Minutes of a Meeting of the Board of Trustees of Ohio University
Held at Athens, Ohio, April 28, 1958

The Chairman called the meeting to order at 5 p.m. with the following members present:

In addition to the members of the Board, the following were also present:
President John C. Baker, Assistant to the President Brandon T. Grover, and Business Manager L. F. Lausché who acted as Secretary.

It was moved by Mr. Johnson, seconded by Mr. McVay, that the minutes of the meeting of January 6, 1958, be approved as distributed by the Secretary. The motion carried unanimously.

A communication was read from the Methodist Church as follows:

FIRST METHODIST CHURCH
College at Washington Street
Athens, Ohio

Rev. John G. Koontz, Minister
February 18, 1958

President John C. Baker
and the Board of Trustees
of Ohio University
Athens, Ohio

Gentlemen:

On Saturday morning, February 5, 1955, only a few hours after the First Methodist Church had been burned to the ground, President John C. Baker and Mr. Joseph B. Hall, Chairman of the Board of Trustees of Ohio University, very kindly offered the use of Memorial Auditorium on the Ohio University campus to the congregation of the church for Sunday morning services until such a time as a new church could be made available. In addition to this, other space has been provided for choir rehearsal and for other purposes. Three years without a sanctuary for regular Sunday morning worship would have been very difficult. With the auditorium having been made available, the church has fortunately lost little in membership or in enthusiasm — something very difficult to maintain under circumstances which usually accompany loss of a church building. 
In appreciation of the kindness of Ohio University through its Board of Trustees, the official board of the church, in regular meeting on Tuesday, February 11, 1958, passed the following resolution:

WHEREAS the use of Memorial Auditorium on the Ohio University campus has so generously been made available to the congregation of the First Methodist Church during the past three years, the members of the official board hereby unanimously approve a resolution expressing the thanks and appreciation of the congregation to President John C. Baker and to the members of the Board of Trustees for the use of Memorial Auditorium and for other assistance during this period of time:

Sincerely,

E. D. Shrout
Secretary, Official Board
The Acting Secretary submitted a report on the State Appropriation balances through Recap No. 651, March 31, 1958.

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Vouchers Issued</th>
<th>Cash Balance</th>
<th>Outstanding Orders or Contracts</th>
<th>Unencumbered Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>1,246,329.81</td>
<td>-0</td>
<td>1,246,329.81</td>
<td>1,246,329.81</td>
</tr>
<tr>
<td>Personal Service</td>
<td>4,035,454.00</td>
<td>2,907,635.19</td>
<td>1,127,818.81</td>
<td>1,127,818.81</td>
</tr>
<tr>
<td>Maintenance</td>
<td>780,550.00</td>
<td>478,948.90</td>
<td>301,601.10</td>
<td>45,515.20</td>
</tr>
<tr>
<td>Rotary</td>
<td>1,575,831.85</td>
<td>700,904.26</td>
<td>874,927.59</td>
<td>-0</td>
</tr>
<tr>
<td>Totals</td>
<td>7,638,165.66</td>
<td>4,087,888.35</td>
<td>3,550,677.31</td>
<td>45,515.20</td>
</tr>
</tbody>
</table>

President Baker was called upon for his report. He told the Board that he would be brief and would present a full report in June. He showed a model of a wood tablet with bronze letters that Dwight Matchler is proposing for the 1954 Sesquicentennial Scholarship Honor Roll. The finished tablet to be placed on the second floor of the Ohio University Center would be approximately 35" by 45" in size. The model was approved and President Baker was directed to continue to work with Dwight Matchler on this project.

On the Civil Defense program, Mr. Lausche reported that a Mr. William French, of the Department of Public Works in Columbus, is studying the space requirements of the various departments that would move to Athens in case of an all-out attack.
President Baker reported that a second check of $5,000 had been received from the Zenner Estate, making a total of $10,000 available for the Library. It was agreed that this should be put in the Irreducible Debt Fund at 6% interest if the State would still accept same, and if not, then at the next Board meeting in June the Trustees should devise another way to invest this $10,000 for Library purposes only. The income of the Fund is to be used to purchase books.

President Baker discussed the plans for Commencement on June 8 with the Helen Mauck Galbreath Memorial Chapel being dedicated on June 7 at 10:30 a.m. Dr. Ralph Bessie, Executive Vice President Cleveland Illuminating Company, will be the commencement Speaker and Dr. Harold Yockum of Capital University will be the Baccalaureate speaker.

Mr. Lausche reported that the Moller Organ Company had assured him the organ for the Galbreath Chapel would be completely installed by June 1, 1958.

The next Trustees' meeting will be held Friday, June 6, 1958 at 5 p.m.
Mr. Grover reported for the Athletic Committee that Mr. William Hess, a 1947 graduate of Ohio University, accepted the head football coaching job. He will be assisted by the present staff, plus two new men, Hugh Hindman and Robert G. Kapes, both Miami University graduates. The new coaching staff, in Mr. Grover's opinion, has made an excellent impression upon everyone, alumni, townspeople, students, and the players, and has conducted a most successful spring practice.

Mr. McVay added the spring teams in track, baseball, and golf are having excellent records. He also noted that Jim Snyder was named "coach of the year" in basketball.

President Baker opened a discussion on private faculty housing. He stated that there are probably twenty-five to thirty faculty members who are definitely interested in building their own homes, but lack sufficient funds to start.
The Trustees agreed that this question should be discussed with the trustees of the Ohio University Fund. They approved assistance provided that (a) these loans should be second mortgage loans, (b) that they only be extended to faculty with tenure, (c) that if the faculty person left Athens the loan was immediately callable unless the property was resold to a suitable faculty person, (d) that a faculty committee decide who should have the loans.

President Baker discussed faculty salary levels.

**ACTUAL SALARY RANGES OF PRESENT STAFF FOR 1957-58**

<table>
<thead>
<tr>
<th>Number</th>
<th>High</th>
<th>Median</th>
<th>Average</th>
<th>Low</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>39</td>
<td>$10,529.00</td>
<td>$9,306.10</td>
<td>$9,137.13</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>77</td>
<td>8,579.50</td>
<td>7,081.20</td>
<td>7,299.62</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>109</td>
<td>7,531.10</td>
<td>6,071.60</td>
<td>6,042.96</td>
</tr>
<tr>
<td>Instructor</td>
<td>75</td>
<td>5,673.50</td>
<td>4,674.00</td>
<td>4,783.65</td>
</tr>
<tr>
<td>Lecturer</td>
<td>12</td>
<td>7,906.10</td>
<td>6,438.10</td>
<td>5,418.97</td>
</tr>
<tr>
<td>All Ranks</td>
<td>312</td>
<td>10,529.00</td>
<td>6,367.10</td>
<td>6,424.65</td>
</tr>
</tbody>
</table>

After a thorough discussion, it was moved by Mr. Jordan, seconded by Mr. McVay, and unanimously carried that the upper limits on the faculty salary ranges be increased up to 10% higher than at present as shown in the following tabulation. Raises were to be made on a "merit basis."

<table>
<thead>
<tr>
<th>Present Salary Ranges</th>
<th>Proposed Salary Ranges</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High</strong></td>
<td><strong>Low</strong></td>
</tr>
<tr>
<td>Professor</td>
<td>$10,500</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>9,000</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>7,800</td>
</tr>
<tr>
<td>Instructor</td>
<td>6,800</td>
</tr>
</tbody>
</table>

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Mr. Bush submitted a report from the Director of Student Financial Aids. Simplified, this report analyzed the application of assistance of various kinds going to a total of 2,022 students this last year, and having a total value of $623,000 with the observation that such sums should always be under the control of the Trustees.

**STUDENT FINANCIAL AIDS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>651 Students on Scholarships</td>
<td>$113,000</td>
</tr>
<tr>
<td>605 &quot; &quot; Board Jobs</td>
<td>$261,000</td>
</tr>
<tr>
<td>329 Graduate Students</td>
<td>$157,000</td>
</tr>
<tr>
<td>249 Student Assistants</td>
<td>$45,000</td>
</tr>
<tr>
<td>188 Students on other jobs</td>
<td>$47,000</td>
</tr>
<tr>
<td></td>
<td><strong>Total approximate cash value</strong> $623,000</td>
</tr>
</tbody>
</table>

Besides the above, 876 students get G. I. aid amounting to $838,360. Hence 2,763 are aided (when it is recognized that about one hundred students receive more than one type of aid) to the extent of over $1,450,000 total. This amounts to an overall percentage aided (including branch aid) of 20 per cent and a percentage aided on campus of 24 per cent.

Mr. Bush moved, seconded by Mr. Jordan, that the Chairman appoint each year as one of the standing committees of the Board, a committee (composed of two trustees) to be known as the Committee in Charge of Scholarships and Student Aid Funds, whose duties will be to keep themselves and the Board informed of the source and application of all such aid funds. The motion carried unanimously.

A request from Professor D. B. Green, project leader for A.R. 33(616)5245 Research Project for Wright Field, for the lease of a hill top owned by the Athens State Hospital, was read by Mr. Lausche. This hill top is the best available for a temporary radar station. It would cost Ohio University nothing and would reimburse the Athens State Hospital at the rate of approximately $70 per month. It was moved by Mr. Jordan, and seconded by Mr. McVay, and unanimously carried that Mr. Lausche be empowered to negotiate the lease of this hill top from the Athens State Hospital.
Mr. Fred Johnson reported on conversations with a student, Mr. George Voinovich, concerning student health and accident insurance. It was moved by Mr. Johnson, seconded by Mr. McVay, that a trustee committee be appointed to work with a student committee on this matter and report in June. The motion carried unanimously, and Chairman Galbreath appointed Mr. Bush and Mr. McVay on the Committee with Mr. Johnson as chairman.

Mr. Lausche explained that our contract with the City of Athens for fire protection to all property of the Ohio University situated beyond the corporation limits of the City and within Athens township, had expired on March 31, 1958, and must be renewed. This contract calls for $600.00 per year, plus $100 per unit of motorized fire equipment for the first hour and $50 per unit of motorized equipment for each succeeding hour, or part thereof.

It was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously carried that President Baker and Mr. Lausche be empowered to enter into said contract with the City.
If you have information or comments on the committee's report, please send them to:

Committee Chairman

Please contact the committee directly to discuss any issues or concerns.

Thank you for your interest in the committee.

Sincerely,

[Signature]
Mr. Lausche explained that Ohio University has to have a quantity of pure grain alcohol on hand for laboratory purposes; that it is accountable to the Internal Revenue Service for this alcohol; that rubber stamp signatures are not acceptable on the monthly reports; and that the recent illness of Mr. O'Brien has brought forth the suggestion from the Internal Revenue Service that more than one person be appointed to sign said monthly reports.

It was moved by Mr. Johnson, seconded by Mr. McVey, that this Board of Trustees, for itself and its duly constituted and elected successors, hereby constitutes and appoints Paul R. O'Brien, Treasurer, and Luverne Frederick Lausche, Business Manager, jointly and severally, the true and lawful attorneys of this corporation, for and in the name of the corporation to execute all applications, notices, bonds, papers, and to do all acts for the corporation in dealings with the Internal Revenue Service in connection with matters relating to the laws, and regulations issued pursuant thereto, administered by the Alcohol and Tobacco Tax Division of the Internal Revenue Service.

and that this Board of Trustees hereby authorizes the said attorneys to receive on behalf of the corporation any and all notices, papers, and letters from said Service in connection with all such matters, hereby giving and granting to said attorneys full power and authority to do and perform all and every act and thing whatsoever requisite and necessary to be done in and about the premises, including the sub-delegation of those powers in whole or in part, with full power of substitution and revocation, hereby ratifying and confirming all that said attorneys shall lawfully do or cause to be done by virtue hereof; and that in execution of any document herein above referred to said attorneys shall affix the seal of the corporation thereto.

The motion was unanimously carried.

The matter of easements for utilities was next discussed. This board has for years granted easements as necessary. It now appears that the Director of Public Works has this power and that he prepares the easement documents to be signed by himself, the Governor, the Attorney General, the President and Business Manager of the University, the Utility, etc. Bowling Green and Ohio State have gone through this procedure, according to Mr. Lausche. Since we presently do not have an easement pending it was agreed that we hold in abeyance for further consideration whether or not the prerogatives of the Board of Trustees are being diminished.
The purpose of this project is to develop a comprehensive database of information on the frequency, timing, and impact of cyber attacks on critical infrastructure systems. The database will be used to identify vulnerabilities and trends in cyber threats, and to inform policy decisions and best practices in cybersecurity.

To achieve this goal, the project will involve the following activities:

1. **Data Collection:** Gather information from various sources, including government agencies, private companies, and academic institutions.
2. **Data Analysis:** Use statistical and machine learning techniques to analyze the collected data and identify patterns and trends.
3. **Visualization:** Create interactive visualizations to help stakeholders understand the data and its implications.
4. **Policy Recommendations:** Based on the analysis, develop policy recommendations to enhance cybersecurity measures.

The project is funded by a grant from the Department of Homeland Security, and is led by a team of experts in cybersecurity, data science, and policy analysis.

In addition to the technical aspects of the project, it is also important to consider the ethical implications of data collection and analysis. The project must ensure that all data is collected and used in a manner that respects the privacy and security of all individuals.

The project will be monitored and evaluated regularly to ensure that it is meeting its objectives and to make necessary adjustments as needed.

The project is expected to be completed within two years, with the final results to be made publicly available for use by policymakers, industry leaders, and the general public.

If you have any questions or concerns about the project, please feel free to contact me at [your email]. I look forward to working with you to ensure the success of this important initiative.
President Baker and Mr. Lausche reported that we have outgrown our present student trailer park near the airport; that additional trailer space is desirable; and that we are under some pressure to provide additional space.

Chairman Galbreath directed President Baker and Mr. Lausche to bring in additional information for the June meeting.

President Baker discussed the possibility of getting a $269,000 grant from the A.E.C. for a Triga Reactor. Our only commitment would be for an instructor, for insurance, for operating expenses, and for space to put it in. Exclusive of space, this would amount to about $10,000 a year. It was moved by Mr. Jordan, seconded by Mr. Johnson, that President Baker be empowered to apply for the AEC grant for a Triga Reactor. The motion carried unanimously.

The meeting adjourned at 6:30 for dinner. At 8 p.m. Chairman Galbreath reopened the meeting.
Dear [Name],

I am writing to express my concern regarding the recent [event/issue]. As a member of the [organization], I feel compelled to bring this matter to your attention. It is important that we address this issue promptly to ensure the well-being of all involved.

I understand that there may be [reasons]. However, I believe that [solution] would be the best course of action. By [solution], we can [benefits].

I urge you to take immediate steps to rectify this situation. I am available to discuss this further and provide any additional information that may be necessary.

Thank you for your consideration.

Sincerely,

[Your Name]
Mr. Läusche submitted a tabulation of student fees at the six State Universities.

After a lengthy discussion, it was moved by Mr. Johnson, and seconded by Mr. McVay, that our fees be increased as follows for the year 1958-1959:

Registration Fees for a Resident of Ohio, from $230 to $270, with the extra $40 going into faculty salaries. This means a total of $190 going into faculty salaries, and $80 being kept locally for A.L.E., Health, Library, Laboratory, and Testing fees.

For a Non-Resident of Ohio, from $250 to $300. This is in addition to the resident fee charged Ohio students.

Board for two semesters, from $432 to $468.

Room for two semesters, unchanged, $288 for singles or doubles, and $234 for triples.

This motion carried unanimously.

It was pointed out that other schools also charge a matriculation fee—a fee levied only once upon an entering or re-entering, or a transfer student. It was moved by Mr. Bush, seconded by Mr. Jordan, that Ohio University add a matriculation fee of $10 effective with the summer session of 1959, which is the beginning of the school year 1959-1960. This motion carried unanimously.
Mr. Lausche announced that he had just received the Resolution and Loan Agreement papers from the Housing and Home Finance Agency for the $4,800,000 Loan for Married Student Apartments. The following Resolution and Loan Agreement were read in full and discussed and considered.

RESOLUTION APPROVING AND PROVIDING FOR THE EXECUTION OF A LOAN AGREEMENT, AND NUMBERED CONTRACT NO. H (402) - 186, BY AND BETWEEN THE PRESIDENT AND TRUSTEES OF OHIO UNIVERSITY.

BE IT RESOLVED BY the President and Trustees of Ohio University, as follows:

SECTION I. The pending Loan Agreement and numbered Contract No. H (402) - 186 and relating to the erection on the campus of Ohio University an educational institution of higher learning located in Athens, Ohio, Two Apartment Buildings to provide housing and appurtenant facilities for 40 student families, by and between The President and Trustees of Ohio University, and the United States of America, is hereby in all respects approved.

SECTION 2. The President and Business Manager of Ohio University are hereby authorized and directed to execute the said Loan Agreement in three counterparts on behalf of The President and Trustees of Ohio University and the President and Business Manager are hereby authorized and directed to impress and attest the official seal of Ohio University on each such counterpart and to forward two such counterparts to the Housing and Home Finance Agency, together with such other documents relative to the approval and execution of such counterparts and to this Resolution as may be required by the Government.

Mr. Johnson then moved, seconded by Mr. Jordan, that the foregoing resolution be adopted. On a roll call vote, the following members voted "Aye":

Mr. Fred Johnson
Mr. Harvey B. Jordan
Mr. C. Don McVay
Mr. Gordon K. Bush
Mr. John Galbreath

and there were no "Nays". The motion carried.
The following tentative selections were then made to be submitted to the Housing and Home Finance Agency for its approval.

- **Bond Counsel**
  Squire, Sanders and Dempsey, Union Commerce Building, Cleveland, Ohio

- **Paying Agent**
  Athens National Bank, Athens, Ohio

- **Alternate Paying Agent**
  Chase Manhattan Bank, New York City, N. Y.

Mr. Lausche informed the Board that the plans for the last dormitory on the East Green (the architect calls it No. 9, but it is actually the eleventh to be constructed) are ready to go out for bids. Unfortunately there is not enough money left in the July 1955 bond issue of $3,500,000 to complete this last building. There is only about $250,000 left and possibly $750,000 will be necessary.

President Baker and Mr. Lausche have talked with Mr. Hampton of the State Teachers Retirement System, and they believe we can borrow the $500,000. Mr. Lausche submitted a bond table showing all issues including the latest proposed issue of $500,000. Total debt service payments go well over $500,000 per year for many years and it will be 1994 before all are paid off. He maintained that we must have a "full house" and the strictest economies to make these payments. However, he felt optimistic that we could do it. He read a bond resolution authorizing the issuance of 11 Dormitory Revenue Bonds in the principal amount of $500,000, a copy of which is attached to these minutes.

It was moved by Mr. Jordan, seconded by Mr. Johnson, that the above mentioned bond resolution be approved as read.
On a roll call vote, the following votes were recorded: McVay, Yes; Johnson, Yes; Bush, Yes; Jordan, Yes; Galbreath, Yes; Frederick, absent; Hall, absent. Motion Carried.

Chairman Galbreath then called on Mr. Bush for the Planning, Building, and Land Purchase Committee report. The option on the Ball property at 21 Poplar Street, $14,000; and the Hawk property, 23 Race Street, $25,000 was deferred until the June meeting of the Board.

Mr. Bush reported that bids will be taken on the Physical Education Building on May 27, 1956.

The reported impending sale of the county land adjacent to our airport was thoroughly discussed. It was moved by Mr. Bush, seconded by Mr. Jordan, and unanimously carried that President Baker, Mr. Grover, Mr. O'Brien, and Mr. Lansche be empowered to proceed immediately to extend our lease on a strip of this property for another five years after the expiration of the present lease in 1963, and also to attempt to buy the entire tract if it was put up for sale by the commissioners for $75,000.

Mr. Bush and Mr. Lansche discussed a verbal option of $75,000 with Mr. Jim Woods, of the Athens Livestock Sales, upon the barns on our airport. The Athens Livestock Sales have a perpetual lease for $150 per year on approximately three acres of ground, although they have occupied about two acres. We should, of course, acquire this property. It blocks a future long, hard surface runway and also is a nuisance.
After a complete discussion, it was moved by Mr. Bush, seconded by Mr. Johnson, that we reject this offer of $75,000, but that the Business Manager secure the services of a professional appraiser to place a fair value on the property. This motion was unanimously approved.

It was also moved by Mr. Bush, seconded by Mr. Johnson, and unanimously passed, that the Business Manager secure the services of a professional appraiser to place a fair value on various pieces of property along Richland Avenue. Chairman Galbreath will recommend several appraisers to Mr. Lausche and he reminded the Trustees that the next meeting is at 5 p.m., Friday, June 6, 1958.

There being no further business the meeting adjourned at 9:10 p.m.

L. F. Lausche, Acting Secretary
After a complete examination, it was found that the property seen at the property's address of 123 Main Street, situated in the City of Anytown, County of X, State of Y, is suitable for a proposed development project. The property was assessed by the city's planning department to determine its potential value and suitability for various uses. It was found that the property meets the necessary zoning requirements and can accommodate a range of development scenarios.

If you have any questions or concerns regarding the property, please contact the City Planning Department at 555-1234. A detailed report on the property's assessment is available upon request.

This assessment is based on a thorough examination of the property's physical characteristics and surrounding conditions. The property is located in a designated business district, with access to adequate utilities and transportation. The property's current use is a small commercial building, which could be converted to residential or retail use with minimal work.

For further information, please contact:

City Planning Department
123 Main Street
Anytown, County of X, State of Y
Phone: 555-1234
Email: planning@city.gov

Date: June 1, 2023