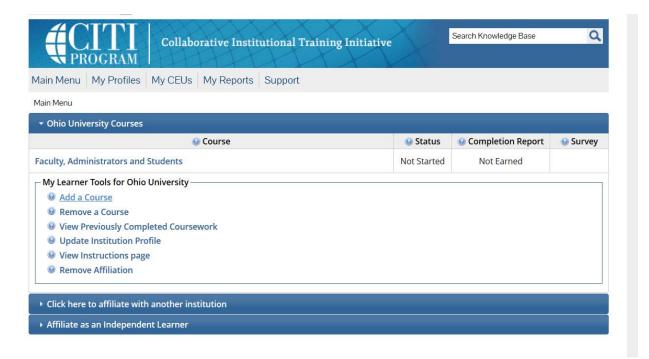
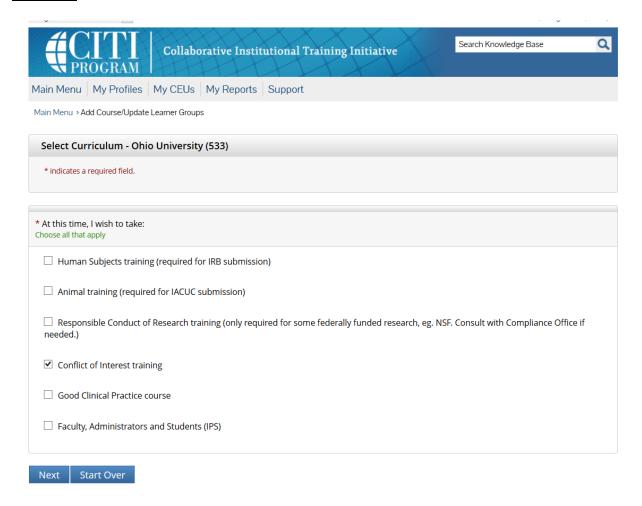
<u>First</u>, go to the CITI site and select "Add a Course" from the My Learner Tools for Ohio University. See below.



**Second**, select "Conflict of Interest" from the list. See below.



**<u>Third</u>**, hit the next button and proceed to take the course.

**Fourth**, download the completion report and then go to the LEO COI login site and upload the completion report.