

Ohio University Mock Review Program

Academic Year 2024-2025

PROPOSAL DEADLINE: Open, until funds are exhausted for the year.

STATEMENT OF PURPOSE

Ohio University is committed to research, scholarship, and creative works and activities. Through the Mock Review Program, funds are provided to an external expert to provide a review of a pending submission to an external agency.

ELIGIBILITY

Faculty and administrative staff on all Ohio University campuses are eligible to submit proposals in any field of study. Mock review awards are primarily for tenure track faculty and benefits-eligible, permanent administrative staff. Grants to non-tenure track faculty will be considered in exceptional cases. Contact Marta Gomez for approval prior to submission of the proposal.

Students and post-doctoral fellows submitting research grants may also be eligible. Contact Marta Gomez for approval prior to submission of the proposal.

REVIEW AND EVALUATION/SELECTION CRITERIA

Requests will be reviewed by representatives from the Research Division and in consultation with the applicant's associate dean for research.

PROPOSAL PREPARATION GUIDELINES

At least six weeks prior to the external agency deadline, the applicant must submit a request for a mock review.

The request must include:

- A brief description of the external grant being pursued.
- A list of at least three potential external expert reviewers who are qualified, i.e., have expertise in the research area and have familiarity with the grant funding program. For each reviewer, the applicant must provide:
 - A current phone number and email.
 - A brief description (not more than 100 words) of each reviewer's expertise and a statement describing the relationship, if any or not, to the applicant/application.
 - All prior reviewers' comments, if the applicant submitted the proposal to an external agency previously.
- A statement from the department Chair/School Director acknowledging the applicant's intent to seek a mock review and pursue external funding.

At least four weeks prior to the external agency deadline, the applicant must submit a complete draft proposal, including the narrative, draft budget and as many of the agency-required proposal elements as available.

The proposal will be reviewed by a Research Division grant development staff member and one external reviewer. Note, only the Research Division staff will have access to the previous reviewer comments. The external reviewer will be given five days to complete the review of the proposal, allowing the applicant sufficient time to respond to the reviewer and Research staff comments.

BUDGET AND JUSTIFICATION

The external reviewers will be paid \$500 by the Research Division for the review.

Request

Request should be directed to Marta Gomez, gomezm@ohio.edu.