

## 1804 Fund Proposal Checklist

Applicants must complete and sign the checklist. The checklist should be included as the second page of the application (following the cover page)

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|--|---|
| <input type="checkbox"/> Cover page, including all appropriate signatures                                      | use 1804 form   |
| <input type="checkbox"/> Checklist   | use 1804 form   |
| <input type="checkbox"/> Abstract  | 100-word maximum  |
| <input type="checkbox"/> Proposal narrative  | For either UG or Research/G proposal:<br>5 single-spaced pages.<br><br>For Joint proposals: 7 pages single-spaced |
| <input type="checkbox"/> Budget and Justification  | No limit specified  |
| <input type="checkbox"/> Required appendices (1804 funding history, commitment letters, Biographical sketches) | No limit specified  |
| <input type="checkbox"/> Additional appendices (if applicable)   | No limit specified  |
| <input type="checkbox"/> Electronic copy of proposal   | Single Acrobat file, containing entire proposal and required signatures   |

**\*\*Please note: The committee has the right to return without review any proposals that do not conform to these format requirements.\*\***

Applicant signature: \_\_\_\_\_