

These are the minutes of the Board of Trustees meeting held at the Ohio University Inn on Thursday, December 12, 1968.

Chairman Johnson called the meeting to order at 11:30 a.m. with the following members present, in addition to the chairman were, Duncan M. Baxter, Don M. Casto, Jr., Russell P. Herrold, Edwin L. Kennedy, William R. Morris, and C. Paul Stocker. In addition to the Trustees, also present were, Eugene Rinta President of the Alumni Association, Vernon R. Alden President of the University, Martin L. Hecht Vice President for Development, Robert L. Savage Vice President for Research and Industrial Liaison, John F. Milar, Treasurer, L. F. Lausche, University Architect and Planner, Assistant Provost Edward M. Penson, and Paul R. O'Brien Secretary of the Board of Trustees.

It was moved by Mr. Kennedy, seconded by Mr. Baxter and unanimously carried that the minutes of the Board of Trustees meeting held on September 12, 1968 and September 19, 1968, be approved as distributed by the Secretary.

The Secretary then called the Board's attention to the following letter received from the Secretary of State which acknowledged the filing of regulations for the government of Ohio University adopted by the Board of Trustees at their September 19, 1968, meeting.

Dear Mr. O'Brien:

This office is in receipt of a certified copy of the rules and regulations for the Government for the Ohio University adopted by the Board of Trustees at their meeting held September 19, 1968. Please be advised that these rules and regulations were filed in this office on September 30, 1968, pursuant to Ohio Revised Code Section 111.15.

Assuring you it is our desire to be of service whenever possible, I remain

Very truly yours,

TED W. BROWN
Secretary of State

The Chairman then called for a report of the first quarter for the responsibility accounting procedure.

President Alden introduced Gordon W. Sleeper Assistant Treasurer; William L. Kennard Comptroller; and Leo J. Walker, assistant Staff Controller; and informed the Board these men were working closely with the responsibility accounting system that had been installed by Arthur Anderson & Company who were employed as consultants for this purpose. The President asked John Milar to make further comment on this accounting system.

Mr. Milar reported that we have now completed the first month under this system, which was July, and we hope to complete one month every two weeks from now on, and to be current by February 1969. After February, we hope to have a report on our income and expenditures by the 15th of the following month. This information should be a great aid to management. Mr. Milar further pointed out that our present system includes 25,000 separate accounts and the system can be expanded to handle as many as 100,000 different accounts.

Mr. Kennedy was then called upon for a report of the Faculty Relations Committee. Mr. Kennedy called the Board's attention to the material on page two of their agenda which outlined the detail progress made by this committee in developing a stronger Faculty Senate. Mr. Kennedy reported that he had met with officers of the Faculty Senate yesterday and this morning to discuss their problems, and he feels the representatives of the Senate are serious in improving their organization and also, the Trustees' Committee is making a serious attempt to improve the organization. Mr. Johnson reported that he had met with the committee this morning and was pleased with the progress they were making. Mr. Kennedy further reported that in the future he hoped to have a complete report ready for the Board to consider.

Mr. Kennedy was then called upon for a report of the Investment Committee. He reported that most of the more than \$733,592.34 returned to the University during the year from the "Irreducible Debt" Fund is invested in 6% certificates of deposit and will be reinvested in stocks and bonds as opportunities occur. Mr. Johnson pointed out that most of these funds were the result of the Sesquicentennial Scholarship Drive and care should be used that the commitments to the Alumni, who had made the donations, are strictly complied with.

President Alden was then called upon to explain the need of the requested fee increase. The President reported that last spring the Board of Trustees had approved an increase of \$90 per year on fees subject to the approval of the Board of Regents. At this time, the Board of Regents tabled this request at the November meeting of the Board of Regents, they formally approved the request for fee increases submitted to them by our Board of Trustees last spring.

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Since the approval by the Board of Regents, the administrative officers have been restudying conditions to determine whether the need for this fee increase still exists. They have concluded that the fee increase is still necessary, due to several factors. One, our enrollment did not meet our estimates by approximately 250 students. This caused a reduction in subsidy payments from the state of \$551,000. Two, the decrease in enrollment caused a decrease in student fees of \$120,000. In addition to the loss of this anticipated revenue, we will receive approximately \$48,000 less in National Science Foundation Funds than we had anticipated at the beginning of the year; and an anticipated recovery of flood losses of \$71,000 seems doubtful at this time. In addition to these revenue decreases, we have incurred \$45,000 per year additional employee benefits that were not anticipated when the original budget was drawn up.

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If the \$30 per quarter increase is approved at this meeting, it will provide approximately \$780,000 additional funds for the balance of this year, which will just about off-set the over \$800,000 in decreased revenues and increased expenditures.

The President also pointed out that when anticipated income is not received, as was the case this year, it is almost impossible to cut back expenditures to stay within the income because 80% of our expenditures are for salaries and contracts issued for the complete year.

Mr. Morris then reported that he was aware of this situation, however, he felt that this was not the right time to approve the fee increase. He thought particularly in the light of the State Director of Finance's statement, relative to the proposal to eliminate the subsidy for out-of-state students next year, we should post-poner any action on fee increases at this time. Mr. Morris also felt that we should look very carefully for possible economies in the operations of the university, and we should make a thorough investigation of our recruitment and housing problems so that in the future we would not come up short on our estimated enrollment. Mr. Morris felt that the financing of the University was a responsibility of the legislature and we should depend on them for future increases in our appropriations.

Mr. Baxter pointed out that the \$800,000 anticipated deficit is on top of a deficit of \$450,000, which would make our total deficit \$1,250,000 at the end of this year. In the light of these facts, he reluctantly will go along with the fee increase.

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Mr. Stocker reported that many parents have contacted him opposing the fee increase, and he is sympathetic with their request, however, the importance of Ohio University being financially sound, overrides his desire not to increase fees.

Mr. Kennedy reported that he had originally planned to vote against any fee increase, however, after considering the consequences and realizing the additional labor cost and income reduction, he believes that the alternatives to a fee increase are less desirable than the fee increase. However, he remarked that it would take an extreme emergency before he will vote for another fee increase.

Mr. Herrold reported that he agrees with the majority of the remarks made, and he feels strongly that the Board of Regents and the legislature must provide more financial help in the future.

Mr. Casto remarked that we must continue to have sufficient income to obtain quality faculty and provide them with future salary increases.

The President then reported that after the fee increase, the total cost of attending Ohio University will be about the same as the other six older state universities in Ohio, and slightly less than the former municipal universities. Our present fees will be much lower than private schools tuition, as they run in most cases, more than twice what our fees will be after the increase.

The chairman then pointed out that he had permitted more discussion on this question primarily because he felt it was a very important decision for the Board of Trustees. He pointed out that Mr. Morris's points are worthy of study, and if the proposed subsidy for out-of-state students is eliminated next year, Ohio University is really in financial trouble.

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The chairman pointed out that this is one area in which the whole University community, the faculty, the administration, students, and the city should unite in opposition to the removal of this out-of-state subsidy. The chairman suggested that we should re-evaluate our current expenditures and study the enrollment estimates we make in the future. He is definitely opposed to any more increases in student fees. The Chairman also pointed out that he had permitted this discussion before a motion was made in order not to limit the discussion to the motion alone.

It was then moved by Mr. Kennedy, seconded by Mr. Casto, and carried, with Mr. Morris voting no, that the following resolution be adopted:

RESOLVED, that commencing with the winter quarter, 1968-69, the quarter fees for full-time students on the main campus will be,

Student services fees,	\$ 50
Instructional fee,	\$150
Total resident of Ohio fee	\$200

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On the branch campuses,	
Student services fees,	\$ 30
Instructional Fee,	\$150
Total resident of Ohio on branch campuses	\$180

Mr. Milar then distributed a report showing the operations and growths of the student financial aids from the period of 1958-1968.

This report shows that in 1958-59, there was total financial aid granted to students, of \$222,472 distributed between 1885 students; for the year ending June 30, 1968, total aid amounted to \$1,969,966 distributed between 5,341 students.

The financial aid granted in 1967-1968, was distributed as follows:

University Scholarships	1580 students	totaling	\$ 566,996
Outside Agency Scholarships	279 students	totaling	\$ 151,459
University Loans	984 individuals	totaling	\$ 97,643
National Defense Loans	842 students	totaling	\$ 372,385
Work Study Program	1097 students	totaling	\$ 537,677
Education Opportunity Grants	559 students	totaling	\$ 243,806
TOTAL AID			\$1,969,966

Mr. Milar was then called upon to explain the proposed rental rates for the married students housing units on Mill Street. Mr. Milar reported that 96 units in this project will be open in the fall and although the following rates will not finance the new units under construction, they will be sufficient when supplemented by the income from older dormitories and married student housing units to service the Bonds issued.

After a discussion of this proposal, it was moved by Mr. Casto, seconded by Mr. Kennedy and unanimously carried that the following resolution be adopted:

BE IT RESOLVED, that the rental rates for the new married student apartment units on Mill Street effective July 1, 1969, will be as follows: 1 bedroom apartment, furnished, including utilities, \$120 per month. 2 bedroom apartment furnished, including utilities, \$140 per month. 2 bedroom apartment unfurnished, including utilities, \$132.50 per month, and

BE IT RESOLVED, that the rates for the existing Wolf Street apartments will be increased by \$20 per month, effective June 15, 1969. The new rates will increase the efficiency apartments from \$70 to \$90 per month. The one bedroom apartments, from \$85 to \$105 per month, the one bedroom with nursery, from \$95 to \$115 per month, and the two bedroom from \$110 to \$130 per month. All of these prices include furnishings and all utilities except telephone.

Mr. Milar then presented a policy statement covering travel expense for employees on official business for Ohio University. There was a discussion of this proposal, and it was then moved by Mr. Baxter, seconded by Mr. Kennedy, and unanimously carried, that the following policy for reimbursement for travel expenses and entertainment expenses incurred by Ohio University personnel while traveling on official University business be adopted effective December 12, 1968:

BE IT RESOLVED, that:

1. It is the Policy of Ohio University to reimburse its personnel for reasonable and necessary travel and entertainment expenses incurred while traveling on official University business. Reasonable and necessary expenses may include:
 - a. Lodging
 - b. Meals
 - c. Transportation
 - d. Miscellaneous Expenses--such as services, rental of conference rooms, entertainment of official University guests (outside the County in which the employee is headquartered), etc.
2. The basis for reimbursement is actual cost incurred. Receipts must support the following expenditures:
 - a. Lodging
 - b. Transportation, (excluding local transportation such as taxis and buses).
 - c. Any other individual item that (exceeds \$25.00, in excess of \$1.00 when possible).
3. Claims for reimbursement must be approved by the University official responsible for the expenditure. His signature

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constitutes his approval. The officials authorized to approve requests are listed below:

- a. President
- b. Provost
- c. Executive Vice President
- d. Vice Presidents
- e. Treasurer
- f. Assistant Provost
- g. Assistant Vice President
- h. Deans
- i. Director of Athletics
- j. Director of Libraries

4. These expenses shall be reported on the appropriate expense report form.

Mr. Milar then presented a policy for entertainment expense incurred in Athens for the board's consideration. After considering this request, it was moved by Mr. Baxter, seconded by Mr. Kennedy, and unanimously carried that the following policy for reimbursement of entertainment expense incurred in Athens be adopted:

BE IT RESOLVED, that,

1. It is the policy of Ohio University to reimburse its personnel for reasonable expenses for entertaining campus visitors when it is necessary to incur such expenses for official business.
2. The basis for reimbursement is actual cost incurred. Individual items exceeding (\$25.00, in excess of \$1.00 when possible), included in reimbursement claims must be supported by receipts.
3. Claims for reimbursement must be approved by the University official responsible for the expenditure. His signature constitutes his approval. The officials authorized to approve requests are listed below:

- a. President
- b. Provost
- c. Executive Vice President
- d. Vice Presidents
- e. Treasurer
- f. Assistant Provost
- g. Assistant Vice President
- h. Deans
- i. Director of Athletics
- j. Secretary of the Board of Trustees
- k. Director of Libraries

4. These expenses shall be reported on the appropriate expense report form.

This resolution amends and clarifies resolution No. IX adopted by the Board of Trustees at their January 5, 1966 meeting.

Mr. Milar then presented a proposed policy statement and regulations governing academic credits for contract personnel. After a discussion of this proposal, it was moved by Mr. Kennedy, seconded by Mr. Baxter, and unanimously carried that the following policy and regulations relative to academic credits for contract personnel be adopted:

WHEREAS, it is the policy of Ohio University to provide educational opportunity for its full-time contract employees and their spouses at reasonable cost. It is also recognized that for employees, employment demands must first be satisfied. It is with these two precepts in mind that the regulations set forth below were drawn.

BE IT RESOLVED, that the following regulations be adopted:

1. Full-time 10- and 12-month Faculty and Administration

With supervisory approval an employee may take one course per quarter during regular working hours and an additional course during non-working hours during period of employment. Courses taken during the summer or other breaks in regular employment would only be limited by academic regulations.

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2. Spouses of Full-time 10- and 12-month Faculty and Administration

Spouses would be able to take as much credit as academically permissible.

3. Fees

The fee schedule indicates a basic rate of \$4 per credit hours with spouses paying at the regular rate for hours taken beyond six hours per quarter.

4. General

- A. Full-time employees or spouses will be considered residents of Ohio for fee purposes.
- B. Persons who are working continuously and at a high rate of progress towards a degree but holding full-time contracts shall have their salaries reflect this apparent leaning toward student status, rather than professional employee status. Individual employment arrangements should be developed in writing by the supervisor to cover such conditions.
- C. Part-time employees are not eligible for any reduction in fees or for residency status.
- D. For course work directly related to employment, at the discretion of budget head a full waiver of fees may be given. In all other cases fees will be assessed as outlined in 3 above.

Mr. Milar then submitted a proposed policy and regulations governing fee waivers for non-academic employees signing up to take courses in the university. There was a discussion of this proposal and it was then moved by Mr. Baxter, seconded by Mr. Kennedy, and unanimously carried that the following policy and regulations relative to non-academic employees taking courses at the university be adopted:

WHEREAS, it is the policy of Ohio University to provide educational opportunity for its full-time non-academic employees at reasonable cost. It is recognized that employees must first satisfy employment demands. It is with these two precepts in mind that the regulation set forth below are provided.

NOW, THEREFORE, BE IT RESOLVED, that the following regulations be adopted:

1. Full-time Employees (those working 40 hours per week)

With supervisory approval an employee may take one course per quarter during regular working hours and an additional course during non-working hours during periods of employment. (Correspondence study is not included)

2. Children of Full-time Employees

Children of full-time employees may be eligible for courses at reduced rates. This is covered under separate policy administered by Ohio University's Student Financial Aids Office.

3. Spouses

Spouses of non-academic employees are not eligible for fee waivers.

4. Part-time Employees (those working less than 40 hours per week)

Part-time employees are not eligible for reduction in fees.

5. General

- A. Full-time employees will be considered residents of Ohio for fee purposes.
- B. Request for waiver must be submitted by the full-time employee on a standard form which may be obtained from the Personnel Office. The form must be completed by the employee and signed by the departmental authority granting the permission to enroll.

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C. Time spent Away from Work

If class attendance requires that the employee be absent from his regular work schedule, the employee will be compensated at his regular rate of pay during the period of absence, provided the course is directly related to his work; if the course of study is not directly related to his work, the employee will not be paid for the hours not worked.

6. Fees

1. The basic fee charged N/A employees shall be \$4.00 per credit hours.
2. The total fee may be waived provided the employee is required to take a work related course by his department head.

Mr. Herrold was then called upon for a report on the progress of the library. He introduced Mr. Thompson Little, Director of Libraries and called the Board's attention to page 31 in the agenda material for background on the progress of the new library. Mr. Herrold reported that the new library is nearing completion and it is hoped that the books can be moved from the old library sometime in February. We are planning the development of our library to have 1,500,000 volumes by 1975 and our goal is the creation of an academic library that will rank with the best in the nation.

Mr. Casto was then called upon for a report from the Planning, Building and Land Purchase Committee.

Mr. Casto called the Board's attention to a proposed priorities of capital improvement funds on page 33 of the agenda material and reported that his committee had studied the possible priorities and had carefully considered the Faculty Committee's recommendation on building priorities. There was a general discussion of these programs, it was then moved by Mr. Casto, seconded by Mr. Morris and unanimously carried that any funds obtained from the state bond issue approved at the last general election and any HEW grants for construction purposes would be expended in the following order,

Land Acquisition	\$ 335,000
Animal Research Building	\$1,000,000
Steam Tunnels and Utilities	\$ 400,000
General Renovations on present buildings	<u>\$ 445,000</u>
Total	\$2,180,000

This is the anticipated amount Ohio University will receive from the bond issue and HEW grant.

Mr. Casto then called the board's attention to the fact that we have under construction now, from appropriated funds, the Television Building, the Library, the Music Building, and the Mathematics building. These are programmed to cost \$14,658,192 and we have funded these projects with Federal and state appropriations totaling \$15,690,868 leaving a total of excess funding of \$1,032,676. It is proposed that these excess funds be allocated as follows, to the Television Building, \$232,276, to the Library \$330,000, to the Music Building, \$200,000 and to the Mathematics Building, \$140,000, this leaves a balance of \$130,400 in funds available but at this time will not be designated for any specific purpose.

It was then moved by Mr. Morris, seconded by Mr. Baxter, and unanimously carried that the excess building funds be allocated as follows,

Television	\$232,276
Library	\$330,000
Music	\$200,000
Mathematics	\$140,000

and \$130,400 be retained for contingence at this time.

Mr. Casto then called the Board's attention to page 35 in the agenda material which outlined the need for the construction of a new central food commissary and laundry facility. This report also pointed out the savings that would be available from the construction of these buildings and the method of financing. Mr. Casto pointed out that the need for these buildings has long been recognized, however, in the past, due to the shortage of living spaces in our dormitories we have found it necessary to use all excess dormitory funds available for the construction of additional dormitory spaces. Now that we are on the way to solving our dormitory space problem, Mr. Casto proposed the following resolution:

RESOLVED, that the appropriate administrative officers of Ohio University be empowered to proceed with the planning, including the hiring of consultants to prepare detailed plans, also including site location and to arrange for the financing of a central food commissary building at an estimated cost of \$1,968,000 and a laundry facility at an estimated cost of \$187,000 subject to further approval of the details by the Board of Trustees and;

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BE IT FURTHER RESOLVED, that the architectural firm of Zral, Zepf, Freitag and Associates be recommended to the Director of Public Works as consulting architects for this project.

It was then moved by Mr. Casto, seconded by Mr. Morris and unanimously carried that the above resolution be adopted.

Mr. Casto then presented the following easement to the Columbus and Southern Ohio Electric Company which would permit them to locate their service lines underground to our married student housing project.

EASEMENT

This EASEMENT, made and entered into this _____ day of 196_, pursuant to the provisions of Section 123.01 (A) (9), Revised Code, by and between the STATE OF OHIO, through the Department of Public Works and the Director of the Department of Public Works, and the Governor of Ohio, duly approved by the Attorney General of Ohio, acting for and on behalf of said State, Party of the First Part, and Columbus and Southern Ohio Electric Company Party of the Second Part, WITNESSETH:

WHEREAS, the Party of the Second Part applied to Ohio University for an easement over the hereinafter described State land for the following improvement, Underground service to Ohio University housing, Mill St., Athens, Ohio; and

WHEREAS, said Ohio University by Board Action On _____ 1968 _____ approved the granting of said easement; and

WHEREAS, the Party of the First Part, having considered such application of said Second Party, duly resolves to grant said easement for a period of fifteen (15) years, upon the terms and conditions and under the restrictions as hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants herein contained and the payment of \$1.00 by the Party of the Second Part, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Party of the first Part hereby grants to the Party of the Second Part, its successors and assigns, the easement hereinafter described, together with the right and privilege to said Second Party, its successors and assigns, to occupy and use said easement for the constructions, operation, maintenance, repair and replacement of the improvement described herein for a term of fifteen (15) years effective this date, and under the conditions and restrictions hereinafter provided, to wit:

DESCRIPTION:

Being a ten (10') foot easement, five (5') feet on either side of the following described centerline.

Situated in the State of Ohio, County of Athens, City of Athens, and more particularly described as follows:

Commencing at Columbus and Southern Ohio Electric Company pole No. 24-2 which pole is located in the right-of-way of Mill Street, and being South 76 degrees 36' East, forty-five (45') feet, from the center line of the B. & O. Railroad; thence South 81 degrees 0' East, fifty-one (51') feet to a point, thence North 45 degrees 01' East, sixteen (16') feet to the northerly right-of-way line of Mill Street and the true place of beginning; thence continuing North 45 degrees 01' East, seven hundred and eighty-nine (789') feet, along a line that is parallel to and five (5') feet south of the northerly state property line, to a manhole and the end of this easement.

THIS EASEMENT IS GRANTED SUBJECT TO THE FOLLOWING CONDITIONS AND RESTRICTIONS:

1. This right-of-way easement is granted with the understanding that said improvement shall be constructed, operated, maintained, repaired, reconstructed or replaced in accordance with good engineering practice, and the Party of the Second Part agrees, for itself, its successors and assigns, to indemnify and have harmless the Party of the First Part from all damages and claims thereof arising out of any act, omission or neglect by the party of the Second Part or any of its agents during the period of construction, operation and maintenance as herein authorized.

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2. This easement is granted on the condition that no special assessment to pay the direct cost of constructing said Improvement, shall be made against the Party of the First Part, its successors or assigns, of the within named property and no cost of any kind shall accrue to said Party of the First Part, its successors or assigns except such usage charges as are contracted for by the Party of the First Part.

3. The improvement shall be constructed on the line and to the grade and within the easement limits as shown on Columbus and Southern Ohio Electric Company Drawing No. A. S. 1327, entitled, "Underground Service to O. U. Housing, Mill St.," a copy of which is attached hereto and make a part hereof.

4. The Party of the Second Part shall, for a period of one year from completion of construction, provide necessary fill and make such repairs and replacements as may be needed by reason of settlement or similar causes in areas which have been disturbed by said construction.

5. It is understood and agreed that in any portion of the right-of-way easement that is now grassed lawn, the sod for the width of the trench and the temporary construction area shall be removed, stored and replaced, providing it is of sufficient depth to assure regrowth when replaced, or in lieu of thereof, the top soil shall be replaced and the area seeded.

6. All field tile, sewers or other public utility underground installations or property of the State of Ohio encountered in the construction of said Improvements shall be replaced if disturbed, and the Party of the Second Part shall notify Ohio University when drainage lines or any other unusual conditions are encountered in the field.

7. The Party of the Second Part, its successors and assigns, agrees to replace in kind, rather than money, the loss of or damage to all trees, shrubs, fences or any other structures, the amount of such loss or damage to be determined through mutual agreement between the Party of the First Part and Columbus and Southern Ohio Electric Company.

8. In the event that it should become necessary, in order to operate, enlarge, repair, reconstruct or maintain said Improvement, to disturb the surface of the ground, the Party of the Second Part shall restore the same to its former conditions or pay for all damage done thereto.

9. The rights granted herein shall not be construed to interfere with or restrict the Party of the First Part, its successors or assigns, in the use of the premises with respect to the construction and maintenance of property improvements along and over the premises herein described so long as the same are so constructed as not to impair the strength or interfere with the use and maintenance of said Improvement. Provided, however, that in the event the State of Ohio or Ohio University decides to construct a building or buildings in such location as to interfere with said Improvement, its operation and maintenance, then said Party of the second Part shall relocate and reconstruct said Improvement, or part thereof, without expense to the State of Ohio.

10. It is understood and agreed that the Party of the First Part shall have the right to use said Improvement as provided in Section 2 of these conditions and such usage shall be restricted only by the accepted usage limitations of a property owner or such restrictions as are contained herein.

Witnesses as to signature of the Director of Public Works

By _____
James A. Rhodes, Governor

Witnesses as to signature of Party of the Second Part

By _____
Alfred C. Glenow, Director
Department of Public Works

Party of the First Part

Approved _____, 19____
Attorney General of Ohio

Party of the Second Part

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Mr. Casto moved, seconded by Mr. Kennedy and unanimously carried that the easement be approved.

Mr. Lausche then called the Board's attention to a letter from the Director of Public Works recommending the acceptance of bids for the parking lot at the Portsmouth Branch Campus.

It was then moved by Mr. Baxter, seconded by Mr. Kennedy, and unanimously carried that the general contractors of McGovney and McKee Incorporated, Portsmouth, Ohio, be awarded the general contract plus alternate #1 for the parking lot at the Ohio University Portsmouth branch at a total contract of \$55,000. Also architects fees of \$3,300 be approved and contingencies including architectural administrative expenses and advertising totaling \$1,500 be approved.

Mr. Stocker was then called upon for a report of the Labor Relations Committee. Mr. Stocker reported that we had worked out a satisfactory arrangement with our non-academic employee's union and the agreement would run until October 1970. Mr. Stocker also reported that a special meeting of his committee was held in Athens, Ohio, on October 15, 1968, and he moved, seconded by Mr. Kennedy and unanimously carried that the following minutes of that meeting be incorporated in the minutes of this meeting.

These are notes of a special committee meeting of the Board of Trustees of Ohio University held October 15, 1968, in President Alden's home. Members of the Board of Trustees present were, Fred Johnson, Russell Herrold, and William Morris. In addition to the Trustees, also present were President Alden, Vice Presidents Whalen and Hecht, assistant Vice President James Henderson, and Director of non-academic personnel, Ward Wilson, and Paul O'Brien Secretary of the Board of Trustees.

After a long discussion, the following letter was approved by the members of the Board present to be sent to Oscar McGee, President of Local 1699, AFSCME Union. This letter was to be signed by James Henderson, assistant to the Executive Vice President.

Dear Mr. McGee:

Some of your members and you have expressed concern about contract services in existing operations in Housekeeping, Environmental Service, Physical Plant, and Food Services. This is to assure you that Ohio University has no present plans to contract for services in these areas except in cases of emergencies, temporary employment, or where specialized, professional, or technical services are required.

Insofar as contract services are concerned, we have no intent to displace present employees from University employment nor to undermine the Union. Should Ohio University consider contract labor in the future, the Union will be informed in a meeting called for that purpose.

In so saying, the University retains its basic management right to contract for labor when this is consistent with sound business practice.

Sincerely,

Further discussion of the negotiations with the non-academic union employees, it was determined that the University negotiators would determine when the additional insurance would start either November, or January.

The members of the Board of Trustees present, then confirmed the action taken by Chairman Johnson relative to the various committees appointed to advise the Trustees of the selection of a new president. It was made clear that these committees were a result of a consensus of the complete Board of Trustees.

In the absence of Chairman Hall, Mr. Johnson reported that the Presidential Selection Committees have been meeting and have established the criteria to be used in selecting a new president and they are screening names submitted to them based on the criteria adopted.

The Chairman then called the Board's attention to page 50 of the agenda material with a proposed resolution authorizing the President to delegate certain responsibilities.

It was then moved by Mr. Casto, seconded by Mr. Morris and unanimously carried that the following resolution be adopted:

WHEREAS, ARTICLE IV Section 3 of the By-laws adopted by the Board of Trustees of Ohio University in 1956, reads in part as follows:

"The President shall be responsible to the Board for the administration and discipline of the University", and;

WHEREAS, Ohio University is now such a large and complex institution that, in the efficient administration of such a university, it is necessary for the President to delegate certain authority, and

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in order to meet the legal requirements in some contracts, this delegation of authority must be approved by the Board of Trustees. Therefore, it is suggested that the following resolution be adopted:

RESOLVED, that the President of Ohio University may delegate as much of his authority as he deems necessary to other members of the administrative staff, as long as this delegation of authority does not conflict with previous action of the Board of Trustees nor with the Ohio Revised Code.

The Chairman then called for a discussion of the Ohio University Post. President Alden passed out a statement of policy adopted by the Post Publications Committee as well as a statement of policies and management of the Post adopted by the Student Activities Board.

The Chairman indicated that the Post had handled a delicate situation in a mature manner, and in his opinion, the editorial staff of the paper has been acting in a more responsible way in the past few weeks.

Vice President Savage then called the Board's attention to a proposed resolution, page 51 of the agenda material on the rights of the developer of a research project to share in the financial rewards generated by the project. There was a discussion of this resolution.

It was then moved by Mr. Kennedy, seconded by Mr. Baxter, and unanimously carried that the following resolution be adopted.

WHEREAS, Ohio Revised Code Section 3345.14 vests in the Ohio University all rights to and interests in discoveries or inventions including patents thereon which result from research or investigation conducted in any experimental station, bureau, laboratory or research facility of Ohio University, and;

WHEREAS, the Board of Trustees of Ohio University deem it desirable to encourage members of the student body, academic and administrative staff to engage in research and investigation, and;

WHEREAS, the Board of Trustees believes that such interest and activity by members of the student body, academic and administrative staff can best be encouraged by recognizing that the person responsible for the development of a discovery or invention including patents thereon should participate in the financial rewards incident to the development, sale, assignment, transfer and/or distribution of the discovery or invention, and;

WHEREAS the Board of Trustees are aware that the research and development projects of the University, its students, employees, agents and representatives are numerous, and;

WHEREAS, the position of Vice President for Research and Industrial Liaison has been established at the Ohio University.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees hereby determines that it desires to encourage members of the Student Body, academic and administrative staff in connection with their research and development activities and desires to permit the assignment, license, transfer or sale of rights and interests in the discoveries and inventions including patents thereon that may result from the activities of members of the student body, academic and administrative staff.

AND BE IT FURTHER RESOLVED, that the power, authority, and responsibility of the Board of Trustees of the Ohio University as defined in Section 3345.14 of the Ohio Revised Code be and the same hereby is delegated and confided in the Vice President for Research and Industrial Liaison of Ohio University, subject, however, to the following:

1. The developer, inventor or other person either a member of the student body or on the academic or administrative staff responsible for any discovery or invention including patents thereon shall have a right of participation in the financial rewards incident to the sale, assignment or license to use such discovery or invention including patents thereon in some reasonable amount as determined by the Vice President for Research and Industrial Liaison.
2. The Ohio University shall retain a right of participation in the financial rewards incident to the sale, license, assignment or transfer of rights to or interest in any discovery, invention or patents thereon which may hereafter be developed by members of the student body, academic or administrative staff.

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3. The Vice President for Research and Industrial Liaison is hereby given and granted the authority to contract with respect to, to sell, assign, license or transfer rights in and to discoveries and/or inventions and the patents thereon and to determine the division of the income or sale proceeds generated thereby as between the University and the originator or inventor of the discovery or patentable matter.
4. The Vice President for Research and Industrial Liaison shall make a report to the Board of Trustees once each calendar quarter in which he would set forth all actions by him taken or authorized by him, pertaining to this grant of authority, during the preceding quarter and failure of the Board of Trustees to direct a revision, rescission, amendment or other change in connection with the matters reported upon within sixty (60) days of the receipt of such report, shall cause the same to become binding and obligatory upon the Board of Trustees of the Ohio University with respect to the matters covered therein.

The Vice President for Research reported that the Department of Defense of the United States requires that the Board of Trustees establishes a managerial group of administrators of the University who have authority for the negotiation, execution and administration of the Department of Defense contracts.

The Board of Trustees established such a group on June 7, 1957, and revised the group on September 28, 1966. However, there have been quite a few changes in personnel since that time, and since this is necessary in order to negotiate Department of Defense Contracts, it is recommended that the following security resolution for Ohio University be adopted:

STANDARD SECURITY RESOLUTION
FOR OHIO UNIVERSITY
ATHENS, OHIO

RESOLVED, that in order to comply with the requirements of the Industrial Security Manual for Safeguarding Classified Information (attachment to DD Form 441), Department of Defense, the United States, the following officers of Ohio University shall have sole responsibility and authority for the negotiation, execution and administration of Government Contracts:

<u>NAME</u>	<u>POSITION</u>
Vernon R. Alden	President, Ohio University
Thomas S. Smith	Provost and Vice Pres. for Academic Affairs
James J. Whalen	Executive Vice President
Martin L. Hecht	Vice President for Development
Robert L. Savage	Vice President for Research
Paul R. O'Brien	Secretary, Board of Trustees
John F. Milner	Treasurer
R. James Henderson	Assistant Vice Pres. for Administrative Services
Edward M. Penson	Assistant Provost
William Kennard	Comptroller
John V. Kasler	Contract Accountant
Gordon W. Sleeper	Assistant Treasurer
Leo J. Walker	Budget Director

BE IT FURTHER RESOLVED, that all other officers, Directors, Trustees, and Regents of Ohio University will not require, nor have, and can be effectively denied access to classified information in possession of the Ohio University and not occupy positions that would enable them to affect adversely the policies or practices of Ohio University in the performance of contracts for the Government.

It was moved by Mr. Baxter, seconded by Mr. Kennedy, and unanimously carried that the foregoing resolution be adopted.

Chairman Johnson then called the roll of members for comment.

President Alden pointed out that one of the major factors he considered when he was invited to come to Ohio University as President, 7 1/2 years ago, was the quality of the Board of Trustees as well as their dedication to Ohio University. He reported that it has been a pleasure working with this board and he feels that their ability and dedication is not generally recognized. He pointed out that the Board does protect the faculty and administration as well as the students at the University from hasty action by legislators or other people in public life who think it is popular to attack the university faculty or students.

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MINUTES—OHIO UNIVERSITY, Board of Trustees - December 12, 1968

Duncan Baxter felt that the Board should recognize the fine record the football team held during the past season. Mr. Morris, the Chairman of the Athletic and public relations committee agreed to prepare a resolution for presentation at the next meeting of the Board of Trustees relative to the season record.

Eugene Rinta, the Alumni Association President, reported that the directors of the Alumni Association at their last meeting did adopt a resolution commending the Athletic Department as well as the university for its academic achievements during the past year. Mr. Rinta also reported that he appreciates being able to meet with the Board of Trustees as this has been helpful to him in his duties as President of the Alumni Association, because it give him certain background material that is most helpful to the Alumni Association.

Vice President Savage then reported the cut in National Science Foundation Funds may be more marked than was originally thought. It being 12:30, the Board of Trustees now recessed for lunch. At the conclusion of lunch, the Chairman then called the meeting to order again, and discussed the need for some historical document covering the Alden years as president of Ohio University.

It was then moved by Mr. Baxter, seconded by Mr. Casto, and unanimously carried that Dr. Memo Lovenstein be commissioned to prepare a historical book or document covering the Alden years and the necessary expenses for this project, including a reduction in teaching load, travel expense, and any other necessary items, are to be included in the regular budget of the University.

An amendment to the Portsmouth, Ohio, Urban Renewal agreement was then discussed.

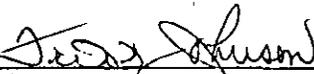
It was moved by Mr. Baxter, seconded by Mr. Herrold, and unanimously carried that the City Council of the City of Portsmouth be granted permission to make certain minor revisions in the redevelopment plan for the University, project Ohio No. R-70 of the City of Portsmouth. Such changes shall be limited to those deemed necessary by City Council to permit the construction of transient housing on disposition parcel number 1 of the University Urban Renewal Project.

The Secretary then presented a letter from A. Donald Campbell, Resident Examiner for the Auditor of State, relative to certain deficiencies in the contracts issued Vice President James Whalen by the University.

The Chairman then read this letter to the Board of Trustees, and President Alden read a letter he had submitted to the Resident Examiner of the Auditor of State in answer to the communication.

After a long discussion of these communications, it was moved by Mr. Morris, seconded by Mr. Kennedy, and unanimously carried that it is the sense of the Board of Trustees that although these various contracts did not indicate on their face, that room and utilities as well as some maid serive was intended to be included in the contracts in addition to the salaries shown, it was then the actual intention of the president to include these fringe benefits in the contracts and the Board of Trustees do approve them and the Secretary of the Board of Trustees is directed to write the Auditor of State and inform him of this action taken by the Board of Trustees.

There being no further business, the Board adjourned.


Fred Johnson, Chairman


Paul R. O'Brien, Secretary

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