**RHE Scholarship Categories for Teaching Load Reductions**

NOTES: In all categories below “authored” refers to single author or co-authorship with one other person. Multiple authorship refers to three or more authors. The author may supply additional information to the Dean in cases of multiple authorship where the author is clearly the “lead” or “primary” author.

In all cases books cannot be self-published and must have an ISBN.

All items relate to the most recent past campus evaluation period. Only an authored book is an exception, allowing a release if the book was published during the past two evaluation periods.

**Category I**

A faculty member’s scholarship is placed in this category in any of the following situations:

1. Authored a book in his/ her discipline during the past two evaluation periods.

2. Authored a book chapter.

3. Authored one or more publications in a peer-reviewed journal of national/international profile.

4. Received national or international recognition of, or authored one or more competitive creative activities in one’s discipline in the previous evaluation period. Examples include a display at a juried exhibition of international or national profile, a juried performance at a venue of national or international profile or public premiere of a new composition at a venue of national or international profile.

5. Was the editor of a book.

6. Received a significant or competitive peer-reviewed grant directly related to a faculty member’s research or creative activities of which he or she was author of the proposal.

**Category 2**

A faculty member’s scholarship is placed in this category if it is not placed in Category 1 and satisfies any of the following:

1. Authored a publication in a peer-reviewed journal of state or regional profile in his or her discipline.

2. Received state or regional recognition of, or authored one or more competitive creative activities in one’s discipline. Examples include a display at a juried exhibition of state profile, a juried performance at a venue of state profile or public premiere of a new composition at a venue of state profile.

3. Presented original scholarship at a competitive conference of national or international profile in his or her discipline. Evidence of peer review and/or the competitiveness of the conference should be demonstrated and the completed presented paper must be submitted.

4. Authored a revised Second (or later) Edition of a previously published book.

**Category 3**

A faculty member’s scholarship is placed in this category if it is not placed in Category 2 and satisfies *two* **or more** of the following, or any *two* or more instances of one of the following.

1. Presented at an international, national, state or regional conference in his or her discipline.

2. Authored a case study, encyclopedia article, newsletter submission, book review or paper in a conference proceedings.

3. Was one author of a multi-authored book chapter.

4. Authored a non-peer reviewed publication (such as an invited article or commentary).

5. Received local recognition of, or authored one or more creative activities in one’s discipline. Examples include a display at a juried exhibition of local profile, a juried performance at a venue of local profile or public premiere of a new composition at a venue of local profile.

6. Received a grant not included in Category 1 that is directly related to a faculty member’s research or creative activities.

**Category 4**

A faculty member’s scholarship is placed in this category if it is not placed in Category 3 and satisfies t*wo* or more of the following, or any *two* or more instances of one of the following.

1. Was one author of a multi-authored non-peer-reviewed refereed publication (such as an invited article or commentary).

2. Conducted a presentation at a local conference (such as RHE).

3. Shows significant progress in scholarship. This includes activities such as articles submitted for publication, workshops given, etc.

4. Received recognition of, or authored a non-juried creative activity in one’s discipline in the previous evaluation period (examples include a display or exhibition, a public performance or public premiere of a new composition).

5. Presented a poster at a conference.

**Category 5**

A faculty member’s scholarship is placed in this group if it does not fall in any of the above groups.

**Guidelines for teaching load assignments:**

**Category 1**- Every faculty member receiving a Category 1 rating will be assigned no more than a base 21 credit hour teaching load.

**Category 2**- Every faculty member receiving a Category 2 rating will be assigned no more than a base 21 credit hour teaching load.

**Category 3**- Every faculty member receiving a Category 3 rating will be assigned no more than a base 21 credit hour teaching load, provided that, load reductions remain unfilled after reductions are assigned to faculty members included in meeting Categories 1 and 2.

**Category 4**- Faculty members receiving a Category 4 rating may be eligible for a base 21 credit hour teaching load, provided that, load reductions remain unfilled after reductions are assigned to faculty members included in Categories 1, 2, and 3.

**Category 5-** Faculty members receiving a Category 5 rating will not be eligible for a reduced teaching load based on scholarship.