MINUTES -- OHIO UNIVERSITY BOARD OF TRUSTEES MEETING NOVEMBER 9, 1960

A regular meeting of the Board of Trustees of Ohio University was held in the Trustees' Room, Cutler Hall, Athens, Ohio, on Wednesday, November 9, 1960, at 10 a.m.

The following Board Members were present: Chairman Fred H. Johnson, Edwin L. Kennedy, Gordon K. Bush, C. Don McVay, and Joseph B. Hall. Mr. John W. Galbreath arrived later. Also present were President John C. Baker, B. T. Grover, L. P. Lausche, and Paul R. O'Brien. Mr. C. Paul Stocker was absent.

It was moved by Mr. Hall, seconded by Mr. Kennedy, and unanimously passed that the Minutes of the Meeting of the Board of Trustees held May 18, 1960, be approved as distributed.

The Secretary presented a letter from Mrs. Ursula Green, the daughter of the late Professor Darrell B. Green, suggesting that the Engineering Building be named in memory of her late father, Darrell B. Green. This letter was referred to the Building Committee for consideration.

The Secretary presented the following Monthly Report for the Month Ended October 31, 1960.

<table>
<thead>
<tr>
<th></th>
<th>Annual Appropriation Issued</th>
<th>Vouchers</th>
<th>Cash Balance</th>
<th>Outstanding Orders or Contracts</th>
<th>Unencumbered Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Service</td>
<td>$5,570,056.76</td>
<td>$1,176,451.55</td>
<td>$4,093,065.21</td>
<td></td>
<td>$4,093,065.21</td>
</tr>
<tr>
<td>Maintenance</td>
<td>910,821.00</td>
<td>160,154.91</td>
<td>750,669.09</td>
<td>$481,385.13</td>
<td>676,283.96</td>
</tr>
<tr>
<td>Rotaries</td>
<td>1,882,335.95</td>
<td>622,678.29</td>
<td>1,259,697.30</td>
<td>92,557.47</td>
<td>1,167,099.83</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$8,363,216.35</td>
<td>$2,259,281.75</td>
<td>$6,103,831.60</td>
<td>$166,912.60</td>
<td>$5,936,989.00</td>
</tr>
</tbody>
</table>

Due to the absence of Mr. Galbreath, the Chairman suggested that the next two items on the Agenda be deferred until Mr. Galbreath's arrival, and that the report of the Standing Committees be substituted.
Mr. McVay asked Mr. Grover to report for the Athletic and Public Relations Committee. Mr. Grover reported that the plans for the dedication of the Grover Physical Education Center were progressing satisfactorily and that 200 formal invitations were being sent to special guests for a dinner preceding the dedication. Mr. Grover reported that the building would be open at 3:30 on December 1, with guides available to conduct tours of the building. He reported that Mr. Jacob Taylor would be the toastmaster at the dinner referred to above and that Mr. Fred Johnson, chairman of the Board of Trustees, would act as master of ceremonies of a program between halves of the Ohio State—Ohio University Basketball game. Mr. Grover reported that our football team presently has a record of eight wins and no losses, and had been rated as the leading small college team in the country for the last few weeks by the Associated Press.

Mr. Grover also reported that Ohio University won the Mid-American Conference All-Sports Trophy last year, which was based on the conference standings in nine sports. He reported that the physical facilities now needed by the Division of Physical Education and Inter-Collegiate Athletics consisted of stands for the baseball grounds, additional tennis courts, and a girls' athletic field.

Mr. Kennedy was called on for a report of the Finance Committee. He submitted the following revised Married Student Housing Project Cost Summary which totaled $695,000, of which $600,000 would be furnished by the Housing and Home Finance Agency, Loan and $95,000 from our dormitory funds.

Mr. Kennedy also presented an estimated income and expense statement with the monthly rentals of the apartments indicated. These rentals included four efficiency apartments that were not in the original proposal, and it also included a 50-cent per month increase in the charges made for the 38 one-bedroom apartments.
in the course of the past few years, I have had the privilege of being a member of the Joint Committee on the Future of College Athletics. This committee was created to conduct a thorough examination of the problems facing collegiate athletics and to recommend solutions to these problems. The committee has been active for the past two years and has held numerous meetings, both public and private. The results of our deliberations have been compiled in a comprehensive report, which I hope you will find both informative and thought-provoking.

The primary issues addressed by the committee were the financial health of collegiate athletics, the competitive balance in intercollegiate sports, and the educational impact of athletics. We were concerned that the financial structure of collegiate athletics had become unbalanced, with a small number of schools receiving disproportionate benefits. We also believed that the competitive balance in intercollegiate sports had become too uneven, with a small number of schools consistently dominating events. Finally, we were aware that athletics had become too focused on the students' educational experience.

In response to these concerns, the committee recommended several changes. We suggested that the distribution of revenue be more equitable, with a greater share going to schools that do not have traditionally strong athletic programs. We also recommended that steps be taken to increase the number of schools that are competitive in intercollegiate sports, such as expanding the number of teams in conferences. Finally, we called for a greater emphasis on the educational aspects of athletics, including the development of academic programs for student-athletes.

I have had the opportunity to review the committee's report in detail and I believe it provides a thoughtful and balanced perspective on the challenges facing collegiate athletics. I hope that you will find it as informative and thought-provoking as I have. Thank you for your attention.
# MARRIED STUDENT HOUSING REVISED PROJECT SUMMARY

## Project Cost Estimate

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Expense</td>
<td>$300</td>
</tr>
<tr>
<td>Land and Rights-of-Way</td>
<td></td>
</tr>
<tr>
<td>Construction</td>
<td>$622,000 (increased $156,000)</td>
</tr>
<tr>
<td>Architectural-Engineering Service</td>
<td>$12,000</td>
</tr>
<tr>
<td>Government Inspection and Audit</td>
<td>$2,000</td>
</tr>
<tr>
<td>Legal Administrative Expenses</td>
<td>$1,000</td>
</tr>
<tr>
<td>Interest, During Construction</td>
<td>$12,000  (increased 2,100)</td>
</tr>
<tr>
<td>Project Contingency</td>
<td>$12,000  (increased 6,600)</td>
</tr>
<tr>
<td><strong>Total Project Cost</strong></td>
<td>$695,000 (increased 180,000)</td>
</tr>
</tbody>
</table>

## Project Income and Expense Estimate

### Rental Income

- 4 apartments at $75.00 per month: $3,000
- 36 apartments at $80.50 per month: $29,380
- 6 apartments at $95.00 per month: $5,400
- 2 apartments at $100.00 per month: $2,000

**Total Income:** $51,828

**Less 10% Vacancy:** $5,183

**Net Income per year:** $46,645

### Expenses

- Water and Sewer Rents: $1,560
- Power and Light: $2,300
- Heat: $1,160
- Insurance: $1,091
- Depreciation on Equipment: $2,340

**Total Expenses:** $11,962

- Revenue Available for Debt Service, Retirement: $42,751
- Debt Service: $600,000

**Ratio of Revenue to Debt Service:** 1:352
Mr. Kennedy presented the following time schedule for the West Green Dormitory Area.

**PROJECTED WEST GREEN DORMITORY AREA AND TIME SCHEDULE**

<table>
<thead>
<tr>
<th>Year</th>
<th>Dormitory Capacity</th>
<th>Dining Hall Capacity</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1961</td>
<td>200</td>
<td>1600</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>1962</td>
<td>600</td>
<td>1600</td>
<td>2,100,000</td>
</tr>
<tr>
<td>1963</td>
<td>600</td>
<td>1600</td>
<td>2,100,000</td>
</tr>
<tr>
<td>1964</td>
<td>600</td>
<td>1600</td>
<td>2,550,000</td>
</tr>
<tr>
<td>1965</td>
<td>600</td>
<td>1600</td>
<td>2,100,000</td>
</tr>
<tr>
<td>1966</td>
<td>600</td>
<td>1600</td>
<td>2,100,000</td>
</tr>
<tr>
<td>Total</td>
<td>3200</td>
<td>3200</td>
<td>$12,350,000</td>
</tr>
</tbody>
</table>

This project is to be financed by Housing and Home Finance Agency Loans, excepting the first building for $1,000,000 which will be financed from local Dormitory Funds. The H. & H. F. A. will loan up to $3,000,000 annually without public participation in the loan.

The experience of other Universities that have used public finances has been that the interest rate paid on public bond issues has been 1% to 2% higher than the H. & H. F. A. rate.

Mr. Kennedy pointed out that the first dormitory with a capacity of 200 students and a dining hall capacity of 1600 could be completed with only some short-term bank financing which he felt certain could be arranged.

Mr. Kennedy further reported that he had sent a specialist in non-taxable bonds to visit Ohio University and study the dormitory set up and the specialist confirmed Mr. Kennedy's judgment that the first building could be financed with possibly a small short-term loan from a bank.
Mr. Kennedy moved, seconded by Mr. Hall, and unanimously carried, that Paul R. O'Brien, Treasurer, and Secretary of the Board of Trustees of Ohio University, be authorized to negotiate with the Housing and Home Finance Agency for sufficient funds to construct the other projected dormitories for the West Green, and that Mr. O'Brien be authorized to pledge the income from all of the West Green Dormitories, only, for this project, and that the financial condition of the other dormitories in the dormitory system remain as they are.

Mr. Kennedy moved, seconded by Mr. Hall, and unanimously carried, that Paul R. O'Brien, Treasurer, of Ohio University, be authorized to sign a loan agreement with Housing and Home Finance Agency for the Married Student Housing Project totaling $600,000. Onrollcall
motion was seconded. Kay, Boyce, Burley, Hall, Hall, Shub and Kennedy. 
Mr. Kennedy discussed the possibility of fast action being necessary in certain negotiations with the Housing and Home Finance Agency.

Mr. Kennedy moved that the Executive Committee of the Board of Trustees be authorized to take any action necessary to implement a Housing and Home Finance Agency Loan. These actions could include the borrowing of money, the expenditure of money, or the authorization of any legal agreements necessary for the completion of this project including the employment of Special Bond Counsel. Mr. Bush seconded this motion, and it was unanimously carried.

Mr. Kennedy reported that the chemistry department would need some rehabilitation before September, 1961, in order to meet the anticipated increase in freshman chemistry students, that would require the expenditure of $25,000. He also explained that Memorial Auditorium needed rehabilitation in the amount of $15,000.

Mr. Hall moved, seconded by Mr. Kennedy, and unanimously carried, that Student Building Fees, totaling $40,000, be transferred to the operating accounts and used for the two projects.
Mr. Kennedy pointed out that the Men's Independent Association has been operating a movie two or three nights a week in Memorial Auditorium since 1946. This is a non-profit making venture; however, they have been accumulating funds because they have paid no rental for the use of Memorial Auditorium. All funds accumulated by this organization have been transferred to the Student Building Fund. It was pointed out that the Men's Independent Association has been inactive on the campus for the past two years; and these movies have been operated, first by the Dean of Men's Office, and now under the Director of Public Occasions.

After a general discussion, it was moved by Mr. Kennedy, seconded by Mr. Hall, and unanimously carried that Ohio University assume the full responsibility for the operation of these movies, and that the receipts and expenditures be under the control of the University Treasurer.

Mr. O'Brien presented the following report on the Budget Request for the Biennium 1961-63:

**Ohio University 1961-1963 Budget Request to the Department of Finance**

<table>
<thead>
<tr>
<th></th>
<th>1961-62</th>
<th>1962-63</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Service</td>
<td>$4,999,798</td>
<td>$5,506,351</td>
</tr>
<tr>
<td>Maintenance</td>
<td>1,161,981</td>
<td>1,236,675</td>
</tr>
<tr>
<td>Total State Request</td>
<td>6,161,779</td>
<td>6,743,029</td>
</tr>
<tr>
<td>Total State Appropriation</td>
<td>2,372,200</td>
<td>1,931,900</td>
</tr>
<tr>
<td>Student Fees</td>
<td>830,067</td>
<td>830,067</td>
</tr>
<tr>
<td>Other Rotaries</td>
<td>2,310,460</td>
<td>2,514,175</td>
</tr>
<tr>
<td>Operational</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total for All/Expenditures</td>
<td>$10,345,139</td>
<td>$11,189,104</td>
</tr>
</tbody>
</table>

This request is 31.8% higher than the total appropriation for 1959-1961 and 39.1% higher than the amount of State funds only appropriated in 1959-1961.

If this request is granted in full and our enrollment estimate is correct, our tax cost per full-time equivalent student will be $646.61 for 1961-62 and $667.66 for 1962-63. This compares with tax cost per full-time equivalent students for 1959-60 of $562.36 and $570.52 for 1960-61.
These full-time-equivalent requests are still much lower per F.T.E. than the tax funds appropriated to State Universities in our neighboring states according to a study made by President McDonald of Bowling Green University.

Mr. Kennedy moved, seconded by Mr. Hall, and unanimously carried, that the Budget Request as submitted by the President and Treasurer of the University be approved.

Mr. Bush was called upon for a report of the Special Committee named to recommend candidates for President of Ohio University. Mr. Bush reported that this committee has had no official meeting, consequently no official nomination; however, he reported that he has 72 prospective persons to be considered, and the committee has a meeting scheduled for four o'clock this afternoon, and they hope to start eliminating some of these candidates.

Mr. Galbreath arrived at the meeting at this time, and President Baker was called on for his report.

President Baker talked of the plans for the future of Ohio University. He pointed out that Ohio University has a public trust to the citizens of Ohio to give their sons and daughters the best education possible. He reported that the establishment of the Ohio University Endowment Fund may be the means for making Ohio University one of the great Universities of the future.

After further discussion, it was moved by Mr. Galbreath, seconded by Mr. Hall, and unanimously carried, that the Ohio University Endowment Fund be established and that the Ohio University Fund, Inc. be used as the investment arm of Ohio University for the purpose of investing any gifts received by Ohio University for the Endowment Fund.

President Baker pointed out that our present plans provide for an enrollment of 12,500 students in Athens by 1970, and the completion of the West Green would provide sufficient spaces for this number of students. He reported that the action previously taken by the Board of Trustees to discourage those students in the lower one-third of their high school graduating class and also in the lower twenty-per cent on the Ohio State Psychological Tests from entering Ohio University in September probably reduced our enrollment between 350 to 500 this year.
The President discussed three possibilities for future expansion of Ohio University beyond the contemplated 12,500. He referred to the acquisition of the high school athletic field. He reported that we had had a friendly meeting with the Board of Education. The board members seemed interested and friendly toward the exchange; however, the new superintendent of the Athens City Schools desired to further study the proposal. The President pointed out that this would probably provide spaces for additional students.

The President pointed out that several people had discussed the possibility of Ohio University expanding into the Athens State Hospital grounds and buildings. This would permit the expansion of Ohio University to an unlimited size.

The Chairman asked for comments from the members of the Board on the Athens State Hospital proposal.

Mr. Hall reported that he felt that the Board of Trustees cannot limit the enrollment of Ohio University; and that the Athens State Hospital possibilities should be further investigated.

Mr. Johnson reported that he had discussed the Athens State Hospital possibility with Mr. James H. Maloon, State Director of Finance, and it is not completely fantastic.

Mr. Galbreath reported that the acquisition of the land would be great; however, he felt that the Athens community will have to be expanded before it could assimilate a university much larger than 12,500.

Mr. McVay agreed that the acquisition of the Athens State Hospital site would be a great achievement.

Mr. Kennedy agreed that the Trustees cannot limit the enrollment of the University and must accept all qualified applicants, and; if necessary, expansion in this direction would be fine.

Mr. Bush suggests that we should select an area in which to push our expansion instead of expanding in all directions.

After further discussion, it was moved by Mr. Hall, seconded by Mr. Kennedy, and unanimously carried, that the administrative officers of Ohio University be authorized to continue exploring the possibility of acquiring the Athens State Hospital property at some time date.
The President pointed out that the third possibility of expansion would be acquiring all of the property south of Mill Street to the River and the property on Richland Avenue, between our present West Green development and the State Hospital and the area between our Peden Stadium and Richland Avenue. This acquisition could be done with the aid of Federal funds through the Urban Renewal Act and with the full cooperation of Athens City Council. The President pointed out that the expenditures made in the last five years by the University for property in the campus area could be used as a credit for obtaining Federal funds, in the amount of approximately one million six-hundred thousand dollars, by Athens City Council.

Mr. Hall and Mr. Galbreath, both having had experience with the Urban Renewal and Slum Clearance Program, thought that this might be a great opportunity for the University to acquire sufficient land for its future expansion.

After further discussion, it was moved by Mr. Hall, seconded by Mr. Kennedy, and unanimously carried, that the Administrative Officers of Ohio University be authorized to negotiate with the City Council and the Housing and Home Finance Agency in order to obtain Federal Aid in acquiring properties in the areas outlined above.

The President reported that the policy of Ohio University is not to discriminate against any student because of race or religion; however, no student is required to room with another student, and if students request changes in room mates, these changes are made as soon as they can be worked out. The President pointed out that due to the fact that rooms for colored students are rather scarce in Athens and some of the rooms below standard, that we do permit any colored student who desires a room in our dormitory to have a room. We cannot do this for all white students because of the shortage of rooms.

The Trustees recessed for lunch at 12:20 at President Baker's home, and reconvened at 1:20.

Mr. Johnson reported that the Special Committee to Study the Faculty Senate has met and discussed this proposal; however, the committee has no recommendations to make at this time.

President Baker reported that he had appointed a University Review Committee to review the last five years of operation of the University, and to make any recommendations for
future operation that this committee saw fit. This Committee is composed of the following sub-committees with the chairman as indicated:

- Organization and Operation of the University
- The University’s Growth in Enrollment and Future Size
- The Curriculum and Teaching
- University Branch Programs
- Graduate Research Program
- The University Staff
- Building Program
- Financial Support
- Publications

These foregoing sub-committees are to make their preliminary reports by December 15, 1960.

Mr. Hall presented a proposal for supplemental compensation for retired employees based on the following criteria:

Eligibility:

A. A minimum of 19 years service
B. Currently over 70 years of age or retired due to disability
C. Receives less than $3,500 base retirement income

Formula:

A. One point for each year’s service
B. Ten points if retired prior to 1955
C. One point for each $100 difference between base retirement income and $2,000
D. Total points extended at $8.00 equals supplemental compensation
E. Adjust where necessary to bring retirement income up to a minimum of $2,000 per year
F. Adjust income to $3,000 minimum for those with more than 40 years service

Mr. Hall explained that the total cost of this supplemental compensation would be $94,088 per year as compared to the current compensation paid retired personnel of $3588, or an increase of $5,820.

After further discussion, it was moved by Mr. Hall, seconded by Mr. Galbreath, and unanimously carried that the supplemental compensation plan as outlined above for retired personnel be approved, and be effective for the pay period ending December 1, 1960, and to remain in effect as long as funds were available to meet the requirements.
Mr. Hall presented a report of the number of non-academic employees currently employed, as compared with the number of one year ago as follows:

<table>
<thead>
<tr>
<th></th>
<th>1960</th>
<th>1959</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dormitory Personnel</td>
<td>301</td>
<td>299</td>
</tr>
<tr>
<td>Civil Service Maintenance Personnel</td>
<td>194</td>
<td>180</td>
</tr>
<tr>
<td>Office and Secretarial Personnel</td>
<td>113</td>
<td>132</td>
</tr>
<tr>
<td>Total Personnel</td>
<td>614</td>
<td>611</td>
</tr>
</tbody>
</table>

Mr. Hall presented the 1959 Academic Staff with salary ranges as compared to the 1960 staff and salary ranges as follows:

**Actual Salary Ranges of Staff for 1960-61**

<table>
<thead>
<tr>
<th>Number Rank</th>
<th>High</th>
<th>Median</th>
<th>Average</th>
<th>Low</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>$12,385</td>
<td>$10,900</td>
<td>$10,883</td>
<td>$9,190</td>
</tr>
<tr>
<td>89 Associate Professor</td>
<td>10,290</td>
<td>8,700</td>
<td>8,719</td>
<td>6,373</td>
</tr>
<tr>
<td>132 Assistant Professor</td>
<td>8,790</td>
<td>7,500</td>
<td>7,362</td>
<td>5,051</td>
</tr>
<tr>
<td>87 Instructor</td>
<td>6,973</td>
<td>5,900</td>
<td>5,815</td>
<td>4,500</td>
</tr>
<tr>
<td>13 Lecturer</td>
<td>10,150</td>
<td>7,500</td>
<td>7,854</td>
<td>5,200</td>
</tr>
<tr>
<td>3667 All Ranks</td>
<td>12,385</td>
<td>7,700</td>
<td>7,790</td>
<td>5,200</td>
</tr>
</tbody>
</table>

After further discussion, it was moved by Mr. Hall, seconded by Mr. Kennedy, and unanimously carried, that similar reports on the academic and non-academic personnel be presented annually to the Trustees.

President Baker reported that Mr. Kennedy, who had been making the Distinguished Professor Award for the past two years, has decided to fund this award and to make it a permanent part of the general University Endowment.
## Employment as a Percent of the Civilian Labor Force

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Employment</th>
<th>Civilian Labor Force</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Employment</td>
<td>586,897,000</td>
<td>385,167,000</td>
<td>15.24%</td>
</tr>
<tr>
<td>Office and Executive Particular</td>
<td>16,330,000</td>
<td>13,270,000</td>
<td>12.25%</td>
</tr>
<tr>
<td>Total Employment</td>
<td>586,897,000</td>
<td>385,167,000</td>
<td>15.24%</td>
</tr>
</tbody>
</table>

## Civilian Employment by Industry

- **Agriculture**: 1,327,000
- **Mining**: 711,000
- **Manufacturing**: 10,180,000
- **Construction**: 1,300,000
- **Public Administration**: 1,320,000

## Other Employment Data

- **Unemployment**: 5.24%
- **Participation Rate**: 65.24%

The table above summarizes the employment data for the United States, including the total employed, civilian labor force, and percentage of employed as a percent of the civilian labor force.
Mr. Mr. Kennedy reported that he and Mrs. Kennedy had been searching for some method to improve the quality of teaching and had decided to try the Distinguished Professor Award by making annual gifts to cover the cost of this award. Mr. Kennedy reported that he and Mrs. Kennedy are now convinced that this award has been successful in improving the quality of teaching and they now have decided to fund this award under the name of the John C. Baker Fund, under the control of the Trustees to further the quality of education. A part of the income from this fund is to be distributed annually as a Distinguished Professor Award. The total Fund will not be less than $100,000 to start with, and may be increased in the future as demonstrated need is determined.

There was further discussion of this fine gift, and it was moved by Mr. Hall and unanimously seconded, that the gift of Mr. and Mrs. Edwin L. Kennedy to be known as the John C. Baker Fund be accepted by the Trustees of Ohio University and that the income from this fund be used to improve the quality of teaching in the University.

Mr. Hall discussed the fact that some recipients of the Distinguished Professor Award may not have earned formal degrees and he pointed out when one has earned the Distinguished Professor Award they should be entitled to wear Doctorial Academic Regalia. Mr. Hall moved, seconded by Mr. Kennedy, and unanimously carried, that any recipient of the Distinguished Professor Award be authorized to wear a full Doctorial Academic Regalia.

President Baker reported that Dean Noble of the College of Commerce has recommended that a Visiting Committee for the College of Commerce be established. This Committee to be purely advisory and similar to the visiting committee established for the College of Applied Science.

After further discussion, it was moved by Mr. Hall, seconded by Mr. Bush, and unanimously carried that an advisory committee be established for the College of Commerce; members of this committee to be appointed by the Board of Trustees, upon the recommendation of the President of the University and the Dean of the College of Commerce.

President Baker reported that the Department of English is desirous of offering a Ph.D. degree in English. The English Department has been preparing the department and the Library for the offering of this degree.
It was moved by Mr. Galbreath, seconded by Mr. Hall, and unanimously carried, that the Department of English be authorized to prepare the department for the offering of a Ph.D. degree, and suggested that the English Department follow the same procedure used by departments of chemistry, physics, speech, and education in preparation for offering the Ph.D. degree; that is, having visiting committees from other leading universities to study the department's needs and qualifications, and make recommendations on the steps necessary to offer the Ph.D. degree in English.

President Baker recommended that the report of the Radio Committee be deferred until a later meeting.

The President distributed the second volume of the University Review to the members of the Board of Trustees, and called their attention to a complete report on the fraternities at Ohio University, prepared by the Dean of Men's Office, which had been previously distributed to the members of the Board.

President Baker reported that we have been increasing the funds given to the Library for book purchases every year, but he feels that the best way to improve our Library is to acquire private libraries that have been accumulated, rather than acquire individual books.
Mr. Kennedy commented that there are a great many private libraries available for Universities and he agreed that every effort should be made to obtain as gifts some of these fine libraries.

Mr. Grover reported that we are establishing a small library in each dormitory.

The President reported that he was not requesting action at this time for any increase in student fees in the future; however, he reported that both Miami and Bowling Green are charging higher fees than Ohio University; and he may contact the Trustees by telephone regarding permission to increase our student fees in the near future.

Mr. Bush reported that interested persons in Portsmouth have obtained a building that is owned by the City of Portsmouth and will be leased to Ohio University for one dollar per year for the purpose of establishing a daytime branch operation in the City of Portsmouth.

There was a further discussion of this report, and it was moved by Mr. Bush, seconded by Mr. Hall, and unanimously carried, that Ohio University plan to establish daytime operation for the Portsmouth Branch commencing in September, 1961, and that the Board of Trustees accept the lease for one dollar per year for the building known as the Massie School, provided this building is rehabilitated so that it will meet the requirements as determined by Dean Gubitz. It is also understood that the City of Portsmouth will furnish heat, light, water, and janitorial service for this building while it is in operation as a branch school.

President Baker reported that our Teacher-Education Project in the Western Region of Nigeria has been more successful than originally hoped was possible. He reported that the Trustees may be approached in the near future for additional personnel for the Western Region of Nigeria, and also for a project in Viet Nam and suggested that he may ask permission of the Trustees by a telephone vote for the approval of Viet Nam Contract in the very near future; however, the Colombia Contract has been postponed until probably 1962.
The President reported that the Interim Commission on Education beyond the High School would probably recommend the establishment of a two-year technical institute in Cleveland, and this Commission may recommend two such institutions in the Cleveland area.

The President also reported that there is some support in this Commission for Board of Education control of education beyond the high school in the local communities; however, he feels that the Commission will probably recommend the strengthening of the State University Branches instead of institutes controlled by the Board of Education.

The President reported that he will be glad to help the Committee on the selection of a President when they request his help.

Mr. Bush presented the following progress report on the improvements of the physical plant.

1. The Grover Physical Education Center has been completed and in use since September, 1960.

2. The remodeling of the Agriculture Building has been completed with the exception of certain cupboards that have not yet been delivered.

3. The central service bureau has been dispersed and the Director of Admissions has been established in new quarters in Wilson Hall.

4. The new Steam Tunnel Loop has been delayed; however, it should be completed by November 18.

5. Bids for the Married Student Housing Project were accepted and contracts are in the process of being prepared.

6. The Remodeling of the former Men's Gymnasium has been delayed somewhat due to labor difficulties; however, it should still be completed and ready for occupancy by September, 1961.

7. Bids on the Space Arts Building were accepted and contracts awarded, and it is now under construction.
8. The plans for the first dormitory on the West Green have been approved and were advertised on November 26.

9. The new Garage Building on Factory Street is now nearing completion.

10. The new Gateway on the Campus has been proceeding rather slowly, but is showing some progress.

11. The widening of the Street of University Terrace has been completed and is very satisfactory.

Mr. Bush reported that Director of Public Works had requested a further study on our proposed new Power Plant. The Department of Public Works probably has sufficient funds to employ architects and engineers on this project; however, it is possible that some University Funds will be required.

It was moved by Mr. Hall, seconded by Mr. Bush, and unanimously passed that the Engineering Firm of Fosdick and Hilmer, Cincinnati, Ohio, be employed to prepare a study to justify the proposed new Power Plant and Ohio University will furnish some of the funds provided the Department of Public Works does not have sufficient funds for preparing this study.

Mr. Bush reported that the Architectural Firm of Potter, Tyler, Martin and Rothe of Cincinnati, Ohio, had prepared plans for the first building on the West Green and he recommended that this firm be employed for the second dormitory on the West Green.

It was moved by Mr. Hall, seconded by Mr. Bush, and unanimously carried, that the Architectural Firm of Potter, Tyler, Martin and Roth be employed to prepare the plans for the second dormitory on the West Green.

There was a discussion of the request previously submitted by the Division of Forestry for permission to construct a hangar on our Airport Property.

Mr. Bush moved, seconded by Mr. Galbreath, and unanimously carried, that the Division of Forestry be permitted to construct a hangar on our Airport, provided the building meets specifications of the Ohio University Administration, and provided a suitable lease can be approved; this lease not to exceed 20 years; and the hangar to become property of Ohio University at the end of the lease.
Mr. Bush explained that in order to comply with the Housing and Home Finance Agency regulations the following resolutions should be adopted. These resolutions had previously been adopted by a telephone vote.

It was moved by Mr. Hall, seconded by Mr. Kennedy, and unanimously carried, that the following resolution be adopted:

Mr. Hall, Mr. Kennedy, Mr. Gaither, Mr. Mall, Mr. Gabbart, Mr. and Mr.

RESOLUTION

WHEREAS the Ohio University, pursuant to advertisement for bids on the construction of the proposed Married Student Housing Project, hereetofore published on the following dates: July 23, 1960; July 30, 1960; August 6, 1960, and August 13, 1960, did on the 30th day of August, 1960, at 2 p.m. in Columbus, Ohio, at the Office of the State Architect and Engineer, receive and open bids for the construction of the Married Student Housing Project, which said bids were taken under advisement by the Ohio University, and the Department of Public Works;

Whereas after due consideration it was determined that all of the General Contract Bids exceeded the estimate; that all Heating Bids exceeded the estimate; and as a result could not be accepted by Ohio University. The Electric Bid submitted by the Ball Electric Company of Belpre, Ohio, was under the estimate; however, the bond that the Ball Electric Co. furnished was $119.00 under the amount of the bid. Specifications required that each bidder furnish bond equal to the amount of his bid; consequently, this bid on Electric Work for this project was not considered because of the insufficiency of the bond.

Whereas the Plumbing Bid submitted by Geisinger Co. of Lancaster, Ohio, of $82,700.00 was under the estimate and was the lowest and best bid received; consequently, it is recommended that this bid be accepted, and that all of the other bids on the Project be thrown out and be readvertised.

Mr. Hall, Mr. Kennedy, Mr. Gaither, Mr. Mall, Mr. Gabbart, Mr.
It was moved by Mr. Calbreath, seconded by Mr. Hall, and unanimously carried, that the following resolution be adopted:

**RESOLUTION AWARDING CONTRACTS**

WHEREAS the Ohio University, pursuant to an advertisement for bids on the construction of the proposed MARRIED STUDENT HOUSING heretofore published on the 17th day of September, 1960, did on the 27th day of September, 1960, 11 o'clock a.m. at the Office of the State Architect and Engineer, Department of Public Works, in Columbus, Ohio, receive bids for the construction of a MARRIED STUDENT HOUSING PROJECT which said bids were taken under advisement by the Ohio University, and the Ohio Department of Public Works;

WHEREAS the base bid of the Knowlton, Inc., for General Work, when increased by Alternate G-3, is the lowest bid submitted by any responsible bidder; and

WHEREAS the base bid of the Ball Electric Co. for Electrical Work is the lowest bid submitted by any responsible bidder;

<table>
<thead>
<tr>
<th>GENERAL WORK</th>
<th>Knowlton, Inc.</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$4,37,700</td>
</tr>
<tr>
<td>Plus Alternate No. G-3</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,38,200</td>
</tr>
<tr>
<td>HEATING</td>
<td>Gebring Co.</td>
<td>61,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>61,000</td>
</tr>
<tr>
<td>PLUMBING</td>
<td>Gebring Co.</td>
<td>82,700</td>
</tr>
<tr>
<td></td>
<td></td>
<td>82,700</td>
</tr>
<tr>
<td>ELECTRICAL WORK</td>
<td>Ball Electric Co.</td>
<td>26,300</td>
</tr>
<tr>
<td></td>
<td></td>
<td>26,300</td>
</tr>
</tbody>
</table>

**TOTAL OF THE CONTRACTS AWARDED**

$608,200

NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OHIO UNIVERSITY:

That the contract for General Work in the amount of $4,38,200 be awarded to

Knowlton, Inc.;
That the contract for Heating and Plumbing Work in the amount of $143,700 be awarded the Gesling Co.;

That the contract for the Electrical Work in the amount of $26,300 be awarded to the Ball Electric Co.;

That these awards shall not be effective until the awardees have been notified in writing by the Director of Public Works of the State of Ohio and the contracts have been approved by the Housing and Home Finance Agency, of the award of the pertinent contract.

There followed a discussion of Student Health Insurance, previously approved by a telephone vote of the Board of Trustees.

It was moved by Mr. Hall, seconded by Mr. Galbreath, that the insurance plan offered by the Continental Casualty Company for $16.00 a year be offered our students on a voluntary basis, except that students from foreign lands be required to carry this insurance. The motion carried.

The committee appointed to study Data Processing Equipment are still studying proposals from other companies and will report at the next meeting of the Board of Trustees.

A discussion of the option from Anna M. Grady for land in Chillicothe for the Chillicothe Branch followed. Mr. Galbreath moved, seconded by Mr. Hall, and unanimously carried that the following assignment be approved:

ASSIGNMENT OF OPTION WITHOUT WARRANTY

Whereas, Anna M. Grady executed and delivered to the Trustees of Ohio University, its successors or assigns, a written option to purchase, for certain property located in the Township of Scioto, Ross County, State of Ohio, and in the City of Chillicothe, Township of Scioto, Ross County, Ohio, a copy of which option is dated on the 15th day of January, 1960;
NOW, THEREFORE, in consideration of One Dollar ($1.00) and other good and valuable considerations, the receipt of which is hereby acknowledged, the Trustees of Ohio University, by resolution duly adopted, do hereby sell, assign, transfer and set over without warranty of any kind or character unto Ohio University Chillicothe Development Fund to exercise said option, and, upon performance of the conditions therein contained, to demand and receive the deed of conveyance therein provided to be given.

IN WITNESS WHEREOF, the said Board of Trustees of Ohio University has hereby caused its name to be signed this ___ day of November, 1960, by its said Chairman and Secretary.

BOARD OF TRUSTEES, OHIO UNIVERSITY

By: ______________________
   Chairman

By: ______________________
   Secretary

The Secretary presented the Request of $1,000 from Franklin C. Murphy which was made to the Ohio University Fund to be given to Ohio University for investment, the income from which is to be used for scholarships. The possibility of using the Ohio University Fund as the investment agency for this gift was discussed.

It was moved by Mr. Galbreath, seconded by Mr. Hall, and unanimously carried, that the Secretary be authorized to request the Common Pleas Court of Athens County for instructions on whether the Ohio University Fund could be used as an investment agency for this gift.
On a roll call of members, Mr. Bush pointed out that Mr. Lausche and his maintenance crews have accomplished a great many repairs and improvements to the physical plant over the past summer.

There being no further business, the meeting was adjourned.

Chairman, Board of Trustees

Paul H. O'Brien, Secretary

Board of Trustees of Ohio University