, to partially offset this decrease, the Board of Regents are recommending an increase in the support figure per F.T.E. for Ohio residents 1970-71 as follows: Present support figure for the lower division - \$350; recommended figure - \$510; Upper division and baccalaureate professional students presently are supported at \$1,000 - the recommended support is \$1,150. Masters degree students presently - \$1,500; recommended support is \$2,150. Ph. D. students presently receive \$4,800 and recommended support is \$4,200. Students in the branches are now supported at the rate of \$350 and recommended future support is \$510. The students at the Ironton center are presently supported at the rate of \$250 and the recommended future rate is \$400.

In addition to the increased support recommended, the Regents are recommending for Ohio University an additional appropriation of \$1,200,000 to partially offset the loss of support for out-of-state students. Mr. Milar then presented the following chart showing the full-time equivalent enrollment for 1968-69 as well as the estimated enrollment for 1969-70 broken down by type of student.

TOTAL UNIVERSITY F.T.E. ENROLLMENT - TOTAL YEAR 1968-69 vs 1969-70				
	Actual 1968-69	N/R	Estimated 1969- 70 Residents	Total
Main Campus				
Lower Division	8,486	1,766	7,066	8,832
Upper Division and B/P	8,298	1,727	6,906	8,633
Masters	782		810	810
Ph.D.	509		530	530
Sub-total	18,075	3,493	15,312	18,805
Residence Credit Centers				
Upper Division	383		511	
Masters Division	35		40	
Ph.D.	10		10	
Sub-total	428		561	561
Branch Campuses				
Lower Division	2,879		2,930	
Ironton	254		275	
Sub-total	3,133		3,205	3,205
Total	21,636	3,493	19,078	22,571

Estimate 1970-71 5% increase 23,699

The following chart shows the instructional and general income summary, -provided the Legislature adopts the recommendations of the Board of Regents and provided our enrollment estimate is accurate. The estimated income does not anticipate any increase in either out-of-state or in-state student fees for the next two years.

OHIO UNIVERSITY INSTRUCTIONAL AND GENERAL INCOME SUMMARY (000 Omitted)			
	1968-69	1969-70	1970-71
State Subsidy	\$16,775	\$19,033	\$19,925
Student Fees	14,514	15,708	16,471
Other Income	668	694	714
Total	\$31,957	\$35,435	\$37,110
Increase in 1969-70		\$ 3,478	\$ 1,675
Increase in 1970-71			

120

119

118

President Alden then introduced William L. Kennard, Controller, who had helped prepare these figures. The President also reminded the Board of Trustees that these were estimates based on the Regents' recommendations and no student fee increase was anticipated in these figures. However, in order for the Legislature to implement the Regents' recommendations, it will be necessary for them to levy additional taxes to obtain the necessary funds for the recommendations.

The Chairman then pointed out the importance of our enrollment estimates and the uncertainty of the Legislature adopting the recommendations of the Board of Regents. He felt that the administration should be prepared to make recommendations where cuts can be made in the event the tax increase is not approved or in the event that our enrollment does not meet the estimate. The Chairman then pointed out that the Board of Trustees is responsible for seeing that the University operates within its income and every effort is going to be made to assure that no further deficit is incurred. Mr. Baxter concurred with the statement of the Chairman and Mr. Kennedy reported that we must operate in a sound fiscal condition and so far as the Board of Trustees is concerned, we will operate in a sound fiscal condition.

The Chairman then called the Board's attention to the three auditing reports which were included in the agenda material. Mr. Milar explained that in the National Defense Student Loan Fund, 232 borrowers are shown as delinquent as of June 30, 1968. He reported that this would be cut down somewhat after the current year's credit for teaching had been sent in by the superintendent of schools where recipients of loans are teaching. There being no further questions, these reports were accepted.

STATE OF OHIO

AUDITOR OF STATE

Bureau of Inspection and Supervision of Public Offices

REPORT OF EXAMINATION

of

College Work-Study Program
38-45-0440

of

Ohio University
Athens, Ohio County

(Date) July 1, 1967 To (Date) June 30, 1968s/ H. I. Graham

STATE EXAMINER

A. DISTRICT OFFICE

Report Received _____

Report Approved _____

Reviewed by _____

State Examiner--in charge of District

B. BUREAU

Report Received December 10, 1968Report Approved December 31, 1968Approved by S/Rex E. Haecker

Deputy Inspector

This copy for Paul R. O'Brien, Secretary
Board of Trustees

File Date January 30, 1969

APPROVED:

DATE December 20, 1968S/ Geo. L. Moore

ASSISTANT DEPUTY INSPECTOR
 UNIVERSITY AUDITS

109

117

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

TABLE OF CONTENTS

Part I - Financial

Page Number

Auditor's Opinion on Financial Statements	1
Introduction	1
Financial Records - Findings and Recommendations	1
Maintenance of Expenditure Level	2
Grantee's Organization and Operations	2
Reaction of Grantee	2
Exit Interview	2

Part II - Compliance Information

Auditor's Opinion on Compliance Information	2
---	---

Part III - Exhibits and Schedules

Balance Sheet - Exhibit A	3
Statement of Income, Expense and Fund Balance - Exhibit B	3
Administrative Expense - Schedule 1	3

Index
Ohio University
Athens, Ohio

OHIO UNIVERSITY
ATHENS, OHIO
COLLEGE WORK-STUDY PROGRAM
38-45-0440
JULY 1, 1967 TO JUNE 30, 1968

PART I - FINANCIAL

Auditor's opinion on financial statements

The Board of Trustees
Ohio University

We have examined the balance sheet of the College Work-Study Program, Ohio University as of June 30, 1968 and the related statement of income and expense and fund balance for the year then ended.

Our examination was made in accordance with generally accepted auditing standards, and the audit guides prescribed by the Department of Health, Education and Welfare and accordingly included such tests of accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statement of income and expense and fund balance present fairly the financial position of the College Work-Study Program, Ohio University at June 30, 1968 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Date December 6, 1968.

Introduction

We have audited the records and accounts of Ohio University, Athens, Ohio, relating to the College Work-Study Program established under the provisions of Title 1 C of the Economic Opportunity Act of 1964, Public Law 88-452, as amended.

The objectives of the audit were to determine that the accounting procedures and reporting system were adequate to disclose all pertinent information and protect the government against possible loss, that the requirements of applicable laws and regulations were observed and that the institution's policies and procedures for administering the program were adequate.

A total of 1,097 students participated in the program during the period covered by the audit and 255 students were participating in the program at June 30, 1968.

The audit covered the period from July 1, 1967 through June 30, 1968. Federal funds were received in the amount of \$466,139.89 and institutional funds were provided in the amount of \$102,830.35 plus an additional \$924.98 resulting from an auditor's finding for the previous year.

116

115

Mr. William C. Culp, Director of Student Financial Aids, was the institutional representative during the audit period and the funds and financial records are in the custody of Mr. William Kennard, Controller.

Financial Records - Findings and Recommendations

General Ledger and Internal Controls

General ledger and internal controls and cash controls were maintained as a part of and in conformity with the institution's system of accounts. The statement of income and expense and fund balance, Exhibit B, was determined by an analysis of the cash receipts and disbursements journal.

Administrative charges for the audit period, based on five percent of the Federal portion of off campus student compensation, in the amount of \$9,380.26 was found to be correctly computed and charged on a quarterly basis.

Maintenance of Expenditure Level

The institution's initial annual average expenditure level for student part time employment was established at \$1,429,602.00. The institution's current expenditure level was found to be in excess of the initially established average.

Grantee's Organization and Operation

Ohio University is a coeducational, degree granting state university operating under the provisions of Ohio law.

Financial Records - Findings and Recommendations (continued)

Reaction of the Grantee

The results of the audit were discussed with the grantee's designated representative, the Director of Student Financial Aids and the University Treasurer, the institution's fiscal officer.

No comment was offered by either official.

Exit Interview

It is a standard practice of the state examiners in the Bureau of Inspection and Supervision of Public Offices, State of Ohio, upon completion of an audit, to discuss the findings and recommendations set forth in the audit report.

This was done at the conclusion of this audit.

PART II - COMPLIANCE EXAMINATION

Auditor's opinion on compliance information

Board of Trustees

Ohio University

Under date of December 6, 1968, we issued our report based on our examination of the financial statements of the College Work-Study Program, Ohio University at June 30, 1968, and for the year then ended. We reported that our examination was made in accordance with generally accepted auditing standards, and the audit guides prescribed by the Department of Health, Education and Welfare and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. During the course of our examination nothing came to our attention which would cause us to believe that the information presented on the accompanying page 3 is not a fair statement of the compliance information requested by the Department of Health, Education and Welfare.

Athens, Ohio

Date December 6, 1968

PART III - Exhibits and Schedules

OHIO UNIVERSITY COLLEGE WORK-STUDY PROGRAM BALANCE SHEET JUNE 30, 1968

Exhibit A

Assets

Cash

\$160,833.94

Liabilities and Fund Balance

Fund Balance

\$160,833.94

OHIO UNIVERSITY COLLEGE WORK-STUDY PROGRAM JULY 1, 1967 TO JUNE 30, 1968

Exhibit B

115

114

113

MINUTES—OHIO UNIVERSITY, Board of Trustees- March 10, 1969

Statement of Income and Expense and Fund Balance
for the year ended June 30, 1968Income:

Funds provided by government	\$466,139.89
Funds provided by institution	\$102,830.35
Auditor's finding 1966/67 fiscal year (institution)	\$ 924.98
Total income	\$569,895.22

Expense:

Salaries	\$569,073.73
Administrative	\$ 9,390.26
Total expense	\$578,453.99

Excess (deficit) of income over expense	\$ (8,558.77)
Fund balance July 1, 1967	\$169,392.71
Fund balance June 30, 1968	\$160,833.94

Administrative ExpenseSchedule 1

Total off campus salaries	\$232,507.87
Federal share of salaries	\$187,604.87
Federal share of administrative expense	\$ 9,380.26
Total cost to government	\$196,985.13

EXAMINER CERTIFICATION

I, the undersigned hereby certify that I, have examined the books, records and accounts of the within named, COLLEGE WORK-STUDY PROGRAM, OHIO UNIVERSITY, ATHENS, OHIO and I, further certify that the foregoing is a true and accurate summation of the same as I verily believe.

BUREAU OF INSPECTION AND SUPERVISION OF
PUBLIC OFFICES - STATE OF OHIO

S/ H. I. Graham

State Examiner,

State Examiner

TYPIST CERTIFICATION

I hereby certify that the foregoing report is a true and correct copy of the original report of the examination of said taxing district.

Date January 6, 1968

Signed: S/ Geraldine L. Fine

Typist

S/ Susan Biferly

Proofreader

Area Supervisor

BUREAU CERTIFICATION

A true and correct copy of this report is filed in the Offices of the Bureau of Inspection and Supervision of Public Offices at Columbus, Ohio.

THE BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES

By S/ E. Stanley Morgan

Clerk

Date January 24, 1969

113

112

STATE OF OHIO
AUDITOR OF STATE
BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES
REPORT OF EXAMINATION
OF
NATIONAL DEFENSE STUDENT LOAN FUND
OF
Ohio University, Athens, Ohio COUNTY
(Date) July 1, 1967 To (Date) June 30, 1968

S/ H. I. Graham

State Examiner

A. DISTRICT OFFICE

Report Received _____
Report Approved _____
Reviewed by _____
State Examiner--in charge of District

B. BUREAU

Report Received December 17, 1968
Report Approved January 3, 1969
Approved by S/ Rex E. Haecker
Deputy Inspector

This copy for PAUL R. O'BRIEN, SECRETARY - OHIO UNIVERSITY
Board of Trustees

File Date February 6, 1969

APPROVED. DATE January 3, 1969

S/ Geo. L. Moore
ASSISTANT DEPUTY INSPECTOR
UNIVERSITY AUDITS

REPORT OF AUDIT
OHIO UNIVERSITY
ATHENS, OHIO

NATIONAL DEFENSE STUDENT LOAN FUND
23-45-0440
July 1, 1967 to June 30, 1968

PART I- FINANCIAL

Auditor's Opinion on Financial Statements

The Board of Trustees
Ohio University

We have examined the balance sheet of the National Defense Student Loan Fund, Ohio University as of June 30, 1968, and the related statement of income and expense and fund balance for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and the audit guides prescribed by the Department of Health, Education and Welfare, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

111

110

MINUTES—OHIO UNIVERSITY, Board of Trustees- March 10, 1969

In our opinion, the accompanying balance sheet and statement of income and expense and fund balance present fairly the financial position of the National Defense Student Loan Fund, Ohio University, at June 30, 1968, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Athens, Ohio
December 13, 1968

Introduction

We have audited the records and accounts of Ohio University, Athens, Ohio, relating to the National Defense Student Loan program established under Title II of the National Defense Education Act of 1958, Public Law 85-864. Title II of the National Defense Education Act establishes, at institutions of higher education, National Defense Student Loan Funds for the purpose of making long term, low interest loans to qualified students in need of financial assistance to pursue a full time course of study at such institutions.

The objectives of the audit were to determine that the fund was administered in accordance with applicable laws and regulations, that resources were fully accounted for and funds were used for the purposes set forth in the authorizing legislation, that the accounting and reporting systems were adequate and that the institution's policies and procedures for granting loans and making collections were adequate.

The National Defense Student Loan program, for the year ended June 30, 1968, was under the direction of William C. Culp, Director of Student Financial Aids.

Funds are in the custody of John F. Milar, Treasurer of Ohio University and financial records are in the custody of Mrs. June Minton of the Student Financial Aids Office.

There were 3471 loan recipients as of June 30, 1968.

Findings and Recommendations - Financial

Examination of the individual borrower's accounts showed that 222 borrowers were one year or more delinquent in payments on loans at June 30, 1968. Delinquent borrowers fall mainly into three groups. (1) Borrowers who do not inform the university of change of address. (2) Borrowers who do not submit requests for teaching credit. (3) Borrowers who do not inform the university of military service status or student status. The majority of the remainder of delinquent borrowers are those who conveniently choose to ignore the fact that a loan was made and must be repaid.

Organization and Operations

Ohio University is a coeducational, degree granting state university established by the Ohio General Assembly and operating under Ohio law.

Reaction of Grantee

The results of the audit were reviewed with the Director of Student Financial Aids and the University Treasurer. No comment was offered pertinent to the audit report.

PART II - COMPLIANCE

Auditor's Opinion on Compliance Information

The Board of Trustees Ohio University

Under the date of December 13, 1968, we issued our report based on our examination of the financial statements of the National Defense Education Act Student Loan Program, Ohio University, at June 30, 1968, and for the year then ended. We reported that our examination was made in accordance with generally accepted auditing standards, and the audit guides prescribed by the Department of Health, Education and Welfare, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. During the course of our examination nothing came to our attention which would cause us to believe that the information presented on the accompanying pages 1 to 4 is not a fair statement of the compliance information requested by the Department of Health, Education, and Welfare.

Athens, Ohio
December 13, 1968

See
Bk. #
226
for
portion
omitted
here.
(109)

MINUTES—OHIO UNIVERSITY, Board of Trustees March 10, 1969

OHIO UNIVERSITY
NATIONAL DEFENSE STUDENT LOAN FUND
BALANCE SHEET
JUNE 30, 1968

Exhibit A

<u>Assets</u>	<u>JUNE 30, 1968</u>	
	<u>Per Books</u>	<u>As Adjusted</u>
Cash on Hand in Depository	\$ 117,210.20	\$ 117,210.20
Funds Receivable from Government	---	---
Funds Receivable from Institution	---	---
Student Loans Receivable:		
Funds Advanced to Students	\$2,650,327.73	\$2,650,327.73
Deduct Credits:		
Collected	\$ 363,544.17	\$ 363,544.17
Cancelled		
Teaching Service	\$ 225,356.18	\$ 225,356.18
Death	\$ 8,096.96	\$ 8,096.96
Total Credits	\$ 596,997.31	\$ 596,997.31
Student Loans Receivable	\$2,053,330.42	\$2,053,330.42
Total Assets	\$2,170,540.62	\$2,170,540.62

OHIO UNIVERSITY
NATIONAL DEFENSE STUDENT LOAN FUND
BALANCE SHEET (Continued)
June 30, 1968

Exhibit A

Liabilities and Fund EquityLiabilities

	<u>Per Books</u>	<u>As Adjusted</u>
Fund Equity		
Federal Capital Contribution		
Authorized	\$2,134,383.00	\$2,134,383.00
Repaid	---	---
Net Contribution	\$2,134,383.00	\$2,134,383.00
Institutional Capital Contribution		
Authorized	\$ 237,153.66	\$ 237,153.66
Repaid	---	---
Net Contribution	\$ 237,153.66	\$ 237,153.66
Fund Balance (Deficit)	\$ (200,996.04)	\$ (200,996.04)
Fund Equity	\$2,170,540.62	\$2,170,540.62

OHIO UNIVERSITY
NATIONAL DEFENSE STUDENT LOAN FUND
STATEMENT OF INCOME AND EXPENSE AND FUND BALANCE
For Period From July 1, 1967 to June 30, 1968

For period ended June 30, 1968

	<u>Per Books</u>	<u>As Adjusted</u>
Income:		
Interest on Loans	\$ 13,379.45	\$ 13,379.45
Total Income	\$ 13,379.45	\$ 13,379.45
Expense:		
Loan Principal and Interest Cancelled:		
Teaching service	\$ 63,880.80	\$ 63,880.80
Death	\$ 1,040.00	\$ 1,040.00
Total Cancellations	\$ 64,920.80	\$ 64,920.80
Administrative Expense	\$ 9,367.00	\$ 9,367.00
Total Expenses	\$ 74,287.80	\$ 74,287.80
Excess of Income Over (under) Expense	(60,908.35)	(60,908.35)
Fund Balance (Deficit)		
Beginning of Period	\$ (40,087.69)	\$ (40,087.69)
Fund Balance (Deficit)		
End of Period	\$ (200,996.04)	\$ (200,996.04)

108

107

MINUTES—OHIO UNIVERSITY, Board of Trustees— March 10, 1969

OHIO UNIVERSITY
NATIONAL DEFENSE STUDENT LOAN FUND
STATEMENT OF CASH INCOME AND EXPENSE AND FUND BALANCE

Exhibit C

Income:		
Funds provided by Government		\$300,518.00
Funds provided by Institution		33,390.88
Principal of Loans Collected		87,189.84
Interest on Loans Collected		13,379.45
Borrowed Capital		<u>204,000.00</u>
Total Income		\$638,478.17
Expense:		
Loans advanced to Students	\$372,385.00	
Administrative Expense	9,367.00	
Payment of Borrowed Capital	<u>204,000.00</u>	
Total Expense		<u>\$585,752.00</u>
Excess of Income over Expense		\$ 52,726.17
Fund Cash Balance July 1, 1967		<u>64,484.03</u>
Fund Cash Balance June 30, 1968		\$117,210.20

EXAMINER CERTIFICATION

I the undersigned hereby certify that I have examined the books, records and accounts of the within named, National Defense Student Loan Fund, Ohio University, Athens, Ohio County, and I further certify that the foregoing is a true and accurate summation of the same as I verily believe.

BUREAU OF INSPECTION AND SUPERVISION
OF PUBLIC OFFICES - STATE OF OHIO

S/ H. I. Graham
State Examiner

State Examiner

TYPIST CERTIFICATION

I hereby certify that the foregoing report is a true and correct copy of the original report of the examination of said taxing district.

Date January 16, 1969 Signed: S/ Dorothea H. Goyer
Typist

S/ Bertha K. Blakely
Proofreader

Area Supervisor

BUREAU CERTIFICATION

A true and correct copy of this report is filed in the Offices of the Bureau of Inspection and Supervision of Public Offices at Columbus, Ohio.

THE BUREAU OF INSPECTION AND SUPERVISION
OF PUBLIC OFFICES - STATE OF OHIO

By: S/ E. Stanley Morgan
Clerk

Date: January 31, 1969

National Defense Student Loan Fund
Ohio University
Athens, Ohio

106

105

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

STATE OF OHIO
AUDITOR OF STATE
BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES

REPORT OF EXAMINATION

OF

EDUCATIONAL OPPORTUNITY GRANTS PROGRAM

OF

OHIO UNIVERSITY, ATHENS, OHIO(Date) August 1, 1966 TO (Date) Juen 30, 1968S/ H. I. GrahamState Examiner

A. DISTRICT OFFICE

Report Received _____

Report Approved _____

Reviewed by _____

State Examiner--in charge of District

B. BUREAU

Report Received December 17, 1968Report Approved January 3, 1968Approved by S/ Rex E. HaeckerDeputy InspectorThis copy for PAUL O'BRIEN, SECRETARY TO THE BOARD OF
TRUSTEES OHIO UNIVERSITYFile Date February 6, 1969

APPROVED:

DATE: January 3, 1969S/ Geo. L. MooreASSISTANT DEPUTY INSPECTORUNIVERSITY AUDITSTABLE OF CONTENTSPart I - FinancialPage

Auditor's Opinion on Financial Statements

1

Introduction

1

General Ledger and Internal Controls

1

Maintenance of Level of Effort

2

Organization and Operations

2

Reaction of Grantee

2

Part II - Compliance

Auditor's Opinion on Compliance Information

2

Part III - Exhibits

Exhibit A - Balance Sheet

3

Exhibit B - Statement of Income and Expense and Fund Balance

3

104

103

REPORT OF AUDIT
OHIO UNIVERSITY
ATHENS, OHIO
EDUCATIONAL OPPORTUNITY GRANTS PROGRAM
TO JUNE 30, 1968

PART I - FINANCIAL

Auditor's Opinion on Financial Statements

The Board of Trustees
Ohio University

We have examined the balance sheet of the Educational Opportunity Grants Fund, Ohio University as of June 30, 1968, and the related statement of income and expense and fund balance for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and the audit guides prescribed by the Department of Health, Education and Welfare, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statement of income and expense and fund balance present fairly the financial position of the Educational Opportunity Grant Fund, Ohio University at June 30, 1968, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Athens, Ohio
December 13, 1968

Introduction

We have audited the records and accounts of Ohio University, Athens, Ohio, relating to the Educational Opportunity Grants Program established under the provisions of Title 45 - Public Welfare, Civil Rights Act, Public Law 88-352.

The objectives of the audit were to determine that the accounting procedures and reporting system were adequate to disclose all pertinent information and protect the Government against possible loss, that the requirements of applicable laws and regulations were observed and that the institution's policies and procedures for administering the program were adequate.

The audit covered the period from August 1, 1966 to June 30, 1968. Federal funds were received in the amount of \$405,430.00. A total of 993 grants were awarded during the audit period, 783 of which were initial awards and the remaining 210 were renewal awards.

The Educational Opportunity Grants Program is under the direction of the Director of Student Financial Aids.

Grants were awarded in conformity with the requirements set forth in the agreement between the university and the U. S. Commissioner of Education.

General Ledger and Internal Controls

General ledger and internal controls and cash controls were maintained as a part of and in conformity with the institution's system of accounts. The statement of income and expense and fund balance, Exhibit B, was determined by an analysis of the general ledger and accounts control and cash control ledgers.

Maintenance of Level of Effort

The institution has maintained a level of effort of financial assistance to students sufficient to meet the requirements necessary to participate in the program. Institutional matching funds to E.O.G. recipients has in all cases equaled or exceeded the matching fund requirements.

Organization and Operations

Ohio University is a coeducational, degree granting state university operating in accordance with the provisions of Ohio law.

Reaction of the Grantee

The results of the audit were discussed with the Director of Student Financial Aids and the Fiscal Officer of the University. No comment was offered by those officials.

PART II - COMPLIANCE EXAMINATION

Auditor's Opinion on Compliance Information

102

101

Part II - Compliance Examination--Continued
Board of Trustees
Ohio University

Under date of December 13, 1968, we issued our report based on our examination of the financial statements of the Educational Opportunity Grants Program, Ohio University at June 30, 1968 and for the year then ended. We reported that our examination was made in accordance with generally accepted auditing standards and the audit guides prescribed by the Department of Health, Education and Welfare and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstance. During the course of our examination nothing came to our attention which would cause us to believe that the information presented on the accompanying page 3 is not a fair statement of the compliance information requested by the Department of Health, Education and Welfare.

Athens, Ohio
 Date - December 13, 1968

PART III - EXHIBITS

OHIO UNIVERSITY
EDUCATIONAL OPPORTUNITY GRANTS PROGRAM
BALANCE SHEET
JUNE 30, 1968 Exhibit A

Assets

Cash \$ 2,374.00

Liabilities and Fund Balance

Fund Balance \$ 2,374.00

STATEMENT OF INCOME AND EXPENSE AND
FUND BALANCE FOR PERIOD FROM AUGUST 1,
1966 TO JUNE 30, 1968 Exhibit B

Income		
	Funds provided by Government	\$405,430.00
	Total Income	\$405,430.00
Expense		
	Initial Awards	\$284,187.00
	Renewal Awards	\$ 82,999.00
	Section 402 (2) \$200.00 Awards	\$ 35,870.00
	Total Expense	\$403,056.00
	Balance June 30, 1968	\$ <u>2,374.00</u>

EXAMINER CERTIFICATION

I the undersigned hereby certify that I have examined the books, records and accounts of the within named, Educational Opportunity Grants Program, Ohio University Athens, Ohio County and I further certify that the foregoing is a true and accurate summation of the same as I, verily believe.

BUREAU OF INSPECTION AND SUPERVISION
 OF PUBLIC OFFICES - STATE OF OHIO

S/ H. I. Graham
 State Examiner

TYPIST CERTIFICATION

I hereby certify that the foregoing report is a true and correct copy of the original report of the examination of said taxing district.

Date January 17, 1969 Signed: S/ Dorothea H. Goyer
 Typist

S/ Bertha K. Blakely
 Proofreader

Area Supervisor

101

100

99

MINUTES--OHIO UNIVERSITY, Board of Trustees- March 10, 1969

BUREAU CERTIFICATION

A true and correct copy of this report is filed in the Offices of the Bureau of Inspection and Supervision of Public Offices at Columbus, Ohio.

THE BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES

By S/E. Stanley Morgan
Clerk

Date: January 31, 1969

Educational Opportunity Grants Program
Ohio University
Athens, Ohio

President Alden was then called upon for his report. He said that Wednesday of this week hearings will be held on the Governor's recommendations before the House of Representatives' Finance Committee. He reported that all of the state university presidents would probably object to these recommendations and would attempt to have the Board of Regents' recommendations substituted for the Governor's recommendations. This will be difficult and will require the full support of trustees, faculty and students in order to have the Governor's recommendations increased to the proposed Board of Regents' recommendations.

The President then distributed to the Trustees a report showing the difference in salaries for the various academic ranks from 1961-62 to the 1968-69 academic year. He called the Board's attention to the fact that the American Association of Professors rated all of our salaries "A" except professors that received a "B" rating, and the mean salary of instructors received an "AA" rating.

Full-Time Teaching-Faculty Members
9 month-Academic Year Salaries

	<u>1961-62</u>	<u>1969</u>	<u>AA UP Rating</u>
<u>Professors</u>			
Maximum	13,200	29,700	
Mean	11,896	16,649	B
Minimum	9,900	13,000	B
<u>Associate Professors</u>			
Maximum	11,000	19,000	
Mean	9,444	12,810	A
Minimum	6,400	10,500	A
<u>Assistant Professors</u>			
Maximum	9,100	16,300	
Mean	7,908	10,597	A
Minimum	6,631	7,222	A
<u>Instructors</u>			
Maximum	7,589	11,200	
Mean	6,268	8,504	AA
Minimum	5,156	6,300	A

Source: Office of Institutional Research
Ohio University
March 8, 1969

The President also called the Board's attention to the fact that in addition to salary increases to the faculty, a system of sabbatical leaves had been approved by the Board of Trustees during this period; waivers of fees for the children of faculty attending Ohio University had been started; and the teaching load had been reduced from an average of 12 hours in 1962 to 9.2 hours in 1968.

The President reported that we are attempting to build up our library as fast as possible. For example, the total library appropriation in 1961-62 was \$227,000 while in 1968-69, it was over \$1,200,000. He reported that we must continue to increase our library acquisitions.

President Alden reported that Ohio University has been recognized by the U. S. Office of The Agency for International Development for their activities in helping develop educational projects in Nigeria. The university had been presented a certificate by the Agency for International Development in recognition of these services.

99

98

97

It was reported that the Ohio Board of Regents had approved our proposed Ph. D. program in mathematics at their last meeting. A member of the Board of Regents complimented the members of the Mathematics Department for the way in which the presentation was made.

President Alden then reported that he had visited the Portsmouth branch at the time the Kennedy Lecture Series presented Senator Hatfield to an enthusiastic overflow audience. Duncan Baxter reported that this was a remarkable evening and it indicated that citizens in the branch communities are hungry for this type of program and they will take advantage of it. Mr. Kennedy reported this is an experiment in the branches this year, but from all the comments and mail he has received about the program, they have achieved their purpose and should be continued.

President Alden then introduced the new assistant to the president, Jesse Arnell, a graduate of Penn State University who was president of his graduating class, a very fine student and athlete. He later obtained his law degree and has now accepted the position as assistant to the president working with our Negro students.

The President then called the Board's attention to the report on housing and admissions prepared by the executive vice president which had been distributed to the members previously. After further explaining our admissions policy, he called upon Jerry Reese, Director of Admissions, for a report.

Mr. Reese reported that with the projected enrollment of 17,590 students, it has been determined we will need 4,200 new freshman students, 450 transfer students and 450 students transferring from the branches for a total of 5,100 new students to meet the projected enrollment. Mr. Reese reported we have 8,000 applications for admission for the fall and have admitted 5,591. Previous experience has indicated that only 52% of those admitted will come to the campus so our present plans are to admit 8,400 students.

We will admit all qualified Ohio residents who apply and, in addition, will attempt to include 20% out-of-state students in the Freshman class. Mr. Reese further reported that next year there will be more servicemen returning to school than at any time since 1951. He is attempting to contact these men released from service. Mr. Reese also reported that he is consulting with the College Admissions Center in Evanston, Illinois. This is an organization which helps to place students in various colleges. Mr. Reese reported that Ohio University has a good reputation in the East. For example, two weeks ago, he was in Boston during the heavy snow storm to meet with parents and prospective students and there were 75 parents and students attending this meeting. Later in New York at the same type of meeting, there were between 600 and 700 students and parents attending. These meetings were arranged by the Alumni Association and they have been helpful in encouraging good students to enter Ohio University.

Mr. Reese reported that last year, we were short in obtaining engineering students. He is now working with the engineering faculty to encourage good students interested in engineering to enter Ohio University's engineering program.

Mr. Johnson inquired if the students applying were expressing any preference in housing. Mr. Reese reported that all freshmen must live in either university or university-associated housing. There were no further questions.

Mr. Morris requested permission to read the following prepared statement and asked that it be incorporated in the minutes. After the statement was read, the Chairman inquired if there were any objections to the statement; there were no objections and the statement is incorporated in the minutes.

The Board of Trustees has long realized the importance of strength in all major areas of Ohio University. We further realize that support of all areas to the maximum of requests may never be reached. At the same time, we know from history that the sacrifice of one area to the support of another may not be the best solution to a funding problem. We consider the varsity program and the development area along with other areas of major importance to Ohio University's current life and its future. We do not feel we are unreasonable in our approach since the major universities of the United States have given the same emphasis.

The Board further understands our geographic area problems in making Ohio University attractive to faculty, students and visitors. Good health facilities, flood control, adequate highways, adequate airport, good publications and public information and a private fund-raising program are necessary to the welfare of faculty and students and to the growth of faculty and student enrollment as well as to the flow of tax dollars to Ohio University.

As a major center in southeastern Ohio, we as a university must provide leadership in area development. We are doing this and shall continue to do this. We know of the importance of identification and the recreational and inspirational values of varsity athletics to our students, faculty and area citizens who are supporting Ohio University.

Therefore, for the benefit of the total university, the area and in support of each academic department and student life, we shall continue to place the emphasis as we feel necessary to support all departments.

97

96

95

94

including varsity athletics and development. We urge faculty and students to be cognizant of the importance of these two areas along with others to the current welfare and future welfare of Ohio University.

Provost Smith was then called upon for a report on the Faculty Senate. He reported that he had been meeting with a committee from the Faculty Senate who are analyzing the questionnaires returned by the faculty members. He felt that some changes in the representation on the Faculty Senate would be recommended. However, at this time the committee is continuing their study and are not ready to make recommendations.

Provost Smith then gave the following profile of our faculty. Our full-time faculty this year totalled 720 compared to 431 in 1963-64 or an increase of 67% in five years. This compares with an increase in student enrollment of 66%.

The student faculty ration has varied from 23 to 26.5. In 1968-69, it was 23.6. This compares with the recommended Board of Regents' ratio of 17 to 1. In order to meet the Board of Regents' recommended ratio, we would require over 1,000 faculty, or an increase of 280.

During this five-year period, we have had an average turn-over in faculty of 12-1/2 per cent. This turn-over may be attributed to several reasons: (1) the faculty is young and mobile, their average age is 39 years; (2) the uncertain relationship between higher education and state government (budgets); (3) the lack of a more adequate library; and (4) the large student-faculty ratio. We are striving to overcome all of these possible objections; however, in order to do this, it is necessary to have an increased appropriation from the legislature.

The median years of service for all faculty members is 3 years and the per cent of faculty who do not hold tenure is 50.6% and 68.4% of our faculty have been at Ohio University less than 6 years. We have been able to recruit well-prepared faculty as indicated by the fact that 54% have Ph.Ds. compared to 49.9% one year ago. Our mean faculty salaries have increased from \$9,156 in 1963-64 to \$11,750 this year, or an increase of 28.3%. During this same period, the consumer price index has increased 15.7%.

Provost Smith concluded with the following statement: "Faculty members are the most important resource of the university. We must continue to recruit and retain high people. The students who elect to attend our university must be able to attend reasonable-sized classes of their choice. We will always owe a superior education to our students."

Provost Smith then reported that we have concluded the move from the old Chubb library to the new library and it was done with minimum of disruption. The move was started on February 10, completed on February 26, and at no time were the students unable to obtain a specific book for a period of more than one-half day. Provost Smith reported that the library would be dedicated on May 23, 1969.

The Chairman then called on Mr. Lausche to present the recommendations on the bids for the new airport. Mr. Lausche called the Board's attention to a letter from the Director of Public Works recommending the awarding of contracts on the new airport. There was a discussion of this letter, and it was then moved by Mr. Hall, seconded by Mr. Casto and unanimously carried that the Board of Trustees recommend to the Director of the Public Works that contracts on the new airport be awarded as follows:

Roland A. Getz, Inc.

P. O. Box 546

Mansfield, Ohio 44901

PART A - General Contract	\$563,598.69	\$709,806.66
PART B - Taxiway A	<u>+25,628.86</u>	<u>+30,546.59</u>
TOTAL PART A AND PART B	\$589,227.55	\$740,353.25

Northwest Electric Company

P.O. Box 58

Marietta, Ohio 45750

PART C - Electric Contract	\$ 36,866.93	\$ 61,625.89
PART D - Taxiway A	<u>537.12</u>	<u>1,067.20</u>
TOTAL PART C AND PART D	\$ <u>37,404.05</u>	\$ <u>62,686.09</u>

TOTAL CONTRACTS RECOMMENDED	\$626,631.05	\$803,039.34
-----------------------------	--------------	--------------

ASSOC. ENGINEER'S FEE

On Award:

\$500,000.00 @ 6.6% = \$33,000.00

126,631.60 @ 5% = 6,331.58

\$39,331.58

Phase II

(Preliminaries Only) +6,960.00

Topographic Surveys +1,163.40

Test Borings & Lab

Analysis +1,969.58

Construction Testing +4,000.00

(Estimated)

Resident Engineer - +17,910.00

Est. 9 mos. @ 1990/mo.

94

93

92

91

Additional Inspectors -	+15,000.00	
Est. 300 days @ \$50/day		
Less credit for reusable in-		
formation previously		
obtained	<u>-7,500.00</u>	
TOTAL FEES	\$78,834.56	\$78,834.56
Less amount previously		
encumbered	<u>-49,945.00</u>	
Additional Amt. required	\$28,889.56	
 State Architect's fee:		
Previously en-		
cumbered	\$ 5,055.00	
Less Actual Fee:		
\$100,000.00 @ 1% =	\$ 1,000.00	
\$400,000.00 @ .75% =	\$ 3,000.00	
\$126,631.60 @ .5% =	<u>\$ 633.16</u>	
Total State Arch. Fees	\$ 4,633.16	
	<u>\$ 4,633.16</u>	\$ 4,633.16
Credit required	\$ 421.84	
 Advertising &		
Contingencies		\$18,900.68
TOTAL RECOMMENDED		\$729,000.00

President Alden reminded the Board that the Federal Aviation Administration was now in the process of reviewing these bids; and no university money is to be used in this construction. Funds are coming from the FAA, the Appalachia Regional Commission and from special state appropriations for this purpose. There was then a discussion of the necessity of speedy action on starting the airport and that certain action would be required by the FAA before the next meeting of the Board of Trustees.

It was then moved by Mr. Stocker, seconded by Mr. Casto and unanimously carried that the Executive Committee of the Board of Trustees be authorized to take any and all action necessary to expedite the construction of the Albany airport.

Mr. Hecht reported that contracts had been awarded for the moving of the Hocking River and construction will start sometime this month. He also called the Board's attention to the first six-month assessment of \$88,762.55 which has been levied against the Ohio University by the Hocking Conservancy District for benefits to be received by Ohio University from the flood control project. It was moved by Mr. Kennedy, seconded by Mr. Herrold and unanimously carried, that the Treasurer of the University be authorized to pay the assessment totalling \$88,762.55 to the County Treasurer.

Mr. Hecht was called upon for a report on the progress made with the Baltimore and Ohio Railway relative to the safety on the railroad tracks going through the Ohio University campus. Mr. Hecht reported that in 1966 a feasibility study was made by Auble-Mitchell-Burgess and Associates, engineers and architects, on relocating the present Baltimore and Ohio tracks. Six possible relocation proposals ranging in cost from \$1,465,000 to \$2,733,000 were studied. The Baltimore and Ohio Railway would not participate financially in any of these proposals and it was determined that it was not feasible for Ohio University to initiate these proposals alone at that time.

Since the last tragic death of a student on these tracks, Mr. Hecht reported he had again contacted the vice president of the Baltimore and Ohio about fencing the tracks or protecting them in some way and in building overpasses. The Baltimore and Ohio has agreed to cooperate in this project and to furnish engineering service. Mr. Hecht reported that he is meeting with railroad engineers and the general manager of the Western Region in the near future to work out a protection plan to be implemented as soon as possible.

The Chairman then thanked Mr. Hecht and stated that he was delighted Mr. Hecht was working on this project and urged him to continue the project to remove the railroad from the campus. In the meantime, some method to protect students from this danger must be worked out.

Mr. Hecht then reported that the widening of the sidewalk on the Richland Avenue bridge has been advertised twice by the Highway Department and all bids received were 60% more than the State's estimate. As a result, the State has cancelled this project. Since Ohio University had contributed \$10,000 to the cost of the project, action should be taken requesting a return of this money. After discussion, it was moved by Mr. Hall, seconded by Mr. Kennedy, and unanimously carried that the Ohio State Department of Highways be requested to return the \$10,000 previously paid to them as the University's contribution on the widening of the sidewalk on the Richland Avenue bridge.

91

90

89

88

MINUTES—OHIO UNIVERSITY, Board of Trustees - March 10, 1969

Mr. Hecht then reported that the administrative officials of the University have been discussing the possibility of trading part of the excess land at the East State Street airport for the former Athens High School athletic field, located immediately north of McCracken Hall. He reported that we have not yet agreed upon the terms of a trade but are making progress and suggested that the Executive Committee be authorized to approve this trade when it is worked out. It was moved by Mr. Kennedy, seconded by Mr. Hall and unanimously carried that the following resolution be adopted:

WHEREAS; The Ohio University administrative officials have been discussing with the City of Athens officials the possibility of trading to the City of Athens a portion of the East State Street airport land for the former Athens High School athletic field, and

WHEREAS; the details of this trade have not been agreed on, and

WHEREAS it will be necessary to have legislative action before this land trade can be consummated.

NOW, THEREFORE, be it resolved that the Board of Trustees approve this land trade in principle and hereby authorize the Executive Committee of the Board of Trustees to approve the details of the transaction when they are agreed upon by the City of Athens officials and the President of Ohio University, and

BE IT FURTHER RESOLVED that when the Executive Committee has approved the land trade, every effort be made by the university officials to have the necessary legislation prepared and passed by the Ohio Legislature.

88

Mr. Hall, reported, as chairman of the Presidential Selection Committee that the Committee is making progress. They had over 100 candidates and have eliminated some 70 of these candidates. Mr. Hall expressed the Committee's appreciation to the Faculty-Student Advisory Committee in Athens and the Alumni Advisory Committee. Both committees have been very helpful in obtaining names of candidates and in weeding out candidates who do not meet our specifications. Mr. Hall reported that the Committee is meeting at 3:00 p.m. this afternoon and he hoped to report further progress in the very near future.

The Chairman then asked Mr. Milar to report on our travel expense policy. Mr. Milar reported that the policy adopted by the Board of Trustees on December 12 did not meet all of the regulations of the State Department of Finance and the State Auditor's office and presented the following regulations which do have the approval of the Auditor of State and the Department of Finance.

SUBJECT: Travel Expense

DATE EFFECTIVE: March 10, 1969

PURPOSE

This procedure outlines the Policy and Regulations for Reimbursement of travel expense and entertainment expenses incurred by Ohio University personnel while traveling on official University business.

POLICY

1. It is the Policy of Ohio University to reimburse its personnel for reasonable and necessary travel and entertainment expenses incurred while traveling on official University business. Reasonable and necessary expenses include:

- a. Lodging
- b. Meals
- c. Transportation
- d. Miscellaneous Expenses - such as services, rental of conference rooms, entertainment of official University guests (outside the County in which the employee is headquartered), etc.

2. The basis for reimbursement is actual cost incurred. Receipts must support the following expenditures:

- a. Lodging
- b. Transportation
- c. Any other individual item in excess of \$1 when possible.

3. Claims for reimbursement must be approved by the University official responsible for the expenditure. His signature constitutes his approval.

The officials authorized to approve requests are listed below:

- a. President
- b. Provost
- c. Executive Vice President
- d. Vice Presidents
- e. Treasurer
- f. Assistant Provost
- g. Assistant Vice President
- h. Deans
- i. Director of Athletics
- j. Director of Libraries

4. These expenses shall be reported on the appropriate expense report form. Regulations regarding the use of that report are hereby adopted.

87

86

It was then moved by Mr. Kennedy, seconded by Mr. Baxter, and unanimously carried that the foregoing travel expense policy be adopted.

Mr. Milar then presented a policy covering reimbursement for entertainment expense on campus and reported that this also had the approval of the Auditor of State and the Department of Finance. It was moved by Mr. Baxter, seconded by Mr. Kennedy and unanimously carried, that the following policy on reimbursement on entertainment expense be adopted.

SUBJECT: Entertainment Expense, On-Campus
EFFECTIVE DATE: March 10, 1969

PURPOSE

This procedure outlines the Policy and Regulations for reimbursement of expenses for entertaining campus visitors. It amends Resolution No. IX adopted by the Board of Trustees at their meeting January 5, 1966.

POLICY

1. It is the Policy of Ohio University to reimburse its personnel for reasonable expenses for entertaining campus visitors when it is necessary to incur such expenses for official business.
2. The basis for reimbursement is actual cost incurred. Individual items exceeding \$1 when possible included in reimbursement claims must be supported by receipts.
3. Claims for reimbursement must be approved by the University official responsible for the expenditure. His signature constitutes his approval. The officials authorized to approve requests are listed below:
 - a. President
 - b. Provost
 - c. Executive Vice President
 - d. Vice Presidents
 - e. Treasurer
 - f. Assistant Provost
 - g. Assistant Vice President
 - h. Deans
 - i. Director of Athletics
 - j. Secretary of the Board of Trustees
 - k. Director of Libraries
4. These expenses shall be reported on the appropriate expense report form. Regulations regarding the use of that report are hereby adopted.

Mr. Hecht then reported that the Senior Class of 1969 had done an outstanding job in supporting their campaign for contributions to the Ohio University Fund. It was moved by Mr. Morris, seconded by Mr. Hall and unanimously carried that the following resolution be adopted.

WHEREAS, The Senior Classes of 1967, 1968, and 1969 have solicited their fellow class members for gifts to Ohio University during their senior year on the campus as a senior class project; and

WHEREAS, these classes have organized and supported their campaigns with their own talent and funds under the direction of the Ohio University Fund, Inc., staff; and

WHEREAS the effort of the Class of 1967 produced \$22,500 by 412 class members from a total class of 2200, and; the effort of the Class of 1968 produced \$32,000 by 608 class members from a total class of 2450, and

WHEREAS the effort of the Class of 1969 produced \$61,845 by 881 class members from a total class of 2500, exceeding the \$40,000 goal by \$21,845;

THEREFORE, BE IT RESOLVED that the Class of 1969 be highly commended for accepting the challenge and for achieving such a significant response in support of Ohio University; and

BE IT FURTHER RESOLVED that the thanks and admiration of the Board and the President of Ohio University be officially conveyed by copy of this resolution to the Senior Class officers, Richard H. Brown, president; Paul Pasternak, vice-president; and Valerie Lee Welch, Secretary-Treasurer; and to the Class Challenge Captains Lynce McPhee, Penelope Shaw, Shirley Mickley and Pete Miller; and to special chairmen James Love and Paula Allen.

86

85

84

MINUTES—OHIO UNIVERSITY, Board of Trustees- March 10, 1969

Mr. Hecht then introduced John Penrose, Director of Annual Giving the Ohio University Fund, Inc., who had aided the Senior Class in their fund drive.

The Chairman then reported that in 1961 the president of the university had signed a contract with a research corporation relative to the processing of inventions and patents. This agreement had not been approved by the Board of Trustees. It was then moved by Mr. Herrold, seconded by Mr. Hall and unanimously carried that the following resolution be adopted.

WHEREAS, on March 27, 1961, the Ohio University executed a contract with Research Corporation which provided that said Research Corporation, a non-profit organization, would assume the responsibility of processing inventions and patents submitted to it by the Ohio University, and

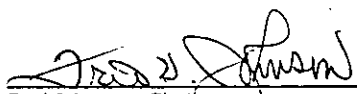
WHEREAS, through error and inadvertence specific authorization for the execution thereof by Ohio University is not contained in the minutes of the Board of Trustees, and

WHEREAS, the Ohio University has and will continue to benefit from the provisions of said agreement.

NOW, THEREFORE, be it resolved that the Board of Trustees does by this action ratify and confirm the terms and provisions of said agreement and the execution thereof.

The Chairman then called the roll of members of the Board and others for comments. There were no comments.

There being no further business, the meeting was adjourned.


Fred Johnson, Chairman


Paul R. O'Brien, Secretary

84

83