**RHE Deans Meeting**

**September 15, 2015 | 10:30 am – 3:00 pm**

Attendees: Willan, Anderson, Pennington, Howard, Abraham, Smith

Guests: Addis, Graham, Whitehead, DePugh

*10:30 – 12:00 Deans and Campus Finance Managers*

Enrollment Update

Howard reviewed enrollment trends data: headcount and FTE. Differences in degree-seeking vs. non-degree seeking student enrollments, including CC+, were discussed.

Budget Update

Howard reviewed the most recent budget data with the deans and budget directors.

Budget Planning Timeline

Howard reviewed the FY 17 budget planning process and timelines: university and RHE. Meetings will soon be scheduled with each campus to begin reviewing campus budget plans. Initial forecasts and projections will be due to Howard by October 26, 2015.

*12:30 – 3:00 Updates and Discussion Items*

Athens Academic Leadership Debrief

Enrollment management shared record updates: enrollment, ACT/SAT scores, and HS gpa. Total OHIO enrollment has topped 40,000 for the first time.

Nominations for the HERS institute should be identified and forwarded to Willan. One nomination can be submitted for RHE.

Barb Nalazek, OHIO Legal Affairs, spoke to Academic Leadership about emails. All emails and text messages regarding university business, including from personal accounts or devices, are open to public records requests. Howard is going to try to schedule a public records review session with Legal for the system.

Capital improvement plans were discussed. Willan provided specific campus examples of need to the group. Priorities for capital funding have not yet been established.

CC+ Implementation

Anderson provided the deans with several dates:

* Anderson and Rob Callahan are having a conversation with Bobcat Depot regarding book issues on 9/16. The deans will be updated.
* Focus Group meetings are being planned for December on each campus to discuss Fall 2015 implementation and identify opportunities for improvement.
* Online tuition/fees for CC+ needs to be discussed for AY2016-2017.
* The mandatory enrollment update letters were distributed to students, parents, schools, and the state on 9/14.
* English courses offered in the high school will be limited in the future to ENG 1510, 2800, 2100 and 2900.

RHE Website

Howard, Anderson, and Hayden have reviewed the current RHE site and identified opportunities to update the information and navigation. Zanesville has offered staff support to update the menu items and layout. Smith suggested that the RHE “landing page” should be student-centric; he questioned whether faculty/staff information should be available through a secure login. Howard and Anderson will continue to work on this project and will update the deans at a future meeting.

Common Spot RFP Committee

A replacement for Cheri Russo needs to be identified to work with the RFP team. The deans will ask Zanesville and Eastern to jointly represent RHE.

Ohio Articulation and Transfer Network (OATN) Oversight Board

Anderson reviewed information received from Dewald from the recent OATN Oversight Board. The deans will be updated as more information becomes available.

RHE Leadership Meeting Agenda

Willan, Howard, Anderson, and Hayden drafted an agenda for the upcoming RHE Leadership meeting. The deans reviewed the tentative plans and agreed with the proposed structure.

Scheduling Summit

The fall Scheduling Summit will be held on December 15 from 1:30 – 4:30 pm in Athens.

E&A (Efficiency & Affordability)

Provost Benoit provided Faculty Senate with a review of all reports that must be submitted to the state during the 2015-2016 academic year. Concerns were raised regarding the ambiguity of “low enrolled courses” and how those will be identified and reported.

New Registration Screens

Smith inquired about the possibility of developing a custom screen in PeopleSoft that would require students to confirm their major and contact information prior to enrollment each term. The subject will be discussed with A&R.

Capital Projects

Howard will update the deans on the deadline to submit capital project needs. Abraham confirmed that the money is provided per campus, not per institution.

eBooks in Regional Campus Libraries

Pennington shared that Southern is combining library services with their student success and retention efforts. Questions about the ability to secure more eBooks instead of physical books were discussed. Smith will follow up.

Other

The Executive Dean congratulated the Eastern Dean on the first distribution of an estate gift!

The deans shared information about advising distribution for undecided students on their campuses.

Howard will be requesting samples of Group III offer letters from the campus associate deans.

*3:00 – Adjourn*

*Upcoming Events:*

September 25 RHE Leadership Meeting

September 29 Athens and RHE Academic Leadership Meeting

October 13 Athens and RHE Academic Leadership Meeting

November 2-4 HLC Accreditation Visit

November 13 OHIO Foundation Board Meeting

December 12 Fall Commencement

December 15 Scheduling Summit