**RHE Deans Meeting**

**May 15, 2018 | 10:00 a.m. – 2:30pm | Baker 333**

Attendees: Willan, Howard, Klein, Anderson (late), Webster, Abraham, Tuck, Pennington, Smith

*10:00 – 3:00 Updates and Discussion Items*

Willan thanked Abraham for his service and commitment over the past five years as dean for the Eastern campus.

Program Coordinator Stipends

Howard will share information with the deans from Payroll regarding time frame for stipend contracts that will be entered via ICD. The deans discussed program coordinators as programs expand across campuses.

RHE Guarantee

The RHE Guarantee is still under review by ODHE. The full package of materials and documents including the proposed program to exclude was submitted to ODHE mid-May. Once final approval is received, communication plans will be shared.

Reappointment Recap

The deans discussed reappointment and merit pool processes. A follow up discussion is planned for the next deans meeting.

Budget

Updated campus budget plans have been submitted. Willan and Howard will be meeting soon with Interim EVPP, VPFA and others to review and discuss effective rate and SOR funding.

EM Response

Pennington drafted a response to the EM program review. Smith and Webster will review the document and provide feedback prior to submission to the program review committee.

Career Services

The RHE supported position within the CLDC is moving forward toward hiring. Howard will share more information as it becomes available.

UCM Committee

Willan was added to the UCM executive branding committee and will represent the regional campuses in the institutional discussions.

Enrollment

Howard shared updated enrollment information with the deans: summer 2018 and fall 2018. Summer FTE is down. Current fall enrollments show a drop in FTE.

RHE P&T Dossier Documents Review

Tuck and Klein provided proposed updates to the RHE P&T requirements. Willan confirmed that the dossier document also needs updated to align with the Provost dossier expectations. The deans reviewed the proposed document and provided feedback. Tuck and Klein will create additional sections within the document specific to promotion for Group II faculty.

EVT Curriculum

Pennington shared the associate dean discussion about moving EVT to an online option. There is some concern about the ability to move some of the lab requirements to an online format. A fully online EVT program will likely require a review of the curriculum, with possible revisions. Willan will meet with the program coordinator, Mike Lafreniere, to discuss future opportunities for the degree program.

Summer Teaching Policy

Abraham asked if the summer teaching policy should be combined with the summer teaching policy. The deans support this idea.

Online Scheduling Summit

Willan emailed the regional associate deans and the chair of RHECC about the scheduling summit focused on online course scheduling, June 26-27 in Athens. The results of the summit will be a draft online course schedule for the regional campus system for 2019-2020. In advance of the summit, each campus representative is to work with campus faculty leaders to collect information.

Education Field Placement Coordinators

Howard shared with the deans the education field placement approach for each of the campuses. The deans asked for clarification about the senior year professional internship placement responsibilities; in some cases, the Patton College of Education covers this function. Willan asked each dean to review their campus approach and staffing and determine whether or not changes are necessary.

Respiratory Therapy Assisting

Abraham asked whether or not this is a program RHE plans to pursue. Smith confirmed that new programs in respiratory therapy must be at the baccalaureate level. Willan asked Smith to continue investigating this program opportunity.

Available Course Data

Anderson reviewed DWF reports and grade distribution information with the deans.

Relocate Scholarships

Willan reviewed how the regional relocate scholarship has evolved from its original plan. The deans agree that the original approach, awarding scholarships across the system and not through a campus distribution, is the best approach. Willan will ask the A&R group to revert to the original process.

Other

Abraham asked if other campuses allow vendors to rent a room to sell products to students. Willan shared that it’s ok as long as university policies are enforced.

*3:00 – Adjourn*

*Upcoming Events:*

June 8 Foundation Board Meeting

June 10-1 RBCA

June 19 Deans Council and Executive Staff Meeting

June 19 RHE Deans Meeting

June 21-22 Board of Trustees Meeting at Chillicothe