**RHE Deans Meeting**

**April 4, 2017 | 11:00am – 3:00pm | Baker 226**

Attendees: Willan, Anderson, Abraham, Pennington, Tuck

*11:00 – 3:00 Updates and Discussion Items*

Academic Leadership Debrief

Willan shared updates from the Academic Leadership meeting. The primary discussion topic was state and institutional budget planning. The university is still projecting a significant budget deficit. All Athens administrative units are to plan for 5% budget reductions for FY18. Additional budgeting conversations will occur through the spring in preparation of the Board of Trustees meetings.

Nursing Evaluation and Assessment Coordinator

Pennington shared an overview of the different nursing program evaluation and assessment processes. The Southern campus associate director of nursing has been the lead on evaluation and assessment processes across the regional campus system since 2009. Since the evaluation and assessment duties are significant in scope, responsibility, and impact, the Southern campus, School of Nursing, and College of Health Sciences and Professions are proposing to formalize this evaluation and assessment role into a full-time position, shared by the four campuses that offer nursing programs: Athens, Chillicothe, Southern, and Zanesville. The deans agreed to move forward on the idea.

BTAS Scheduling

Anderson and Willan reviewed their meeting with the TAS coordinator regarding planned changes to the scheduling principles and plans for online TAS courses, which were developed from ideas and recommendations of the faculty. Given the positive feedback from the TAS coordinator, the deans agreed that the plans will move forward for 2018-2019.

Advocacy

The deans reviewed the current advocacy efforts they’re undertaking with local state senators and representatives. Conversations included a review of the state budget proposal, changes to the state subsidy formula, College Credit Plus, and campus outreach efforts.

Campus Transportation Fleet

Tuck shared that campus vehicles are aging. He wondered if the campuses could sign up with AAA or another roadside assistance program. Pennington noted that the Southern campus has established a rotation schedule for replacing vehicles.

Budget

Howard has shared current enrollment information with the deans: spring, summer, and initial fall numbers.

Grants

If the deans find any prospective grant proposals that they would like to pursue, they should forward the information to the Southern campus to investigate. Pennington provided an update on the status of the RAPIDS grant, including how the Southern campus and the Russ College of Engineering have partnered in the submission. Abraham noted that the Eastern campus, Belmont College, and the local career center are partnering on a grant.

RBCA

Willan, Pennington, Smith, and Abraham plan to attend RBCA in June.

Capital Planning

Abraham and Tuck shared that their campuses have met with Adam Riehl to discuss capital planning needs. The deans discussed Riehl’s role as the Capital Improvement Plan manager for the regional campus system. The deans discussed the status of capital improvement funding.

Emergency Response

Abraham asked how campus emergency response tabletop exercises have been going. Tuck and Pennington shared that the exercises have gone well, and they are considering changes to their Business Continuity Plans as a result.

Diversity/Inclusion Planning

Abraham asked if there was an update on the status of this project. Willan shared that this project has not yet begun. Anderson asked for campus representatives to work on a group to develop an RHE approach. Chillicothe: Ashlee Digges and Ann Holmes. Eastern: Jennifer Kellner-Muscar. Southern: Robert Pleasant. Names will be solicited from Lancaster and Zanesville.

Bobcat Recruiting Purchase

The deans discussed the possibility of bulk purchasing the “Attack Cat” Bobcat printed recruiting piece. The Southern campus currently has a campus-specific version, which they would like to keep. Chillicothe and Eastern are interested in collaborating; Lancaster and Zanesville will be contacted by Abraham to identify interest.

Coordinator Notice

Willan and the deans discussed different approaches to communicating changes in payment processes to program coordinators.

A draft RHE payment policy and process document was shared with RHE Leadership.

Regarding payment processes for credit hour vs. contact hour courses. The identification of the laboratory courses that will pay labs by contact hour is based on:

* Extensiveness of the laboratory set-up
* Presence of the faculty member in the laboratory set-up
* Number of students enrolled

Anderson and Willan shared questions submitted from faculty regarding the draft payment process document, specifically regarding the online course capacities and payments section. The draft document will be updated to clarify expectations.

Other

The deans expressed their condolences for Dean Emeritus Greenlee and the recent passing of his grandson.

Anderson provided the deans with an update on the eLearning Redesign efforts. The committee is developing recommendations to submit to Academic Leadership later this spring.

The April 14 RHE Dean’s meeting will be scheduled over Zoom from 10am-12pm.

*3:00 – Adjourn*

*Upcoming Events:*

April 14 RHE Deans Meeting (Zoom)

April 19-22 NABCA

April 29 Commencement

May 2 Athens & RHE Academic Leadership

May 25 IUC Regional Deans Meeting

June 8-10 Foundation Board

June 11-14 RBCA