**RHE Deans Meeting**

**December 15, 2015 | 10:00 am – 12:00 pm**

Attendees: Willan, Anderson, Pennington, Howard, Abraham, Tuck, Cushman, Smith

*10:00 – 12:00 Updates and Discussion Items*

Athens Academic Leadership Debrief

The Provost’s office continues to review the RCM model; updates will be provided as decisions are considered and finalized. Academic Leadership reviewed the low enrolled course reports; thank you again to each campus for providing information last week. Recent Faculty Senate resolutions were discussed, including the addition of Group II representatives from each academic unit. The group also generally discussed budget planning and budget influences.

Budget

Howard reviewed current budget planning information with the deans. The deans continue to look for operational and budget efficiencies for AY15-16 and in preparation of AY16-17.

Staffing Analyses

The deans continued their previous conversation about distribution of staffing on each campus, by function. The deans are encouraged to review their FTE by function and provide any updates to staff function or split of function to Howard and Willan.

Stipends

The deans reviewed current faculty and staff stipends and their impact on budget planning.

Student Survey

Anderson provided the deans with the results of the evening course / common hour survey. This information will subsequently be shared and discussed with the RHE Leadership.

Procure to Pay

Campuses can create service agreements with businesses to generate a “blanket” purchase order, which will be accessible in case of emergency service needs. An example might include automotive repair services. Howard noted that there is a procurement work group that is working to update the current purchasing grid. Updates will be provided to the deans as they become available. A procurement meeting will be held over OULN; campus-specific items can be forwarded to Howard for inclusion on the agenda.

Registration Holds

Minimal financial holds limit students from enrolling. Is this an issue that can be revisited? Howard will broach the topic with the Office of the Bursar in their next meeting.

Program Liaison Form

Abraham provided copies of the updated form, as recommended by the associate deans. This form would be used by Athens-based program liaisons. A separate, similar form will be proposed for RHE 4-year program coordinators. A form already exists for the RHE 2-year program coordinators; it is posted on the RHE website.

December Grads List

Is there a better way to get information about students’ campus at the time of graduation, especially when it conflicts with the SR Campus?

Accuplacer Start Date

The deans agree that Accuplacer should be replace COMPASS. Anderson will look into the process for adopting Accuplacer and will update the campuses on implementation as quickly as possible.

Group II FTE Decisions

Most regional campus Group II faculty are 1.0 FTE. Campuses may move faculty from 0.80 to 1.0 as budget and academic/teaching needs permit.

Concealed Carry

The issue will discussed by Chief Powers and the university committee he is leading on campus safety. The topic is also being debated at the state.

Psychology

The discussion about the ability to offer this program on the regional campuses will be revisited during spring 2016.

Website

The system-wide committee charged with reviewing campuses websites will be reconvened by Cushman. Updates will be provided to the deans.

*12:00 – Adjourn*

*Upcoming Events:*

December 15 Scheduling Summit

January 5 Athens & RHE Academic Leadership