**RHE Deans Meeting**

**August 4, 2015 | 10:50am – 3:45pm**

Attendees: Willan, Tuck, Anderson, Pennington, Howard, Cushman, Abraham

*10:50 – 11:30 Provost Benoit*

The university has been tasked by the state to develop and submit a number of new institutional reports. These new reports focus on auxiliaries (including changes to tuition/fees), response to the 5% challenge (due October 15, 2015), and identification of low enrollment courses and evidence of collaboration with local partner institutions (due January 1, 2016).

The Governor’s Task Force is actively engaged in collecting information about institutional operations. To date, information requests have largely focused on efficiency and affordability efforts, including ways in which institutions collaborate.

Willan provided the Provost with an update on the RHE Faculty Conference, August 20-21, 2015.

Academic Leadership Debrief

EAB (Educational Advisory Board) will be preparing reports for the Athens campus, re: academic performance, enrollment trending, and budget impacts.

E&A (Efficiency & Affordability)

Each campus is continuing to work on developing plans and provide updated information. Initial reports should be submitted to the RHE Office as quickly as possible.

CC+ Implementation

Anderson provided the Deans with updates: a “no add/drop student advising/registration hold” was approved by the CC+ advisory committee, as desired by the regional campuses; the pre-term notice of enrollment letter is ready to go out Monday, August 10; and CC+ is now a regular item on the A&R agenda. Anderson needs teacher forms for all CC+ high school instructors approved/scheduled for fall.

Patton Grad Programs

Willan recently spoke with Dean Middleton about the possibilities of working more collaboratively on graduate programs delivered on regional campuses. Additional conversations will be forthcoming; Willan will update the Deans following those conversations.

Competency-based BSAM

Willan, Dean Sherman, and the SAM program coordinator will be meeting to discuss the potential development of a competency-based BSAM option, particularly for business and industry partners in and around central Ohio. Willan will provide updates once more information is available.

*12:00 – 12:15 Adam Pergram, HR, FLSA Discussion*

Pergram reviewed pending updates to FLSA and how OHIO is considering implementation. The updates to the law are currently in a “comment period.” The Deans will be provided more information once everything is finalized.

*12:30 – 12:45 Matt Wanat, International Week*

Wanat presented updates to the Deans about how the regional campuses will participate in International Week, November 15 – 20, 2015. Some activities currently being planned or considered:

* *Edge of Joy*, a movie about Nigerian midwives. There are plans to broadcast a system-wide conversation about the movie. Participants will need to watch the movie prior to the event.
* Dr. Newman from Doctors Without Borders will present in Athens. There is hope that he could also stop at either Lancaster or Zanesville and that the presentation would be able to be shared across the system.
* Considering a regional photo contest.

The Deans can forward names of faculty to Wanat who might be able to help engage other faculty at each campus. Cushman suggested that Wanat mention the planned activities during the global session at the RHE Faculty Conference. Willan suggested information could be sent out via the RHE Faculty listserv.

RHE/Campus Coordinator Letters

Tuck wanted to confirm when the other campuses were distributing the coordinator letters. Pennington and Cushman indicated they had already prepared and distributed theirs.

Science Lab Instructors

Pennington stated that Southern has had challenges getting science lab (adjunct) instructors approved and is looking for future staffing options. The Deans provided a number of recommendations for consideration.

*1:00 – 1:30 Loralyn Taylor, Director of Analytics for University Student Success Initiatives*

Taylor provided the Deans with a brief review of her background and her role at OHIO. OHIO has been invited to participate in a grant through Persistence Plus along with an institution in Virginia, with the hope of “nudging” students into making “good” choices. The Deans recommended Taylor present to the A&R group and meet with campus recruitment/enrollment/retention groups.

Enrollment

Howard reviewed with the Deans updated enrollment information for summer 2015 and fall 2015.

Compensation & Budget

*Total Comp*

Howard and Willan reviewed Total Comp information and recommendations with the Deans. The Deans must have final updates to Howard no later than August 7, 2015.

*Early Retirement Comp*

The Deans reviewed the Early Retirement salary guidelines noted in the *Faculty Handbook*.

*Searches/Hiring for 2015-16*

Campuses must be strategic in their 2015-2016 hiring plans and consider current and projected budget figures when making decisions.

*Scholarship Releases*

AY 2015-2016 Scholarship Releases will be limited to category 1 and 2 opportunities. Timing of the releases (fall vs. spring) will be based on campus need.

*RCM Workgroup*

Howard continues to work on this university-level group. Updates will be shared with the group as they become available.

*Salary Minimums*

Howard reviewed with the Deans the draft plans for AY2015-2016.

*Ph.D. Bump*

The Deans discussed options for rewarding faculty who earn a doctorate. The recommendation is to award a base increase, in line with the RHE salary schedule, upon successful completion of a doctoral program.

The Deans discussed the close of the FY15 budget and the FY16 projections. Campuses are encouraged to continue to look for efficiencies and growth opportunities.

Business Continuity Planning (BCP)

Howard shared that Brenda Phillips is leading this effort for the regional campus system. It is recommended that the RHE team learn about the BCP software and then follow up with campus-based training. More information will be distributed across the RHE Leadership listserv by Willan.

Optimal College Town Assessment (OCTA)

Willan asked the Deans to let him know if their campus would like to participate in the OCTA survey. The intent is to gauge the “town and gown” relationships within each campus’s community. General interest was noted, pending more information about how the survey will be distributed/collected and any associated costs.

Other

Anderson shared that the TAS program faculty are making progress on curriculum review/redesign project. The Deans will be updated as the project continues.

*3:45 – Adjourn*

*Upcoming Events:*

August 12 Athens & RHE Academic Leadership Retreat, Burr Oak

August 14 Regional Campus Budget Updates CV Presentation

August 19-21 RHE Leadership Meeting and Faculty Conference, OUZ

August 27-28 BOT Meeting and Retreat

September 11 Promise Lives Campaign Celebration

November 2-4 HLC Accreditation Visit

November 11? OHIO Foundation Board Meeting