MINUTES OF BOARD OF TRUSTEES OF OHIO UNIVERSITY MEETING APRIL 10, 1957

A regular meeting of the Board of Trustees of Ohio University was held in the Trustees' Room, Cutler Hall, Athens, Ohio, on Wednesday, April 10, 1957, at 10 a.m.

The Chairman called the meeting to order at 10:00 a.m. The following members were present: Chairman Harvey B. Jordan, Messrs. C. Don McVay, Fred H. Johnson, Gordon K. Bush, Joseph B. Hall and H. E. Frederick. Mr. John Galbreath was absent.

In addition to the members of the Board of Trustees, the following persons were present: President Baker, Mr. Edward Kennedy representing the Alumni Association, Mr. B. T. Grover, Mr. L. F. Lausche, and Paul R. O'Brien.

It was moved by Mr. Johnson, seconded by Mr. Frederick, and unanimously carried, that the Minutes of the December 11, 1956 Meeting of the Board of Trustees be approved as distributed by the Secretary.

Mr. Bush presented the following Memorial to Fred W. Crow, a life member of the Board of Trustees, who died on February 11, 1957:

FREDERICK CROW

Fred W. Crow, a life-appointee member of the Board of Trustees died February 11, 1957. A practicing attorney and one-time prosecutor and common pleas judge of Meigs County, Mr. Crow was named to the Board in 1911. He attended his duties faithfully and with genuine interest. Judge Crow was an alumnus of Ohio University, Class of 1906. He was prominent in judicial and civic affairs in his county, and demonstrated a strong interest in his fellow men and a keen appreciation of what the University is doing for young people. His kindly nature and careful consideration of the legal actions of the Board will be missed.
A regular meeting of the Board of Trustees was held in the
Trustees’ room, College Hall, College, N.Y., on November 1st, 19XX at 10 A.M. The following members were
present:

Dr. John Smith
Mr. Robert Johnson

The Corporation called the meeting at 10 A.M. and the following business was
transacted:

1. Reports of the various committees were read and accepted.

2. The minutes of the last meeting were read and approved.

3. The financial reports were read and accepted.

4. The annual report of the treasurer was read and accepted.

5. The budget for the next fiscal year was adopted.

6. The purchase of land for expansion purposes was approved.

7. The appointment of new faculty members was made.

8. The report of the building committee was received and action taken.

9. The trustees authorized the payment of the bills outstanding.

10. The trustees resolved to raise the tuition fees for the next academic year.

11. The trustees authorized the purchase of additional insurance.

The meeting adjourned at 12:00 noon.

Respectfully submitted,

[signature]

Chairman of the Trustees
It was moved by Mr. McVay, seconded by Mr. Frederick, and unanimously passed that the Board of Trustees adopt the foregoing resolution in memory of Fred W. Crow.

Mr. O'Brien presented the following report on the appropriation balances as of March 31, 1957. This report was accepted by the Board of Trustees.

MONTHLY REPORT
as of
March 31, 1957

<table>
<thead>
<tr>
<th>APPROPRIATION</th>
<th>VOUCHERS</th>
<th>CASH</th>
<th>OUTSTANDING</th>
<th>UNENCUMBERED</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONAL SERVICE</td>
<td>$3,294,137.00</td>
<td>$2,484,876.84</td>
<td>$809,260.16</td>
<td>$8,826.16</td>
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<tr>
<td>MAINTENANCE</td>
<td>405,150.25</td>
<td>299,036.84</td>
<td>106,113.41</td>
<td>11,526.71</td>
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<tr>
<td>ROTARIES</td>
<td>1,225,199.37</td>
<td>496,914.82</td>
<td>728,284.55</td>
<td>-0-</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$4,924,486.62</td>
<td>$3,280,828.50</td>
<td>$1,643,658.12</td>
<td>$20,352.87</td>
</tr>
</tbody>
</table>

Mr. O'Brien then presented the following analysis of the Student Building Fee Account:

ANALYSIS OF STUDENT BUILDING FEE ACCOUNT
To March 15, 1957

Total Receipts from Fees $461,034.95
Total Donations from other sources 84,609.63
Total Receipts $545,644.58

Transfers:
- Student Center Building $279,586.69
- Land for location of Physical Education Building 41,500.00
- Architects Fee on Physical Education Building 8,650.00
- Television Equipment 5,750.00
- Lands Airport 20,000.00
- Radio Station 8,261.04
- Copeland Hall - Change in Windows 26,150.00
- Payment on Physical Education Bonds 35,000.00
- Interest on Bonds 5,658.35

Total Withdrawals $407,021.08
Balance March 15, 1957 $138,623.50
The table below shows the transaction summary of the project.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract 1</td>
<td>$10,000</td>
</tr>
<tr>
<td>Contract 2</td>
<td>$15,000</td>
</tr>
<tr>
<td>Contract 3</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

Total: $45,000

Other supplier: $10,000

Total: $55,000

Vendor: $30,000

Total: $85,000

Expenditure:

- Transportation: $15,000
- Materials: $20,000
- Labor: $10,000
- Equipment: $10,000

Total Expenditure: $65,000

Profit: $20,000

Total Revenue: $65,000

Report prepared as of 12/31/2022.
It was moved by Mr. Bush, seconded by Mr. Johnson, that the foregoing expenditures be approved by the Trustees. This motion carried unanimously.

It was then suggested that a report on this fund be presented to the Trustees at every Board meeting.

President Baker was then called upon for his report. He reported that Governor O'Neill has been friendly toward Higher Education. President Baker feels that the reception of our Budget Request by the Legislature will be better than in the past. The President then referred to the American Association of University Professors' report which shows faculty salaries have lagged behind the general salary increases for industry and business by about 30 per cent. Our present budget request carries an increase that will adjust at least part of this discrepancy. He then called on Mr. Kennedy for some remarks on the salary schedule.

Mr. Kennedy reported that competition between schools for faculty is very acute and that all schools are attempting to get good men. Mr. Kennedy feels it is very important that we keep our salary schedule as high as possible in order to keep a well-trained faculty.
Mr. Hall then moved that the following salary schedule be adopted effective September 1, 1957:

- **Professor:** $6,800 - $10,500
- **Associate Professor:** $5,400 - $9,000
- **Assistant Professor:** $4,800 - $7,800
- **Instructor:** $3,800 - $6,800

This motion was seconded by Mr. Frederick, and unanimously carried.

The President then reported that the greatest problem facing higher education is the anticipated future enrollment increase. It has been estimated that the present college enrollment in Ohio will double or triple by 1970. Obtaining competent teachers for this large increase is going to be very hard. Salary alone will not get teachers. We must try and interest industry in loaning competent personnel or making some contribution enabling the universities to use some men from Industry for teaching purposes.

We are now trying to interest our present students in teaching in an effort to train teachers for the future. Dean Myers who is now on a trip to Switzerland is contacting certain universities in Holland and Denmark and attempting to locate teachers for Ohio University.

The President reported that he has appointed a committee of faculty who are studying the problem of obtaining faculty members for the future. He suggested that the Faculty Relations Committee of the Board of Trustees meet with the faculty committee before the next Board meeting.
The President then reported that he has also appointed a faculty committee to study the possibility of operating Ohio University on a year-round basis in order to help out in taking care of the increased student load. This proposed plan is not a three semester, or quarter system, but some other plan that will utilize to the fullest extent our present physical equipment. This plan would also increase the income of our present faculty which would be a help in keeping and getting better faculty.

Mr. McVay agreed to sit with this committee in order to present their recommendations at the next Board meeting.

The President reported that the United States Department of State has asked Ohio University to set up a Teachers College in Nigeria to develop native teachers for the schools of that country. The State Department will furnish all of the money necessary for this project. The President reported that if there were no objections from the Board of Trustees he would continue to investigate this possibility. He pointed out that this would be a great aid in developing the Ph.D. program in the College of Education. There were no objections from the Board of Trustees.

President Baker reported that the Royal McBee Corporation is making a gift of a calculator to Ohio University. This gift has a value of between forty and fifty thousand dollars. The Royal McBee Corporation will furnish us with instructors and we will set up courses in the use of this calculator. The calculator will also be used by our faculty in any research projects requiring this type of calculator. The Royal McBee Corporation will be permitted to bring customers here and see this calculator in operation.

The President reported that he has submitted his resignation as United States Representative to the Economic and Social Council of the United Nations. The State Department has not yet obtained a replacement for President Baker and are requesting him to represent them at the April meetings of the Economic and Social Council. The President has cleared this with Governor O'Neill.
The President's Final Report that was prepared by a faculty committee at least
the possibility of operating the University on a year-round basis in order to make
in the case of the introductory course, that the report plan is fullfilment of the initial external or prerequisite
by each department. The plan may also increase the income of the institution, which
wants to be a part in hearing and getting better faculty.

At the next Board meeting.

The President's Report that the United States Department of War plans to build
the University to be a Teacher College in order to develop future teachers for the
southern states. The President's report to the President that it seems clear to me that the Board
for this Project. The President's report that if there were no objection from the Board
be a great aid in developing the programs in the College of Education.

More on objections from the Board of Trustees.

President's report of the report of the Faculty Committee to make a trip to a
preliminary report that the Faculty Committee is making a trip to the
University to investigate the suitability of its facilities and equipment
for the purpose of the Committee. The Faculty Committee will make a trip to the
University to investigate the suitability of its facilities and equipment
for the purpose of the Committee. The Faculty Committee will also be near our faculty
in my capacity as President. The report of the Faculty Committee will be
sent to the President of the Board of Trustees, the Faculty Committee will
be sent to the President of the Board of Trustees.

The preliminary report will be sent to the President of the Board of Trustees.

Representative of the Board and Faculty Committee on the University. The
representatives will be sent to the President of the Board of Trustees.

The faculty representative that the President will have the faculty at the meeting as usual.

The President
The President reported that he had accepted the Chairmanship of a Committee appointed by Governor O'Neill known as the Commission on Education Beyond High School. This Committee consists of the following members:

- President John C. Baker, Ohio University, Chairman
- Mr. William E. Stevenson, President, Oberlin College
- Mr. T. Keith Glennan, President, Case Institute of Technology
- The Very Reverend Paul L. O'Connor, President, Xavier University
- Mr. Robert N. Montgomery, President, Muskingum College
- Mr. Asa S. Knowles, President, University of Toledo
- Mr. Howard F. Lowry, President, College of Wooster
- Mr. Novice G. Fawcett, President, Ohio State University
- Mr. A. A. Stambaugh, retired chairman, Standard Oil Co.
- Mr. S. C. Allyn, President, National Cash Register
- Mr. Orville C. Jones, Education Director, Ohio CIO Council
- Mrs. Louis B. Seltzer, wife of Cleveland Press editor

President Baker reported that the first meeting of this Committee was held yesterday (April 9, 1957) and they discussed generally the following points to be covered by this Commission on Education Beyond High School:

1. To prepare to take care of the large numbers of students desiring higher education which will be upon the State of Ohio within the next few years.

2. The scope of the work, that is, the type of education these prospective students will desire, such as engineering technical schools, two-year community colleges, business colleges, etc.

3. How to make higher education available to all qualified students in the State of Ohio irrespective of their family's economic conditions.

In a general discussion at this meeting of the Commission on Education it was brought out that the Branches of Ohio University are operating without a state subsidy and the communities are making a contribution toward the Branches by furnishing facilities. It was also pointed out that the cost of room and board is important in the cost of higher education, in many cases it being more than 50 per cent of the total cost.
President Baker presented letters from the Superintendent of Schools of Washington Court House and the Superintendent of Schools of Martins Ferry, Ohio, requesting Ohio University to establish Branches in their respective communities. The President pointed out that the administrative officers were not certain that Branches could be established at these two locations; however, they were investigating the possibilities.

It was moved by Mr. Hall, seconded by Mr. Frederick, that authority be granted the administrative officers to establish Branches at Washington Court House, Ohio, and Martins Ferry, Ohio, if their investigation would seem to warrant the establishment of the Branches.

The President reported that the School of Dramatic Art and Speech is proceeding to establish courses in this school leading to the granting of a Ph.D. degree in Speech. It was moved by Mr. Johnson, seconded by Mr. Hall, that the School of Dramatic Art and Speech be authorized to grant a Ph.D. degree to any students completing the required curriculum for this degree. This motion carried unanimously.

The Board of Trustees recessed for lunch and reconvened at 1:55 p.m.

Mr. McVay was called upon for a report of the Athletic and Public Relations Committee. He reported that Mr. B. T. Grover had been working with the Athletic Department and President Baker to establish a new policy to aid athletes. Mr. McVay asked Mr. Grover to give a report of these proposed policies. The proposed policy was composed of eight parts.

1. That the Division of Physical Education be approved for one additional instructor and two additional graduate assistants to take up physical education classes, therefore releasing some of the coaches for more time for coaching prospective athletes.

2. That the requirements for tuition and scholarships be made more flexible. That is, a high school graduate in the lower half of his graduating class will be eligible for tuition scholarship provided he makes good grades on the entrance test to Ohio University and if he is recommended by Dean Paulsen of the University College.
3. That the Director of Athletics be permitted to establish a book-loan department to loan text books to athletes.

4. That the requirements for holding a board job at Ohio University be relaxed slightly and made the same as the requirements to be eligible to participate in inter-collegiate athletics.

5. That the athletic department be granted 100 board jobs commencing with the fall of 1957.

6. That the recruiting program carried on by the coaches be better coordinated with the alumni varsity boards.

7. That all future football schedules be cleared with the President's Office before being submitted to the Faculty Committee on Athletics.

8. It was pointed out that with this revision in recruiting and athletic policies, our coaches will be better able to compete with other members of Mid-American and they should show much better results within the next two years.

Mr. Grover was thanked for his report on Athletics.

Mr. McVay pointed out that we must attract from eight to ten outstanding boys each year in order to compete with other members of Mid-American.

Mr. Bush pointed out that we started several years ago in our athletic program to prove that respectable teams can be developed in a good university by living within the rules of NCAA. Mr. Bush suggested that we wait a year to give this new plan a chance to work before taking further action.
Mr. Hall was then called upon for a report of the Faculty Relations Committee.

Mr. Hall reported that our group life insurance experience had been good enough that we increase the coverage approximately 50 per cent without any increase in premiums. Mr. Hall moved, seconded by Mr. Frederick, and unanimously carried that the group life insurance schedule be increased as follows:

Those employees earning less than $3,000 a year, their policy shall be increased from $2,500 to $4,000 face value.

Those employees earning between $3,000 and $3,999, their policy shall be increased from $3,500 to $5,000 face value.

Those employees earning between $4,000 and $4,999, their policy shall be increased from $4,500 to $7,000 face value.

Those employees earning between $5,000 and $5,999, their policy shall be increased from $5,500 to $8,500 face value.

Those employees earning between $6,000 and $6,999, their policy shall be increased from $6,500 to $10,000 face value.

Those employees earning over $7,000 a year, their policy shall be increased from $7,500 to $12,000 face value.

Mr. Hall pointed out that a reduction in premium rate plus our dividends received from the present policy should permit these increases to go through without any increase in premiums.

Mr. O'Brien then reported that a committee of faculty is studying a major medical insurance plan and should be ready to present this plan at the next meeting of the Board of Trustees.
Mr. Johnson was then called upon for a report of the Finance Committee. He reported that the married student housing loan was still pending and submitted the following motions to be acted upon.

It was moved by Mr. Johnson, seconded by Mr. Hall, and unanimously passed, that the law firm of Squire, Sanders and Dempsey, of Cleveland, Ohio, be employed to act as bond counsel, and to assist in the preparation of an application to the Housing and Home Finance Agency for a loan of $480,000 for the purpose of constructing 48 married student housing units, for a fee not to exceed $1,500.00.

It was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously passed, that funds not to exceed $25,000 be set aside from any dormitory surplus for the purpose of purchasing movable equipment for the proposed married student housing project after the Housing and Home Finance Agency approves the loan application, now pending.

It was moved by Mr. Johnson, seconded by Mr. Bush, and unanimously passed, that the President and the Treasurer be authorized to enter into a loan agreement covering the purchase of the Bonds on the standard terms of the Housing and Home Finance Agency.

It was moved by Mr. Hall, seconded by Mr. McVay, and unanimously passed, that the above bond resolution be approved as read.

Roll call vote: Bush, Yes; Frederick, Yes; McVay, Yes; Hall, Yes; Johnson, Yes; Jordan, Yes.
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If necessary, we can adjust your loan to fit the income guidelines. We will
provide you with an estimate of your monthly housing expenses and
the loan amount you can afford.

If you are approved, we will send you a letter of approval to the
federal government. You can then proceed with your home purchase.

If you have any questions, please feel free to contact us.

Thank you for considering us for your mortgage.
It was moved by Mr. Johnson, seconded by Mr. Frederick, and unanimously passed, that the administrative officers be authorized to use not to exceed $30,000 for the purpose of purchasing the fixed equipment in the proposed married student housing project from dormitory surplus funds.

It was moved by Mr. Johnson, seconded by Mr. Hall, and unanimously passed, that the following monthly rentals be approved for the proposed housing project:

One-bed-room apartments, $80 per month; two-bed-room apartments $95 per month; two-bed-room, two floor apartments, $100 per month. These rates include all utilities, except telephone.

It was moved by Mr. Johnson, seconded by Mr. McVay, and unanimously passed, that the Treasurer of Ohio University be directed to negotiate with the present holders of dormitory revenue bonds for the release of any prior liens that might be against the proposed married student housing project.
Mr. Johnson reported that the members of the House Finance Committee had approved the following budget for Operations:

<table>
<thead>
<tr>
<th>Budget Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Service</td>
<td>$8,457,407</td>
</tr>
<tr>
<td>Maintenance</td>
<td>974,600</td>
</tr>
<tr>
<td>Teacher Retirement</td>
<td>566,500</td>
</tr>
<tr>
<td><strong>Total Request</strong></td>
<td><strong>$9,998,507</strong></td>
</tr>
</tbody>
</table>

The Additions and Betterments Budget has not been submitted to the House Finance Committee as yet.

Mr. Bush gave the following report for the Inter-University Council Committee.

He reported that the Ad-Hoc Committee appointed by the Inter-University Council had submitted a report on admissions. This report had been approved by the Inter-University Council with recommendations. Mr. Bush summarized this report as follows:

1. That institutions of higher learning adopt a program of admission on warning with the following minimum frame of reference, primarily for those high school graduates who rank in the lower half of their graduating class.

2. That each of the State Institutions of Higher Learning adopt academic probation and retention standards that will encourage and assist students to progress systematically at the level of scholastic achievement required for graduation and which would not allow students to remain in college indefinitely if they are not making this minimum normal progress.

3. That the State Institutions of Higher Learning inform high school students by every method possible that the most adequate preparation for college work includes high school experience in the fundamental subject areas of English, mathematics, laboratory science, social science, and a foreign language.

This Ad-Hoc Committee is of the opinion that the adoption of the above recommendations will do much to strengthen the academic programs of the several state institutions, and may over a period of years provide some basis for a program of selective admission.
Mr. Frederick presented the following report for the Library Committee.

The basic problems relative to library service at Ohio University are the building funds and the book funds. The Library building is crowded and there is a definite need for more library space for a university of our size; however, the libraries planned for in the College of Education Building and in Jefferson Hall should alleviate this crowded condition somewhat. Books are needed for expanding programs at every level and particularly for the research programs now being developed in conjunction with the offering of Ph.D. degrees. These cost more money to buy and more money to process and maintain in each successive year.

The Ohio University Library has a well-developed selection of books for undergraduate courses; however, the installation of Ph.D. degrees in various departments will cause a great expansion in the cost and number of books required for these programs.

Mr. Jones, the Librarian who is leaving Ohio University on July 1, 1957, thanked the Trustees for their fine cooperation while he has been Librarian of Ohio University.

Mr. Bush reported for the Planning, Building, and Land Purchase Committee as follows:

Plans are progressing satisfactorily on the Education Building, Physical Education Building, the Life Science Building, and Dormitory No. 9 which will be the final dormitory on the East Green project. He also reported that the buildings under construction are progressing satisfactorily, namely, the Engineering Science Addition, Shively Dormitory, Jefferson Hall, the Indoor Practice Building, and the Galbreath Memorial Chapel.
The following report to the Library Committee proposes a program for the expansion of the library. The purpose is to provide an adequate and efficient service to the University and the community. The library facilities are not sufficient to meet the needs of the present and future academic community. The proposal includes the construction of a new library building, the purchase of additional books, and the improvement of existing facilities. The project is estimated to cost $1.5 million and will be completed within the next two years. The Library Committee is urged to support this proposal to ensure the growth and development of the library.
Mr. Bush reported that since there was no money available at the present time for the purchase of properties he would defer the presentation of the proposed property purchases until money was available. However, he did present a letter from Mr. Grosvenor McKee relative to the McKee property on University Terrace. Mr. McKee has offered to sell this property for $50,000, and in the opinion of most of the members of the Board it is worth about $40,000; however, its importance to the future development of Ohio University it cannot be underestimated as it along with the Mary Noss property would make another fine building site.

It seemed to be the consensus of the Board of Trustees that President Baker should contact Mr. McKee and bring to the Board of Trustees at their June meeting a specific proposal for the purchase of this property.

Mr. Bush reported that the Beck property on East Union Street had finally been acquired without going to Court. Mr. Beck settled this the day before the case was scheduled for a hearing and this is the final piece of property necessary for the construction of the Education Building.

There was a discussion of the employment of William J. Davis as architect for the married student housing project. It was moved by Mr. Hall, seconded by Mr. Frederick, that William J. Davis be employed as architect on the married student housing project when it is finally determined that the Housing and Home Finance Agency will commit themselves to make a loan to Ohio University for this project. This motion carried unanimously.

Mr. Lausche reported that the Research Contract with the Wright Patterson Air Force Base for $71,000, relative to radio jamming, had been approved by the Federal Government. This project would probably be starting within the next sixty days.

Mr. Lausche also reported that the Massachusetts Institute of Technology has awarded us a sub-contract on a research project in radio.
Under New Business President Baker presented the following names with a recommendation of LL.D. that they be awarded an honorary degree at the June Commencement: John W. Galbreath, C. William O'Neill, and Hiram Roy Wilson. After a general discussion regarding these awards, it was moved by Mr. Johnson, seconded by Mr. Frederick, and unanimously carried that the above named persons be awarded an honorary degree at the June Commencement.

Mr. Bush then outlined a twenty-acre tract of land in east Athens known as Sells Park that is now owned by the United States Forestry Department which they are willing to lease to Ohio University without charge for a period of thirty years. This lease can be given up by the University at any time the Park loses its value as a study area. It has been used in the past by the following Ohio University departments: botany, biology, ecology, dendrology, and vertebrate zoology. This area is close in making it easy to transport classes to the area, and it has been and will be a very valuable addition to our natural science classes.

It was moved by Mr. Hall, seconded by Mr. Frederick, that the lease with the U.S. Division of Forestry be approved. This motion carried unanimously.

Mr. McVay and Mr. Johnson discussed the importance of a hard surface runway at the University Airport, particularly for use in the event of a national emergency. It was pointed out that every effort should be made to obtain sufficient funds to hard surface this runway.

It was decided to hold the next meeting of the Board of Trustees in Athens, Ohio, on Friday, June 7, 1957, at 10 a.m.

It was moved by Mr. Hall, and unanimously seconded, that the meeting be adjourned.

Paul R. O'Brien, Secretary, Board of Trustees