OHIO UNIVERSITY
OFFICE OF THE UNIVERSITY REGISTRAR
Production Calendar for Athens and Regional Campuses 2022-23

Description	Fall Semester 2022-2023	Spring Semester 2022-2023	First Summer Session 2022-2023	Full Summer Semester 2022-2023	Second Summer Session 2022-2023
Deadline for providing rollover information for scheduling classes	11/29/2021	3/18/2022	8/5/2022	8/5/2022	8/5/2022
Initial data entry deadline for scheduling classes for colleges who use the scheduling optimizer	1/7/2022	7/15/2022	N/A	N/A	N/A
Deadline for first priority for 99-seat or more classroom requests (Athens campus)	1/14/2022	6/1/2022	N/A	N/A	N/A
Regional Higher Education provides course plans to colleges	1/14/2022	6/1/2022	9/23/2022	9/23/2022	9/23/2022
Schedule of classes available to colleges for updating/scheduling in PeopleSoft/Astra	1/31/2022	3/23/2022	9/18/2022	9/18/2022	9/18/2022
Spreadsheets for scheduling classes due to Registrar from INST, GRAD, UNC, GVS, RHE	1/31/2022	7/15/2022	11/14/2022	11/14/2022	11/14/2022
Deadline for classroom assignments by colleges to use their priority space	2/11/2022	8/5/2022	12/2/2022	12/2/2022	12/2/2022
Textbook system available for update (required and optional textbooks and materials should be entered or a note added indicating nothing is required)	2/14/2022	8/11/2022	12/5/2022	12/5/2022	12/5/2022
Classroom assignments complete by registrar	2/18/2022	8/10/2022	12/9/2022	12/9/2022	12/9/2022
Deadline for scheduling classes data entry by colleges and registrar	2/25/2022	8/5/2022	1/3/2023	1/3/2023	1/3/2023
Course Offerings available	3/3/2022	9/23/2022	1/10/2023	1/10/2023	1/10/2023
Enrollment appointment time available in MyOHIO Student Center	3/16/2022	10/12/2022	N/A	N/A	N/A
Email to Students: Enrollment appointment time and review DARS and graduation plan (Wednesday prior to advising)	3/16/2022	10/12/2022	N/A	N/A	N/A
Email to Advisors:Priority Registration details (Wednesday prior to advising)	3/16/2022	10/12/2022	N/A	N/A	N/A
DARS updated for all currently enrolled students for the purpose of priority registration	3/21/2022	10/17/2022	N/A	N/A	N/A
Academic Advising begins	3/21/2022	10/17/2022	N/A	N/A	N/A
Textbook and Materials must be updated in the Textbook System	3/21/2022	10/21/2022	2/13/2023	2/13/2023	2/13/2023
Priority Registration begins	3/28/2022	10/24/2022	N/A	N/A	N/A
Open Registration begins (no enrollment appointment required)	4/18/2022	11/14/2022	2/20/2023	2/20/2023	2/20/2023
Learning Community Breakout (LCOM 1000 dropped and individual classes added)	7/1/2022	N/A	N/A	N/A	N/A
Email to Students: Reminder to review class schedule / 15 to finish /review catalog #1 (1 week before classes)	8/15/2022	1/10/2023	5/8/2023	5/8/2023	6/26/2023
Review advisee list to ensure advisors and faculty mentors are updated; ensure students are in active programs	8/15/2022	1/9/2023	5/8/2023	5/8/2023	6/26/2022

Description	Fall Semester 2022-2023	Spring Semester 2022-2023	First Summer Session 2022-2023	Full Summer Semester 2022-2023	Second Summer Session 2022-2023
Requisite Drop	8/18/2022	1/12/2023	5/11/2022	5/11/2022	5/11/2022
Last day to cancel registration (remove all courses and fees)	8/21/2022	1/16/2023	5/14/2023	5/14/2023	7/2/2023
Email to Students: Reminder to review class schedule / 15 to finish /review catalog #2 (first day of classes)	8/22/2022	1/17/2023	5/15/2023	5/15/2023	7/3/2023
Classes begin - all locations	8/22/2022	1/17/2023	5/15/2023	5/15/2023	7/3/2023
Graduation Application Available	8/22/2022	1/17/2023	5/15/2023	5/15/2023	5/15/2023
Email to Students: Graduation application is available	8/22/2022	1/17/2023	5/15/2023	5/15/2023	7/3/2023
Drop future enrollment for students who were academically dismissed after last term (first Thursday of the term except in spring then it is Thursday before the start of the term)	8/25/2022	1/12/2023	5/18/2023	5/18/2023	7/6/2023
Last day to add a class without instructor approval (Fall, Spring, and Full Summer)	8/26/2022	1/20/2023	N/A	5/19/2023	N/A
Email to Students: Reminder to review class schedule / 15 to finish /review catalog #3 (one day prior to last day to register)	9/1/2022	2/2/2023	5/18/2023	5/25/2023	7/6/2023
Last day to add a class (instructor's permission required)	9/2/2022	1/27/2023	5/19/2023	5/26/2023	6/30/2023
Classes dropped will reflect grade WP/WF/WN on student's academic record. No fee adjustment for the dropped classes.	9/3/2022	1/28/2023	5/19/2023	5/27/2023	7/7/2023
Pass/Fail forms due from college to the registrar (Monday following the last day to apply for P/F)	9/6/2022	1/30/2023	5/22/2023	5/30/2023	7/10/2023
Email to Students: : FERPA notification (3 business days after end of registration)	9/7/2022	1/25/2023	N/A	5/24/2023	7/5/2023
Email to Students:Update emergency contact information (2 days after FERPA email)	9/7/2022	1/27/2023	N/A	5/26/2023	NA
Corrected Pass/Fail for current term audit to deans and pass/fail reports for previous terms with grades to deans	9/9/2022	2/2/2023	5/25/2023	6/2/2023	7/13/2023
Email to subset of Students: Final Reminder to Apply for Graduation (1 business day prior to deadline)	9/23/2022	2/17/2023	7/14/2023	7/14/2023	7/14/2023
Memo to departments/schools/administrative offices regarding final exams and combined sections	9/26/2022	2/27/2023	N/A	N/A	N/A
Application for Graduation Deadline ($100 late fine begins after this date for applications processed)	9/26/2022	2/20/2023	7/17/2023	7/17/2023	7/17/2023
Preliminary IP DARS to Colleges for graduation candidates	9/29/2022	2/23/2023	N/A	7/20/2023	N/A

Description	Fall Semester 2022-2023	Spring Semester 2022-2023	First Summer Session 2022-2023	Full Summer Semester 2022-2023	Second Summer Session 2022-2023
Commencement program previous education report to Thesis and Dissertation (TAD) office in Graduate College (Friday after Application for Graduation Deadline)	9/30/2022	2/24/2023	7/21/2023	7/21/2023	7/21/2023
Email to Students:Students enrolled in classes starting mid-semester (Friday of 7th week of semester)	10/7/2022	3/3/2023	N/A	N/A	N/A
Email to Faculty:Final exam details and grading (3 weeks after combined sections memo) (8th week of semester)	10/10/2022	3/13/2023	N/A	N/A	N/A
Previous education deadline for TAD office to provide to Registrar's office for commencement program (*4 weeks later*)	10/26/2022	3/29/2023	7/26/2023	7/26/2023	7/26/2023
Last day to withdraw from an individual class on student's schedule. WP/WF/WF grade assigned. No fee adjustments	10/28/2022	3/31/2023	6/30/2023	7/21/2023	8/4/2023
Email to Instructors: Grading system is available (day before last day of classes, after 5pm for Fall & Spring only; 3 days prior for summer)	12/2/2022	4/28/2023	6/23/2023	8/11/2023	8/11/2023
Last day to withdraw from the University	12/2/2022	4/28//23	6/30/2023	8/18/2023	8/18/2023
Deadline for change of college/major - last day to process for current term (major changes within the college may continue)	12/2/2022	4/28/2023	6/30/2023	8/18/2023	8/18/2023
Last day for students to opt in to OHIO Guarantee+ Graduation Plan	12/3/2022	4/29/2023	N/A	N/A	N/A
Grading system available @ 10:00 AM (flexibly scheduled classes are available for grading on the last day of class, all other classes are available for grading on date stated)	12/5/2022	5/1/2023	6/26/2023	8/14/2023	8/14/2023
Semester closing	12/10/2022	5/6/2023	7/1/2023	8/19/2023	8/19/2023
Degree Conferral Dates	12/10/2022	05/05/23 (GRAD) 05/06/23 (UGRD) 05/13/23 (MED)	8/19/2023	8/19/2023	8/19/2023
Registrar updates Graduation Plan students to "Under Review" via PS process	12/10/2022 12/16/2022 12/19/2022	5/6/2023 5/12/2023 5/15/2023	8/19/2023 8/25/2023 8/28/2023	8/19/2023 8/25/2023 8/28/2023	8/19/2023 8/25/2023 8/28/2023
Grade Deadline - end of term (Grades due at noon on Wednesday following final exams)	12/14/2022	5/10/2023	7/5/2023	8/23/2023	8/23/2023
Probation review open to colleges/academic deans	12/15/2022	5/11/2023	N/A	8/24/2023	N/A
Email to students: Grades available in MyOHIO Student Center	12/15/2022	5/11/2023	7/6/2023	8/24/2023	8/24/2023
Bulk milestone updates processed for milestones dependent on grades	12/15/2022	5/11/2023	8/24/2023	8/24/2023	8/24/2023
College/Academic deans probation review finalized	12/16/2022	5/12/2023	N/A	8/25/2023	N/A

Description	Fall Semester 2022-2023	Spring Semester 2022-2023	First Summer Session 2022-2023	Full Summer Semester 2022-2023	Second Summer Session 2022-2023
Candidate DARS with grades for Dean's/College review	12/16/2022	5/12/2023	N/A	8/25/2023	N/A
Candidates Confer/Deny report to Dean's/College review	12/16/2022	5/12/2023	N/A	8/25/2023	N/A
Advisor completes milestone review and marks term review complete.	12/16/2022	5/12/2023	8/25/2023	8/25/2023	8/25/2023
Email to Students -Probation status available in MyOHIO Student Center	12/19/2022	5/15/2023	N/A	8/28/2023	N/A
Final probation reports available in OBI	12/19/2022	5/15/2023	N/A	8/28/2023	N/A
Official transcripts for current term grades available	12/19/2022	5/15/2023	7/11/2023	8/28/2023	8/28/2023
Master Curriculum File updated on website	1/3/2023	5/8/2023	8/18/2023	8/18/2023	8/18/2023
Confer/Deny report deadline - return to Registrar's Office	1/3/2023	5/19/2023	N/A	9/1/2023	N/A
Email to students: I to F grade lapse warning (Assistant Registrar for Academic Records)	1/3/2023	8/18/2023	8/18/2023	8/18/2023	8/18/2023
Deadline for final Confer/Deny report for students on hold returned to registrar	1/9/2023	5/26/2023	N/A	9/9/2023	N/A
Departmental honors list submitted to registrar	1/9/2023	5/26/2023	N/A	9/9/2023	N/A
Degree bearing transcripts and degree verification letters are available to students/alumni	1/17/2023	5/31/2023	N/A	9/19/2023	N/A
Dean's List Final Report	1/27/2023	6/2/2023	9/8/2023	9/8/2023	9/8/2023
Deadline for Incomplete grades to be changed (special grade report submitted or require for incomplete extension must be in the registrar's office) **Note: graduation candidates must have incomplete grades resolved by the end of the term in which they are graduating** (any currently enrolled student with I grade from last enrolled term) Due @ 5PM per Acad Cal.	1/27/2023	9/2/2023	9/2/2022	9/2/2022	9/2/2022
I to F Grade Lapse Process	1/30/2023	9/5/2023	9/5/2023	9/5/2023	9/5/2023
Begin mailing diplomas (students receive an email alerting them to the arrival of their diploma and advising them that CeCredentials are available)	2/9/2023	6/20/2023	N/A	9/29/2023	N/A
On/Off Plan Process runs (reviews students who have all grades recorded and milestone review process is complete)	12/16/2022 (morning) 12/20/2022 (morning)	5/12/23 (morning) 5/15/2023 (morning)	8/25/2023 (morning) 8/28/2023 (morning)	8/25/2023 (morning) 8/28/2023 (morning)	8/25/2023 (morning) 8/28/2023 (morning)