**RHE Deans Meeting**

**March 29, 2016 | 10:00 am – 3:10 pm | Baker 229**

Attendees: Willan, Anderson, Pennington, Howard, Abraham, Tuck, Cushman, Smith

*10:00 – 3:00 Updates and Discussion Items*

*10:15 – 10:45 Provost Benoit*

The Provost and deans discussed the upcoming budget presentations and the financial model that will be employed in FY17. The Provost provided an update on the Governor’s Task Force and on some of the proposed programs and policies being considered and promoted at the state level. Willan shared the idea/plan to find opportunities to “tell the regional campus story” to state policymakers; the Provost was supportive and encouraging. The Grateful events will be held at Zanesville and Eastern on Thursday, March 31.

College Credit Plus

Abraham inquired about conversion ratios for CC+ students matriculating to degree-seeking students. Anderson shared that there are plans to analyze various data points related to CC+ students, including matriculation ratios, retention, and enrollment patterns. A recruitment strategy for CC+ students will be discussed in May with the student services directors. Anderson also noted the need to monitor how the state co-remediation efforts may impact enrollment opportunities for CC+ students.

Affordability and Efficiency Task Force

Howard shared with the deans that the Task Force most recently reviewed the various cost metrics being considered.

House Bill Funds

HB 482 (2012) funds are still available for each regional campus. Howard will send account information once available; funds will need to be spent by June 1. The funds must be used for instructional purposes or in direct support of instruction.

Human Resources

Children in the Classroom: Howard noted that the RHE HR liaison inquired about any existing policies or procedures on the campuses regarding the ability for students to bring their children to class with them. The deans shared that no formal policies or procedures exist.

Open Enrollment for Benefits: Enrollment period begins April 11. Howard will forward updated information to the deans that illustrates the changes to benefit plans.

COB Competency Based Education Workshop April 4-5

Howard will forward additional details to the RHE Leadership once the information is available.

Dean Response to Program Reviews

Tuck noted that LET and HST will both be finishing up program reviews this spring. Since each program is available on three campuses, the deans will prepare a group response for each program.

Undersubscribed classes

The deans discussed a variety of ways the campuses can work to increase the enrollments in undersubscribed classes. In addition to ensuring schedule efficiencies, the deans are particularly concerned about the ability of full-time faculty to meet load expectations.

Student Ambassadors at Special Events

Abraham noted that the Eastern campus uses student ambassadors to participate in special recruiting events. The other campuses affirmed using students for similar purposes; it is considered a great recruiting tool.

Out-of-State Waiver Process

Pennington clarified with the deans that the out-of-state waiver processes for Kentucky reciprocity students requires manual intervention, per student. The deans unanimously support the continuation of this process. Willan asked that the instances be forwarded to Howard for tracking purposes.

*1:00 – 1:50 Gwyn Scott and Kent Scott, Auxiliaries*

Kent Scott reviewed AY2015-2016 forecasted revenue and operating costs for each campus as well as six year projections: bookstore and dining service. With the current models of service, each campus is projecting an operating loss through 2020-2021. Willan suggested that feedback be collected from each campus regarding service levels; Gwyn offered to help develop a survey that could be distributed to all regional campus constituents to determine the value and use of regional campus bookstores and food service. Gwyn and Kent will continue to work with the deans to determine regional campus services and opportunities going forward.

Budget

The deans discussed the most recent changes to the proposed budget model for FY17. Planning assumptions for FY17 include a change to the state appropriation model, a decrease in tuition revenue, an increase in CC+ waivers, and a number of projected changes to personnel costs. Howard and Willan reviewed information that will be shared with the Provost in the annual budget presentation.

Admissions Update

Howard shared updated information on the first year student profiles: FA09 – FA15.

Chart of Accounts Redesign Update & Mapping

Howard shared that the mapping process will occur in April and will need to consider future, desired account organization structures. The deans confirmed that the campus budget managers should be included as campus representation in the mapping process; Smith also suggested adding Associate Dean Becker.

Other

Prior-Prior Year: Anderson provided a brief update on a university work group looking at the impact on changes to FAFSA processing and regulations.

*3:10 – Adjourn*

*Upcoming Events:*

March 31 Grateful Events: Eastern and Zanesville

April 8 A&R Meeting

April 13-16 NABCA Conference