A regular meeting of the Board of Trustees of Ohio University was held in the Trustees' room, Candler Hall, Athens, Ohio, on Monday, January 18, 1960. The Chairman called the meeting to order at 10:10 a.m. with the following members present: Chairman Gordon K. Bush, Fred H. Johnson, G. Don McVay, and C. Paul Stocker. John W. Galbreath, Joseph B. Hall, and Edwin L. Kennedy were absent.

In addition to the Board members, the following were present: President John C. Baker, B. T. Grover, Assistant to the President; L. F. Lamsche, Business Manager; Paul R. O'Brien, Secretary of the Board; and Dwight R. Rutherford, President of the Alumni Association.

It was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously carried, that the minutes of the meeting of the Board held September 24, 1959, be approved as distributed by the Secretary.

The Chairman presented the following memorial to a former president of Ohio University,

Dr. Herman G. James.

Dr. Herman Gerlach James

The Ohio University Board of Trustees notes with sorrow the November 26, 1959, death of Dr. Herman Gerlach James, president of the University from 1935 to 1943. Dr. James, who was the 12th president of the University, died in St. Petersburg, Florida, at the age of 72.

A man of vision and courage, Dr. James guided the affairs of Ohio University at a time when many academic changes were taking place. A great number of his innovations have since proved to be foundations for academic advancement at the University.

During his administration the University was organized around five degree-granting undergraduate colleges, erasing needless duplication that had sometimes occurred under the two-college system.

Dr. James also worked with the Trustees in establishing a Graduate College and the University College. Today both are recognized as areas of great strength in the University program.

Another of his accomplishments was the grouping together of music, painting, and allied arts, and dramatic arts, and speech under one college, the College of Fine Arts.

In 1936 Dr. James announced the creation of a voluntary Reserve Officers Training Corps on the campus. A few years later the value of the ROTC was demonstrated in World War II and today it plays an active role in campus life.

A native of Philadelphia, Dr. James held the bachelor of arts degree from the University of Illinois, a doctor of jurisprudence degree from the University of Chicago, and a doctor of philosophy degree from Columbia.
He served 13 years on the faculty of the University of Texas, four years as a dean at the University of Nebraska, and six years as president of the University of South Dakota before coming to Ohio University.

His leadership at Ohio University brought important and lasting contributions to the progress of the University and higher education.

It was moved by Mr. McVay, and unanimously seconded, that the Board of Trustees adopt the foregoing memorial to Dr. Herman G. James, and that a copy of this action be sent to his widow.

The Secretary presented the following letter from Mr. Jinji Yonezawa of the Tokyo Chapter of Ohio University Alumni Association.

1. The principal of the sum shall be held by the University in trust and the income only shall be used annually.

2. The lectureship shall be known as the Herman G. James Lectures.

3. The lecturer shall be appointed annually by the President of the University on the recommendation of a committee of the faculty, and

4. At intervals of not less than five years, the lectures shall be published by the University.

The Secretary presented the following letter from Mrs. George E. Frazer proposing to establish a lecture in municipal government as a memorial to Dr. Herman G. James. There was a general discussion of this letter and it was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously carried, that Ohio University accept the gift of $10,000 from Mrs. George E. Frazer, the income from which is to be used to establish an annual lecture on municipal government as a memorial to Dr. Herman G. James, a former president of Ohio University.

This grant will be administered under the following conditions:

- The principal of the sum shall be held by the University in trust and the income only shall be used annually.
- The lectureship shall be known as the Herman G. James Lectures.
- The lecturer shall be appointed annually by the President of the University on the recommendation of a committee of the faculty, and
- At intervals of not less than five years, the lectures shall be published by the University.
THE TOKYO ALUMNI CHAPTER OF OHIO UNIVERSITY
TOKYO, JAPAN
January 2, 1960

Mr. Paul R. O'Brien
Secretary, Board of Trustees
Ohio University
Athens, Ohio

Dear Mr. O'Brien:

All members of the Tokyo Alumni Chapter of Ohio University were honored by your letter of December 17, 1959. The gift itself is a small one, but we thought that the Japanese Friendship Lantern might be a token of our deepest affection to the Alma Mater.

To share the honor bestowed upon us, I will circulate your letter among the members who are scheduled to meet sometime this month.

With best regards,

Sincerely yours,

Jinji Yonezawa, 1929

The Secretary presented a certificate of Senate confirmation of Edwin L. Kennedy of New Vernon, New Jersey as a member of the Board of Trustees of Ohio University for a term beginning July 23, 1959 and ending May 13, 1966.

Mr. O'Brien presented a report indicating the following balances in the appropriation and rotary accounts as of December 31, 1959.

<table>
<thead>
<tr>
<th></th>
<th>Annual Appropriation</th>
<th>Vouchers Issued</th>
<th>Cash Balance</th>
<th>Outstanding Orders, Contracts</th>
<th>Unencumbered Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td>$5,350,206.00</td>
<td>$2,192,016.34</td>
<td>$2,958,189.66</td>
<td>$</td>
<td>$2,958,189.66</td>
</tr>
<tr>
<td>Maintenance</td>
<td>$898,329.00</td>
<td>284,259.36</td>
<td>614,069.64</td>
<td>118,690.46</td>
<td>195,379.18</td>
</tr>
<tr>
<td>Rotaries</td>
<td>1,790,225.41</td>
<td>860,196.83</td>
<td>929,728.58</td>
<td>105,912.21</td>
<td>823,816.37</td>
</tr>
<tr>
<td>Totals</td>
<td>$7,838,760.41</td>
<td>$3,336,772.53</td>
<td>$4,501,987.78</td>
<td>$224,602.67</td>
<td>$1,277,385.21</td>
</tr>
</tbody>
</table>
There was a general discussion of the balances in the rotary accounts presented in the foregoing report. It was indicated that these balances were large and were not needed at the present time.

The Secretary suggested that he be authorized to delay sending the February collections to the State Treasurer's Office until they have been completely analyzed as to source and final disposition; and further that the Secretary be authorized to invest these funds in 91-day Treasury Bills rather than leave them in the local banks; and any earnings from these funds be expended at the direction of the Board of Trustees of Ohio University.

It was further pointed out that before this action would be taken, it would be cleared with the representative of the Auditor of State's Office. After a general discussion of this proposal, it was moved by Mr. Johnson, seconded by Mr. Stocker, and unanimously carried, that in the future the Secretary of the Board of Trustees, and Treasurer of Ohio University be authorized to delay sending collections to Columbus until the source and final disposition of these funds could be examined and that he be further authorized to purchase 91-day Treasury Bills with these funds, the income to be expended at the direction of the Trustees.

President Baker was called upon for his report. He reported that we anticipate approximately a 5% increase in enrollment for the fall of 1960. At the present time our new student applications are 25% ahead of a year ago; however, our total enrollment will be limited to 8150 or 8200 students.

The President suggested that the following steps be taken to use our present facilities to their utmost capacity. (1) Students in the lower one-third of their high school graduating class and who make 25% or less on the Ohio State Psychological Test, must start their college careers either in the summer school or the second semester. They will not be accepted for the fall semester. (2) Special screening will be given to transfer students and only the very good students will be accepted for entrance to Ohio University. (3) Out-of-state students will be screened very carefully and only those in the upper 50% of their graduating class will ordinarily be accepted. (4) Character references as well as grades will be required from out-of-state students.
After a general discussion of these proposals, it was moved by Mr. Stocker, seconded by Mr. Johnson, and unanimously carried, that the foregoing procedures be established for the admission of students to Ohio University, effective the fall of 1960.

President Baker then called on Mr. O'Brien for a report on the Married Student Housing Project loan. Mr. O'Brien reported that the Housing and Home Finance Agency has reserved $480,000 for Ohio University for the purpose of constructing two apartment buildings for married students. He estimated the cost of the buildings as $515,000, including fixed equipment and architect's fees. These buildings will house 48 married student families. The difference in the $480,000 and the total cost of the buildings will be paid from dormitory funds. Plans for these two units are virtually complete and will be forwarded to the Housing and Home Finance Agency as soon as they are completed.

It was moved by Mr. Johnson, seconded by Mr. Stocker, and unanimously carried, that the Housing Report be accepted, and that the University authorities be instructed to move forward as rapidly as possible on this project.

President Baker reported that we had been requested by organizations in several of the cities in which our branches are located to start daytime operations. The President feels that daytime operations in our branches is an inevitable future development, and we may start daytime operations in a small way in Chillicothe commencing in the fall of 1960.

President Baker further reported that a Branch Committee in Chillicothe is very active in attempting to get daytime operations started. They have obtained an option on 10 acres of ground in the City of Chillicothe in the name of Ohio University Trustees for the purpose of constructing a building and starting a regular daytime Branch of Ohio University.

The President reported that there was some attempt by some persons in Chillicothe to attach strings to this proposal; however, he would not consider this proposal unless it was completely free and without any commitments by Ohio University. The President suggested that when daytime operations are started they should remain under the control of the President and Trustees of Ohio University and could probably be called Ohio University in Chillicothe, or such name. He asked for a discussion of this by the Trustees.
Mr. Johnson indicated he favored this approach; however, he pointed out that care should be used to see that the Board of Trustees of Ohio University should control this operation completely.

Mr. Stocker and Mr. McVay concurred in Mr. Johnson's recommendation. It was moved by Mr. McVay, seconded by Mr. Stocker, and unanimously carried, that the Chairman of the Board of Trustees appoint a committee consisting of the President of the University, the Chairman of the Board of Trustees, the Vice-Chairman of the Board of Trustees, and the Chairman of the Building Committee of the Board of Trustees as a committee to meet with the Chillicothe group and study their problem and report at the next meeting of the Board of Trustees.

President Baker presented the recommendations of the Committee studying the architectural program at Ohio University. It was the recommendation of this Committee that a five-year department of architecture be established in the School of Painting and Allied Arts leading to the degree of Bachelor of Architecture. Students will be admitted at the end of the sophomore year and classes will be limited to 25 students per class, and they are to be admitted on demonstrated ability. It was reported that this Committee had met with a Committee from the American Institute of Architects, in Washington, to discuss the problem. The Committee from the American Institute of Architects recommended that Ohio University proceed with the program as outlined above. It was pointed out that all of the present schools of architecture in the country would be unable to supply the need of architects in the 1970s. The committee concurred in the recommendations of keeping the school small and the quality high. There was a general discussion of these recommendations. It was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously carried, that a department of architecture in the school of painting and allied arts be established; that this be a five-year course and the degree of Bachelor of Architecture be awarded at the successful completion of this course.
The President reported that at present the Ph.D. program has been progressing satisfactorily. We now have 712 students in the process of meeting degree requirements for their master's degree, and 44 students working on their Ph.D. degree.

The President reported that the organization chart that the Trustees approved at a previous meeting of the Board is progressing satisfactorily. The Security Department has been established and has been operating since the first of the year. The President attributed the success in running down the theft of the examination questions to the efficient operation of the Security Department. He reported that departmental organization charts are being prepared and will be presented at the next meeting.

The President reported that he would have a complete report on our Radio Station WOUB at the June meeting as this station is an educational station under the direction of the Board of Trustees of Ohio University.

The President recommended that the Psychological Service Center which had previously been established with the approval of the Board of Trustees be extended from a nine month operation to a twelve month basis, and that the director be appointed on a twelve month contract. The President pointed out that this would be helpful in our graduate program.

It was moved by Mr. McVay, seconded by Mr. Stocker, and unanimously carried, that the Psychological Service Center be established on a twelve month basis effective July 1, 1960.

The President discussed the advisability of establishing a Committee to supervise and co-ordinate our overseas programs. He pointed out that we now have projects in the Eastern Region of Nigeria as well as in the Western Region. He further suggested that we establish a program in a Spanish speaking area in South America; also in a French speaking country in Asia or the Far East. He believes that programs in these areas would be all that Ohio University could take care of without over-extending our faculty.

After a complete discussion of these programs, it was moved by Mr. Johnson, seconded by Mr. Stocker, and unanimously carried, that an Ohio University overseas committee be appointed. This committee should consist of one Trustee, the President of the University, the Deans of the Colleges involved in the program, a co-ordinator of foreign programs, and the Treasurer of the University.
It was further suggested that the Chairman of the Board of Trustees visit one of these areas annually.

There was a discussion of a request of the College of Education to establish a news letter to be sent out to public school administrators at regular intervals by the College of Education. The President pointed out that in line with the Board's present policy of requiring Trustee approval of any new publication by the University, he requested the Trustees to approve the publication of this news letter.

It was moved by Mr. McVay; seconded by Mr. Johnson, and unanimously carried, that the College of Education News Letter be approved as recommended.

President Baker reported that Ohio University had been awarded 11 National Defense Fellowships for the coming year. This was more than any other school in Ohio. Ohio State University received 10; Western Reserve 4; University of Cincinnati 4. The Ohio University awards were distributed as follows: 3 in speech; 1 in chemistry; 1 in elementary education.

These Fellowships carry a stipend of $2,000 for the first year, and $2,200 for the second, and $2,400 for the third year. In addition, the University received $2,500 for each scholarship.

The President reported that there had been much publicity relative to the disclaimer affidavit required by law of those students who obtain a loan from the National Defense Education Act. We have had no objections from our students who sign this disclaimer.

President Baker reported that during the past few weeks an examination in the Fine Arts Department had been stolen by some students and sold to others. This following many rumors of examinations being sold in June of last year, the new Security Department and the Dean of Men's Office discovered the student who had stolen the examination and also those students who were selling them. There will be no attempt made to cover up this information and a news release will be made by the University indicating that five or six students will be dropped from the University for their activity in selling the questions, and that probably 60 or 70 who obtained the examination will receive an "F" in the course, and be placed on disciplinary probation for the rest of their academic career. This action has been approved by the administrative committee.
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The President discussed the faculty salary ranges. He pointed out that we made sizable increases last year; however, Bowling Green made much larger increases. This information of course reached our faculty and caused some criticism; however, our faculty salaries now are getting to a point where they are respectable and we hope to make rather sizable increases during the next academic year.

President Baker recommended the following increases in the salary ranges:

<table>
<thead>
<tr>
<th>Low</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>$8,800</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>6,500</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>5,700</td>
</tr>
<tr>
<td>Instructor</td>
<td>4,800</td>
</tr>
</tbody>
</table>

It was moved by Mr. Stocker, seconded by Mr. McVay, and unanimously carried, that the above salary ranges be adopted for the faculty at Ohio University, effective July 1, 1960.

The Chairman called for reports of the Standing Committees of the Board.

Mr. McVay reported for the Athletics and Public Relations Committee. He presented a report showing attendance at the four football games for 1959 was 33,311, as compared to five games of 1958 with a total attendance of 27,453, or a gain in attendance of 5858 with one less game in 1959 than 1958.

In Mr. Hall's absence, there was no report on the Faculty Relations Committee.

Mr. O'Brien reported for the Finance Committee in the absence of Mr. Kennedy. He reported that Ohio University has an application on file with the Housing and Home Finance Agency to borrow $4,400,000 to start construction on the West Green Housing Area. This application cannot be considered because the Housing and Home Finance Agency has no more funds for this fiscal year; and the President of the United States has not recommended an appropriation to this agency in the next fiscal year; however, it was pointed out there is a definite possibility that amendments will be introduced which will appropriate funds for college housing loans.

There was a general discussion of this and it was the consensus of the Board that the two senators and the congressman from this district be notified that the Board of Trustees of Ohio University feel that an appropriation for the purpose of making loans to colleges for housing should be supported by our senators and congressman.
It was pointed out that September of 1960 will be the first year since 1952 that Ohio University has not had at least one new dormitory completed during the year. It will be impossible to have a dormitory completed by 1961, if we wait for the Housing and Home Finance Agency to have sufficient funds to grant our application for a loan.

Consequently, it is recommended that we make every attempt to finance a dormitory without federal aid. It was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously carried, that an architect be employed as soon as possible for the construction of the first unit in the West Green; and that definite financing plans be presented to the Board of Trustees at their next meeting.

The Secretary presented a report on the Student Financial Aids Office showing that 3852 students out of our total enrollment of 7770, or 49.2%, were receiving some kind of financial assistance, either scholarships, loans, or jobs, from Ohio University or other sources. This report also showed a great increase in loans made under the National Defense Education Loan Fund.

### STUDENT FINANCIAL AIDS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarships Granted</td>
<td>$147,405.00</td>
</tr>
<tr>
<td>Loans Granted</td>
<td>175,742.00</td>
</tr>
<tr>
<td>Graduate Assistantships</td>
<td>121,200.00</td>
</tr>
<tr>
<td>National Defense Fellowships</td>
<td>25,600.00</td>
</tr>
<tr>
<td>Veterans Educational Grants</td>
<td>121,875.00</td>
</tr>
<tr>
<td>University Jobs</td>
<td>303,611.00</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$1,495,633.00</strong></td>
</tr>
</tbody>
</table>

The Secretary reported on the activities of the Ohio University Credit Union. The Credit Union will be five years old in May of this year. On December 31, 1959, the Credit Union had assets totaling $31,313.00. Three per cent dividends have been paid to depositors every year since it was organized. At the present time there are 80 loans outstanding and there are 199 share-holding members. The Credit Union seemed to have reached a plateau in growth. It has not grown appreciably in the last two years; however, as long as it is serving employees, it seems worthwhile. This Credit Union is subsidized by the University by use of office space and part-time employees.
The Secretary reported that the Convocations Committee has requested an allocation of one dollar per year per student to be expended for better convocations. He reported he had made a study of the other universities and found that this request would not be out of line.

After a general discussion, it was moved by Mr. Stocker, seconded by Mr. McVay, and unanimously carried, that one dollar per year per student be transferred from the laboratory fees to the Athletic, Lecture, and Entertainment Fee effective February 1, 1960. This would make the laboratory fee $44.00 per year, and the ALE Fee $20.00 per year.

Mr. Johnson was called upon for a report for the Inter-University Relations Committee. He reported that the study being conducted for the Inter-University Council by Dr. Axt was progressing satisfactorily; however, no comparative figures have been compiled at this time.

Mr. Johnson further reported that the following action had been taken at the last Inter-University Council meeting relative to the policy in establishing Branches. (1) Each University should observe as fairly as possible the areas which it serves, and not create unnecessary problems, or competition, or operate inefficiently. (2) That the deciding factor about where a Branch is established, however, has been that the community itself should have the last word, and if it wants some other state university, or, for that matter, any privately financed school, from another part of the state, it is their prerogative to invite them to serve their community. Local cooperation and support are absolutely essential for the successful operation of the Branches.

There was no report from the Library Committee.

Mr. Johnson reported for the Planning, Building, and Land Purchase Committee. He presented an option from Ray Frederick James on the property located at 85 Mill Street for $12,000. Mr. Johnson pointed out that this property was essential in order to have an opening on Mill Street from the Tribe property, which property was approved for purchase at the last meeting of the Board. He further pointed out that the James property has been appraised at $11,000; however, the present option for $12,000 is less than 10% in excess of the appraised price, so he recommended the purchase of the James property.

Mr. Johnson moved, seconded by Mr. McVay, and unanimously carried, that the Ray Frederick James property, being lot No. 550, be purchased for the sum of $12,000.
Mr. Johnson presented an option on two lots located on South McKinley Avenue, owned by Paul H. Beasley, for $11,000. It was pointed out that this house and lots border on the University Golf Course and will be necessary for future expansion in this area.

After a general discussion, it was moved by Mr. McVey, seconded by Mr. Stocker, and unanimously carried, that the Paul H. Beasley property located at 2 South McKinley Ave., consisting of city lots Nos. 1426 and 1429, be purchased for the price of $11,000.

Mr. Lausche was called upon for the progress reports on the construction and the projects under way. He reported that on the first of February Mr. Perry, of the architectural firm of Perry, Shaw, Hepburn, and Dean of Boston, Massachusetts, will have a new drawing of the proposed gateway for the front of the campus. He further reported that the rehabilitation of the Agriculture Building and the Home Economics Department was progressing satisfactorily.

President Baker reported that Ellis Hall could be a dangerous fire hazard; however it was still approved by the state fire marshall. The President feels that we should seriously consider moving the rehabilitation of Ellis Hall higher on the list of projects for future development.

Mr. Lausche reported that the plans for the steel garage building approved at the last meeting of the Board of Trustees were about completed and we were now about ready to accept bids for this building.

Mr. Lausche further reported that the new Physical Education Building was progressing satisfactorily and would be completed in the spring. He reported that the architect on the Space Arts Building has submitted several different plans and has been interviewing various members of the Fine Arts Department, and they now seem to have reached an agreement on this building as to the type, etc. Mr. Lausche reported that the plans should be submitted and ready to go out for bids in June. The building should be completed in September, 1961.

A portion of the plans for the power plant and tunnels project have been completed and they are now out for bids. The final plans for this project should be completed and bids received sometime next summer. The plans for the rehabilitation of the men's gymnasium are now almost completed and will be ready to go out for bid as soon as the Physical Education Department is able to vacate the building. The converted men's gym should be completed and ready for use as a classroom the second semester of the 1960-61 school year.
Mr. Lausche reported that no progress as yet has been made on the airport administration building. He also reported that the first dormitory on the West Green would have to contain a cafeteria and would be a rather expensive building. He pointed out this had been discussed previously in this meeting and that an architect would be employed before the next meeting of the Board of Trustees.

Mr. Bush reported that the State Highway long range plans for by-passing Athens with U.S. Routes 33 and 50 now plan to bring this road in across the area on which the East State Street Apartments are located. This is just west of our present airport. He further reported that the School Board seemed in favor of the idea of trading 1½ acres of land located in this area, provided the highway doesn't interfere, for their present stadium site, and that we plan to pursue this project and hope to have a more definite report at the next meeting of the Board of Trustees.

Mr. O'Brien reported that the two cases before the Board of Tax Appeals relative to the real property tax on our married student housing units had not been closed. Arguments have been presented, but the Board of Tax Appeals has yet to rule on these cases.

In the suit against the Athens Live Stock Sales, attempting to interpret the lease; all of the preliminary skirmishing and delays have been ruled on; and the case is now ready to be heard on its merits.

Mr. Lausche reported that the Ohio University Security Office has been established. We are in the process of obtaining an automobile radio to be installed on the car to be used exclusively by the Security Department. Effective February 1, we hope to have our telephone service under this department, on a 24 hour basis.

Under new business, Mr. O'Brien reported that a committee, consisting of the Registrar, the Director of Admissions, the Dean of the University College, the Assistant to the President, and the Treasurer, was studying the possibility of an IBM installation at Ohio University. This committee went to Miami University during the past week, and hopes to present recommendations at the next meeting of the Board.
Mr. O'Brien reported that we had filed an application for a surplus C-47H Beechcraft airplane from the Air Force. The plane has been picked out and is being held by the Air Force at Maxwell Air Force Base awaiting complete clearance of the application. The acquisition of this plane will cost about $250 to the Air Force, and conversion cost to comply with the Faa regulations will cost from $350 to $10,000, depending on how much is done and how complete this conversion is. When this plane is obtained it will require the services of a full time pilot who will also be available for instruction purposes in flight training.

There was a discussion of the possible available time for the next meeting of the Board of Trustees. It was determined that Friday, May 20, at 10 a.m. would be the time most convenient for all members of the Board.

The Chairman called the roll of members present for comment and there were no comments.

There being no further business the meeting was adjourned.

Paul R. O'Brien, Secretary