**RHE Deans Meeting**

**April 11, 2016 | 10:00 am – 3:00 pm | Baker 229**

Attendees: Willan, Anderson, Pennington, Abraham, Tuck, Cushman, Smith

*10:00 – 3:00 Updates and Discussion Items*

College Credit Plus

Anderson and Willan reviewed the extensive issues that have occurred in trying to adopt Accuplacer. Anderson will continue to follow-up with The College Board and will provide the deans with updates. Tuck inquired about the ability to hire CC+ students as campus-paid student workers. As long as the students meet job requirements and expectations, this is permissible. Given the increasing numbers of CC+ students at each campus and the desire to retain them as degree-seeking students beyond high school, the deans would like the CC+ Advisory Committee to consider how we can better manage orientation and registration for “freshman with hours.”

Admissions Update

Willan shared updated fall 2016 freshman numbers. Current information shows positive growth over this time last year for fall 2015.

Budget

Willan reminded the deans that HB funds must be fully spent by June 1. The deans reviewed updated financial and budget data.

Faculty Total Comp

The RHE Leadership will discuss Faculty Total Compensation strategy on April 22 over OULN. The guidelines and pool information have not yet been released; Willan hopes more information will be available in time for the meeting.

Online Course Revenue

The deans reviewed summaries of spring 2016 online course revenue. The deans asked for more details, specifically a break-down by discipline and course; Willan confirmed that the information will be made available at a future meeting.

Human Resources Update

Reminders: benefits open enrollment period is April 11 – 29. ALL employees must go through the process because of changes that have been made to different plans. The reappointment process is planned for May 2 – 27.

Course Scheduling

The deans discussed the university policy on classroom and laboratory scheduling: policy 01.024. The regional campuses are specifically discussed in section four of the policy. The policy requires courses to have a standard start/end time across the system; it also requires a minimum of 12% of course offerings to occur on Friday.

Auxiliaries

The deans discussed the reports and projections from Auxiliaries regarding bookstore and culinary services on each campus. Southern asked for an alternative plan/proposal, which Auxiliaries has provided. The other campuses will ask for similar proposals.

Faculty Retirement Options

Cushman noted that a couple of inquiries have come in from faculty regarding retirement options for faculty. There seems to be confusion between historic buy-out programs (ERIP – early retirement incentive program) and the early retirement program. The deans discussed the current options.

BTAS Changes

BTAS program changes were approved by UCC in March. New proposed courses have not yet been approved by ICC.

Business Continuity Planning

Abraham asked the group when each campus plans to have their plans completed. The deans shared that their intent is to be done in early May.

Other

Abraham noted that there is a group of education faculty working on a co-teaching grant proposal. They will need a letter of support to submit with the grant.

Abraham provided an update on the Jobs and Family Services database (WIET) that includes institutions that can provide education and training. To be included in the database, campuses must list individual programs available to students.

Anderson provided a few general updates:

* UGRD position will post on April 15 with hope to have a person on board by July.
* RHE assessment council has developed proposed bylaws that will be forwarded to the deans for feedback.
* Starfish has now been approved by the Provost. More updates will be forthcoming.

Willan noted that the School of Nursing is considering changes aimed at helping improve student pass rates on the NCLEX-RN. Willan and Henderson will keep the deans updated.

Willan shared that Regional Higher Education is scheduled to present a dashboard to the Board of Trustees during the October meeting.

Zanesville, Chillicothe, and Southern are planning anniversary celebrations for fall 2016: 70th and 60th.

Smith shared that the faculty development committee has been meeting regarding the scholarship release program. The group is currently discussing a proposal for a new approach/strategy.

*3:00 – Adjourn*

*Upcoming Events:*

April 13-16 NABCA Conference

April 22 Athens & RHE Academic Leadership

April 30 Commencement

May 3 State Government Alumni Luncheon

May 26 Inter-University Council

June 12-15 RBCA