**RHE Deans Meeting**

**January 5, 2016 | 10:00 am – 2:30 pm**

Attendees: Willan, Anderson, Pennington, Howard, Abraham, Tuck, Cushman, Smith

*10:30 – 2:30 Updates and Discussion Items*

College Credit Plus

The deans discussed general and specific HS practices / inconsistencies as related to CC+ throughout the region and reviewed concerns about how credit is being awarded through other institutions. Anderson noted that an update on changes to the CC+ legislation should be available near the end of January.

Noel-Levitz

Historically the regional campuses have participated in distributing the survey at a cost of approximately $10,000-12,000 per campus on a 5-year cycle. The deans commit to continue on a 5-year cycle but would like to look into a more condensed version.

Anderson noted that the retention CRM conversations are nearing conclusion. The deans confirmed that regional participation continues to be an expectation, along with commitment for funding. Anderson will report updates to the deans as decisions are finalized.

Budget

Regional campuses across the state continue to decline in enrollment. The deans discussed different ways other institutions are approaching cost-savings measures at their regional campuses.

Howard reminded the deans to submit updated budget projections and overall budget plans to her and Willan by January 11.

Carry Forward Accounts

Howard initiated a conversation with the deans about the different types of carry forward accounts, how the accounts are currently being used, and how they might be considered in the future.

Financial Aid, Scholarships, Waivers

Howard provided the deans with an overview of their 2015-2016 campus scholarship awards.

Stipends

The deans will continue to look for consistencies and efficiencies in the use of stipends.

BSAM Special Topic Course: Lean/Six Sigma

Tuck noted that the Chillicothe campus is considering a SAM 4900 section with a Lean/Six Sigma focus for fall 2016.

Pay-To-Print

Howard noted that this initiative is still being discussed in OIT. An update on the regional roll-out will be provided as soon as the OIT project timeline is determined.

Surplus Equipment

Pennington inquired about the process for disposing of university surplus equipment. Willan reviewed the university policy and procedure with the deans.

CE Revenue

Pennington asked how CE revenue can be applied to campus budgets. Howard confirmed that CE revenue can be allocated based on content as deemed appropriate by the campus dean.

Alert! Computer Screen Capture

Pennington asked the other deans how their campuses are or are not using the emergency notification system through Blackboard Connect phone app. The other campuses noted that several are using Blackboard Connect but not the phone app version. Pennington also inquired about the ability to use the Alert! Computer Screen Capture system; Willan will follow up with OIT and report back.

Hospitality Bachelor’s Degree

Cushman noted that as Zanesville is working with Zane State College on articulation agreements, the idea of a match to the ZSC culinary program was presented. What options exist for a food service or hospitality program on the regional campuses? Students will be encouraged to consider the applied management program.

OULN

Willan is meeting with Scott Titsworth and Joe Lalley about the oversight of the OULN system. Updates will be provided to the deans once available.

Scheduling Memo

The deans provided Willan with recommendations for the scheduling memo that will be distributed to the regional program coordinators.

EAB Research: Impact of Online Winter Session Courses

EAB contacted Willan about the opportunity to participate in research about online courses during winter intersession. The research has been initiated by Kent State.

Other

The deans briefly discussed the university policy and processes for grade appeals.

Willan will be visiting campuses before the dean evaluation processes begin.

The low-enrollment and program review reports will be submitted to the BOT; deans should plan to attend the joint and academic committee BOT meetings on January 21.

*3:00 – Adjourn*

*Upcoming Events:*

January 21-22 Board of Trustees Meeting

February 2 Athens & RHE Academic Leadership

February 5 RHE Leadership Meeting

February 12 Foundation Board Meeting

February 19 A&R Meeting

February 26 IUC Regional Deans Meeting

March 1 Athens & RHE Academic Leadership

March 10-11 Board of Trustees Meeting