**RHE Deans Meeting**

**December 5, 2017 | 10:15am – 3:00pm | Cutler 306**

Attendees: Willan, Anderson (late), Abraham, Pennington (Zoom), Webster, Smith, Tuck, Howard

*10:15 – 3:00 Updates and Discussion Items*

Deans Council Debrief

RCCC Resolutions

Online Caps

Course Clearance Process

Budget and Enrollment

Guarantee

Financial Review Follow-up

Budget Model Committee Update

Willan and Howard shared that the budget model committee is still working through plans. We should expect in the future model to continue to contribute to central functions.

RHE Leadership Meeting on Budget

RHE Leadership will meet on Friday, December 8. The meeting will focus on current and future budget planning, including a thorough review of enrollment, revenue, and expenditure data.

Title IX Training Completion

The deans discussed campus completion rates for the Title IX training. Each campus is working to reinforce the university mandate. The deans discussed the challenges with enforcing completion from adjunct faculty and other part-time, contingent employees.

Operations/Facilities/Maintenance Positions

Webster provided an update on a staffing change at the Zanesville Campus in campus operations/facilities. The shared position with Zane State College will be vacant by early January.

UPEP

Webster asked about dean participation on the UPEP committee from the Patton College of Education. Each campus has faculty representation on the group.

Parking Lot Security

Smith shared an example of recent vandalism in the parking lot at the Lancaster Campus, which prompted the campus to look into policies for student access to security footage/information. As a result, Smith has drafted a campus policy. The Athens policy does not address the regional campuses; however, a policy may be developed for the regional campus system. Smith will share the Lancaster draft with the other campuses.

Space Rental Agreements

Smith has spent some time reviewing current space rental agreements, particularly at the Pickerington Center, and has consulted with the OHIO real estate office to better understand space rental fee options. Pennington shared that the Southern campus is working to develop a per square foot approach to space rental. She shared the information with the other campuses.

Credit/Pay for Practicums/Internships

Abraham provided the deans with an update on the associate dean discussions. The associate deans have discussed proposing amendments / enhancements to the policy that operationalize the information and clarify what is “significant.” The deans recommend instead of drafting policy changes that the associate deans create a proposed process/procedure document, which outlines the steps each associate dean will take to operationalizing the policy.

Regional Campus Statehouse Day

The deans discussed highlights from the Regional Campus Statehouse Day. Updated institutional information / data was distributed, and students were on hand to share their experiences. The deans also discussed the possibility of a regional campus caucus being created. The deans believe a regional caucus could be even more beneficial than the Statehouse Day events.

ICD

Howard shared that the Individual Compensation Distribution (ICD) system will replace the compensation management system at OHIO and will fundamentally change the way contracts are processed. All contracts will be entered and processed electronically; ICD will remove paper contracts from all OHIO processes. Howard reviewed the way the approval process can be set up and how it will be different from current practices. Howard needs feedback from the deans regarding the approval hierarchy, per campus, no later than end-of-day on Wednesday, December 6.

Scheduling

The LET faculty met to discuss a course schedule rotation. Tuck shared a draft plan with the deans. The faculty proposal aims to distribute the online LET courses more equitably. It is the goal of the program to have four courses offered through both Lancaster and Southern, with the balance offered through Chillicothe. The deans discussed the need to include both faculty and associate deans in discussions related to scheduling rotations. Tuck will talk with the program coordinator about a few opportunities within the schedule draft.

Other

Institutional Research has asked for all specialized accreditation information for RHE programs. The deans were asked to forward information to Anderson for Equine, Medical Assisting, and Nursing.

Anderson shared that Slate is now in use at all OHIO regional campuses. The implementation has illustrated a number of branding inconsistencies that will be addressed during a spring implementation overview.

Anderson will be sending a survey to PCOE content faculty across the regional campuses. The survey will solicit feedback about the strategic direction of the PCOE.

The RHE Web Committee continues to plan for the migration into Drupal. Anderson shared that work is still planned to begin on the migration / build in late January or early February.

The deans discussed fall graduation events across the regional campuses. Most campuses host a fall reception that does not include regalia.

The deans briefly discussed how OIT’s offer to complete an audit for each campus will be implemented. They also reviewed printer needs and changes to the ComDoc contract.

*3:00 – Adjourn*

*Upcoming Events:*

December 16 Fall Commencement

December 19 Dean’s Council and EVPP’s Executive Staff Joint Meeting

December 19 RHE Deans Meeting

December 19 Annual CAS / RHE Discussion

December 25-Jan 1 University Closed, Winter Break Closure